

File No. 211302

Committee Item No. 2

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date March 23, 2022

Board of Supervisors Meeting Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Brent Jalipa Date March 15, 2022

Completed by: Brent Jalipa Date _____

1 [Appropriation and De-Appropriation - Mayor’s Office of Housing and Community
2 Development - Department of Building Inspection - \$200,000 - FY2021-2022]

3 **Ordinance de-appropriating \$200,000 previously appropriated to the Mayor’s Office of**
4 **Housing and Community Development and re-appropriating \$200,000 to the**
5 **Department of Building Inspection for tenant outreach in Federal Department of**
6 **Housing and Urban Development-funded buildings and other publicly financed**
7 **residential developments in Fiscal Year (FY) 2021-2022.**

8

9 Note: **Unchanged Code text and uncodified text** are in plain Arial font.
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.
11 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
12 **Board amendment additions** are in double-underlined Arial font.
13 **Board amendment deletions** are in ~~strikethrough Arial font~~.
14 **Asterisks (* * * *)** indicate the omission of unchanged Code
15 subsections or parts of tables

14

15 Be it ordained by the People of the City and County of San Francisco:

16

17 Section 1. The uses of funding outlined below are herein de-appropriated to reflect the
18 projected sources of funding for FY 2021-2022.

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20 **Uses De-Appropriation**

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	Fund /	Project & Activity /	Account	Description	Amount
	Department ID	Authority			
3	10010 GF Annual	10023885 - 009	538010	538010	(200,000)
4	Authority Ctrl /	Board Enhancements	Community-	Community Based	
5	232065 MYR Housing	- FY22 MOHCD	Based	Organization	
6	& Community	Board Enhancements	Organization	Services for tenant	
7	Development	/ 17165 Board	Services	outreach in HUD-	
8		Enhancements		funded buildings and	
9				other publicly	
10				financed residential	
11				developments	
12					
13	Total USES De-Appropriation				(\$200,000)

15 Section 2. The uses of funding outlined below are herein appropriated to reflect the
16 projected funding available for FY 2021-2022.

19 **Uses Re-Appropriation**

Item 2 File 21-1302	Department: Building Inspection (DBI)
EXECUTIVE SUMMARY	
<p>Legislative Objectives</p> <ul style="list-style-type: none"> • This proposed ordinance would allocate \$200,000 to the Department of Building Inspection for community-based organizations to conduct tenant outreach at HUD-funded properties and other publicly financed residential developments and de-appropriate \$200,000 from the Mayor’s Office of Housing and Community Development to fund this expansion of the DBI Code Enforcement Outreach Program. <p>Key Points</p> <ul style="list-style-type: none"> • Since 1996, DBI has operated its Code Enforcement Outreach Program to ensure that tenants and landlords know their rights and responsibilities regarding the housing code and housing code enforcement. • DBI plans to use the proposed appropriation to expand its Code Enforcement Outreach Program activities in public housing and HUD-funded properties citywide, as it is currently focused on the Bayview neighborhood. <p>Fiscal Impact</p> <ul style="list-style-type: none"> • The proposed ordinance would increase the Code Enforcement Outreach Program budget from \$1.74 million to \$1.94 million. • MOHCD has not spent any of the \$200,000 and has not entered into any related contracts, so the proposed budget reduction will not impact their operations. <p>Policy Consideration</p> <ul style="list-style-type: none"> • The funding for this program was originally a \$200,000 add-back to MOHCD in both fiscal years of the FY 2021-22 – FY 2022-23 Annual Appropriation Ordinance. Although the proposed ordinance moves the \$200,000 that was allocated for FY 2021-22, funding remains at MOHCD for FY 2022-23. <p>Recommendation</p> <ul style="list-style-type: none"> • Approval of the proposed ordinance is a policy matter for the Board of Supervisors. 	

MANDATE STATEMENT

City Charter Section 9.105 states that amendments to the Annual Appropriations Ordinance, after the Controller certifies the availability of funds, are subject to Board of Supervisors approval by ordinance.

