

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
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MEMORANDUM

TO: Kimberly Ellis, Director, Department on the Status of Women
Diane Rea, County Clerk

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: July 8, 2025

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed Ordinance:

File No. 250720

Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

(attachment)

- c. Daisy Prado, Department on the Status of Women
Joseph Macaluso, Department on the Status of Women



City and County of San Francisco

Master Report

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 250720	File Type: Ordinance	Status: 30 Day Rule
Enacted:		Effective:
Version: 1	In Control: Rules Committee	
File Name: Administrative Code - Domestic Violence Shelter-Based Program Fund		Date Introduced: 07/01/2025
Requester:	Cost:	Final Action:
Comment:	Title: Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.	
Sponsor: Mandelman		

History of Legislative File 250720

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	07/01/2025	ASSIGNED UNDER 30 DAY RULE	Rules Committee	07/31/2025	

[Administrative Code - Domestic Violence Shelter-Based Program Fund]

Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
Additions to Codes are in *single-underline italics Times New Roman font*.
Deletions to Codes are in ~~*strikethrough italics Times New Roman font*~~.
Board amendment additions are in double-underlined Arial font.
Board amendment deletions are in ~~strikethrough Arial font~~.
Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Chapter 8 and Article XIII of Chapter 10 of the Administrative Code are hereby amended, by revising Section 8.33.1, and renumbering Section 10.100-336 as Section 10.100-62 and revising said section, to read as follows:

SEC. 8.33.1. COUNTY CLERK'S FEES.

* * * *

(c) Fees collected by the County Clerk pursuant to this Section 8.33.1 shall be deposited with the City and County Treasurer. Portions of the fees for marriage licenses shall

1 be disbursed in accordance with California Government Code Sections 26840, 26840.1,
2 26840.3, 26840.7, and 26840.8, and San Francisco Administrative Code Section 10.100-
3 ~~33662~~.

4 * * * *

5
6 **SEC. 10.100-~~33662~~. *STATUS OF WOMEN* DOMESTIC VIOLENCE SHELTER-BASED**
7 **PROGRAM FUND.**

8 (a) **Establishment of Fund.** The ~~Status of Women~~ Domestic Violence Shelter-Based
9 Program Fund ("the Fund") is established as a category two fund into which shall be
10 deposited ~~eight \$23 dollars~~ of each fee collected by the County Clerk at the time of issuance of
11 any marriage license or at the time of the filing of any certificate of marriage pursuant to
12 Sections 26840.7 and 26840.8 of the California Government Code, as those sections may be
13 amended from time to time. ~~Those fees collected by the County Clerk for performing civil ceremonies~~
14 ~~solemnizing the formation of domestic partnerships (pursuant to Section 62.9 of the Administrative~~
15 ~~Code) shall be deposited into the Same Sex Domestic Violence Project within the Domestic Violence~~
16 ~~Program Fund.~~

17 (b) **Use of Fund.** ~~This fund~~ The Fund is created for the purpose of providing basic
18 shelter-based services to victims of domestic violence and their children ~~and for programs which~~
19 are designed to reduce the incidence of domestic violence in the City and County of San
20 Francisco, in accordance with the provisions of Chapter 5 (commencing with Section 18290)
21 of Part 6 of Division 9 of the California Welfare and Institutions Code, also known as the
22 Domestic Violence Shelter-Based Programs Act (the "Act"), as may be amended from time to time.
23 The monies shall be set aside for the aforesaid purposes as provided by the Act. ~~Domestic~~
24 ~~Violence Act pursuant to Section 18290 et seq. Of the Welfare and Institutions Code and~~
25 ~~disbursements from this special fund shall be made upon recommendation of the Commission on the~~

1 ~~Status of Women and approval of the Board of Supervisors. The Commission on the Status of Women~~
2 ~~shall be allocated an amount not to exceed 10 percent of the total amount of said funds for all~~
3 ~~necessary and reasonable administrative costs incurred in connection therewith. No more than 8% of~~
4 ~~the monies in the Fund shall be expended for the administrative costs associated with the collection and~~
5 ~~segregation of the marriage license fees, administration of the Fund, monitoring of the domestic~~
6 ~~violence shelter-based programs, and meeting the other administrative requirements imposed by the~~
7 ~~Act.~~

