



NOTICE OF PUBLIC HEARING AND ASSESSMENT BALLOT PROCEEDING

TO: «Name»
 Assessor's Parcel No. «BlockLot»
 «Situs»
 «No»

FROM: John Arntz, Director
 Department of Elections
 City and County of San Francisco

SUBJECT: Notice of Public Hearing and Assessment Ballot Proceeding to consider establishment of the property-based special assessment district, to be known as the "Greater Rincon Hill Community Benefit District"

The purpose of this notice is to provide you with information about an assessment ballot proceeding and public hearing being conducted by the Board of Supervisors, and its effect on real property that you own. This notice is being sent to you in accordance with Resolution No. ____-____, passed by the Board of Supervisors (a copy of which is enclosed), California Government Code Section 53753, and California Constitution Article XIID Section 4(c).

Please be advised of the following:

- The Board of Supervisors will hold a public hearing on the proposed assessment at 3:00 p.m. on July 28th, 2015 or as soon thereafter as the matter may be heard, in the Board's Legislative Chambers, Second Floor, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, California, 94102. At this hearing, the Board will hear testimony regarding the proposed assessment. The reason for the assessment is to fund the property-based business improvement district (community benefit district) known as the "Greater Rincon Hill Community Benefit District". The annual assessments would last for 15 years (July 1, 2015- June 30, 2030), the services will be implemented through December 31, 2030. The boundaries of the Greater Rincon Hill Community Benefits District are described in the enclosed Resolution passed by the Board of Supervisors.
- The Greater Rincon Hill Community Benefit District will fund the following services, improvements and activities:
 - 1) Public Safety
 - 2) Cleaning and Maintenance
 - 2) Parks and Greenspace
 - 3) Communication and Development
 - 4) Management
- Examples of services, improvements, and activities to be funded under the budget category "Public Safety" includes, but is not limited to, a variety of safety programs and strategies to



prevent crime and increase pedestrian safety throughout the District. The District will provide Community Guides to assist visitors, connect those in need with social services, and report cleaning and safety issues. In addition, Public Safety includes funding for safety work through the San Francisco Patrol Specials.

- Examples of services, improvements, and activities to be funded under the budget category “Cleaning and Maintenance” includes, but is not limited to, sidewalk sweeping, scheduled steam cleanings, graffiti removal, reporting trash for removal, spot cleaning of street furniture and fixtures, and minor repair and maintenance of streetscape amenities, furniture, and fixtures.
- Examples of services, improvements, and activities to be funded under the budget category “Parks and Greenspace” includes, but is not limited to, street tree maintenance, gardening and weeding, irrigation system management and repair, trash off-haul, pest control, pavement and pathway repairs and care, and minor capital improvements. The District will also operate the District’s parks in conjunction with their public owners, this will include park promotion and neighborhood outreach.

Examples of services, improvements and activities to be funded under the budget category “Communication and Development” includes, but is not limited to, periodic newsletters distributed via email and posted on the District’s website, brochures advertising the District, creation and maintenance of a District website, property owner and merchant outreach programs, and coordinated networking for businesses, property owners, and residents. Additionally, the District will focus on business retention and recruitment by gathering information from brokers and potential retailers.

- Examples of services, improvements and activities to be funded under the budget category “Management ” includes, but is not limited to, a staff that will oversee the administration of the District and the management of office expenses including accounting, rent, utilities, office supplies, insurance, legal, and other professional services related to District activities
- The proposed fiscal year 2015-2016 assessment for your parcel is «Voter_Proportional». The duration of the assessment district is 15 ½ years, the authority to levy assessments on your property would be fifteen and a half (15 ½) years, with services to be implemented January 1, 2016 through June 30, 2030. The Greater Rincon Hill CBD assessment will appear as a separate line item on the property tax bill. The final assessment would be collected on your property tax bill for fiscal year 2029-2030. The City will directly bill any Assessor’s Parcels which do not regularly receive a property tax bill from the City. The amount of the total annual assessments to be levied and collected for years two through fifteen (fiscal years 2016-2017 through 2029-2030) may be increased from one year to the next by a percentage that does not exceed either the change in the Consumer Price Index for All Urban Consumers in the San Francisco-Oakland-San Jose Consolidated Metropolitan Statistical Area (the “CPI”), or three percent (3%), whichever is less. In addition, to account for new assessments from potential future development in the District, the assessment for each of years two through 15 of the District may be increased by not more that 5% of the prior year’s



assessment, including any CPI adjustment for the prior year, for a total maximum increase of 8%.

- The amount of your assessment could also be reduced in a subsequent fiscal year if the amount collected during the prior fiscal year exceeded the costs incurred of providing authorized services in the district. In such a case, your assessment for the subsequent year would be reduced by the share of the excess funds collected that is allocable to your property.
- The maximum amount chargeable to the entire assessment district would be \$ 2,428,821.39 in the first year. The maximum amount assessed to the entire assessment district over the life of the district, assuming the maximum annual CPI adjustment of 3% in years 2 through 15, would be \$67,071,506. The maximum amount assessed to the entire assessment district over the life of the district, assuming the maximum annual estimated development and CPI adjustment of 8% in years 2 through 15, would be \$86,689,819. The maximum amount assessed to the entire assessment district for each of the fifteen fiscal years is set forth in the following table.

