File No. 180574 Committee Item No. 3
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget & Finance Committee **Date** June 27, 2018

Board of Supervisors Meeting **Date** _____

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Completed by: Linda Wong **Date** June 21, 2018
Completed by: Linda Wong **Date** _____

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CITY AND COUNTY OF SAN FRANCISCO

BUDGET AND APPROPRIATION ORDINANCE

File No. 180574 **Ordinance** _____

FISCAL YEAR ENDING JUNE 30, 2019 and
FISCAL YEAR ENDING JUNE 30, 2020

To view this document in its entirety, please visit the following link: http://sfgov.legistar.com/gateway.aspx?m=l&id=33443

CITY & COUNTY OF SAN FRANCISCO, CALIFORNIA

MAYOR'S 2018-2019 & 2019-2020

PROPOSED BUDGET

MAYOR MARK E. FARRELL

MAYOR'S OFFICE OF PUBLIC POLICY AND FINANCE

Melissa Whitehouse, Director of Mayor's Office of Public Policy and Finance

Kelly Kirkpatrick, Acting Budget Director

Marisa Pereira Tully, Deputy Budget Director

Laura Busch, Senior Fiscal and Policy Analyst

Theodore Conrad, Senior Fiscal and Policy Analyst

Ashley Groffenberger, Senior Fiscal and Policy Analyst

Christopher Muyo, Fiscal and Policy Analyst

Jillian Johnson, Fiscal and Policy Analyst

Nereida Heller, Fiscal and Policy Analyst

Raven Anderson, Fiscal and Policy Analyst

Marie Valdez, Fiscal and Policy Assistant

Lani Kent, Strategy Analyst

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $95,653,856 budget for FY 2018-19 is $7,803,775 or 8.9% more than the original FY 2017-18 budget of $87,850,081.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 270.41 FTEs, which are 13.19 FTEs more than the 257.22 FTEs in the original FY 2017-18 budget. This represents a 5.1% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $28,084,811 in FY 2018-19 are $650,205 or 2.4% more than FY 2017-18 revenues of $27,434,606.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $92,456,938 budget for FY 2019-20 is $3,196,918 or 3.3% less than the Mayor's proposed FY 2018-19 budget of $95,653,856.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 279.22 FTEs, which are 8.81 FTEs more than the 270.41 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 3.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $27,508,428 in FY 2019-20 are $576,383 or 2.1% less than FY 2018-19 estimated revenues of $28,084,811.

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Department of Emergency Management	69,492,934	76,100,127	82,869,070	93,693,797	87,850,081	95,653,856
FTE Count	243.55	253.31	258.10	251.43	257.22	270.41

The Department's budget increased by $26,160,922 or 37.7% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 26.86 or 11.0% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $7,803,775 largely due to capital and information technology projects and additional funding for emergency dispatchers to offset dispatcher attrition and to meet increasing service demands. Capital and information technology continuing projects include a multi-year project to replace the City's 800MHz radio system and a project funding infrastructure improvements to expand the 9-1-1 Operations floor. New projects funded in the proposed FY 2018-19 budget include initiatives to automate fire station dispatching and to scope the replacement of the City's Computer Aided Dispatch (CAD) System. The Department's proposed FY 2018-19 budget also includes funding for three new dispatcher academies for a total of 45 new recruits, in order to offset dispatcher attrition and meet increasing service demands.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $3,196,918 largely due to expirations of one-time capital and information technology projects in the proposed FY 2018-19 budget. The Department's proposed FY 2019-20 budget includes funding for three new dispatcher academies for a total of 45 new recruits, in order to offset dispatcher attrition and meet increasing service demands.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $405,491 in FY 2018-19. Of the $405,491 in recommended reductions, $52,689 are ongoing savings and $352,802 are one-time savings. These reductions would still allow an increase of $7,398,284 or 8.4% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $7,038.62, for total General Fund savings of $412,529.62.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $53,732 in FY 2019-20. All of the $53,732 in recommended reductions are ongoing savings.

DEM - Emergency Management

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DEM Administration													
Attrition Savings			($125,249)	($156,299)	$31,050	X	X					$0		
Mandatory Fringe Benefits			($48,905)	($60,627)	$11,722	X	X					$0		
	Total Savings			*$42,772*				*Total Savings*			*$0*			
	Adjust attrition savings by 0.23 FTE to account for hiring delay of 1.00 FTE 1042 IS Engineer - Journey position to 0.77 FTE in conformance with the Department's hiring plan.													
Step Adjustments			($67,564)	($92,178)	$24,614	X				($57,464)	($82,894)	$25,430	X	
Mandatory Fringe Benefits			($17,818)	($24,309)	$6,491	X				($15,181)	($21,899)	$6,718	X	
	Total Savings			*$31,105*				*Total Savings*			*$32,148*			
	Increase Step Adjustments to correct an omission in the Department's step adjustment calculations.							Ongoing savings.						

GF = General Fund
1T = One Time

DEM - Emergency Management

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	DEM Emergency Services													
Temporary - Miscellaneous			$67,180	$47,180	$20,000	X				$67,180	$47,180	$20,000	X	
Mandatory Fringe Benefits			$5,320	$3,736	$1,584	X				$5,320	$3,736	$1,584	X	
	Total Savings				*$21,584*			*Total Savings*				*$21,584*		
	Reduce temporary salaries to reflect the Department's historical and projected expenditures. In FY 2016-17 the Department expended $47,000 in Emergency Services temporary salaries, and to date has only expended $18,383 in FY 2017-18.							Ongoing savings.						
	DEM Emergency Communications													
Attrition Savings			($3,371,924)	($3,592,182)	$220,258	X	X							
Mandatory Fringe Benefits			($1,374,323)	($1,464,095)	$89,772	X	X							
	Total Savings				*$310,030*			*Total Savings*				*$0*		
	Increase attrition savings to (1) correctly reflect the Department's projections for attrition for communications dispatchers; and (2) adjust for hiring dates for one 8240 Public Safety Communications Coordinator (equal of 0.09 FTE reduction) and one 0923 Manager II (equal to 0.23 FTE reduction) in conformance with the Department's hiring plan.													

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$352,802	$52,689	$405,491
Non-General Fund	$0	$0	**$0**
Total	**$352,802**	**$52,689**	**$405,491**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$53,732	$53,732
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$53,732**	**$53,732**

GF = General Fund
1T = One Time

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Urban Forestry													
9993 Attrition Savings	(4.84)		($420,650)	($442,944)	$22,294	X	X							
Mandatory Fringe Benefits			($183,881)	($195,028)	$11,147	X	X							
	Total Savings		*$33,441*											
	Increase attrition savings due to delayed hiring by three months of 1.00 FTE 3436 Arborist Technician Supervisor I. The Urban Forestry division currently has 35.00 budgeted FTE but only 27.00 filled FTE positions.							One-time savings						
	Golden Gate Park													
9993 Attrition Savings	(23.46)		($1,782,330)	($1,849,072)	$66,742	X	X							
Mandatory Fringe Benefits			($826,042)	($859,413)	$33,371	X	X							
	Total Savings		*$100,113*											
	Increase attrition savings due to delayed hiring of 2.00 FTE 3417 Gardener positions. The Department currently has 30 vacant gardener positions.							One-time savings						
	Structural Maintenance- Overhead													
Skid Steer Stump Grinder			$12,718	$0	$12,718	X	X					$0		
	Delete one Skid Steer Stump Grinder. The Department does not need this item.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REVISED 6/20/18

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Support of Parks & Open Space													
9993 Attrition Savings	(5.89)		($435,677)	($494,109)	$58,432	X	X							
Mandatory Fringe Benefits			($204,626)	($233,842)	$29,216	X	X							
	Total Savings		*$87,648*											
	Increase attrition savings due to delayed hiring of 2.00 FTE 2708 Custodian positions. The Department currently has 16 vacant custodian positions.							One-time savings						
Chevrolet Colorado			$46,235	$0	$46,235	X	X					$0		
	Delete one replacement Chevrolet Colorado. The vehicle to be replaced, a Ford Ranger, only has 47,747 miles and still has remaining useful life. This deletion would still allow Recreation and Parks to replace another Ford Ranger with a Chevrolet Colorado. The Department currently has 51 Ford Rangers and 17 Chevrolet Colorados.							One-time savings						
	Park Patrol													
9993 Attrition Savings	(4.33)		($318,653)	($507,132)	$188,479	X	X							
Mandatory Fringe Benefits			($149,827)	($244,067)	$94,240	X	X							
	Total Savings		*$282,719*											
	Increase attrition savings due to delayed hiring of 7.00 FTE 8208 Park Ranger positions. The Department currently has 10 vacant Park Patrol positions.							One-time savings						
	Support of Recreation													
Materials and Supplies			$1,000,000	$966,576	$33,424	X	X			$1,000,000	$975,000	$25,000	X	X
	Reduce Materials and Supplies to reflect historical spending.							Reduce Materials and Supplies to reflect future need.						
Non Professional Services			$160,000	$105,000	$55,000	X	X			$160,000	$129,245	$30,755	X	X
	Reduce Non Professional Services to reflect historical spending.							Reduce Non Professional Services to reflect anticipated need						
9993 Attrition Savings	(9.37)		($687,556)	($880,183)	$192,627	X	X							
Mandatory Fringe Benefits			($325,693)	($422,006)	$96,313	X	X							
	Total Savings		*$288,940*											
	Increase attrition savings due to delayed hiring of 6.00 FTE 3286 Recreation Coordinator positions. The Department as a whole currently has 29 vacant Recreation Coordinator positions.							Ongoing savings						

GF = General Fund
1T = One Time

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
9993 Attrition Savings	(0.10)		($12,292)	($68,459)	$56,167		X							
Mandatory Fringe Benefits			($4,792)	($32,876)	$28,084		X							
	Total Savings			*$84,251*							*$0*			
	Increase attrition savings due to delayed hiring of 1.00 FTE 1824 Principal Administrative Analyst position.							One time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$940,238	$0	$940,238
Non-General Fund	$84,251	$0	**$84,251**
Total	**$1,024,489**	**$0**	**$1,024,489**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$55,755	$0	$55,755
Non-General Fund	$0	$0	**$0**
Total	**$55,755**	**$0**	**$55,755**

Policy Recommendations

	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
1204 Senior Personnel Clerk	1.00	0.00	$78,358	$0	$78,358	X		1.00	0,00	$78,358	$0	$78,358	X	
Mandatory Fringe Benefits			$35,816	$0	$35,816	X				$36,609	$0	$36,609	X	
2708 Custodian	0.00	1.00	$0	$63,522	($63,522)	X		0.00	1.00	$0	$63,522	($63,522)	X	
Mandatory Fringe Benefits			$0	$31,748	($31,748)	X				$0	$32,557	($32,557)	X	
	Total Savings			*$18,904*				*Total Savings*			*$18,888*			
	Approval of the proposed upward substitution 1.00 FTE 2708 Custodian to 1.00 FTE 1204 Senior Personnel Clerk was done prior to Board approval. Board approval for this upward substitution for the FY 2018-19 budget is a policy matter for the Board. Human Resources currently has 2.00 FTE Personnel Clerk and 2.00 1204 Senior Personnel Clerk. The Department reports that there is a permanent employee currently in the position.							On going savings						
	Golden Gate Park													
Ford F250 Extended Cab			$50,097	$0	$50,097	X	X					$0		
	Delete one replacement Ford 250 Extended Cab. The vehicle has only 72,591 miles and still has remaining useful life. This reduction would still allow Recreation and Parks to replace one Ford F250. The Department currently has 99 Ford F250s.							One-time savings						

GF = General Fund
1T = One Time

REC - Recreation and Parks

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$18,904	$0
Non-General Fund	$0	$0	$0
Total	$50,097	$18,904	$69,001

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	$0
Total	$0	$18,888	$0

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REC - Recreation and Parks

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Urban Forestry													
9993 Attrition Savings	(4.84)		($420,650)	($442,944)	$22,294	X	X							
Mandatory Fringe Benefits			($183,881)	($195,028)	$11,147	X	X							
	Total Savings			*$33,441*										
	Increase attrition savings due to delayed hiring by three months of 1.00 FTE 3436 Arborist Technician Supervisor I. The Urban Forestry division currently has 35.00 budgeted FTE but only 27.00 filled FTE positions.							One-time savings						
	Golden Gate Park													
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Mandatory Fringe Benefits			($826,042)	($859,413)	$33,371	X	X							
	Total Savings			*$100,113*										
	Increase attrition savings due to delayed hiring of 2.00 FTE 3417 Gardener positions. The Department currently has 30 vacant gardener positions.							One-time savings						
	Structural Maintenance- Overhead													
Skid Steer Stump Grinder			$12,718	$0	$12,718	X	X					$0		
	Delete one Skid Steer Stump Grinder. The Department does not need this item.							One-time savings						

GF = General Fund
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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REVISED 6/20/18

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Support of Parks & Open Space													
9993 Attrition Savings	(5.89)		($435,677)	($494,109)	$58,432	X	X							
Mandatory Fringe Benefits			($204,626)	($233,842)	$29,216	X	X							
			Total Savings	*$87,648*										
	Increase attrition savings due to delayed hiring of 2.00 FTE 2708 Custodian positions. The Department currently has 16 vacant custodian positions.							One-time savings						
Chevrolet Colorado			$46,235	$0	$46,235	X	X					$0		
	Delete one replacement Chevrolet Colorado. The vehicle to be replaced, a Ford Ranger, only has 47,747 miles and still has remaining useful life. This deletion would still allow Recreation and Parks to replace another Ford Ranger with a Chevrolet Colorado. The Department currently has 51 Ford Rangers and 17 Chevrolet Colorados.							One-time savings						
	Park Patrol													
9993 Attrition Savings	(4.33)		($318,653)	($507,132)	$188,479	X	X							
Mandatory Fringe Benefits			($149,827)	($244,067)	$94,240	X	X							
			Total Savings	*$282,719*										
	Increase attrition savings due to delayed hiring of 7.00 FTE 8208 Park Ranger positions. The Department currently has 10 vacant Park Patrol positions.							One-time savings						
	Support of Recreation													
Materials and Supplies			$1,000,000	$966,576	$33,424	X	X			$1,000,000	$975,000	$25,000	X	X
	Reduce Materials and Supplies to reflect historical spending.							Reduce Materials and Supplies to reflect future need.						
Non Professional Services			$160,000	$105,000	$55,000	X	X			$160,000	$129,245	$30,755	X	X
	Reduce Non Professional Services to reflect historical spending.							Reduce Non Professional Services to reflect anticipated need						
9993 Attrition Savings	(9.37)		($687,556)	($880,183)	$192,627	X	X							
Mandatory Fringe Benefits			($325,693)	($422,006)	$96,313	X	X							
			Total Savings	*$288,940*										
	Increase attrition savings due to delayed hiring of 6.00 FTE 3286 Recreation Coordinator positions. The Department as a whole currently has 29 vacant Recreation Coordinator positions.							Ongoing savings						

GF = General Fund
1T = One Time

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
9993 Attrition Savings	(0.10)		($12,292)	($68,459)	$56,167		X							
Mandatory Fringe Benefits			($4,792)	($32,876)	$28,084		X							
			Total Savings	*$84,251*							*$0*			
	Increase attrition savings due to delayed hiring of 1.00 FTE 1824 Principal Administrative Analyst position.							One time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$940,238	$0	$940,238
Non-General Fund	$84,251	$0	**$84,251**
Total	**$1,024,489**	**$0**	**$1,024,489**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$55,755	$0	$55,755
Non-General Fund	$0	$0	**$0**
Total	**$55,755**	**$0**	**$55,755**

Policy Recommendations

	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
1204 Senior Personnel Clerk	1.00	0.00	$78,358	$0	$78,358	X		1.00	0,00	$78,358	$0	$78,358	X	
Mandatory Fringe Benefits			$35,816	$0	$35,816	X				$36,609	$0	$36,609	X	
2708 Custodian	0.00	1.00	$0	$63,522	($63,522)	X		0.00	1.00	$0	$63,522	($63,522)	X	
Mandatory Fringe Benefits			$0	$31,748	($31,748)	X				$0	$32,557	($32,557)	X	
			Total Savings	*$18,904*						*Total Savings*	*$18,888*			
	Approval of the proposed upward substitution 1.00 FTE 2708 Custodian to 1.00 FTE 1204 Senior Personnel Clerk was done prior to Board approval. Board approval for this upward substitution for the FY 2018-19 budget is a policy matter for the Board. Human Resources currently has 2.00 FTE Personnel Clerk and 2.00 1204 Senior Personnel Clerk. The Department reports that there is a permanent employee currently in the position.							On going savings						
	Golden Gate Park													
Ford F250 Extended Cab			$50,097	$0	$50,097	X	X					$0		
	Delete one replacement Ford 250 Extended Cab. The vehicle has only 72,591 miles and still has remaining useful life. This reduction would still allow Recreation and Parks to replace one Ford F250. The Department currently has 99 Ford F250s.							One-time savings						

GF = General Fund
1T = One Time

REVISED 6/20/18

REC - Recreation and Parks

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$18,904	$0
Non-General Fund	$0	$0	**$0**
Total	**$50,097**	**$18,904**	**$69,001**

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$18,888**	**$0**

GF = General Fund
1T = One Time

ADP - Adult Probation

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Realignment Services													
Professional & Specialized Services			$2,836,475	$2,700,475	$136,000	X				$2,836,475	$2,700,475	$136,000	X	
	Department has consistently underspent for these services by the amounts of $102,378m $516,394, and $159,385 for FYs 16,17, and 18. The Department currently has $2.3 million in prior years' appropriations for Professional & Specialized Services that have been encumbered but not spent. Of this total, $215,239 represnts enbracnes for the period piro to 2017.							Ongoing savings						
	Realignment Services													
Attrition Savings			$0	($196,227)	$196,227	X				$0	($196,227)	$196,227	X	
Mandatory Fringe Benefits			$0	($145,037)	$145,037	X				$0	($145,037)	$145,037	X	
	Total Savings		*$341,264*					*Total Savings*		*$341,264*				
	The Department does not budget attrition savings in Realignment Services. Overall, over the past three fiscal years the Department has had $939,675, $694,256, and $613,952 in salary savings. Our total recommendations for attrition savings and step adjustments equal $613,536, which is less than the Department's annual average salary savings over this 3 year period.							Ongoing savings						
	Realignment Services													
Step Adjustment			$0	($164,864)	$164,864	X				$0	($164,864)	$164,864	X	
Mandatory Fringe Benefits			$0	($47,811)	$47,811	X				$0	($47,811)	$47,811	X	
	Total Savings		*$212,675*					*Total Savings*		*$212,675*				
	The Department does not budget step adjustments in Realignment Services. Over the past three fiscal years, the Department has had $939,675, $694,256, and $613,952 in salary savings. Our total recommendations for attrition savings and step adjustments equal $613,536, which is less than the Department's annual average salary savings over this 3 year period.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADP - Adult Probation

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Reentry Services													
Step Adjustment			$0	($47,333)	$47,333	X				$0	($47,333)	$47,333	X	
Mandatory Fringe Benefits			$0	($13,727)	$13,727	X				$0	($13,727)	$13,727	X	
	Total Savings			*$61,060*				*Total Savings*			*$61,060*			
	The Department does not budget step adjustments in Reentry Services.							Ongoing savings						
	Information Management													
Materials and Supplies			$235,000	$200,000	$35,000	X	x							
	Department currently has $360,000 in prior years' appropriations for materials and supplies that have been encumbered but not spent.							Ongoing savings						
	HS PA IPO													
City Grants			$1,435,715	$1,392,809	$42,906	X	x							
	The Department has added $1.4 million for new grants to community based organizations in FY 2018-19, for which not all grantees have been determined.													

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$77,906	$750,998	$828,904
Non-General Fund	$0	$0	**$0**
Total	**$77,906**	**$750,998**	**$828,904**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$750,998	$750,998
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$750,998**	**$750,998**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $460,532,499 budget for FY 2018-19 is $69,225,596 or 17.7% more than the original FY 2017-18 budget of $391,306,903.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 884.23 FTEs, which are 39.22 FTEs more than the 845.01 FTEs in the original FY 2017-18 budget. This represents a 4.6% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $390,652,811 in FY 2018-19, are $65,089,744 or 20.0% more than FY 2017-18 revenues of $325,563,067.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $452,753,784 budget for FY 2019-20 is $7,778,715 or 1.7% less than the Mayor's proposed FY 2018-19 budget of $460,532,499.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 895.41 FTEs, which are 11.18 FTEs more than the 884.23 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $365,794,200 in FY 2019-20, are $24,858,611 or 6.4% less than FY 2018-19 estimated revenues of $390,652,811.

