

File No. 240904

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Feb 10, 2025

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Information/Vacancies (Boards/Commissions)
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date Feb 6, 2025

Completed by: _____

Date _____

1 [Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests)
2 Filing Requirements]

3 **Ordinance amending the Campaign and Governmental Conduct Code to update the**
4 **Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing**
5 **requirements by adding, deleting, and changing titles of certain designated officials**
6 **and employees to reflect organizational and staffing changes, and by refining**
7 **disclosure requirements for certain designated officials and employees.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
11 **Board amendment additions** are in double-underlined Arial font.
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.
13 **Asterisks (* * * *)** indicate the omission of unchanged Code
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Article III, Chapter 1, of the Campaign and Governmental Conduct Code is
17 hereby amended by revising Sections 3.1-103, 3.1-120, 3.1-135, 3.1-145, 3.1-155, 3.1-158,
18 3.1-163, 3.1-165, 3.1-175, 3.1-195, 3.1-207, 3.1-218, 3.1-230, 3.1-250, 3.1-251, 3.1-271, 3.1-
19 273, 3.1-275, 3.1-280, 3.1-285, 3.1-310, 3.1-335, 3.1-340, 3.1-345, 3.1-362, 3.1-365, 3.1-370,
20 3.1-390, 3.1-415, 3.1-420, 3.1-422, 3.1-435, 3.1-445, and 3.1-450, and including Section 3.1-
21 107 for informational purposes only, to read as follows:

22 **SEC. 3.1-103. FILING OFFICERS.**

23 Persons holding designated positions shall file the specified statements, declarations,
24 and certificates with the filing officers designated in this Section 3.1-103.

25 (a) **MEMBERS OF BOARDS AND COMMISSIONS.**

1 (1) Members of the following boards and commissions shall file their Form 700
2 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of
3 Ethics Training with the Ethics Commission:

4 * * * *

- 5 Commission on the Status of Women
- 6 Commission Streamlining Task Force
- 7 Disability and Aging Services Commission

8 * * * *

9 (b) **DEPARTMENT HEADS.**

10 (1) The following department heads of City agencies shall file their Form 700
11 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of
12 Ethics Training with the Ethics Commission:

13 * * * *

14 ~~*Early Childhood, Director*~~ _____

15 * * * *

16 **SEC. 3.1-107. DISCLOSURE CATEGORY 1.**

17 Unless otherwise specified, for each department or agency, Disclosure Category 1
18 shall read:

19 "Disclosure Category 1. Persons in this category shall disclose income (including gifts)
20 from any source, interests in real property, investments, and all business positions in which
21 the designated employee is a director, officer, partner, trustee, employee, or holds any
22 position of management."
23

24 **SEC. 3.1-120. AIRPORT.**

25 **Disclosure Category 2.** Persons in this category shall disclose all investments and

1 business positions in business entities and income from any source which provides, or
 2 contracts with the City and County of San Francisco and its Airport Commission to provide,
 3 services, supplies, materials, machinery, or equipment to the Airport Commission, and any
 4 source subject to the regulatory, permitting, or licensing authority of the Airport Commission.

5 ***Designated Positions*** ***Disclosure Categories***

6 * * * *

7 ~~*Application Architect*~~ ~~2~~

8 Architectural Associate II 2

9 ~~*Assistant Chief Financial Officer*~~ ~~1~~

10 Assistant Director, Facilities 1

11 ~~*Assistant Director, Marketing & Communications*~~ ~~2~~

12 Assistant Director, Museum Exhibitions 1

13 * * * *

14 ~~*Biologist*~~ ~~2~~

15 Building Inspector ~~23~~

16 ~~*Chief Commercial Officer*~~ ~~1~~

17 Chief Development Officer 1

18 ~~*Chief Digital Transformation Officer*~~ ~~1~~

19 Chief External Affairs Officer 1

20 ~~*Chief Financial & Commercial Officer*~~ ~~1~~

21 Chief Financial Officer 1

22 ~~*Chief Information Officer*~~ ~~1~~

23 ~~*Chief Information Security Officer*~~ ~~2~~

24 Chief Operating Officer 1

25 ~~*Chief Resiliency & Sustainability Officer*~~ ~~1~~

1	* * * *	
2	Contract Administrator	2
3	* * * *	
4	Director and Chief Curator, SFO Museums	1
5	Director, Airport Integrated Operations Center	2
6	Director, Airside Operations	2
7	* * * *	
8	Director, Aviation Compliance & Safety Programs	2
9	* * * *	
10	Director, Business Services (ITT)	2
11	Director, Business Applications & Analytics	2
12	Director, Capital Finance	1
13	Director, Construction & Maintenance	2
14	* * * *	
15	Director, Customer Care	2
16	Director, Cybersecurity & IT Governance	2
17	Director, Development Operations	2
18	Director, Environmental Services & Sustainability	2
19	Director, Digital Transformation Office	2
20	Director, Executive Affairs	1
21	* * * *	
22	Director, Information & Data Services	2
23	Director, Infrastructure Information Management	2
24	Director, International Marketing & Aviation Development	2
25	Director, Innovation & Solutions	2

1	<u>Director, ITT Operations</u>	2
2	Director, Landside Operations	1
3	* * * *	
4	Director, Operations & Engineering	2
5	* * * *	
6	Director, Project Management	1
7	<u>Director, Ramp Operations Planning & GSE Management</u>	2
8	Director, Revenue Development & Management	1
9	Director, Safety & Security Services	1
10	Director, Safety and Health	2
11	<u>Director, Safety, Communications & Emergency</u>	1
12	<u>Director, Safety, Health & Compliance</u>	2
13	Director, Social Responsibility	2
14	Director, Solutions (ITT)	2
15	* * * *	
16	Director, Training & Hiring	2
17	* * * *	
18	Manager, Airfield	2
19	Manager, Airfield Operations	2
20	Manager, Airport Facilities Financial Operations & Administrative	2
21	<u>Manager, Airfield Maintenance</u>	2
22	Manager, Airport Parking	1
23	Manager, Airport Publications	2
24	<u>Manager, Airport Tenant Leasehold Development</u>	2
25	Manager, Airport Risk	1

