

File No. 100261

Committee Item No. 3

Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date March 18, 2010

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

#### OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong

Date March 12, 2010

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Application for Boards, Commissions and Committees**

**Application for Appointment to:** Urban Forest Council

Name of Board, Commission, Committee, or Task Force

**Seat # or Category (If applicable):** Community Member

**District:** 2

**Name:** Rose Hillson Rose Hillson

**Home Address:** Parkway Avenue

**Zip:** 94118

**Home Phone:** (415) \_\_\_\_\_

**Occupation:** Community activist/homeowner

**Work Phone:** N/A

**Employer:** N/A

**Business Address:** N/A

**Zip:** N/A

**Business E-Mail:** N/A

**Home E-Mail:** \_\_\_\_\_@aol.com

**Check All That Apply:**

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Native San Franciscan resident, landmark tree owner, attended and participated in UFC meetings. Seeking to protect our urban forest.

**Education:**

**University**

**Business and/or professional experience:**

**computers**

**Civic Activities:**

**Involved with safety and other community issues.**

**Ethnicity: (optional)**

**Sex: (optional)**  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: MARCH 9, 2010 Applicant's Signature: (required) Rose Hillson

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seal was Voted: \_\_\_\_\_



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions and Committees

Application for Appointment to: Urban Forestry Council  
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Board of Supervisor's Appointment District:

Name: Stuart Bussian

Home Address: Red Rock Way L212 Zip: 94131

Home Phone: 415- Occupation: Landscape Architect

Work Phone: 415-819-7011 Employer: HNTB Corp.

Business Address: 1330 Broadway, Suite 1630, Oakland, CA Zip: 94612

Business E-Mail: sbussian@hntb.com Home E-Mail: yahoo.com

Check All That Apply:

A citizen of the United States.  At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

CALIFORNIA LICENSED LANDSCAPE ARCHITECT, NO 4443  
MEMBER AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS (ASLA), LEED AP

Education:

BACHELOR OF LANDSCAPE ARCHITECTURE, UNIVERSITY OF FLORIDA, 1980

Business and/or professional experience:

OVER 20 YEARS EXPERIENCE IN LANDSCAPE PLANTING AND CONSTRUCTION,  
PRIVATE AND PUBLIC. PUBLIC OUTREACH EXPERIENCE.

Civic Activities:

VOLUNTEER FRIENDS OF THE URBAN FOREST (FUF), CITIZEN FORESTER  
2000

Ethnicity: (optional) W Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
(Applications must be received 10 days before the scheduled hearing.)  
(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 3/9/10 Applicant's Signature: (required) Stuart Bussian  
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:  
Appointed to Seat #: Term Expires: Date Seat was Vacated:

**Stuart Bussian, ASLA, LEED AP**  
— Red Rock Way L212  
San Francisco, CA 94131  
415-~~554-7714~~

March 9, 2010

Board of Supervisors  
City and County San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA  
Fax 415-554-7714

RE: Urban Forestry Council Appointment Application

Dear Board of Supervisors:

Please accept my application for an appointment to the Urban Forestry Council. As a citizen of San Francisco, I am passionate about the urban environment in which I live. And as a professional landscape architect, I offer an experienced and creative perspective to the Urban Forestry Council. My community volunteer work with the Friends of the Urban Forest has afforded me a rewarding community and collaborative working environment for the benefit of all San Franciscans and visitors alike.

I welcome the appointment to the Urban Forestry Council and if selected, pledge my dedication to the Council and the City. Thank you for your consideration.

Very Truly Yours;

  
Stuart Bussian

attachment



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2009 DEC 23 PM 3:53

**Application for Boards, Commissions and Committees**

Application for Appointment to: Urban Forestry Council  
Name of Board, Commission, Committee, or Task Force

District: 10

Seat # or Category (If applicable): Seat 6

Name: MATT CZAJKOWSKI

Home Address — Mendell Street, San Francisco

Zip: 94124

Home Phone: 415- —

Occupation: Sales & Marketing Manager

Work Phone: 415-282-0700 x112

Employer: Pet Camp

Business Address: 525 Phelps Street, San Francisco

Zip: 94124

Business E-Mail: mattc@petcamp.com

Home E-Mail: — @sboglobal.net

**Check All That Apply:**

A citizen of the United States.  At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

I created and have moderated the BetterBayview online forum since January 2007 which boasts 97 members currently.

