

BOARD of SUPERVISORS



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## MEMORANDUM

### RULES COMMITTEE

#### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Aaron Peskin, Chair  
Rules Committee

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: March 22, 2021

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, March 23, 2021

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, March 23, 2021. This item was acted upon at the Rules Committee Meeting on Monday, March 22, 2021, at 10:00 a.m., by the votes indicated.

#### **Item No. 28 File No. 210265**

[Amending Board Rules of Order - Creating New Rules for Individual Supervisor Appointments Without Reference to Committee and Direct Supervisor Appointments]

Motion amending the Rules of Order of the Board of Supervisors to create a new Rule 2.21.1 allowing for adoption without reference to Committee of appointments to subordinate bodies who are nominated by individual District Supervisors and subject to approval by the full Board, and a new Rule 2.21.2 clarifying the process for direct appointments to subordinate bodies by District Supervisors that are not subject to approval by the full Board of Supervisors.

#### RECOMMENDED AS AMENDED AS COMMITTEE REPORT

Vote: Supervisor Rafael Mandelman - Aye  
Supervisor Connie Chan - Aye  
Supervisor Aaron Peskin - Aye

c: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Alisa Somera, Legislative Deputy Director  
Anne Pearson, Deputy City Attorney

File No. 210265

Committee Item No. 1

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date March 22, 2021

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date March 18, 2021

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Amending Board Rules of Order - Creating New Rules for Individual Supervisor  
2 Appointments Without Reference to Committee and Direct Supervisor Appointments]

3 **Motion amending the Rules of Order of the Board of Supervisors to create a new Rule**  
4 **2.21.1 allowing for adoption without reference to Committee of appointments to**  
5 **subordinate bodies who are nominated by individual District Supervisors and subject**  
6 **to approval by the full Board, and a new Rule 2.21.2 clarifying the process for direct**  
7 **appointments to subordinate bodies by District Supervisors that are not subject to**  
8 **approval by the full Board of Supervisors.**

9  
10 WHEREAS, Certain policy bodies set forth in the San Francisco Municipal Code allow  
11 for appointments to be made by individual District Supervisors subject to approval by the full  
12 Board of Supervisors; and

13 WHEREAS, Appointments subject to approval by the full Board of Supervisors are  
14 currently approved following automatic referral to the Rules Committee pursuant to Board  
15 Rule 3.26; and

16 WHEREAS, The Board of Supervisors recognizes an opportunity to streamline the  
17 approval process for those appointees who are nominated by individual District Supervisors  
18 and subject to approval by the full Board of Supervisors, while maintaining opportunities for  
19 public input; and

20 WHEREAS, Other policy bodies set forth in the San Francisco Municipal Code allow for  
21 direct appointments to be made by individual District Supervisors without approval by the full  
22 Board of Supervisors; now, therefore, be it

23 MOVED, That the Board of Supervisors of the City and County of San Francisco  
24 hereby amends the Rules of Order of the Board of Supervisors to create new Rules 2.21.1  
25 and 2.21.2, as follows:

1           **2.21.1 Appointments to Subordinate Bodies Nominated by District Supervisors and Approved**  
2 **by Board.** Upon receipt of a complete nomination to a subordinate body that provides for nominations  
3 by individual District Supervisors to seats that must be approved by the full Board of Supervisors, the  
4 Clerk of the Board shall introduce a motion to confirm such appointment. A complete nomination shall  
5 consist of the appointee’s application and any other materials required by the law, including, if  
6 applicable, a completed Statement of Economic Interests (Fair Political Practices Commission Form  
7 700). The nominating District Supervisor shall also submit a letter or form attestation confirming that  
8 they have conferred with the appointee and discussed the duties and time commitments of service  
9 associated with the subordinate body, confirmed the appointee’s willingness to serve accordingly, and  
10 that the appointee is qualified and fit to serve on the subordinate body. The motion to confirm the  
11 appointment shall be referred to the next “For Adoption Without Committee Reference” agenda and  
12 shall be adopted in accordance with Rule 4.23, unless the President of the Board or any other member  
13 refers the appointment to Committee for further consideration pursuant to Rule 3.26. Appointments  
14 requiring a residency and/or age waiver shall not be eligible to appear on the For Adoption Without  
15 Committee Reference agenda. Upon receipt of a complete nomination that requires a residency and/or  
16 age waiver, the Clerk of the Board shall introduce a motion to confirm the appointment and assign the  
17 matter to committee for hearing and recommendation.

18           **2.21.2 Appointments to Subordinate Bodies Directly Made by District Supervisors.** Upon  
19 receipt of a complete appointment to a subordinate body that provides for direct appointments to be  
20 made by individual District Supervisors, the Clerk of the Board shall process the appointment timely  
21 and the appointment shall be effective immediately upon receipt. A complete nomination shall consist of  
22 the appointee’s application and any other materials required by the law, including, if applicable, a  
23 completed Statement of Economic Interests (Fair Political Practices Commission Form 700). The  
24 appointing District Supervisor shall also submit a letter or form attestation confirming that they have  
25 conferred with the appointee and discussed the duties and time commitments of service associated with

1 *the subordinate body, confirmed the appointee's willingness to serve accordingly, and that the*  
2 *appointee is qualified and fit to serve on the subordinate body. If needed, the appointing District*  
3 *Supervisor shall also include the waiver of the residency and/or age requirement in their letter or form*  
4 *attestation that is submitted with the appointment package.*

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Member, Board of Supervisors  
District 3



City and County of San Francisco

**AARON PESKIN**

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DATE: March 18, 2021

TO: Angela Calvillo  
Clerk of the Board of Supervisors

FROM: Supervisor Aaron Peskin, Chair, Rules Committee

RE: Rules Committee  
COMMITTEE REPORT

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Pursuant to Board Rule 4.20, as Chair of the Rules Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board on Tuesday, March 23, 2021, as a Committee Report:

**210265 Amending Board Rules of Order - Creating New Rules for Individual Supervisor Appointments Without Reference to Committee and Direct Supervisor Appointments**

Motion amending the Rules of Order of the Board of Supervisors to create a new Rule 2.21.1 allowing for adoption without reference to Committee of appointments to subordinate bodies who are nominated by individual District Supervisors and subject to approval by the full Board, and a new Rule 2.21.2 clarifying the process for direct appointments to subordinate bodies by District Supervisors that are not subject to approval by the full Board of Supervisors.

**210257 Mayoral Nomination of Appointment, Human Resources Director - Carol Isen**

Motion approving the Mayor's nomination of appointment of Carol Isen as the Human Resources Director of the City and County of San Francisco, pursuant to Charter, Section 10.103.

This matter will be heard in the Rules Committee at a Regular Meeting on Monday, March 22, 2021, at 10:00 a.m.

*/s/ Aaron Peskin*