1	<u>Manager, Airside Construction Safety & Compliance</u>	2
2	<u>Manager, Airside Operations</u>	2
3	Manager, AirTrain	2
4	* * * *	
5	<u>Manager, Capital Plan Program Controls</u>	2
6	Manager, Carbon Neutral Airport Program	2
7	<u>Manager, Collection Program</u>	2
8	Manager, Communications Center	2
9	* * * *	
10	Manager, Employment Quality and Standards	2
11	* * * *	
12	Manager, Internal Communications	2
13	Manager, International Aviation Development	2
14	Manager, Learning & Development	2
15	<u>Manager, Maintenance & Alteration</u>	2
16	<u>Manager, Maintenance Project</u>	2
17	Manager, Marketing	2
18	Manager, Marketing and & Public Relations	2
19	<u>Manager, Mechanical Electrical & Plumbing</u>	2
20	Manager, Noise Insulation Program	2
21	* * * *	
22	Manager, Regulatory & Government Affairs	2
23	<u>Manager, Safety & Security Administrative Programs</u>	2
24	Manager, Safety Management Systems	2
25	Manager, Safety Programs	2

1	* * * *	
2	<i>Manager, Solutions Delivery</i>	<u>2</u>
3	* * * *	
4	<i>Manager, System (Noise Monitoring)</i>	<u>2</u>
5	<i>Manager, Talent Development Coordinator</i>	<u>2</u>
6	Manager, Talent Mobility	2
7	<i>Manager, Technology Sourcing</i>	<u>2</u>
8	Manager, Terminal Systems	2
9	Manager, Trade & Commerce	2
10	<i>Manager, Workforce Standards & Development</i>	<u>2</u>
11	Managing Director, Airport Services	1
12	* * * *	
13	Managing Director, Strategy & Social Impact	2
14	<i>Planner III, IV, V</i>	<u>2</u>
15	<i>Planner III - Aviation</i>	<u>2</u>
16	<i>Planner IV - Aviation</i>	<u>2</u>
17	<i>Planner IV - Environmental Review</i>	<u>2</u>
18	<i>Planner IV - Transportation</i>	<u>2</u>
19	Plumbing Inspector	2
20	<i>Principal, Engineer/Architect/Construction</i>	<u>2</u>
21	<i>Principal Architect</i>	<u>2</u>
22	<i>Principal Engineer (Construction Services)</i>	<u>2</u>
23	<i>Principal Engineer (Engineering and Construction Services)</i>	<u>2</u>
24	Principal Environmental Specialist	2
25	<i>Procurement Administrator</i>	<u>2</u>

1	Project Director, Information Systems	2
2	* * * *	
3	Senior Architect	2
4	Senior Building Inspector	2
5	Senior, Engineer/Architect/Landscape Architect	2
6	Senior Engineer	2
7	Senior Museum Registrar	2
8	Shift Leader, Airport Integrated Operations Center	2
9	Special Assistant to Chief Development Officer	2
10	* * * *	
11	Supervisor, Steam Shop	2
12	Team Leader, Current Operations	2
13	Team Leader, Operations Planning	2
14	Technology Expert I	2
15	* * * *	

17 **SEC. 3.1-135. ASIAN ART MUSEUM.**

18 **Disclosure Category 2.** Persons in this category shall disclose all investments in,
19 income from, and business positions in any business entity involved in the buying or selling of
20 works of Asian art or in the business of installing or maintaining security systems, which do
21 business in the jurisdiction, or which have done business in the jurisdiction in the past two
22 years, or which may foreseeably do business in the jurisdiction in the future.

23	<i>Designated Positions</i>	<i>Disclosure Categories</i>
24	Commissioner	All-2
25	Director	<u>2</u>

1	Manager, Legislative/Public Affairs	1
2	Manager, Payroll/Personnel	1
3	<u>Manager, Program & Project Management</u>	<u>1</u>
4	Manager, Support Services	1
5	* * * *	
6	Executive Secretary	1
7	<u>Executive Secretary 2</u>	<u>1</u>
8	Senior Microphoto/Imaging Technician	1
9	Principal Administrative Analyst	1
10	<u>Principal Administrative Analyst II</u>	<u>1</u>
11	Senior Administrative Analyst	1
12	<u>Administrative Analyst</u>	<u>1</u>
13	* * * *	
14	Manager II, Compliance Manager	1
15	<u>Human Resources Analyst</u>	<u>1</u>
16	<u>Principal Human Resources Analyst</u>	<u>1</u>
17	<u>Public Information Officer</u>	<u>1</u>
18	<u>Permit Services Manager</u>	<u>1</u>

19

20 **SEC. 3.1-158. CHILD SUPPORT SERVICES, DEPARTMENT OF.**

21 **Disclosure Category 2.** Persons in this category shall, for services, supplies,
22 materials, machinery or equipment that they participate in purchasing, disclose all income
23 from, investments in, and business positions held in business entities which provide such
24 services, supplies, materials, machinery or equipment of the type used by the Department of
25 Child Support Services.

Designated Positions	Disclosure Categories
Director	1
Deputy Director	1
<u>Account Clerk</u>	<u>2</u>

SEC. 3.1-163. CHILDREN, YOUTH AND THEIR FAMILIES, DEPARTMENT OF.

Designated Positions	Disclosure Categories
Member, Oversight and Advisory Committee	1
Executive Director	1
Deputy Director <u>Chief of Staff</u>	1
Chief Financial Officer	1

SEC. 3.1-165. DEPARTMENT OF POLICE ACCOUNTABILITY.

Disclosure Category 2. Persons in this category shall, for services, supplies, materials, machinery, or equipment that they participate in purchasing, disclose all income from, investments in, and business positions held in business entities that provide such services, supplies, materials, machinery, or equipment of the type used by the Department of Police Accountability.

Designated Positions	Disclosure Categories

Managing Attorney	1
<u>Senior Budget Analyst</u>	<u>1</u>
<u>IS Business Analyst</u>	<u>2</u>

SEC. 3.1-175. CITY ATTORNEY.

1 ~~(a)~~ **Disclosure Category 2.** *Persons in this category shall disclose all sources of income,*
 2 *all investments, and all business positions in any business entity which does business in this*
 3 *jurisdiction.*

4 ~~(b)~~ *Disclosure Category 3.* Persons in this category shall, for services, supplies,
 5 materials, machinery, or equipment that they participate in purchasing, disclose all income
 6 from, investments in, and business positions held in business entities which provide such
 7 services, supplies, materials, machinery, or equipment of the type used by the Office of the
 8 City Attorney.

