

File No. 110032

Committee Item No. \_\_\_\_\_  
Board Item No. 29

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date: January 25, 2011

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

**OTHER** (Use back side if additional space is needed)

- X Department of Corrections and Rehabilitation Corrections Standards Authority Report: Disproportionate Minority Contract Support Project Reapplication, Year 2 Funding

Completed by: Annette Lonich

Date: January 13, 2011

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document is in the file.

**INTRODUCTION FORM**

By                      member of the Board of Supervisors or the Mayor

Time Stamp or  
Meeting Date

I hereby submit the following item for introduction:

- 1. For reference to Committee:  
        An ordinance, resolution, motion, or charter amendment.
- X   2. Request for next printed agenda without reference to Committee
- 3. Request for Committee hearing on a subject matter.
- 4. Request for letter beginning "Supervisor          inquires...".
- 5. City Attorney request.
- 6. Call file from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File Nos.
- 9. Request for Closed Session
- 10. Board to Sit as A Committee of the Whole

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Supervisor                     Malia Cohen                    

SUBJECT: Except and Expend Grant – Federal Grant Pass – Through to State Grant

The text is listed below or attached:

Signature of Sponsoring Supervisor:                     Malia Cohen                    

**For Clerk's Use Only:**

1 [Accept and Expend Grant- Disproportionate Minority Contact Support Project - \$100,000]

2  
3 **Resolution authorizing the Juvenile Probation Department (JPD) to retroactively accept**  
4 **and expend a grant in the amount of \$100,000 from the Federal Formula Grants**  
5 **Program for the Disproportionate Minority Contact (DMC) Support Project,**  
6 **administered by the Corrections Standards Authority (CSA), for calendar year 2011, to**  
7 **be used for implementation of a multifaceted approach to disparities reduction,**  
8 **including education, data and best practice review and community outreach.**

9  
10 WHEREAS, JPD desires to participate in the DMC Support Grant Project; and

11 WHEREAS, The purpose of DMC Support Grant Project is to support local probation  
12 departments in reducing the racial/ethnic disparity and disproportionality in juvenile justice  
13 contact by strengthening and supporting those departments' DMC reduction activities; and

14 WHEREAS, JPD applied for these grant funds on December 10, 2010; and was  
15 awarded \$100,000 by CSA December 20, 2010; and

16 WHEREAS, JPD intends to use the grant award implement a multifaceted approach to  
17 address disproportionate minority contact within San Francisco's juvenile justice system; and

18 WHEREAS, JPD proposes to maximize use of available grant funds on program  
19 expenditures by not including indirect costs in the grant budget; and

20 WHEREAS, The award period is from January 1, 2011 to December 31, 2011; and

21 WHEREAS, The grant does not require an ASO amendment; now, therefore, be it

22 **RESOLVED**, That the Chief Juvenile Probation Officer is retroactively authorized on  
23 behalf of the Board of Supervisors to submit the grant proposal for this funding; and be it  
24  
25

1 FURTHER RESOLVED, That the Chief Juvenile Probation Officer or his or her  
2 designee is authorized to accept and expend this grant award in the amount of \$100,000; and  
3 be it

4 FURTHER RESOLVED, That the Chief Juvenile Probation Officer is authorized to  
5 execute on behalf of the City and County of San Francisco the necessary grant agreement  
6 with CSA, including any amendments thereto; and, be it

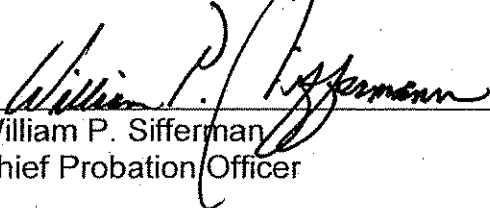
7 FURTHER RESOLVED, That federal grant funds received hereunder shall not be used  
8 to supplant expenditures controlled by the Board of Supervisors; and, be it

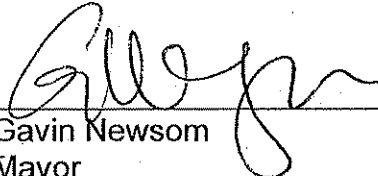
9 FURTHER RESOLVED, That the City and County of San Francisco agrees to abide by  
10 the statutes and regulations governing the federal Formula Grants Program as well as the  
11 terms and conditions of the Grant Agreement as set forth by the CSA.

