

File No. 201427

Committee Item No. 6

Board Item No. 12

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date March 3, 2021

Board of Supervisors Meeting

Date March 9, 2021

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Fire Commission Resolution No. 2020-02</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
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Completed by: Linda Wong Date February 26, 2021

Completed by: Linda Wong Date March 5, 2021

1 [Accept and Expend Grant - Retroactive - Federal Emergency Management Agency - Vehicle  
2 Acquisition - \$636,363.64]

3 **Resolution retroactively authorizing the Fire Department to accept and expend a grant**  
4 **in the amount of \$636,363.64 from the Federal Emergency Management Agency to**  
5 **purchase four mini-pumper apparatus, for the performance period of August 6, 2020,**  
6 **through August 5, 2021, and waiving indirect costs.**

7  
8 WHEREAS, The Fire Department (SFFD) responds to over 150,000 incidents each  
9 year, including fires, vehicle accidents, and medical and other emergencies; and

10 WHEREAS, The Department's all-hazards response has put increased emphasis  
11 on wildland and brush firefighting in recent years, both locally and regionally; and

12 WHEREAS, The increased dangers surrounding these types of incidents has required  
13 the Department to do a risk assessment and identify needs; and

14 WHEREAS, Mini-pumpers are smaller fire apparatus that allow for quicker and more  
15 mobile fire response to assist with areas that are not easily accessible with a standard fire  
16 engine; and

17 WHEREAS, The Department has identified the need to replace its mini-pumper fleet,  
18 which are as old as twenty years of age and in need of major upgrades and which serve as a  
19 valuable tool to respond to areas that are not easily accessible by other larger Department  
20 apparatus; and

21 WHEREAS, The SFFD applied for and was awarded a Federal Emergency  
22 Management Agency (FEMA) grant in the amount of \$636,363.64 to purchase four mini-  
23 pumpers for this purpose; and

24

25

1           WHEREAS, The grant proposal and grant agreement for the FEMA grant to purchase  
2 equipment were prepared by SFFD and are on file with the Clerk of the Board of  
3 Supervisors in File No. 201427; and

4           WHEREAS, FEMA requires the SFFD to complete the grant project and expend the  
5 grant funds by August 5, 2021; and

6           WHEREAS, The Fire Commission recommended approval of this grant at its meeting  
7 on October 14, 2020; and

8           WHEREAS, The grant does not require an Annual Salary Ordinance amendment; and

9           WHEREAS, The grant requires the City to provide matching funds worth 10% of the  
10 total Federal award, or \$63,636.36; and

11           WHEREAS, SFFD will provide out of its approved budget matching funds worth 10% of  
12 the total Federal award, or \$63,636.36; and

13           WHEREAS, The SFFD proposes to maximize the use of the grant funds on program  
14 expenditures by not including indirect costs in the grant budget; now, therefore, be it

15           RESOLVED, That the Board of Supervisors authorizes the SFFD to accept and expend  
16 grant funds in the amount of \$636,363.64 from FEMA to purchase four mini-pumpers; and, be  
17 it

18           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
19 indirect costs in the grant budget; and, be it

20           FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and  
21 empowered to execute, deliver, and perform, in the name of the City and County of San  
22 Francisco, all applications, contracts, agreements, amendments, and payment requests  
23 necessary to secure the FEMA grant funds and implement and carry out the purposes  
24 specified in the applicable grant application.

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Recommended:

/s/  
Jeanine Nicholson  
Chief of Department

Approved: /s/  
Mayor

Approved: /s/  
Controller

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Assistance to Firefighters Grant FY19
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 415-558-3417
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$636,363.64
6. a. Matching Funds Required: \$63,636.36  
b. Source(s) of matching funds (if applicable): General Fund Budget
7. a. Grant Source Agency: Department of Homeland Security’s Federal Emergency Management Agency (FEMA)  
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Purchase of four mini-pumpers
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: August 6, 2020    End-Date: August 5, 2021
10. a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? n/a  
c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? n/a  
d. Is this likely to be a one-time or ongoing request for contracting out? n/a
11. a. Does the budget include indirect costs?  
 Yes                       No  
b. 1. If yes, how much? \$ n/a  
b. 2. How was the amount calculated? n/a  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs? General overhead rate and administrative costs to implement program.
12. Any other significant grant requirements or comments: None

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jesusa Bushong  
(Name)

HR Director  
(Title)

Date Reviewed: 11/24/20

DocuSigned by:  
*Jesusa Bushong*  
507FF628B85840D...  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Mark Corso  
(Name)

Deputy Director  
(Title)

Date Reviewed: 11/24/20

DocuSigned by:  
*Mark Corso*  
92B7D4BD751B46A...  
(Signature Required)

# FIRE COMMISSION

City and County of San Francisco  
London N. Breed, Mayor

Francee Covington, *President*  
Katherine Feinstein, *Vice President*  
Stephen A. Nakajo, *Commissioner*  
Ken Cleaveland, *Commissioner*  
Tony Rodriguez, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451

Maureen Conefrey, *Secretary*

## RESOLUTION 2020-02

RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT AND EXPEND A GRANT IN THE AMOUNT OF \$636,363.64 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO PURCHASE FOUR MINI-PUMPERS

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 150,000 incidents each year, including fires, vehicle accidents, rescues, and medical and other emergencies; and,

WHEREAS, The Department's all-hazards response has put increased emphasis on wildland and brush firefighting in recent years, both locally and regionally; and,

WHEREAS, The increased dangers surrounding these types of incidents has required the Department to do a risk assessment and identify needs; and,

WHEREAS, The Department has identified the need to replace its mini-pumper fleet, which are as old as twenty years of age and in need of major upgrades and which serve as a valuable tool to respond to areas that are not easily accessible by other larger Department apparatus; and

WHEREAS, A mini-pumper is a smaller fire apparatus that allows for a quicker and more mobile fire response to assist with areas that are not easily accessible with a standard fire engine; and

WHEREAS, The SFFD applied for and was awarded a Federal Emergency Management Agency (FEMA) grant in the amount of \$636,363.64 to purchase four mini-pumpers for this purpose; and,

WHEREAS, The grant requires the City to provide matching funds worth 10 percent of the total FEMA award, or \$63,636.36; and,

WHEREAS, The SFFD is prepared to provide the matching funds required by the terms of the FEMA grant from the SFFD's approved budget; and

WHEREAS, The FEMA grant requires the SFFD to complete the grant project by August 5, 2021; and,

WHEREAS, The SFFD wishes to accept and expend the grant to support its overall fire suppression response; now, therefore, be it

RESOLVED, That the Fire Commission recommends that the Board of Supervisors authorize the Fire Department to accept and expend a grant from FEMA in the amount of \$636,363.64 for the purchase of four mini-pumpers.