TOTAL MAXIMUM AMOUNT OF ASSESSMENTS ON ALL PARCELS INCLUDED IN THE PROPOSED DISTRICT FOR EACH FISCAL YEAR, IN YEARS 2 THROUGH 15

Year of District	Fiscal Year	Total Maximum Annual Assessment Revenue with 3% CPI Increase	Total Maximum Annual Assessment Revenue with 8% Potential Development
1	2015/16	\$2,428,821	\$2,428,821
2	2016/17	\$2,451,837	\$2,451,837
3	2017/18	\$4,011,190	\$4,011,190
4	2018/19	\$4,099,460	\$4,099,460
5	2019/20*	\$4,222,444	\$4,427,417
6	2020/21	\$4,349,117	\$4,781,610
7	2021/22	\$4,479,591	\$5,164,139
8	2022/23	\$4,613,978	\$5,577,270
9	2023/24	\$4,752,398	\$6,023,452
10	2024/25	\$4,894,970	\$6,505,328
11	2025/26	\$5,041,819	\$7,025,754
12	2026/27	\$5,193,073	\$7,587,814
13	2027/28	\$5,348,865	\$8,194,840
14	2028/29	\$5,509,331	\$8,850,427
15	2029/30	\$5,674,611	\$9,558,461
<u>Total Maximum Assessment Revenue</u>		\$67,071,506	\$86,687,819



- **The first year annual assessment rate for each parcel is calculated by**

Step 1. Calculate Lot Square Footage

Step 2. Calculate Building Square Footage

Step 3. Calculate Total Square Footage

> Lot Square Footage + Building Square Footage = Total Square Footage

Step 4. Identify Assessment Rate

> Year 1 Assessment Rate = \$0.08942

Step 5. Calculate Annual Assessment Amount

> Assessment Rate x Total Square Footage = Total Annual Assessment

- In accordance with Section 67.7-1 of the San Francisco Administrative Code, persons who are unable to attend the hearing on this matter may submit written comments to the City prior to the time the hearing begins. These comments will be made a part of the official public record in this matter, and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, San Francisco Board of Supervisors, Room 244, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, California, 94102.

ASSESSMENT BALLOT PROCEDURES

Enclosed with this notice, you will find an assessment ballot. Please follow the directions on the assessment ballot to express your view on the proposed assessment. The following is a summary of the procedures governing the return and tabulation of ballots. More detailed information concerning the ballot procedures is set forth in the enclosed "Procedures for the Completion, Return and Tabulation of Ballots," which is also available on the City's website at www.sfelections.org.

1. You may mail or deliver your ballot to the Director of Elections at the Post Office Box location shown on the ballot, or submit the ballot in person at the Department of Elections, located at City Hall Room 48.
2. Ballots may be sent or delivered to the Director of Elections at any time, but **MUST** be received by the Director of Elections not later than the conclusion of the public input portion of the public hearing on July 28, 2015 in the Board's Legislative Chambers, Second Floor, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, California, 94102, scheduled to commence at 3 p.m. or as soon thereafter as the matter may be heard. Depending on the nature and extent of public testimony, the public input portion of the hearing may not be concluded on that date, but may instead be continued to a later date. At any time prior to the conclusion of the public input portion of the hearing, you may withdraw your ballot and submit a new or changed ballot in place of the ballot previously submitted. If the public



input portion of the hearing is continued to a later date, the deadline for submission of ballots will likewise be extended until the close of public input on that date.

3. The Director of Elections will pick up mailed ballots at 12 o'clock noon from the designated Department of Elections Post Office box on the date scheduled for the public hearing. To ensure that mailed ballots are received by the Director of Elections prior to the conclusion of the public input portion of the hearing, mailed ballots must be received by the Director of Elections by 12 o'clock noon on July 28, 2015. Mailed ballots received after 12 o'clock noon on the date scheduled for the public hearing will only be counted if the public input portion of the hearing is continued to a later date and the ballots are received by the Director of Elections prior to the conclusion of the public input portion of the hearing.
4. Only ballots with original signatures - not photocopies of signatures - will be accepted.
5. The Director of Elections will not accept or tabulate a ballot:
 - which is a photocopy without an original signature;
 - which is unsigned;
 - which lacks an identifiable "yes" or "no" vote; or
 - which appears to have been tampered with based upon its appearance or method of delivery.
6. The assessment ballot shall be treated as a disclosable public record during and after the tabulation of the assessment ballots.
7. At the conclusion of the public input portion of the public hearing, the Director of Elections will tabulate the ballots, including those received during the public input portion of the public hearing. If the number of ballots received at the hearing is such that it is not feasible to accurately tabulate the ballots that day, the Board of Supervisors may continue the meeting to a later date for the purpose of obtaining the final tabulation.
8. The Board of Supervisors will not impose the assessment if there is a majority protest. A majority protest exists if, upon the conclusion of the hearing, ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment. Ballots shall be weighted according to the proposed financial obligation of the affected property.

Should you have any questions, please call or write to: Mr. Cuong Quach, Department of Elections, Room 48, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, California, 94102. Telephone: (415) 554-4342.