



San Francisco International Airport

**MEMORANDUM**

July 16, 2024

24-0164

TO: AIRPORT COMMISSION  
Hon. Malcolm Yeung, President  
Hon. Everett A. Hewlett Jr., Vice President  
Hon. Jane Natoli  
Hon. Jose F. Almanza  
Hon. Mark Buell

- JUL 16 2024

FROM: Airport Director

SUBJECT: Approval of Modification No. 3 to Contract No. 50276 with SP Plus Corporation

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NO. 3 TO CONTRACT NO. 50276 WITH SP PLUS CORPORATION FOR STAFFING AND MANAGING THE CURBSIDE MANAGEMENT PROGRAM TO EXERCISE THE 2-YEAR OPTION TO EXTEND THE CONTRACT TERM THROUGH OCTOBER 31, 2026 AND TO INCREASE THE CONTRACT AMOUNT BY \$21,264,800 FOR A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$41,364,800.

**Executive Summary**

Airport Commission (Commission) approval is requested for Modification No. 3 (Modification) to Contract No. 50276 (Contract) with SP Plus Corporation (SP Plus) to increase the Contract amount by \$21,264,800 for a new total not-to-exceed amount of \$41,364,800.

**Background**

On July 20, 2021, by Resolution No. 21-0153, the Commission awarded the Contract for the Curbside Management Program to SP Plus for a total not-to-exceed Contract amount of \$20,700,000 and a term of three years with one 2-year extension option exercisable at the sole discretion of the Commission. On September 28, 2021, by Resolution No. 450-21, the San Francisco Board of Supervisors (Board of Supervisors) approved the Agreement under San Francisco Charter Section 9.118 but reduced the not-to-exceed amount to \$20,100,000.

On October 17, 2022, the Airport Director administratively approved Modification No. 1 to the Contract to increase the hourly rate for some classifications and remove some of the references to shared ride vans.

On April 5, 2023, the Airport Director administratively approved Modification No. 2 to update the labor costs based on the January 1, 2023 collective bargaining agreement.

THIS PRINT COVERS CALENDAR ITEM NO. 7

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED  
MAYOR

MALCOLM YEUNG  
PRESIDENT

EVERETT A. HEWLETT, JR.  
VICE PRESIDENT

JANE NATOLI

JOSE F. ALMANZA

MARK BUELL

IVAR C. SATERO  
AIRPORT DIRECTOR

SP Plus continues to provide acceptable curbside coordination services to meet the Airport's requirements.

Staff seeks Commission approval to exercise the 2-year option to extend the term through October 31, 2026, increase the total Contract not-to-exceed amount by \$21,264,800, and modify the Appendix B Calculation of Charges labor rates and other direct costs for a new total not-to-exceed amount of \$41,364,800.

As the Contract exceeds \$10,000,000, pending Commission approval, the Airport will request approval from the Board of Supervisors as required for this Modification, pursuant to San Francisco Charter Section 9.118(b).

### **Recommendation**

I recommend this Commission approve Modification No. 3 to Contract No. 50276 with SP Plus Corporation to increase the Contract amount by \$21,264,800 for a new total not-to-exceed amount of \$41,364,800.



War C. Satero  
Airport Director

Prepared by: Jeff Littlefield  
Chief Operating Officer

Attachment