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 14, 2020.

Ayes: 5

Nays: 0

  
\_\_\_\_\_  
Maureen Conefrey, Fire Commission Secretary



# FIRE COMMISSION

City and County of San Francisco  
London N. Breed, Mayor

Francee Covington, *President*  
Katherine Feinstein, *Vice President*  
Stephen A. Nakajo, *Commissioner*  
Ken Cleaveland, *Commissioner*  
Tony Rodriguez, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451

Maureen Conefrey, *Secretary*

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Adopted at the Regular Meeting of the San Francisco Fire Commission on October 14, 2020.

Ayes: 5

Nays: 0

  
\_\_\_\_\_  
Maureen Conefrey, Fire Commission Secretary

## **Fiscal Year (FY) 2019 Assistance to Firefighters Grants**

Status: Pending submission

### **Application ID: EMW-2019-FG-01948**

OMB number: 1660-0054, Expiration date: 11/30/2022 [View burden statement](#)

[System for Award Management \(SAM.gov\) profile](#)

All organization information in this section will come from the System for Award Management (SAM) profile for the selected organization.

SAN FRANCISCO FIRE DEPARTMENT

Information current from SAM.gov as of:02/02/2020

DUNS (includes DUNS+4):033428819

Employer Identification Number (EIN):946000417

Organization legal name: SAN FRANCISCO FIRE DEPARTMENT

Organization (doing business as) name: Mailing address:

698 SECOND STREET SAN FRANCISCO, CA 94107-2015

Physical address:698 2ND ST STE SAN FRANCISCO, CA 94107-2015

Is your organization delinquent on any federal debt? No

SAM.gov registration status: Active as of 09/08/2019

### **Applicant Information**

**Please provide the following additional information about the applicant**

Applicant name: San Francisco Fire Department

Main address of location impacted by this grant

Main address 1: 698 2nd Street

City: San Francisco

State/territory: CA

Zip code:94107

Zip extension: 2015

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? County of San Francisco

## Applicant Characteristics

Applicant type: Fire Department/Fire District

Is this grant application a regional request?. No

What kind of organization do you represent? :All Paid/Career

How many active firefighters does your department have who perform firefighting duties? :1527

How many of your active firefighters are trained to the level of Firefighter I or equivalent? :1527

How many of your active firefighters are trained to the level of Firefighter II or equivalent?1527

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? :No

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? 2063

Does your department have a Community Paramedic program? :Yes

How many personnel are trained to the Community Paramedic level? :7

How many stations are operated by your department? :44

Does your organization protect critical infrastructure of the state? :Yes,

Please describe the critical infrastructure protected below.

The City and County of San Francisco and the San Francisco Fire Department (SFFD) protect collectively almost 500 National, State and City Designated Historical Landmarks and over a thousand critical infrastructure to include but not limited to major sports arenas, regional postal facilities, reservoirs, water treatment facilities, under bay fuel transmission lines, power and energy grids, educational (129 schools, 27 colleges/universities) and medical (14 hospitals) facilities, research, and financial institutions including a Federal Reserve Bank. Additionally, the City owns and operates a number of vital facilities (airport, hospital, recreation, police and fire facilities), critical infrastructure and delivery systems (water and power stations), located outside county limits.

San Francisco, a natural peninsula surrounded by water on three sides, has two major bridges, the San Francisco-Oakland Bay Bridge and the Golden Gate Bridge, that together support over 456,000 vehicles which added to an estimated 772,000 public transportation riders increases the population to over one and a half million people on any given day. San Francisco makes up a large component of the Bay Area Rapid Transit (BART) system, which has an underwater Transbay railway tube serving over 400,000 commuters each week. The City is also a hub for multiple regional and state-wide reaching transit systems, which collectively transport an average of 6.5 million riders per year. The Port of San Francisco oversees a cruise ship terminal which hosts over 80 cruise ship calls and 300,000 passengers annually.

Furthermore, the City’s 47.355 square mileage is geographically circuitous and includes the Golden Gate National Recreation Area, Treasure/Yerba Buena Island, parts of Angel Island and the San Francisco International Airport. Meanwhile, San Francisco’s infrastructure is distinctively susceptible to fire with approximately 48,000 Victorian houses built before 1915 primarily constructed of wood, 380,971 housing units, and a growing downtown with 72 high-rises and 26 skyscrapers. Additionally, the City’s location makes it subject to the effects of weather and seismic related incidents such as earthquakes, tsunamis, strong sea winds, annual storms that combined with years of consistent drought and the increased heating effects of climate change have contributed to recent power outages, road and bridge hazards, and urban and wildland fires.

San Francisco is one of the top seven Tier 1 Urban Area Ranking cities by the U.S. Department of Homeland Security, meaning if any critical infrastructure were damaged or destroyed within the San Francisco city limits, it would inflict catastrophic consequences on the population. The SFFD collaborates with multiple partners and the neighboring counties to receive and provide mutual aid response to mitigate the destructive effects of natural disasters, urban conflagration, and human-caused hazards.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. Yes

Please enter your FDIN/FDID.38005

**Operating budget**

What is your organization's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current Fiscal Year: 2019

<b>Fiscal Year</b>	<b>Operating budget</b>
Current fiscal year	\$427,202,412
Current fiscal year - 1	\$400,721,970
Current fiscal year - 2	\$382,993,306

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.) 90%

Does your department have any rainy day reserves, emergency funds, or capital outlay? No

<b>What percentage of the declared operating budget is derived from the following</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Taxes	78	78	77
Bond Issues	0	0	0
EMS Billing	7	7	7
Grants	0	0	0
Donations	0	0	0

Fund Drives	0	0	0
Fee for Service	15	15	16
Other	0	0	0
Totals	100	100	100

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

The San Francisco Fire Departments (SFFD) Fiscal Year 2019-20 Operating Budget is approximately \$424 million. 65% derived from the City's General Fund. The remaining 35% is funded through State sales tax revenue (12%), EMS Ambulance revenue (7%), Fire Prevention fees (5%), Federal funds for Airport Operations (7%) and other recoveries/fees for services (4%). Of the total operating budget, 90% is for personnel and workers comp costs, including salaries, overtime, and fringe benefits. That leaves only 10% to cover all the non-personnel costs for the Department.