Designated Positions	Disclosure Categories
* * * *	
Chief Financial Officer	<u>23</u>
Accounting Manager	<u>23</u>
Law Librarian	<u>23</u>
Manager, Legal Support and Administrative Services	<u>23</u>
Director, Information Systems	<u>23</u>
Facilities Manager	<u>23</u>
* * * *	
Attorneys, Labor Team	<u>23</u>
* * * *	
Attorneys, Litigation Team	<u>23</u>
* * * *	
Attorneys, Retirement Team – other assignments	<u>23</u>

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Attorneys, Workers Compensation Team

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SEC. 3.1-195. CONTROLLER.

* * * *

Designated Positions

Disclosure Categories

* * * *

Director, Systems Division

1

IT Procurement Specialist

1

Manager, Contracts

1

Manager, IT

1

Refuse Rate Administrator

1

Transitional Department Head

1

* * * *

SEC. 3.1-207. ECONOMIC AND WORKFORCE DEVELOPMENT, OFFICE OF.

Designated Positions

Disclosure Categories

* * * *

Project Director

1

Director, Community Economic Development

1

Deputy Director, Community Economic Development

1

Director, Business Development

1

Director of External Affairs

1

Director, Public Space Regeneration

1

1	* * * *	
2	Director of Economic Recovery Initiatives	1
3	Data and Performance Manager	1
4	Director of Nightlife Initiatives	1

5

6 **SEC. 3.1-218. EMERGENCY MANAGEMENT, DEPARTMENT OF.**

7	Designated Positions	Disclosure Categories
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8	* * * *	
9	Assistant Deputy Director of Administration and Support	1
10	Department Personnel Officer	1

11	Assistant Deputy Director, Emergency Communications	1
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12	* * * *	
13	UASI Targeting Violent Terrorism Prevention Manager	1
14	UASI Assistant General Manager	1

15	UASI General Manager	1
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16	UASI Communications and Technologies Project Regional Manager	1
17	UASI Communications & Technologies Regional Project Manager	1

18	* * * *	
19	Healthy Streets Operations Center (HSOC) Manager	1

20	* * * *	
21	Street Response Strategy and Impact Analyst	1

22	Chief of <u>Staff Policy</u>	1
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23	Director of External Affairs	1
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24	Chief Communications Officer	1
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25	External Affairs Manager	1
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1	* * * *	
2	DES Training, Exercise, Credentialing Supervisor	1
3	DES Community Manager	1
4	DES Community and Stakeholder Specialist	1
5	EMS Director	1
6	* * * *	
7	EMS Specialist of Communications	1
8	* * * *	
9	EMS Nurse	1
10	* * * *	
11	UASI Training and Exercise Regional Project Manager	1
12	UASI CBRNE Regional Project Manager	1
13	Bay Area Training and Exercise Program (BATEP) Regional Program Manager	1
14	Securing the Cities (STC) Program Manager	1
15	Securing the Cities (STC) Senior Administrative Analyst	1

16

17 **SEC. 3.1-230. ETHICS COMMISSION.**

18 * * * *

19	Designated Positions	Disclosure Categories
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20 * * * *

21	Program & Performance Reporting Analyst	1
22	Finance & Operations Coordinator	1
23	Budget & Operations Analyst	1
24	Executive Secretary	1

25

1	Engagement and Compliance Division	
2	* * * *	
3	Senior Clerk-Administrative Coordinator	1
4	Training & Outreach Specialist	1
5	Training Design Specialist	1
6		
7	Ethics@Work Program	
8	Program Manager	1
9	Training & Outreach Specialist	1
10	Training & Design Specialist	1
11	* * * *	
12	Enforcement and Legal Affairs Division	
13	Director of Enforcement	1
14	Senior Investigative <u>Investigator</u> & Legal Analyst	1
15	Investigative <u>Investigator</u> Analyst	1
16		
17	Audits Division	
18	Audit & Compliance Review Manager	1
19	Auditor	1
20		
21	Electronic Disclosure & Data Analysis Division	
22	Director of Technology Services	1
23	Information Systems Business Analyst	2
24	Senior Information Systems Analyst	2
25	<u>Senior</u> Information Systems Engineer— Senior	2

1 **SEC. 3.1-250. FIRE DEPARTMENT.**

2 * * * *

3 ***Designated Positions***

Disclosure Categories

4 * * * *

5 ~~*Director of Departmental Communication, Governance and Civic Engagement*~~—————~~1~~

6 * * * *

7

8 **SEC. 3.1-251. GENERAL SERVICES AGENCY – CITY ADMINISTRATOR.**

9 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments
10 and business positions in business entities and income from any source which provides, or
11 contracts with the City and County of San Francisco and its Purchasing Department to
12 provide, or has provided within the last two years, commodities or services to the City and
13 County of San Francisco.

14 (b) **Disclosure Category 3.** Persons in this category shall disclose all investments
15 and business positions in business entities and income from any source which provides, or
16 contracts with the City and County of San Francisco to provide, or has provided within the last
17 two years, commodities or services to either the Division of the Purchasing Department to
18 which the person is assigned or the Department (other than the Purchasing Department) to
19 which the person is assigned.

20 * * * *

21 ***Designated Positions***

Disclosure Categories

22 * * * *

23 **Central Shops/Fleet Management**

24 * * * *

25 Automotive Machinist Supervisor

3

1	<u>Auto Body and Fender Supervisor</u>	3
2	Business Manager	3
3	* * * *	
4	Committee on Information Technology	
5	Director	1
6	Policy Analyst	2
7	<u>Technology Portfolio Manager</u>	2
8	Privacy Analyst	2
9	* * * *	
10	Main Office/Central Administration	
11	Accounting Manager	2
12	<u>Contracts & Procurement Manager</u>	1
13	<u>Contract Analyst</u>	1
14	Assistant to the City Administrator	2
15	Budget Manager	1
16	City Administrator	See Section 3.1-500
17	<u>Community Challenge Grant Administrator</u>	2
18	Community Challenge Grant Manager	2
19	* * * *	
20	Office of Contract Administration	
21	Administrative Analyst	<u>1-2</u>
22	Assistant Director	1
23	Assistant Purchaser	<u>1-2</u>
24	Director of Purchasing	1
25	Manager	1

