



# City and County of San Francisco

## Meeting Agenda

### Budget and Finance Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Mark Farrell, Katy Tang, Norman Yee, Jane Kim, Scott Wiener*

*Clerk: Linda Wong (415) 554-7719*

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Wednesday, May 25, 2016

10:00 AM

City Hall, Legislative Chamber, Room 250

**Rescheduled Meeting**

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*If a quorum of the Board of Supervisors is present, it constitutes a Special Meeting of the Board of Supervisors. The Clerk shall make a note of it in the minutes, and discussion shall be limited to items noticed on this agenda.*

## ROLL CALL AND ANNOUNCEMENTS

## AGENDA CHANGES

## REGULAR AGENDA

1. [160559](#) **[Cooperative Agreement - Caltrans - 19th Avenue Combined City Project]**  
**Sponsors: Tang; Yee**  
Resolution approving a cooperative agreement between the City and County of San Francisco and the State of California Department of Transportation concerning the design and construction of the 19th Avenue combined City project including pedestrian safety, transit improvements, and utility upgrades along 19th Avenue between Junipero Serra Boulevard and Lincoln Way.

5/17/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

2. [160348](#) **[Real Property Sale - Easement to JWG McHenry, LLC, and City of Modesto - Portion of San Francisco Public Utilities Commission Parcel 656, Modesto, Stanislaus County - \$35,000]**  
Resolution approving and authorizing the conveyance of one permanent easement to the City of Modesto, for \$35,000 to be paid by JWG McHenry, LLC, a California limited liability company, to allow JWG McHenry, LLC, to widen a portion of McHenry Avenue, including installing street, curb, gutter, driveway, and sidewalk improvements within an approximately 3,627 square foot portion of property owned by the City under the jurisdiction of the San Francisco Public Utilities Commission, identified as SFPUC Parcel 656; adopting findings that the conveyance is consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1; adopting findings under the California Environmental Quality Act (CEQA), CEQA Guidelines, and Administrative Code, Chapter 31; adopting findings under Administrative Code, Section 23.3, that offering the easement for sale through competitive bidding would be impractical; and authorizing the Director of Property and/or the SFPUC General Manager to execute documents, make certain modifications, and take certain actions in furtherance of this Resolution. (Real Estate Department)
- 4/5/16; RECEIVED FROM DEPARTMENT.
- 4/19/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/17/16; TRANSFERRED to the Budget and Finance Committee.

3. [160516](#) **[Multifamily Housing Revenue Bonds - Central Freeway Parcel O - 455 Fell Street - Not to Exceed \$50,000,000]**  
**Sponsor: Breed**  
Resolution declaring the intent of the City and County of San Francisco (the "City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development (the "Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$50,000,000 for 455 Fell Street; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; approving, for purposes of the Internal Revenue Code of 1986, as amended, the issuance and sale of residential mortgage revenue bonds by the City in an aggregate principal amount not to exceed \$50,000,000; authorizing and directing the execution of any documents necessary to implement this Resolution; and ratifying and approving any action heretofore taken in connection with the Project as defined herein, and the Application as defined herein. (Mayor's Office of Housing and Community Development)
- 5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/17/16; TRANSFERRED to the Budget and Finance Committee.