DEPARTMENT: **ADM– CITY ADMINISTRATOR**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
City Administrative Services	294,559,401	309,169,005	372,101,195	364,813,180	391,306,903	460,532,499
FTE Count	716.24	749.61	802.64	829.52	845.01	884.23

The Department's budget increased by $165,973,098 or 56.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 167.99 or 23.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $69,225,596 largely due to costs related to the Hall of Justice Exit, budget growth in the Digital Services program due to a transfer of staff from the Department of Technology to the City Administrator, and a program promoting the count for 2020 census.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $7,778,715 largely due to expiration of one-time capital projects budgeted in FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ADM– CITY ADMINISTRATOR

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $420,713 in FY 2018-19. Of the $420,713 in recommended reductions, $274,059 are ongoing savings and $146,654 are one-time savings. These reductions would still allow an increase of $68,804,883 or 17.6% in the Department's FY 2018-19 budget.

In addition, we have identified $13,334,310 to be placed on Budget and Finance Committee Reserve pending detailed cost expenditures for the exit from the Hall of Justice. We have also identified $71,991 in reductions that are policy recommendations for the Committee's consideration.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $229,063 in FY 2019-20. All the recommended reductions are ongoing. These reductions would still allow a decrease of $8,007,778 or 1.7% in the Department's FY 2019-20 budget.

In addition, we have identified $8,000,000 to be placed on Budget and Finance Committee Reserve pending detailed cost expenditures for the exit from the Hall of Justice.

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	City Administrators Program, OCEIA													
1823 Senior Administrative Analyst	1.00	0.86	$114,618	$98,571	$16,047	X	X			$114,618	$114,618	$0	X	
Mandatory Fringe Benefits			$46,216	$39,746	$6,470	X	X			$47,000	$47,000	$0	X	
	Total Savings			*$22,517*				*Total Savings*			*$0*			
	Deny interim exception and approve 0.86 FTE 1823 Senior Administrative Analyst to reflect realistic hiring date for this new position. The candidates for this position are still being screened and no offer has been extended yet. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							One-time savings						
	Medical Examiner													
Attrition Savings	(2.40)	(2.90)	($336,485)	($406,586)	$70,101	X	X					$0		
Mandatory Fringe Benefits			($122,566)	($148,101)	$25,535	X	X					$0		
	Total Savings			*$95,636*				*Total Savings*			*$0*			
	Increase attrition savings to account for the hiring timeline of 1.00 FTE 1823 Senior Administrative Analyst. The Department has only recently requested to fill the position, and may change the job classification due to needs. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							One-time savings						
	Real Estate Division													
Manager V	1.00	0.00	$178,221	$0	$178,221			1.00	0.00	$178,221		$178,221		
Mandatory Fringe Benefits			$64,633	$0	$64,633					$66,054		$66,054		
Manager II	0.00	0.77	$0	$109,928	($109,928)			0.00	1.00	$0	$142,764	($142,764)		
Mandatory Fringe Benefits			$0	$44,213	($44,213)					$0	$58,879	($58,879)		
	Total Savings			*$88,712*				*Total Savings*			*$42,632*			
	Deny the interim exception for 1.00 FTE new Manager V position. Approve 0.77 FTE for Manager II for the Permit Center. This position will oversee 3.00 FTE who will not be hired until FY 2019-20. Manager II classification is sufficient to perform the duties described by the Department, and to provide adequate supervision of the unit and staff.							On going savings						

GF = General Fund
1T = One Time

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Risk Management													
1822 Administrative Analyst	1.00	0.00	$98,363	$0	$98,363					$98,363		$98,363		
Mandatory Fringe Benefits			$41,302	$0	$41,302					$42,072		$42,072		
	Total Savings			*$139,665*				*Total Savings*			*$140,435*			
	Delete 1.00 FTE 1822 Administrative Analyst position that has been vacant since 2013. The Department has three vacant 1822 positions since at least 2016. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							Ongoing savings						
	Digital Services													
1054 IS Business Analyst-Principal	1.00	0.00	$146,005		$146,005	X				$146,005		$146,005	X	
Mandatory Fringe Benefits			$53,246		$53,246	X				$54,349		$54,349	X	
1053 IS Business Analyst-Senior	0.00	1.00		$126,107	($126,107)	X					$126,107	($126,107)	X	
Mandatory Fringe Benefits				$48,754	($48,754)	X					$49,525	($49,525)	X	
	Total Savings			*$24,390*				*Total Savings*			*$24,722*			
	Deny proposed upward substitution of 1.00 FTE 1053 IS Business Analyst-Senior to 1.00 FTE 1054 IS Business Analyst-Principal due to inadequate justification. The Department of Technology is transferring Digital Services to ADM in order to "streamline operations." Denying this upward substitution will still result in a net gain of 1.00 FTE IS Business Analyst-Principal to this project in FY 2018-19. Digital Services is also adding 5.00 FTE positions in FY 2019-20, including 1.00 FTE IS Business Analyst-Principal.							Ongoing savings						

GF = General Fund
1T = One Time

ADM - City Administrator

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
1053 IS Business Analyst-Senior	1.00	0.00	$126,107		$126,107	X				$126,107		$126,107	X	
Mandatory Fringe Benefits			$48,754		$48,754	X				$49,525		$49,525	X	
1052 IS Business Analyst	0.00	1.00		$108,914	($108,914)	X					$108,914	($108,914)	X	
Mandatory Fringe Benefits				$44,655	($44,655)	X					$45,444	($45,444)	X	
			Total Savings	*$21,292*						*Total Savings*	*$21,274*			
	Deny proposed upward substitution of 1.00 FTE 1052 IS Business Analyst to 1.00 FTE 1053 IS Business Analyst-Senior due to inadequate justification. The Department of Technology is transferring Digital Services to ADM in order to "streamline operations." Denying this upward substitution will still result in a net gain of 1.00 FTE IS Business Analyst to this project in FY 2018-19. Digital Services is also adding 5.00 FTE positions in FY 2019-20, including 1.00 FTE IS Business Analyst-Principal.							Ongoing savings						
1043 IS Engineer-Senior	1.00	0.86	$149,593	$128,650	$20,943	X	X					$0		
Mandatory Fringe Benefits			$53,990	$46,431	$7,559	X	X					$0		
			Total Savings	*$28,502*						*Total Savings*	*$0*			
	Deny interim exception and reduce 1.00 FTE 1043 IS Engineer-Senior to 0.86 FTE to reflect hiring timeline. According to the Mayor, this position is funded through the General Fund.							One-time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$146,654	$45,682	$192,336
Non-General Fund	$0	$228,377	**$228,377**
Total	**$146,654**	**$274,059**	**$420,713**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$45,996	$45,996
Non-General Fund	$0	$183,067	**$183,067**
Total	**$0**	**$229,063**	**$229,063**

GF = General Fund
1T = One Time

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Policy Recommendation														
	Office of Cannabis													
1823 Senior Administrative Analyst	1.00	0.00	$114,618		$114,618	X				$114,618		$114,618	X	
Mandatory Fringe Benefits			$46,216		$46,216	X				$47,000		$47,000	X	
1840 Junior Management Assistant	0.00	1.00		$79,724	($79,724)	X					$79,724	($79,724)	X	
Mandatory Fringe Benefits				$36,190	($36,190)	X					$36,982	($36,982)	X	
	Total Savings			*$44,920*				*Total Savings*			*$44,912*			
	Deny proposed upward substitution of 1.00 FTE 1840 Junior Management Assistant to 1.00 FTE 1823 Senior Administrative Analyst. The Board of Supervisors approved the Office of Cannabis in July 2017 (File 17-0275). At that time, the Board of Supervisors approved three new positions with the Department, to be funded through a programmatic budget of $700,000: 1.00 FTE Manager III, 1.00 FTE 1824 Principal Administrative Analyst and 0.77 FTE 1840 Junior Management Assistant. The Department claims to have already hired a person to fill the 1840 position in a classification above what the Board approved. This is a policy matter for the Board's consideration.							Ongoing savings						
	Administration													
0932 Manager IV	1.00	0.00	$165,259		$165,259	X				$165,259		$165,259	X	
Mandatory Fringe Benefits			$61,996		$61,996	X				$66,054		$66,054	X	
0923 Manager II	0.00	1.00		$142,764	($142,764)	X					$142,764	($142,764)	X	
Mandatory Fringe Benefits				$57,420	($57,420)	X					$58,879	($58,879)	X	
	Total Savings			*$27,071*				*Total Savings*			*$29,670*			
	Deny proposed upward substitution of 1.00 FTE 0535 Development Services Manager to 1.00 FTE 0932 Manager IV, and approve upward substitution to 1.00 FTE 0923 Manager II. The position will oversee 2.00 FTE and the job description is more aligned with an 0923 Manager II, which would provide sufficient supervision. The Department claims to have already filled this position at the 0932 level, without Board approval. This is a policy matter for the Board's consideration.							Ongoing savings						

GF = General Fund
1T = One Time

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Reserve Recommendations														
	Real Estate													
Programmatic Budgets			$5,400,000		$5,400,000	X	X					$0		
	Place $5,400,000 in Programmatic Budgets on Budget and Finance Committee Reserve. According to the Department, these funds are for furnishings, fixtures and equipment related to the Justice Facilities Improvement Program, which encompasses the exit from the Hall of Justice and relocations within the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department can provide sufficiently detailed cost plans for the expenditures.													
Buildings, Structure and Improvement			$7,934,310	$0	$7,934,310	X	X			$8,000,000	$0	$8,000,000	X	X
	Place $7,934,310 in Buildings, Structure and Improvement on Budget and Finance Committee Reserve. According to the Department, these funds are for new leases to begin the process of relocating staff from the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department is able to provide sufficient detail regarding these expenditures. The Board of Supervisors previously appropriated $8 million for FY 2017-18, and as of May, no funds have been expended. In addition to the programmatic budget above, and the $15.9 million in the current proposed budget, the total allocated funds for the Justice Facilities Project would be $29.3 million from FY 2016-17 through FY 2019-20.							Place $8,000,000 in Buildings, Structure and Improvement on Budget and Finance Committee Reserve. According to the Department, these funds are for new leases to begin the process of relocating staff from the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department is able to provide sufficient detail regarding these expenditures.					

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$13,334,310	$71,991	$0
Non-General Fund	$0	$0	$0
Total	$13,334,310	$71,991	$13,406,301

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	$0
Total	$0	$0	$8,000,000

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $1,399,223,023 budget for FY 2018-19 is $136,043,833 or 10.8% more than the original FY 2017-18 budget of $1,263,179,190.

Revenue Changes

The Department's revenues of $4,868,235,185 in FY 2018-19, are $356,118,824 or 7.9% more than FY 2017-18 revenues of $4,512,116,361.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $1,280,878,196 budget for FY 2019-20 is $118,344,827 or 8.5% less than the Mayor's proposed FY 2018-19 budget of $1,399,223,023.

Revenue Changes

The Department's revenues of $4,844,887,294 in FY 2019-20 are $23,347,891 or 0.5% less than FY 2018-19 estimated revenues of $4,868,235,185.

DEPARTMENT: **GEN – GENERAL CITY RESPONSIBILITY**

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $200,000 in FY 2018-19. All of the $200,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of $135,843,833 or 10.8% in the Department's FY 2018-19 budget.

The Budget and Legislative Analyst has also noted that reprogramming of $250,000 allocated in FY 2018-19 for participatory budgeting in District 8 is a policy matter for the Board of Supervisors.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst has noted that reprogramming of $250,000 allocated in FY 2019-20 for participatory budgeting in District 8 is a policy matter for the Board of Supervisors.

REVISED 6/20/18

GEN- General City Responsibility

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	GEN General City- Unallocated													
Judgements- Claims			$3,100,000	$3,000,000	$100,000	x	x			$3,100,000	$3,100,000	$0	x	
	Reduce Judgements-Claims to reflect actual need in the City's reserve for judgements and claims.							One-time savings						
Reserve for Litigation			$11,000,000	$10,900,000	$100,000	x	x			$11,000,000	$11,000,000	$0	x	
	Reduce Reserve for Litigation to reflect actual need in the City's litigation reserve.							One-time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$200,000	$0	$200,000
Non-General Fund	$0	$0	**$0**
Total	**$200,000**	**$0**	**$200,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REVISED 6/20/18

GEN- General City Responsibility

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Policy Recommendations														
	FY 2018-19							**FY 2019-20**						
Account Title	**FTE From**	**FTE To**	**Amount From**	**Amount To**	**Savings**	**GF**	**1T**	**FTE From**	**FTE To**	**Amount From**	**Amount To**	**Savings**	**GF**	**1T**
	GEN General City- Unallocated													
Programmatic Projects-Budget			$250,000	$0	$250,000	x	x			$250,000	$250,000	$0		
	The proposed budget includes $250,000 for participatory budgeting in District 8. Reprogramming these funds is a policy matter for the Board of Supervisors.							One-time savings.						

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$250,000	$0	$250,000
Non-General Fund	$0	$0	**$0**
Total	**$250,000**	**$0**	**$250,000**

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REVISED 6/20/18

SHF - Sheriff

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Various													
Materials and Supplies			$273,506	$256,506	$17,000	X	X							
Materials and Supplies			$47,620	$40,000	$7,620	X	X							
Materials and Supplies			$1,023,126	$1,003,126	$20,000	X	X							
Materials and Supplies			$501,481	$451,481	$50,000	X	X							
Materials and Supplies			$3,269,501	$3,200,000	$69,501	X	X							
	The Department has $2.5 million in prior years' appropriations that were encumbered for materials and supplies but not yet spent; of the $2.5 million, $220,000 was encumbered more than two years ago. Of the $2.5 million in prior years' encumbrances, $500,000 is for miscellaneous office and building supplies. The Department's total materials and supplies budget in FY 2018-19 is $5.4 million; our recommended reduction of $164,121 will still give the Department $5.26 million for materials and supplies.							One time savings						
	Various													
Maint Servcies - Bldgs &Improvement			$170,219	$167,719	$2,500	X	X							
Copy Machine			$52,999	$47,999	$5,000	X	X							
Other Current Expenses - Budget			$225,259	$220,259	$5,000	X	X							
Membership			$8,000	$0	$8,000	X	X							
Software Licensing Fees			$126,293	$121,293	$5,000	X	X							
	The Department has $535,648 in prior years' appropriations that have not yet been spent; of this amount, $124,013 was encumbered more than two years ago. The Department's budget in FY 2018-19 is $595,400 for the services noted above; our recommended reductions of $25,500 will still leave the Department with $569,000 for these specific services. (The Department's total budget for non-personnel services is $12.9 million).							One time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REVISED 6/20/18

SHF - Sheriff

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Alternative Programs													
Community Based Organizations			$800,000	$750,000	$50,000	X	X					$0		
	The Mayor's proposed FY 2018-19 budget added $800,000 in new community based programs, including $500,000 for pretrial diversion. The Department has $1.8 million in prior years' appropriations that were encumbered for contracts with community based organizations but not yet spent, of which nearly $600,000 are for the contract with San Francisco Pretrial Diversion Project. According to the Department, the impact of the Humphrey decision will be to increase pretrial workload by 60%.							One time savings						
	Re Entry Programs													
Community Based Organizations			$4,497,036	$4,312,036	$185,000	X	X					$0		
	The Departmentwide budget for contracts with community based organizations increased by $2.0 million from $4,964,552 million in FY 2017-18 to $6,964,910 million in FY 2018-19, and to $6,314,910 in FY20.Based on information provided by the Controller's Office, the Department has $1.8 million in prior years' appropriations that were encumbered for contracts with community based organizations but not yet spent. Of the $1.8 million in unspent funds, $1.2 million are in the Re-entry program; $150,000 of the $1.2 million were encumbered more than two years ago.							One time savings						

	One-Time	Ongoing	Total
General Fund	$424,621	$0	$424,621
Non-General Fund	$0	$0	$0
Total	$424,621	$0	$424,621

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	$0
Total	$0	$0	$0

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $271,426,796 budget for FY 2018-19 is $21,042,322 or 8.4% more than the original FY 2017-18 budget of $250,384,474.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 124.43 FTEs, which are 9.76 FTEs more than the 114.67 FTEs in the original FY 2017-18 budget. This represents an 8.5% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $93,245,927 in FY 2018-19, are $8,407,171 or 9.9% more than FY 2017-18 revenues of $84,838,756.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $271,246,511 budget for FY 2019-20 is $180,285 or 0.1% less than the Mayor's proposed FY 2018-19 budget of $271,426,796.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 125.68 FTEs, which are 1.25 FTEs more than the 124.43 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.0% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $107,160,899 in FY 2019-20, are $13,914,972 or 14.9% more than FY 2018-19 estimated revenues of $93,245,927.

DEPARTMENT: **HOM – HOMELESSNESS AND SUPPORTIVE HOUSING**

SUMMARY OF 3-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	FY 2019-20 Proposed
Homelessness and Supportive Housing	224,153,460	250,384,474	271,426,796	271,246,511
FTE Count	108.91	114.67	124.43	125.68

The Department's budget increased by $47,273,336 or 21.1% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19. The Department's FTE count increased by 15.52 or 14.3% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $21,042,322 largely due to:

Through Resolution No. 134-18 (File 18-0427), the Board of Supervisors urged the Mayor to prioritize the prevention of homelessness, exits into housing, and increased funding for transitional-aged youth, and individuals with chronic mental illness in the proposed budgets for FY 2018-19 and FY 2019-20.

The increase in the FY 2018-19 proposed budget is primarily due to investments in homeless services and programs, including opening new navigation centers, expansion of traditional shelters, increasing the supply of Permanent Supportive Housing beds, and new Access Points, which will connect adults, youth and families to services. The FY 2018-19 proposed budget also includes additional staffing resources to support this expansion in services.

In the FY 2018-19 proposed budget, $13,437,000 of the total funding was contingent on the passage of Measure D during the June 2018 elections. San Francisco voters did not approve Measure D. Funding from Measure D was planned to finance a navigation center for transitional-aged youth, 100 new slots for adults to receive rapid rehousing benefits, and an increase in the flexible housing pool budget. The Department of Homelessness and Supportive Housing must now rebalance their budget to account for the absence of Measure D funds.

FY 2019-20

The Department's proposed budget for FY 2019-20 is a 0.1% decrease from the proposed budget for FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions total $1,190,574, including reductions to the proposed FY 2018-19 budget as well as closing out unexpended encumbrances and funds on Budget and Finance Committee Reserve.

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $425,349 in FY 2018-19. Of the $425,349 in recommended reductions, $61,869 are ongoing savings and $363,480 are one-time savings. These reductions would still allow an increase of $20,616,973 or 8.23% in the Department's FY 2018-19 proposed budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $375,000, and $390,225 on Budget and Finance Committee Reserve, for additional General Fund savings of $765,225.

The Budget and Legislative Analyst also recommends that $13,437,000 of the FY 2018-19 proposed budget be put on Budget and Finance Committee Reserve, as this funding was contingent on the passage of Measure D of the June 2018 elections, which was not approved by San Francisco voters. The Department of Homelessness and Supportive Housing must now rebalance their budget to account for the absence of Measure D funds.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $291,697 in FY 2019-20. Of the $291,697 in recommended reductions, $61,869 are ongoing savings and $229,828 are one-time savings.

The Budget and Legislative Analyst also recommends that $27,162,000 of the FY 2019-20 proposed budget be put on Budget and Finance Reserve, as this funding was contingent on the passage of Measure D of the June 2018 elections, which was not approved by San Francisco voters.

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	203646 - HOM Programs													
9993M_Z Attrition Savings	(2.25)	(4.30)	($220,864)	($420,864)	$200,000	x	x							
Mandatory Fringe Benefits			($93,876)	($173,476)	$79,600	x	x							
	Total Savings		*$279,600*					*Total Savings*		*$0*				
	Increase attrition savings to account for staff turnover and hiring delays. The Department is projected to have $1.1 million in salary savings in FY 2017-18. Furthermore, the Department decreased their budgeted attrition rate from 6.0 percent to 3.4 percent for the two upcoming fiscal years despite the projected salary savings in FY 2017-18 along with the addition of 6.16 FTE new positions and several upward position substitutions. The Department also has a vacancy rate of 14.7 percent.							One-time savings in FY 2018-19.						
Step Adjustments, Miscellaneous			($86,899)	($133,768)	$46,869	x				($86,899)	($133,768)	$46,869	x	
	Increase the budgeted position step adjustments for new staff positions.							Ongoing savings.						
Materials & Supplies			$168,165	$153,165	$15,000	x				$168,165	$153,165	$15,000	x	
	Total Savings		*$15,000*					*Total Savings*		*$15,000*				
	Reduce the materials & supplies budget in the programs division by $15,000. The Dept. has underspent their materials and supplies budget by at least $60,000 each fiscal year.							Ongoing savings.						