**Education:**

B.A. Human Communications, Hunter College New York City. Graduated Cum Laude.

**Business and/or professional experience:**

Friends of the Urban Forest volunteer community organizer for Bayview Hunters Point for 3 1/2 years, helping plant over 350 trees.

**Civic Activities:**

SFSPCA feral cat T/N/R volunteer, NorCal Irish Setter Rescue Foster, Sundance Saloon CW dancing volunteer.

Ethnicity: (optional)

Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
(Applications must be received 10 days before the scheduled hearing.)  
(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 12/22/09 Applicant's Signature: (required) Matt Czajkowski  
Please Note: Your application will be retained for one year.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

December 22, 2009

URBAN FORESTRY COUNCIL  
Clerk of the Board  
1 Dr. Carlton B. Goodlett Place, room 224  
San Francisco, CA 94102-4689

To whom it may concern:

I'm a resident and homeowner in Bayview for over 11 years now. I am applying for community seat 6 on the Urban Forestry Council. I believe I am the best candidate because I am an extremely active community organizer who is dedicated to greening our neighborhood and city.

I have the support of my community and the urban forestry community, because I have worked so hard to support my neighbors and to make our neighborhood someplace we can be proud of.

To be a positive force for change, I contacted the Friends of the Urban Forest and became the Bayview-Hunters Point volunteer neighborhood organizer for tree planting. Since then I've organized over a half-dozen tree plantings, which resulted in over 350 new trees in District 10. Recently I've been organizing a planting for January 9<sup>th</sup>, 2010. To do even more for the neighborhood, and to meet other community leaders, I created the BetterBayview online community forum three years ago, which I continue to maintain and use for outreach.

It's my nature to engage as many people as possible, and I use every opportunity to reach out to as many people as I can to increase the health and size of the San Francisco urban forest. Beyond planting and tree aftercare, I attend many events in Bayview-Hunters Point and I use these events to promote tree planting and to educate people on the benefit of urban trees.

Trees are an important environmental justice issue in Bayview. The council's own street tree analysis shows that District 10 has one of the lowest percentages of tree canopy coverage in the city. I am a strong voice for changing that and want to be able to represent my community, and other communities, including those with economic obstacles to tree planting.

The tree planting days have united my neighbors and me, which became especially important when we needed to work together to protect our new plantings from vandalism. We've all enjoy the tangible and intangible benefits the street trees provide.

I used to say, "I wish I lived in a better neighborhood." Because I realized it was my responsibility to make it happen, now I do.

Thanks for considering my application today.

Sincerely,



Matt Czajkowski  
— Mendell Street  
San Francisco, CA 94124  
h. 415. —  
c. 415.. —

January 1, 2010

Urban Forestry Council  
RE: Mr. Matt Czajkowski

Dear Council Members:

I am writing in heartfelt support of Matt Czajkowski's candidacy for membership on San Francisco's Urban Forestry Council. Matt is a highly-involved Bayview Hunters Point resident, and has been a consistent advocate for greening and trees in the neighborhood for many years. More than anyone I know, Matt has been the voice of concern for the care of healthy, existing trees and the planting of new ones in our area. He has been a key volunteer resource for Friends of the Urban Forest as that organization has pursued community-based approaches to building the capacity of our neighborhood to increase the number of trees. He has been a supporter of greening efforts expressed through the Quesada Gardens Initiative's community and backyard gardening projects, and was an early member of the Bayview Footprints Network of Community-Building organizations which includes other community-based groups concerned with the environment.



Over the years, Matt has become a familiar presence wherever community-building happens. He started the BetterBayview online news group which keeps issues of greening in the minds of the group's membership, and includes many residents who are likely to share these concerns. He was an early member of a community-based arts space called ARTS 94124. He has also contributed practical support to the Arts Center Working Group, developing plans for a Hunters Point community arts center.

I hope you will favorably consider Matt's application for membership on the Council. As you know, Bayview Hunters Point has been one of San Francisco's most underserved neighborhoods, historically, and remains deeply scarred by environmental injustice. During a time of dramatic change in the neighborhood, the Council's opportunity to make a sustainable difference here is unprecedented. Matt is dedicated and sincere, and offers the UFC an excellent opportunity to enhance its timely and important connection to Bayview Hunters Point.

