

1 [Accept and Expend Grant - Small Business Development Center Program - Amendment to  
2 the Annual Salary Ordinance - \$150,000]

3 **Ordinance retroactively authorizing the Office of Economic and Workforce**  
4 **Development to accept and expend a grant in the amount of \$150,000 from the**  
5 **Humboldt State University Sponsored Programs Foundation to host the San Francisco**  
6 **Small Business Development Center for the period of February 1, 2014, through**  
7 **December 31, 2014; and amending Ordinance No. 160-13 (Annual Salary Ordinance,**  
8 **FY2013-14 and FY2014-2015) to reflect addition of one (1) Class 9775 Senior**  
9 **Community Development Specialist II grant-funded position (0.17 FTE) in the Office of**  
10 **Economic and Workforce Development.**

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12 NOTE: Additions are single-underline italics Times New Roman;  
13 deletions are ~~strike through italics Times New Roman~~.  
14 Board amendment additions are double underlined.  
Board amendment deletions are ~~strike through normal~~.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Findings

17 (a) The Small Business Development Center (SBDC) Program is  
18 authorized through Congress and partially funded by the U.S. Small Business  
19 Administration (SBA). The SBDC Program is the SBA’s largest technical service  
20 delivery program providing business support and training to the small business  
21 community. Federal SBDC funding from SBA is apportioned for each state based on  
22 population. The SBA maintains cooperative agreements with 63 SBDC Lead Centers  
23 – including the one at Humboldt State University – and annually distributes SBDC  
24 funding through these contract relationships.  
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1 (b) The Norcal SBDC Network is the collaborative partnership organization  
2 of SBDC service providers in fourteen (14) counties that stretch from Monterey to Del  
3 Norte, including the San Francisco Bay Area. The Norcal SBDC Network provides  
4 technical services (consulting and training) to existing and emerging small  
5 businesses with a focus on growth industries in the area. Each host organization for  
6 a local service location becomes a partner in the Norcal SBDC Network via a contract  
7 with HSUSPF.

8 (c) OEWD's mission is to support the ongoing economic vitality of San  
9 Francisco by strengthening its diverse neighborhoods and commercial corridors,  
10 assisting small businesses and major employers, creating a business climate where  
11 companies can grow and prosper, and ensuring a continually high quality of life for all  
12 San Franciscans.

13 (d) In November 2013, HSUSPF released RFP 2013-SF-01 to identify new  
14 host site for the San Francisco Small Business Development Center (SF SBDC). In  
15 February 2014, OEWD was awarded \$150,000 to serve as the new host for the SF  
16 SBDC.

17 (e) The grant award requires \$150,000 in matching funds. This  
18 requirement may be met with Community Development Block Grant (CDBG) funds  
19 from Housing and Urban Development and general funds.

20 Section 2. Authorization to accept and expend grant funds.

21 (a) The Board of Supervisors hereby authorizes the Office of Economic and  
22 Workforce Development to retroactively accept and expend, on behalf of the City and  
23 County of San Francisco, Small Business Development Center Funds in the amount  
24 of \$150,000 from HSUSPF for the purpose of serving as the new host of the San  
25 Francisco Small Business Development Center.

1 (b) The grant includes a budget for indirect costs of \$13,636.

2 Section 3. Grant funded positions; Amendment to FY 2013-14 and FY 2014-  
3 2015 Annual Salary Ordinance.

4 The hereinafter designated sections and items of Ordinance No. 160-13  
5 (Annual Salary Ordinance, FY 2013-2014 and FY 2014-2015) are hereby amended to  
6 add one (0.17 FTE) position in the Office of Economic and Workforce Development,  
7 and shall read as follows:

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9 Department: ECN Economic and Workforce Development (21)  
10 Program: BK5 Economic Development  
11 Subfund: 2S-CDB-GPC  
12 Index Code: ECNEDSBDC

13	Amendment: # of Pos.	Class and Item No.	Compensation Schedule
14	<u>Add 0.17 FTE</u>	<u>9775 Senior Community Devl Specialist II</u>	<u>\$3,479 B \$4,229</u>

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1 APPROVED AS TO FORM:

APPROVED AS TO CLASSIFICATION

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DEPARTMENT OF HUMAN RESOURCES

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5 By: \_\_\_\_\_

By: \_\_\_\_\_

6 Virginia Dario Elizondo

Micki Callahan, Director

7 Deputy City Attorney

Department of Human Resources

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9 APPROVED: \_\_\_\_\_

Edwin M. Lee

Mayor

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13 APPROVED: \_\_\_\_\_

Ben Rosenfield

Controller

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17 Recommended:

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20 Todd Rufo, Director

21 Office of Economic and Workforce Development

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