



**San Francisco Office of the City Administrator
City Administrator Carmen Chu**

Unarmed Security Guards for DPH San Francisco General Hospital Contract (TC 86240)

File 260165

Office of Contract Administration

Board of Supervisors' Budget and Finance Committee

March 11, 2026

Request Summary

- Approval to amend the existing contract with Universal Protection Service, dba **Allied Universal Securities Services** by:
 - Increasing the Not-to-Exceed amount from \$12.18M to \$15.38M (an increase of \$3.2M); and,
 - Extending the term by six months to December 14, 2026.

Contract History

- The contract was originally awarded to Black Bear Security Services, Inc. via competitive solicitation in December 2022.
- OCA and Black Bear mutually agreed to terminate the contract for convenience on January 25, 2023.
- OCA proceeded to contract with the next highest-ranked proposer, **Allied Universal Security Services**, in February 2023.

Contract History: Amendments

- OCA entered into contract with Allied Universal Security Services in February 2023.
- A first amendment was executed in March, 2024 to increase the NTE in order to fill service gaps resulting from Sheriff's Office staffing shortages. A second amendment was executed in September 2024 to further increase the NTE.
- A third amendment was executed in February 2025 to extend the contract end date to January 15, 2026. A fourth amendment was executed in December 2025 to allow for a solicitation for a new contract. The amendment extended the term to June 2026 and increased the NTE amount.

Contract Summary

- The average monthly spend over the last 3+ years has been \$281,789.
- Based on average monthly encumbrances and the remaining months on the contract, an increase in contract spend is anticipated.
- The proposed amendment is based on actual and projected expenditures, plus an additional 20% contingency.

Conclusion

- The Allied Universal Services contract is critical to the Department of Public Health's operations and its ability to provide security services to ensure the safety and welfare of patients, staff, visitors, and vendors.
- Security guards assigned to the contract provide access control by screening people entering the facility, patrolling the facility, and responding to incidents.
- OCA respectfully requests that the Board approve this contract amendment to allow DPH to increase guard services at SFGH until a new contract can be awarded.

Thank You

Reference Materials

Contract Expenditures

Table 2: Fiscal Year Expenditure for Contract 1000028092 SFGH

| FY 22-23 (4.5 months) | FY 23-24 | FY24-25 | FY25-26 YTD | TOTAL SPEND | Avg. Monthly Spend |
|--------------------------|----------|---------|-------------|----------------|--------------------|
| \$185K | \$3.74M | \$3.91M | \$2.14M | \$9.98M | \$282K |

Usage and NTE Calculations

- Allied's pricing is based on a 73.23% mark up over the fully-loaded Prevailing Wage Rate for Security Guards.
- Since the commencement of the contract, ZSFGH has spent \$281,789 per month for these security guard services