

File No. 130972

Committee Item No. 8

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: 10/09/2013

Board of Supervisors Meeting

Date: \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young Date October 4, 2013

Completed by: Victor Young Date \_\_\_\_\_

1 [Accept and Expend Grant - FY2013 Lead Hazard Reduction Demonstration Grant Program --  
2 \$3,000,000]

3 **Resolution retroactively authorizing the Mayor's Office of Housing and Community**  
4 **Development to accept and expend a grant from the U.S. Department of Housing and**  
5 **Urban Development for FY2013 Lead Hazard Reduction Demonstration Program in the**  
6 **amount of \$3,000,000 and to expend associated program income not to exceed**  
7 **\$200,000 for the period of August 1, 2013, through July 31, 2016.**

8 WHEREAS, The U.S. Department of Housing and Urban Development (HUD) has  
9 awarded a Fiscal Year 2013 Lead Hazard Control Grant to the City and County of San  
10 Francisco (the City) in the amount of \$3,000,000 (the Grant), for a period of not more than  
11 thirty-six months for the purpose of controlling lead based paint in eligible rental housing units  
12 and homeowner occupied housing units constructed before 1978; and

13 WHEREAS, On August 1, 2013 the Director of the Mayor's Office of Housing and  
14 Community Development (MOHCD) entered into an agreement with HUD to accept the Grant;  
15 and

16 WHEREAS, Under the Grant agreement HUD requires the City to submit its  
17 performance benchmarks and proposed budget within 60 days for HUD review and approval,  
18 and to commence operation of the lead hazard reduction demonstration program funded by  
19 the Grant no later than October 1, 2013; and

20 WHEREAS, MOHCD has prepared the performance benchmark schedule and  
21 proposed budget for the use of the Grant on file with the Clerk of the Board of Supervisors in  
22 File No. 130972, which is hereby declared to be a part of this resolution as if set forth fully  
23 herein; and

24 WHEREAS, The proposed budget includes existing and expected program income not  
25 to exceed \$200,000 and indirect costs at a rate of 15%; and

1           WHEREAS, The matching funds of 30% required for the Grant have previously been  
2 approved by the Board as part of the Community Development Block Grant Budget, the  
3 Childhood Lead Poisoning Grant Budget, and the 2013-14 Annual Appropriation Ordinance;  
4 and


5           WHEREAS, No amendment to the 2013-2014 Annual Salary Ordinance is required  
6 with the acceptance of this Grant; now, therefore, be it

7           RESOLVED, That the Board of Supervisors hereby authorizes the Director of MOHCD  
8 or his designee, on the behalf of the City, retroactively to accept and to expend the Grant and  
9 any program income associated with the Grant; and, be it

10          FURTHER RESOLVED, That the Director of MOHCD or his designee is hereby  
11 authorized to submit documentation and certifications required by HUD on behalf of the City.  
12

13 Recommended:

14 Mayor's Office of Housing and Community Development

15   
16 Olson Lee, Director

17 Approved:

18   
19 Edwin M. Lee, Mayor

20   
21 For Ben Rosenfield, Controller

**MAYOR'S OFFICE OF HOUSING AND  
COMMUNITY DEVELOPMENT  
CITY AND COUNTY OF SAN FRANCISCO**



**EDWIN M. LEE**  
MAYOR

**OLSON LEE**  
DIRECTOR

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MEMORANDUM

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To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Olson Lee, Director  
Date: September 3, 2013  
Subject: Accept and Expend Resolution  
Grant Title: FY13 Lead Hazard Reduction Demonstration Grant

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The Mayor's Office of Housing and Community Development (MOHCD) has received an award from the U.S. Department of Housing and Urban Development (HUD) Office of Healthy Homes and Lead Hazard Control in the amount of \$3,000,000. The award will be used to implement and administer the Mayor's Office of Housing Lead Program which will remediate lead-based paint hazards in approximately 110 units of pre-1978, privately owned housing for low-income families.