The SFFD's total budget has increased each of the past three fiscal years, due primarily to costs beyond the departments control, such as MOU changes, increases to health benefit costs, and the City's contribution to the retirement and pension system. The scarcity of general fund dollars has led to competing interests in the City for funding amongst all general fund Departments. At first glance, the health of the City's economy in recent years seems robust. The City's general fund, however, has been unable to sufficiently fund City Departments and programs due to the cost of expenditures outpacing revenues. It's been extremely difficult to fund needed critical gear, as fire department equipment costs are consistently very high overall.

At the onset of the current two-year budget process for the 2020-21 and 2021-22 fiscal years, the City of San Francisco was looking at a two-year projected budget shortfall of approximately \$419.5 million, made up of an estimated deficit of \$195.4 million for Fiscal Year 2020-21 and \$224.1 million for Fiscal Year 2021-22. These budget deficits need to be balanced by the Mayor's Office by June 1st, resulting in big decisions being made over the next few months with large fiscal impacts, and the scarcity of funds available for new enhancements continuing.

In December 2019, at the onset of the current two-year budget process for the City, the Department was requested to reduce its general fund support by 3.5% in both years (7% cumulative). This was in addition to mandated reductions in prior years, and reductions are anticipated to occur again in the upcoming years. The Department is also prepared for the potential of mid-year cuts this fiscal year given current projections and the impacts of the local, State and national policy changes.

Given the realities of this fiscal environment, the SFFD is not able to procure sufficient funds for equipment such as personal protective equipment, exhaust filters, apparatus and disaster radios. As the City of San Francisco attempts to grapple with rising personnel and benefit costs, the City's economic outlook presents many challenges for a Department such as the SFFD that relies on support from the City's general fund to make up its operating budget. Though still amid a healthy local economy, the City's economic growth factors have slowed considerably, while projected personnel costs are anticipated to grow at accelerated rates, resulting in a larger and larger deficit. The City, like many other jurisdictions, is dealing with large future pension obligations along with rising health benefit costs for its employees, deprioritizing requests for increases to non-personnel items, such as equipment.

Although fortunate to not have laid off any members during the most recent economic downturn, the Department was unable to adequately fund equipment, training, and contract services. The Department has requested funding from the city for equipment in its annual operating budget request for the past few years, but funding that was allocated has been mainly designated to address an aging fleet that has not been refreshed in years. We are aggressively seeking alternative funding sources such as grants with mixed results. Presently, the AFG appears to be our only viable option. If given the opportunity, SFFD is committed to the necessary matching funds (15%) next fiscal year for this project to come to fruition.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver? No

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant? No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? Yes

Please provide an explanation for other funding sources in the space provided below.

In the current fiscal year, the San Francisco Fire Department has received a number of Federal awards that will be expended during its fiscal year. These funds predominately come in the form of Federal grants. The Department was allocated funding in the 2018 and 2019 Port Security Grant Program for which it is currently underway on procurement. In addition, the Department has received a number of Homeland Security (UASI) grant awards resulting in the use of Federal funds. The Department also has cooperative agreements with the Navy and National Park Service to receive funds for providing services.

### **Applicant and Community Trends**

<b>Injury and Fatalities</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	3	6	1
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	29	19	24
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	349	354	306

How many vehicles does your organization have in each of the type or class of vehicle listed below?

You must include vehicles that are leased or on long-term loan and any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.

Seated riding positions: The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero.

Type or class of vehicles	# of frontline apparatus	# of reserve apparatus	# of seated riding positions
Engines/pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface	44	24	176
Ambulances for transport and/or emergency response	60	2	120
Tankers or tenders (water capacity of 1,000 gallons or more)	1	1	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint	20	8	100
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine	4	0	8
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit	5	2	20
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle	18	6	24

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume?

**Yes**

Please explain how your department is facing a new risk, expanding service, or experiencing increased call volume.

The Department has faced an annual increase in total call volume over the past decade and over the last three years, call volume has increased by 4%. The San Francisco Fire Department expects to see a continued increases in call volume, based on the city's daytime and nighttime populations historically maintaining a trend of rapid increase and construction continuing all over the City, and a noted 3% increase in 2019 of medical, traffic, overdose, mental health and violence related incident calls.

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## **Community description**

Type of jurisdiction served: Other

If "Other", please enter type of jurisdiction served. City and County

What type of community does your organization serve? Urban

What is the square mileage of your first due response zone/jurisdiction served?: 47



What percentage of your primary response area is protected by hydrants?:100

<b>What percentage of your primary response area is for the following:</b>	<b>Percentage (must sum to 100%)</b>
Agriculture, wildland, open space, or undeveloped properties	31
Commercial and industrial purposes	25
Residential purposes	44
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? 889,360

Do you have a seasonal increase in population? No

Please describe your organization and/or community that you serve.

The City and County of San Francisco is ranked the second most densely populated major city in the United States, with the California Department of Finance reporting a 2019 total residential population of 889,360, soaring to 1.5 million on any given day with the influx of commuters and tourists. And according to 2018 US Census Bureau estimates, San Francisco County's population's racial demographic makeup was 52.9% White (40.3% Non-Hispanic White), 35.9% Asian, Latinx 15.2%, 5.6% Black/African American, 4.4% from two or more races, 0.5% Pacific Islander, 0.7% Native American/Alaskan Native. Additionally, census data indicates an estimated 43.1% of resident families with children 5 years or older speak a language other than English in the home.

