



# CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



Edwin M. Lee, Mayor  
Naomi M. Kelly, City Administrator

Romulus Asenloo, Acting Director

## MEMORANDUM

Date: March 6, 2017

To: Mario Valdez, SFPUC  
Sailaja Kurella, SFPUC

From: Marcus Lange, CMD

Subject: Pre-Award Memorandum  
PUC.PRO.0028 *New Headworks Facility Construction Management Staff Augmentation Services*

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The Contract Monitoring Division ("CMD") has reviewed the two (2) proposals received for the above referenced project. Both proposals were responsive to pre-award, Chapter 14B requirements. Below is a summary of CMD's review.

### Ratings Bonus

CDM Smith, Inc. - N/A  
HDR Engineering, Inc. - N/A

### Score Sheets and Score Tabulations

CMD reviewed all fee schedules submitted by proposers, score sheets submitted by panelists, and score tabulations submitted by PUC. The final rankings are as follows:

Firm	Rank
HDR Engineering, Inc.	1
CDM Smith, Inc.	2

HDR Engineering (HDR) achieved the highest score. HDR met the 20% LBE subconsulting requirement by listing the following LBE firms:

FIRM	SERVICE	LBE Status	Listed Percentage	Credited Percentage
Saylor Consulting Group	Cost Estimating	SF LBE-WBE (Small)	3.38%	3.38%
C M Pros	Inspection – ICC Civil/Welding	SF LBE-MBE (small)	11.54%	11.54%
Joe Hill Consulting	Inspection - Mechanical	SF LBE-OBE (micro)	8.37%	8.37%
<b>Total</b>			<b>23.29%</b>	<b>23.29%</b>

Based on the foregoing, CMD has determined that HDR has complied with the pre-award 14B requirements and is eligible for award of this contract. Should you have any questions please feel free to contact me at 415-554-3103 or [MLange@sfgwater.org](mailto:MLange@sfgwater.org).