GF = General Fund
1T = One Time

REVISED 6/20/18

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	203645 - HOM Administration													
Rents-Leases-Bldgs&Struct-Bdgt										$4,708,136	$4,478,308	$229,828	x	x
	One-time savings in FY 2019-20.							Reduce the rent, leases, buildings, and structures budget to reflect projected annual expenditures.						
9993M_Z Attrition Savings	(1.45)	(2.42)	($171,242)	($571,242)	$60,000	x	x							
Mandatory Fringe Benefits			($68,112)	($91,992)	$23,880	x	x							
	Total Savings		*$83,880*					*Total Savings*		*$0*				
	Increase attrition savings to account for the project $1.1 million in salary savings for FY 2017-18. During FY 2017-18, the Department budgeted an attrition rate of 6.0 percent. The Department decreased their budgeted attrition rate to 3.4 percent for the two upcoming fiscal years despite the projected salary savings in FY 2017-18, addition of 6.16 FTE new positions, and several upward position substitutions. The Department also removed all step adjustments for positions that fall under HOM Administration.							One-time savings in FY 2018-19.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$363,480	$61,869	$425,349
Non-General Fund	$0	$0	**$0**
Total	**$363,480**	**$61,869**	**$425,349**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$229,828	$61,869	$291,697
Non-General Fund	$0	$0	**$0**
Total	**$229,828**	**$61,869**	**$291,697**

GF = General Fund
1T = One Time

REVISED 6/20/18

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Recommended Close Out of Prior Year Appropriations														
	203646 - HOM Programs													
			$390,225	$0	$390,225	x	x							
	Total Savings *$390,225*													
	The Board of Supervisors placed $390,225 on Budget and Finance Committee reserve to purchase furniture, fixtures, and equipment for 440 Turk Street that is not needed. Therefore the Budget and Finance Committee should request the Controller to close-out $390,225 and make these funds available to the Board of Supervisors.													
			$375,000	$0	$375,000	x	x							
	Total Savings *$375,000*													
	Request the Controller to close out $375,000 in prior year encumbrances and make these funds available to the Board of Supervisors.													

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$765,225	$0	$765,225
Non-General Fund	$0	$0	**$0**
Total	**$765,225**	**$0**	**$765,225**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

DAT - District Attorney

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	DAT District Attorney													
Programmatic Projects-Budget			$2,708,666	$2,696,358	$12,308	x	x					$0		
	Utilize $12,308 in carry-forward monies from Independent investigative Bureau budget from FY 2016-17 rather than budget new funds.							One time saving.						
Attrition Savings			(244,169)	(469,169)	$225,000	x	x					$0		
Mandatory Fringe Benefits			(98,105)	(173,105)	$75,000	x	x					$0		
	Total Savings			*$300,000*				*Total Savings*			*$0*			
	Utilize $300,000 in carry-forward monies from the DA Victim Services Budget in FY 2017-18 rather than budget new funds.							One time saving.						
Attrition Savings			($575,041)	($633,119)	$58,078	x	x					$0		
Mandatory Fringe Benefits			($198,260)	($218,338)	$20,078	x	x					$0		
	Total Savings			*$78,156*				*Total Savings*			*$0*			
	Increase Attrition to reflect delays in hiring for DAT positions							One time saving.						
Attrition Savings			(1,947,713.00)	($1,969,107)	$21,394	x	x					$0		
Mandatory Fringe Benefits			(671,316.00)	($678,692)	$7,376	x	x					$0		
	Total Savings			*$28,770*				*Total Savings*			*$0*			
	Increase Attrition to reflect delays in hiring for DAT positions							One time saving.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$419,234	$0	$419,234
Non-General Fund	$0	$0	**$0**
Total	**$419,234**	**$0**	**$419,234**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 19, 2018

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2018-2019 to Fiscal Year 2019-2020 Budget.

Descriptions for Departmental Budget Hearing, June 21, 2018 Meeting, 10:00 a.m.

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YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $11,721,172 budget for FY 2018-19 is $276,917 or 2.4% more than the original FY 2017-18 budget of $11,444,255.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 51.15 FTEs, which are 0.16 FTEs more than the 50.99 FTEs in the original FY 2017-18 budget. This represents a 0.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $11,721,172 in FY 2018-19, are $220,077 or 1.9% more than FY 2017-18 revenues of $11,501,095.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $12,018,314 budget for FY 2019-20 is $297,142 or 2.5% more than the Mayor's proposed FY 2018-19 budget of $11,721,172.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 51.15 FTEs, which are the same number of FTEs in the Mayor's proposed FY 2018-19 budget. This represents no change in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $12,018,314 in FY 2019-20, are $297,142 or 2.5% more than FY 2018-19 estimated revenues of $11,721,172.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HSS – HEALTH SERVICE SYSTEM

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Health Service System	8,899,536	9,974,731	10,726,620	10,918,665	11,444,255	11,721,172
FTE Count	43.83	48.64	50.8	51.36	50.99	51.15

The Department's budget increased by $2,821,636 or 31.71% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 7.32 or 16.70% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $276,917 largely due to salary and benefit cost increases.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $297,142 largely due to salary and benefit cost increases.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HSS – HEALTH SERVICE SYSTEM

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $87,035 in FY 2018-19. Of the $87,035 in recommended reductions, $87,035 are ongoing savings and none are one-time savings. These reductions would still allow an increase of $189,882 or 1.7% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $1,755, for total General Fund savings of $88,790.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $87,558 in FY 2019-20. Of the $87,558 in recommended reductions, $87,558 are ongoing savings and none are one-time savings. These reductions would still allow an increase of $209,584 or 1.8% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HSS - Health Service System

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	HSS Health Service System													
9993 Attrition Savings	(1.61)	(2.19)	($171,144)	($232,798)	$61,654	x		(1.61)	(2.19)	($171,113)	($232,756)	$61,643	x	
Mandatory Fringe Benefits			($70,452)	($95,832)	$25,380	x				($71,937)	($97,852)	$25,915	x	
	Total Savings		*$87,035*					*Total Savings*		*$87,558*				
	Increase Attrition Savings to reflect anticipated delays in hiring and vacancies. The Department had salary surpluses in FY 2014-15, FY 2015-16, and FY 2016-17. The Department has a projected salary surplus of approximately $305,000 in FY2017-18.							Ongoing savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$87,035	$87,035
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$87,035**	**$87,035**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$87,558	$87,558
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$87,558**	**$87,558**

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GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
7/6/2016	291644	10000	18125	IRON MOUNTAIN OFF-SITE DATA PROTECTION	10001707	$176.50
6/22/2017	291644	10000	11040	SHRED WORKS	10001707	$108.00
7/21/2016	291644	10000	16221	LINK2GOV CORP	10001707	$186.13
5/8/2017	291644	10000	10525	STAPLES BUSINESS ADVANTAGE	10001707	$195.53
6/9/2017	291644	10000	10525	STAPLES BUSINESS ADVANTAGE	10001707	$12.74
1/30/2017	291644	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10001707	$351.94
7/5/2017	291644	10000	13856	OPENCOPY	10001707	$704.84
7/28/2017	291644	10000	12182	RICOH USA INC	10001707	$0.01
7/28/2017	291644	10000	12182	RICOH USA INC	10001707	$0.01
10/27/2017	291644	10000	21375	DIGITAL ROOM INC DBA UPRINTING.COM	10001707	$14.87
3/12/2018	291644	10000	8003	XTECH	10001707	$5.02
					Total	**$1,755.59**

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $44,959,965 budget for FY 2018-19 is $5,541,664 or 14.1% more than the original FY 2017-18 budget of $39,418,301.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 174.10 FTEs, which are 3.85 FTEs more than the 170.25 FTEs in the original FY 2017-18 budget. This represents a 2.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $10,734,741 in FY 2018-19, are $2,286,939 or 27.1% more than FY 2017-18 revenues of $8,447,802.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $43,666,805 budget for FY 2019-20 is $1,293,160 or 2.9% less than the Mayor's proposed FY 2018-19 budget of $44,959,965.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 175.81 FTEs, which are 1.71 FTEs more than the 174.10 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $9,168,364 in FY 2019-20, are $1,566,377 or 14.6% less than FY 2018-19 estimated revenues of $10,734,741.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ASR – ASSESSOR

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Assessor-Recorder	21,594,580	23,857,168	24,145,354	31,180,269	39,418,301	44,959,965
FTE Count	152.08	147.07	162.08	171.88	170.25	174.10

The Department's budget increased by $23,365,385 or 108.2% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 22.02 or 14.48% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $5,541,664 largely driven by investments in the Department's technology systems, particularly the Property Assessment and Tax System (PATS) and the replacement of the Recorder system. The increase is also driven by investments in staff to streamline and improve internal processes, continue to work through the Department's property appraisal backlog, and modernize recorder processes.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $1,293,160 largely driven by the end of one-time expenditures in the Recorder modernization project.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: **ASR – ASSESSOR**

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,017,829 in FY 2018-19. Of the $1,017,829 in recommended reductions, $215,508 are ongoing savings and $802,321 are one-time savings. These reductions would still allow an increase of $4,523,835 or 11.5% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $384,988 in FY 2019-20. Of the $384,988 in recommended reductions, $384,988 are ongoing savings and none are one-time savings. These reductions would allow a decrease of $1,678,148 or 3.7% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ASR - Assessor-Recorder

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	ASR Administration													
0922 Manager I	0.77	0.00	$78,850	$0	$78,850	x		1.00	0.00	$132,989	$0	$132,989	x	
Mandatory Fringe Benefits			$32,866	$0	$32,866	x				$56,601	$0	$56,601	x	
	Total Savings			*$111,716*				*Total Savings*			*$189,590*			
	Deny new 0.77 FTE 0922 Manager I position. According to the Department, this new manager position will facilitate implementation of new projects and initiatives within the department. The Department has added 22 new positions in the past five years, many of which are management and analytical positions that can oversee and facilitate implementation of new projects within their division. This is one of four new positions requested by the Department in the operating budget in FY 2018-19, of which the Budget and Legislative Analyst is recommending approval of one.							Ongoing savings						
0931 Manager III	1.00	0.00	$153,931	$0	$153,931	x		1.00	0.00	$153,931	$0	$153,931	x	
Mandatory Fringe Benefits			$59,692	$0	$59,692	x				$61,139	$0	$61,139	x	
0923 Manager II	0.00	1.00	$0	$142,764	($142,764)	x		0.00	1.00	$0	$142,764	($142,764)	x	
Mandatory Fringe Benefits			$0	$57,420	($57,420)	x				$0	$58,879	($58,879)	x	
	Total Savings			*$13,439*				*Total Savings*			*$13,427*			
	The Department requested an upward substitution from a Manager I to a Manager III to oversee the Department's human resources functions. This recommendation would approve the substitution to a Manager II rather than a Manager III.							Ongoing savings						
Interpreters			$12,500	$7,500	$5,000	x	x							
	Reduce to reflect historical Department expenditures and actual need							One-time savings						
Other Current Expenses - Bdgt			$59,000	$49,000	$10,000	x	x							
	Reduce to reflect historical Department expenditures and actual need							One-time savings						
Materials & Supplies - Budget			$58,850	$48,850	$10,000	x	x							
	Reduce to reflect historical Department expenditures and actual need							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ASR - Assessor-Recorder

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Programmatic Projects-Budget			$12,099,218	$11,867,218	$232,000	x	x							
4224_O Principal Personal Property Auditor	3.00	2.00												
4222_O Senior Personal Property Auditor	1.00	2.00												
1824_O Principal Admnistrative Analyst	1.00	0.00												
			Total Savings	*$232,000*						*Total Savings*	*$0*			

	The Department plans to begin development of the new Property Tax Assessment System in FY 2018-19. The Department will submit vendor contracts to the Board of Supervisors for approval in summer 2018. The Property Tax Assessment System project budget includes 16 positions, of which five are new in FY 2018-19. The proposed budget includes approval of one Manager V position as an interim exception to oversee the project. This position was filled on a temporary basis pending approval of the new position. The Department is also requesting a new Manager III position for ongoing facilitation of the project to ensure Assessor, Tax Collector, and Controller staff are fully integrated into system functions, and new Principal Administrative Analyst, Administrative Analyst, and Transaction Specialist positions. These five new positions are in addition to 11 positions previously authorized. The Budget and Legislative Analyst recommends (a) deleting the new Principal Administrative Analyst position (the Department has another Principal Administrative Analyst position allocated to this project), and (b) not approving the upward substitution of one vacant 4222 Senior Personal Property Auditor to 4224 Principal Property Auditor. In addition, the Budget and Legislative Analyst recommends reducing the total project allocation for salaries to reflect vacant project positions.	One-time savings

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ASR - Assessor-Recorder

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	ASR Real Property													
4267 Principal Real Property Appraiser	0.50	0.00	$65,357	$0	$65,357	x		1.00	0.00	$130,713	$0	$130,713	x	
Mandatory Fringe Benefits			$24,996	$0	$24,996	x				$51,258	$0	$51,258	x	
	Total Savings			*$90,353*				*Total Savings*			*$181,971*			
	The Department has requested two new positions for the Standards and Mapping Units - one new 0931 Manager III to oversee the unit and one new 4267 Principal Real Property Appraiser. Under this proposal, the unit will have 14 positions, including two Principal Real Property Appraisers, four Senior Real Property Appraisers (of which two are dedicated to DBI), and three Real Property Appraisers (of which one is vacant). The Budget and Legislative Analyst recommends approval of the new Manager III position to oversee the unit but considers the unit to have sufficient appraiser and administrative staffing and therefore does not recommend approval of the new Principal Real Property Appraiser position. The Department has added 22 new positions in the past five years, many of which are management and analytical positions that can oversee and facilitate implementation of new projects within their division. This is one of four new positions requested by the Department in the operating budget in FY 2018-19, of which the Budget and Legislative Analyst is recommending approval of one.							Ongoing savings						
	Departmentwide													
Attrition Savings			($1,675,528)	($2,060,000)	$384,472	x	x							
Mandatory Fringe Benefits			($700,980)	($861,829)	$160,849	x	x							
	Total Savings			*$545,321*				*Total Savings*			*$0*			
	Increase Attrition Savings to reflect anticipated delays in hiring and vacancies. The Department had salary surpluses of approximately $900,000 to $1 million in FY 2014-15, FY 2015-16, and FY 2016-17, reduced to an estimated $809,000 in FY 2017-18.							One-time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$802,321	$215,508	$1,017,829
Non-General Fund	$0	$0	**$0**
Total	**$802,321**	**$215,508**	**$1,017,829**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$384,988	$384,988
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$384,988**	**$384,988**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $68,284,289 budget for FY 2018-19 is $1,000,002 or 1.5% more than the original FY 2017-18 budget of $67,284,287.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 251.61 FTEs, which are 5.50 FTEs less than the 257.11 FTEs in the original FY 2017-18 budget. This represents a 2.1% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $57,620,219 in FY 2018-19, are $546,257 or 1.0% more than FY 2017-18 revenues of $57,073,962.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $67,598,829 budget for FY 2019-20 is $685,460 or 1.0% less than the Mayor's proposed FY 2018-19 budget of $68,284,289.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 252.13 FTEs, which are 0.52 FTEs more than the 251.61 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $56,482,161 in FY 2019-20 are $1,138,058 or 2.0% less than FY 2018-19 estimated revenues of $57,620,219.

DEPARTMENT: CON – CONTROLLER

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	Budget	Budget	Budget	Budget	Budget	Proposed
Controller	43,980,897	53,637,306	62,453,126	69,223,402	67,284,287	68,284,289
FTE Count	204.11	218.51	252.58	263.44	257.11	251.61

The Department's budget increased by $24,303,392 or 55.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 47.50 or 23.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $1,000,002 largely due to three new positions in the City Services Auditor division.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $685,460 largely due to close out of projects related to the financial system replacement.

DEPARTMENT: **CON – CONTROLLER**

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $120,000 in FY 2018-19. Of the $120,000 in recommended reductions, $100,000 are ongoing savings and $20,000 are one-time savings. These reductions would still allow an increase of $880,002 or 1.3% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $75,126, and one-time FY 2017-18 savings of $125,000 for total General Fund savings of $320,126.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $100,000 in FY 2019-20. All of the recommended reductions are ongoing savings. These reductions would contribute to the decrease of $785,460 or 1.2% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

CON - Controller

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Administration													
Data Processing Supplies			$85,000	$65,000	$20,000	x	x							
	Reduce budgeted amount for Data Processing Supplies due to historical underspending.							One-time savings.						
	Accounting													
Attrition Savings	(4.71)	(5.02)	($769,367)	($819,367)	$50,000	x		(4.71)	(5.01)	($773,423)	($823,423)	$50,000	x	
	Increase attrition savings to reflect rate of hire.							Ongoing savings.						
	Payroll													
Attrition Savings	(1.03)	(1.40)	($139,477)	($189,477)	$50,000	x		(1.03)	(1.40)	($140,443)	($190,443)	$50,000	x	
	Increase attrition savings to reflect rate of hire.							Ongoing savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$20,000	$100,000	$120,000
Non-General Fund	$0	$0	**$0**
Total	**$20,000**	**$100,000**	**$120,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$100,000	$100,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$100,000**	**$100,000**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2017	229222	10000	20671	EN POINTE TECHNOLOGIES SALES LLC	10001643	9,500
2015	229227	10000	16036	LUX CONSULTING	10001644	6,000
2014	229227	10000	8155	WILLIAMS ADLEY & COMPANY CA LLP	10001644	7,633
2017	229222	10020	12749	PUBLIC FINANCIAL MANAGEMENT INC	10001643	5,449
2014	229227	10000	8155	WILLIAMS ADLEY & COMPANY CA LLP	10001644	18,979
2014	229222	10000	9675	THE MARTINET GROUP LLC	10001643	27,565
					Total	75,126

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $1,399,223,023 budget for FY 2018-19 is $136,043,833 or 10.8% more than the original FY 2017-18 budget of $1,263,179,190.

Revenue Changes

The Department's revenues of $4,868,235,185 in FY 2018-19, are $356,118,824 or 7.9% more than FY 2017-18 revenues of $4,512,116,361.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $1,280,878,196 budget for FY 2019-20 is $118,344,827 or 8.5% less than the Mayor's proposed FY 2018-19 budget of $1,399,223,023.

Revenue Changes

The Department's revenues of $4,844,887,294 in FY 2019-20 are $23,347,891 or 0.5% less than FY 2018-19 estimated revenues of $4,868,235,185.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: GEN – GENERAL CITY RESPONSIBILITY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $200,000 in FY 2018-19. All of the $200,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of $135,843,833 or 10.8% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst has not proposed any reductions for FY 2019-20.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

GEN- General City Responsibility

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	GEN General City- Unallocated													
Judgements- Claims			$3,100,000	$3,000,000	$100,000	x	x			$3,100,000	$3,100,000	$0	x	
	Reduce Judgements-Claims to reflect actual need in the City's reserve for judgements and claims.							One-time savings						
Reserve for Litigation			$11,000,000	$10,900,000	$100,000	x	x			$11,000,000	$11,000,000	$0	x	
	Reduce Reserve for Litigation to reflect actual need in the City's litigation reserve.							One-time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$200,000	$0	$200,000
Non-General Fund	$0	$0	**$0**
Total	**$200,000**	**$0**	**$200,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

GEN- General City Responsibility

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Policy Recommendations														
	FY 2018-19							**FY 2019-20**						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	GEN General City- Unallocated													
Programmatic Projects-Budget			$250,000	$0	$250,000	x	x			$250,000	$250,000	$0		
	The proposed budget includes $250,000 for participatory budgeting in District 8. Reprogramming these funds is a policy matter for the Board of Supervisors.							One-time savings.						