The city's 47.355 square mileage is geographically circuitous, and the city's topography is difficult to maneuver with old and narrow streets and over 50 hills from 100 to 927 feet within its city limits. Meanwhile, San Francisco's infrastructure is distinctively susceptible to fire with approximately 380,971 housing units, 48,000 historic wood houses, and a growing downtown with 72 high-rises and 26 skyscrapers. The San Francisco Fire Department (SFFD), established over 150 years ago, remains constant in its rich tradition and mission to protect the lives and property of the people of San Francisco from fires, natural disasters, and hazardous material incidents; to save lives by providing emergency medical services and to prevent fires through prevention and education programs and to provide a work environment that values health, wellness and cultural diversity, and is free of harassment and discrimination. Recognizing the City's current, unique and forthcoming needs, the SFFD has in its ranks approximately 1,600 Firefighting and Emergency Medical Personnel and a fleet of 44 Engines, 20 Trucks, 40 ambulances, divided into two Divisions, with ten Battalion Districts and 44 stations located throughout the city, and fortified with specialty units including: 2 Heavy Rescue Squads, 2 Coastal Rescue units (Cliff & Surf), 1 Rescue Boat, 2 Rescue Water Craft, 3 Fireboats, a Mobile Command Vehicle, 2 Multi-Casualty Units, a Hazardous Materials Unit, a CO2 unit, and a Mobile Air Unit.

The SFFD responded to 153,982 calls for service in 2019, and provides the public with; 1) Direct Service Operations delivering emergency medical services, fire suppression, and specialized unit deployment in times of emergency, 2) Fire Prevention through code enforcement, and inspection programs minimizing loss of life and property, 3) Emergency Response Planning and community disaster response coordination, to ensure the protection of thousands of lives should a large-scale

disaster occur, 4) Investigations of the origin and cause of fires/explosions, ensuring prosecution if appropriate, 5) Community Outreach activities to promote community health and fire safety through information dissemination.

Despite the multiple challenges of the city’s complex infrastructure and the departments aging equipment, the men and women who serve through the SFFD are unfailingly ready to respond to any type of crisis at any time and meet the department’s core mission objectives to; 1) Deliver high quality fire and emergency medical response services, 2) Improve community outreach and collaboration efforts to reach vulnerable communities in times of greatest need, 3) Invest in strengthening the physical/mental health, well-being and resilience of employees, and 4) Fortify the sustainability of the infrastructure the department relies on to meet its mission.

This last year, Chief Jeanine Nicholson was sworn in as the 26th Fire Chief of San Francisco and leads a strong leadership team strategically engaged in activities to strengthen the SFFD’s fiscal capacity to enable the acquisition of the critical tools needed to effectively protect the property and lives of the people of San Francisco and surrounding communities.

**Call volume:** Data should be calculated from Jan - Dec. Include only those alarms which your organization was a primary responder and not second due or giving Mutual Aid.

<b>Summary of responses per year per category</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
NFIRS Series 100: Fire	3851	3905	3845
NFIRS Series 200: Overpressure Rupture, Explosion, Overheat (No Fire)	85	124	125
NFIRS Series 300: Rescue & Emergency Medical Service Incident	121952	119410	117888
NFIRS Series 400: Hazardous Condition (No Fire)	2460	1866	1937
NFIRS Series 500: Service Call	6420	5655	7153
NFIRS Series 600: Good Intent Call	1871	1938	1768
NFIRS Series 700: False Alarm & False Call	15114	14715	14010
NFIRS Series 800: Severe Weather & Natural Disaster	38	5	44
NFIRS Series 900: Special Incident Type	207	233	324
<b>Total</b>	<b>151998</b>	<b>147851</b>	<b>147094</b>

<b>How many responses per year per category?</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-123)?	1271	1374	1470
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)?	256	259	288
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)?	167	157	134
<b>Total</b>	<b>1694</b>	<b>1790</b>	<b>1892</b>

<b>Total acreage per year</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
What is the total acreage of all vegetation fires	0	0	0

<b>How many responses per year per category</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)?	2505	2777	2687
Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)?	37	44	38
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)?	118000	114815	113647
How many EMS-BLS Response Calls?	62277	62067	60274
How many EMS-ALS Response Calls?	59675	57343	57614
How many EMS-ALS Scheduled Transports?	0	0	0
How many Community Paramedic Response Calls?	0	0	0
<b>Total</b>	<b>242494</b>	<b>237046</b>	<b>234260</b>

### **Mutual and automatic aid**

**How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.**

<b>How many responses per year per category</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
How many times did your organization receive Mutual Aid?	1	0	6
How many times did your organization receive Automatic Aid?	0	3	3
How many times did your organization provide Mutual Aid?	4	4	1
How many times did your organization provide Automatic Aid?	2	13	6
Of the Mutual and Automatic Aid responses, how many were structure fires?	0	0	1
<b>Total</b>	<b>3</b>	<b>20</b>	<b>17</b>

### **Grant Request Details**

Are you requesting a Micro Grant (limited to \$50,000 in federal resources)?No

**Instructions:** If you intend to request funds for an activity, you must answer all of the activity specific questions and specify at least one budget item budget object class information. The cost figures you provide do not have to be firm quotes from your vendors, but they should be estimated based on research of current prices (i.e., check with at least two vendors for your estimates). If you do not have these estimates, you can come back and modify this area at any point before you submit your application to DHS. The Assistance to Firefighters Grant Program does not allow for any grant funds to be used for construction. Select grant writer fee when adding an activity if there is a grant-writing fee associated with the preparation of the request

## **Program area: Vehicle acquisition**

**Total requested for Vehicle acquisition activity: \$700,000**

If you are requesting training for the vehicle, add an additional funding line item for the cost once the vehicle is added to your application.

Narrative: The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will perform the second phase of the applications' evaluations by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. Character limit less than 4,000

**Project Description and Budget:** Clearly explain the organization's project objectives and the relationship to your organization's budget (e.g., personnel, equipment, contracts, etc.) and risk analysis by providing statistics to justify the needs. Describe the various activities to be implemented, including program priorities or facility modifications, to include details on how these are consistent with project objectives, your organization's mission and national, state, and/or local requirements. Provide details that link the proposed expenses to operations and safety, as well as to the completion of the project's goals.

