

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

Application for Boards / Commissions / Committees / Task Forces INSTRUCTIONS AND APPLICATION

San Francisco is a diverse City and County with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available throughout our communities, various Boards/Commissions/Committees/Task Forces have been established to bring that knowledge together. These groups and their membership requirements are established by legislation approved through the local, state, and/or federal government.

In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person - in terms of desirable skills and/or knowledge - who can contribute their knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the City and County, can be active participants in addressing issues affecting the entire City and County.

If you are interested in serving the City and County of San Francisco, the following procedures are provided:

1. A list of vacancies and expected vacancies, with their qualifications, can be found at the Office of the Clerk of the Board of Supervisors, at the San Francisco Main Public Library, and online on the Board of Supervisors' website (<http://www.sfbos.org/vacancy>). Please review this list for positions of interest.
2. Submit an application (http://www.sfbos.org/vacancy_application)
(List all of the appropriate seat number(s) and/or category/categories for which you qualify. We request applications be received ten (10) days before the scheduled hearing.)

Applicants may also need to submit a Form 700, Statement of Economic Interests (<https://www.fppc.ca.gov/Form700.html>), along with their application for all bodies listed in [Campaign and Governmental Conduct Code, Section 3.1-103\(a\)\(1\)](#).

3. If the seat(s) you are applying for is vacant and requires the Board of Supervisors' confirmation, the Rules Committee may schedule your application for review. Applicants should expect to appear before the Rules Committee to speak on their qualifications and answer questions during a public hearing.
(There are no set instructions on what you are expected to present to the Rules Committee; however, a brief description of how your qualifications distinguish you from other applicants, reasons for your interest in the subject, and/or a short summarization on why you would make a good candidate is appropriate.)
4. The Rules Committee may or may not make a recommendation for appointment. If a recommendation is made by the Rules Committee, the recommendation is forwarded to the Board of Supervisors for approval. It generally takes approximately 15 days from the date the Rules Committee makes their recommendation, for the individual to become officially appointed.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. If you require detailed information concerning the operations of a particular Board/Commission/Committee/Task Force, please contact the administering department directly.

(Applications must be submitted to BOS-Appointments@sfgov.org or to the mailing address listed above.)

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Application for Boards, Commissions, Committees, & Task Forces

Name of Board/Commission/Committee/Task Force: Building Inspection Commission

Seat # (Required - see Vacancy Notice for qualifications): 7

Full Name: Evita Chavez

[Redacted] Zip Code: 94114
Occupation: Program Officer, State Housing Advc

Work Phone: Employer: The San Francisco Foundation

Business Address: One Embarcadero Center, Suite 1400 Zip Code: 94111

Business Email: echavez@sff.org Home E [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Resident of San Francisco: Yes [X] No [] If No, place of residence:
18 Years of Age or Older: Yes [X] No []

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

My identity as a renter and Latina in District 8 coupled with my work experience in affordable housing policy and education in urban planning qualify me to represent the renter community in San Francisco. I am committed to protecting San Francisco's most vulnerable populations and have demonstrated that commitment in my work as a Program Officer at the San Francisco Foundation. I look forward to centering the experiences of low-income communities of color on the Building Inspection Commission.

Business and/or Professional Experience:

I hold a Bachelors in Urban and Environmental Policy from Occidental College and a Masters of Urban Planning from the Harvard Graduate School of Design. In both degrees, my emphasis was on community development and housing, particularly for communities of color. As a Latina, one of the many ways I've seen my community discriminated against and displaced is through development decisions. I studied urban planning specifically to understand how to better protect and resource communities of color.

In my career, I have served as a Legislative Assistant for a State Senator, where I advised the Senator on land use policies. I am currently the Program Officer for State Housing Advocacy at the San Francsico Foundation. In this capacity, I manage a \$5 million grant portfolio and state policy advocacy strategy. I believe my strong background in urban planning and housing policy, coupled with my commitment to racial equity make me a strong candidate for this commission seat.


Civic Activities:

I have a strong record of public service as a Legislative Assistant for a California State Senator, where I served a steward for the community and provided analysis and recommendations for votes on various policy. Additionally, I have become more immersed in local Bay Area politics through my position at the San Francisco Foundation. Finally, I have policy experience in my educational background, which was focused on community development.

I just completed Urban Habitat's Boards and Commissions Leadership Institute, which provides training for individuals to become community-driven leaders and engage in local government.

Have you attended any meetings of the body to which you are applying? Yes No

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: 6/29/23 Applicant's Signature (required): 

*(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)*

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Vacated: _____