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$250,000	$0	$250,000
Non-General Fund	$0	$0	**$0**
Total	**$250,000**	**$0**	**$250,000**

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $86,006,153 budget for FY 2018-19 is $3,650,766 or 4.4% more than the original FY 2017-18 budget of $82,355,387.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 312.66 FTEs, which are 3.71 FTEs more than the 308.95 FTEs in the original FY 2017-18 budget. This represents a 1.2% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $66,370,195 in FY 2018-19, are $837,629 or 1.3% more than FY 2017-18 revenues of $65,532,566.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $87,982,476 budget for FY 2019-20 is $1,976,323 or 2.3% more than the Mayor's proposed FY 2018-19 budget of $86,006,153.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 313.64 FTEs, which are 0.98 FTEs more than the 312.66 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $65,901,454 in FY 2019-20, are $468,741 or 0.7% less than FY 2018-19 estimated revenues of $66,370,195.

DEPARTMENT: CAT – CITY ATTORNEY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
City Attorney	73,004,864	75,751,194	76,189,394	78,780,781	82,355,387	86,006,153
FTE Count	308.14	308.19	306.39	306.82	308.95	312.66

The Department's budget increased by $13,001,289 or 17.8% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 4.52 or 1.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $3,650,766 largely due to mandated increases in salaries and fringe benefits, and the addition of new positions to handle civil conservatorship cases, which are currently handled by the District Attorney's Office and will transfer to the Department on January 1, 2019.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $1,976,323 largely due to cost of living adjustments.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CAT – CITY ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $269,578 in FY 2018-19. All of the recommended reductions are one-time savings. These reductions would still allow an increase of $3,381,188 or 4.1% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $275,576 in FY 2019-20. All of the recommended reductions are ongoing savings. These reductions would still allow an increase of $1,700,747 or 2.0% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

CAT - City Attorney

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	City Attorney													
8177 Attorney					$0			1.00	0.00	$207,117	$0	$207,117	x	
Mandatory Fringe Benefits					$0					$68,459	$0.00	$68,459	x	
	Total Savings			*$0*				*Total Savings*			*$275,576*			
	Deny 1.00 FTE new 8177 Attorney position proposed for handling civil conservatorship proceedings. The Board of Supervisors approved an ordinance designating the City Attorney rather than the District Attorney to institute proceedings under the Lanterman-Petris-Short Act to appoint conservators for persons with mental health disorders and compel participation in assisted outpatient treatment (Ord. 117-18, File 18-0156). Approximately 491 cases will be transferred from the District Attorney to the City Attorney on January 1, 2019. The District Attorney's Office had assigned 0.5 FTE 8177 Attorney and 0.4 FTE 8132 Investigative Assistant to handle such conservatorships, or a total of 0.9 FTE. The City Attorney's Office is now proposing 2.0 FTE Attorneys and 1.0 FTE 8173 Legal Assistant to handle such conservatorhips, or a total of 3.0 FTE or over a 233 percent increase from the previously budgeted staffing in the District Attorney's Office. The City Attorney considered the 233 percent increase in staffing to be necessary because of the (1) increase in homelessness and associated referrals, and (b) pending State legislation that could expand Lanterman-Petris-Short Act conservatorships. Instead of three new positions, the Budget and Legislative Analyst recommends approval of two of the requested new positions, one Attorney and one Claims Investigator, as of January 2019 in the City Attorney's Office to handle such conservatorships. The Budget and Legislative Analyst's recommendations would still provide an increase of 1.1 FTE or over 122 percent as compared to the current staffing in the District Attorney's Office. The Budget and Legislative Analyst recommends disapproval of the second 8177 Attorney position in FY 2019-20. It should be noted that State legislation has not yet been adopted expanding Lanterman-Petris-Short Act conservatorships.													
Attrition Savings	(18.86)	(20.08)	($3,103,699)	($3,303,699)	$200,000	x	x							
Mandatory Fringe Benefits			($1,079,742)	($1,149,320)	$69,578	x	x							
	Total Savings			*$269,578*				*Total Savings*			*$0*			
	Increase Attrition Savings to reflect expected hiring dates for vacant positions.							One-time savings.						

GF = General Fund
1T = One Time

CAT - City Attorney

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$269,578	$0	$269,578
Non-General Fund	$0	$0	**$0**
Total	**$269,578**	**$0**	**$269,578**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$275,576	$275,576
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$275,576**	**$275,576**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $172,773,702 budget for FY 2018-19 is $47,281,822 or 37.7% more than the original FY 2017-18 budget of $125,491,880.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 62.55 FTEs, which are 4.54 FTEs more than the 58.01 FTEs in the original FY 2017-18 budget. This represents a 7.8% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $136,286,281 in FY 2018-19, are $42,539,032 or 45.4% more than FY 2017-18 revenues of $93,747,249.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $151,691,425 budget for FY 2019-20 is $21,082,277 or 12.2% less than the Mayor's proposed FY 2018-19 budget of $172,773,702.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 59.10 FTEs, which are 3.45 FTEs less than the 62.55 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 5.5% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $117,891,507 in FY 2019-20, are $18,394,774 or 13.5% less than FY 2018-19 estimated revenues of $136,286,281.

DEPARTMENT: MYR – MAYOR

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	Budget	Budget	Budget	Budget	Budget	Proposed
Mayor	52,089,662	90,168,352	112,238,807	166,845,498	125,491,880	172,773,702
FTE Count	49.45	50.21	54.68	56.00	58.01	62.55

The Department's budget increased by $120,684,040 or 232% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 13.10 or 26% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

The vast majority of this growth is driven by non-General Fund sources for housing development and the mandated growth in the Housing Trust Fund, approved by voters as Proposition C in 2012. Additional investments in immigration services and eviction prevention through nonprofit grants have also been made during this time period.

The FY 2018-19 budget also reflects expenditures on reserve pending the outcome of ballot measures, notably $16.4 million that will not move forward due to the failure of Proposition D in June 2018.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $47,281,822 largely due to a $2.8 million annual increase in the Housing Trust Fund and one-time appropriation of $40,000,000 of fee revenue to the Downtown Neighborhoods Preservation Fund (Oceanwide Center at 50 First Street) for affordable housing.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $21,082,277 largely due to the elimination of the one-time appropriation related to the Downtown Neighborhoods Preservation Fund.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: MYR – MAYOR

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $75,000 in FY 2018-19. All of the recommended reductions are one-time savings. These reductions would still allow an increase of $47,206,822 or 37.6% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $154,688 and one-time FY 2017-18 savings of $200,000, for total General Fund savings of $429,688.

In addition, we recommend placing $1,500,000 on Budget and Finance Committee Reserve pending the results of a November 2018 ballot initiative which, if passed, would dedicate funding to supporting the implementation of Cultural Districts.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst does not recommend reductions to the proposed budget in FY 2019-20. We recommend placing $3,100,000 on Budget and Finance Committee Reserve pending the results of a November 2018 ballot initiative which, if passed, would dedicate funding to supporting the implementation of Cultural Districts.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

MYR - Mayor's Office

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Office of the Mayor													
Attrition Savings	(0.69)	(1.14)	($81,553)	($134,242)	$52,689	x	x					$0		
Mandatory Fringe Benefits			($34,534)	($56,845)	$22,311	x	x					$0		
	Total Savings			*$75,000*				*Total Savings*			*$0*			
	Increase Attrition Savings for Administration to reflect anticipated turnover due to new mayoral administration.							One-time savings.						
0901 Mayoral Staff XIII	0.77 O	0.77 L	$0	$0	$0	x		1.00 O	0.00	$0	$0	$0	x	
	Total Savings			*$0*				*Total Savings*			*$0*			
	Change the proposed new 0901 Mayoral Staff XIII position from a continuing position to a Limited Tenure (L) position for one year. There are no salary or fringe benefits in the budget for this off-budget position. This new position will assist the Department of Human Resources in FY 2018-19 with labor negotiations.							Delete the requested 0901 Mayoral Staff XIII position in FY 2019-20, which should only be budgeted in FY 2018-19 as a Limited Tenure (L) position and extend for only one year. This new position is intended to assist the Department of Human Resources in FY 2018-19 with labor negotiations.						
	Housing & Community Development													
9774 Senior Community Development Specialist I	0.77 N	0.77 L	$0	$0	$0	x		1.00 N	0.23 L	$0	$0	$0	x	
	Total Savings			*$0*				*Total Savings*			*$0*			
	Change the proposed new off-budget 9774 Senior Community Development Specialist I position in FY 2018-19 to Limited Tenure (L) for one year. There are no salary or fringe benefits in the budget for this off-budget position. This position will be in place for 12 months.							Reduce the requested off-budget 9774 Senior Community Development Specialist I position from 1.00 FTE to 0.23 FTE in FY 2019-20 to reflect the one-year Limited Tenure (L) of the position.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$75,000	$0	$75,000
Non-General Fund	$0	$0	**$0**
Total	**$75,000**	**$0**	**$75,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

MYR - Mayor's Office

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Budget and Finance Committee Reserve Recommendation														
	Housing & Community Development													
Programmatic Projects			$1,500,000	$0	$1,500,000					$3,100,000	$0	$3,100,000		
	Place $1,500,000 on Budget & Finance Committee Reserve in FY 2018-19 pending the results of a November 2018 ballot initiative which, if passed, would dedicate funding to supporting the implementation of Cultural Districts.							Place $3,100,000 on Budget & Finance Committee Reserve in FY 2019-20 pending the results of a November 2018 ballot initiative which, if passed, would dedicate funding to supporting the implementation of Cultural Districts.						

FY 2018-19
Total Reserve Recommendation

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$1,500,000	**$1,500,000**
Total	**$0**	**$1,500,000**	**$1,500,000**

FY 2019-20
Total Reserve Recommendation

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$3,100,000	**$3,100,000**
Total	**$0**	**$3,100,000**	**$3,100,000**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2017	232065	10010	10648	SPECIALTY'S CAFE & BAKERY INC	10023903	1,072.12
2017	232065	10010	10648	SPECIALTY'S CAFE & BAKERY INC	10023903	287.45
2017	232065	10010	10648	SPECIALTY'S CAFE & BAKERY INC	10023903	110.01
2017	232065	10010	10648	SPECIALTY'S CAFE & BAKERY INC	10023903	34.62
2016	232065	10010	11535	SAN FRANCISCO PARKS ALLIANCE	10023915	24,505.49
2016	232065	10010	11535	SAN FRANCISCO PARKS ALLIANCE	10023912	4,214.00
2016	232065	10010	24140	BOOKER T WASHINGTON COMMUNITY SVCS CTR	10023906	23.20
2016	232065	10010	24724	BAR ASSOCIATION OF SAN FRANCISCO	10023885	50,206.71
2016	232065	10010	12416	REBUILDING TOGETHER-SF	10023885	59,441.61
2017	232065	10010	11511	SAN FRANCISCO STUDY CENTER INC	10023912	2,050.00
2017	232065	10010	21257	DOLORES STREET COMMUNITY SERVICES INC	10023912	847.67
2016	232065	10010	14118	NORTHERN CALIFORNIA COMMUNITY LOAN FUND	10023906	2,141.15
2016	232065	10010	26066	AIDS LEGAL REFERRAL PANEL OF THE S F BAY	10023915	1.23
2016	232055	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10001887	698.80
2016	232055	10000	12182	RICOH USA INC	10001887	18.58
2016	232055	10000	10525	STAPLES BUSINESS ADVANTAGE	10001736	105.16
2016	232055	10000	10525	STAPLES BUSINESS ADVANTAGE	10001887	2,677.36
2016	232055	10000	10525	STAPLES BUSINESS ADVANTAGE	10001731	200.00
2017	232055	10000	10525	STAPLES BUSINESS ADVANTAGE	10001887	500.00
2016	232055	10000	20367	EXPRESS OVERNITE	10001887	100.00
2016	232055	10000	9046	U S PURE WATER CORP	10001887	516.56
2016	232055	10000	9046	U S PURE WATER CORP	10001887	100.00
2017	232055	10000	12182	RICOH USA INC	10001887	62.33
2016	232055	10000	16611	LANGUAGELINE SOLUTIONS(SM)	10001887	926.39
2016	232055	10000	13132	PINNACLE PRINT SOLUTIONS INC	10001887	270.00
2016	232055	10000	13132	PINNACLE PRINT SOLUTIONS INC	10001887	30.00
2016	232055	10000	12182	RICOH USA INC	10001887	135.74
2016	232055	10000	12182	RICOH USA INC	10001887	411.41
2016	232055	10000	16585	LASERLINK INTERNATIONAL INC	10001887	3,000.00
					Total	154,687.59

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $18,735,746 budget for FY 2018-19 is $3,888,514 or 26.2% more than the original FY 2017-18 budget of $14,847,232.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 49.04 FTEs, which are 1.54 FTEs more than the 47.50 FTEs in the original FY 2017-18 budget. This represents a 3.2% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $975,465 in FY 2018-19, are $828,640 or 564.4% more than FY 2017-18 revenues of $146,825.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $22,015,020 budget for FY 2019-20 is $3,279,274 or 17.5% more than the Mayor's proposed FY 2018-19 budget of $18,735,746.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 61.40 FTEs, which are 12.36 FTEs more than the 49.04 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 25.2% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $125,402 in FY 2019-20, are $850,063 or 87.1% less than FY 2018-19 estimated revenues of $975,465.

DEPARTMENT: **REG– ELECTIONS**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Department of Elections	16,696,145	16,341,790	18,841,748	14,413,993	14,847,232	18,735,746
FTE Count	52.17	48.51	57.01	47.9	47.50	49.04

The Department's budget increased by $ 2,039,601 or 12.22% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count decreased by 3.13 or 6% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $3,888,514 largely primarily related to growth in salary and benefit costs, the cost of leasing a new voting system, and cost increases related to election material printing.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $3,279,274 largely due to the fact that the City and County will hold two elections during the fiscal year.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: **REG– ELECTIONS**

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $115,000 in FY 2018-19. Of the $115,000 in recommended reductions, $70,000 are ongoing savings and $45,000 are one-time savings. These reductions would still allow an increase of $3,773,514 or 25.4% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $135,044, for total General Fund savings of $250,044.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $175,000 in FY 2019-20. Of the $175,000 in recommended reductions, $175,000 are ongoing savings and none are one-time savings. These reductions would still allow an increase of $3,104,274 or 16.6% in the Department's FY 2019-20 budget.

REG - Elections

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	REG Elections Services													
Systems Consulting Services					$15,000	x	x					$0		
	Reduce to reflect historical Department expenditures and actual need							One-time savings						
Miscellaneous Facilities Rental					$30,000	x	x					$0		
	Reduce to reflect historical Department expenditures and actual need							One-time savings						
Postage					$50,000	x						$25,000	x	
	Reduce to reflect the number of voters who require election materials to be mailed in various languages							Ongoing savings						
Printing					$20,000	x						$150,000	x	
	Reduce to reflect historical Department expenditures and actual need							Ongoing savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$45,000	$70,000	$115,000
Non-General Fund	$0	$0	**$0**
Total	**$45,000**	**$70,000**	**$115,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$175,000	$175,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$175,000**	**$175,000**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
6/20/2017	232302	10000	18466	IMPARK	10026787	$ 98,000.00
6/20/2017	232302	10000	10525	STAPLES BUSINESS ADVANTAGE	10026787	$ 21,284.12
6/5/2017	246641	10000	10525	STAPLES BUSINESS ADVANTAGE	10026787	$ 5,000.00
7/28/2016	232302	10000	26079	AGURTO CORPORATION DBA PESTEC	10026787	$ 2,232.36
7/14/2016	232302	10000	19315	GRAINGER	10026787	$ 2,037.05
8/17/2016	232302	10000	12182	RICOH USA INC	10026787	$ 1,000.00
8/3/2016	232302	10000	18466	IMPARK	10026787	$ 914.00
6/12/2017	232302	10000	21253	DOMINION VOTING SYSTEMS INC	10026787	$ 875.00
8/24/2016	232302	10000	18871	HERC RENTALS INC	10026787	$ 495.27
8/24/2016	232302	10000	9046	U S PURE WATER CORP	10026787	$ 485.00
8/17/2016	232302	10000	12182	RICOH USA INC	10026787	$ 462.05
8/31/2016	232302	10000	18871	HERC RENTALS INC	10026787	$ 413.26
10/31/2016	232302	10000	18871	HERC RENTALS INC	10026787	$ 338.24
9/21/2016	232302	10000	8698	VERIZON WIRELESS	10026787	$ 264.42
10/31/2016	232302	10000	18871	HERC RENTALS INC	10026787	$ 221.46
12/19/2016	232302	10000	12182	RICOH USA INC	10026787	$ 202.00
6/5/2017	232302	10000	17230	K & H INTEGRATED PRINT SOLUTIONS	10026787	$ 189.08
6/20/2017	232302	10000	8698	VERIZON WIRELESS	10026787	$ 155.24
8/24/2016	232302	10000	9046	U S PURE WATER CORP	10026787	$ 135.12
10/3/2016	232302	10000	13298	PENSKE TRUCK LEASING CO LP	10026787	$ 103.61
5/22/2017	232302	10000	13966	OFFICE RELIEF INC	10026787	$ 61.77
12/19/2016	232302	10000	12182	RICOH USA INC	10026787	$ 61.72
12/7/2016	232302	10000	12182	RICOH USA INC	10026787	$ 59.02
10/4/2016	232302	10000	18871	HERC RENTALS INC	10026787	$ 38.49
2/8/2017	232302	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10026787	$ 16.00
					Total	**$135,044.28**

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $101,319,776 budget for FY 2018-19 is $8,023,554 or 8.6% more than the original FY 2017-18 budget of $93,269,222.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 168.45 FTEs, which are 20.67 FTEs more than the 147.78 FTEs in the original FY 2017-18 budget. This represents a 14% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $82,319,827 in FY 2018-19 are $4,752,142 or 6.1% more than FY 2017-18 revenues of $77,594,685.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $99,142,538 budget for FY 2019-20 is $2,177,238 or 2.1% less than the Mayor's proposed FY 2018-19 budget of $101,319,776.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 160.55 FTEs, which are 7.90 FTEs less than the 168.45 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 4.7% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $82,911,694 in FY 2019-20 are $591,867 or 0.7% more than FY 2018-19 estimated revenues of $82,319,827.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HRD – HUMAN RESOURCES

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Department of Human Resources	77,898,019	81,400,546	87,992,304	95,016,164	93,296,222	101,319,776
FTE Count	135.32	143.28	152.41	154.88	147.78	168.45

The Department's budget increased by $101,319,776 or 30.1% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 33.13 or 24.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $8,023,554 largely due to:

One time funding for upcoming labor negotiations. In addition, the Department made increases in Workers Compensation and the Equal Opportunity and Client Services divisions have added staff due to increased demand for services. Finally, the budget includes one-time funds for hiring modernization projects.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $2,177,238 largely due to:

The expiration of one time funds for labor negotiations.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HRD – HUMAN RESOURCES

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $330,568 in FY 2018-19. All of the $330,568 in recommended reductions are one-time savings. These reductions would still allow an increase of $7,692,986 or 8.2% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $19,788, for total General Fund savings of $350,356.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst does not propose any reductions in FY 2019-20.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HRD - Human Resources

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	HRD Recruit-Assess-Client Svc													
Attrition Savings			($323,060)	($438,999)	$115,939	x	x					$0		
Mandatory Fringe Benefits			($130,467)	($177,289)	$46,822	x	x					$0		
	Total Savings		*$162,761*					*Total Savings*		*$0*				
	Increase Attrition Savings to reflect delayed hiring for Recruitment and Client Services positions.							One time saving.						
	HRD Equal Emplymt Opportunity													
Attrition Savings			($33,061)	($153,945.00)	$120,884	x	x					$0		
Mandatory Fringe Benefits			($12,833)	($59,756)	$46,923	x	x					$0		
	Total Savings		*$167,807*					*Total Savings*		*$0*				
	Increase Attrition to reflect delays in hiring for EEO positions.							One time saving.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$330,568	$0	$330,568
Non-General Fund	$0	$0	**$0**
Total	**$330,568**	**$0**	**$330,568**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

HRD - Human Resources

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Policy/Reserve Recommendations														
	HRD Equal Emplymt Opportunity													
1233 Equal Employment Opportunity Programs Specialist	3.08	3.08			$0			4.00	4.00			$0		
Mandatory Fringe Benefits					$0							$0		
	Total Savings			*$0*				*Total Savings*			*$0*			
	Fund 3.08 FTE new 1233 Equal Employment Opportunity Programs Specialist positions on a three-year limited term basis rather than as permanent positions. The Department cites a 300% increase in EEO complaints since FY 2012-13, however the increase can be attributed in part to increased media attention on workplace harassment and the addition of MTA cases to the general HR caseload in FY 2015-16 (two EEO investigator positions were added in FY 2016-17). While it is important to investigate complaints in a timely manner, it is unclear whether present trends will continue indefinitely or if complaints will decrease to a level closer to the historical average. Making the positions three year limited term would allow the Department to address their increased caseload while also exercising caution with staffing resources. After this period the Board could renew the positions assuming demand remained the same, or adjust staffing if demand decreases in a meaningful way.							Fund new 1233 Equal Employment Opportunity Programs Specialist FTE Positions on a three-year limited term basis. Savings would be realized in FY 2021-22 if positions are deleted at the end of the three year term.						

