

File No. 210079

Committee Item No. 5

Board Item No. 13

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date March 3, 2021

Board of Supervisors Meeting

Date March 9, 2021

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Fire Commission Resolution No. 2020-01</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |

Completed by: Linda Wong

Date February 26, 2021

Completed by: Linda Wong

Date March 5, 2021

1 [Accept and Expend Grant - Retroactive - Federal Emergency Management Agency -  
2 Personal Protective Equipment - \$883,145.45]

3 **Resolution retroactively authorizing the Fire Department to accept and expend a grant**  
4 **in the amount of \$883,145.45 from the Federal Emergency Management Agency to**  
5 **purchase personal protective equipment, for the performance period of June 26, 2020,**  
6 **through June 25, 2021, and waiving indirect costs.**

7  
8 WHEREAS, The Fire Department (SFFD) responds to over 150,000 incidents each  
9 year, including fires, vehicle accidents, and medical and other emergencies; and

10 WHEREAS, The SFFD’s response to the COVID-19 pandemic has stressed  
11 many of its resources, along with resources of all its City partners; and,

12 WHEREAS, The need for personal protective equipment (PPE) has dramatically  
13 increased in order to ensure a safe environment for emergency response for both patients  
14 and SFFD members; and,

15 WHEREAS, There have also been a number of local, state, and national health  
16 recommendations calling for enhanced PPE to slow the spread of the virus; and

17 WHEREAS, The SFFD applied for and was awarded a Federal Emergency  
18 Management Agency (FEMA) grant in the amount of \$883,145.45 to procure PPE related to  
19 its COVID-19 response; and

20 WHEREAS, The grant proposal and grant agreement for the FEMA grant to purchase  
21 equipment were prepared by SFFD and are on file with the Clerk of the Board of  
22 Supervisors in File No. 210079; and

23 WHEREAS, The use of these grant funds would allow the SFFD to purchase PPE to  
24 assist with the SFFD response to the COVID-19 pandemic; and

25

1           WHEREAS, FEMA requires the SFFD to complete the grant project and expend the  
2 grant funds by June 25, 2021; and

3           WHEREAS, The Fire Commission recommended approval of this grant at its meeting  
4 on September 23, 2020; and

5           WHEREAS, The grant does not require an Annual Salary Ordinance amendment; and

6           WHEREAS, The grant requires the City to provide matching funds worth 10% of the  
7 total Federal award, or \$88,341.55; and

8           WHEREAS, SFFD will provide out of its approved budget matching funds worth 10% of  
9 the total Federal award, or \$88,314.55; and

10           WHEREAS, The SFFD proposes to maximize the use of the grant funds on program  
11 expenditures by not including indirect costs in the grant budget; now, therefore, be it

12           RESOLVED, That the Board of Supervisors authorizes the SFFD to accept and expend  
13 grant funds in the amount of \$883,145.45 from FEMA; and, be it

14           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
15 indirect costs in the grant budget; and, be it

16           FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and  
17 empowered to execute, deliver, and perform, in the name of the City and County of San  
18 Francisco, all applications, contracts, agreements, amendments, and payment requests  
19 necessary to secure the FEMA grant funds and implement and carry out the purposes  
20 specified in the applicable grant application.

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1 Recommended:

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3                 /s/                  
Jeanine Nicholson  
Chief of Department

Approved:                 /s/                  
Mayor

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Approved:                 /s/                  
Controller

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**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Assistance to Firefighters Grant FY20 COVID-19 Supplemental
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 415-558-3417
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$883,145.45
6. a. Matching Funds Required: \$88,314.55  
b. Source(s) of matching funds (if applicable): General Fund Budget
7. a. Grant Source Agency: Department of Homeland Security’s Federal Emergency Management Agency (FEMA)  
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Purchase of COVID-related PPE
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: June 26, 2020    End-Date: June 25, 2021
10. a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? n/a  
c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? n/a  
d. Is this likely to be a one-time or ongoing request for contracting out? n/a
11. a. Does the budget include indirect costs?  
 Yes                       No  
b. 1. If yes, how much? \$ n/a  
b. 2. How was the amount calculated? n/a  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs? General overhead rate and administrative costs to implement program.
12. Any other significant grant requirements or comments: None

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jesusa Bushong  
(Name)

HR Director  
(Title)

Date Reviewed: 11/24/20

DocuSigned by:  
Jesusa Bushong  
92B7D48DFF1B46A...  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Mark Corso  
(Name)

Deputy Director  
(Title)

Date Reviewed: 11/24/20

DocuSigned by:  
Mark Corso  
92B7D48DFF1B46A...  
(Signature Required)

# San Francisco Fire Department

## Grant Budget

FEMA Assistance to Firefighters Grant COVID-19 Supplemental - FY2020

**Proposal** CTR00002143

**Project ID** 10036991

**ProjLongDescr2** FD Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S)

**Activity** 0001

**Fund** 13550

**Dept Code** 130654

**Authority** 10001

**CFDA** 97.044

**GF Matching:**

<u>Division</u>	<u>Dept ID</u>	<u>Fund ID</u>	<u>Proj ID</u>	<u>Project Title</u>	<u>Authority</u>	<u>Activity</u>
130652	130652	10000	10001964	FD Support Services	10000	0001

Budget:

<u>Description</u>	<u>Account</u>	<u>Account Description</u>	<u>Total Project</u>	<u>Grant Amnt</u>	<u>Match Amount</u>
EMS PPE	540000	Materials & Supplies-Budget	\$ 971,460	\$ 883,145.45	\$ 88,314.55
		Total:	\$ 971,460	\$ 883,145.45	\$ 88,314.55

**You have successfully submitted your application.**

## **System for Award Management (SAM.gov) profile**

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

### **SAN FRANCISCO FIRE DEPARTMENT**

Information current from SAM.gov as of:

**05/03/2020**

DUNS (includes DUNS+4):

**033428819**

Employer Identification Number (EIN):

**946000417**

Organization legal name:

**SAN FRANCISCO FIRE DEPARTMENT**

Organization (doing business as) name:

Mailing address:

**698 SECOND STREET SAN FRANCISCO, CA 94107-2015**

Physical address:

**698 2ND ST STE SAN FRANCISCO, CA 94107-2015**

Is your organization delinquent on any federal debt?

