

MEMORANDUM

March 4, 2025

TO: AIRPORT COMMISSION
Hon. Malcolm Yeung, President
Hon. Jane Natoli, Vice President
Hon. Jose F. Almanza
Hon. Mark Buell
Hon. Susan Leal

25-0035

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FROM: Airport Director

SUBJECT: Approval of Modification No. 2 to Professional Services Contract
No. 10401.46, Capital Program Support Services for the Capital
Improvement Plan

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NO. 2 TO PROFESSIONAL SERVICES CONTRACT NO. 10401.46, CAPITAL PROGRAM SUPPORT SERVICES FOR THE CAPITAL IMPROVEMENT PLAN WITH T.Y. LIN INTERNATIONAL, TO INCREASE THE NOT-TO-EXCEED AMOUNT BY \$32,000,000 FOR A NEW CONTRACT AMOUNT NOT TO EXCEED \$40,000,000 AND TO EXTEND THE CONTRACT FOR AN ADDITIONAL FOUR YEARS OF SERVICE.

Executive Summary

On October 3, 2023, the Airport Commission (Commission) adopted a \$11 billion Capital Improvement Plan (CIP) consisting of two programs:

- Ascent Phase 1.5: A fixed program totaling about \$8 billion of select priority projects and carryforward projects from the previous CIP; and
- Infrastructure Projects Plan: A dynamic program totaling about \$3 billion of projects to address end-of-life utility and infrastructure replacement and capacity enhancing projects.

The Capital Program Support Services Contractor (Contractor) provides specialized Staff augmentation for the overall management and delivery of the CIP including program-level management services, program controls, database administration, and administrative support.

Modification No. 2 would exercise each of the one-year options to extend services for an additional four years and increase the not-to-exceed Contract amount to \$40,000,000. Upon Commission approval, the Director of Commission Affairs will seek

THIS PRINT COVERS CALENDAR ITEM NO. 2

the Board of Supervisors' approval of this Modification consistent with San Francisco Charter Section 9.118(b).

Background

Through the implementation of the CIP, the Airport is making a significant investment in its assets. With a CIP of this size, it is important to maintain consistency in project controls, monitor and report project information across all projects, develop a program-wide master schedule and budget, and provide specialized services and augmentation of Staff.

The Contract includes highly specialized subject matter experts who work together with Staff and project management consultants, construction management consultants, design teams, and construction teams for the delivery of the CIP. The CIP is made up of a large number of projects varying in complexity, size, and cost which will be delivered using various project delivery methods including Design-Bid-Build, Design-Build, and Construction Manager/General Contractor.

To maintain consistency in reporting and cost controls, it is critical that all project teams track and report costs using a comprehensive, consistent approach. Similarly, it is important that the Airport be able to understand the overall schedule and budget of the CIP to plan resources, project funding and cash flows, and manage risk. Additionally, the Contractor provides Staff augmentation of specialized services to deliver the CIP.

On January 16, 2024, by Resolution No. 24-0006, the Commission authorized the Director to issue a Request for Proposals (RFP) for Professional Services Contract No. 10401.46, Capital Program Support Services for the CIP.

On August 20, 2024, by Resolution No. 24-0173, the Commission awarded this Contract to T.Y. Lin International in a not-to-exceed amount of \$8,000,000 for the initial year of services and four 1-year options to extend the term of services.

On November 16, 2024, through Modification No. 1, the Director administratively modified the Contract to add three subcontractors with no change to the Contract amount or duration.

Modification No. 2 would increase the Contract amount by \$32,000,000 for a new Contract amount not to exceed \$40,000,000 and exercise each of the options to extend the Contract term for an additional four years of services.

Because Modification No. 2 would cause the Contract amount to exceed \$10,000,000, pending Commission authorization, the Airport will seek the Board of Supervisors' approval consistent with San Francisco Charter Section 9.118(b) for the new full Contract not-to-exceed amount.

The City's Contract Monitoring Division approved a Local Business Enterprise sub-consulting participation requirement of 20% for the Contract.

Recommendation

I recommend the Commission approve Modification No. 2 to Professional Services Contract No. 10401.46, Capital Program Support Services for the Capital Improvement Plan, with T.Y. Lin International to increase the Contract not-to-exceed amount by \$32,000,000 for a new Contract not-to-exceed amount of \$40,000,000 and exercise each of the four options to extend the Contract duration for an additional four years of services for a total Contract duration of five years.

I further recommend that the Commission direct the Director of Commission Affairs to seek the Board of Supervisors' approval of Modification No. 2 consistent with San Francisco Charter Section 9.118(b).

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Nakornkhet", is positioned above the printed name.

Mike Nakornkhet
Airport Director

Prepared by: Judi Mosqueda
Chief Development Officer
Design & Construction

Attachment