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**JULY 20, 2022**  
**FINANCIAL PROCESSING UNIT**



U.S. Department of Homeland Security  
Region 9  
1111 Broadway, Suite 1200  
Oakland, California 94607

**FEMA**

July 14, 2022

Mark S. Ghilarducci, Director  
Governor's Authorized Representative  
California Governor's Office of Emergency Services  
3650 Schriever Avenue  
Mather, CA 95655

Reference: Application Approval, HMGP DR-4558-17-048P  
City and County of San Francisco  
7% Downtown San Francisco Resilience Plan  
FIPS Code: ~~075-99075~~, Supplement 27

075-00000 MC

Dear Mark Ghilarducci:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City and County of San Francisco, HMGP DR-4558-17-048P, 7% Downtown San Francisco Resilience Plan.

The total project cost is \$252,744. As shown in the enclosed Obligation Report – Supplement 27, we are obligating \$189,558 for the 75 percent Federal share; the 25 percent non-Federal share is \$63,186. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

| <b>Total Project Cost:</b> | <b>Federal Share (75%):</b> | <b>Non-Federal Share (25%):</b> |
|----------------------------|-----------------------------|---------------------------------|
| \$252,744                  | \$189,558                   | \$63,186                        |

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – City and County of San Francisco will develop a set of mitigation actions, and mitigation projects, specific to the Downtown San Francisco geography that augments the citywide Local Hazard Mitigation Plan. This project will apply several existing risk assessments and turn them into a coordinated plan for Downtown that reduces risk and builds resilience. The mitigation actions will be incorporated into the next update to be adopted in 2025. This plan will increase agency, and community, understanding of risk, and enhance coordination among the area, and regional stakeholders to implement mitigation projects.
- 2. Project Completion Date** – The work schedule included with the project application indicates that the project will take 28 months to complete. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal

funds may be de-obligated for work completed outside the completion date when there is no approved time extension.

3. **Project Closeout** – Within 120 days of project completion, all project funds must be liquidated and final closeout documentation for the project must be submitted to FEMA. Please note the project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.
4. **Record of Environmental Considerations (REC)** –In compliance with the National Environmental Policy Act (NEPA), this undertaking is categorically excluded (CE) from the need to prepare either an environmental assessment or environmental impact statement.
5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions or need further assistance please contact Emily Baumgartner, Sr. Grants Management Specialist, by email [emily.baumgartner@fema.dhs.gov](mailto:emily.baumgartner@fema.dhs.gov), or phone (202) 322-5375.

Sincerely,

**KATHRYN J LIPIECKI**

Digitally signed by KATHRYN J  
LIPIECKI  
Date: 2022.07.14 08:43:47 -07'00'

Kathryn Lipiecki  
Director, Mitigation Division  
FEMA Region 9

Enclosures (3):

Obligation Report - Supplement 27  
Project Management Report  
Standard Mitigation Grant (HMGP) Conditions

cc:

Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of  
Emergency Services  
Jacy Hyde Ph.D., Branch Chief, California Governor's Office of Emergency Services  
Anna Foley, Hazard Mitigation Grants Specialist, California Governor's Office of  
Emergency Services  
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9