1	<i>Junior Administrative Analyst</i>	<u>1</u>
2	Principal Administrative Analyst	<u>1-2</u>
3	Principal Administrative Analyst II	<u>1-2</u>
4	Purchaser	<u>1-2</u>
5	Senior Administrative Analyst	<u>1-2</u>
6	Senior Purchaser	<u>1-2</u>
7	Supervising Purchaser	<u>1-2</u>

8 * * * *

9 ***Office of Transgender Initiatives***

10	<i>Executive Director</i>	<u>1</u>
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11 * * * *

13 **Sec. 3.1-271. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING.**

14 * * * *

15	<i>Designated Positions</i>	<i>Disclosure Categories</i>
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16 * * * *

17	Contracts Manager <u>Director</u>	2
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18 * * * *

19	Personnel Manager	<u>2</u>
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20 * * * *

21	Assistant Contracts Manager	2
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22 * * * *

24 **SEC. 3.1-273. HOUSING AUTHORITY.**

25 ***Disclosure Category 2. Persons in this disclosure category shall disclose all investments in,***

1 ~~income from, and any business position in any business entity which leases, rents, or operates from~~
 2 ~~property of the San Francisco Housing Authority, or which provides or contracts with the Housing~~
 3 ~~Authority to provide, services, supplies, materials, machinery, or equipment to the Authority, or which~~
 4 ~~has done so within the two years prior to the filing of any disclosure statement, or which may~~
 5 ~~foreseeably do so in the future.~~

Designated Positions	Disclosure Categories
Commissioners	1
Executive Director	1
Chief Executive Officer	1
Administrator, Housing Development & Modernization	2
Sr. Administrator HR Programs	2
Assistant Executive Director	2
Assistant General Counsel	2
Attorney I	<u>12</u>
Attorney II	<u>12</u>
Budget Manager	2
Chief Procurement Officer	2
Construction Inspector	2
Construction Services Manager	2
Construction Services Manager	2
Deputy Department Administrator	2
Deputy Executive Director	2
Director of Finance	2
Chief Financial Officer	1
Contract Project Administrator	1

1	<i>Controller</i>	<u>1</u>
2	<i>Director of Human Resources</i>	2
3	<i>Director of Information Technology</i>	2
4	<i>Director of the Housing Choice Voucher Program</i>	2
5	<i>Assistant Director HCV/Leased Housing Operations</i>	2
6	<i>Director of Policy and Supervising Attorney</i>	2
7	<i>Director of Public Housing Operations</i>	2
8	General Counsel	<u>12</u>
9	<i>Housing Operations Director</i>	<u>1</u>
10	<i>Housing Operations Manager</i>	<u>1</u>
11	<i>Hope VI Program Manager</i>	2
12	<i>Housing Inspector I</i>	2
13	<i>Housing Inspector II</i>	2
14	Human Resources Manager	<u>12</u>
15	<i>Maintenance Inspector</i>	2
16	<i>Manager of Central Maintenance</i>	2
17	<i>Planning and Programs Director</i>	2
18	<i>Program Manager I</i>	2
19	<i>Program Manager II</i>	2
20	<i>Program Manager III</i>	2
21	<i>Program Specialist II</i>	2
22	<i>Project Manager</i>	2
23	<i>Senior Project Manager</i>	2
24	<i>Special Programs Manager</i>	2
25	<i>Manager Manager of Vacates/HQS</i>	2

1 Principal Planning Analyst 1

2 Sustainability & Facility Director 1

3

4 **SEC. 3.1-275. HUMAN RESOURCES, DEPARTMENT OF.**

5 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments
6 and business positions in business entities and income from any source which provides, or
7 contracts with the City and County of San Francisco and its Human Resources Department to
8 provide, services, supplies, materials, machinery, or equipment to the Human Resources
9 Department.

10 * * * *

11 **Designated Positions** **Disclosure Categories**

12 * * * *

13 Assistant Director, Employment Services and Exams 2

14 Finance, IT and Administration Director 1

15 Workers' Compensation Director 1

16 ~~Workers' Compensation Manager~~ 2

17 ~~Workers' Compensation Fiscal Manager~~ 2

18 Departmental Personnel Officer 2

19 Human Resources Modernization Project Director 1

20 Manager, Public Safety Exams 2

21 Assistant Director, EEO & Leave Programs 2

22 Finance & Contracts Manager 2

23 Prop Q Initiator 3

24 Prop Q Approver 3

25

SEC. 3.1-280. HUMAN RIGHTS COMMISSION.

Disclosure Category 2. Persons in this category shall disclose all investments and business positions in business entities, interests in real property, and sources of income subject to the regulatory, permit or licensing authority of the Human Rights Commission.

Designated Positions	Disclosure Categories
Members, Human Rights Commission	2
Department Head II	1
Deputy Director III	1
Deputy Director	1
Executive Director	1
Employment and Training Specialist	2
Contract Compliance Officer I	2
Community Development Specialist	2
Manager I	2
Manager II	2
Manager III	2
Manager IV	2
Management Assistant	2
Principal Administrative Analyst	2
Senior Administrative Analyst	2
Senior Community Development Specialist	2

SEC. 3.1-285. HUMAN SERVICES AGENCY.

Designated Positions	Disclosure Categories
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* * * *

1	Deputy Directors	1
2	<u>Alignment and Guidance Community Engagement Manager</u>	<u>1</u>
3	<u>Alignment and Guidance Program Director</u>	<u>1</u>
4	Contracts Director	1
5	* * * *	
6	Facilities/Operations Manager	1
7	<u>Facilities/Operations Supervisor</u>	<u>1</u>
8	Information Technology Director	1
9	* * * *	
10	Finance Director	1
11	<u>Finance Manager</u>	<u>1</u>
12	Disaster Preparedness/Response Manager	1
13	* * * *	
14	County Adult Assistance <u>Programs</u> Director	1
15	<u>County Adult Assistance Programs Health Services Manager</u>	<u>1</u>
16	SFBN Program Director	1
17	SFBN Senior Program Manager	1
18	CalWorks/Workforce Development Program Director	1
19	CalWorks/Workforce Development Program Senior Program Manager	1
20	Welfare to Work Community Services Manager	1
21	<u>CalWORKs Program Manager</u>	<u>1</u>
22	<u>Workforce Development Program Manager</u>	<u>1</u>
23	<u>CalWORKs/Workforce Development Community Services Manager</u>	<u>1</u>
24	Welfare to Work Administration Manager	1
25	Family and Childrens' Services Program Directors	1

