

1 [Clerk of the Board of Supervisors – Amendments to fees charged by the Clerk.]

2
3 **Ordinance amending Section 8.37 of the San Francisco Administrative Code to**
4 **increase current fees, add new fees, and repeal other fees charged by the Clerk of the**
5 **Board of Supervisors, including an increase in conditional use appeal filing fees;**
6 **imposing new fees for environmental and tentative map appeals to the Board of**
7 **Supervisors; increasing temporary street closure denial appeal fees; imposing new**
8 **fees for encroachment permit appeals to the Board of Supervisors; imposing new fees**
9 **for Landmark appeals to the Board of Supervisors; and adding fees for copies of audio**
10 **tape recordings of Board and Committee meetings, and for requesting that staff of the**
11 **Clerk's Office conduct research of Board Supervisors records; providing for an annual**
12 **adjustment by the Controller based on the CPI.**

13 Note: Additions are *single-underline italics Times New Roman*;
14 deletions are *strikethrough italics Times New Roman*.
15 Board amendment additions are double underlined.
16 Board amendment deletions are ~~strikethrough normal~~.

17 Be it ordained by the People of the City and County of San Francisco:

18 Section 1. The San Francisco Administrative Code is hereby amended by amending
19 Section 8.37, to read as follows:

20
21 **SEC. 8.37. CLERK OF THE BOARD OF SUPERVISORS - FEES.**

22 (a) The Clerk of the Board of Supervisors is hereby authorized to charge and
23 collect fees to defray the cost of the issuance of the following specific documents and the
24 providing of the following services and any persons requesting such documents or services
25 shall pay the following fee:

1	Item	Unit	Fee Rate
2	Agenda—Meeting of Board of	One year	\$26.00
3	Supervisors weekly mailing		
4	subscription)—		
5			
6	Agenda—Board of Supervisors		No charge
7	committees (mail subscription)		
8			
9	Minutes—Meeting of Board of	One year	\$240.00
10	Supervisors weekly mailing (subscription)		
11			
12	Minutes—Meeting of Board of	Per copy	\$3.00
13	Supervisors		
14			
15	Legislative packet—Meeting of	One year	\$290.00
16	Board of Supervisors weekly		
17	mailing (subscription)		
18			
19	Legislative Packet—Meeting of	Each set	\$4.00
20	Board of Supervisors		
21			
22	Appeal filing--Conditional use permit	Per filing	\$275.00 <u>\$1,291.00</u>
23			
24	<u>Appeal filing—Environmental Impact Reports</u>	<u>Per filing</u>	<u>\$1,291.00</u>
25			

1	<u>Appeal filing—Negative Declarations &</u>	<u>Per filing</u>	<u>\$1,291.00</u>
2	<u>Categorical Exemptions</u>		
3			
4	<u>Appeal Filing—Tentative</u>	<u>Per filing</u>	<u>\$1,291.00</u>
5	<u>Subdivision Map Appeals</u>		
6			
7	<u>Appeal Filing—Minor Sidewalk</u>	<u>Per filing</u>	<u>\$557.00</u>
8	<u>Encroachment Appeals</u>		
9			
10	<u>Appeal Filing—Landmark</u>	<u>Per filing</u>	<u>\$557.00</u>
11	<u>Designation Appeals</u>		
12			
13	<u>Late filing—Application for</u>	<u>Per filing</u>	<u>\$120.00</u>
14	<u>temporary street closure</u>		
15			
16	Appeal filing--Temporary	Per filing	\$58.00 <u>\$557.00</u>
17	street closure denial		
18			
19	Certification of document	Per document	\$1.75
20			
21	<u>Copies of Audio Tape Recordings</u>	<u>Per tape</u>	<u>\$1.00</u>
22			
23	<u>Research (retrieval of files)</u>	<u>Per 15 minutes</u>	<u>\$35.00</u>
24			
25	Photocopies of pages		

1 For documents routinely produced Per page \$.01
2 in multiple copies (~~except~~ such as
3 agendas and related materials),
4 plus postage if mailed
5

6 For documents produced Per page \$.10
7 on a one-time basis,
8 plus postage if mailed
9

10 (b) The Clerk of the Board is further authorized, in his or her best discretion,
11 to waive, partially or wholly, any of the fees authorized by this Section when exigent
12 circumstances arise, such as, but not limited to, the need to work cooperatively with other
13 governmental agencies, or the inability of the requesting person to pay for the requested
14 service.
15

16 (c) Each of the fees listed above shall be adjusted annually to reflect
17 changes in the Consumer Price Index, as determined by the Controller, and shall be rounded
18 to the nearest whole dollar.
19

20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22 By: _____
23 Theodore R. Lakey
24 Deputy City Attorney
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