

1 [Establishing Children and Families First Trust Fund and Commission]

2 AMENDING ARTICLE XIII, CHAPTER 10, PART I OF THE SAN FRANCISCO MUNICIPAL  
3 CODE (ADMINISTRATIVE CODE) BY ADDING SECTION 10.117-122 THERETO,  
4 CREATING A SAN FRANCISCO CHILDREN AND FAMILIES FIRST TRUST FUND AND  
5 AMENDING THE SAN FRANCISCO MUNICIPAL CODE (ADMINISTRATIVE CODE) BY  
6 ADDING CHAPTER 86, SECTIONS 86.1 THROUGH 86.5, ESTABLISHING THE SAN  
7 FRANCISCO CHILDREN AND FAMILIES FIRST COMMISSION AND REQUIRING THAT  
8 COMMISSION TO ADOPT A SAN FRANCISCO COUNTY STRATEGIC PLAN FOR THE  
9 SUPPORT AND IMPROVEMENT OF EARLY CHILDHOOD DEVELOPMENT WITHIN THE  
10 CITY AND COUNTY OF SAN FRANCISCO.

11 Note: This entire section is new.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Findings.

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15 (a) On November 3, 1998, the citizens of the state of California enacted The California  
16 Children and Families First Act of 1998 ("the Act"). The purpose of the Act is to promote,  
17 support and improve the early development of children from the prenatal state to five years of  
18 age in each county. This purpose shall be accomplished through the establishment,  
19 institution, and coordination of appropriate standards, resources, and integrated and  
20 comprehensive programs emphasizing community awareness, education, nurturing, child  
21 care, social services, health care and research.

22 (b) In enacting this ordinance, it is the intent of the people of San Francisco to develop,  
23 adopt, promote and implement local early childhood development programs, parental  
24 education and family support services consistent with the goals and objectives of and in full  
25 compliance with all of the provisions of The Act.

1 Section 2. Chapter 20 of the San Francisco Administrative Code is hereby amended  
2 by adding Section 10.117-122 to read as follows:

3 **Section 10.117-122. San Francisco Children and Families First Trust Fund.**

4 (a) Pursuant to the California Children and Families First Act of 1998, there is hereby  
5 established a San Francisco Children and Families First Trust Fund. The Fund shall be  
6 administered by the San Francisco Children and Families First Commission. Moneys  
7 allocated to the Fund shall be expended only for the purposes authorized by the California  
8 Children and Families First Act and in accordance with the San Francisco County Strategic  
9 Plan approved by the San Francisco Children and Families First Commission.

10 (b) All grants, gifts, or bequests of money made to or for the benefit of the San  
11 Francisco Children and Families First Commission from public or private sources to be used  
12 for early childhood development programs shall be deposited in the San Francisco Children  
13 and Families First Trust Fund and expended for the specific purpose such grant, gift, or  
14 bequest was made.

15 (c) Any moneys allocated and appropriated to the San Francisco California Children  
16 and Families First Commission which are not encumbered or expended within any applicable  
17 period prescribed by law shall, together with the accrued interest on the amount, revert to and  
18 remain in the San Francisco Children and Families First Trust Fund for the next fiscal period  
19 under the same conditions set forth in subdivision (a) above.

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21 Section 3. Part 1 of the San Francisco Municipal Code (Administrative Code) is hereby  
22 amended by adding Chapter 86, sections 86.1 through 86.5, to read as follows:  
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25

1 **Section 86.1. Establishment of the San Francisco Children and Families First**  
2 **Commission.**

3 (a) **Establishment.** The San Francisco Children and Families First Commission is  
4 hereby established. The Mayor's Office of Children, Youth and Their Families shall provide  
5 administrative support for the Commission. The Commission shall consist of nine members.

6 (b) **Purpose.** The Commission is established to promote, support and improve the  
7 early development of children from the prenatal stage to five years of age and to carry out the  
8 provisions of the California Children and Families First Act of 1998.

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10 **Section 86.2. Powers and Duties of the San Francisco Children and Families First**  
11 **Commission.**

12 The Commission shall have the following powers and duties:

13 (a) By May 1, 2000, the Commission shall adopt an adequate and complete San  
14 Francisco Strategic Plan, as described in Section 86.4 below, for the support and  
15 improvement of early childhood development within the City and County of San Francisco.  
16 Prior to adopting the Strategic Plan, the Commission shall hold no less than one public  
17 hearing on the proposed Strategic Plan.