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2016	232025	10000	20223	FIELDS CONSULTING GROUP INC	10026742	6,300
2016	232025	10020	10486	STATE OF CALIFORNIA / DEPT OF JUSTICE	10024337	13,488
					Total	19,788

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $22,536,444 budget for FY 2018-19 is $264,820 or 1.2% more than the original FY 2017-18 budget of $22,271,624.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 110.06 FTEs, which are 0.74 FTEs less than the 110.80 FTEs in the original FY 2017-18 budget. This represents a 0.7% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $4,266,650 in FY 2018-19, are $560,850 or 11.6% less than FY 2017-18 revenues of $4,827,500.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $23,152,264 budget for FY 2019-20 is $615,820 or 2.7% more than the Mayor's proposed FY 2018-19 budget of $22,536,444.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 109.97 FTEs, which are 0.09 FTEs less than the 110.06 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.1% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $4,348,403 in FY 2019-20 are $81,753 or 1.9% more than FY 2018-19 estimated revenues of $4,266,650.

DEPARTMENT: **FAM – FINE ARTS MUSEUM**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Fine Arts Museum	17,107,968	17,602,878	18,262,298	19,361,422	22,271,624	22,536,444
FTE Count	111.14	112.53	113.58	108.70	110.80	110.06

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $264,820 largely due to:

COLA adjustments and new and increased spending for two capital projects: a masonry repair project at the Legion of Honor and a project to replace security doors at the entrance to special exhibition galleries in the de Young Museum.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $615,820 largely due to:

Four capital projects: A tower drainage project at the de Young Museum and skylight structure, clearstory window, and sump pump replacement projects at the Legion of Honor.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: FAM – FINE ARTS MUSEUM

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $15,703 in FY 2018-19. All of the $15,703 in recommended reductions are ongoing savings. These reductions would still allow an increase of $249,117 or 1.1% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $50,000 in FY 2019-20. All of the $50,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of $565,820 or 2.5% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

FAM - Fine Arts Museum

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	FA Public Art and Culture													
Attrition Savings	(8.69)	(8.84)	($676,465)	($687,102)	$10,637	x	x	(8.69)	(8.69)	($676,465)	($676,465)	$0		
Mandatory Fringe Benefits			($316,323)	($321,389)	$5,066	x	x			($323,700)	($323,700)	$0		
	Total Savings			*$15,703*				*Total Savings*			*$0*			
	Increase attrition savings by 0.15 FTEs to account for hiring process for 1.0 FTE vacant 8226 Museum Guard. A requisition has been sent to Mayor's Office.							One-time savings						
Capital Renewal Projects										$500,000	$450,000	$50,000	x	x
	One-time saving in FY 2019-20							Decrease expenditure on de Young Tower Drainage Project by 10% due to lack of detailed cost estimate.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$15,703	$0	$15,703
Non-General Fund	$0	$0	$0
Total	**$15,703**	**$0**	**$15,703**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$50,000	$0	$50,000
Non-General Fund	$0	$0	$0
Total	**$50,000**	**$0**	**$50,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $12,014,112 budget for FY 2018-19 is $1,051,715 or 9.6% more than the original FY 2017-18 budget of $10,962,397.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 58.30 FTEs, which are 0.48 FTEs more than the 57.82 FTEs in the original FY 2017-18 budget. This represents a 0.8% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $695,000 in FY 2018-19, are the same as FY 2017-18 revenues of $695,000.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $11,484,312 budget for FY 2019-20 is $529,800 less than the Mayor's proposed FY 2018-19 budget of $12,014,112

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 58.18 FTEs, which are 0.12 FTEs less than the 58.30 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $695,000 in FY 2019-20, are the same as FY 2018-19 estimated revenues of $695,000.

DEPARTMENT: AAM– ASIAN ART MUSEUM

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Asian Art Museum	8,744,439	9,456,379	10,289,633	10,856,486	10,962,397	12,014,112
FTE Count	57.83	57.76	57.15	57.14	57.82	58.30

The Department's budget increased by $3,269,673 or 37.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 0.47 or 0.81% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $1,051,715 largely due to changes primarily driven by capital projects.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $529,800 largely due to changes primarily driven by capital projects.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: AAM– ASIAN ART MUSEUM

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $16,119 in FY 2018-19. Of the $16,119 in recommended reductions, $16,119 are ongoing savings and none are one-time savings. These reductions would still allow an increase of $1,035,596 or 9.4% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $16,230 in FY 2019-20. Of the $16,230 in recommended reductions, $16,230 are ongoing savings and none are one-time savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

AAM - Asian Art Museum

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	AAM Asian Art Museum													
9993 Attrition Savings	(2.00)	(2.12)	($185,695)	($196,837)	$11,142	x		(2.00)	(2.12)	($185,695)	($196,837)	$11,142	x	
Mandatory Fringe Benefits			($82,955)	($87,932)	$4,977	x				($84,808)	($89,896)	$5,088	x	
	Total Savings			*$16,119*				*Total Savings*			*$16,230*			
	Increase Attrition Savings to reflect anticipated delays in hiring and vacancies. The Department has a projected salary surplus of approximately $43,000 in FY2017-18.							Ongoing savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$16,119	$16,119
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$16,119**	**$16,119**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$16,230	$16,230
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$16,230**	**$16,230**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $460,532,499 budget for FY 2018-19 is $69,225,596 or 17.7% more than the original FY 2017-18 budget of $391,306,903.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 884.23 FTEs, which are 39.22 FTEs more than the 845.01 FTEs in the original FY 2017-18 budget. This represents a 4.6% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $390,652,811 in FY 2018-19, are $65,089,744 or 20.0% more than FY 2017-18 revenues of $325,563,067.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $452,753,784 budget for FY 2019-20 is $7,778,715 or 1.7% less than the Mayor's proposed FY 2018-19 budget of $460,532,499.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 895.41 FTEs, which are 11.18 FTEs more than the 884.23 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $365,794,200 in FY 2019-20, are $24,858,611 or 6.4% less than FY 2018-19 estimated revenues of $390,652,811.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ADM– CITY ADMINISTRATOR

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
City Administrative Services	294,559,401	309,169,005	372,101,195	364,813,180	391,306,903	460,532,499
FTE Count	716.24	749.61	802.64	829.52	845.01	884.23

The Department's budget increased by $165,973,098 or 56.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 167.99 or 23.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $69,225,596 largely due to costs related to the Hall of Justice Exit, budget growth in the Digital Services program due to a transfer of staff from the Department of Technology to the City Administrator, and a program promoting the count for 2020 census.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $7,778,715 largely due to expiration of one-time capital projects budgeted in FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ADM– CITY ADMINISTRATOR

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $420,713 in FY 2018-19. Of the $420,713 in recommended reductions, $296,576 are ongoing savings and $124,137 are one-time savings. These reductions would still allow an increase of $68,804,883 or 17.6% in the Department's FY 2018-19 budget.

In addition, we have identified $13,334,310 to be placed on Budget and Finance Committee Reserve pending detailed cost expenditures for the exit from the Hall of Justice. We have also identified $71,991 in reductions that are policy recommendations for the Committee's consideration.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $229,063 in FY 2019-20. All the recommended reductions are ongoing. These reductions would still allow a decrease of $8,007,778 or 1.7% in the Department's FY 2019-20 budget.

In addition, we have identified $8,000,000 to be placed on Budget and Finance Committee Reserve pending detailed cost expenditures for the exit from the Hall of Justice.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADM - City Administrator

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	City Administrators Program, OCEIA													
1823 Senior Administrative Analyst	1.00	0.86	$114,618	$98,571	$16,047	X				$114,618	$114,618	$0	X	
Mandatory Fringe Benefits			$46,216	$39,746	$6,470	X				$47,000	$47,000	$0	X	
	Total Savings			*$22,517*				*Total Savings*			*$0*			
	Deny interim exception and approve 0.86 FTE 1823 Senior Administrative Analyst to reflect realistic hiring date for this new position. The candidates for this position are still being screened and no offer has been extended yet. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							One-time savings						
	Medical Examiner													
Attrition Savings	(2.40)	(2.90)	($336,485)	($406,586)	$70,101	X	X					$0		
Mandatory Fringe Benefits			($122,566)	($148,101)	$25,535	X	X					$0		
	Total Savings			*$95,636*				*Total Savings*			*$0*			
	Increase attrition savings to account for the hiring timeline of 1.00 FTE 1823 Senior Administrative Analyst. The Department has only recently requested to fill the position, and may change the job classification due to needs. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							One-time savings						
	Real Estate Division													
Manager V	1.00	0.00	$178,221	$0	$178,221			1.00	0.00	$178,221		$178,221		
Mandatory Fringe Benefits			$64,633	$0	$64,633					$66,054		$66,054		
Manager II	0.00	0.77	$0	$109,928	($109,928)			0.00	0.77	$0	$142,764	($142,764)		
Mandatory Fringe Benefits			$0	$44,213	($44,213)					$0	$58,879	($58,879)		
	Total Savings			*$88,712*				*Total Savings*			*$42,632*			
	Deny the interim exception for 1.00 FTE new Manager V position. Approve 0.77 FTE for Manager II for the Permit Center. This position will oversee 3.00 FTE who will not be hired until FY 2019-20. Manager II classification is sufficient to perform the duties described by the Department, and to provide adequate supervision of the unit and staff.							On going savings						
	Risk Management													
1822 Administrative Analyst	1.00	0.00	$98,363	$0	$98,363					$98,363		$98,363		

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Mandatory Fringe Benefits			$41,302	$0	$41,302					$42,072		$42,072		
	Total Savings		*$139,665*					*Total Savings*		*$140,435*				
	Delete 1.00 FTE 1822 Administrative Analyst position that has been vacant since 2013. The Department has three vacant 1822 positions since at least 2016. The Department is projected to have over $3.2 million in salary savings in FY 2017-18 and had $4.4 million in FY 2016-17.							Ongoing savings						
	Digital Services													
1054 IS Business Analyst-Principal	1.00	0.00	$146,005		$146,005	X				$146,005		$146,005	X	
Mandatory Fringe Benefits			$53,246		$53,246	X				$54,349		$54,349	X	
1053 IS Business Analyst-Senior	0.00	1.00		$126,107	($126,107)	X					$126,107	($126,107)	X	
Mandatory Fringe Benefits				$48,754	($48,754)	X					$49,525	($49,525)	X	
	Total Savings		*$24,390*					*Total Savings*		*$24,722*				
	Deny proposed upward substitution of 1.00 FTE 1053 IS Business Analyst-Senior to 1.00 FTE 1054 IS Business Analyst-Principal due to inadequate justification. The Department of Technology is transferring Digital Services to ADM in order to "streamline operations." Denying this upward substitution will still result in a net gain of 1.00 FTE IS Business Analyst-Principal to this project in FY 2018-19. Digital Services is also adding 5.00 FTE positions in FY 2019-20, including 1.00 FTE IS Business Analyst-Principal.							Ongoing savings						
1053 IS Business Analyst-Senior	1.00	0.00	$126,107		$126,107	X				$126,107		$126,107	X	
Mandatory Fringe Benefits			$48,754		$48,754	X				$49,525		$49,525	X	
1052 IS Business Analyst	0.00	1.00		$108,914	($108,914)	X					$108,914	($108,914)	X	
Mandatory Fringe Benefits				$44,655	($44,655)	X					$45,444	($45,444)	X	
	Total Savings		*$21,292*					*Total Savings*		*$21,274*				
	Deny proposed upward substitution of 1.00 FTE 1052 IS Business Analyst to 1.00 FTE 1053 IS Business Analyst-Senior due to inadequate justification. The Department of Technology is transferring Digital Services to ADM in order to "streamline operations." Denying this upward substitution will still result in a net gain of 1.00 FTE IS Business Analyst to this project in FY 2018-19. Digital Services is also adding 5.00 FTE positions in FY 2019-20, including 1.00 FTE IS Business Analyst-Principal.							Ongoing savings						
1043 IS Engineer-Senior	1.00	0.86	$149,593	$128,650	$20,943	X	X					$0		

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Mandatory Fringe Benefits			$53,990	$46,431	$7,559	X	X					$0		
	Total Savings		*$28,502*					*Total Savings*		*$0*				
	Deny interim exception and reduce 1.00 FTE 1043 IS Engineer-Senior to 0.86 FTE to reflect hiring timeline. According to the Mayor, this position is funded through the General Fund.							One-time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$124,137	$68,199	$192,336
Non-General Fund	$0	$228,377	**$228,377**
Total	**$124,137**	**$296,576**	**$420,713**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$45,996	$45,996
Non-General Fund	$0	$183,067	**$183,067**
Total	**$0**	**$229,063**	**$229,063**

Policy Recommendation

	Office of Cannabis													
1823 Senior Administrative Analyst	1.00	0.00	$114,618		$114,618	X				$114,618		$114,618	X	
Mandatory Fringe Benefits			$46,216		$46,216	X				$47,000		$47,000	X	
1840 Junior Management Assistant	0.00	1.00		$79,724	($79,724)	X					$79,724	($79,724)	X	
Mandatory Fringe Benefits				$36,190	($36,190)	X					$36,982	($36,982)	X	
	Total Savings		*$44,920*					*Total Savings*		*$44,912*				
	Deny proposed upward substitution of 1.00 FTE 1840 Junior Management Assistant to 1.00 FTE 1823 Senior Administrative Analyst. The Board of Supervisors approved the Office of Cannabis in July 2017 (File 17-0275). At that time, the Board of Supervisors approved three new positions with the Department, to be funded through a programmatic budget of $700,000: 1.00 FTE Manager III, 1.00 FTE 1824 Principal Administrative Analyst and 0.77 FTE 1840 Junior Management Assistant. The Department claims to have already hired a person to fill the 1840 position in a classification above what the Board approved. This is a policy matter for the Board's consideration.							Ongoing savings						
	Administration													
0932 Manager IV	1.00	0.00	$165,259		$165,259	X				$165,259		$165,259	X	
Mandatory Fringe Benefits			$61,996		$61,996	X				$66,054		$66,054	X	
0923 Manager II	0.00	1.00		$142,764	($142,764)	X					$142,764	($142,764)	X	

GF = General Fund
1T = One Time

ADM - City Administrator

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Mandatory Fringe Benefits				$57,420	($57,420)	X					$58,879	($58,879)	X	
			Total Savings	*$27,071*						*Total Savings*	*$29,670*			
	Deny proposed upward substitution of 1.00 FTE 0535 Development Services Manager to 1.00 FTE 0932 Manager IV, and approve upward substitution to 1.00 FTE 0923 Manager II. The position will oversee 2.00 FTE and the job description is more aligned with an 0923 Manager II, which would provide sufficient supervision. The Department claims to have already filled this position at the 0932 level, without Board approval. This is a policy matter for the Board's consideration.							Ongoing savings						

Reserve Recommendations

	Real Estate													
Programmatic Budgets			$5,400,000		$5,400,000	X	X					$0		
	Place $5,400,000 in Programmatic Budgets on Budget and Finance Committee Reserve. According to the Department, these funds are for furnishings, fixtures and equipment related to the Justice Facilities Improvement Program, which encompasses the exit from the Hall of Justice and relocations within the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department can provide sufficiently detailed cost plans for the expenditures.													
Buildings, Structure and Improvement			$7,934,310	$0	$7,934,310	X	X			$8,000,000	$0	$8,000,000	X	X
	Place $7,934,310 in Buildings, Structure and Improvement on Budget and Finance Committee Reserve. According to the Department, these funds are for new leases to begin the process of relocating staff from the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department is able to provide sufficient detail regarding these expenditures. The Board of Supervisors previously appropriated $8 million for FY 2017-18, and as of May, no funds have been expended. In addition to the programmatic budget above, and the $15.9 million in the current proposed budget, the total allocated funds for the Justice Facilities Project would be $29.3 million from FY 2016-17 through FY 2019-20.							Place $8,000,000 in Buildings, Structure and Improvement on Budget and Finance Committee Reserve. According to the Department, these funds are for new leases to begin the process of relocating staff from the Hall of Justice. The Department has not provided sufficient documentation of these costs. The Board of Supervisors should place these funds on B&F Committee Reserve until the Department is able to provide sufficient detail regarding these expenditures.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADM - City Administrator

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$13,334,310	$71,991	$0
Non-General Fund	$0	$0	**$0**
Total	**$13,334,310**	**$71,991**	**$13,406,301**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$8,000,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $128,185,113 budget for FY 2018-19 is $11,481,035 or 9.8% more than the original FY 2017-18 budget of $116,704,078.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 225.29 FTEs, which are 6.69 FTEs less than the 231.98 FTEs in the original FY 2017-18 budget. This represents a 2.9% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $116,584,627 in FY 2018-19, are $3,439,851 or 3.0% more than FY 2017-18 revenues of $113,144,776.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $125,272,763 budget for FY 2019-20 is $2,912,350 or 2.3% less than the Mayor's proposed FY 2018-19 budget of $128,185,113.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 225.59 FTEs, which are 0.30 FTEs more than the 225.29 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $117,909,272 in FY 2019-20, are $1,324,645 or 1.1% more than FY 2018-19 estimated revenues of $116,584,627.

DEPARTMENT: TIS-GSA - TECHNOLOGY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
GSA - Technology	82,746,946	93,483,133	96,741,403	113,191,513	116,704,078	128,185,113
FTE Count	215.64	209.44	220.60	227.80	231.98	225.29

The Department's budget increased by $45,438,167 or 54.9% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 9.65 or 4.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $11,481,035 largely due to increases of $5,521,480 in programmatic projects, $3,167,353 in services of other departments, and $2,244,905 in non-personnel services.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $2,912,350 largely due to reductions of $1,742,251 in capital outlay, $1,572,274 in non-personnel services, and $472,000 in programmatic projects.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: TIS-GSA - TECHNOLOGY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,927,361 in FY 2018-19. Of the $1,927,361 in recommended reductions, $26,732 are ongoing savings and $1,900,629 are one-time savings. These reductions would still allow an increase of $9,553,674 or 8.2% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $26,709 in FY 2019-20. All $26,709 of the recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

TIS- GSA-Technology

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DT SD Service Delivery													
5504 Project Manager II	1.00	0.00	$163,171	$0	$163,171			1.00	0.00	$163,171	$0	$163,171		
Mandatory Fringe Benefits			$56,799	$0	$56,799					$57,885	$0	$57,885		
5502 Project Manager I	0.00	1.00	$0	$141,023	($141,023)			0.00	1.00	$0	$141,023	($141,023)		
Mandatory Fringe Benefits			$0	$52,215	($52,215)					$0	$53,324	($53,324)		
	Total Savings		*$26,732*					*Total Savings*		*$26,709*				
	Deny upward substitution of 1.0 FTE 1042 IS Engineer-Journey position to 5504 Project Manager II, and approve substitution to 5502 Project Manager I instead. 5502 classification is sufficient to carry out the duties of this position.							Ongoing savings						
	DT Public Safety													
9993 Attrition			($297,796)	($342,170)	$44,374		X							
Mandatory Fringe Benefits			($127,134)	($146,467)	$19,333		X							
	Total Savings		*$63,707*					*Total Savings*		*$0*				
	Increase Attrition to reflect hiring timeline for vacant 8234 Fire Alarm Dispatcher position. Position has been vacant since 3/18/16 and RTF has not yet been approved by DHR.							N/A						
	DT Chief Technology Officer													
9993 Attrition			($33,664)	($59,971)	$26,307		X							
Mandatory Fringe Benefits			($11,561)	($22,176)	$10,615		X							
	Total Savings		*$36,922*					*Total Savings*		*$0*				
	Increase Attrition to reflect hiring timeline for vacant 1063 IS Programmer Analyst position. Position has been vacant since 7/28/17.							N/A						
	DT Communications													
Bldgs,Struct&Imprv Proj-Budget			$3,350,000	$1,550,000	$1,800,000	X	X							
	Reduce budget for FiberSF project to reflect revised project scope. Additional analysis is needed and RFP will not be issued in FY 2018-19.							N/A						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$1,864,201	$17,055	$1,881,256
Non-General Fund	$36,428	$9,677	$46,105
Total	**$1,900,629**	**$26,732**	**$1,927,361**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$17,040	$17,040
Non-General Fund	$0	$9,669	**$9,669**
Total	**$0**	**$26,709**	**$26,709**

*Fund 28070 (for personnel expenditures) is derived 63.8% from the General Fund and 36.2% from Non-General Fund sources.