Sincerely,

Jeffrey Betcher

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2010 JAN - 7 AM 10: 36

BY

2/18/09

As a Bayview District resident and a long-time volunteer with Friends of the Urban Forest, I am writing in enthusiastic recommendation of Matt Czajkowski for the open seat of the Urban Forestry Council.

I have known Matt for several years, and have nothing but admiration for him personally and politically. He is extremely active as a member of this traditionally under-represented corner of the city, and has used his remarkable gift for making social connections in furtherance of the development of a rapidly-burgeoning Bayview-positive community. He is the creator of BetterBayview, an online group dedicated to bringing diverse people together to improve our neighborhood and support one another (which he moderates), and has served as a moving force for the establishment of semi-regular neighborhood gatherings which draw attention to new businesses and foster the growth of the social network.

Matt is extremely well-informed: He attends numerous Bayview meetings on a wide range of important political, artistic, and social topics, and relays the information and feedback from them religiously to those of us who are unable to attend. He is also a powerhouse in his encouragement of others' increasing political involvement. I refer to him, half-jokingly, as the "Mayor of Bayview", because of his extensive knowledge of everybody and every political topic in this neighborhood.

Part of my own involvement with FUF has been serving as tree-rescue point-person for the southeast corner of San Francisco. Matt, whom I originally knew primarily through BetterBayview, has been incredibly generous in volunteering his time to help FUF re-stake, repair, and rescue trees damaged in storms or by passersby. This task involves spending hard hours on weekends engaged in heavy labor. Matt has been unstinting in his enthusiasm. He is an extremely visible and passionate volunteer with FUF, organizing numerous plantings, and, from the Bayview plantings, posting numerous photos online to help foster increased awareness and activism in this cause.

Matt's qualifications for this position include his passionate advocacy for the Bayview district, his ability to form positive connections with people from all backgrounds, his knowledge of and sensitivity to neighborhood-specific issues, his technological savvy, his extraordinarily articulate demeanor, and his genuine concern for the ecology of San Francisco. He loves trees, as I have often seen when, in working together, he would have previously identified several other 'needy' specimens in his wandering, that we really needed to rescue immediately. I recommend him to you in the utmost conviction that with him on your team, the Bayview forest's interests, as well as those of the city at large, would be in the best of hands.

Very truly yours,

Winifred Montgomery

17 Fitzgerald Ave, San Francisco, CA 94124

Volunteer, Friends of the Urban Forest

Bayview Resident

Director, Special Needs Program- Notre Dame High School

Wmontgomery@ndhsb.org



December 22, 2009

To whom it may concern:

I am writing to express my support for Matt Czajkowski for the community activist seat on the Urban Forestry Council. I have known Matt for several years, meeting him at various community service-oriented meetings in our Bayview-Hunters Point neighborhood. I've been a long-time activist, particularly in our southeast quadrant of the City. Since moving here ten years ago, Matt has been a strong advocate for green space in development plans for India Basin and Bayview-Hunters Point, as well as strongly advocating the inclusion of space and facilities for the artist community in development plans for Hunters Point.

Matt volunteered about three years ago to be the Bayview organizer for Friends of the Urban Forest, and his enthusiasm and energy have never flagged. While he has demonstrated a breadth of ideas and concerns as we all strive toward making our community a better place, his most heartfelt passion is for our city's trees and green space. Matt is part of our club of dreamers who moved to Bayview-Hunters Point seeing the beauty and potential of our underserved neighborhood, and he actively works toward making the dream come true.

Matt Czajkowski is a perfect choice for the Urban Forestry Council. He is a strong advocate for the greening of Bayview-Hunters Point, as well as the whole City. The Urban Forestry Council will benefit greatly from his wit, energy and enthusiasm.

Sincerely,

Kristine Enea  
— Innes Ave.  
San Francisco, CA 94124

BY

*KE*

2010 JAN - 7 AM 10: 36

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Print Application**

RECEIVED  
BOARD OF SUPERVISORS  
DEC 10 AM 10:08  
JL

**Application for Boards, Commissions and Committees**

Application for Appointment to: Urban Forestry Council  
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat #6

Name: John Dunlap

Home Address: — Sumner Street, #201, San Francisco, CA Zip: 94103

Home Phone: 415- — Occupation: Bank Examiner

Work Phone: 415-977-3594 Employer: Federal Reserve Bank of San Francisco

Business Address: 101 Market Street Zip: 94105

Check All That Apply:

- A citizen of the United States.  At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

I am the SOMA neighborhood coordinator for Friends of the Urban Forest for ~~five~~ years and have assisted in four major plantings. In total, the four plantings have added approximately 250 trees to the SOMA neighborhood.

