



CITY AND COUNTY OF SAN FRANCISCO  
EDWIN M. LEE, MAYOR

OFFICE OF SMALL BUSINESS  
REGINA DICK-ENDRIZZI, DIRECTOR

December 4, 2017

Ms. Angela Calvillo, Clerk of the Board  
City Hall Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

RE: BOS File No. 171155 [Business and Tax Regulations Code - Sugary Drinks Distributor Tax Administration]

Dear Ms. Calvillo,

The Small Business Commission will not hear this item. It is procedural legislation regarding administration of the Sugary Drinks Distributor Tax by the Treasurer and Tax Collector.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Regina Dick-Endrizzi". The signature is written in a cursive, flowing style.

Regina Dick-Endrizzi  
Director, Office of Small Business

cc: Malia Cohen, Board of Supervisors  
Mawuli Tugbenyoh, Office of the Mayor  
Lisa Pagan, Office of Economic and Workforce Development  
Linda Wong, Budget & Finance Committee