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $374,255,101 budget for FY 2018-19 is $18,803,092 or 5.3% more than the original FY 2017-18 budget of $355,452,009.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 1,060.66 FTEs, which are 34.14 FTEs more than the 1,026.52 FTEs in the original FY 2017-18 budget. This represents a 3.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $257,250,203 in FY 2018-19 are $24,519,718 or 10.5% more than FY 2017-18 revenues of $232,730,485.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $306,355,688 budget for FY 2019-20 is $67,899,413 or 18.1% less than the Mayor's proposed FY 2018-19 budget of $374,255,101.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 1,064.68 FTEs, which are 4.02 FTEs more than the 1,060.66 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $189,009,688 in FY 2019-20 are $68,240,515 or 26.5% less than FY 2018-19 estimated revenues of $257,250,203.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DPW – PUBLIC WORKS

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Public Works	159,380,342	220,180,380	260,213,596	290,244,640	355,452,009	374,255,101
FTE Count	825.03	852.17	924.94	981.44	1,026.52	1,060.66

The Department's budget increased by $214,874,759 or 135% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 235.63 or 29% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $18,803,092 largely due to:

An expansion of funding for street cleaning and the Pit Stop program, as well as additional capital expenditures, such as street resurfacing.

In April 2018, the Board of Supervisors approved a resolution urging the Mayor to fund specific city-wide street cleaning as a priority in the FY 2018-19 budget, including the Pit Stop program expansion, non-profit partner funding expansion, and equipment purchases (File 18-0390). The proposed budget has $1,530,814 for General Fund equipment expenditures. In addition, the proposed budget has approximately $3.3 million per year for 44 new temporary street cleaning staff for the Community Corridors Program. Finally, the proposed budget includes $885,000 annually to create new Pit Stops and $165,000 annually to expand operating hours at existing Pit Stop locations.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $67,899,413 largely due to the expiration of one time capital expenditures.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DPW – PUBLIC WORKS

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,386,262 in FY 2018-19. Of the $1,386,262 in recommended reductions, $926,554 are ongoing savings and $459,708 are one-time savings. These reductions would still allow an increase of $17,416,830 or 4.9% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $990,277 in FY 2019-20. Of the $990,277 in recommended reductions, $941,331 are ongoing savings and $48,946 are one-time savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DPW- Public Works

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Building, Design and Construction (BDC)													
Hybrid Vehicle			$75,156	$0	$75,156		X					$0		
	Delete two replacement Hybrid Vehicles. The vehicles to be replaced have only 22,983 and 45,454 miles after 14 years of service. The City is trying to right-size its fleet. The Department will still receive 2 replacement Hybrid Vehicles.							One-time savings						
Attrition Savings	(7.81)		($958,628)	($1,024,962)	$66,334			(7.81)		($958,628)	($1,024,962)	$66,334		
Mandatory Fringe Benefits	0.00		($369,617)	($395,193)	$25,576			0.00		($379,216)	($405,457)	$26,241		
	Total Savings		*$91,910*					*Total Savings*		*$92,575*				
	Increase Attrition Savings to reflect actual needs. The Department ended FY 2016-17 with $478,974 in General Fund salary savings.							Increase Attrition Savings to reflect actual needs.						
	Building Repair (BBR)													
1 Ton Cargo Van			$48,946	$0	$48,946		X					$0		
	Delete one replacement 1 Ton Cargo Van. The vehicle to be replaced has only 52,851 and still has remaining useful life.							One-time savings						
1 Ton Cargo Van with Electricians Package										$48,946	$0	$48,946		X
	One-time savings							Delete one replacement 1 Ton Cargo Van with Electricians Package. The						
	Infrastructure, Design and Construction (IDC)													
1/2 Ton Truck			$45,528	$0	$45,528		X					$0		
	Delete one replacement 1/2 Ton Truck. The vehicle to be replaced has only 64,900							One-time savings						
Attrition Savings	(4.11)		($535,272)	($591,606)	$56,334			(4.11)		($535,272)	($591,606)	$56,334		
Mandatory Fringe Benefits	0.00		($201,471)	($222,675)	$21,204			0.00		($206,167)	($227,865)	$21,698		
	Total Savings		*$77,538*					*Total Savings*		*$78,032*				
	Increase Attrition Savings to reflect actual needs. The Department ended FY 2016-17 with $478,974 in General Fund salary savings.							Increase Attrition Savings to reflect actual needs.						
	Bureau of Street Use and Mapping (BSM)													
Attrition Savings	(2.05)		($198,824)	($333,074)	$134,250	X		(2.05)		($198,824)	($333,074)	$134,250	X	
Mandatory Fringe Benefits	0.00		($84,611)	($141,742)	$57,131	X				($86,285)	($141,742)	$55,457	X	
	Total Savings		*$191,381*					*Total Savings*		*$189,707*				
	Increase Attrition Savings to reflect actual needs. The Department ended FY 2016-17 with $478,974 in General Fund salary savings.							Increase Attrition Savings to reflect actual needs.						
	Street Environmental Services (SES)													
Attrition Savings	(2.84)		($218,443)	($272,910)	$54,467	X		(2.85)		($218,499)	($246,303)	$27,804	X	
Mandatory Fringe Benefits			($100,874)	($137,709)	$36,835	X				($103,294)	($126,723)	$23,429	X	
	Total Savings		*$91,302*					*Total Savings*		*$51,232*				
	Increase Attrition Savings to reflect actual needs. The Department ended FY 2016-17 with $478,974 in General Fund salary savings.							Increase Attrition Savings to reflect actual needs.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DPW- Public Works

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
5408 Coordinator Of Citizen Involvement	1.00	0.00	$126,053		$126,053			1.00	0.00	$126,053		$126,053		
Mandatory Fringe Benefits			$48,739		$48,739					$49,510		$49,510		
1314 Public Relations Officer	0.00	1.00		$108,164	($108,164)			0.00	1.00		$108,164	($108,164)		
Mandatory Fringe Benefits				$44,449	($44,449)						$45,240	($45,240)		
	Total Savings			*$22,179*				*Total Savings*			*$22,159*			
	Deny proposed upward substitution of 1.00 FTE 1314 Public Relations Officer to 1.00 FTE 5408 Coordinator of Citizen Involvement. The responsibilities of this position can be carried out by the existing classification as there are only 5.00 FTEs within this Division, including one vacant position, and a Communication Coordinator who has a supervisory role.							On going savings						
0932 Manager IV	1.54	0.77	$254,498	$127,249	$127,249	X		2.00	1.00	$330,518	$165,259	$165,259		
Mandatory Fringe Benefits			$95,476	$47,738	$47,738	X				$126,866	$63,433	$63,433		
	Total Savings			*$174,987*				*Total Savings*			*$228,692*			
	Delete 0.77 FTE new 0932 Manager IV positions due to inadequate justification. One of these new proposed positions is for the swing and night shift, which does not need a Manager IV position and already has a supervisor. The Division already has three 0932 Manager IV positions.							On going savings						
Cisco Catalyst Switch			$40,078	$0	$40,078		X					$0		
	The Department is receiving two new Dell Server Blades that will increase the bandwidth at Yard Operations. The Department does not need this item.							One time savings						
	GEN Budgetary													
Attrition Savings	(7.22)		($861,697)	($1,060,320)	$198,623			(7.22)		($861,697)	($1,060,320)	$198,623		
Mandatory Fringe Benefits	0.00		($341,144)	($419,778)	$78,634			0.00		($348,420)	($428,732)	$80,312		
	Total Savings			*$277,257*				*Total Savings*			*$278,935*			
	Increase Attrition Savings to reflect actual needs. The Department ended FY 2016-17 with $478,974 in General Fund salary savings.													
Systems Consulting Services			$1,180,000	$930,000	$250,000		X			$1,130,000	$1,130,000	$0		
	Reduce Systems Consulting Services to reflect unknown timeline and cost. Many consulting services have not fully been determine, and the vendor has not yet been found. This includes a $480,000 project on Capital Project Lifecycle Management, $140,000 project on Advance Document Management, and $130,000 on Advance Document Management.							One time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DPW- Public Works

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$90,802	$545,914	$636,715
Non-General Fund	$368,906	$380,640	$749,547
Total	$459,708	**$926,554**	**$1,386,262**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$5,306	$558,333	$563,639
Non-General Fund	$43,640	$382,998	$426,638
Total	**$48,946**	**$941,331**	**$990,277**

Policy/Reserve Recommendations

	Division Description													
Attrition Savings												$0		
Mandatory Fringe Benefits												$0		
	Total Savings			*$0*				*Total Savings*			$0			
	Increase Attrition Savings due to ...							Ongoing savings						
#### Position Title					$0							$0		
Mandatory Fringe Benefits					$0							$0		
	Total Savings			*$0*				*Total Savings*			*$0*			
	Rationale							Ongoing savings						

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $231,324,667 budget for FY 2018-19 is $9,779,314 or 4.4% more than the original FY 2017-18 budget of $221,545,353.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 934.79 FTEs, which are 0.55 FTEs more than the 934.24 FTEs in the original FY 2017-18 budget. This represents a 0.1% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $154,185,286 in FY 2018-19 are $6,062,068 or 4.1% more than FY 2017-18 revenues of $148,123,218.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $207,471,781 budget for FY 2019-20 is $23,852,886 or 10.3% less than the Mayor's proposed FY 2018-19 budget of $231,324,667.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 936.54 FTEs, which are 1.75 FTEs more than the 934.79 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $129,025,418 in FY 2019-20 are $25,159,868 or 16.3% less than FY 2018-19 estimated revenues of $154,185,286.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: REC – RECREATION AND PARKS

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Recreation and Parks	160,938,278	163,224,442	178,699,938	208,806,728	221,545,353	231,324,667
FTE Count	870.27	893.18	916.35	935.45	934.24	934.79

The Department's budget increased by $70,386,389 or 41.1% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 64.52 or 7.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $9,779,314 largely due to onetime capital projects such as Sargent John Macaulay Park, Potrero Hill Recreation Center, Indian Basin, and the Geneva Car Barn.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $23,852,886 largely due to expiration of one-time capital expenditures.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: REC – RECREATION AND PARKS

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,024,489 in FY 2018-19. All of the $1,024,489 in recommended reductions are one-time savings. These reductions would still allow an increase of $8,754,825 or 4.0% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $56,749, for total General Fund savings of $996,987.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $55,755 in FY 2019-20. All of the $55,755 in recommended reductions are one-time savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REC - Recreation and Parks

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Urban Forestry													
9993 Attrition Savings	(4.84)		($420,650)	($442,944)	$22,294	X	X							
Mandatory Fringe Benefits			($183,881)	($195,028)	$11,147	X	X							
	Total Savings			*$33,441*										
	Increase attrition savings due to delayed hiring by three months of 1.00 FTE 3436 Arborist Technician Supervisor I. The Urban Forestry division currently has 35.00 budgeted FTE but only 27.00 filled FTE positions.							One-time savings						
	Golden Gate Park													
9993 Attrition Savings	(23.46)		($1,782,330)	($1,849,072)	$66,742	X	X							
Mandatory Fringe Benefits			($826,042)	($859,413)	$33,371	X	X							
	Total Savings			*$100,113*										
	Increase attrition savings due to delayed hiring of 2.00 FTE 3417 Gardener positions. The Department currently has 30 vacant gardener positions.							One-time savings						
	Structural Maintenance- Overhead													
Skid Steer Stump Grinder			$12,718	$0	$12,718	X	X					$0		
	Delete one Skid Steer Stump Grinder. The Department does not need this item.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Support of Parks & Open Space													
9993 Attrition Savings	(5.89)		($435,677)	($494,109)	$58,432	X	X							
Mandatory Fringe Benefits			($204,626)	($233,842)	$29,216	X	X							
			Total Savings	*$87,648*										
	Increase attrition savings due to delayed hiring of 2.00 FTE 2708 Custodian positions. The Department currently has 16 vacant custodian positions.							One-time savings						
Chevrolet Colorado			$46,235	$0	$46,235	X	X					$0		
	Delete one replacement Chevrolet Colorado. The vehicle to be replaced, a Ford Ranger, only has 47,747 miles and still has remaining useful life. This deletion would still allow Recreation and Parks to replace another Ford Ranger with a Chevrolet Colorado. The Department currently has 51 Ford Rangers and 17 Chevrolet Colorados.							One-time savings						
	Park Patrol													
9993 Attrition Savings	(4.33)		($318,653)	($507,132)	$188,479	X	X							
Mandatory Fringe Benefits			($149,827)	($244,067)	$94,240	X	X							
			Total Savings	*$282,719*										
	Increase attrition savings due to delayed hiring of 7.00 FTE 8208 Park Ranger positions. The Department currently has 10 vacant Park Patrol positions.							One-time savings						
	Support of Recreation													
Materials and Supplies			$1,000,000	$966,576	$33,424	X	X			$1,293,570	$1,268,570	$25,000	X	X
	Reduce Materials and Supplies to reflect historical spending.							Reduce Materials and Supplies to reflect future need.						
Non Professional Services			$160,000	$105,000	$55,000	X	X			$185,000	$154,245	$30,755	X	X
	Reduce Non Professional Services to reflect historical spending.							Reduce Non Professional Services to reflect anticipated need						
9993 Attrition Savings	(9.37)		($687,556)	($880,183)	$192,627	X	X							
Mandatory Fringe Benefits			($325,693)	($422,006)	$96,313	X	X							
			Total Savings	*$288,940*										
	Increase attrition savings due to delayed hiring of 6.00 FTE 3286 Recreation Coordinator positions. The Department as a whole currently has 29 vacant Recreation Coordinator positions.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

REC - Recreation and Parks

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
9993 Attrition Savings	(0.10)		($12,292)	($68,459)	$56,167		X							
Mandatory Fringe Benefits			($4,792)	($32,876)	$28,084		X							
	Total Savings			*$84,251*							*$0*			
	Increase attrition savings due to delayed hiring of 1.00 FTE 1824 Principal Administrative Analyst position.							One time savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$940,238	$0	$940,238
Non-General Fund	$84,251	$0	**$84,251**
Total	**$1,024,489**	**$0**	**$1,024,489**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$55,755	$0	$55,755
Non-General Fund	$0	$0	**$0**
Total	**$55,755**	**$0**	**$55,755**

Policy Recommendations

	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	CD Administration													
1204 Senior Personnel Clerk	1.00	0.00	$78,358	$0	$78,358	X		1.00	0,00	$78,358	$0	$78,358	X	
Mandatory Fringe Benefits			$35,816	$0	$35,816	X				$36,609	$0	$36,609	X	
2708 Custodian	0.00	1.00	$0	$63,522	($63,522)	X		0.00	1.00	$0	$63,522	($63,522)	X	
Mandatory Fringe Benefits			$0	$31,748	($31,748)	X				$0	$32,557	($32,557)	X	
	Total Savings			*$18,904*				*Total Savings*			*$18,888*			
	Approval of the proposed upward substitution 1.00 FTE 2708 Custodian to 1.00 FTE 1204 Senior Personnel Clerk was done prior to Board approval. Board approval for this upward subsitution for the FY 2018-19 budget is a policy matter for the Board. Human Resources currently has 2.00 FTE Personnel Clerk and 2.00 1204 Senior Personnel Clerk. The Department reports that there is a temprorary employee currently in the position.							On going savings						
	Golden Gate Park													
Ford F250 Extended Cab			$50,097	$0	$50,097	X	X					$0		
	Delete one replacement Ford 250 Extended Cab. The vehicle has only 72,591 miles and still has remaining useful life. This reduction would still allow Recreation and Parks to replace one Ford F250. The Department currently has 99 Ford F250s.							One-time savings						

GF = General Fund
1T = One Time

REC - Recreation and Parks

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$18,904	$0
Non-General Fund	$0	$0	$0
Total	$50,097	$18,904	$69,001

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	$0
Total	$0	$18,888	$0

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2014	262676	10020	16829	KOFFLER ELEC MECH APPARATUS REPAIR INC	10013617	6,124
2015	262692	10080	22814	CITY CARSHARE	10001739	9,404
2015	262676	10010	11535	SAN FRANCISCO PARKS ALLIANCE	10016945	7,000
2015	150705	10000	15706	MARIPOSA LEADERSHIP INC	10001737	9,800
2016	262684	10080	13773	OTIS ELEVATOR CO	10001738	10,000
2016	262684	10080	14394	NEOFUNDS BY NEOPOST	10001738	5,809
2016	262692	10080	25188	ARC	10001739	8,612
					Total	$56,749

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $398,429,004 budget for FY 2018-19 is $16,871,294 or 4.42% more than the original FY 2017-18 budget of $381,557,710.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 1,665.42 FTEs, which are 19.86 FTEs more than the 1,645.56 FTEs in the original FY 2017-18 budget. This represents a 1.21% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $143,055,460 in FY 2018-19 are $7,388,095 or 5.45% more than FY 2017-18 revenues of $135,667,365.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $409,250,154 budget for FY 2019-20 is $10,821,150 or 2.72% more than the Mayor's proposed FY 2018-19 budget of $398,429,004.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 1,666.04 FTEs, which are 0.62 FTEs more than the 1,665.42 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.04% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $144,453,523 in FY 2019-20 are $1,398,063 or 0.98% more than FY 2018-19 estimated revenues of $143,055,460.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: FIR – FIRE DEPARTMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Fire Department	333,614,911	343,967,112	355,800,902	373,728,683	381,557,710	398,429,004
FTE Count	1,463.99	1,493.61	1,575.39	1,619.78	1,645.56	1,665.42

The Department's budget increased by $64,814,093 or 19.43% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 201.43 or 13.76% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $16,871,294 largely due to continuations of multi-year hiring and fleet/equipment replacement initiatives and the recently agreed-upon Memorandum of Understanding between the City and the firefighters' union. Under the hiring plan the Department has been allocated funding for three firefighter academies during FY 2018-19 and FY 2019-20, and the Department is also absorbing the costs related to the expiration of federal FEMA grant funding that funded the salaries and benefits of 72 newly-hired employees. The proposed FY 2018-19 budget also expands the Department's multi-year equipment plan. The new Memorandum of Understanding between the City and the firefighters' union will take effect July 1, 2018 and results in salary and benefit cost increases, including a 3 percent wage increase effective July 1, 2018 and increases related to premium pays for training and education and special assignments.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $10,821,150 largely due to continuations of multi-year hiring and fleet/equipment replacement initiatives and the recently agreed-upon Memorandum of Understanding between the City and the firefighters' union. Under the hiring plan the Department has been allocated funding for three firefighter academies during FY 2018-19 and FY 2019-20, and the proposed FY 2019-20 budget also continues the Department's multi-year fleet/equipment replacement plan. The Memorandum of Understanding between the City and the firefighters' union will take effect July 1, 2018 and will result in salary and benefit cost increases during FY 2019-20, including a 3 percent wage increase effective July 1, 2019 and increases related to premium pays for training and education and special assignments.

DEPARTMENT: FIR – FIRE DEPARTMENT

Staffing Levels

In November 2005, San Francisco voters passed Proposition F – Neighborhood Firehouses, which requires the City to maintain and operate neighborhood firehouses and emergency apparatus at the same locations and to the same extent as existed on January 1, 2004. Although modern fire prevention systems and better equipment have likely reduced the need for on-duty firefighters since 2004 and analyses that show that coverage areas and travel times would not be negatively impacted by closures of certain stations, the Fire Department is required to maintain 2004 staffing levels. As a result, Fire Department management is unable to adjust staffing levels and work schedules in response to changing conditions in the most cost-effective manner, and the Budget and Legislative Analyst is unable to recommend adjustments to firefighter staffing levels at the Department.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: FIR – FIRE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,135,096 in FY 2018-19. Of the $1,135,096 in recommended reductions, all are one-time savings. These reductions would still allow an increase of $15,736,198 or 4.12% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $45,707.61, for total General Fund savings of $45,707.61.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $796,634 in FY 2019-20. Of the $796,634 in recommended reductions, $96,634 are ongoing savings and $700,000 are one-time savings. These reductions would still allow an increase of $10,024,516 or 2.52% in the Department's FY 2019-20 budget.