Education:

BSBA Finance University of Denver, 1983

Business and/or professional experience:

Federal Reserve Bank of San Francisco - 19 years.

Civic Activities:

- SOMA Neighborhood Coordinator Friends of the Urban Forest - 4 years.
- Cofounder ClementinaSF, a neighborhood group interested in promoting pedestrian alleyway improvements - 3 years

Ethnicity: (optional)

Sex (optional) M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

**(Please Note: Once completed, this form, including all attachments, become public record)**

Date: 12/7/09 Applicant's Signature: (required) \_\_\_\_\_

*Please Note:* Your application will be retained for one year.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

02/02/2010 09:33 FAX

001



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions and Committees

Application for Appointment to: Urban Forest Council

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): # 6

District:

Name: Timothy LeBeau

Home Address: 6th Street, # 204

Zip: 94114

Home Phone: 415

Occupation: Registered Nurse

Work Phone: 415.353.1007

Employer: UCSF Medical Center

Business Address: 505 Parnassus

Zip:

Business E-Mail:

Home E-Mail: @gmail.com

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Volunteer for newly planted tree surveyor and neighborhood planting leader  
Education:

R.N., BS

Business and/or professional experience:

Civic Activities:

Friends of the Urban Forest

Ethnicity: (optional)

Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 1-27-10

Applicant's Signature: (required)

*Timothy LeBeau*

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 9, 2010

Date Established: February 16, 2001

Active

**URBAN FORESTRY COUNCIL**

**Contact and Address:**

Monica Fish Commission Secretary  
Environment  
11 Grove Street  
San Francisco, CA 94102

Phone: (415) 355-3709

Fax: (415) 554-6393

Email: [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org)

**Authority:**

Ordinance 21-01 (Admin. Code Chapter 5 Article XXIII). Ordinance 171-03 (repealed Admin. Code Chapter 5, Article XXIII). Ordinance No. 210-08 restructured the Council.

**Board Qualifications:**

The Urban Forestry Council composition and administration was restructured by Ordinance No. 210-08 as follows:

Council members will represent the full range of urban forest stakeholders including city agencies, non-profit organizations, tree management organizations, and community members.

The Urban Forestry Council shall be comprised of 11 total members, 7 of whom will be appointed by the Board of Supervisors as follows:

One representative from an educational organization involved with tree management (University of California Cooperative Extension, etc.);

Two members certified by a professional tree management organization (International Society of Arboriculture, American Society of Consulting Arborists, or American Society of Landscape Architects);

Two members of non-profit organizations involved in urban forestry or other environmentally-related issues; and

Two members from the community.

The Mayor shall appoint two voting members as follows:

One member from the tree care industry; and one member at large.

The following departments shall have voting members:

Director of the Department of Public Works or designee; Director of the Planning Department or designee.

San Francisco  
BOARD OF SUPERVISORS

The Council shall have advisory members comprised of representatives from the following departments: Recreation and Park Department and Public Utilities Commission.

In addition, the San Francisco Redevelopment Agency, and the Golden Gate National Recreation Area are invited to send representatives to sit as advisory members of the Council. The Body that appoints Council members also may appoint at-large members to serve any unfilled Council positions. Members shall serve for a term of two-years. Members can serve successive terms if reappointed by the body originally appointing the Council member. The Council shall meet at least once each month and establish its own operating procedures, which at a minimum, shall meet the public notice, meeting, voting, agenda and other procedural requirements set forth in local law. Subcommittees shall be created to adequately address other special areas of concern on an as needed basis. The Department of the Environment, with adequate funding to assist the Council in carrying out its mission, shall provide professional and administrative staff to the Council.

As newly constituted by Ordinance No. 210-08, at 12:00 noon on the 30th day following the effective date of this ordinance (Nov. 18, 2008), the tenures of the persons currently holding seats on the Urban Forestry Council shall expire. The eleven persons appointed as members of the Urban Forestry Council as provided in this Section shall assume office at 12:00 noon on November 18, 2008; provided that if any appointing authority has not made a new appointment by such date, the sitting member shall continue to serve for sixty days. The two-year terms of those members appointed pursuant to subsections (a)(1), (a)(2), and (a)(3) shall commence on that date.