18 (b) On at least an annual basis, the Commission shall review its Strategic Plan and  
19 revise the Plan as may be necessary or appropriate. The Commission shall hold no less than  
20 one public hearing on its periodic review of the Strategic Plan before any revisions to the Plan  
21 are adopted.

22 (c) The Commission shall submit its adopted Strategic Plan, and any subsequent  
23 revisions thereto, to the State Children and Families First Commission.

1 (d) On or before October 15 of each year, the Commission shall prepare and adopt an  
2 audit of and issue a written report on the implementation and performance of its functions  
3 during the preceding fiscal year.

4 (1) At a minimum, the audit and report shall include the manner in which the funds  
5 were expended, the progress toward and the achievement of program goals and objectives,  
6 and the measurement of specific outcomes through appropriate reliable indicators.

7 (2) The Commission shall transmit the audit and report to the State Children and  
8 Families First Commission annually.

9 (3) The Commission shall conduct no less than one public hearing prior to adopting  
10 any annual audit and report.

11 (e) The Commission shall conduct no less than one public hearing on each annual  
12 report by the State Commission prepared pursuant to California Health and Safety Code  
13 section 130150(b).

14 (f) The Commission shall establish no less than one advisory committee to provide  
15 technical and professional expertise and support for any purposes that will be beneficial in  
16 accomplishing the purposes of this Act. Each advisory committee shall meet and shall make  
17 recommendations and reports as deemed necessary or appropriate. One advisory committee  
18 shall be comprised of members nominated by the Starting Points Initiative Early Childhood  
19 Interagency Council.

20 (g) The Commission shall expend the funds in the San Francisco Children and  
21 Families First Trust Fund, only for the purposes authorized by the Act and this Ordinance and  
22 in accordance with the San Francisco County Strategic Plan approved by the Commission.

23 (h) The Commission shall be empowered to enter into such contracts as necessary or  
24 appropriate to carry out the provisions and purposes of the Act.

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3 **Section 86.3. Membership and Organization of the San Francisco Children and**  
4 **Families First Commission.**

5 (a) The members of the Commission shall be appointed by the Board of Supervisors  
6 as follows:

7 (1) One member shall be the Director of Public Health or his or her designee.

8 (2) One member shall be the General Manager of the Department of Human Services  
9 or his or her designee.

10 (3) One member shall be a member of the Board of Supervisors;

11 (4) One member shall be the Director of The Mayor's Office of Children, Youth and  
12 Their Families or his or her designee.

13 (5) Five additional members shall be appointed from among the following categories:  
14 persons responsible for management of the following county functions: children services,  
15 public health services; behavioral health services, social services and tobacco and other  
16 substance abuse prevention and treatment services; recipients of project services included in  
17 the county strategic plan; educators specializing in early childhood development;  
18 representatives of a local child care resource or referral agency, the Child Care Planning and  
19 Advisory Council or another local child care coordinating group; representatives of a local  
20 organization for prevention or early intervention for families at risk; representatives of  
21 community-based organizations that have the goal of promoting and nurturing early childhood  
22 development; representatives of local school districts; and representatives of local medical,  
23 pediatric, or obstetric associations or societies. To the extent feasible, members shall be  
24 selected from existing committees, councils or coalitions promoting early childhood  
25 development in order to facilitate planning and coordination of services.

1 (b) The Commission shall convene by March 1, 1999.

2 (c) All appointed members of the Commission, that is, those appointed pursuant to  
3 subsection (a)(4) above, shall serve at the pleasure of the Board of Supervisors. The term of  
4 each Commission member appointed pursuant to subsection (a)(4) shall be for four years;  
5 provided, however, that the members first appointed shall, by lot, classify their terms so that  
6 three members shall serve a three year term, and three members shall serve a four year term.  
7 On the expiration of these terms, their successors shall be appointed for a four year term. In  
8 the event a vacancy occurs during the term of office of any appointed member, a successor  
9 shall be appointed for the unexpired term of the office vacated in a manner similar to that for  
10 the initial member.

11 (d) A majority of the members of the Commission shall constitute a quorum.

12 (e) The Commission shall establish any additional rules and regulations for its own  
13 organization and procedure consistent with state and local law.

14 (f) No member of the Commission shall be compensated for his or her services, except  
15 members may be paid reasonable per diem and reimbursement of reasonable expenses for  
16 attending meetings and discharging other official responsibilities as authorized by the  
17 Commission.