Attached please find the original and 2 copies of each of the following:

- Proposed grant resolution
- Grant information form, including disability checklist
- Ethics Form 126
- Grant award letter from funding agency
- Grant Agreement - HUD form 1044
- Grant budget
- Grant performance benchmarks

**Departmental representative to receive a copy of the adopted resolution:**

Name: Sonia Delgado-Schaumberg  
Phone: 701-5540  
Interoffice Mail Address: sonia.delgado-schaumberg@sfgov.org  
Certified copy required Yes  No

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** FY2013 Lead Hazard Reduction Demonstration Grant Program

2. **Department:** Mayor's Office of Housing and Community Development

3. **Contact Person:** Sonia Delgado-Schaumberg Telephone: 415-701-5540

4. **Grant Approval Status (check one):**

Approved by funding agency

Not yet approved

5. **Amount of Grant Funding Approved or Applied for:** \$3,000,000

6a. **Matching Funds Required:**

\$900,000 over a three year grant period

b. **Source(s) of matching funds (if applicable):**

Community Development Block Grant funds (75% of match) and in-kind support from the Department of Public Health (25% of match)

7a. **Grant Source Agency:** US Department of Housing and Urban Development

b. **Grant Pass-Through Agency (if applicable):** N/A

8. **Proposed Grant Project Summary:**

The award will be used to implement and administer the Mayor's Office of Housing and Community Development Lead Hazard Reduction Demonstration Grant Program. The program will provide grants to property owners to remediate lead-based paint hazards in pre-1978, privately owned housing for low-income families. The program also will provide outreach and education for the prevention of lead poisoning in children ages six and younger.

9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**

Start-Date: August 1, 2013

End-Date: July 31, 2016

10a. **Amount budgeted for contractual services:** \$329,200

b. **Will contractual services be put out to bid?** Yes

c. **If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?** Yes

d. **Is this likely to be a one-time or ongoing request for contracting out?** One-time

11a. **Does the budget include indirect costs?**  Yes  No

b1. **If yes, how much?**

\$164,957.93 from the grant

b2. **How was the amount calculated?** The grantor allows a maximum of 15% of salary and fringe expenditures to be included for indirect costs.

**c1. If no, why are indirect costs not included?**

- Not allowed by granting agency
- To maximize use of grant funds on direct services
- Other (please explain):

**c2. If no indirect costs are included, what would have been the indirect costs?**

**12. Any other significant grant requirements or comments:** HUD requires quarterly progress reports

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- Existing Site(s)
- Existing Structure(s)
- Existing Program(s) or Service(s)
- Rehabilitated Site(s)
- Rehabilitated Structure(s)
- New Program(s) or Service(s)
- New Site(s)
- New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:


Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery  
(Name)

Environmental Compliance Manager  
(Title)

Date Reviewed: 8-30-13


  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Olson Lee  
(Name)

Director  
(Title)

Date Reviewed: 8-29-13

  
(Signature Required)



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-3000

OFFICE OF HEALTHY HOMES AND  
LEAD HAZARD CONTROL

June 19, 2013

City and County of San Francisco  
Mayor's Office of Housing  
Attn: Mr. Olson Lee, Director  
1 South Van Ness Avenue, 5<sup>th</sup> Floor  
San Francisco, CA 94103-1267

Dear Mr. Lee :

The Department of Housing and Urban Development is pleased to announce that your application that was submitted in response to the **Office of Healthy Homes and Lead Hazard Control's (OHHLHC's) Fiscal Year 2013 – Lead Hazard Reduction Demonstration Program**, Notice of Funding Availability has been selected for a grant award.

The OHHLHC's goal is to negotiate and obligate this grant before **August 1, 2013**. I will be your Grant Officer for negotiating and awarding this grant and I will be contacting you shortly to begin negotiations. In preparation for this, I encourage you to contact the Project Director that you designated in your application to review your proposed budget and work plan. If any circumstances have changed since the application was originally submitted, you should be prepared to discuss this during negotiations. Your Project Director will also be contacted in the next few days by a Government Technical Representative to provide technical assistance and review the special terms of this award.

Congratulations on your award. My office looks forward to assisting you in implementing the program so that, together, we can protect children from residential health and safety hazards.

Sincerely,

A handwritten signature in black ink that reads "Victoria L. Jackson".

