

File No. 130614

Committee Item No. _____

Board Item No. 3

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: 06/26/2013

Board of Supervisors Meeting

Date: 7/16/13

Cmte Board

- | | | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date June 20, 2013

Completed by: Victor Young Date 7/3/13

[Appropriation and De-Appropriation - ~~\$466,248~~ \$446,354 for Overtime - FY2012-2013]

Ordinance Appropriating ~~\$466,248~~ \$446,354 to Overtime and De-appropriating ~~\$466,248~~ \$446,354 consisting of ~~\$375,238~~ \$359,227 in permanent salaries and ~~\$91,010~~ \$87,127 in fringe benefits in the Fire Department's operating budget in order to support the Department's projected increases in Overtime as required per Ordinance 194-11.

Note: Additions are *single-underline italics Times New Roman*;
deletions are *strikethrough italics Times New Roman*.
Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough-normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The uses of funding outlined below are herein appropriated to reflect the projected uses of funding for Fiscal Year 2012-2013.

USES Appropriation

Fund	Index/Project Code	Subobject	Description	Amount
1G AGF AAA	315014	01102	Salaries – Overtime	\$466,248
GF-Non Project Controlled			– Uniform	<u>\$446,354</u>
Total USES Appropriation				\$466,248
				<u><u>\$446,354</u></u>

1 Section 2. The uses of funding outlined below are herein de-appropriated to reflect the
2 projected funding available for Fiscal Year 2012-2013.


3
4 **Uses De-appropriation**

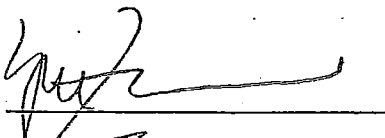
5 Fund	Index/Project Code	Subobject	Description	Amount
6 1G AGF AAA	315014	00201	Salaries	<u>(\$375,238)</u>
7 GF-Non Project Controlled			Uniform - Regular	<u>(\$359,227)</u>
8				
9				
10 1G AGF AAA	315014	01573	Dependant Coverage -	<u>(\$91,010)</u>
11 GF-Non Project Controlled			Uniform	<u>(\$87,127)</u>
12				
13				
14 Total USES De-appropriation				<u>(\$466,248)</u>
15				<u>(\$446,354)</u>
16				

17 Section 3. The Controller is authorized to record transfers between funds and adjust
18 the accounting treatment of sources and uses appropriated in this Ordinance as necessary to
19 conform with Generally Accepted Accounting Principles.

20
21 APPROVED AS TO FORM:
22 DENNIS J. HERRERA, City Attorney

FUNDS AVAILABLE
Ben Rosenfield, Controller

23
24 By: 
25 Deputy City Attorney

By: 
Date: ~~May 10, 2013~~
June 28, 2013

Mayor Edwin M. Lee
BOARD OF SUPERVISORS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2013-14 AND FY 2014-15**

DEPARTMENT: FIR-FIRE

Fee Legislation

Projected revenues for FY 2013-14 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2012-13 Original Revenue	Total Increase in FY 2013-14	Annualized Revenue Thereafter	% Cost Recovery
	Increasing inspection fee for additional inspection fees from \$110 per hour to \$115 per hour.				
	Increases the pre-application plan review fee from \$220 to \$230 for the first two hours and \$115 each additional hour.				
13-0546	Increases re-inspection fee from \$220 to \$230 for the first hour and \$115 for each additional hour.	\$2,399,200	\$525,250	\$2,491,310	98 – 100% depending on the fee
	Increases the overtime fee for inspections from \$131 per hour to \$133 per hour.				
	Increases water flow information fee from \$110 to \$115.				

Recommendation:

Approve the proposed fee resolution. The Budget and Legislative Analyst notes that the proposed Department budget is balanced based on the assumption that the fee legislation shown above will be approved.

