



Ben Rosenfield
Controller
Monique Zmuda
Deputy Controller

August 22, 2014

The Honorable Edwin Lee
Mayor, City and County of San Francisco
City Hall, Room 200

The Honorable Board of Supervisors
Room 244, City Hall
San Francisco, CA 94103

Re: Fiscal Years 2014-2015 and 2015-2016 Budget Certification

Dear Ladies and Gentlemen:

Charter Section 9.115 and Administrative Code Section 3.14 require that each department head certify that the funding provided in the budget as adopted by the Board of Supervisors is adequate for their department to meet the service levels and operations proposed for the fiscal year. This certification takes the form of a letter addressed to the Mayor, Board of Supervisors, and Controller, and must be issued within 30 days of the Board's adoption of the budget.

At this time, all departments have submitted budget certification letters for both fiscal years, with the following departments qualifying their statements:

- Adult Probation has qualified certification for Fiscal Years 2014-15 and 2015-16 based upon concerns over state realignment which may increase caseloads and affect staffing level requirements and operating practices.
- City Attorney expects that client departments that use services above budgeted levels will reimburse the City Attorney for those services. Additionally, the department expects to request appropriation authority for attorney's fees recovered from non-City sources.
- City Planning has experienced unprecedented application growth over the past two fiscal years. If application volume and fee revenue growth exceed the growth assumed in the budget, the department may request a supplemental appropriation.
- The Courts qualified certification for Fiscal Years 2014-15 and 2015-16 based upon factors outside of their control such as the volume of serious felony cases and the number of private defense cases.
- The Fire Department has qualified certification for Fiscal Years 2014-15 and 2015-16 based upon potential changes to the City's ambulance service system and required resource levels.
- The Sheriff does not anticipate requesting supplemental appropriations, barring unforeseen circumstances such as changes to the jail population, or changes to state funding for Court security.
- The San Francisco Public Utility Commission is evaluating the status of two on-going projects, the Rim Fire Recovery Local Match and the Pacific Rod and Gun Club Remediation, which may require supplemental funding.

All departmental budget certifications assume the release of appropriated reserves placed by the Controller's Office, the Mayor's Office, and the Board of Supervisors.

If you have any questions about this material, please contact me at (415) 554-7500.

Sincerely,



Ben Rosenfield
Controller

cc: Mayor's Budget Director
Budget Analyst