



Brooke Jenkins
District Attorney

September 12, 2023

Connie Chan
Chair, Budget and Finance Committee
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear Chair Chan:

Attached please find a copy of the proposed Resolution for the Board of Supervisors approval, which retroactively authorizes the Office of the District Attorney to accept and expend a grant in the amount of \$312,297 from the California Department of Insurance for the Automobile Insurance Fraud Program for the purposes of providing enhanced investigation and prosecution of automobile insurance fraud cases for the grant period July 1, 2023, through June 30, 2024.

The “retroactive” request is administrative in nature. The Department has met the City’s requirement to appropriate grant funding prior to beginning any grant activities. The California Department of Insurance Automobile Insurance Fraud grant is a recurring grant with a start date of July 1st. This recurring grant was included in the annual department budget submission and approved as part of the Annual Appropriation Ordinance. As such we have met the City’s requirements for appropriating grant funds. Although we are not required to obtain a separate Board of Supervisors Resolution under Admin Code 10.170, the funding agency, the California Department of Insurance requires a separate copy of a Board of Supervisors Resolution. The purpose of the grant is to provide enhanced investigation and prosecution of automobile insurance fraud cases, including the application process and subsequent reporting requirements as set forth in the Automobile-California Insurance Code, Section 1872.8, California Code of Regulations, Title 10, Section 2698.60 et seq.

The following is a list of accompanying documents:

- Grant Information Form
- Grant Budget
- Grant Application
- Grant Award Letter



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We respectfully request review and approval of this resolution. The City and County of San Francisco's FY 2023-24 and FY 2024-2025 Budget and Appropriation Ordinance includes this recurring grant; however, that does not meet the California Department of Insurance resolution requirements, thus, a separate resolution is necessary.

If you have any questions, please contact Eddie McCaffrey at Edward.McCaffrey@sfgov.org.

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A handwritten signature in blue ink, appearing to read "Eugene Clendinen", is written over a faint, illegible stamp or watermark.

Eugene Clendinen
Chief, Administration &
Finance