File No. 13-0614: Supplemental Appropriation of \$466,248 for Overtime Spending

The Department's original General Fund budget for overtime for uniform staff in FY 2012-13 was \$35,974,497. On April 24, 2013, the Board of Supervisors approved a de-appropriation \$3,688,138 from permanent salaries and fringe benefits and re-appropriation of these funds to overtime (Ordinance No. 90-13), resulting in a total General Fund overtime of \$39,662,635. The Department is now requesting that an additional \$466,248 of General Fund monies be de-appropriated from permanent salaries and fringe benefits and re-appropriated to overtime based on the Department's projections of expenditures for the remainder of FY 2012-13, resulting in a total General Fund overtime of \$40,128,883. The table below summarizes the requested de-appropriation and re-appropriation of funds.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2013-14 AND FY 2014-15**

DEPARTMENT: FIR-FIRE

Summary of Requested Re-Appropriation and De-Appropriation of Funds

Source of Funds	
Uniform Salaries	\$375,238
Fringe Benefits	91,010
Total Source of Funds	\$466,248
Use of Funds	
Overtime	466,248
Total Use of Funds	\$466,248

According to the Department, an additional \$466,248 is necessary based on actual overtime expenditures through the pay period ending June 7, 2013 and the Department's projected overtime expenditures from June 8, 2013 through June 30, 2013. However, as shown below, based on the Department-provided projections which indicate a total need for overtime expenditures of \$40,108,989 in FY 2012-13; the request should be reduced by \$19,894 to \$446,354.

Total Overtime Expenditure Projections in FY 2012-13

Overtime expenditures for all pay periods from July 1, 2013 through 6/7/2013 pay period	\$37,598,687
Department projection for pay period ending 6/21/2013	1,530,672
Department projection of pay period 6/22/2013 - 6/30/2013	979,630
Total Overtime	\$40,108,989
Current Overtime Budget	-\$39,662,635
Department-Estimated Overtime Funding Shortfall	\$446,354

The Department advises that overtime expenditures have exceeded budgeted amounts because of:

- The reactivation of Engine 35 in July, 2012, which added four additional overtime shifts to the Department's staffing model;
- 11 retirements in June, 2013; and
- An increase in overtime in Fire Prevention, reimbursable by fee revenues, due to an increase in construction projects.

A motion is pending before the Board of Supervisors, directing the Budget and Legislative Analyst to conduct a performance audit of the San Francisco Fire Department's recruitment and retention of uniform staff and use of overtime to meet fire suppression and ambulance staffing requirements.

Recommendation: Amend the proposed ordinance to reduce the requested supplemental appropriation by \$19,894, from \$466,248 to \$446,354, consistent with the Department's projected overtime expenditures through June 30, 2013; and approve the proposed ordinance as amended.

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *Edwin M. Lee* Mayor Edwin M. Lee
RE: Appropriation and De-Appropriation - \$466,248 for Overtime - FY2012-2013
DATE: June 11, 2013

Attached for introduction to the Board of Supervisors is the ordinance Appropriating \$466,248 to Overtime and De-appropriating \$466,248 consisting of \$375,238 in permanent salaries and \$91,010 in fringe benefits in the Fire Department's operating budget in order to support the Department's projected increases in Overtime as required per Ordinance 194-11.

I request that this item be calendared in Budget and Finance Committee.

I further request a waiver of the 30-day hold.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

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BOARD OF SUPERVISORS
SAN FRANCISCO
2013 JUN 11 PM 2:15
[Signature]

130614

President, District 3
BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7450
Fax No. 554-7454
TDD/TTY No. 544-5227

DAVID CHIU
邱信福
市參事會主席

PRESIDENTIAL ACTION

Date: 6/13/2013

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. 130614

(Primary Sponsor)

Transferring (Board Rule No. 3.3)

File No. _____

(Primary Sponsor)

From: _____ Committee

To: _____ Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

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BOARD OF SUPERVISORS
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2013 JUN 13 PM 2:43

David Chiu, President
Board of Supervisors

