



**OFFICE OF THE CONTROLLER**  
**CITY AND COUNTY OF SAN FRANCISCO**

Ben Rosenfield  
Controller  
Todd Rydstrom  
Deputy Controller

July 31, 2020

Alaric Degrafinried, Acting Director  
Department of Public Works  
City Hall – 1. Dr. Carlton B Goodlett Place, Room 348  
San Francisco, CA 94102

Attention: Julia Dawson, Deputy Director of Financial Management and Administration

RE: Contracting for Security Services – FY 2020-21

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Years 2020-21 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

/s/

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Ben Rosenfield,  
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst  
Human Resources, Employee Relations  
Devin Macaulay, Budget Manager

## ESTIMATED CITY COSTS:

## PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost		
			Low	High	Low	High	
Security Guard	8202	4.0	\$ 1,919	\$ 2,333	\$ 200,381	\$ 243,564	
Security Guard - As Needed	8202	0.1	1,919	2,333	\$ 5,010	\$ 6,089	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
0	0.00				\$ -	\$ -	
Holiday Pay (if applicable)	n/a	n/a					
Night / Shift Differential (if applicable)	n/a	n/a					
Overtime Pay (if applicable)	n/a	n/a					
Other Pay (if applicable)	n/a	n/a					
Total FTE			4.1				
					Total Salary Costs-->	\$ 205,390	\$ 249,653
					Total of Other Compensation-->	\$ -	\$ -

## FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202	\$ 35,837	
Benefits per FTE--Job Class #:	8202	\$ 35,837	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Total Fringe Benefits		132,665	146,932

## ADDITIONAL CITY COSTS

Uniforms, \$600/each	\$ 3,000	\$ 3,000
Radios	\$ 400	\$ 400
Total Capital & Operating	\$ 3,400	\$ 3,400

## COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	341,455	399,985
LESS: ESTIMATED TOTAL CONTRACT COST	243,029	268,008
ESTIMATED SAVINGS	\$ 98,426	\$ 131,977
% of Savings to City Cost	29%	33%

## Comments/Assumptions:

1. FY XXXX would be/was the first year these services are/were contracted out.
2. Salary levels reflect proposed salary rates effective July 1, 2018. Costs are represented as annual 12 month costs.
3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term
4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.

<List any other comments or assumptions>