



MEMORANDUM

Date: May 10, 2016

To: The Honorable Members, Board of Supervisors

From: *ACP* Angela Calvillo, Clerk of the Board

Subject: Establishing the Safer School Sexual Assault Task Force
(File No. 150944)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating, establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 150944 Administrative Code - Establishing the Safer School Sexual Assault Task Force

- Does a current body address the same or similar subject matter?

No current body provides analysis relevant to state and federal laws regarding on-campus sexual assault, best practices for colleges and universities in the City to reduce sexual assault, and steps that the City could take, including changes in law or policy, to assist those institutions toward that goal.

- Language requiring the body to meet at least once every four months

Section 5.10-6(a) states "Following the inaugural meeting, the Task Force shall hold a regular meeting not less than once every month until the sunset date set forth in Section 5.10-7."



- Language indicating members serve at the pleasure of the appointing authority

Section 5.10-4(a) states "Each member shall serve at the pleasure of the member's appointing authority, and shall serve for the life of the Task Force unless removed by the appointing authority."

- Language establishing attendance requirements

Section 5.10-4(d) states "Any member who misses three regular meetings of the Task Force without the express approval of the Task Force at or before each missed meeting shall be deemed to have resigned from the Task Force ten days after the third unapproved absence. The Task Force shall inform the appointing authority of the resignation, and for resignations in Seats 1 through 65, the Task Force shall also inform the Clerk of the Board"

- Number of seats and qualifications

There are a total of 10 seats: the Board of Supervisors shall appoint members to Seats 1 through 6. Seat qualifications are as follows:

Seat 1, current or former employee, officer, or volunteer at a rape crisis center in the Bay Area, with experience or expertise in prevention, education, outreach, resources, and services for survivors of sexual assault.

Seat 2, person with experience as a peer educator addressing prevention, education, or outreach regarding sexual assault.

Seat 3, advocate for survivors or witnesses of sexual assault, with expertise or experience in criminal justice proceedings or resources and support services for survivors of sexual assault.

Seat 4, survivor of sexual assault or an employee or representative from an organization that represents or counsels survivors.

Seat 5, employee, officer, or other representative of a local college, university, or other institution of higher education in the City, with experience or expertise in protocols, laws, and resources addressing sexual assault on campus.

Seat 6, employee, officer, or other representative of a local college, university, or other institution of higher education in the City, with experience or expertise in protocols, laws, and resources addressing sexual assault on campus

Other seats and appointing authorities are as follows:

Seat 7, employee (District Attorney's Office)

Seat 8, employee with Special Victim's Unit experience (Police Department);

Seat 9, designee (Department on the Status of Women);

Seat 10, employee with expertise in area of sexual assault (Department of Public Health)



- Term limits (i.e., commencement date? staggered terms?)

Section 5.10-4(a) states "Each member shall serve at the pleasure of the member's appointing authority, and shall serve for the life of the Task Force unless removed by the appointing authority."

- Administering department

Section 5.10-4(e) states "The Department on the Status of Women shall provide clerical and administrative support and staffing for the Task Force."

- Reporting requirements

Section 5.10-5(a) states "No later than 12 months after the inaugural meeting of the Task Force, the Task Force shall submit to the Board of Supervisors a written report analyzing relevant State and federal laws regarding on-campus sexual assault, recommending best practices for colleges and universities in the City to reduce sexual assault, and recommending any steps that the City could take, including changes in law or policy, to assist those institutions toward that goal."

- Sunset date

Section 5.10-7 states "Unless extended by ordinance, this Article X shall expire by operation of law, and the Task Force shall terminate, 12 months after the Task Force's inaugural meeting. After the expiration of the Task Force, the City Attorney shall cause this Article to be removed from the Administrative Code."