**N**

SAM.gov registration status:

**Active as of 04/01/2020**



We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

## **Applicant information**

Please provide the following additional information about the applicant.

Applicant name

**San Francisco Fire Department**

## **Main address of location impacted by this grant**

Main address 1

**698 2nd Street**

Main address 2

City

**San Francisco**



State/territory

**CA**

Zip code

**94107**

Zip extension

**2015**

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?

**San Francisco**

## **Applicant characteristics**

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type:

**Fire Department/Fire District**

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.

**No**

What kind of organization do you represent?

**All Paid/Career**

How many active firefighters does your department have who perform firefighting duties?

**1527**

Does your organization protect critical infrastructure of the state?

**Yes**

Please describe the critical infrastructure protected below.

**The City and County of San Francisco and the San Francisco Fire Department (SFFD) protects collectively almost 500 National, State, and City Designated Historic Landmarks and over a thousand critical infrastructure to include but not limited to major sports arenas, regional postal facilities, reservoirs, water treatment facilities, under bay fuel transmission lines, power, and energy grids, educational (129 schools, 27 colleges/universities) and, medical (14 hospitals) facilities, research, and financial institutions including a Federal Reserve Bank. Additionally, the City owns and operates a number of vital facilities (airport, hospital, recreation, police and fire facilities), critical infrastructure and delivery systems (water and power stations), located outside county limits. San Francisco, a natural peninsula surrounded by water on three sides, has two major bridges, the San Francisco-Oakland Bay Bridge and the Golden Gate Bridge, that together support over 456,000 vehicles which added to an estimated 772,000 public transportation riders increases the population**

to over one and a half million people on any given day. San Francisco makes up a large component of the Bay Area Rapid Transit (BART) system, which has an underwater Transbay railway tube serving over 400,000 commuters each week. The City is also a hub for multiple regional and state-wide reaching transit systems, which collectively transport an average of 6.5 million riders per year. The Port of San Francisco oversees a cruise ship terminal that hosts over 80 cruise ship calls and 300,000 passengers annually. Furthermore, the City's 47.355 square mileage is geographically circuitous and includes the Golden Gate National Recreation Area, Treasure/Yerba Buena Island, parts of Angel Island, and the San Francisco International Airport. Meanwhile, San Francisco's infrastructure is distinctively susceptible to fire with approximately 48,000 Victorian houses built before 1915 primarily constructed of wood, 380,971 housing units, and a growing downtown with 72 high-rises and 26 skyscrapers. Additionally, the City's location makes it subject to the effects of weather and seismic related incidents such as earthquakes, tsunami, strong sea winds, annual storms that combined with years of consistent drought and the increased heating effects of climate change have contributed to recent power outages, road and bridge hazards, and urban and wildland fires. San Francisco is one of the top seven Tier 1 Urban Area Ranking cities by the U.S. Department of Homeland Security, meaning if any critical infrastructure were damaged or destroyed within the San Francisco city limits, it would inflict catastrophic consequences on the population. The SFFD collaborates with multiple partners and the neighboring counties to receive and provide mutual aid response to mitigate the destructive effects of natural disasters, urban conflagration, and human-caused hazards.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant.

**Yes**

Please enter your FDIN/FDID.

**38005**

## Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year:

**2020**

Fiscal Year	Operating budget
2020	\$427,202,412.00
2019	\$400,721,970.00
2018	\$382,993,306.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?

**90**

Does your department have any rainy day reserves, emergency funds, or capital outlay?

No

### What percentage of the declared operating budget is derived from the following

Taxes

Bond issues

EMS billing

Grants

Donations

Fund drives

Fee for service

Other

### Totals

Applicants should describe their financial need and how consistent it is with the intent of the AFG-S Program. The Financial Need statement should include details describing the applicant's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of their control.

**The SFFD's Fiscal Year 2019-20 Operating budget is approximately \$427 million. 65% derived from the City's General Fund. The remaining 35% is funded through State sales tax revenue (12%), EMS Ambulance revenue (7%), Fire Prevention fees (5%), Federal funds for Airport Operations (7%), and other recoveries/fees for services (4%). Of the total operating budget, 90% is for personnel and workers comp costs, including salaries, overtime, and fringe benefits. That leaves only 10% to cover all the non-personnel costs for the Department. As has happened all over the country, the COVID19 pandemic has created devastating budget impacts to the City and County of San Francisco's annual budget, both in the short term as we close out Fiscal Year 2020 and as we move into the next budget cycle. Back in December of 2019, at the onset of the current two-year budget process for the 2020-21 and 2021-22 fiscal years, the San Francisco was looking at a two-year projected budget shortfall of approximately \$419.5 million, made up of an estimated deficit of \$195.4 million for Fiscal Year 2020-21 and \$224.1 million for Fiscal Year 2021-22. With the onset of the COVID19 emergency, those deficits have now skyrocketed, making an already challenging fiscal environment for the Department's budget worse than could have been imagined and ripe for further deterioration given the uncertainty around the COVID19 pandemic. Financial losses associated with the COVID19 pandemic have been stark and immediate, and the level of uncertainty of City revenues and expenditures is historically high. According to a budget outlook update released on March 31, 2020, the City projects revenue reductions for the final quarter of the current fiscal year that are staggering - the City is anticipating up to \$288 million in General Fund losses. The reductions are driven by**

significant changes in major taxes including hotel tax, transfer tax, and sales tax. The Report also projects that these significant revenue losses will continue into the next two fiscal years driving up the projected deficits to up to \$776 million for FY 2020-21 and \$606 million for FY 2021-22. That's a combined shortfall of up to \$1.7 billion compared to prior projections driven by health crisis related revenue loss. Since this report was issued in late March, the projected deficit and fiscal difficulties facing the City have only worsened, exceeding the worst-case scenario from the March report. A revised projection will be included in the City's updated nine-month report to be released in mid-May. The result of this is anticipated to be large budget reductions and service reduction measures anticipated to be communicated to Departments as part of revised budget instructions. In December 2019, at the original onset of the current two-year budget process for the City, the Department was requested to reduce its general fund support by 3.5% in both years (7% cumulative). This request for budget cuts of the Department is anticipated to grow significantly, and will be amended with hiring freezes/reductions, as well as elimination of such infrastructure projects as capital projects and equipment purchases. This request is in addition to any budget reductions imposed upon the Fire Department in the current fiscal year in order address the current fiscal year deficit. Given the realities of the current fiscal environment, the SFFD is not anticipating being able to procure sufficient funds for all of its personal protective equipment needs. As the City grapples with the increased challenges of the COVID response, PPE enhancements will be even harder to come by, at a time when they are needed most given the dangers of the virus to protect our members. With these constraints, requests for increases to non-personnel items, such as personal protective equipment, will be nearly impossible using general fund allocations, and the Department must rely on outside sources of funds, such as this FEMA AFG allocation.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

**No**

## **Other funding sources**

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

**Yes**

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

**Yes**

Please provide an explanation for other funding sources in the space provided below.