Recently, through an operational needs assessment, the San Francisco Fire Department (SFFD) identified the resources needed to improve its wildland fire and overall emergency mutual aid response. The assessment noted the magnitude of San Francisco Bay Area's regional critical facilities and infrastructure delivery systems and the complexity of the regions geographical layout described by the State of California's Department of Forestry and Fire Protection's (Cal Fire) as a natural fire environment resulting in an increase in wildfire frequency and intensity and longer fire seasons year after year. The SFFD is requesting a 2019 AFG award grant in the amount of \$700,000 to fund the purchase of four Type 6 Wildland Apparatus vehicles to meet the core mission objectives to fortify the sustainability of the infrastructure the department relies to deliver high quality fire and emergency medical response services.

On an annual basis, Cal Fire requests the SFFD provide front line engines and strike teams in mutual aid response to various jurisdictions throughout California. While the SFFD has over 263 trained wildland firefighters and has provided over 100,000 hours of mutual aid to neighboring communities in the last five years, the department lacks enough safe and reliable relief vehicles and equipment for mutual aid to guarantee the Department's ability to send resources, and has been unable to comply with previous requests due to lack of equipment.

Further analysis has revealed the SFFD's fleet is consistently mechanically fatigued and performance levels lowered by the City's hilly terrain and operation at high engine speeds prior to engine warm up,

repeated acceleration and deceleration cycles. All of these challenges have an impact on apparatus performance and greatly contribute to the City and regions logistical vulnerabilities for mitigating the destructive effects of natural disasters and or human-caused hazards and clarify the SFFD's high priority need for reliable and safety compliant apparatus.

Even though the department adheres to a comprehensive Apparatus Maintenance Program, in accordance with National Fire Protection Association (NFPA) guidelines, four disaster response apparatus (one, 1999 Ford F550 truck and three, 2003 Ford F 350 trucks) all over 17 years old and have proven to no longer meet minimum national safety standards. The SFFD requires an agile, robust, and compliant apparatus inventory to effectively utilizing highly trained personnel during disaster events. Therefore, it was determined that the four apparatus should be replaced with four new Type Six Wildland Apparatus to meet federal standards and offer operational versatility to support the diversity of challenges SFFD first responders face in reaching and stabilizing people and property whether the incident is 5 or 50 miles away, in urban (hills, narrow streets), rural (woodland, brush) or suburban environments. In addition, the Department has reviewed the performance/maintenance history of these four vehicles, as well as annual maintenance and repair costs for these vehicles, and determined they are in need of replacement.

The Department, through the acquisition of four new mini-pumper apparatus, expects to meet the following objectives: 1) Strengthen adherence to Department personnel safety standards, 2) Improve response to emergency incidents at locations inside and outside of the city and 3) Reduce fleet maintenance and operational costs.

The SFFD having evaluated and investigated the high priority need to replace its outdated disaster response apparatus is requesting funds for the purchase of four Type Six Wildland Apparatus vehicles to fortify the department's fleet, relied upon to deliver the personnel who provide high quality fire and emergency medical response services. These vehicles would assist in emergency response to areas of the City not easily accessible by engines as well as be able to be deployed to assist our regional partners.

**Cost Benefit: Describe** how you plan to address the operations and personal safety needs of your organization, including cost effectiveness and sharing assets. The Operations and Safety Cost Benefit statement should also include details about gaining the maximum benefits from grant funding by citing reasonable or required costs, such as specific overhead and administrative costs. The request should also be consistent with your organization's mission and identify how funding will benefit your organization and affected personnel.

Despite the SFFD's efforts to adhere to its Vehicle Replacement and Maintenance Program, decade long budget restrictions have resulted in significant delays in apparatus repair and replacement. The deferment of replacement purchases to accommodate temporary budget restraints have subsequently resulted in a dramatic increase in fleet maintenance and repair expenditures. Over the last nine years the SFFD has spent almost 60% of the combined purchase cost of its four mini-pumpers (over 17 years) on repairs alone. With every incident call, the public and the SFFD's first responders are put at risk of severe injury or possibly death due operating vehicles with mechanical components which have far exceeded their safe and useful life span.

Replacement of emergency & disaster response apparatus is crucial to the overall response of the Fire Department, to ensure reliable local response and immediate regional mutual aid through the strengthening of an updated apparatus fleet that can perform at the highest levels of safety, availability, functionality and reliability. The Department has committed any allocated equipment funding to front-line engines, trucks and ambulances, which is a priority for the safety of our crew as well as the residents and visitors of San Francisco. However, while this has allowed the Department to begin to climb out of a large hole related to outdated front-line apparatus, it has not allowed the Department to replace many other pieces of important equipment, including its mini-pumpers.

The SFFD expects a 2019 FEMA AFG award grant in the amount of \$700,000 would allow for the acquisition of 4 Type Six Wildland Apparatus at \$175,000 per vehicle. The Type Six Wildland Apparatus was specifically identified as meeting NFPA standards and offering operationally versatility to support the complex challenges first responders face in reaching and stabilizing injured people and damaged property in multiple environments. The Department currently has four mini-pumpers that it would be replacing, all over 17 years old and in need of much repair. The frequency these mini-pumpers end up being out of service, combined with the costs associated with repair, does not make it feasible to continue with these vehicles. However, the Department must do so in lieu of a replacement, because of a risk that they assist in mitigating and it is left with no other alternative. There have been recent mutual aid requests for these vehicles that have had to be turned down due to the vehicles being out of service for repairs or safety concerns on a deployment.

The purchase of these vehicles would allow the Department to potentially mitigate large economic losses by assisting in mitigating incidents in locations that are hard to access with regular Department engines. The SFFD anticipates completing the project within the performance period's one-year timeframe. Upon receipt of the apparatus, personnel assigned to driver positions would receive advanced driver training prior to deployment of the vehicle. Any training related to this purchase would be absorbed by the Department into its mutual aid training curriculum.

**Statement of Effect on Operations:** Explain how this funding request will enhance the organization's overall effectiveness. Describe how the grant award will improve daily operations and reduce the organization's risk(s) including how frequently the requested item(s) will be used and in what capacity. Indicate how the requested item(s) will help the community and increase the organization's ability to save additional lives and property. Jurisdictions that demonstrate their commitment and proactive posture to reducing fire risk, by explaining their code enforcement (to include Wildland Urban Interface code enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy) may receive stronger consideration under this criterion.