1	<u>Family and Children's Services CBO Liaisons</u>	<u>1</u>
2	<u>HR Administration Manager</u>	<u>1</u>
3	<u>IT Procurement Specialist</u>	<u>1</u>
4	<u>Procurement Analyst</u>	<u>1</u>

5

6 **SEC. 3.1-310. LIBRARY, PUBLIC.**

7 **Disclosure Category 2.** Persons in this category shall disclose all investments and
8 business positions in business entities and income from any source which provides, or
9 contracts with the City and County of San Francisco and its Public Library Department to
10 provide, services, supplies, materials, machinery or equipment to the Public Library
11 Department.

12	Designated Positions	Disclosure Categories
13	* * * *	
14	Chief of Public Services	2
15	<u>Assistant Chief of Branches</u>	<u>2</u>
16	<u>Assistant Chief of Main</u>	<u>2</u>
17	<u>Chief Analytics Officer</u>	<u>2</u>
18	<u>Chief Information Officer</u>	<u>2</u>
19	<u>Chief of Branches</u>	<u>2</u>
20	<u>Chief of Collections and Technical Services</u>	<u>2</u>
21	<u>Chief of Community Programs and Partnerships</u>	<u>2</u>
22	<u>City Archivist</u>	<u>2</u>
23	<u>Contracts Manager</u>	<u>2</u>
24	<u>Director of Human Resources</u>	<u>2</u>
25	<u>IT Procurement Lead</u>	<u>2</u>

1 Racial Equity Manager 2

2
3 **SEC. 3.1-335. PLANNING DEPARTMENT.**

4 **Disclosure Category 2.** Persons in this category shall disclose all interests in real
5 property, and all income from, and investments and business positions in any business entity
6 that is principally involved in real estate development, architecture, design, engineering, real
7 estate brokerage, real estate finance or appraisal, or historic preservation.

8 **Designated Positions** **Disclosure Categories**

9 * * * *

10 Deputy Director III 1

11 * * * *

12 Planner Technician I, II, and III 2

13 Planner I, II, and III 2

14 Planner IV and V 1

15 Public Relations Manager 1

16 Senior Community Development Specialist I and II 2

17 Transportation Planner III 2

18 Communications Specialist 1

19 Community Development Assistant 2

20
21 **SEC. 3.1-340. POLICE DEPARTMENT.**

22 ~~(a)~~ **Disclosure Category 2.** Persons in this category shall disclose all investments
23 and business positions in business entities and income from any source which provides, or
24 contracts with the City and County of San Francisco and its Police Department to provide,
25 services, supplies, materials, machinery, or equipment to the Police Department.

1 ~~(b) **Disclosure Category 3.** Persons in this category shall disclose all investments and business~~
 2 ~~positions in business entities, interests in real property, and income from any source subject to the~~
 3 ~~regulatory, permitting, or licensing authority of the Police Department.~~

4 **Designated Positions** **Disclosure Categories**

5 * * * *

6 ~~Officer in Charge, Permits Unit~~ ~~1~~
 7 Officer in Charge, Alcohol Licensing Unit/Permits Unit 1

8
 9 **SEC. 3.1-345. PORT.**

10 * * * *

11 **Designated Positions** **Disclosure Categories**

12 * * * *

13 ~~Street Environmental Services Operations Supervisor~~ ~~1~~

14 * * * *

15 ~~Technology Expert~~ ~~2~~

16 Senior Community Development Specialist II 2

17
 18 **SEC. 3.1-362. PUBLIC HEALTH, DEPARTMENT OF.**

19 (a) **Disclosure Category 2.** Persons in this category shall disclose all investment and
 20 business positions in business entities and income from all laboratories, clinics, hospitals, rest
 21 homes, nursing homes, and outpatient care facilities, all medical, surgical, psychiatric,
 22 psychological, and related practices, all medical supply firms, drug companies, and insurance
 23 companies; all child or adult care facilities; all medical or social service consulting firms; and
 24 any source which provides, or contracts with the City and County of San Francisco and its
 25 Public Health Department to provide services, supplies, materials, machinery or equipment to

1 the Public Health Department.

2 (b) **Disclosure Category 3.** Persons in this category shall disclose all investment
3 and business positions in business entities, interests in real property, and income from any
4 source subject to the regulatory, permit or licensing authority of the Department of Public
5 Health.

6	<i>Designated Positions</i>	<i>Disclosure Categories</i>
7	* * * *	
8	Assistant Purchaser	3
9	<u><i>Buildings/Grounds Maintenance Superintendent</i></u>	<u>2</u>
10	Building/Grounds Maintenance Supervisor	2
11	* * * *	
12	Payroll Supervisor	3
13	<u><i>Physician Administrator, DPH</i></u>	<u>2</u>
14	Porter Assistant Supervisor	3
15	* * * *	
16	Senior Physician Specialist (Contracting Authority Only)	3
17	<u><i>Senior Psychiatric Physician Specialist (Contract Authority Only)</i></u>	<u>3</u>
18	Senior Social Worker	3
19	* * * *	
20	Supervising Physician Specialist	2
21	<u><i>Supervising Psychiatric Physician Specialist</i></u>	<u>2</u>
22	<u><i>Technology Expert II</i></u>	<u>2</u>

23

24 **SEC. 3.1-365. PUBLIC UTILITIES COMMISSION.**

25 * * * *

1	Designated Positions	Disclosure Categories
2	Public Utilities Commission, Boards and Administration	
3	Account Clerk (Prop Q)	1
4	Accountant II (Prop Q)	1
5	Accountant III (Prop Q)	1
6	Accountant Intern (Prop Q)	1
7	Accountant IV	1
8	Administrative Analyst (Prop Q)	1
9	Administrative Engineer	1
10	Assistant Materials Coordinator (Prop Q)	1
11	Assistant Purchaser	2
12	Assistant Purchaser (Prop Q)	1
13	* * * *	
14	Clerk (Prop Q)	1
15	Commercial Division Assistant Supervisor	1
16	* * * *	
17	Executive Director, SE Community Facility Commission	1
18	Executive Secretary 1 (Prop Q)	1
19	Executive Secretary 2 (Prop Q)	1
20	Executive Secretary 3 (Prop Q)	1
21	* * * *	
22	IS Business Analyst (Prop Q)	1
23	* * * *	
24	Junior Administrative Analyst (Prop Q)	1
25	Junior Management Assistant (Prop Q)	1

