

FILE NO. 041579

ORDINANCE NO.

1 [Charter Amendment Deadlines.]

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3 **Ordinance amending Section 305 of the Elections Code to require introduction of**
4 **proposed Charter Amendments not less than 210 days prior to an election and to**
5 **require an informational committee hearing regarding the proposed Charter**
6 **Amendment no earlier than 30 days nor later than 60 days after introduction of the**
7 **proposed Charter Amendment.**

8 Note: Additions are *single-underline italics Times New Roman*;
9 deletions are *strikethrough italics Times New Roman*.
10 Board amendment additions are double underlined.
11 Board amendment deletions are ~~strikethrough normal~~.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. The San Francisco Elections Code is hereby amended by amending
14 Section 305, to read as follows:

15 Sec. 305 RULES FOR SUBMISSION OF ORDINANCES AND CHARTER
16 AMENDMENTS BY THE BOARD OF SUPERVISORS.

17 (a) When the Board of Supervisors considers whether to submit an ordinance or
18 Charter amendment to the voters, the following rules shall apply:

19 (1) The Board of Supervisors shall be prohibited from considering or deciding
20 whether to submit an ordinance or Charter amendment to the voters unless, at least 30 days
21 before the date of the first committee hearing concerning the proposed ordinance or Charter
22 amendment, the following materials are delivered to the Clerk of the Board of Supervisors and
23 available for public review:

24 (A) A draft of the proposed ordinance or Charter amendment that is
25 approved as to form by the City Attorney; and

(B) A legislative digest prepared by the City Attorney.

1 (2) Upon receipt of the materials described in Subsection (a)(1) of this
2 Section, the Clerk of the Board of Supervisors shall transmit a copy of the proposed ordinance
3 or Charter amendment to the Controller. The Controller shall prepare a financial analysis of
4 the proposed measure and deliver the analysis to the Clerk no later than the first committee
5 hearing concerning the proposed ordinance or Charter amendment. The Board of Supervisors
6 shall be prohibited from considering or deciding whether to submit the measure to the voters
7 unless the Controller has provided the Board with the financial analysis required by this
8 subsection.

9 (3) The Board of Supervisors shall be prohibited from considering or deciding
10 whether to submit a Charter amendment to the voters unless, not less than 210 days before the election,
11 the proposed Charter amendment has been introduced at the Board of Supervisors.

12 (4) The Board of Supervisors shall be prohibited from considering or deciding
13 whether to submit a Charter amendment to the voters unless, not less than 30 days nor more than 60
14 days after the introduction of a proposed Charter Amendment, the committee to which the Charter
15 Amendment was referred has held an informational hearing regarding the Charter Amendment.
16 During the informational hearing the sponsoring Supervisor(s) shall have the opportunity to present
17 the proposed Charter Amendment, the affected Departments shall have the opportunity to address the
18 proposed Charter Amendment and the Budget Analyst and Controller shall present their findings
19 regarding the proposed Charter Amendment. No amendments may be made to the proposed Charter
20 Amendment during this informational hearing.

21 ~~(3)~~(5) Any amendments to a proposed ordinance or Charter amendment shall
22 be noticed for an additional public hearing by the Board committee designated to consider the
23 measure. The proposed amendments shall be submitted in writing to the clerk of the
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1 designated committee and shall be available for public review no later than the time that
2 notice of the additional hearing is published.

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4 APPROVED AS TO FORM:
5 DENNIS J. HERRERA, City Attorney

6 By: _____
7 Cheryl Adams
8 Deputy City Attorney
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