4. [160517](#) **[Option to Ground Lease - 455 Fell Street - 455 Fell, L.P. - For No Cost]**  
**Sponsor: Breed**  
Resolution authorizing the execution and performance of an Option to Ground Lease in connection with the parcel located at 455 Fell Street (Assessor's Parcel Block No. 831, Lot No. 24) (the "Property") for no cost, and which expires on June 30, 2017, with an extension option of six months until December 31, 2017, between the City and County of San Francisco and 455 Fell, L.P., a California limited partnership; adopting findings that the conveyance is consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1; and authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein. (Recreation and Park Commission)
- (Fiscal Impact; No Budget and Legislative Analyst Report)
- 5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/17/16; TRANSFERRED to the Budget and Finance Committee.
5. [160518](#) **[Multifamily Housing Revenue Bonds - 2060 and 2070 Folsom Street (also known as "17th and Folsom") - Not to Exceed \$140,000,000]**  
**Sponsor: Campos**  
Resolution declaring the intent of the City and County of San Francisco (the "City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development (the "Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$140,000,000 for 2060 and 2070 Folsom Street; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein; and ratifying and approving any action heretofore taken in connection with the Project as defined herein, and the Application as defined herein. (Mayor's Office of Housing and Community Development)
- 5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/17/16; TRANSFERRED to the Budget and Finance Committee.
6. [160519](#) **[Option to Ground Lease - 2070 Folsom Street - 2060 Folsom Housing, L.P. - For No Cost]**  
**Sponsor: Campos**  
Resolution authorizing the execution and performance of an Option to Ground Lease in connection with a parcel located at 2070 Folsom Street (Assessor's Parcel Block No. 3571, Lot No. 031) for no cost, and which expires on June 30, 2018, between the City and County of San Francisco and 2060 Folsom Housing, L.P., a California limited partnership; adopting findings that the conveyance is consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1; and authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein. (Mayor's Office of Housing and Community Development)
- (Fiscal Impact; No Budget and Legislative Analyst Report)
- 5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/17/16; TRANSFERRED to the Budget and Finance Committee.

7. [160521](#) **[Multifamily Housing Revenue Bonds - 909 and 921 Howard Street, 206-228 5th Street, and 414 Tehama Street (also known as "5th and Howard") - Not to Exceed \$225,000,000]**

**Sponsor: Kim**

Resolution declaring the intent of the City and County of San Francisco (the "City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development (the "Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$225,000,000 for 909 and 921 Howard Street, 206-228 5th Street, and 414 Tehama Street; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein; and ratifying and approving any action heretofore taken in connection with the Project as defined herein, and the Application as defined herein. (Mayor's Office of Housing and Community Development)

5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

5/17/16; TRANSFERRED to the Budget and Finance Committee.

8. [160520](#) **[Multifamily Housing Revenue Bonds - 1601 and 1677 Mariposa Street, 485-497 Carolina Street, 395 and 420 Wisconsin Street, and 210 Arkansas Street (also known as "1601 Mariposa") - Not to Exceed \$240,000,000]**

**Sponsor: Cohen**

Resolution declaring the intent of the City and County of San Francisco (the "City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development (the "Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$240,000,000 for 1601 and 1677 Mariposa Street, 485-497 Carolina Street, 395 and 420 Wisconsin Street, and 210 Arkansas Street; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; authorizing and directing the execution of any documents necessary to implement this Resolution as defined herein; and ratifying and approving any action heretofore taken in connection with the Project as defined herein, and the Application as defined herein. (Mayor's Office of Housing and Community Development)

5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

5/17/16; TRANSFERRED to the Budget and Finance Committee.

9. [160526](#) **[Hearing - The City's Financial Position]**

**Sponsor: Farrell**

Hearing on the City's financial position; and requesting the Mayor's Budget Director, the Budget and Legislative Analyst, and the Controller to report.

5/10/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

5/18/16; CONTINUED TO CALL OF THE CHAIR.

10. [160462](#) **[Proposed Budget and Appropriation Ordinance for Selected Departments, as of May 2, 2016, for FYs 2016-2017 and 2017-2018]**

**Sponsor: Mayor**

Proposed Budget and Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for the Airport Commission, Board of Appeals, Department of Building Inspection, Child Support Services, County Education Office, Department of the Environment, Law Library, Municipal Transportation Agency, Port, Public Library, San Francisco Public Utilities Commission, the Residential Rent Stabilization and Arbitration Board, and Retirement System as of May 2, 2016, for FYs 2016-2017 and 2017-2018.

(Fiscal Impact.)

5/3/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

5/18/16; CONTINUED.

11. [160463](#) **[Proposed Annual Salary Ordinance for Selected Departments, as of May 2, 2016, for FYs 2016-2017 and 2017-2018]**

**Sponsor: Mayor**

Proposed Annual Salary Ordinance enumerating positions in the Proposed Budget and Appropriation Ordinance for the Airport Commission, Board of Appeals, Department of Building Inspection, Child Support Services, Department of the Environment, Law Library, Municipal Transportation Agency, Port, Public Library, San Francisco Public Utilities Commission, the Residential Rent Stabilization and Arbitration Board, and Retirement System as of May 2, 2016, for FYs 2016-2017 and 2017-2018.

