



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 31, 2021

Alaric Degrafinried, Acting Director
Department of Public Works
City Hall – 1. Dr. Carlton B Goodlett Place, Room 348
San Francisco, CA 94102

Attention: Bruce Robertson, Acting Deputy Director of Financial Management and Administration

RE: Contracting for Security Services – FY 2021-22

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2021-22 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

_____/s/
Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Devin Macaulay, Budget Manager

Public Works - Yard Operations

207990 DPW Operations

Security Guard Services

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1) (2)

FISCAL YEAR 2021-22

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202	2.00	\$ 1,648	\$ 3,031	\$ 86,009	\$ 158,242
Security Guard - As Needed	8202	0.11	1,538	3,031	\$ 4,499	\$ 8,870
Operations Manager	0923	0.04	5,085	6,104	\$ 5,309	\$ 6,373
	-	-			-	-
Holiday Pay (if applicable)	n/a	n/a				
Night / Shift Differential (if applicable)	n/a	n/a				
Overtime Pay (if applicable)	n/a	n/a				
Other Pay (if applicable)	n/a	n/a				
Total FTE		2.2				
Total Salary Costs--->					\$ 95,817	\$ 173,485
Total of Other Compensation--->					\$ -	\$ -

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202	38,344	
Benefits per FTE--Job Class #:	8202	38,344	
Benefits per FTE--Job Class #:	0923	65,440	
Benefits per FTE--Job Class #:	-	-	
Total Fringe Benefits		\$ 75,033	\$ 83,603

ADDITIONAL CITY COSTS

Uniforms (\$600 each for 8202's)	\$ 1,800	\$ 1,800
Radios (\$100 each, excluding as needed 8202)	\$ 200	\$ 200
Total Capital & Operating	\$ 2,000	\$ 2,000

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 172,849	\$ 259,088
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 161,940	\$ 178,776
ESTIMATED SAVINGS	\$ 10,909	\$ 80,312
% of Savings to City Cost	6%	31%