- 1 * * * *
- 2 ~~Management Assistant (Prop Q) ————— 1~~
- 3 * * * *
- 4 ~~Materials Coordinator (Prop Q) ————— 1~~
- 5 * * * *
- 6 ~~Principal Account Clerk (Prop Q) ————— 1~~
- 7 * * * *
- 8 ~~Public Service Aide – Associate To Professionals (Prop Q) ————— 1~~
- 9 * * * *
- 10 ~~Secretary 2 (Prop Q) ————— 1~~
- 11 ~~Senior Account Clerk (Prop Q) ————— 1~~
- 12 * * * *
- 13 ~~Senior Administrative Analyst (Prop Q) ————— 1~~
- 14 ~~Senior Clerk (Prop Q) ————— 1~~
- 15 ~~Senior Clerk Typist (Prop Q) ————— 1~~
- 16 * * * *
- 17 ~~Senior Management Assistant (Prop Q) ————— 1~~
- 18 ~~Senior Parts Storekeeper (Prop Q) ————— 1~~
- 19 * * * *
- 20 ~~Storekeeper (Prop Q) ————— 1~~
- 21 * * * *
- 22 ~~Utility Analyst (Prop Q) ————— 1~~
- 23 ~~Utility Services Representative (Prop Q) ————— 1~~
- 24 ~~Utility Services Representative Supervisor (Prop Q) ————— 1~~
- 25 * * * *

1 **Building Design and Construction (BDC)**

2 * * * *

3 *Project Manager I* _____ *1*

4 *Project Manager II* _____ *1*

5 *Project Manager III* _____ *1*

6 *Project Manager IV* _____ *1*

7 * * * *

8 *Landscape Architectural Associate I* _____ *1*

9 *Landscape Architectural Associate II* _____ *1*

10 * * * *

11 **Bureau of Building and Street Repair (BBSR)**

12 * * * *

13 *BBSR Sewer Repair Supervisor* _____ *1*

14 **Infrastructure Design and Construction (IDC)**

15 * * * *

16 *Project Manager I* _____ *1*

17 *Project Manager II* _____ *1*

18 *Project Manager III* _____ *1*

19 *Project Manager IV* _____ *1*

20 * * * *

21 **Bureau of Street Environmental Services (BSES)**

22 ****

23 Public Relations Assistant, Outreach and Enforcement 1

24 *Volunteer/Outreach Coordinator* _____ *1*

25 * * * *

1	Bureau of Street Use and Mapping (BSM)	
2	* * * *	
3	Chief Surveyor	1
4	<i>Engineer</i>	<i>1</i>
5	Engineering Associate II	1
6	<i>Street Inspector</i>	<i>1</i>
7	<i>Senior Street Inspector</i>	<i>1</i>
8	<i>Street Inspection Supervisor</i>	<i>1</i>
9	<i>Project Manager I</i>	<i>1</i>
10	<i>Project Manager II</i>	<i>1</i>
11	<i>Project Manager III</i>	<i>1</i>
12	<i>Project Manager IV</i>	<i>1</i>
13	Bureau of Urban Forestry (BUF)	
14	BUF Bureau Superintendent	1
15	BUF Assistant Bureau Superintendent	1
16	Cement Finisher Supervisor II	1
17	Urban Forester	1
18	Contract and Grant Manager	1
19	Landscape Supervisor	1
20	Arborist Technician Supervisor II	1
21	Bureau of Urban Forestry (BUF)	
22	<i>BUF Bureau Superintendent</i>	<i>1</i>
23	<i>BUF Assistant Bureau Superintendent</i>	<i>1</i>
24	<i>Cement Finisher Supervisor II</i>	<i>1</i>
25	<i>Urban Forester</i>	<i>1</i>

1 *Contract and Grant Manager* _____/

2 *Landscape Supervisor* _____/

3 *Arborist Technician Supervisor II* _____/

4 **Central Operations (CO)**

5 * * * *

6 *Project Manager I* _____/

7 * * * *

8 ***Central Operations (CO)***

9 *CO Bureau Superintendent* _____/

10 *CO Assistant Superintendent* _____/

11 *Cost Estimator* _____/

12 *Project Manager I* _____/

13 *Program Support Analyst* _____/

14 *Senior Storekeeper* _____/

15 *Storekeeper* _____/

16 *Assistant Storekeeper* _____/

17 *Heavy Equipment Operations Supervisor* _____/

18 *Assistant Heavy Equipment Operations Supervisor* _____/

19

20 **SEC. 3.1-390. RECREATION AND PARK DEPARTMENT.**

21 **Disclosure Category 2.** Persons in this category shall disclose all investments and
22 income from any source which leases, rents, or operates from property under the jurisdiction
23 of the Recreation and Park Commission, or which provides, or contracts with the City and
24 County of San Francisco or the Recreation and Park Commission to provide, services
25 (including construction, repair, and maintenance), equipment, materials, supplies, vehicles, or

1 other items of use to the Recreation and Park Commission or the Recreation and Park
 2 Department, or which may foreseeably do so in the future, or which has done so within two
 3 years prior to any time period covered by a statement of economic interest, and his or her
 4 status as a director, officer, partner, trustee, employee, or holder of any management position
 5 in any such business entity.