(Fiscal Impact.)

5/3/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

5/18/16; CONTINUED.

12. [160464](#) **[Appropriation - Municipal Transportation Agency Revenue Bond Proceeds - Transportation Capital Projects and Equipment - \$207,000,000 - FY2016-2017]**

**Sponsor: Mayor**

Ordinance appropriating \$207,000,000 of Revenue Bond proceeds to the Municipal Transportation Agency for transportation projects and equipment in FY2016-2017.

(Fiscal Impact.)

5/3/16; ASSIGNED to the Budget and Finance Committee.

13. [160465](#) **[Revenue Bonds - Municipal Transportation Agency - Not to Exceed \$207,000,000]**  
**Sponsor: Mayor**  
Resolution authorizing the sale, issuance, and execution of one or more series of San Francisco Municipal Transportation Agency Revenue Bonds, in an amount not to exceed \$207,000,000, which includes up to \$45,000,000 for the Mission Bay Component; and up to \$162,000,000 for other projects, such as the light rail vehicle procurement, the Van Ness Transit Improvement Project, and for various financing costs; approving the form of certain financing documents including the official statement, the bond purchase contract, the fourth supplement to indenture of trust, and continuing disclosure certificate; authorizing the taking of appropriate actions in connection therewith, as defined herein; and related matters approving the forms of documents relating thereto; approving the maximum interest thereon; and finding that a portion of the proposed revenue bond issuance is not a project under the California Environmental Quality Act ("CEQA"), and adopting findings under CEQA, CEQA Guidelines, and San Francisco Administrative Code, Chapter 31, for the remaining portion of the proposed bond issuance; and related matters.
- (Fiscal Impact.)
- 5/3/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
14. [160466](#) **[Appropriation - Mission Bay Improvement Fund - Warrior Arena Improvement Capital Projects - \$5,980,000 - FYs 2016-2017 and 2017-2018]**  
**Sponsor: Mayor**  
Ordinance appropriating \$5,980,000 to the Municipal Transportation Agency (MTA), consisting of \$3,050,000 General Fund Contribution and \$350,000 of MTA's operating fund in FY2016-2017, and \$2,310,000 General Fund Contribution and \$270,000 of MTA's operating fund in FY2017-2018 to support planning, design, and outreach for the transportation capital improvement projects in connection with the proposed Golden State Warriors Event Center and Mixed Use Development in Mission Bay.
- (Fiscal Impact.)
- 5/3/16; ASSIGNED to the Budget and Finance Committee.
15. [160475](#) **[Hearing - Reserved Funds - San Francisco Public Utilities Commission - Hetch Hetchy Power System Impact Mitigation Project - \$2,760,666]**  
**Sponsor: Mayor**  
Hearing to consider the release of reserved funds to the San Francisco Public Utilities Commission, placed on Budget and Finance Committee Reserve in Ordinance No. 4-13, in the amount of \$2,760,666 for the Hetch Hetchy Power System Impact Mitigation Project (CUH661), to fund the upgrade of auto transformers at the Warnerville Substation.
- 5/6/16; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 5/11/16; TRANSFERRED to the Budget and Finance Committee.

16. [160473](#) **[Public Utilities Commission - Issuance Power Revenue Bonds - Not to Exceed \$32,483,088]**

**Sponsor: Mayor**

Ordinance authorizing the issuance and sale of tax-exempt or taxable Power Revenue Bonds and other forms of indebtedness by the San Francisco Public Utilities Commission (Commission) in an aggregate principal amount not to exceed \$32,483,088 to finance the costs of various capital projects benefitting the Power Enterprise pursuant to Charter, Sections 9.107(6) and 9.107(8); authorization to issue Refunding Power Revenue Bonds; declaring the official intent of the Commission to reimburse itself with one or more issues of tax-exempt or taxable bonds; and ratifying previous actions taken in connection therewith, as defined herein.

(Fiscal Impact.)

5/3/16; ASSIGNED to the Budget and Finance Committee.