Victoria Jackson  
Grants Officer

cc:

Sonia Delgado-Schaumberg, Program Manager  
Bill Nellis, Grant Technical Representative  
Karen Griego, Field Representative

**Assistance Award/Amendment**

**U.S. Department of Housing and  
Urban Development  
Office of Administration**

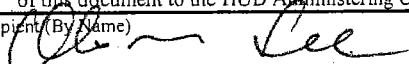
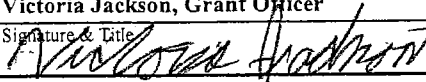
1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment	
3. Instrument Number <b>CALHD0249-13</b>		4. Amendment Number	5. Effective Date of this Action <b>See Block #20</b>
6. Control Number		7. Name and Address of Recipient <b>City and County of San Francisco Mayor Office of Housing 1 South Van Ness Avenue, 5th Floor San Francisco, CA 94103-1267</b>	
8. HUD Administering Office <b>HUD, Office of Healthy Homes and Lead Hazard Control 451 Seventh Street, SW Room 8236 Washington, DC 20410</b>		8a. Name of Administrator <b>Victoria Jackson</b>	8b. Telephone Number <b>(202) 402-3167</b>
10. Recipient Project Manager <b>Ms. Sonia Delgado-Schaumborg, (415) 701-5540; sonia.delgado-schaumborg@sfgov.org</b>		9. HUD Government Technical Representative <b>Bill Nellis, (202) 402-7684</b>	
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office <b>U.S. Dept. of HUD CFO Accounting Center, 6AF 801 Cherry St., Unit #45 Ste. 2500 Fort Worth, TX 76102</b>	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	<b>\$0.00</b>	8613/140174 LRLR/LHD - \$3,000,000.00	15b. Reservation number <b>LHD13-01 (FY13)</b>
HUD Amount this action	<b>\$3,000,000.00</b>	Amount Previously Obligated	<b>\$0.00</b>
Total HUD Amount	<b>\$3,000,000.00</b>	Obligation by this action	<b>\$3,000,000.00</b>
Recipient Amount	<b>\$900,000.00</b>	Total Obligation	<b>\$3,000,000.00</b>
Total Instrument Amount	<b>\$3,900,000.00</b>		

16. Description  
**Employer identification: 946000417    DUNS: 703842550000    Program: LHD**

This instrument sets forth the agreement between the parties as to all terms and conditions and provisions herein. By signing this award document, the Grantee certifies that it is in compliance with all administrative and financial provisions of this award. This grant instrument consists of the following, some of which are incorporated by reference:

1. Cover Page, HUD 1044
2. Schedule of Articles
3. Statement of Work/Work Plan/Benchmark Standards
4. Lead Hazard Control Program Policy Guidance Issuances
5. Grantee's financial and technical proposal
6. Mutually agreed and negotiated proposal changes
7. Abstract of grant activities
8. OMB Circular A-102, which was implemented by 24 CFR 85
9. OMB Circular A-110, which was implemented by 24 CFR 84 found at [http://www.whitehouse.gov/omb/circulars\\_default](http://www.whitehouse.gov/omb/circulars_default)
10. OMB Circular A-133, which was implemented by 24 CFR 84 and 85

**Period of Performance: August 1, 2013 through July 31, 2016 (36 months)**

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) 		20. HUD (By Name) <b>Victoria Jackson, Grant Officer</b>	
Signature & Title <b>Olson Lee, Director</b>	Date (mm/dd/yyyy) <b>7/26/2013</b>	Signature & Title 	Date (mm/dd/yyyy) <b>7/29/13</b>



# Grant Application Detailed Budget Worksheet

Name and Address of Applicant: **City and County of San Francisco**  
**Lead Program - Mayor's Office of Housing**  
 1 South Van Ness, 5th Floor  
 San Francisco CA 94103

City and County of San Francisco  
 Lead Program - Mayor's Office of Housing  
 1 South Van Ness, 5th Floor  
 San Francisco CA 94103

Public reporting burden for this collection of information is estimated to average 3 hours 12 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. Information collected will provide proposed budget data for multiple HUD OMB/HCI. HUD will use this information in the selection of applicants. Responses to this request does not need to be confidential.