Designated Positions	Disclosure Categories
Recreation and Park Commissioners	1
<u>Commission Liaison</u>	<u>1</u>
General Manager	1
<u>Director of Administration and Finance</u>	<u>1</u>
<u>Director of Capital and Planning Division</u>	<u>1</u>
<u>Director of Operations</u>	<u>1</u>
<u>Director of Partnerships</u>	<u>1</u>
<u>Director of Policy & Public Affairs</u>	<u>1</u>
<u>Director of Property and Concession Management</u>	<u>1</u>
Superintendent of Parks & Open Spaces	1
Superintendent of Recreation & Community Services	1
Superintendent of Structural Maintenance	1
<u>Chief Information Officer</u>	<u>1</u>
<u>Deputy Director of Planning, Capital & Planning Division</u>	<u>1</u>
Director of Administration and Finance	1
Director of Capital and Planning Division	1
Chief Information Officer	1
Deputy Director of Planning, Capital & Planning Division	1
<u>Finance and Accounting Operations Manager</u>	<u>2</u>

1	<i>Permits & Reservations Manager</i>	2
2	<i>Planner IV</i>	2
3	Principal Administrative Analyst – Budget	2
4	<i>Principal Administrative Analyst – Capital</i>	2
5	Principal Administrative Analyst – Partnerships	2
6	<i>Principal Administrative Analyst – Capital</i>	2
7	<i>Principal Administrative Analyst – Permits & Reservations</i>	2
8	<i>Principal Administrative Analyst II – Budget</i>	2
9	Principal Administrative Analyst II – Capital	2
10	Principal Administrative Analyst II – Finance	2
11	<i>Principal Administrative Analyst II – Partnerships</i>	2
12	<i>Project Manager I</i>	2
13	<i>Project Manager II</i>	2
14	<i>Project Manager III</i>	2
15	Purchasing & Contracts Manager	2
16	Senior Administrative Analyst – Partnerships	2
17	<i>Senior Administrative Analyst – Permits & Reservations</i>	2
18	Senior Administrative Analyst – Property	2
19	<i>Commission Liaison</i>	1
20	<i>Director of Operations</i>	1
21	<i>Director of Policy & Public Affairs</i>	1
22	<i>Permits & Reservations Manager</i>	2
23	<i>Director of Property and Concession Management</i>	1
24	<i>Director of Partnerships</i>	1
25	Senior Administrative Analyst – Purchasing	2

1 *Senior Administrative Analyst – Permits & Reservations* ————— 2

2 *Planner IV* ————— 2

3 *Project Manager I* ————— 2

4 *Project Manager II* ————— 2

5 *Project Manager III* ————— 2

6

7 **SEC. 3.1-415. SHERIFF.**

8	<i>Designated Positions</i>	<i>Disclosure Categories</i>
9	* * * *	

10	Assistant Chief Attorney	<u>12</u>
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12 * * * *

13

14 **SEC. 3.1-420. SAN FRANCISCO UNIFIED SCHOOL DISTRICT.**

15 (a) **Disclosure Category 1.** Persons in this category shall disclose:

16 (1) interests in real property located entirely or partly within School District

17 boundaries, or within two miles of School District boundaries, or of any land owned or used by

18 the School District; or

19 (2) investments or business positions in or income from sources which are

20 engaged in the acquisition or disposal of real property within the School District, are

21 contractors or subcontractors which are or have been within the past two years engaged in

22 work or services of the type used by the School District, or manufacturer or sell supplies,

23 books, machinery, or equipment of the type used by the School District.

24 (b) **Disclosure Category 2.** Persons in this category shall disclose:

25 (1) investments or business positions in or income from sources which are

1 contractors or subcontractors engaged in work or services of the type used by the department
 2 which the designated person manages or directs; or

3 (2) investments or business positions in or income from sources which
 4 manufacture or sell supplies, books, machinery, or equipment of the type used by the
 5 department which the designated person manages or directs; for the purposes of this
 6 category, a principal's department is his/her entire school.

Designated Positions	Disclosure Categories
* * * *	
Assistant Superintendent	2
<u>Associate Superintendent</u>	<u>2</u>
Building Inspector	2
Chief (All Departments)	1
Consultant	2
Contract Compliance Officer	2
Deputy Superintendent	1
<u>Deputy Director (All Departments)</u>	<u>1</u>
Director (All Departments)	2
* * * *	
Executive Director – Budget	1
<u>Head of Staff</u>	<u>1</u>
Health Program Coordinator III – School Health Programs	2
* * * *	
Member, Board of Education	1
<u>Principal Administrative Analyst – Bond Program</u>	<u>2</u>
Program Administrator (All Departments)	2

1	Program Manager I, II, and III (All Departments)	2
2	<u>Project Manager I, II, and III (All Departments)</u>	<u>1</u>
3	* * * *	
4	School Principal	2
5	<u>Senior Administrative Analyst – Bond Program</u>	<u>2</u>
6	Senior Attorney Civil & Criminal	1
7	<u>Senior Executive Director (All Departments)</u>	<u>1</u>
8	Senior Management Assistant – Real Estate and Auxiliary Services	2
9	Site Manager – Child Development Center	2
10	Special Assistant X	2
11	Special Assistant XIII – Athletic Office	2
12	Special Assistant XVI – State Funds	2
13	Special Assistant XVII – Research, Planning and Accountability	2
14	Special Assistant XIX – Director of Fiscal Services	1
15	* * * *	
16	Supervisor – Accountability, Program Evaluation and <u>&</u> Research	2

17

18 **SEC. 3.1-422. SMALL BUSINESS, OFFICE OF.**

19 *Disclosure Category 2. Persons in this category shall disclose all income (including gifts) from*
20 *any source that receives or seeks to receive grants from the Office of Small Business.*

21

22	Designated Positions	Disclosure Categories
23	Small Business Commissioner	1
24	Executive Director of the Office of Small Business	1
25	<u>Director of the San Francisco Small Business Development Center</u>	<u>2</u>

1	Cashier	2
2	Cashier I	2
3	Cashier II	2
4	Cashier III	2
5	Clerk, Chief	2
6	* * * *	
7	Investigator	2
8	IS Business Analyst – Principal	2
9	IS Business Analyst – Senior	2
10	* * * *	
11	IS Programmer Analyst	2
12	IS Programmer Analyst – Principal	2
13	IS Programmer Analyst, Senior	2
14	* * * *	
15	Personal Property Auditor	2
16	Tax Auditor-Appraiser	2
17	Administrative Analyst	2
18	Management-Administrative Analyst, Principal II	2
19	* * * *	
20	Personal Property Auditor, Principal	2
21	Tax Auditor-Appraiser, Principal	2
22	Account Clerk, Senior	2
23	* * * *	
24	Personal Property Auditor, Senior	2
25	Tax Auditor-Appraiser, Senior	2

1 **SEC. 3.1-450. WAR MEMORIAL AND PERFORMING ARTS CENTER.**

2 * * * *

3 (c) **Disclosure Category 4.** Persons in this category shall disclose all investments in, income
4 from, or business positions in, businesses involved in installing or maintaining security systems and
5 equipment, security staffing firms and/or security consultants.

