

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: Local Immigrant Integration and Inclusion Grant
- 2. Department: Office of Civic Engagement & Immigrant Affairs
- 3. Contact Person: Jorge Rivas Telephone: (415) 581-2360
- 4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$165,978.00

6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: International Affairs and Trade Unit within the Governor’s Office of Business and Economic Development
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:
The International Affairs and Trade Unit within the Governor’s Office of Business and Economic Development is granting \$165,978.00 to the City & County of San Francisco’s Office of Civic Engagement & Immigrant Affairs (OCEIA) to support the development or expansion of immigrant integration efforts, increase community trust, and enhance the organizational capacity of local governments to support immigrant populations in California. With these funds, OCEIA will hire an Immigrant Economic & Workforce Development Coordinator who will lead the launch a comprehensive Immigrant Economic Inclusion Project (IEIP) to create economic and workforce opportunities for local immigrants with the least access to traditional opportunities, as well as well as empower them with knowledge, information and resources to succeed.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 10/01/2023 End-Date: 2/28/2025

10a. Amount budgeted for contractual services: \$165,978.00

- b. Will contractual services be put out to bid? No
- c. If so, will contract services help to further the goals of the department’s MBE/WBE requirements?
- d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain): These grant funds are designated for the salary of one position.

c2. If no indirect costs are included, what would have been the indirect costs? N/A

12. Any other significant grant requirements or comments:

These grant funds are designated for the salary of one position.

****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: Melissa Chan
(Name)

Date Reviewed: 11/20/2023

Department Approval: Jorge Rivas Executive Director
(Name) (Title)

DocuSigned by:
Jorge Rivas
(Signature) A2EFDBFAF9D400...