Category	Detailed Description of Budget (for full grant period)										
	Estimated Hours at Yrs	Avg FTE	Rate per Hour	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
<b>1. Personnel (Direct Labor)</b>											
Administration											
Program Director	496	8%	\$68	\$33,797.44		\$33,797.44					
DPH Public Health Manager	336	5%	\$60	\$20,056.85		\$20,056.85					
Fiscal Analyst	1,653	26%	\$45	\$73,639.47		\$73,639.47					
Environmental Officer	40	1%	\$53	\$2,114.40		\$2,114.40					
Monitoring & Compliance Manager	248	4%	\$45	\$11,045.92		\$11,045.92					
<b>Total Administration Direct Labor</b>				<b>\$140,654.08</b>		<b>\$140,654.08</b>					
Program											
Program Manager	4,680	75%	\$53	\$247,384.80		\$247,384.80					
Environmental Officer	300	5%	\$53	\$15,858.00		\$15,858.00					
DPH Public Health Case Manager	1,008	16%	\$37	\$37,345.85		\$37,345.85					
Intake Coordinator	3,720	60%	\$31	\$113,832.00		\$113,832.00					
Underwriter	4,464	72%	\$38	\$171,774.72		\$171,774.72					
Housing Specialist	3,520	56%	\$45	\$156,780.80		\$156,780.80					
Housing Specialist	4,400	71%	\$45	\$195,976.00		\$195,976.00					
Housing Specialist	440	7%	\$53	\$23,258.40		\$23,258.40					
<b>Total Program Direct Labor</b>				<b>\$962,210.57</b>		<b>\$962,210.57</b>					
<b>Total Direct Labor</b>				<b>\$1,102,864.65</b>		<b>\$1,102,864.65</b>					
<b>2. Fringe Benefits Administration</b>											
Retirement (SPERS)	20,00%		\$140,654	\$28,130.82	\$15,150.77	\$12,980.04					
Other (FICA, Medicare, UI)	7.88%		\$140,654	\$11,055.41	\$5,954.25	\$5,101.16					
Health (flth,dep cov,dental,LT dis)	18.14%		\$140,654	\$25,514.65	\$13,741.75	\$11,772.90					
<b>Total Administration Fringe</b>				<b>\$64,700.88</b>	<b>\$34,846.78</b>	<b>\$29,854.10</b>					
Program											
Retirement (SPERS)	20,00%		\$962,211	\$192,442.11	\$135,495.98	\$56,946.13					
Other (FICA, Medicare, UI)	7.88%		\$962,211	\$75,629.75	\$53,249.92	\$22,379.83					
Health (flth,dep cov,dental,LT dis)	18.14%		\$962,211	\$174,545.00	\$122,894.86	\$51,650.14					
<b>Total Program Fringe</b>				<b>\$442,616.86</b>	<b>\$311,640.76</b>	<b>\$130,976.10</b>					
<b>Total Direct Fringe</b>				<b>\$507,317.74</b>	<b>\$346,487.54</b>	<b>\$160,830.20</b>					
<b>3. Travel</b>											
3a. Transportation - Local Private Vehicle											
Travel to job sites		Mileage	Rate per Mile	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
				\$0.00		\$0.00					
Subtotal - Trans - Local Private Vehicle				\$0.00	\$0.00	\$0.00					

### Grant Application Detailed Budget Worksheet

Detailed Description of Budget											
<b>3b. Transportation - Airfare (show destination)</b>											
HUD Training (2 persons)	Trips		Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
	3		\$1,500	\$4,500.00	\$4,500.00						
Lead Conferences			\$1,500	\$4,500.00	\$4,500.00						
Subtotal - Transportation - Airfare											
				\$9,000.00	\$9,000.00						
<b>3c. Transportation - Other</b>											
	Quantity		Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
Subtotal - Transportation - Other											
<b>3d. Per Diem or Subsistence (Indicate location)</b>											
HUD Training (2 persons)	Days		Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
	5		\$300	\$1,500.00	\$1,500.00						
Lead Conferences			\$300	\$4,500.00	\$4,500.00						
Subtotal - Per Diem or Subsistence											
				\$6,000.00	\$6,000.00						
Total Travel Cost											
				\$15,000.00	\$15,000.00	\$0.00	\$0	\$0	\$0	\$0	\$0
<b>4. Equipment (Only items over \$5,000 Depreciated value)</b>											
	Quantity		Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
Total Equipment Cost											