**In the current fiscal year, the San Francisco Fire Department is expected to receive several Federal awards for the purpose of COVID-19 Emergency Response Management that will be expended during its fiscal year. Historically, the Department has received a number of Homeland Security (UASI) grant awards and maintains cooperative agreements with the Navy and National Park Service to receive funds for providing services.**

## **Community description**

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served

**County**

What type of community does your organization serve?

**Urban**

What is the square mileage of your first due response zone/jurisdiction served?

**47**

What percentage of your primary response area is protected by hydrants?

**100**

**What percentage of your primary response area is for the following:**

Agriculture, wildland, open space, or undeveloped properties

Commercial and industrial purposes

Residential purposes

**Total**

What is the permanent resident population of your first due response zone/jurisdiction served?

**884363**

Do you have a seasonal increase in population?

**No**

Please describe your organization and/or community that you serve.

**The City and County of San Francisco is ranked the second-most densely populated major city in the United States, with the California Department of Finance reporting a 2019 total residential population of 889,360, soaring to 1.5 million on any given day with the influx of commuters and tourists. And according to 2018 US Census Bureau estimates, San Francisco County's population's racial demographic makeup was 52.9% White (40.3% Non-Hispanic White), 35.9% Asian, 15.2% Latinx, 5.6% Black/African American, 4.4% from two or more races, 0.5% Pacific Islander, 0.7% Native American/Alaskan Native. Additionally, census data indicates an estimated 43.1% of resident families with children 5 years or older speak a language other than English in the home. The city's 47.355 square mileage is geographically circuitous, and the city's topography is difficult to maneuver with old and narrow streets and over 50 hills from 100 to 927 feet within its city limits. Meanwhile, San Francisco's infrastructure is distinctively susceptible to fire with approximately 380,971 housing units, 48,000 historic wood houses, and a growing downtown with 72 high-rises and 26 skyscrapers. The San Francisco Fire Department (SFFD), established over 150 years ago, remains constant in its rich tradition and mission to protect the lives and property of the people of San Francisco from fires,**

natural disasters, and hazardous material incidents; to save lives by providing emergency medical services and to prevent fires through prevention and education programs and to provide a work environment that values health, wellness and cultural diversity, and is free of harassment and discrimination. Recognizing the City's current, unique and forthcoming needs, the SFFD has in its ranks approximately 1,600 Firefighting and Emergency Medical Personnel and a fleet of 44 Engines, 20 Trucks, 40 ambulances, divided into two Divisions, with ten Battalion Districts and 44 stations located throughout the city, and fortified with specialty units including 2 Heavy Rescue Squads, 2 Coastal Rescue units (Cliff & Surf), 1 Rescue Boat, 2 Rescue Water Craft, 3 Fireboats, a Mobile Command Vehicle, 2 Multi-Casualty Units, a Hazardous Materials Unit, a CO2 unit, and a Mobile Air Unit. The SFFD responded to 153,982 calls for service in 2019 and provides the public with; 1) Direct Service Operations delivering emergency medical services, fire suppression, and specialized unit deployment in times of emergency, 2) Fire Prevention through code enforcement, and inspection programs minimizing loss of life and property, 3) Emergency Response Planning and community disaster response coordination, to ensure the protection of thousands of lives should a large-scale disaster occur, 4) Investigations of the origin and cause of fires/explosions, ensuring prosecution if appropriate, 5) Community Outreach activities to promote community health and fire safety through information dissemination. Despite the multiple challenges of the city's complex infrastructure and the departments aging equipment, the men and women who serve through the SFFD are unfailingly ready to respond to any type of crisis at any time and meet the department's core mission objectives to; 1) Deliver high-quality fire and emergency medical response services, 2) Improve community outreach and collaboration efforts to reach vulnerable communities in times of greatest need, 3) Invest in strengthening the physical/mental health, well-being and resilience of employees, and 4) Fortify the sustainability of the infrastructure the department relies on to meet its mission. This last year, Chief Jeanine Nicholson was sworn in as the 26th Fire Chief of San Francisco and leads a strong leadership team strategically engaged in activities to strengthen the SFFD's fiscal capacity to enable the acquisition of the critical tools needed to effectively protect the property and lives of the people of San Francisco and surrounding communities.

## Call volume

### Summary

Fire - NFIRS Series 100

Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200

Rescue & Emergency Medical Service Incident - NFIRS Series 300

Hazardous Condition (No Fire) - NFIRS Series 400

Service Call - NFIRS Series 500

Good Intent Call - NFIRS Series 600

## **Summary**

False Alarm & Falls Call - NFIRS Series 700

Severe Weather & Natural Disaster - NFIRS Series 800

Special Incident Type - NFIRS Series 900

Total

## **Fires**

"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)

"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)

"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)

Total

## **Total acreage per year**

Total acreage of all vegetation fires

## **Rescue and emergency medical service incidents**

"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)

"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)

"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)

EMS-BLS Response Calls

EMS-ALS Response Calls

## Rescue and emergency medical service incidents

EMS-BLS Scheduled Transports

EMS-ALS Scheduled Transports

Community Paramedic Response Calls

Total

## Mutual and Automatic Aid

Amount of times the organization received Mutual Aid

Amount of times the organization received Automatic Aid

Amount of times the organization provided Mutual Aid

Amount of times the organization provided Automatic Aid

Of the Mutual and Automatic Aid responses, amount that were structure fires

Total

## Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to \$3,000 in federal resources.