FIR - Fire Department

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Administration													
Equipment Purchase			$1,137,132	$437,132	$700,000	X	X			$1,137,132	$437,132	$700,000	X	X
	Deny purchase of four replacement ambulances costing a total of $700,000. In total, the Department has been allocated funding for eight ambulances in FY 2018-19. The Department has not expended the full amount budgeted for ambulance purchases in the current year (FY 2017-18) and plans to carry forward $1.4 million of previously budgeted funds for ambulance purchases into FY 2018-19. The Department currently has a pilot program for the use of Vision Zero compatible ambulances in the place of the proposed replacement ambulances. The Budget and Legislative Analyst's recommended reduction of $700,000 will still allow the Department to purchase either eight non-Vision Zero compatible ambulances or 16 Vision Zero compatible ambulances in FY 2018-19, depending on the results of the pilot program, by using carryforward funds of $1.4 million. The Budget and Legislative Analyst is recommending approval of the separate funding allocated for four Vision Zero compatible ambulances in FY 2018-19.							Deny purchase of four replacement ambulance scosting a total of $700,000. The Department is currently piloting the use of Vision Zero compatible ambulances in the place of the proposed ambulances.						
Senior Administrative Analyst	0.77	0.50	$88,257	$57,310	$30,947	X	X					$0		
Mandatory Fringe Benefits			$35,588	$23,109	$12,479	X	X					$0		
	Total Savings			*$43,426*				*Total Savings*			*$0*			
	Reduce proposed new 1823 Senior Administrative Analyst from 0.77 FTE to 0.5 FTE to account for delays in hiring.													
Programmatic Projects			$700,000	$615,000	$85,000	X	X					$0		
	Reduce amount budgeted for furniture, fixtures, and supplies based on the Department's projected costs.													

GF = General Fund
1T = One Time

FIR - Fire Department

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Operations													
Overtime - Uniform			$28,206,103	$27,904,619	$301,484	X	X			$28,206,103	$28,111,103	$95,000	X	
Mandatory Fringe Benefits			$485,145	$479,959	$5,186	X	X			$485,145	$483,511	$1,634	X	
	Total Savings			*$306,670*				*Total Savings*			*$96,634*			
	Decrease budgeted Overtime amount to (1) reflect anticipated overtime expenditures for staffing the Quick Response Vehicle, and (2) reflect an adjustment to the relief factor in the Department's staffing model, which has increased from 18.96% in FY 2016-17 to 19.59% in FY 2018-19. Using the one-year relief factor average from CY 2017 of 19.49% rather than a two-year average of 19.59% results in a savings of $206,484, plus mandatory fringe benefits. In general, because the Department has held several new recruit academies in recent years, the relief factor should decrease rather than increase, as newer firefighters have accrued less sick time and vacation time.							Ongoing savings based on anticipated overtime expenditures for staffing the Quick Response Vehicle.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$1,135,096	$0	$1,135,096
Non-General Fund	$0	$0	**$0**
Total	**$1,135,096**	**$0**	**$1,135,096**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$700,000	$96,634	$796,634
Non-General Fund	$0	$0	**$0**
Total	**$700,000**	**$96,634**	**$796,634**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $95,653,856 budget for FY 2018-19 is $7,803,775 or 8.9% more than the original FY 2017-18 budget of $87,850,081.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 270.41 FTEs, which are 13.19 FTEs more than the 257.22 FTEs in the original FY 2017-18 budget. This represents a 5.1% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $28,084,811 in FY 2018-19 are $650,205 or 2.4% more than FY 2017-18 revenues of $27,434,606.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $92,456,938 budget for FY 2019-20 is $3,196,918 or 3.3% less than the Mayor's proposed FY 2018-19 budget of $95,653,856.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 279.22 FTEs, which are 8.81 FTEs more than the 270.41 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 3.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $27,508,428 in FY 2019-20 are $576,383 or 2.1% less than FY 2018-19 estimated revenues of $28,084,811.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Department of Emergency Management	69,492,934	76,100,127	82,869,070	93,693,797	87,850,081	95,653,856
FTE Count	243.55	253.31	258.10	251.43	257.22	270.41

The Department's budget increased by $26,160,922 or 37.7% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 26.86 or 11.0% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $7,803,775 largely due to capital and information technology projects and additional funding for emergency dispatchers to offset dispatcher attrition and to meet increasing service demands. Capital and information technology continuing projects include a multi-year project to replace the City's 800MHz radio system and a project funding infrastructure improvements to expand the 9-1-1 Operations floor. New projects funded in the proposed FY 2018-19 budget include initiatives to automate fire station dispatching and to scope the replacement of the City's Computer Aided Dispatch (CAD) System. The Department's proposed FY 2018-19 budget also includes funding for three new dispatcher academies for a total of 45 new recruits, in order to offset dispatcher attrition and meet increasing service demands.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $3,196,918 largely due to expirations of one-time capital and information technology projects in the proposed FY 2018-19 budget. The Department's proposed FY 2019-20 budget includes funding for three new dispatcher academies for a total of 45 new recruits, in order to offset dispatcher attrition and meet increasing service demands.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $427,999 in FY 2018-19. Of the $427,999 in recommended reductions, $75,197 are ongoing savings and $352,802 are one-time savings. These reductions would still allow an increase of $7,375,776 or 8.4% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $7,038.62, for total General Fund savings of $435,038.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $82,937 in FY 2019-20. All of the $82,937 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DEM - Emergency Management

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DEM Administration													
Programmatic Projects			$850,000	$827,492	$22,508	X				$800,000	$770,795	$29,205	X	
Manager V	0.77	0.00	$0	$0	$0	X		1.00	0.00	$0	$0	$0	X	
Manager III	0.00	0.77	$0	$0	$0	X		0.00	1.00	$0	$0	$0	X	
	Replace proposed 0.77 FTE 0933 Manager V funded for Computer-Aided Dispatch (CAD) Replacement Scoping to 0.77 FTE 0931 Manager III. The 0931 Manager III classification is more appropriate for the responsibilities and duties of the proposed position. The proposed position will manage the CAD Replacement Scoping project funded by the Committee on Information Technology for the first time in FY 2018-19. The responsibilities of a Manager V position, as outlined by the Department of Human Resources, include division-wide responsibility for multiple functional or complex program areas, and individuals in Manager V positions typically manage a division of a medium or large Department. The other Manager V positions in the DEM Information Technology unit are the Chief Information Officer, who will supervise the proposed position, and a project manager, who supervises a Manager II project manager. For comparison purposes, the supervisory responsibility of the proposed Manager V position would be to manage a single project and to supervise one project analyst (1054 IS Business Analyst - Principal) and one subject matter expert (8240 Public Safety Communications Coordinator).							Ongoing savings.						
Attrition Savings			($125,249)	($156,299)	$31,050	X	X					$0		
Mandatory Fringe Benefits			($48,905)	($60,627)	$11,722	X	X					$0		
	Total Savings			*$42,772*				*Total Savings*			*$0*			
	Adjust attrition savings by 0.23 FTE to account for hiring delay of 1.00 FTE 1042 IS Engineer - Journey position to 0.77 FTE in conformance with the Department's hiring plan.													
Step Adjustments			($67,564)	($92,178)	$24,614	X				($57,464)	($82,894)	$25,430	X	
Mandatory Fringe Benefits			($17,818)	($24,309)	$6,491	X				($15,181)	($21,899)	$6,718	X	
	Total Savings			*$31,105*				*Total Savings*			*$32,148*			
	Increase Step Adjustments to correct an omission in the Department's step adjustment calculations.							Ongoing savings.						

GF = General Fund
1T = One Time

DEM - Emergency Management

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DEM Emergency Services													
Temporary - Miscellaneous			$67,180	$47,180	$20,000	X				$67,180	$47,180	$20,000	X	
Mandatory Fringe Benefits			$5,320	$3,736	$1,584	X				$5,320	$3,736	$1,584	X	
	Total Savings			*$21,584*				*Total Savings*			*$21,584*			
	Reduce temporary salaries to reflect the Department's historical and projected expenditures. In FY 2016-17 the Department expended $47,000 in Emergency Services temporary salaries, and to date has only expended $18,383 in FY 2017-18.							Ongoing savings.						
	DEM Emergency Communications													
Attrition Savings			($3,371,924)	($3,592,182)	$220,258	X	X							
Mandatory Fringe Benefits			($1,374,323)	($1,464,095)	$89,772	X	X							
	Total Savings			*$310,030*				*Total Savings*			*$0*			
	Increase attrition savings to (1) correctly reflect the Department's projections for attrition for communications dispatchers; and (2) adjust for hiring dates for one 8240 Public Safety Communications Coordinator (equal of 0.09 FTE reduction) and one 0923 Manager II (equal to 0.23 FTE reduction) in conformance with the Department's hiring plan.													

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$352,802	$75,197	$427,999
Non-General Fund	$0	$0	**$0**
Total	**$352,802**	**$75,197**	**$427,999**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$82,937	$82,937
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$82,937**	**$82,937**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $635,300,430 budget for FY 2018-19 is $47,023,946 or 8.0% more than the original FY 2017-18 budget of $588,276,484.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 3,064.83 FTEs, which are 93.78 FTEs more than the 2,971.05 FTEs in the original FY 2017-18 budget. This represents a 3.2% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $145,317,355 in FY 2018-19, are $17,010,875 or 13.3% more than FY 2017-18 revenues of $128,306,480.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $676,179,530 budget for FY 2019-20 is $40,879,100 or 6.4% more than the Mayor's proposed FY 2018-19 budget of $635,300,430.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 3,197.42 FTEs, which are 132.59 FTEs more than the 3,064.83 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 4.3% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $161,075,334 in FY 2019-20, are $15,757,979 or 10.8% more than FY 2018-19 estimated revenues of $145,317,355.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: POL– POLICE DEPARTMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Police	526,936,867	528,843,173	544,721,549	577,745,503	588,276,484	635,300,430
FTE Count	2,727.26	2,783.70	2,870.79	3,013.38	2,971.05	3,064.83

The Department's budget increased by $108,363,563 or 20.6% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 337.57 or 12.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2017-18

The Department has a General Fund salary savings of approximately $6,174,381 (after a supplement appropriation in March 2018 of $1,176,768 salary savings) and has introduced legislation to re-appropriate these funds to pay for one-time workers compensation costs.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $47,023,946 largely due to:

- $4.5 million for an additional 50 sworn staff to be assigned within the City: 39 Police Officers, 10 sergeants, and 1 Lieutenant.
- $889,423 for the creation of six civilian management and analyst positions to staff the new Strategic Management Division.
- $2.4 million for 25 additional civilian positions to civilianize positions in the Property, Crime Scene Investigations, Background Investigations, and Professional Standards & Principled Policing divisions currently occupied by sworn staff.
- $4.5 million for 82 replacement vehicles for marked and unmarked police cars.
- $2 million for the purchase of electronic control weapons (Tasers). In addition, the Department plans to request that the Budget and Finance committee release $500,000 from reserve in order to fund data integration services between body worn cameras and electronic control weapons.
- $4.4 million for furniture and equipment for the new Crime Lab and Traffic Company building.

DEPARTMENT: POL– POLICE DEPARTMENT

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $40,879,100 largely due to:

- $13.3 million to fund the annualization of 50 sworn staff created in FY 2018-19 and for an additional 50 sworn staff created in FY 2019-20 to be assigned within the City: 39 Police Officers, 10 sergeants, and 1 Lieutenant (totaling 78 new Officers, 20 new Sergeants, and 2 Lieutenants created in years FY 2018-19 and FY 2019-20.)
- $4.1 million for 71 replacement vehicles for marked and unmarked police cars.
- Note: the Department intends to make a technical adjustment after the Board phase of the budget review to reduce the number of replacement vehicles in FY 2019-20 from 70 to 50 and re-allocate $1 million currently proposed for replacement vehicles for the purchase of electronic control weapons (Tasers), for a total of $3.5 million for electronic control weapons in FY 2018-19 and FY 2019-20.

  The mayor's proposed budget does not have sufficient funds to pay for the complete implementation of electronic control weapons, which our office estimates will cost $7.2 million in one-time costs and $2.6 million in annual ongoing costs. As a result, the Police Department will have to request additional funding for these weapons in subsequent appropriations.
- $4.6 million for the annualization of civilian positions created in FY 2018-19.
- $7 million for furniture and equipment the new Crime Lab and Traffic Company building.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: POL– POLICE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $2,967,921 in FY 2018-19. Of the $2,967,921 in recommended reductions, $2,567,921 are ongoing savings and $400,000 are one-time savings. These reductions would still allow an increase of $44,056,025 or 7.5% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $69,447 for total General Fund savings of $3,037,368.

Our policy recommendations total $4,508,272 in FY 2018-19, all of which are ongoing savings.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $600,000 in FY 2019-20. Of the $600,000 in recommended reductions, $400,000 are ongoing savings and $200,000 are one-time savings. These reductions would still allow an increase of 40,279,100 or 6.3% in the Department's FY 2019-20 budget.

Our policy recommendations total $13,337,353 in FY 2019-20, all of which are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

POL - Police Department

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Field Operations													
Mandatory Fringe Benefits	0.00	0.00	$56,882,755	$55,882,755	$1,000,000	X	X							
	Reduce fringe benefits to account for new hires and their expected use of benefits.							One-time savings in FY 2018-19.						
	Admin													
Programmatic Projects-Budget			$3,477,973	$3,077,973	$400,000	X				$3,477,973	$3,077,973	$400,000	X	
	Reduce the Body Worn Camera budget to reflect project carry-forward balance from FY 2017-18 and expected FY 2018-19 expenditures.							Reduce the Body Worn Camera budget to reflect expected FY 2019-20 expenditures.						
Equipment Purchase-Budget										$200,000	$0	$200,000	X	X
								Reduce this equipment budget line to zero. This line is not associated with any equipment purchase and is an accounting error.						
IS Business Analyst-Principal	0.77	0.50	$112,423	$73,002	$39,421	X	X							
Mandatory Fringe Benefits	0.00	0.00	$41,001	$26,624	$14,377	X	X							
IS Programmer Analyst-Senior	0.77	0.50	$88,070	$57,188	$30,882	X	X							
Mandatory Fringe Benefits	0.00	0.00	$35,536	$23,075	$12,461	X	X							
	Total Savings			*$97,140*										
	Reduce FTE counts of new information technology positions to account for expected delays in hiring.							One-time savings in FY 2018-19.						
Senior Personnel Analyst	3.23	1.62	$386,912	$193,456	$193,456	X	X							
Mandatory Fringe Benefits	0.00	0.00	$149,640	$74,820	$74,820	X	X							
Public Relations Assistant	0.77	0.50	$52,727	$34,238	$18,489	X	X							
Mandatory Fringe Benefits	0.00	0.00	$25,491	$16,553	$8,938	X	X							
Senior Administrative Analyst	3.08	2.00	$353,024	$229,236	$123,788	X	X							
Mandatory Fringe Benefits	0.00	0.00	$142,349	$92,434	$49,915	X	X							
Principal Administrative Analy	0.77	0.50	$102,154	$66,334	$35,820	X	X							
Mandatory Fringe Benefits	0.00	0.00	$38,875	$25,244	$13,631	X	X							
Storekeeper	6.15	2.00	$409,108	$132,827	$276,281	X	X							
Mandatory Fringe Benefits	0.00	0.00	$200,310	$65,036	$135,274	X	X							
Buildings And Grounds Mainte	0.77	0.50	$107,124	$69,561	$37,563	X	X							
Mandatory Fringe Benefits	0.00	0.00	$40,805	$26,497	$14,308	X	X							
Legal Assistant	0.77	0.50	$72,275	$46,932	$25,343	X	X							
Mandatory Fringe Benefits	0.00	0.00	$31,211	$20,267	$10,944	X	X							
	Total Savings			*$1,018,571*										

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

POL - Police Department

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Reduce FTE counts of new positions to account for expected delays in hiring.							One-time savings in FY 2018-19.						
	Crime Lab													
Forensic Latent Examiner II	4.62	1.65	$471,882	$153,208	$318,674	X	X							
Mandatory Fringe Benefits	0.00	0.00	$197,736	$64,200	$133,536	X	X							
			Total Savings	*$452,210*										
	Reduce FTE counts of new new positions to account for expected delays in hiring.							One-time savings in FY 2018-19.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$2,567,921	$400,000	$2,967,921
Non-General Fund	$0	$0	**$0**
Total	**$2,567,921**	**$400,000**	**$2,967,921**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$200,000	$400,000	$600,000
Non-General Fund	$0	$0	**$0**
Total	**$200,000**	**$400,000**	**$600,000**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

POL - Police Department

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Policy Recommendations														
FOB														
Police Officer III	21.00	0.00	$2,702,236	$0	$2,702,236	X		39.00	0.00	$5,168,991	$0	$5,168,991	X	
Mandatory Fringe Benefits	0.00	0.00	$885,498	$0	$885,498	X		0.00	0.00	$1,707,919	$0	$1,707,919	X	
Police Officer III	0.00	0.00	$0	$0	$0	X		21.00	0.00	$2,783,303	$0	$2,783,303	X	
Mandatory Fringe Benefits	0.00	0.00	$0	$0	$0	X		0.00	0.00	$480,605	$0	$480,605	X	
Sergeant III	4.23	0.00	$631,645	$0	$631,645	X		10.00	0.00	$1,538,051	$0	$1,538,051	X	
Mandatory Fringe Benefits	0.00	0.00	$195,985	$0	$195,985	X		0.00	0.00	$480,605	$0	$480,605	X	
Sergeant III	0.00	0.00	$0	$0	$0	X		4.23	0.00	$650,595	$0	$650,595	X	
Mandatory Fringe Benefits	0.00	0.00	$0	$0	$0	X		0.00	0.00	$203,295	$0	$203,295	X	
Lieutenant III	0.42	0.00	$71,647	$0	$71,647	X		1.00	0.00	$175,707	$0	$175,707	X	
Mandatory Fringe Benefits	0.00	0.00	$21,261	$0	$21,261	X		0.00	0.00	$52,455	$0	$52,455	X	
Lieutenant III	0.00	0.00	$0	$0	$0	X		0.42	0.00	$73,796	$0	$73,796	X	
Mandatory Fringe Benefits	0.00	0.00	$0	$0	$0	X		0.00	0.00	$22,031	$0	$22,031	X	
			Total Savings	*$4,508,272*						*Total Savings*	*$13,337,353*			

Delete 25.65 new sworn FTEs in each year (annualized to 100 total positions). The Department is requesting the addition of 100 new sworn officers to the Field Operations Bureau to increase foot patrol and investigations staffing. These new 100 FTEs (on an annualized basis) are being requested prior to the Department conducting a workload analysis to evaluate staffing needs for the purposes of determining the necessity of these 100 new sworn positions. The Department's workload analysis, to determine how many positions are needed, is scheduled to begin in FY 2018-19.

Our June 2018 performance audit of the Department found surplus capacity in the Department's patrol units in the 10 police districts. Our audit recommended that the Department develop productivity targets to better allocate sworn staff; specifically we found that actual patrol staff productivity varied between the ten police districts and on average fell below the productivity target (i.e. percent of time spent on calls for service) recommended by the 2008 Police Executive Research Forum (PERF) report. Based on our analysis, 200 patrol officers could be reassigned to (a) increase the number of foot patrols, (b) to investigations, and/or (c) to other critical needs.

In addition, our audit identified up to 200 officers currently performing administrative and other non-police functions that could potentially be reassigned to police duties, including patrol and investigations. We recommended in the audit that the Police Department and Controller evaluate which of these positions should be civilianized.

The Department is on schedule to meet its 1,971 staffing mandate with current staffing, including academy graduates, and without the requested 100 new positions, which have not been justified at this time. The Department will still realize an increase of 105 available police officers by civilianizing 25 positions filled by sworn staff (as proposed in the Mayor's FY 2018-19 budget) and two previously planned academy classes.