The SFFD must have maintainable apparatus and vehicles to provide emergency services without interruption, to include the ability to be able to promptly replace apparatus and vehicles when adequate performance levels can no longer be assured. Taking the risk of activating relief apparatus that are almost one-quarter of a century old not only puts the residents of San Francisco at risk but leaves our valued first responders in a vulnerable and unsafe position.

With the acquisition of four new Type Six Wildland Apparatus, the SFFD first responders will gain confidence knowing they are driving in fully functional vehicles capable of arriving at the scene safely

and on time. Additionally, the SFFD is committed to the safety of its personnel and the public and as new apparatus are acquired the department through the City's general fund allocation will provide Advanced Driver Training to personnel to duplicate real world driving environments similar to situations facing emergency responders every day, plus unique scenarios commonly seen while fighting wildland fires. Adequately trained personnel equate to faster response times, less risk from loss of life and property, and increases the SFFD's ability to meet its mission and main operational objective to continue to provide responsive emergency fire and medical response services, automatic and planned mutual aid.

The fire service's greatest asset is its personnel, as it's through their energy and expertise that the SFFD serves the public, completes its mission and makes a difference in the community. They deserve to work with apparatus that are safe and reliable without the risk of possibly causing harm to the public or themselves in the event of a mechanical failure and or the fear of further deterioration of our emergency response fleet. The threat in loss of life and property in the event the apparatus fails to make it to the scene is real and must be avoided.

The purchase of four new Type Six Wildland Apparatus will allow the SFFD respond to catastrophic events as a lead source of support of the City and County of San Francisco's 2014- FEMA approved Hazard Mitigation Plan goals to: (1) implement disaster-resistant measures in San Francisco's existing and future built environment; (2) build and support local capacity to enable the City government and the greater San Francisco community to prepare for, respond to, and recover from disasters; (3) reduce the possibility of damages and losses due to seismic hazards, including ground shaking, ground failure, and tsunami; (4) reduce the possibility of damages and losses due to weather-related hazards, including drought, flood, heat, landslide, wind, and climate change; and (5) reduce the possibility of damages and losses due to other hazards, including pandemic, reservoir failure, wildfire, urban conflagration, and human-caused hazards. Mitigation actions are specific activities, projects, measures, or processes a community can take to reduce or eliminate risk to people and property from hazards. These goals provide a framework for all City Departments to identify, prioritize, and implement actions to reduce the community's risk to hazards. The SFFD consistently assess the community's strengths, challenges and risks and continues to develop a list of potential mitigation strategies, equipment and apparatus needs to prepare and provide the responsive services the community relies on to stay healthy and safe

A 2019 FEMA AFG award grant in the amount of \$700,000 for the acquisition of four Type Six Wildland Apparatus guarantees the SFFD a more reliable and functional engine fleet for response both in San Francisco as well as to other jurisdictions throughout the State. The City and County of San Francisco and the San Francisco Fire Department would like to thank the Peer Review Committee for their time and consideration of this application.

**Vehicle inventory**

Please provide the age, pumping capacity, and carrying capacity for each vehicle within your organization's inventory. The list of vehicles has been prepopulated based on your inputs to the Applicant and community trends section of this application.

Vehicle type or class	Quantity	Oldest Age	Newest Age	Average Age
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Tanker or tender	3	17	6	11
Engine or Pumper	68	29	2	14
Ambulance	62	17	1	6
Additional vehicle	46	20	1	8
Brush/quick attack	4	21	17	18
Aerial Apparatus	28	28	6	17
Rescue Vehicle	7	16	4	11

Item: Pumper/Engine (750gpm or more and holds a minimum of 300 gallons or more)

QUANTITY: 4

UNIT PRICE: \$175,000.00

TOTAL: \$700,000.00

Budget class: Equipment

Add cost Description: To acquire 4 Type 6 Wildland apparatus vehicles with the capability to deliver additional fire suppression, more equipment storage capacity, and specialized power extraction and rescue tools.

Is the vehicle you propose to buy: New Purchase

What is the average age of the vehicles of this type or class in your fleet? 17

Do you have a driver-training program equivalent to national or NFPA standards? Yes

Are you requesting funding for training specific to the vehicle acquisition? No

Will you obtain the appropriate training through other sources? Yes

If awarded, will you permanently remove the vehicle to be replaced from your organization's emergency response service? Yes

If awarded, will you develop and/or enforce standard operating policies/procedures that require: 1) all occupants to use seatbelts, 2) all drivers of the grantee's apparatus must adhere to all traffic signs, signals and state traffic regulations? Yes

Will this vehicle be used on Automatic and/or Mutual Aid? Both

How many vehicles of this type or class are currently in your fleet? 4

How many vehicles of this type or class in your fleet were manufactured prior to 2002? 4

### Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Activity	Number of Items	Total Cost
----------	-----------------	------------



Vehicle acquisition	1	\$700,000
Total	1	\$700,000

Is your proposed project limited to one or more of the following activities: **Yes** Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building. \* Recipients proposing projects that have the potential to impact the environment must participate in the FEMA EHP Review process.

<p>Examples of projects considered to impact the environment include:</p> <ul style="list-style-type: none"> <li>• Any ground-disturbing activities</li> <li>• Air compressor/fill station/cascade system (fixed, fastened in position or installed) for filling SCBA</li> <li>• Air quality systems</li> <li>• Fire/smoke alarm systems for the facility (life safety)</li> <li>• Generators (fixed, fastened in position or installed)</li> <li>• Sprinklers</li> <li>• Vehicle exhaust systems (fixed, fastened in position or installed)</li> <li>• Washer/dryer/extractors</li> </ul>	<p>Projects not considered to have an environmental impact include:</p> <ul style="list-style-type: none"> <li>• Planning and development of policies or processes</li> <li>• Management, administrative, or personnel actions</li> <li>• Classroom-based training</li> <li>• Acquisition of mobile and portable equipment (not involving installation) on or in a building</li> </ul>
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**Budget summary**