**No**

### Instructions

If you intend to request funds for an activity, you must answer all of the activity specific questions and specify at least one budget item [budget object class information](#). The cost figures you provide do not have to be firm quotes from your vendors, but they should be estimated based on research of current prices (i.e., check with at least two vendors for your estimates). If you do not have these estimates, you can come back and modify this area at any point before you submit your application to DHS. The Assistance to Firefighters Grant Program does not allow for any grant funds to be used for construction. Select grant writer fee when adding an activity if there is a grant-writing fee associated with the preparation of the request

**Grand total: \$971,460.00**



## Program area: Operations and safety

### Total requested for Personal Protective Equipment (PPE) activity: \$971,460.00

#### Gloves

QUANTITY

31,500

UNIT PRICE

\$0.17

TOTAL

\$5,355.00

BUDGET CLASS

Supplies

DESCRIPTION

Single-use, disposable patient examination gloves for prevention of viral and bacteria infection,

#### More Details for Gloves.

What is the purpose of this request?

#### Future response capabilities

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

#### Respirators

QUANTITY

31,500

UNIT PRICE

\$5.78

TOTAL

\$182,070.00

BUDGET CLASS

Supplies

DESCRIPTION

NIOSH-approved N-95 particulate high-level respirators for protective use by first responders to prevent virus exposure, spread, and transmissions.

#### More Details for Respirators.

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Isolation Gowns**

QUANTITY

31,500

UNIT PRICE

\$1.49

TOTAL

\$46,935.00

BUDGET CLASS

Supplies

DESCRIPTION

Nonsterile, single-use fluid-resistant and impermeable disposable patient isolation gowns are an essential tool for first responders to utilize to protect against various bio-hazard and fluid splatter to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

**More Details for Isolation Gowns.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Eye Protection**

QUANTITY

31,500

UNIT PRICE

\$4.61

TOTAL

\$145,215.00

BUDGET CLASS

Supplies

DESCRIPTION

Reusable and Washable Face Shields Shields form a barrier around the face that extends to below the chin, covering the ears with no exposed gap between the forehead and the shield's headpiece. The Face Shield's broad coverage area and durable material construction are proven to be effective in repelling fluid splatter and resisting pathogen contact as it effectively reduces the wearer's ability to touch their face, eyes, and mouth which can lead to viral exposure, spread, and infection for the wearer and anyone in close proximity. It is a necessary PPE tool for first responders.

**More Details for Eye Protection.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**Yes**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Protective Coveralls**

QUANTITY

22,500

UNIT PRICE

\$20.99

TOTAL

\$472,275.00

BUDGET CLASS

Supplies

DESCRIPTION

The Protective Coveralls are worn by first responders and provide a 360-degree level of protection over the whole body, including the back, lower legs, and feet to ensure a comprehensive fluid splatter guard to repel multiple/various bio-hazards, bodily fluids and hazardous liquids, powders, mists. Protective Coveralls have been shown to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

**More Details for Protective Coveralls.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Surgical Type Face Masks**

QUANTITY

10,500

UNIT PRICE

\$1.41

TOTAL

\$14,805.00

BUDGET CLASS

Supplies

DESCRIPTION

Surgical Type Face Masks provide a loose-fitting, single-use disposable physical barrier between the mouth and nose of the wearer to allow fire and EMS personnel to meet CDC recommendations and state and city mandates for face covering when in a public setting other than direct patient contact and unable to social distance. They have to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

**More Details for Surgical Type Face Masks.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Surgical Type Face Masks**

QUANTITY

10,500

UNIT PRICE

\$1.41

TOTAL

\$14,805.00

BUDGET CLASS

Supplies

DESCRIPTION

Cloth Face Masks provide a loose-fitting, multiple-use (with proper washing and disinfecting processes) physical barrier between the mouth and nose of the wearer to allow fire and EMS personnel to meet CDC recommendations and state and city mandates for face covering when in a public setting other than direct patient contact and unable to social distance. It has shown to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

**More Details for Surgical Type Face Masks.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**Respirators**

QUANTITY

1,800

UNIT PRICE

\$50.00

TOTAL

\$90,000.00

BUDGET CLASS

Supplies

DESCRIPTION

The P100 particulate filtering facepiece respirator filters at least 99.97% of airborne particles and is strongly resistant to oil, proving to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

**More Details for Respirators.**

What is the purpose of this request?

**Future response capabilities**

Are you requesting for members that currently do not have above-mentioned item?

**No**

Is your department trained in the proper use of the PPE being requested?

**Yes**

**More Details for Personal Protective Equipment (PPE).**

**Narrative**

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will perform the second phase of the applications' evaluations by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information.

You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative

block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs.

**Project description and budget:** The Project Description and Budget statement should clearly explain the applicant's project objectives and its relationship to the applicant's budget and risk analysis. Applicants should link the proposed expenses to operations and safety, as well as to the completion of the project's goals. Applicants should describe how their current response capabilities are impacted by COVID-19 as well as the overall rate of COVID-19 in their community. Applicants can reference data supported by the Centers for Disease Control and Prevention (CDC) through referencing state level data from the following website <https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>. This data will be taken into consideration when prioritizing funding.

