

BOARD of SUPERVISORS



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MEMORANDUM

TO: Barbara Carlson, Director, Office of Early Care and Education
Maria Su, Director, Department of Children, Youth and Their Families
Karen Roye, Director, Department of Child Support Services
Laurel Kloomok, Executive Director, Children and Families Commission
Trent Rhorer, Executive Director, Human Services Agency

FROM: Linda Wong, Assistant Clerk, Budget and Finance Committee

DATE: October 7, 2016

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Budget and Finance Committee has received the following proposed legislation, introduced by Supervisor Yee:

File No. 161034

Ordinance amending the Administrative Code to establish the Infant and Toddler Early Learning Scholarship Fund.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Krista Ballard, Human Services Agency

1 [Administrative Code - Infant and Toddler Early Learning Scholarship Fund]

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3 **Ordinance amending the Administrative Code to establish the Infant and Toddler Early**
4 **Learning Scholarship Fund.**

5 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
6 **Additions to Codes** are in *single-underline italics Times New Roman font*.
7 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
8 **Board amendment additions** are in double-underlined Arial font.
9 **Board amendment deletions** are in ~~strikethrough Arial font~~.
10 **Asterisks (* * * *)** indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Findings.

14 (a) San Francisco is a City that prides itself as being family friendly, and historically
15 this commitment has been backed by investment. In 1991, San Francisco was the first city in
16 the country to pass a "Children's Amendment," dedicating local funding for children and youth
17 services, including early care and education. In 2013, the San Francisco Office of Early Care
18 and Education, was formed to ensure that the City provides high-quality early education
19 programming for children ages zero to five.

20 (b) There remains a tremendous gap and unmet need for San Francisco's infants
21 and toddlers. As of August 2016, the San Francisco's Child Care Connection SF3C waitlist
22 confirms that the greatest need for child care support is for ages zero to three as compared to
23 all other ages. More than 51% of the waitlist are children under the age of three. This is
24 despite the fact that research demonstrates that the largest brain development is prior to the
25 age of three and that the top three reasons San Francisco families seek quality infant and
toddler care is because they are working, actively seeking employment or in school or

1 training. Quality infant and toddler education and investments capitalizes on this crucial
2 window of development

3
4 Section 2. The Administrative Code is hereby amended by adding a new
5 Section 10.100-81 to read as follows:

6 **SEC. 10.100-81. INFANT AND TODDLER EARLY LEARNING SCHOLARSHIP FUND.**

7 (a) Establishment of Fund. The Infant and Toddler Early Learning Scholarship Fund ("the
8 Fund") is hereby established as a category four fund to provide financial assistance to both family
9 child-care homes and early care and education centers that are licensed by the State of California
10 (collectively "Providers").

11 (b) Sources of Funds. The Fund may receive any legally available monies appropriated for
12 this purpose including, but not limited to, monies received by the City through public-private
13 partnerships.

14 (c) Use of Funds. The Office of Early Care and Education ("OECE") shall use monies in
15 the Fund to provide grants to Providers under a funding program that OECE shall establish. The
16 purpose of the grants shall be to expand access to quality infant and toddler care for parents and
17 guardians who (1) reside in San Francisco, (2) work or attend school at least part-time, (3) have a
18 child younger than 36 months old, and (4) have a moderate family income subject to a limit established
19 by OECE, which shall be no less than 110% of Area Median Income for the San Francisco area,
20 derived from the U.S. Department of Housing and Urban Development, adjusted solely for household
21 size.

22 (d) Administration and Oversight of Fund. OECE shall administer the Fund.

23 (1) No later than six months after the effective date of the ordinance in Board File
24 No. 161034 enacting this Section 10.100-81, and prior to issuing any grants, OECE shall adopt rules
25 for the program consistent with this Section. The rules shall at a minimum establish a selection process

1 for awarding grants, eligibility criteria for Providers receiving grants, procedures for determining the
2 size and frequency of grant awards, processes for disbursement of grant funds, restrictions on the use
3 of grant funds, criteria for determining which families' tuition costs may be reduced by grant funds,
4 and reporting obligations for Providers. The rules shall establish criteria that prioritize funding that
5 supports parents and guardians who attend publicly funded colleges or universities in the City.

6 (2) Within 15 days after adopting rules for the program or adopting subsequent
7 rules or rule amendments, OECE shall submit a copy thereof to the Board of Supervisors. A rule or
8 rule amendment adopted by OECE shall not become effective, and OECE shall issue no grants
9 thereunder, until at least 90 days after OECE has submitted the rule or rule amendment to the Board of
10 Supervisors.

11 (3) OECE shall submit an annual report to the Board of Supervisors and the Mayor
12 describing the implementation of the program.

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14 Section 3. Effective Date. This ordinance shall become effective 30 days after
15 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
16 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
17 of Supervisors overrides the Mayor's veto of the ordinance.

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19
20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22
23 By:



24 JON GIVNER
25 Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Infant and Toddler Early Learning Scholarship Fund]

Ordinance amending the Administrative Code to establish the Infant and Toddler Early Learning Scholarship Fund.

Existing Law

The City currently does not have a fund to provide financial support for parents and guardians to defray the costs of early childcare and education.

Amendments to Current Law

The proposal is an ordinance that would amend the Administrative Code to establish the Infant and Toddler Early Learning Scholarship Fund (“the Fund”). The Office of Early Childhood Education (OECE) would use money in the Fund to provide grants to licensed family child-care homes and early care and education centers. The grants would provide financial assistance to provide quality infant and toddler care for moderate-, low-, and very low-income families residing in San Francisco who have children under three years of age and who work or attend school at least part-time.

The ordinance would require OECE to adopt rules prior to issuing any grants. Among other particulars, the rules would establish a selection process for awarding grants, eligibility criteria, procedures for determining the size and frequency of grant awards, disbursement processes, and reporting obligations. The rules would prioritize funding that supports parents and guardians who attend publicly-funded colleges or universities in the City.

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