



San Francisco  
Water Power Sewer

Services of the San Francisco Public Utilities Commission

525 Golden Gate Avenue, 13th Floor  
San Francisco, CA 94102  
T 415.554.3155  
F 415.554.3161  
TTY 415.554.3488

April 18, 2013

The Honorable Edwin M. Lee

The Honorable Board of Supervisors

The Honorable Ben Rosenfield, Controller

**Subject: SFPUC – Water Enterprise Overtime Supplemental  
Appropriation Request \$250,000**

Ladies and Gentlemen:

Attached is a completed copy of the Request for Supplemental  
Appropriation in the amount of \$250,000 to fund overtime for the Water  
Enterprise.

In accordance with Section 3.17 of the Administrative Code, I would like  
to request this budget adjustment for additional overtime funding for the  
Water Enterprise to support the operations for the remainder of the fiscal  
year.

The funding will come from savings in Water Enterprise's Debt Service  
appropriation.

Regards,

Harlan L. Kelly, Jr.  
General Manager

**Edwin M. Lee**  
Mayor

**Art Torres**  
President

**Vince Courtney**  
Vice President

**Ann Moller Caen**  
Commissioner

**Francesca Vietor**  
Commissioner

**Anson Moran**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



**REQUEST FOR SUPPLEMENTAL APPROPRIATION**

DEPARTMENT Water Enterprise DIVISION Water Supply DATE 4/18/2013

To the Mayor:

Request is hereby made for supplemental appropriation from the following appropriations(s) or fund(s) in the amount(s) indicated:

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT
FD/GROUP FD 5W AAA AAA DEPT-DIV-SEC 47 01 01 INDEX 470106 CHAR/SUB-OBJ 070/071/07111	This transfers savings in Water's debt service appropriation.	\$250,000

to the credit of the following appropriation(s) or fund(s) in the amount(s) indicated:

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT REQUESTED	AMOUNT APPROVED MAYOR
FD/GROUP FD 5W AAA AAA DEPT-DIV-SEC 47 05 01 INDEX 477000 CHAR/SUB-OBJ 001/011/01101	Savings in Water's debt service appropriation to fund the projected year-end shortfall in overtime.	\$250,000	

There are no surpluses in any of this department's appropriations available for transfer for the requested purposes(s). Complete detail as to the necessity for THIS appropriation is stated below.

**APPLICABLE BOXES MUST BE CHECKED.**

- This request includes capital projects (s.o.2020 or 2030); a separate copy has been sent to the Chair, Capital Improvement Advisory Committee
- These funds have not been previously requested.
  - These funds were previously requested by:  Supplemental Appropriation or
  - Budget Estimate and were  reduced or  denied by:  The Mayor, or  The Board of Supervisors.

**CERTIFIED AS TO FACTS AND AMOUNTS AS ABOVE STATED, AND**

RECOMMENDED: Todd Rydstrom (Department Head)  
Todd Rydstrom, AGM Business Services & CFO, SFPUC

APPROVED: Harlan L. Kelly, Jr. (C.A.O., Board or Commission)  
Harlan L. Kelly, Jr., General Manager, SFPUC

Recorded Controller's Budget Division

By \_\_\_\_\_ Date \_\_\_\_\_ Request No. \_\_\_\_\_

**FOR MAYOR'S USE**

To the Controller:

The above request meets with my approval, as indicated above. You are hereby requested to prepare the necessary appropriation ordinance.

APPROVED: Edwin M. Lee By \_\_\_\_\_ Date \_\_\_\_\_  
MAYOR