**The San Francisco Fire Department (SFFD) is requesting \$971,460 in FEMA AFG Supplemental funds to purchase personal protective equipment (PPE) for its members that are needed to ensure the continuation of current safeguards and strengthen the department's efforts to protect the health of personnel and all San Francisco communities during the COVID19 pandemic. These PPE items include 33,000 respirators (both N95 and P100 masks), 31,500 gowns, face shields, gloves, as well as 21,500 coveralls, 10,500 surgical masks, and 5,000 cloth masks. Without funding to replenish PPE and supplies, the Department will be ill-prepared for the next anticipated wave of COVID-19 infections predicted, based on available data, to peak this coming winter by the CDC, California Public Health Department, and the San Francisco Public Health Departments. Through the acquisition of the requested funding, the SFFD will have the resources needed to procure critical PPE and supplies required to meet the department's overall goal to decrease COVID-19 infection levels through the following core health and safety objectives: 1) sustain an ample PPE and Supply inventory to safeguard first responder health and ability to coordinate emergency medical services, 2) maintain emergency PPE protocols to foster safe, timely and successful emergency medical services and operations, 3) safely deploy first response teams to crisis locations to reach the most affected people/places and transport them to the most appropriate medical and health care facilities to avert further individual and community harm, 4) provide support and training to keep first responders and other employees safe while providing EMS, fire and other services, 5) communicate regularly with and offer guidance to the San Francisco community during this rapidly-changing situation. On May 13, 2020, the California Department of Public Health announced 71,141 confirmed cases and 2,934 deaths in the state, and the San Francisco Public Health Department reported 40,543 tests administered with 1,999 positive cases the same day in San Francisco. The SFFD, in collaboration with multiple city and local agencies, actively and consistently informs the community as well as Department staff about the changing advisories, restrictions, and guidelines issued by the department as well as those issued by local, state, and federal authorities. With every incident SFFD members respond to, they are put at a high risk of exposure and spreading the COVID-19 virus. However, through adherence to the CDC recommendations of specific and proper utilization of Personal Protective Equipment (PPE) and supplies, the infection risk for both first responders and constituents is greatly decreased. The health and safety of the San Francisco community and the SFFD members that respond to the emergency medical needs of the residents and visitors of San Francisco are among our most important priorities. While the SFFD is experienced and efficiently utilizing its highly trained personnel during this health crisis, the department's current and rapidly acquired PPE and supply inventory and resources have been stretched thin. Currently, the SFFD has been able to sustain its PPE supply to safely respond to incidents, as the anticipated spikes in COVID19 cases in San Francisco have not materialized to some of the high levels originally projected. However, as the SFFD recovers from the first wave of this pandemic and prepares for a potential second wave in the fall, SFFD inventory data indicates the department does not have enough**

supplies to effectively and timely sanitize its ambulance fleet to the new standard shown to reduce viral transmissions. Additionally, the current PPE actively being used by first responders and staff must be replaced and the Department must purchase increased amounts to prevent, prepare for, and respond to the COVID-19 emergency and adequately protect staff and constituents at the onset of the next infection rate.

**Cost benefit:** Applicants should describe how they plan to address the operations and personal safety needs of their organization, including cost effectiveness and sharing assets. The Operations and Safety/Cost Benefit statement should also include details about gaining the maximum benefits from grant funding by citing reasonable or required costs, such as specific overhead and administrative costs.

**As the City and County of San Francisco's budget contends with various new expenses associated with the current COVID19 health crisis in addition to its usual financial structural expense issues such as personnel, pension, and benefit costs, its economic stance presents many challenges for the SFFD that relies so much on the support from its now rapidly-depleting general fund to make up its operating budget. With previous and new constraints, funding requests to the City for increased funding for essential PPE and supply items, though not denied, are projected to be increasingly difficult in the near future for the city to fulfill as the pandemic has effected multiple departments with similar needs and disrupted several of the City's historically consistent revenue sources. The SFFD, in collaboration with multiple city agencies, actively and consistently informs the community about the changing advisories, restrictions, and guidelines issued by the Department as well as those issued by local, state, and federal authorities. Furthermore, the San Francisco Fire Department's Emergency Management Command System Team, in coordination with the San Francisco Public Health Department, Department of Emergency Management, San Francisco Police Department, University of California San Francisco, California Department of Public Health and the U.S. Centers for Disease Control and Prevention (CDC) continues to make staff aware of the known symptoms of COVID-19 infections, safe response, and assessment procedures, available emergency room, hospitals, quarantine facilities, testing sites and locations where the elevated risk of exposure and community spread of the virus has been reported. The availability of proper recommended PPE for front-line first responders is a crucial and prioritized factor of the Department's response to COVID-19, not just from a health and safety perspective, but from a cost perspective. Outfitting members with the most appropriate PPE has a number of benefits outside of the basic health and safety. Whether potential exposure includes a two-week quarantine of a member or an actual positive case for a member, the financial and operational costs to the Department can be quite large. Members are forced off work, resulting in backfill to cover shifts as well as increased stress on the workforce, compounded by any potential worker's compensation costs to be absorbed by the Department. Proper PPE will also potentially limit the transmission of the highly contagious disease to the community the Department serves. The Department has identified the critical need of providing sufficient personal protective equipment for its frontline responders to ensure that SFFD members, in response to emergency calls, are taking all known safety precautions to mitigate the spread of COVID-19 to the community whose health and well-being the department is meant to protect. Proper PPE has been identified as a top priority in the coming months to respond to the COVID pandemic, and the Department pledges to make and AFG funds award achieve their maximum impact by having any allocated funds going to support the direct purchase of PPE itself and absorbing any indirect or administrative costs out of its own operating budget. The SFFD is following an emergency procurement process to ensure vendors are reputable and equipment and supplies are rapidly delivered. Once the equipment is received, appropriate training for use of the equipment will be given to members before deployment. The cost of any training and maintenance required as a result of these purchases will be covered by the SFFD and are not included in the requested funding.**

**Statement of effect on operations:** The Statement of Effect on Operations statement should explain how this funding request will enhance an organization's overall effectiveness. It should address how an award will impact the daily operations and reduce an organization's risk(s). Applicants should include how frequently the requested item(s) will be used and in what capacity. Applicants should detail whether award funding will seek reimbursement of pre-award expenses related to the acquisition of eligible PPE, acquire PPE for immediate use, or acquire PPE resources to strengthen future response capabilities. Applicants will be evaluated on the current inventory of supplies, response usage of requested supplies, and anticipated future needs (i.e. actual or anticipated burn rate percentage of PPE resources).

**If awarded, funding from the AFG Supplemental award for the purchase of PPE will have a hugely positive impact on the operations of the Department. With the highly contagious nature of the virus, the use of proper PPE has been recommended by health organizations from the CDC all the way down to local agencies. While social distancing is strongly encouraged and stay at home mandates have been put in place by the City & County of San Francisco to halt the spread, these practices are not always available as measures, and that is especially true for first responders of the SFFD. When you factor in the extremely vulnerable populations of San Francisco, the risk for exposure to the virus on a daily basis is very real. As first responders, they are dealing with patients and environments that house the virus, and PPE measures are the only option they have to protect themselves and serve as a barrier between them and the virus. The SFFD consistently assess the community's strengths, challenges, and risks and continues to develop a list of potential mitigation strategies to prepare and provide the responsive services the community relies on to stay healthy. In light of the current health crisis and its local impact resulting in 1,999 confirmed positive case levels of COVID-19, the SFFD has determined the critical need for additional PPE and Supplies is required to reduce the spread of COVID-19 and strengthen the ability of the SFFD to protect the health and safety of first responders, essential personnel and the overall community. The Department is closely monitoring and tracking the burn rate of its on-hand PPE as it searches for the availability of items given shortages of PPE nationwide. The PPE being requested is used on a daily basis in response to its hundreds of EMS calls that come in through dispatch. When calls are received, they are vetted through the City's 911 emergency dispatchers, and there is protocol in place to determine whether a patient may have COVID and whether there is a potential risk for our crews for a COVID exposure. If a patient potentially has one of the symptoms of the virus, additional measures are put into place, focused on increased PPE for the responding crews, including all of the items being requested here. This is where the availability of PPE is extremely important to Departmental operations - while this is true in "normal" times and PPE has always been an important aspect of Fire and EMS response, this is especially true during this unprecedented time of the current pandemic. PPE purchased with an award would be used for immediate use as well as to prepare for anticipated COVID spikes and strengthen response capabilities. Currently, the SFFD has been able to sustain its PPE supply to safely respond to incidents. However, SFFD inventory data indicates the department does not have enough supplies to effectively and timely sanitize its ambulance fleet to the new standard shown to reduce viral transmissions. Additionally, the current Personal Protective Wear actively being used by first responders and staff must be replaced and purchase amounts increased in the Categories of Respirators, Isolation Gowns, Gloves, Protective Coveralls and, Surgical Type Face Masks and Eye Protection to adequately protect staff and constituents at the onset of the next infection rate spike. Awarded 2020 AFG-S grant funding will be used to immediately procure the identified PPE and Supplies to safeguard all SFFD's first responder's health and ability to maintain safe emergency operations, responsive fire, and medical services to all constituents. The City and County of San Francisco and the San Francisco Fire Department would like to thank the Peer Review Committee for their time and consideration of this application.**



## Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

### Grant request summary

Activity	Number of items
Personal Protective Equipment (PPE)	8
<b>Total</b>	<b>8</b>

## Budget summary

### Budget summary

Object class categories		
Personnel		
Fringe benefits		
Travel		
Equipment		
Supplies		
Contractual		
Construction		
Other		
<b>Total direct charges</b>		
Indirect charges		
<b>TOTAL</b>		
<b>Non-federal resources</b>		
Applicant		
State		

## Object class categories

Other sources

Remarks

### **Total Federal and Non-federal resources**

Federal resources

Non-federal resources

### **TOTAL**

Program income

## Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

**No**

## Secondary point of contact

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Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

### **Shiloh Kaho**

Senior Administrative Analyst

[shiloh.kaho@sfgov.org](mailto:shiloh.kaho@sfgov.org)

#### **Primary phone**

4155583553

Work

#### **Additional phones**

4157348647

Mobile

**Fax**

# Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2022 [View burden statement](#)

## SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal

assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-

recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

## Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

- If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard

Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2022 [View burden statement](#)

## **SF-LLL: Disclosure of Lobbying Activities**

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

## **Notice of funding opportunity**

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

## **Accuracy of application**

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted

application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

## **Authorized Organizational Representative for the grant**

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

## **Authorization to submit application on behalf of applicant organization**

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Mark Corso  
SAN FRANCISCO FIRE DEPARTMENT  
698 SECOND STREET  
SAN FRANCISCO, CA 94107



EMW-2020-FG-01787

Dear Mark Corso,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of \$883,145.45 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$88,314.55 for a total approved budget of \$971,460.00. Please see the FY 2020 AFG-S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2020 AFG-S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads 'Bridget Bean'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Bridget Bean  
Assistant Administrator  
Grant Programs Directorate



# Summary Award Memo

**Program:** Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental

**Recipient:** SAN FRANCISCO FIRE DEPARTMENT

**DUNS number:** 033428819

**Award number:** EMW-2020-FG-01787

## Summary description of award

The purpose of the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S)'s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

<b>Object Class</b>	<b>Total</b>
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$971,460.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$883,145.45
Non-federal	\$88,314.55
<b>Total</b>	<b>\$971,460.00</b>
Program Income	\$0.00

## **Approved scope of work**

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the AFG-S NOFO.

### **Approved request details:**

## **Personal Protective Equipment (PPE)**

## Gloves

### DESCRIPTION

Single-use, disposable patient examination gloves for prevention of viral and bacteria infection,

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	31,500	\$0.17	\$5,355.00	Supplies

## Respirators

### DESCRIPTION

NIOSH-approved N-95 particulate high-level respirators for protective use by first responders to prevent virus exposure, spread, and transmissions.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	31,500	\$5.78	\$182,070.00	Supplies

## Isolation Gowns

### DESCRIPTION

Nonsterile, single-use fluid-resistant and impermeable disposable patient isolation gowns are an essential tool for first responders to utilize to protect against various bio-hazard and fluid splatter to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	31,500	\$1.49	\$46,935.00	Supplies

## Eye Protection

### DESCRIPTION

Reusable and Washable Face Shields Shields form a barrier around the face that extends to below the chin, covering the ears with no exposed gap between the forehead and the shield's headpiece. The Face Shield's broad coverage area and durable material construction are proven to be effective in repelling fluid splatter and resisting pathogen contact as it effectively reduces the wearer's ability to touch their face, eyes, and mouth which can lead to viral exposure, spread, and infection for the wearer and anyone in close proximity. It is a necessary PPE tool for first responders.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	31,500	\$4.61	\$145,215.00	Supplies

## Protective Coveralls

### DESCRIPTION

The Protective Coveralls are worn by first responders and provide a 360-degree level of protection over the whole body, including the back, lower legs, and feet to ensure a comprehensive fluid splatter guard to repel multiple/various bio-hazards, bodily fluids and hazardous liquids, powders, mists. Protective Coveralls have been shown to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	22,500	\$20.99	\$472,275.00	Supplies

