

File No. 180110

Committee Item No. 8

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: March 21, 2018

Board of Supervisors Meeting:

Date: \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

☐ ☐ \_\_\_\_\_

Prepared by: John Carroll

Date: March 16, 2018

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Settlement of Lawsuit - Janet Silk - \$135,000]

2  
3 **Ordinance authorizing settlement of the lawsuit filed by Janet Silk against the City and**  
4 **County of San Francisco for \$135,000; the lawsuit was filed on October 17, 2016, in San**  
5 **Francisco Superior Court, Case No. CGC-16-554864; entitled Janet Silk v. Robert J.**  
6 **Franko, City and County of San Francisco, et al.; the lawsuit involves alleged personal**  
7 **injury from a vehicle collision.**

8  
9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby  
11 authorizes the City Attorney to settle the action entitled Janet Silk v. Robert J. Franko, City  
12 and County of San Francisco, et al., San Francisco Superior Court, Case  
13 No. CGC-16-554864 by the payment of \$135,000. The lawsuit involves alleged personal  
14 injury from a vehicle collision.

15 Section 2. The above-named action was filed in San Francisco Superior Court on  
16 October 17, 2016, and the following parties were named in the lawsuit: plaintiff: Janet Silk;  
17 defendants: Robert J. Franko, City and County of San Francisco.

1 APPROVED AS TO FORM AND  
2 RECOMMENDED:

3 DENNIS J. HERRERA  
4 City Attorney

5 CHERYL ADAMS  
6 Chief Trial Deputy

7 FUNDS AVAILABLE:

8 BEN ROSENFELD  
9 Controller

RECOMMENDED:

DEPARTMENT OF PUBLIC WORKS

10 *Lawrence H. For M. Mr.*  
11 MOHAMMED NURU  
12 Director

13 n:\it\i2017\170446\01236432.docx

## LEGISLATION RECEIVED CHECKLIST

Date 1/25/18 File Number (if applicable) 180110

- ☒ Legislation for Introduction (NEW) ▶▶▶ Legislative Clerk  
☐ Legislation Pending in Committee (AMENDED) ▶▶▶ Committee Clerk  
☐ Legislation for Board Agenda (AMENDED) ▶▶▶ Deputy Clerk

## Supervisor, Mayor, and Departmental Submittals

## Grant Ordinance

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
☐ **Supporting documents:** 1 full set, and separate pdf copies of each in email  
☐ Cover letter (original)  
☐ Grant budget/application  
☐ Grant information form, including signed disability checklist  
☐ Letter of Intent or grant award letter from funding agency  
☐ Contract, Leases/Agreements (if applicable)  
☐ Ethics Form 126 (if applicable) in **Word** format  
☐ Other support documents as identified in the cover letter and legislation  
☐ **E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

## Ordinance

- ☒ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
☒ **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)  
☒ **Supporting documents:** 1 full set, and separate pdf copies of each in email  
☒ Cover letter (original)  
☒ Settlement Report/Agreement (for settlements)  
☐ Other support documents as identified in the cover letter and legislation  
☒ **E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

## Grant Resolution

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
☐ **Supporting documents:** 1 full set, and separate pdf copies of each in email  
☐ Cover letter (original)  
☐ Grant budget/application  
☐ Grant information form, including signed disability checklist  
☐ Letter of Intent or grant award letter from funding agency  
☐ Contract, Leases/Agreements (if applicable)  
☐ Ethics Form 126 (if applicable) in **Word** format  
☐ Other support documents as identified in the cover letter and legislation  
☐ **E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

## Resolution

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
☐ **Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)  
☐ **Supporting documents:** 1 full set, and separate pdf copies of each in email  
☐ Cover letter (original)  
☐ Settlement Report/Agreement (for settlements)  
☐ Other support documents as identified in the cover letter and legislation  
☐ **E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

Name and Telephone Number

Department