<b>Object Class Categories</b>	<b>Total</b>
Personnel	
Fringe Benefits	
Travel	
Equipment	\$700,000.00
Supplies	
Contractual	
Construction	
Other	
Total Direct Charges	\$700,000.00
Indirect charges	
<b>Total</b>	\$700,000.00
<b>Non-federal resources</b>	
Applicant	\$63,636.36
State	

Other Sources	
Remarks	
<b>Total Federal and Non-Federal Resources</b>	
Federal Resources	\$636,363.64
Non-Federal Resources	\$63,636.36
Total	\$700,000.00
Program Income	

### **Contact information**

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application? **No**

### **Secondary point of contact**

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Ms. Shiloh Kaho  
415-558-3553  
[shiloh.kaho@sfgov.org](mailto:shiloh.kaho@sfgov.org)

### **Assurances and certifications**

#### SF-LLL: Disclosure of Lobbying Activities

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. Â§ 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

+The applicant is not currently required to submit the SF-LLL

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Mark Corso  
SAN FRANCISCO FIRE DEPARTMENT  
698 SECOND STREET  
SAN FRANCISCO, CA 94107



EMW-2019-FG-01948

Dear Mark Corso,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$636,363.64 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$63,636.36 for a total approved budget of \$700,000.00. Please see the FY 2019 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", with a small flourish at the end.

Christopher Logan  
Acting Assistant Administrator  
Grant Programs Directorate

# Summary Award Memo

**Program:** Fiscal Year 2019 Assistance to Firefighters Grant

**Recipient:** SAN FRANCISCO FIRE DEPARTMENT

**DUNS number:** 033428819

**Award number:** EMW-2019-FG-01948

## Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2019 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

<b>Object Class</b>	<b>Total</b>
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$700,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$636,363.64
Non-federal	\$63,636.36
<b>Total</b>	<b>\$700,000.00</b>
Program Income	\$0.00

## **Approved scope of work**

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2019 AFG NOFO.

### **Approved request details:**

## **Vehicle acquisition**

**Pumper/Engine (750 gpm or more and holds a minimum of 300 gallons or more)**

DESCRIPTION

To acquire 4 Type 6 Wildland apparatus vehicles with the capability to deliver additional fire suppression, more equipment storage capacity, and specialized power extraction and rescue tools.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	4	\$175,000.00	\$700,000.00	Equipment

## **Agreement Articles**

**Program:** Fiscal Year 2019 Assistance to Firefighters Grant

**Recipient:** SAN FRANCISCO FIRE DEPARTMENT

**DUNS number:** 033428819

**Award number:** EMW-2019-FG-01948

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<b>Article</b>	<b>Terrorist Financing</b>
<b>33</b>	
<b>Article</b>	<b>Trafficking Victims Protection Act of 2000 (TVPA)</b>
<b>34</b>	
<b>Article</b>	<b>Universal Identifier and System of Award Management (SAM)</b>
<b>35</b>	
<b>Article</b>	<b>USA Patriot Act of 2001</b>
<b>36</b>	
<b>Article</b>	<b>Use of DHS Seal, Logo and Flags</b>
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<b>Article</b>	<b>Whistleblower Protection Act</b>
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<b>Article</b>	<b>Prior Approval for Modification of Approved Budget</b>
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<b>Article</b>	<b>Disposition of Equipment Acquired Under the Federal Award</b>
<b>41</b>	
<b>Article</b>	<b>Environmental Planning and Historic Preservation</b>
<b>42</b>	

**Article 1 Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

**Article 2 DHS Specific Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. 6. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

<p><b>Article 3</b></p>	<p><b>Acknowledgement of Federal Funding from DHS</b>  Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.</p>
<p><b>Article 4</b></p>	<p><b>Activities Conducted Abroad</b>  Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.</p>
<p><b>Article 5</b></p>	<p><b>Age Discrimination Act of 1975</b>  Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p><b>Article 6</b></p>	<p><b>Americans with Disabilities Act of 1990</b>  Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p><b>Article 7</b></p>	<p><b>Best Practices for Collection and Use of Personally Identifiable Information (PII)</b>  Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p><b>Article 8</b></p>	<p><b>Civil Rights Act of 1964 – Title VI</b>  Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.</p>

**Article 9 Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article 10 Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

**Article 11 Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article 12 Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

**Article 13 Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

**Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

**Article 15 Energy Policy and Conservation Act**

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**Article 16 False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article 17 Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article 18 Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

**Article 19 Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article 20 Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. § 2225.)

**Article 21 Limited English Proficiency (Civil Rights Act of 1964, Title VI)**  
Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article 22 Lobbying Prohibitions**  
Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

**Article 23 National Environmental Policy Act**  
Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article 24 Nondiscrimination in Matters Pertaining to Faith-Based Organizations**  
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article 25 Non-supplanting Requirement**  
Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article 26 Notice of Funding Opportunity Requirements**  
All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

**Article 27 Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

**Article 28 Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article 29 Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article 30 Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 31 Reporting Subawards and Executive Compensation**

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 32 SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.



**Article 33 Terrorist Financing**

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

**Article 34 Trafficking Victims Protection Act of 2000 (TVPA)**

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

**Article 35 Universal Identifier and System of Award Management (SAM)**

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

**Article 36 USA Patriot Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. §§ 175-175c.

**Article 37 Use of DHS Seal, Logo and Flags**

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article 38 Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**Article 39 Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@dhs.gov](mailto:ASK-GMD@dhs.gov) if you have any questions.