## Surgical Type Face Masks

### DESCRIPTION

Surgical Type Face Masks provide a loose-fitting, single-use disposable physical barrier between the mouth and nose of the wearer to allow fire and EMS personnel to meet CDC recommendations and state and city mandates for face covering when in a public setting other than direct patient contact and unable to social distance. They have to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	10,500	\$1.41	\$14,805.00	Supplies

## Surgical Type Face Masks

### DESCRIPTION

Cloth Face Masks provide a loose-fitting, multiple-use (with proper washing and disinfecting processes) physical barrier between the mouth and nose of the wearer to allow fire and EMS personnel to meet CDC recommendations and state and city mandates for face covering when in a public setting other than direct patient contact and unable to social distance. It has shown to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	10,500	\$1.41	\$14,805.00	Supplies

## Respirators

### DESCRIPTION

The P100 particulate filtering facepiece respirator filters at least 99.97% of airborne particles and is strongly resistant to oil, proving to be an effective and necessary PPE tool to prevent exposure, spread, and infection from COVID-19 and or other pathogens.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1,800	\$50.00	\$90,000.00	Supplies

## **Agreement Articles**

**Program:** Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental

**Recipient:** SAN FRANCISCO FIRE DEPARTMENT

**DUNS number:** 033428819

**Award number:** EMW-2020-FG-01787

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**Article 1 Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

**Article 2 DHS Specific Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. 6. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

<p><b>Article 3</b></p>	<p><b>Acknowledgement of Federal Funding from DHS</b>  Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.</p>
<p><b>Article 4</b></p>	<p><b>Activities Conducted Abroad</b>  Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.</p>
<p><b>Article 5</b></p>	<p><b>Age Discrimination Act of 1975</b>  Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p><b>Article 6</b></p>	<p><b>Americans with Disabilities Act of 1990</b>  Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p><b>Article 7</b></p>	<p><b>Best Practices for Collection and Use of Personally Identifiable Information (PII)</b>  Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p><b>Article 8</b></p>	<p><b>Civil Rights Act of 1964 – Title VI</b>  Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.</p>

**Article 9 Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article 10 Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

**Article 11 Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article 12 Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

**Article 13 Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

**Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

**Article 15 Energy Policy and Conservation Act**

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**Article 16 False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article 17 Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article 18 Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

**Article 19 Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article 20 Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. § 2225.)

**Article 21 Limited English Proficiency (Civil Rights Act of 1964, Title VI)**  
Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article 22 Lobbying Prohibitions**  
Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

**Article 23 National Environmental Policy Act**  
Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article 24 Nondiscrimination in Matters Pertaining to Faith-Based Organizations**  
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article 25 Non-supplanting Requirement**  
Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article 26 Notice of Funding Opportunity Requirements**  
All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

**Article 27 Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

**Article 28 Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article 29 Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article 30 Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 31 Reporting Subawards and Executive Compensation**

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 32 SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**Article 33 Terrorist Financing**

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

**Article 34 Trafficking Victims Protection Act of 2000 (TVPA)**

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

**Article 35 Universal Identifier and System of Award Management (SAM)**

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

**Article 36 USA Patriot Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. §§ 175-175c.

**Article 37 Use of DHS Seal, Logo and Flags**

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article 38 Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**Article 39 Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@dhs.gov](mailto:ASK-GMD@dhs.gov) if you have any questions.

**Article 40 Prior Approval for Modification of Approved Budget**

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article 41 Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

**Article 42 Environmental Planning and Historic Preservation**

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.



## Obligating document

<b>1. Agreement No.</b> EMW-2020-FG-01787	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 946000417	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX03218N2020T		
<b>6. Recipient Name and Address</b> SAN FRANCISCO FIRE DEPARTMENT 698 2ND ST STE SAN FRANCISCO, CA 94107		<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
<b>9. Name of Recipient Project Officer</b> Mark Corso		<b>9a. Phone No.</b> 415-5583417	<b>10. Name of FEMA Project Coordinator</b> Assistance to Firefighters Grant Program		<b>10a. Phone No.</b> 1-866-274-0960	
<b>11. Effective Date of This Action</b>  06/19/2020	<b>12. Method of Payment</b>  OTHER - FEMA GO	<b>13. Assistance Arrangement</b>  COST SHARING		<b>14. Performance Period</b> 06/26/2020 to 06/25/2021 <b>Budget Period</b> 06/26/2020 to 06/25/2021		
<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data(ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
AFG	97.044	2020-FC-GB01 - P431-xxxx-4101-D	\$0.00	\$883,145.45	\$883,145.45	\$88,314.55
Totals			\$0.00	\$883,145.45	\$883,145.45	\$88,314.55
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<b>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</b> This field is not applicable for digitally signed grant agreements						

<b>17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>Mark Corso</b>	<b>07/07/2020</b>
<b>18. FEMA SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>Bridget Bean, Assistant Administrator Grant Programs Directorate</b>	<b>06/19/2020</b>

# FIRE COMMISSION

City and County of San Francisco  
London N. Breed, Mayor

Francee Covington, *President*  
Katherine Feinstein, *Vice President*  
Stephen A. Nakajo, *Commissioner*  
Ken Cleaveland, *Commissioner*  
Tony Rodriguez, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451

Maureen Conefrey, *Secretary*

## RESOLUTION 2020-01

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS  
AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO  
RETROACTIVELY ACCEPT AND EXPEND A GRANT IN THE AMOUNT OF  
\$883,145.45 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY  
TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT RELATED TO ITS  
COVID-19 RESPONSE EFFORTS**

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 150,000 incidents each year, including fires, vehicle accidents, rescues, and medical and other emergencies; and,

WHEREAS, The Department's response to the COVID-19 pandemic has stressed many of its resources, along with all of its City partners; and,

WHEREAS, The need for personal protective equipment (PPE) has dramatically increased in order to ensure a safe environment for emergency response for both patients and Department members; and,

WHEREAS, There have also been a number of local, state, and national health recommendations calling for enhanced PPE to slow the spread of the virus; and

WHEREAS, The SFFD applied for and was awarded a Federal Emergency Management Agency (FEMA) grant in the amount of \$883,145.45 to purchase PPE related to its COVID response; and,

WHEREAS, The grant requires the City to provide matching funds worth 10 percent of the total FEMA award, or \$88,314.55; and,

WHEREAS, the SFFD is prepared to provide the matching funds required by the terms of the FEMA grant from the SFFD's approved budget; and

WHEREAS, the FEMA grant requires the SFFD to complete the grant project by June 25, 2021; and,


WHEREAS, The SFFD wishes to accept and expend the grant, to support its members and the overall City response to the COVID-19 emergency; now, therefore, be it

RESOLVED, That the Fire Commission recommends that the Board of Supervisors authorize the Fire Department to retroactively accept and expend a grant from FEMA in the amount of \$883,145.45 for the purchase of PPE related to its COVID response.

Adopted at the Regular Meeting of the San Francisco Fire Commission on September 23, 2020.

Ayes: 5

Nays: 0

  
\_\_\_\_\_  
Maureen Conefrey, Fire Commission Secretary

**From:** [Corso, Mark](#)  
**To:** [Wong, Linda \(BOS\)](#)  
**Cc:** [Scanlon, Olivia \(FIR\)](#)  
**Subject:** FIR - Explanation of Retroactivity - Items 5 & 6 on today's B&F agenda  
**Date:** Wednesday, March 3, 2021 10:21:57 AM

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Good morning Linda. I was just informed there was some additional information required for submittal for any retroactive legislation going through the Board process. Apologies on the delay in sending this over. I will speak to it at Committee, but wanted to provide some additional information in writing for the file. We have two grant accept and expend items on the agenda for today's meeting, and both include retroactive language. Please let me know if you need anything else from Fire:

**Agenda Item # 5 – File # 210079 - Accept and Expend Grant - Retroactive - Federal Emergency Management Agency - Personal Protective Equipment - \$883,145.45** - Resolution retroactively authorizing the Fire Department to accept and expend a grant in the amount of \$883,145.45 from the Federal Emergency Management Agency to purchase personal protective equipment, for the performance period of June 26, 2020, through June 25, 2021, and waiving indirect costs.

- Description – The SFFD applied for and was awarded FEMA funds through FEMA's Assistance to Firefighters COVID-19 Supplemental Grant Program designed to assist Fire Departments with costs for personal protective equipment related to its COVID response. The Department identified high need items of priority PPE for front-line members, and was awarded its application. This was approved by the Fire Commission.
- Reason for Retroactivity – The period of performance for this grant began one week after notification of the award by FEMA, so any formal accept and expend would occur during the performance period. In addition, the grant terms allow for reimbursement of eligible expenditures back through January 1, 2020, which pre-dates even the application period. The Department included retroactive language to ensure it had the flexibility if needed to recoup any costs from that period before the grant.
- FIR Representative – Mark Corso, Deputy Director [mark.corso@sfgov.org](mailto:mark.corso@sfgov.org)

**Agenda Item # 6 – File # 201427 - Accept and Expend Grant - Retroactive - Federal Emergency Management Agency - Vehicle Acquisition - \$636,363.64** - Resolution retroactively authorizing the Fire Department to accept and expend a grant in the amount of \$636,363.64 from the Federal Emergency Management Agency to purchase four mini-pumper apparatus, for the performance period of August 6, 2020, through August 5, 2021, and waiving indirect costs

- Description – The SFFD applied for and received federal FEMA funds to purchase four replacement mini-pumper vehicles. These vehicles will replace old and outdated apparatus in the Department's fleet, and are smaller than a standard fire engine to allow for access into areas of the City that may be inaccessible with the larger standard fire engine. This grant was approved by the Fire Commission.
- Reason for Retroactivity – It was recommended by the Clerk's Office to make this resolution retroactive, given that the period of performance has already started. The period of

performance for this grant began very shortly after notification of the award by FEMA, so any formal accept and expend would occur during the performance period. However, the Department has not to date and does not plan to incur any expenses on this grant until formal approval is complete through the Board process.

- FIR Representative – Mark Corso, Deputy Director [mark.corso@sfgov.org](mailto:mark.corso@sfgov.org)

Mark Corso  
Finance Division  
San Francisco Fire Department  
Tel (415) 558-3417  
Fax (415) 558-3455

**SAN FRANCISCO**  **FIRE DEPARTMENT**

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Mark Corso, Finance, San Francisco Fire Department  
**DATE:** December 4, 2020  
**SUBJECT:** Accept and Expend Resolution for Grant  
  
**GRANT TITLE:** Assistance to Firefighters Grant Program FY2020 Supplemental

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Attached please find the original and one copy of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution 2020-01 requesting approval by the Board of Supervisors

**Special Timeline Requirements: N/A**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes  No

**From:** [Groffenberger, Ashley \(MYR\)](#)  
**To:** [Peacock, Rebecca \(MYR\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Kittler, Sophia \(MYR\)](#); [Bangcaya, Matthew \(MYR\)](#); [Corso, Mark](#)  
**Subject:** RE: Mayor -- [Resolution] -- [Accept and Expend Grant - Retroactive - Federal Emergency Management Agency – Personal Protective Equipment - \$883,145.45]  
**Date:** Tuesday, January 26, 2021 5:24:58 PM

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approved

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**From:** Peacock, Rebecca (MYR)  
**Sent:** Tuesday, January 26, 2021 4:41 PM  
**To:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Groffenberger, Ashley (MYR) <ashley.groffenberger@sfgov.org>  
**Cc:** Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>; Bangcaya, Matthew (MYR) <matthew.bangcaya@sfgov.org>; Corso, Mark <mark.corso@sfgov.org>  
**Subject:** Mayor -- [Resolution] -- [Accept and Expend Grant - Retroactive - Federal Emergency Management Agency – Personal Protective Equipment - \$883,145.45]

Attached for introduction to the Board of Supervisors is a **resolution retroactively authorizing the Fire Department to accept and expend a grant in the amount of \$883,145.45 from the Federal Emergency Management Agency to purchase personal protective equipment, for the performance period of June 26, 2020, through June 25, 2021, and waiving indirect costs.**

[@Groffenberger, Ashley \(MYR\)](#), can you please reply-all to indicate your approval? Thanks!

Please let me know if you have any questions.

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**Rebecca Peacock** ([they/them](#))  
(415) 554-6982 | [Rebecca.Peacock@sfgov.org](mailto:Rebecca.Peacock@sfgov.org)  
Office of Mayor London N. Breed  
City & County of San Francisco