5/13/16; REFERRED TO DEPARTMENT.

17. [160470](#) **[Appropriation - Revenue Bonds, Hetch Hetchy Revenue, Cap, and Trade Allowance of \$158,125,530 - Re-Appropriation of \$11,332,750, and De-Appropriation of \$4,222,602 - Hetch Hetchy Water and Power Capital Improvements - FYs 2016-2017 and 2017-2018]**

**Sponsor: Mayor**

Ordinance appropriating a total of \$158,125,530 of Hetch Hetchy revenue, Cap and Trade Revenue and Power and Water Revenue Bonds for the San Francisco Public Utilities Commission (SFPUC) Hetch Hetchy Capital Improvement Program for FY2016-2017 at \$65,025,314 and for FY2017-2018 at \$93,100,216; and re-appropriation of \$11,332,750 in Power Revenue Bonds fund projects in FY2016-2017; de-appropriation of \$4,222,602 CEC loan and revenue funded projects; and placing \$32,483,088 of Power Bonds, \$44,234,848 of Water Bonds, and \$4,200,000 of Cap and Trade Revenue, by project on Controller's reserve subject to the Controller's certification of funds availability, including proceeds of indebtedness, and for construction related expenditures (excluding program management, planning and design) for these projects, as applicable, is also subject to the prior occurrence of the SFPUC's and the Board of Supervisors' discretionary adoption of California Environmental Quality Act (CEQA) Findings for projects, following review and consideration of completed project related environmental analysis, where required.

(Fiscal Impact.)

5/3/16; ASSIGNED to the Budget and Finance Committee.

18. [160468](#) **[Appropriation - Proceeds from Revenue Bonds, State Loan or Grant Funds, Water Revenues and Water Capacity Fees of \$272,233,620 - Re-Appropriation of \$83,750,500 for Water Capital Improvements - FYs 2016-2017 and 2017-2018]**

**Sponsor: Mayor**

Ordinance appropriating a total of \$272,233,620 of proceeds from Revenue Bonds, State of California Water Resources Control Board's revolving loan funds (State Loan Funds) or grant funds (State Grant Funds), water revenues and water capacity fees for the San Francisco Public Utilities Commission (SFPUC) Water Enterprise's Capital Improvement Program for FY2016-2017 at \$149,910,090 and for FY2017-2018 at \$122,323,530; and re-appropriating Water Capital Project Appropriations of \$56,750,500 in FY2016-2017 and \$27,000,000 in FY2017-2018; and placing \$220,762,620 of Revenue Bond and State Loan Funds or State Grant Funds proceeds and \$5,300,000 of water capacity fee proceeds by project on Controller's reserve subject to the Controller's certification of funds availability, including proceeds of indebtedness, and for construction related expenditures (excluding program management, planning and design) for these projects, as applicable, is also subject to the prior occurrence of the SFPUC's and the Board of Supervisors' discretionary adoption of California Environmental Quality Act (CEQA) Findings for projects, following review and consideration of completed project related environmental analysis, where required.

(Fiscal Impact.)

5/3/16; ASSIGNED to the Budget and Finance Committee.

19. [160472](#) **[Public Utilities Commission - Issuance Water Revenue Bonds - Not to Exceed \$264,997,468]**

**Sponsor: Mayor**

Ordinance authorizing the issuance and sale of tax-exempt or taxable Water Revenue Bonds and other forms of indebtedness by the San Francisco Public Utilities Commission (Commission) in an aggregate principal amount not to exceed \$264,997,468 to finance the costs of various capital water projects benefitting the Water Enterprise pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002, as Proposition E; authorizing the issuance of Water Revenue Refunding Bonds; declaring the Official Intent of the Commission to Reimburse Itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratifying previous actions taken in connection therewith, as defined herein.

(Fiscal Impact.)

5/3/16; ASSIGNED to the Budget and Finance Committee.

5/13/16; REFERRED TO DEPARTMENT.