**Article 40 Prior Approval for Modification of Approved Budget**

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article 41 Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

**Article 42 Environmental Planning and Historic Preservation**

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

## Obligating document

<b>1. Agreement No.</b> EMW-2019-FG-01948	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 946000417	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX02929N2020T		
<b>6. Recipient Name and Address</b> SAN FRANCISCO FIRE DEPARTMENT 698 2ND ST STE SAN FRANCISCO, CA 94107		<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
<b>9. Name of Recipient Project Officer</b> Mark Corso		<b>9a. Phone No.</b> 4155583417	<b>10. Name of FEMA Project Coordinator</b> Assistance to Firefighters Grant Program		<b>10a. Phone No.</b> 1-866-274-0960	
<b>11. Effective Date of This Action</b> 07/30/2020	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING		<b>14. Performance Period</b> 08/06/2020 to 08/05/2021 <b>Budget Period</b> 08/06/2020 to 08/05/2021		
<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data(ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
AFG	97.044	2020-F9-GB01 - P431-xxxx-4101-D	\$0.00	\$636,363.64	\$636,363.64	\$63,636.36
Totals			\$0.00	\$636,363.64	\$636,363.64	\$63,636.36
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<b><del>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</del></b> This field is not applicable for digitally signed grant agreements						

<b>17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>18. FEMA SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>Christopher Logan, Acting Assistant Administrator Grant Programs Directorate</b>	<b>07/30/2020</b>

**From:** [Corso, Mark](#)  
**To:** [Wong, Linda \(BOS\)](#)  
**Cc:** [Scanlon, Olivia \(FIR\)](#)  
**Subject:** FIR - Explanation of Retroactivity - Items 5 & 6 on today's B&F agenda  
**Date:** Wednesday, March 3, 2021 10:21:57 AM

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Good morning Linda. I was just informed there was some additional information required for submittal for any retroactive legislation going through the Board process. Apologies on the delay in sending this over. I will speak to it at Committee, but wanted to provide some additional information in writing for the file. We have two grant accept and expend items on the agenda for today's meeting, and both include retroactive language. Please let me know if you need anything else from Fire:

**Agenda Item # 5 – File # 210079 - Accept and Expend Grant - Retroactive - Federal Emergency Management Agency - Personal Protective Equipment - \$883,145.45** - Resolution retroactively authorizing the Fire Department to accept and expend a grant in the amount of \$883,145.45 from the Federal Emergency Management Agency to purchase personal protective equipment, for the performance period of June 26, 2020, through June 25, 2021, and waiving indirect costs.

- Description – The SFFD applied for and was awarded FEMA funds through FEMA's Assistance to Firefighters COVID-19 Supplemental Grant Program designed to assist Fire Departments with costs for personal protective equipment related to its COVID response. The Department identified high need items of priority PPE for front-line members, and was awarded its application. This was approved by the Fire Commission.
- Reason for Retroactivity – The period of performance for this grant began one week after notification of the award by FEMA, so any formal accept and expend would occur during the performance period. In addition, the grant terms allow for reimbursement of eligible expenditures back through January 1, 2020, which pre-dates even the application period. The Department included retroactive language to ensure it had the flexibility if needed to recoup any costs from that period before the grant.
- FIR Representative – Mark Corso, Deputy Director [mark.corso@sfgov.org](mailto:mark.corso@sfgov.org)

**Agenda Item # 6 – File # 201427 - Accept and Expend Grant - Retroactive - Federal Emergency Management Agency - Vehicle Acquisition - \$636,363.64** - Resolution retroactively authorizing the Fire Department to accept and expend a grant in the amount of \$636,363.64 from the Federal Emergency Management Agency to purchase four mini-pumper apparatus, for the performance period of August 6, 2020, through August 5, 2021, and waiving indirect costs

- Description – The SFFD applied for and received federal FEMA funds to purchase four replacement mini-pumper vehicles. These vehicles will replace old and outdated apparatus in the Department's fleet, and are smaller than a standard fire engine to allow for access into areas of the City that may be inaccessible with the larger standard fire engine. This grant was approved by the Fire Commission.
- Reason for Retroactivity – It was recommended by the Clerk's Office to make this resolution retroactive, given that the period of performance has already started. The period of

performance for this grant began very shortly after notification of the award by FEMA, so any formal accept and expend would occur during the performance period. However, the Department has not to date and does not plan to incur any expenses on this grant until formal approval is complete through the Board process.

- FIR Representative – Mark Corso, Deputy Director [mark.corso@sfgov.org](mailto:mark.corso@sfgov.org)

Mark Corso  
Finance Division  
San Francisco Fire Department  
Tel (415) 558-3417  
Fax (415) 558-3455

**SAN FRANCISCO**  **FIRE DEPARTMENT**

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Mark Corso, Finance, San Francisco Fire Department  
**DATE:** December 4, 2020  
**SUBJECT:** Accept and Expend Resolution for Grant

**GRANT TITLE:** Assistance to Firefighters Grant Program FY2019

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Attached please find the original and one copy of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution 2020-02 requesting approval by the Board of Supervisors

**Special Timeline Requirements: N/A**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes  No

**From:** [Groffenberger, Ashley \(MYR\)](#)  
**To:** [Peacock, Rebecca \(MYR\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Kittler, Sophia \(MYR\)](#); [Corso, Mark](#); [Scanlon, Olivia \(FIR\)](#); [Bangcaya, Matthew \(MYR\)](#)  
**Subject:** RE: Mayor -- [Resolution] -- [Accept and Expend Grant - Federal Emergency Management Agency – Vehicle Acquisition - \$636,363.64]  
**Date:** Tuesday, December 22, 2020 3:44:58 PM

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Approved.

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**From:** Peacock, Rebecca (MYR)  
**Sent:** Tuesday, December 22, 2020 3:37 PM  
**To:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Groffenberger, Ashley (MYR) <ashley.groffenberger@sfgov.org>  
**Cc:** Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>; Corso, Mark <mark.corso@sfgov.org>; Scanlon, Olivia (FIR) <olivia.scanlon@sfgov.org>; Bangcaya, Matthew (MYR) <matthew.bangcaya@sfgov.org>  
**Subject:** Mayor -- [Resolution] -- [Accept and Expend Grant - Federal Emergency Management Agency – Vehicle Acquisition - \$636,363.64]

Attached for introduction to the Board of Supervisors is a **resolution authorizing the Fire Department to accept and expend a grant in the amount of \$636,363.64 from the Federal Emergency Management Agency to purchase four mini-pumper apparatus, for the performance period of August 6, 2020, through August 5, 2021, and waiving indirect costs.**

[@Groffenberger, Ashley \(MYR\)](#), can you please reply-all to indicate your approval? Thanks!

Please let me know if you have any questions.

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**Rebecca Peacock** ([they/them](#))  
(415) 554-6982 | [Rebecca.Peacock@sfgov.org](mailto:Rebecca.Peacock@sfgov.org)  
Office of Mayor London N. Breed  
City & County of San Francisco

\*\*\* Please note I will be out of office from December 23 – January 1, returning on January 4 \*\*\*