



**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield  
Controller  
Todd Rydstrom  
Deputy Controller

## MEMORANDUM

**TO:** Ms. Angela Calvillo  
Clerk of the Board of Supervisors

**FROM:** Ben Rosenfield

**DATE:** June 4, 2021

**SUBJECT:** **File Nos. 210533 and 210555 – Amendments to Memorandum of Understanding – Bargaining Units Service Employees International, Local 1021: Staff & Per Diem Nurses and Ordinance of Compensation for Unrepresented Employees**

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Dear Ms. Calvillo,

In accordance with Ordinance 92-94, I submit a cost analysis of the Ordinance for Compensation of Unrepresented Employees and an amendment to the Memorandum of Understanding (MOU) with Service Employees International Union, Local 1021: Staff & Per Diem Nurses. The Ordinance for Compensation of Unrepresented Employees is for the period July 1, 2021 through June 30, 2022. For Staff & Per Diem Nurses, the MOU being amended is for the period July 1, 2019 through June 30, 2022.

File No. 210533 – Unrepresented Employees

This ordinance covers one fiscal year. Relative to the ordinance from the prior year, fiscal year 2021-2022 provides for (1) a general wage increase for all unrepresented employees equal to that received by miscellaneous employees (3% on July 1, 2021 and 0.5% on January 8, 2022); (2) a partial restoration of wage increases that were deferred for certain Mayoral staff in the prior fiscal year; and (3) a wage adjustment to one job class.

- (1) General Wage Increase: When we provided costing in the Spring of 2019, we assumed that Unrepresented Employees would receive the same Citywide wage increases that the miscellaneous bargaining units received for the full three years of their MOUs. The cost estimated at that time for FY 2021-2022 was \$390,000. There is no new cost for the general wage increase.
- (2) Partial Wage Deferral Restoration: The Mayoral staff that received no wage increases during fiscal year 2020-2021 will receive a wage increase of 0.5% on July 1, 2021 and a 1.0% increase on June 30, 2022. We estimate the cost of the first wage increase will be \$40,000. The second wage

increase occurs at the close of business on the final day of the fiscal year. Although there is no cost for this increase in fiscal year 2021-2022, it will be an ongoing cost in future years.

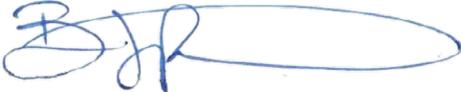
- (3) Wage Adjustment for Job Class AB44: A new provision specifies that the salary for job class AB44 – Confidential Chief Attorney II will be five percent above the top step salary for job class 8193 – Chief Attorney I. This change affects three budgeted FTEs for a total cost of \$13,000 in fiscal year 2021-2022.

File No. 210555 – Service Employees International Union, Local 1021: Staff & Per Diem Nurses

This MOU amendment allows for unspent tuition reimbursements from fiscal year 2020-2021 to be carried forward into fiscal year 2021-2022. The costing we provided for this MOU in the Spring of 2019 assumed that all tuition reimbursement funds would be spent each fiscal year (\$275,000 annually). There is no new cost for carrying forward these funds.

If you have additional questions or concerns, please contact Carol Lu of my staff at [carol.lu@sfgov.org](mailto:carol.lu@sfgov.org).

Sincerely,



Ben Rosenfield

Controller