### Grant Application Detailed Budget Worksheet

Detailed Description of Budget											
<b>5. Supplies and Materials (Items under \$5,000 Depreciated Value)</b>											
<b>5a. Consumable Supplies</b>											
Community Outreach materials	Quantity		Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
	9		\$500	\$4,500.00		\$4,500.00					
Educational Materials			\$500	\$4,500.00		\$4,500.00					
Program Supplies				\$13,568.14		\$13,568.14					
Subtotal - Consumable Supplies											
				\$22,568.14	\$0.00	\$22,568.14					
<b>5b. Non-Consumable Materials</b>											
Printing and software	Quantity		Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other
			\$5,000	\$5,000.00		\$5,000.00					
Subtotal - Non-Consumable Materials											
				\$5,000.00	\$0.00	\$5,000.00					

Total Supplies and Materials Cost				\$27,568.14	\$0.00	\$27,568.14													
6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income									
Total Consultants Cost			\$0.00	\$0.00															
7. Contracts and Sub-grantees (List Individually)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income									
Mission Economic Development Agency			\$60,000.00	\$60,000.00															
Total Subcontracts Cost			\$60,000.00	\$60,000.00	\$0.00														

**Grant Application Detailed Budget Worksheet**

Detailed Description of Budget										
8. Construction Costs	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
8a. Administrative and legal expenses										
Subtotal - Administrative and legal expenses										
8b. Land, structures, rights-of-way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
Subtotal - Land, structures, rights-of-way, ...										
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
Subtotal - Relocation expenses and payments										
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
Subtotal - Architectural and engineering fees			\$0.00							
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income

Subtotal - Other architectural and engineering fees

### Grant Application Detailed Budget Worksheet

Category	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share Local/Tribal Share	Other	Program Income
9f. Project Inspection fees										
Subtotal - Project Inspection fees										
1g. Site work										
Subtotal - Site work										
8h. Demolition and removal										
Subtotal - Demolition and removal										
8i. Construction										
Subtotal - Construction										
8j. Equipment										
Subtotal - Equipment										
8k. Contingencies										
Subtotal - Contingencies										
8l. Miscellaneous										
Subtotal - Miscellaneous										
Total Construction Costs										
###										
Grant Application Detailed Budget Worksheet										
9. Other Direct Costs										
Lead Hazard Control Remediation	110	\$13,636	\$1,500,000.00	\$1,340,183.37	\$159,816.63					
Relocation of Occupants	60	\$799	\$47,925.01	\$47,925.01						
BILL Testing	200	\$50	\$10,000.00		\$10,000.00					
Inspector/Risk Assessment	135	\$750	\$101,250.00	\$101,250.00						
Project Monitoring	110	\$695	\$76,450.00	\$76,450.00						
Clearances	110	\$300	\$33,000.00	\$33,000.00						
Lab Fees	120	\$300	\$36,000.00	\$36,000.00						
Emergency Cleanings	45	\$500	\$22,500.00	\$22,500.00						





OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

MAYOR

2013 OCT -1 PM 3:21

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *Pal* Mayor Edwin M. Lee *JE*  
RE: Retroactive Accept and Expend – FY2013 Lead Hazard Reduction  
Demonstration Grant Program -- \$3,000,000  
DATE: October 1, 2013

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Attached for introduction to the Board of Supervisors is the resolution authorizing the Mayor's Office of Housing and Community Development to retroactively accept and expend a grant from the U.S. Department of Housing and Urban Development for lead-based paint hazard reduction in the amount of \$3,000,000 and to expend associated program income not to exceed \$200,000.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

**FORM SFEC-126:**  
**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Governmental Conduct Code § 1.126)

<b>City Elective Officer Information</b> <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors
<b>Contractor Information</b> <i>(Please print clearly.)</i>	
Name of contractor: <b>Twegbe Inc.</b>	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i> Sorbtor Twegbe, Sole Proprietor	
Contractor address: 197 Highland Avenue, San Francisco, CA 94110	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contracts: \$300,000
Describe the nature of the contract that was approved: Twegbe, Inc. will perform project monitoring for lead hazard reduction remediation work of participating properties that include privately owned single family homes and tenant occupied multi-family properties.	
Comments:	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors  
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

<b>Filer Information</b> <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed