

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Gift Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend In-Kind donations.

The following describes the gift referred to in the accompanying resolution:

- 1. Gift Title: **ZEISS Forum Software Licenses**
- 2. Department: **ZSFG Department of Ophthalmology**
- 3. Contact Person: **Bruce Occena** Telephone: **415-206-8833**
- 4. Gift Approval Status (check one):

Approved by funding agency                       Not yet approved

5. Amount of Gift Funding Approved or Applied for: **Perpetual software licenses for the ZEISS Forum Ophthalmology application valued in the amount of \$59,949**

- 6a. Matching Funds Required: \$ **N.A.**
- b. Source(s) of matching funds (if applicable): **N.A.**

- 7a. Gift Source Agency: **San Francisco General Hospital Foundation**
- b. Gift Pass-Through Agency (if applicable): **N.A.**

8. Proposed Gift Project Summary: **San Francisco General Hospital Foundation is gifting the perpetual ZEISS Forum Ophthalmology software licenses to the San Francisco Department of Public Health for the purpose of providing eye care and eye disease management.**

9. Gift Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **July 8, 2016**                                      End-Date: **June 16, 2025**

- 10a. Amount budgeted for contractual services: **N.A.**
- b. Will contractual services be put out to bid? **No**
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
- d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

11a. Does the budget include indirect costs?                       Yes                       No

- b1. If yes, how much? \$ **N.A.**
- b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

Not allowed by gifting agency                       To maximize use of gift funds on direct services  
 Other (please explain): Ophthalmology software is being supported by existing DPH operations.

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct costs.**

12. Any other significant gift requirements or comments: **ZEISS forum ophthalmology application enables DPH to enhance and expand critical eye care to San Franciscans, enabling DPH to deliver patient care.**

Contract/proposal:                      CTR00002483  
Project:                                      10037887  
Project Description:                      ZEISS Forum Software Licenses gift from SFGHF.  
Activity:                                      0001  
Fund:    21132

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Gift Information Forms to the Mayor's Office of Disability)**

13. This Gift is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD  
(Name)

DPH ADA Coordinator  
(Title)

Date Reviewed: 8/6/2021 | 4:36 PM PDT

DocuSigned by:  
Toni Rucker  
A84292F7331F44D...  
(Signature Required)

**Department Head or Designee Approval of Gift Information Form:**

Dr. Grant Colfax  
(Name)

Director of Health  
(Title)

Date Reviewed: 8/6/2021 | 3:53 PM PDT

DocuSigned by:  
Naveena Bobba  
52BC38E48CB8438...  
(Signature Required)

Naveena Bobba, Deputy Director for