BACKGROUND

Since 1996, the Department of Building Inspection (DBI) has operated a Code Enforcement Outreach Program. The program's purpose is to ensure that tenants and landlords know their rights and responsibilities regarding the housing code and housing code enforcement. Through the Code Enforcement Outreach Program, the Department contracts with Community-Based Organizations (CBOs) to conduct outreach to tenants and landlords throughout the City to build trust and establish lines of communication regarding housing code enforcement. According to James Sanbonmatsu, Chief Housing Inspector for DBI, the Code Enforcement Outreach Program also often resolves tenant-landlord code disputes exclusively through the CBOs and without the City having to get involved. According to DBI staff, the CBOs rely on their knowledge of the community, their cultural competencies, and their reputations within the community to form relationships with tenants and landlords and assist to bring rental housing units up to code. According to DBI Chief Housing Inspector Sanbonmatsu, the Code Enforcement Outreach Program is the only program of its kind in the country.

Common housing code violations the Code Enforcement Outreach Program non-profits address include problems with windows, doors, sinks, toilets, leaky pipes, and broken heaters. The CBOs also aim to identify more serious housing habitability violations and work with tenants to initiate the inspection process to address the habitability violations. In 2021, the program reached 3,500 tenants in 250 buildings across San Francisco and funded 16-20 outreach officers at five different CBOs. Each CBO has a certain population it focuses on, with some conducting their work citywide and others focusing on specific neighborhoods, racial or language groups, or types of housing (e.g., public housing). The five current contracted CBOs are: the Housing Rights Committee of San Francisco, Causa Justa/Just Cause, the San Francisco Apartment Association, Chinatown Community Development Center, and the Tenderloin Housing Clinic.

DETAILS OF PROPOSED LEGISLATION

This proposed ordinance would allocate \$200,000 to DBI for community-based organizations to conduct tenant outreach at HUD-funded properties and other publicly financed residential developments. According to DBI staff, the Department plans to use the proposed appropriation to expand its Code Enforcement Outreach Program activities. In particular, according to DBI Chief Building Inspector Sanbonmatsu, the goal of the Department is to expand the program's outreach

work in public housing and HUD-funded properties.¹ The Department would like to focus the additional funding on expanding their public housing outreach program citywide, as it is currently focused on the Bayview neighborhood.

The proposed ordinance de-appropriates \$200,000 from MOHCD to fund this expansion of the DBI Code Enforcement Outreach Program. The de-appropriation is from the Community-Based Organization Services budget at MOHCD. This money was originally allocated to MOHCD in the FY 2021-22 budget as a Board add-back to fund a new nonprofit outreach program to tenants in public housing residences. MOHCD assigns staff to HUD-funded properties that have City funding to address tenant concerns, but not all HUD-funded properties have City funding nor City staff available to address those tenants’ concerns.

FISCAL IMPACT

The current program budget for the Code Enforcement Outreach Program is \$1,740,000 for FY 2021-22. As shown below in Exhibit 1, the proposed ordinance would increase the Code Enforcement Outreach Program budget from \$1.74 million to \$1.94 million.

Exhibit 1: Current and Proposed Code Enforcement Outreach FY 2021-22 Program Budget (in dollars)

	Amount
FY 21-22 Code Enforcement Outreach Program Budget	\$1,740,000
Proposed appropriation	200,000
Proposed FY 21-22 Code Enforcement Outreach Program budget	\$1,940,000

Source: DBI

According to Benjamin McCloskey, MOHCD Deputy Director of Finance & Administration, MOHCD has not spent any of the \$200,000 and has not entered into any related contracts, so the proposed budget reduction will not impact their operations.

POLICY CONSIDERATION

As noted above, the funding for this program was originally a \$200,000 add-back to MOHCD in both fiscal years of the FY 2021-22 – FY 2022-23 annual appropriation ordinance. Although the proposed ordinance moves the \$200,000 that was allocated for FY 2021-22, funding remains at MOHCD for FY 2022-23.

¹ Public housing is housing that is owned by the San Francisco Housing Authority, whereas HUD-funded properties are any property that receives federal housing funding.

RECOMMENDATION

Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Supervisor Dean Preston

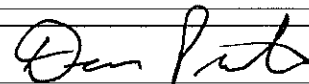
Subject:

Appropriation and De-Appropriation – Mayor’s Office of Housing and Community Development – Department of Building Inspection - \$200,000 - FY2021-2022

The text is listed:

Ordinance de-appropriating \$200,000 previously appropriated to the Mayor’s Office of Housing and Community Development and re-appropriating \$200,000 to the Department of Building Inspection for tenant outreach in Federal Department of Housing and Urban Development-funded buildings and other publicly financed residential developments in Fiscal Year (FY) 2021-2022.

Signature of Sponsoring Supervisor:



For Clerk's Use Only