12  
13 RECOMMENDED:

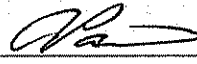
APPROVED:

14 Juvenile Probation Department

15  
16   
17 William P. Sifferman  
18 Chief Probation Officer

19   
20 Gavin Newsom  
21 Mayor

APPROVED:

22   
23 Ben Rosenfield  
24 For Controller

File Number: 110032  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Disproportionate Minority Contact (DMC) Support Project Reapplication- Year 2 Funding

2. Department: Juvenile Probation Department

3. Contact Person: Tanya Red Telephone: 415-753-4402

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$ 100,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: Dept. of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP)

b. Grant Pass-Through Agency (if applicable): CDCR, Corrections Standard Authority

8. Proposed Grant Project Summary: The San Francisco Juvenile Probation Department (JPD) is requesting year 2 funding to develop and implement a three pronged approach to disparities reduction including: 1) education, 2) data/best practices and 3) community outreach. Through continued collaboration with the San Francisco Police Department we will focus services on the juveniles and the neighborhood that contribute highest to our disproportionality. We propose to conduct disparities reduction seminars with officers, more in depth data analysis on two key issues affecting our disproportionality: robbery and warrant arrests, set up a "hotline" communication between Bayview station police officers and JPD, and provide high school aged youth with interactive, school based presentations led by juvenile justice stakeholders.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: January 1, 2011

End-Date: December 31, 2011

10a. Amount budgeted for contractual services: \$33,300

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$

b2. How was the amount calculated? N/A

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

N/A

**\*\*Disability Access Checklist\*\***

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: Louise Brooks Houston  
(Name)

Date Reviewed: 1-4-11

Department Approval: Louise Brooks Houston, H.P. Director  
(Name) (Title)

Louise Brooks Houston  
(Signature)

**CORRECTIONS STANDARDS AUTHORITY**

600 Bercut Drive  
Sacramento, CA 95814  
916-445-5073  
[www.cdcr.ca.gov/DivisionsBoards/CSA](http://www.cdcr.ca.gov/DivisionsBoards/CSA)



December 20, 2010

Chief William P. Siffermann  
San Francisco County Probation Department  
375 Woodside Avenue, Room 243  
San Francisco, 94127

Dear Chief Siffermann:

Congratulations! On December 20, 2010, the Corrections Standards Authority (CSA) awarded San Francisco County Probation Department year 2 of the Disproportionate Minority Contact (DMC) grant in the amount of \$100,000 for the San Francisco Technical Assistance Project (TAP) II.

The Request for Application process for the DMC-TAP II grants was non-competitive nevertheless San Francisco County was successful in laying out the plans for funds appropriated by the Juvenile Justice and Delinquency Prevention Act (JJDP) and State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP) to help local jurisdictions with a system reform effort to reduce the number of youth of color coming into contact with the juvenile justice system. CSA staff is working on the contract for this grant, which begins January 1, 2011, and will continue to work closely with all of the funded projects throughout the grant period.

It is my pleasure to serve as the Field Representative for San Francisco County on this project. If you have any questions or think I can be of assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Shalinee Hunter".

Shalinee Hunter, DMC Coordinator/Field Representative  
916/322-8081; [shalinee.hunter@cdcr.ca.gov](mailto:shalinee.hunter@cdcr.ca.gov)

cc: Tanya Red  
Garry Berringer

Document is available  
at the Clerk's Office  
Room 244, City Hall



**DEPARTMENT OF CORRECTIONS AND REHABILITATION**  
**CORRECTIONS STANDARDS AUTHORITY**

**DISPROPORTIONATE MINORITY CONTACT (DMC)**  
**SUPPORT PROJECT REAPPLICATION**

**YEAR 2 FUNDING**

**NOVEMBER 2010**