Designated Positions	Disclosure Categories
7 * * * *	
8 Building and Grounds Superintendents	3
9 <u>Director of Security</u>	<u>4</u>

10
11 Section 2. Effective Date. This ordinance shall become effective 30 days after
12 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
13 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
14 of Supervisors overrides the Mayor’s veto of the ordinance.

15
16 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
17 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
18 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
19 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
20 additions, and Board amendment deletions in accordance with the “Note” that appears under
21 the official title of the ordinance.

1 APPROVED AS TO FORM:
2 DAVID CHIU, City Attorney

3 By: /s/ Kathleen Vermazen Radez
4 KATHLEEN VERMAZEN RADEZ
Deputy City Attorney

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LEGISLATIVE DIGEST

(2/3/2025)

[Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements]

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements by adding, deleting, and changing titles of certain designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for certain designated officials and employees.

Existing Law

The Political Reform Act of 1974, California Government Code section 87300, et seq., requires that San Francisco adopt a Conflict of Interest Code and review and update the Code every two years. The City's Conflict of Interest Code is set forth in Article III, Chapter 1 of the Campaign and Governmental Conduct Code. The Code designates those City officials and employees who periodically must file public statements disclosing their personal financial interests. The Code also specifies the types of financial interests that each designated official and employee must disclose — i.e., disclosure categories — that designated officials and employees must disclose.

Amendments to Current Law

The proposed amendments to the Conflict of Interest Code add, delete, and change the titles of designated employees to reflect organizational and staffing changes made by City departments and agencies since the Code was last amended in 2022. The proposed amendments also revise the disclosure requirements applicable to some designated officials and employees. The proposed amendments amend the sections of the Conflict of Interest Code governing the following local agencies:

- Airport
- Asian Art Museum
- Assessor-Recorder
- Department of Building Inspection
- Department of Child Support Services
- Department of Children, Youth and Their Families
- Department of Police Accountability
- City Attorney
- Controller

- Office of Economic and Workforce Development
- Department of Emergency Management
- Ethics Commission
- Fire Department
- General Services Agency – City Administrator
- Department of Homelessness and Supportive Housing
- Housing Authority
- Department of Human Resources
- Human Rights Commission
- Human Services Agency
- Public Library
- Planning Department
- Police Department
- Port
- Department of Public Health
- Public Utilities Commission
- Public Works
- Recreation and Park Department
- Sheriff
- San Francisco Unified School District
- Office of Small Business
- San Francisco County Transportation Authority
- Treasurer-Tax Collector
- War Memorial and Performing Arts Center

Background Information

The City’s Conflict of Interest Code must list those employees and officers who make or participate in the making of governmental decisions on behalf of the City. Cal. Gov. Code §§ 87300, 87302(a).

A City employee or officer “makes a governmental decision” when the employee or officer: (1) authorizes or directs an action; (2) votes on a matter; (3) appoints a person; (4) obligates or commits his or her agency to any course of action; or (5) enters into any contractual agreement on behalf of his or her agency. Cal. Code Regs. § 18704(a). A City employee or officer “participates in making a governmental decision” when the employee or officer directly, “without significant substantive review,” “provides information, an opinion, or a recommendation for the purpose of affecting a government decision.” *Id.* at § 18704(b). The City’s Conflict of Interest Code should not include employees who carry out solely clerical or ministerial tasks. *Id.* at § 18704(d)(1).

FILE NO. 240904

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Carol Isen, Director, Department of Human Resources
FROM: Victor Young, Assistant Clerk, Rules Committee
DATE: November 4, 2024
SUBJECT: LEGISLATION INTRODUCED – MEET AND CONFER DETERMINATION

The Board of Supervisors' Rules Committee has received the following Ordinance. This matter is being referred to you as it may require the Department of Human Resources to fulfill Meet and Confer requirements. Please review, assess the impact and provide proper noticing as required and report back to on the status of the Meet and Confer requirement.

File No. 240904 (ver2)

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements by adding, deleting, and changing titles of certain designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for certain designated officials and employees.

If you have any questions or concerns, please call me at (415) 554-7723 or email: victor.young@sfgov.org. To submit documentation, please email or forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

RESPONSE FROM THE DEPARTMENT OF HUMAN RESOURCES - Date: _____

- _x_ Meet and Confer requirement has been fulfilled.
___ Meet and Confer requirement not applicable.
___ Additional information attached.

Kate Howard
Department of Human Resources

c: Aliya Chisti, Department of Human Resources
Kate Howard, Department of Human Resources

BOARD of SUPERVISORS



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MEMORANDUM

TO: All City Departments through Tom Paulino, Mayor's Office
Patrick Ford, Executive Director, Ethics Commission

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: November 4, 2024

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed Ordinance:

File No. 240904 (ver 2)

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements by adding, deleting, and changing titles of certain designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for certain designated officials and employees.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

c: Michael Canning, Ethics Commission
Jesse Mainardi, Mayor's Office
Andres Power, Mayor's Office



City and County of San Francisco

Master Report

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 240904 **File Type:** Ordinance **Status:** Pending Committee Action

Enacted: _____ **Effective:** _____

Version: 2 **In Control:** Rules Committee

File Name: Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements **Date Introduced:** 10/29/2024

Requester: _____ **Cost:** _____ **Final Action:** _____

Comment: _____ **Title:** Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements by adding, deleting, and changing titles of certain designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for certain designated officials and employees.

Sponsor: Peskin

History of Legislative File 240904

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	09/17/2024	ASSIGNED UNDER 30 DAY RULE	Rules Committee	10/17/2024	
1	Clerk of the Board	09/23/2024	REFERRED TO DEPARTMENT			
<i>Referred to all city departments through the Mayor for informational purposes. Referred to Human Resources for meet and confer determination.</i>						
2	President	10/29/2024	SUBSTITUTED AND ASSIGNED	Rules Committee		
<i>President Peskin introduced a substitute Ordinance bearing the same title.</i>						