20. [160469](#) **[Appropriation - Revenue Bonds, State Loans or Grants, Wastewater Revenues and Capacity Fees of \$1,215,201,280 - Re-Appropriation of \$7,000,000, and De-Appropriation of \$10,750,000 - Wastewater Capital Improvements - FYs 2016-2017 and 2017-2018]**  
**Sponsor: Mayor**  
Ordinance appropriating a total of \$1,215,201,280 of proceeds from revenue bonds, State of California Water Resources Control Board's revolving loan funds (State Loan Funds) or grant funds (State Grant Funds), wastewater revenue and capacity fees for the San Francisco Public Utilities Commission (SFPUC) Wastewater Enterprise's Capital Improvement Program for FY2016-2017 at \$312,852,320 and for FY2017-2018 at \$902,348,960; re-appropriation of \$7,000,000 and de-appropriation of \$10,750,000 Wastewater Revenue Bond projects in FY2016-2017; and placing \$1,112,601,280 in Revenue Bonds or State Loan or Grant Funds and \$14,600,000 in capacity fees by project on Controller's reserve subject to the Controller's certification of funds availability, including proceeds of indebtedness, and for construction related expenditures (excluding program management, planning, and design) for these projects, as applicable, is also subject to the prior occurrence of the SFPUC's and the Board of Supervisors' discretionary adoption of California Environmental Quality Act (CEQA) Findings for projects, following review and consideration of completed project related environmental analysis, where required.
- (Fiscal Impact)
- 5/3/16; ASSIGNED to the Budget and Finance Committee.
21. [160471](#) **[Public Utilities Commission - Issuance Wastewater Revenue Bonds - Not to Exceed \$1,112,601,280]**  
**Sponsor: Mayor**  
Ordinance authorizing the issuance and sale of tax-exempt or taxable Wastewater Revenue Bonds and other forms of indebtedness by the San Francisco Public Utilities Commission (Commission) in an aggregate principal amount not to exceed \$1,112,601,280 to finance the costs of various capital wastewater projects benefitting the Wastewater Enterprise pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002, as Proposition E; authorizing the issuance of Wastewater Revenue Refunding Bonds; declaring the Official Intent of the Commission to Reimburse Itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratifying previous actions taken in connection therewith, as defined herein.
- (Fiscal Impact.)
- 5/3/16; ASSIGNED to the Budget and Finance Committee.
- 5/13/16; REFERRED TO DEPARTMENT.
22. [160467](#) **[De-Appropriation and Re-Appropriation - General Reserve to Debt Service - \$7,566,391 - FY2015-2016]**  
**Sponsor: Mayor**  
Ordinance de-appropriating \$7,566,391 surplus revenue designated for General Reserve from the Public Library and re-appropriating as debt service payment in FY2015-2016.
- (Fiscal Impact.)
- 5/3/16; ASSIGNED to the Budget and Finance Committee.

## SPECIAL ORDER 4:30 P.M.

23. [160336](#) [Hearing - Policy and Budget Priorities - Youth Commission - FYs 2016-2017 and 2017-2018]  
Sponsor: Farrell  
Hearing to receive an update on the San Francisco Youth Commission's Policy and Budget Priorities for FYs 2016-2017 and 2017-2018.  
4/5/16; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

## ADJOURNMENT

## LEGISLATION UNDER THE 30-DAY RULE

*NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.*

### 160384

#### **[Transportation Code - Fiscal Feasibility Determination for Major Events]**

##### **Sponsors: Kim, Peskin, Avalos and Mar**

Ordinance amending the Transportation Code to prohibit the Interdepartmental Staff Committee on Traffic and Transportation from reviewing or approving a major event lasting five or more consecutive days and fully occupying two or more blocks, unless the Board of Supervisors has first determined that the event is fiscally feasible and responsible.

4/19/16; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

4/26/16; REFERRED TO DEPARTMENT.

### Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation
- 2) Budget and Legislative Analyst report
- 3) Department or Agency cover letter and/or report
- 4) Public correspondence

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

**IMPORTANT INFORMATION:** The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board or Clerk of a Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications which are not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

**LAPTOP COMPUTER FOR PRESENTATIONS:** Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

**AGENDA PACKET:** Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B Goodlett Place, Room 244, or on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. **AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702. **Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

**翻譯 必須在會議前最少四十八小時提出要求**  
**請電 (415) 554-7719**

### **Disability Access**

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>