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19 **Section 86.4. Establishment of a San Francisco County Strategic Plan.** (a) The San  
20 Francisco Commission shall establish a San Francisco County Strategic Plan for the support  
21 and improvement of early childhood development within the City and County of San  
22 Francisco. The Strategic Plan shall be consistent with and in furtherance of the purposes of  
23 the Act and any guidelines adopted by the State Commission that are in effect at the time the  
24 Strategic Plan is adopted or subsequently revised.

25 (b) The Strategic Plan shall include, at a minimum:

1 (1) a description of the goals and objectives proposed to be attained;  
2 (2) a description of the programs, services, and projects proposed to be provided,  
3 sponsored or facilitated;  
4 (3) a description of how measurable outcomes of such programs, services, and  
5 projects will be determined by the Commission using appropriate reliable indicators; and  
6 (4) a description of how programs, services, and projects relating to early childhood  
7 development within the county will be integrated into a consumer-oriented and easily  
8 accessible system.

9 (c) Prior to adopting the Strategic Plan, and in each subsequent review of the Strategic  
10 Plan, the Children and Families First Commission shall review and consider:

- 11 (1) the current Children's Services Plan prepared by the Mayor;  
12 (2) the most current comprehensive countywide child care plan, and any other reports,  
13 issued by the Child Care Planning and Advisory Council, or any other local child care planning  
14 council established pursuant to state law;  
15 (3) any current reports relating to early childhood development, parental education  
16 and/or family support services:  
17 (A) issued by the San Francisco Department of Public Health or Health Commission;  
18 (B) issued by the San Francisco Department of Human Services or Human Services  
19 Commission;  
20 (C) issued by the Citywide Alcoholism Advisory Board;  
21 (D) issued by the Maternal and Adolescent Health Board;  
22 (E) issued by the Drug Abuse Advisory Board;  
23 (F) issued by the Mental Health Board;  
24 (G) issued by the San Francisco Unified School District; and  
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1 (H) issued by the Starting Points Initiative and/or its Early Childhood Interagency  
2 Council.

3 (I) issued by any other federal, state or locally funded agencies in the City and County  
4 of San Francisco.

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6 **Section 86.5 Severability.**

7 If any part or provision of this Ordinance or the application thereof to any person or  
8 circumstance, is held invalid, the remainder of this Ordinance, including the application of  
9 such part or provision to other persons or circumstances, shall not be affected thereby and  
10 shall continue in full force and effect. To this end, provisions of this Ordinance are severable.

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12 APPROVED AS TO FORM:

13 LOUISE H. RENNE, City Attorney

14 By:

  
15 Amy S. Ackerman  
16 Deputy City Attorney  
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SUPERVISORS AMMIANO, YEE  
BOARD OF SUPERVISORS





# City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

## Tails Ordinance

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**File Number:** 982046

**Date Passed:**

Ordinance amending Administrative Code by adding Section 10.117-122 thereto, creating a San Francisco Children and Families First Trust Fund and by adding Chapter 86, Sections 86.1 through 86.5, establishing the San Francisco Children and Families First Commission and requiring that commission to adopt a San Francisco County Strategic Plan for the support and improvement of early childhood development within the City and County of San Francisco.

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December 14, 1998 Board of Supervisors — PASSED ON FIRST READING

Ayes: 11 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Medina, Newsom, Teng, Yaki, Yee

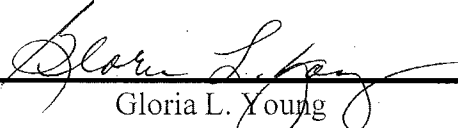
December 21, 1998 Board of Supervisors — FINALLY PASSED

Ayes: 10 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Medina, Newsom, Yaki, Yee

Absent: 1 - Teng

File No. 982046

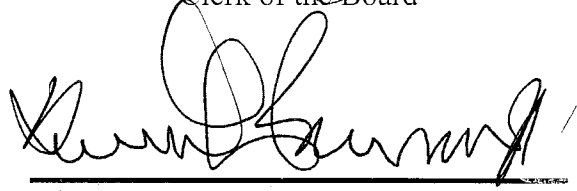
I hereby certify that the foregoing Ordinance  
was **FINALLY PASSED** on December 21,  
1998 by the Board of Supervisors of the City  
and County of San Francisco.



Gloria L. Young  
Clerk of the Board

DEC 24 1998

Date Approved



Mayor Willie L. Brown Jr.