8 ~~(c) **Exceptions to Fund Category.** Any monies not used by the City and County for the~~
9 ~~specific purpose described within three years shall be deposited in the General Fund in the State~~
10 ~~treasury in accordance with Sections 18305 and 18307 of the Welfare and Institutions Code.~~

11 ~~(c) ~~(d)~~ **Administration of Fund.** The Commission on the Status of Women ~~The Mayor's~~~~
12 ~~Office of Housing and Community Development, or such other entity within the executive branch as the~~
13 ~~Mayor may designate, is hereby designated as shall administer the Fund~~ ~~coordinator of the Domestic~~
14 ~~Violence Program~~ and shall be delegated the following responsibilities:

15 ~~(1) ~~1.~~~~ To consult with individuals and groups having expertise in the problems of

16 domestic violence and in the operation of domestic violence shelter-based programs;

17 ~~— 2. To prepare and distribute announcements and requests for grant proposals to existing~~
18 ~~providers of services to victims of domestic violence;~~

19 ~~— 3. To review and evaluate grant proposals and requests of private agencies to receive~~
20 ~~funding under this program;~~

21 ~~— 4. To hold public hearings;~~

22 ~~— 5. To recommend appropriate action on such proposals to the Board of Supervisors; and~~

23 ~~(2) To approve the disbursement of moneys from the Fund to domestic violence shelter-~~
24 ~~based programs pursuant to the competitive process set forth in Chapter 21G of this Code, subject to~~
25 ~~the requirements of Section 9.118 of the Charter; and~~

1 (3) 6. To monitor the implementation of the program or programs approved ~~by~~
2 ~~the Board of Supervisors~~ for funding ~~under this program~~ in compliance with the provisions of the
3 Act. Section 18290, et seq. of the Welfare and Institutions Code.
4

5 Section 2. Effective Date. This ordinance shall become effective 30 days after
6 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
7 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
8 of Supervisors overrides the Mayor's veto of the ordinance.
9

10 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
11 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
12 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
13 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
14 additions, and Board amendment deletions in accordance with the "Note" that appears under
15 the official title of the ordinance.
16
17
18

19 APPROVED AS TO FORM:
20 DAVID CHIU, City Attorney

21 By: /s/Jesse Mainardi
22 JESSE MAINARDI
23 Deputy City Attorney

24 n:\legana\as2025\2500205\01848903.docx
25

LEGISLATIVE DIGEST

[Administrative Code - Domestic Violence Shelter-Based Program Fund]

Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.

Existing Law

City law currently provides that the Domestic Violence Program Fund ("Fund") receives eight dollars of each fee collected by the County Clerk when issuing a marriage license or filing a certificate of marriage. These fees are to be used to fund basic services to victims of domestic violence upon the recommendation of the Commission on the Status of Women ("COSW") and approval of the Board of Supervisors. City law also specifies that the COSW is the coordinator of this grant program with certain delegated responsibilities, and that up to 10 percent of fees collected by the County Clerk may be used for administrative expenses. City law also requires fees collected by the County Clerk for performing domestic partnership civil ceremonies to be deposited into the Same Sex Domestic Violence Project within the Fund.

Amendments to Current Law

This ordinance would clarify that, pursuant to applicable state law, moneys in the Fund may only be used for domestic violence shelter-based programs, and it would increase to 23 dollars the amount from each marriage license fee to be deposited into the Fund. It would also rename the Fund, change the percentage of such moneys that may be dedicated to administrative expenses to eight percent, and provide examples of such expenses. It would also name the Mayor's Office of Housing and Community Development, or such other entity within the executive branch as the Mayor may designate, as the administrator of the Fund with certain delegated responsibilities. Finally, it would eliminate the requirement to deposit fees collected by the County Clerk for performing domestic partnership civil ceremonies into the Same Sex Domestic Violence Project within the Fund.

Background Information

The state law authorizing the creation of the Fund has changed to specify that moneys in the Fund may only be used for shelter-based programs, and has updated the amounts to be collected from marriage license fees and used for administrative expenses.

Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

I hereby submit the following item for introduction (select only one):

- ☐ 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- ☐ 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- ☐ 3. Request for Hearing on a subject matter at Committee
- ☐ 4. Request for Letter beginning with "Supervisor [] inquires..."
- ☐ 5. City Attorney Request
- ☐ 6. Call File No. [] from Committee.
- ☐ 7. Budget and Legislative Analyst Request (attached written Motion)
- ☐ 8. Substitute Legislation File No. []
- ☐ 9. Reactivate File No. []
- ☐ 10. Topic submitted for Mayoral Appearance before the Board on []

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission
- ☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- ☐ Yes ☐ No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Subject:

Long Title or text listed:

Signature of Sponsoring Supervisor:



From: [Mathewson, Melanie \(BOS\)](#)
To: [BOS Legislation, \(BOS\)](#); [Mchugh, Eileen \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Cc: [Major, Erica \(BOS\)](#); [Ho, Calvin \(BOS\)](#); [MAINARDI, JESSE \(CAT\)](#)
Subject: FW: Administrative Code - Domestic Violence Shelter-Based Program Fund
Date: Tuesday, July 1, 2025 10:33:53 AM
Attachments: [Administrative Code - Domestic Violence Shelter-Based Program Fund.msg](#)
[Mandelman Introduction 7-1-25 Ordinance.docx](#)
[Mandelman Introduction 7-1-25 Legislative Digest.docx](#)
[Introduction Form - Mandelman 7-1-25.pdf](#)
[Mandelman 7-2-25 Red-line Ordinance.pdf](#)

Hello Madame Clerk,

Today, President Mandelman will be introducing the following:

Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.

Attached is communication from the City Attorney's office approving this as to form. You'll also find the ordinance both on red-line paper and as a word document, legislative digest and introduction form attached. Please let me know if you need anything else.

Thank you,
Melanie

From: [MAINARDI, JESSE \(CAT\)](#)
To: [Mandelman, Rafael \(BOS\)](#); [Mathewson, Melanie \(BOS\)](#); [RUSSI, BRAD \(CAT\)](#)
Subject: Administrative Code - Domestic Violence Shelter-Based Program Fund
Date: Tuesday, June 17, 2025 10:13:16 AM
Attachments: [01848903.DOCX](#)
[01817336.DOCX](#)

Supervisor Mandelman –

Attached for introduction today is the ordinance and legislative digest for the following matter:

Ordinance amending the Administrative Code to change the name of the Status of Women Domestic Violence Program Fund to the Domestic Violence Shelter-Based Program Fund; revise the purpose of the Fund; establish the Mayor's Office of Housing and Community Development, or other agency designated by the Mayor, as administrator of the Fund with delegated duties; update provisions regarding the Fund to reflect state law changes relating to fees collected by the County Clerk for the Fund; and eliminate the requirement to deposit certain fees collected by the County Clerk into the Same Sex Domestic Violence Project within the Fund.

I approve the ordinance as to form. Please let me know if you have any questions.

Thanks.

Best,
Jesse

Jesse Mainardi
Deputy City Attorney
Office of City Attorney David Chiu
(415) 554-4724 (Direct)
Jesse.Mainardi@sfcityatty.org

The information in this email is confidential and may be protected by the attorney/client privilege and/or the attorney work product doctrine. If you are not the intended recipient of this email or received this email inadvertently, please notify the sender and delete it.

[Administrative Code - Domestic Violence Shelter-Based Program Fund]

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20 Francisco, in accordance with the provisions of Chapter 5 (commencing with Section 18290)
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22 Domestic Violence Shelter-Based Programs Act (the "Act"), as may be amended from time to time.
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14 additions, and Board amendment deletions in accordance with the "Note" that appears under
15 the official title of the ordinance.
16
17
18

19 APPROVED AS TO FORM:
20 DAVID CHIU, City Attorney

21 By: /s/Jesse Mainardi
22 JESSE MAINARDI
23 Deputy City Attorney

24 n:\legana\as2025\2500205\01848903.docx
25