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

POL - Police Department

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$4,508,272	$4,508,272
Non-General Fund	$0	$0	$0
Total	$0	$4,508,272	$4,508,272

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$13,337,353	$13,337,353
Non-General Fund	$0	$0	$0
Total	$0	$13,337,353	$13,337,353

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance	Reduction Amount
2017	POL	10000	11131	SHANNON LAYER	10001893	$25,083.33	$10,000.00
2017	POL	10000	12765	PSYCHEMEDICS CORPORATION	10001893	$21,688.00	$10,000.00
2017	POL	10000	16333	LEVEL II INC	10001893	$19,560.00	$19,560.00
2017	POL	10000	11648	SAN BRUNO PET HOSPITAL	10001911	$17,488.59	$5,000.00
2017	POL	10000	18543	IBARRA BROTHERS PRINTING	10001893	$13,746.92	$4,590.00
2018	POL	10000	9476	THOMSON REUTERS/BARCLAYS	10001893	$10,000.00	$10,000.00
2017	POL	10000	24164	BODE CELLMARK FORENSICS INC	10001909	$8,500.00	$2,660.00
2017	POL	10000	18543	IBARRA BROTHERS PRINTING	10001893	$6,450.32	$5,636.57
2017	POL	10000	10729	SOUNDS GOOD SOUND	10001893	$5,820.00	$2,000.00
					Total		$69,446.57

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $8,588,576 budget for FY 2018-19 is $1,388,438 or 19.3% more than the original FY 2017-18 budget of $7,200,138.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 46.31 FTEs, which are 3.89 FTEs more than the 42.42 FTEs in the original FY 2017-18 budget. This represents a 9.2% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department has no revenues in FY 2018-19 but had $8,000 in revenues in FY 2017-18.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $8,698,769 budget for FY 2019-20 is $110,193 or 1.3% more than the Mayor's proposed FY 2018-19 budget of $8,588,576.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 47.23 FTEs, which are 0.92 FTEs more than the 46.31 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department has no revenues in FY 2019-20.

DEPARTMENT: **DPA – DEPARTMENT OF POLICE ACCOUNTABILITY**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
OCC/DPA	$4,829,125	$5,135,411	$5,570,081	$6,870,659	$7,200,138	$8,588,576
FTE Count	34.64	34.76	37.20	42.41	42.42	46.31

The Department's budget increased by $3,759,451 or 77.8% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 11.67 or 33.7% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. Prior to FY 2017-18, the Department's functions were carried out by the Office of Citizen Complaints (OCC), which was included in the Police Department's budget.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $1,388,438 largely due to:

- $640,510 in salaries and benefits for 4 new positions to staff the newly created Audit Division.
- $320,000 for contract expert witnesses to support investigations of officer involved shootings.
- $100,000 for training to support officer involved shooting investigations.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $110,193 largely due to:

- Annualization of 4 new positions created in FY 2018-19 to staff the Department's Audit Division.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DPA – DEPARTMENT OF POLICE ACCOUNTABILITY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $225,000 in FY 2018-19, all of which are one-time savings. These reductions would still allow an increase of $1,163,438 or 16.2% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst does not have recommended budget reductions for FY 2019-20.

DPA - Department of Police Accountability

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Division Description (Dept. ID Description if No Division)													
Attrition Savings - Miscellaneous			($90,319)	($265,319)	$175,000	X	X					$0		
Attrition Savings - Miscellaneous			($35,863)	($85,863)	$50,000	X	X					$0		
	Total Savings		*$225,000*					*Total Savings*		*$0*				
	Increase attrition savings to account for delays in filling positions and vacancies. The Department is projected to have a salary surplus of approximately $850,000 this year, currently has seven vacancies, and is creating four new positions in FY 2018-19.							One-time savings in FY 2018-19.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$225,000	$0	$225,000
Non-General Fund	$0	$0	**$0**
Total	**$225,000**	**$0**	**$225,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $34,384,417 budget for FY 2018-19 is $264,274 or 0.8% more than the original FY 2017-18 budget of $34,120,153.

Revenue Changes

The Department's revenues of $2,804,850 in FY 2018-19, are $8,606 or 0.3% more than FY 2017-18 revenues of $2,796,244.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $34,385,196 budget for FY 2019-20 is $769 more than the Mayor's proposed FY 2018-19 budget of $ 34,384,427.

Revenue Changes

The Department's revenues of $2,803,600 in FY 2019-20 are $1,250 less than FY 2018-19 estimated revenues of $2,804,850.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CRT- SUPERIOR COURT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Superior Court	37,323,115	35,058,716	34,764,617	33,685,324	34,400,153	34,384,417
FTE Count	-	-	-	-	-	-

The Department's budget decreased by $2,938,698 or 7.9% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $264,274 largely due to:

Increase in salary and benefit growth associated with civil and criminal grand jury programs administered on behalf of the City.

FY 2019-20

The Department's proposed FY 2019-20 budget has no significant changes from FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CRT- SUPERIOR COURT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $21,000 in FY 2018-19. All of the $ 21,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of $243,274 or 0.7% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $21,000 in FY 2019-20. All of the $ 21,000 in recommended reductions are ongoing savings.

CRT- Superior Court

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	CRT Superior Court													
Other Fees			$7,381,949	$7,360,949	$21,000	x				$7,381,949	$7,360,949	$21,000	x	
	Decrease Funding for the Indigent Defense and Foster Care programs to reflect actual expenditures. The funds have a combined projected surplus of $88,529.							On-going savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$21,000	$21,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$21,000**	**$21,000**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$21,000	$21,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$21,000**	**$21,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $41,233,225 budget for FY 2018-19 is $6,058,551 or 17.22 % more than the original FY 2017-18 budget of $35,174,674.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 155.25 FTEs, which are 6.17 FTEs more than the 149.08FTEs in the original FY 2017-18 budget. This represents a 4.14 % increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $17,298,660 in FY 2018-19, are $1,346,631 or 7.22% less than FY 2017-18 revenues of $ 18,645,291.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $44,091,803 budget for FY 2019-20 is $2,858,578 or 6.93% more than the Mayor's proposed FY 2018-19 budget of $41,233,225.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 155.15 FTEs, which are 0.1 FTEs more than the 155.25 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0% change in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $18,025,641 in FY 2019-20, are $726,981 or 4.2% more than FY 2018-19 estimated revenues of $17,298,660.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ADP – ADULT PROBATION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Adult Probation	26,608,644	30,756,242	33,546,031	34,019,907	35,174,674	41,233,225
FTE Count	138.10	142.75	148.52	146.34	149.08	155.25

The Department's budget increased by $14,624,581, or 55% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 10.98, or 7.95% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $6,058,551 largely due to an increase in property rent of $1,506,984; an increase in Community Based Org Services of $1,435,715, and an increase in Other Current Expenses of $599,396.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $2,858,578 largely due to the second year increase in property rents of $1,823,374, and Other Current Expenses – Budget of $224,670.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ADP – ADULT PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $828,904 in FY 2018-19. Of the $828,904 in recommended reductions, $750,998 are ongoing savings and $77,906 are one-time savings. These reductions would still allow an increase of $5,229,647 or 14.9 % in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $1,200, for total General Fund savings of $1,200.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $750,998 in FY 2019-20, which are ongoing savings. These reductions would still allow an increase of $2,107,580 or 5% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADP - Adult Probation

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Realignment Services													
Professional & Specialized Services			$2,836,475	$2,700,475	$136,000	X				$2,836,475	$2,700,475	$136,000	X	
	Department has consistently underspent for these services by the amounts of $102,378m $516,394, and $159,385 for FYs 16,17, and 18. The Department currently has $2.3 million in prior years' appropriations for Professional & Specialized Services that have been encumbered but not spent. Of this total, $215,239 represnts enbracnes for the period piro to 2017.							Ongoing savings						
	Realignment Services													
Attrition Savings			$0	($196,227)	$196,227	X				$0	($196,227)	$196,227	X	
Mandatory Fringe Benefits			$0	($145,037)	$145,037	X				$0	($145,037)	$145,037	X	
	Total Savings *$341,264*							*Total Savings* *$341,264*						
	The Department does not budget attrition savings in Realignment Services. Overall, over the past three fiscal years the Department has had $939,675, $694,256, and $613,952 in salary savings. Our total recommendations for attrition savings and step adjustments equal $613,536, which is less than the Department's annual average salary savings over this 3 year period.							Ongoing savings						
	Realignment Services													
Step Adjustment			$0	($164,864)	$164,864	X				$0	($164,864)	$164,864	X	
Mandatory Fringe Benefits			$0	($47,811)	$47,811	X				$0	($47,811)	$47,811	X	
	Total Savings *$212,675*							*Total Savings* *$212,675*						
	The Department does not budget step adjustments in Realignment Services. Over the past three fiscal years, the Department has had $939,675, $694,256, and $613,952 in salary savings. Our total recommendations for attrition savings and step adjustments equal $613,536, which is less than the Department's annual average salary savings over this 3 year period.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ADP - Adult Probation

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Reentry Services													
Step Adjustment			$0	($47,333)	$47,333	X				$0	($47,333)	$47,333	X	
Mandatory Fringe Benefits			$0	($13,727)	$13,727	X				$0	($13,727)	$13,727	X	
	Total Savings		*$61,060*					*Total Savings*		*$61,060*				
	The Department does not budget step adjustments in Reentry Services.							Ongoing savings						
	Information Management													
Materials and Supplies			$235,000	$200,000	$35,000	X	x							
	Department currently has $360,000 in prior years' appropriations for materials and supplies that have been encumbered but not spent.							Ongoing savings						
	HS PA IPO													
City Grants			$1,435,715	$1,300,000	$42,906	X	x							
	The Department has added $1.4 million for new grants to community based organizations in FY 2018-19, for which not all grantees have been determined.													

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$77,906	$750,998	$828,904
Non-General Fund	$0	$0	**$0**
Total	**$77,906**	**$750,998**	**$828,904**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$750,998	$750,998
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$750,998**	**$750,998**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $41,264,202 budget for FY 2018-19 is $419,716 or 1% less than the original FY 2017-18 budget of $41,683,918.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 219.65 FTEs, which are 13.28 FTEs less than the 232.93 FTEs in the original FY 2017-18 budget. This represents a 5.7% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $8,596,113 in FY 2018-19, are $226,289 or 2.7% more than FY 2017-18 revenues of $8,369,824.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $48,824,199 budget for FY 2019-20 is $7,559,997 or 18.3% more than the Mayor's proposed FY 2018-19 budget of $41,264,202.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 217.41 FTEs, which are 2.24 FTEs less than the 219.65 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.0% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $8,676,113 in FY 2019-20, are $80,000 or 0.93% more than FY 2018-19 estimated revenues of $8,596,113.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: JUV – JUVENILE PROBATION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Juvenile Probation	36,815,789	38,619,911	42,159,630	41,866,035	41,683,918	$41,264,202
FTE Count	236.02	238.12	240.95	238.60	232.93	219.65

The Department's budget increased by $4,448,413 or 12.1% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count decreased by 16.37 or -6.92% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has decreased by $419,716 largely due to the reduction in FTE by -13.28, as this has reduced base salary and fringe benefits. There has also been a reduction in the Facilities maintenance budget of -$421,376. The effects of these reductions are partially offset by an increase in non-personnel services of $500,297.

FY 2019-20

The Department's proposed FY 2019-20 budgets has increased by $7,559,997 largely due to increase in fringe benefits driven by Retirement Non-City (Pers), and dependent coverage, and $7,173,306 in debt service.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: JUV – JUVENILE PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $159,830 in FY 2018-19, which are one-time recommendations. These reductions would still allow a decrease of -$579,546 or 1.39% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst does not have recommendations for FY 2019-20.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

JUV - Juvenile Probation

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Probation													
Attrition Savings	0.00	0.35	(1,135,534)	(1,217,500)	81,966	X	X							
Mandatory Fringe Benefits	10.60	10.25	(451,229)	(480,879)	29,650	X	X							
	Total Savings			*$111,616*										
	Adjust attrition savings to account for delays in hiring for 8530 Deputy Probation Officer and 8414 Specialty Deputy Probation Officer that are being reclassified. Department expects to fill these positions by December 2018							One time saving						
	Juvenile Hall													
Attrition Savings	18.60	18.25	(1,499,026.00)	(1,466,549.40)	$32,477	X	X							
Mandatory Fringe Benefits			(734,281.00)	(750,018.12)	$15,737	X	X							
	Total Savings			*$48,214*										
	Adjust attrition savings to account for delays in hiring for 8318 Counselor II that is being reclassified. Department expects to fill these positions by December 2018							One time saving						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$159,830	$0	$159,830
Non-General Fund	$0	$0	**$0**
Total	**$159,830**	**$0**	**$159,830**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $38,956,522 budget for FY 2018-19 is $2,313,053 or 6.3% more than the original FY 2017-18 budget of $36,643,469.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 187.08 FTEs, which are 8.44 FTEs more than the 178.64 FTEs in the original FY 2017-18 budget. This represents a 4.7% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $877,166 in FY 2018-19 are $55,659 or 6.0% less than FY 2017-18 revenues of $932,825.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $ 39,115,470 budget for FY 2019-20 is $158,948 or 0.4 % more than the Mayor's proposed FY 2018-19 budget of $38,956,522.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 184.23 FTEs, which are 2.85 FTEs less than the 187.08 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.5% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $927,166 in FY 2019-20 are $50,000 or 5.7% more than FY 2018-19 estimated revenues of $877,166.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: PDR - PUBLIC DEFENDER

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Public Defender	28,819,705	30,433,821	31,961,511	34,015,988	36,643,469	39,115,470
FTE Count	157.87	157.47	162.19	170.9	178.64	187.08

The Department's budget increased by $10,295,756 or 35.7% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 29.21 or 18.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $2,313,053 largely due to:

The expansion of legal representation and assistance for detained immigrants, continuation of the pre-trial release unit, and addition of paralegal support for the assisted outpatient treatment program.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $158,948 largely due to:

Increases in salary and fringe costs.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: PDR - PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $253,704 in FY 2018-19. Of the $253,704 in recommended reductions, $176,698 are ongoing savings and $77,006 are one-time savings. These reductions would still allow an increase of $2,059,349 or 5.6% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $2,760, for total General Fund savings of $256,464.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $208,554 in FY 2019-20. All of the $208,554 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

PDR- Public Defender

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	PDR Public Defender													
8173 Legal Assistant	0.77	0.00	$72,275	$0	$72,275	x		1.00	0.00	$93,846	$0	$93,846	x	
Mandatory Fringe Benefits			$31,211	$0	$31,211	x				$41,339	$0	$41,339	x	
	Total Savings			*$103,486*				*Total Savings*			*$135,185*			
	Deny one new 8173 Legal Assistant position requested by the Public Defender to assist with individuals referred to Assisted Outpatient Treatment (AOT or Laura's Law). The Board of Supervisors authorized the AOT program in 2014. The program enables immediate family, providers, and other qualified requesting parties to work with the City to petition the court if an individual with a severe mental illness has dangerously decompensated and after 30 days of outreach will not participate voluntarily in treatment. Such court proceedings are civil, not criminal, proceedings. Currently, the Department of Public Health has the Forensic and Justice Involved Behavioral Health Services program that interacts with individuals participating in AOT. According to the March 2017 AOT Annual Report, of 60 AOT program participants, only 6 were court-ordered AOT participants. Because the Department of Public Health has programs interacting with participants in AOT, only a small number of AOT participants are court-ordered, court proceedings are civil and not criminal, and court orders do not include commitment to an institution or locked facility, the Budget and Legislative Analyst does not consider this position in the Public Defender's Office to be justified.							Ongoing savings.						
Attrition Savings	7.25	7.50	($1,141,097)	($1,180,445)	$39,348	x		7.25	7.50	($1,141,097)	($1,180,445)	$39,348	x	
Mandatory Fringe Benefits			($402,044)	($415,908)	$13,864	x				($409,217)	($423,328.00)	$14,111	x	
	Total Savings			*$53,212*				*Total Savings*			*$53,459*			
	Increase attrition savings to reflect historical salary savings, which have averaged over $460,000 since FY 2014-15.							One time saving.						
Crt Reporter Transcripts Svcs			$126,000	$106,000	$20,000	x				$126,000	$106,000	$20,000	x	
	Reduce Court reporter transcript services budget to reflect actual spending.							Ongoing savings.						

GF = General Fund
1T = One Time

PDR- Public Defender

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
1426 Sr. Clerk Typist	1.00	0.25	$69,334	$17,334	$52,000	x	x					$0		
Mandatory Fringe Benefits			$33,342	$8,336	$25,006	x	x					$0		
	Total Savings		*$77,006*					*Total Savings*		*$0*				
	Reduce 1.0 FTE 1426 Sr. Clerk Typist. to 0.25 FTE to reflect anticipated delay in filling the vacant position.							One time saving.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$77,006	$176,698	$253,704
Non-General Fund	$0	$0	**$0**
Total	**$77,006**	**$0**	**$253,704**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$208,644	$208,644
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$208,644**	**$208,644**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $68,863,546 budget for FY 2018-19 is $5,722,537 or 9.1 % more than the original FY 2017-18 budget of $63,141,009.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 278.44 FTEs, which are 0.30 FTEs more than the 278.14 FTEs in the original FY 2017-18 budget. This represents a 0.1% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $8,406,593 in FY 2018-19 are $869,877 or 9.4% less than FY 2017-18 revenues of $9,276,470.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $67,777,797 budget for FY 2019-20 is $1,085,749 or 1.6% less than the Mayor's proposed FY 2018-19 budget of $68,863,546.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 274.41 FTEs, which are 4.03 FTEs less than the 278.44 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.4% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $8,449,339 in FY 2019-20, are $42,746 or 0.5 % more than FY 2018-19 estimated revenues of $8,406,593.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DAT- DISTRICT ATTORNEY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
District Attorney	46,716,897	48,581,611	51,844,781	58,255,036	62,861,009	68,863,546
FTE Count	253.39	256.87	267.35	273.53	278.14	278.44

The Department's budget increased by $22,146,649 or 47.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 25.05 or 9.9% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $5,722,537 largely due to:

Real estate costs related to the Department's move from the Hall of Justice, and salary and benefits increases across the Department.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $1,085,749 largely due to:

An expiration of one time funding allocated for an upgrade to the Department's case management system and Weekend Rebooking pilot.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DAT- DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $419,234 in FY 2018-19. All of the $419,234 in recommended reductions are ongoing savings. These reductions would still allow an increase of $5,303,303 or 8.4% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $11,264 , for total General Fund savings of $430,498.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's has no recommended reductions in FY 2019-20.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DAT - District Attorney

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DAT District Attorney													
Programmatic Projects-Budget			$2,708,666	$2,696,358	$12,308	x	x					$0		
	Utilize $12,308 in carry-forward monies from Independent investigative Bureau budget from FY 2016-17 rather than budget new funds.							One time saving.						
Perm Salaries-Misc-Regular			$1,281,120	$981,120	$300,000	x	x					$0		
	Utilize $300,000 in carry-forward monies from the DA Victim Services Budget in FY 2017-18 rather than budget new funds.							One time saving.						
Attrition Savings			($575,041)	($633,119)	$58,078	x	x					$0		
Mandatory Fringe Benefits			($198,260)	($218,338)	$20,078	x	x					$0		
	Total Savings			*$78,156*				*Total Savings*			*$0*			
	Increase Attrition to reflect delays in hiring for DAT positions.							One time saving.						
Attrition Savings			(1,947,713.00)	($1,969,107)	$21,394	x	x					$0		
Mandatory Fringe Benefits			(671,316.00)	($678,692)	$7,376	x	x					$0		
	Total Savings			*$28,770*				*Total Savings*			*$0*			
	Increase Attrition to reflect delays in hiring for DAT positions.							One time saving.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$419,234	$0	$419,234
Non-General Fund	$0	$0	**$0**
Total	**$419,234**	**$0**	**$419,234**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $248,086,015 budget for FY 2018-19 is $16,251,046 or 7.0% more than the original FY 2017-18 budget of $231,834,969.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 1,019.73 FTEs, which are 19.2 FTEs more than the 1,000.53 FTEs in the original FY 2017-18 budget. This represents a 1.92% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $55,972,397 in FY 2018-19, are $208,353 or 0.37% more than FY 2017-18 revenues of $55,764,044.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $248,326,390 budget for FY 2019-20 is $240,375 or approximately $1/10^{th}$ of 1% more than the Mayor's proposed FY 2018-19 budget of $248,086,015.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 1,021.21 FTEs, which are 1.48 FTEs more than the 1,019.73 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.14% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $55,694,147 in FY 2019-20, are $278,250 or 0.5% less than FY 2018-19 estimated revenues of $55,972,397.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: SHF – SHERIFF

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Sheriff	179,368,715	192,594,114	205,975,205	221,236,892	231,834,969	248,086,015
FTE Count	1,013.20	1,014.92	1,005.76	1,056.16	1,000.53	1,019.73

The Department's budget increased by $68,717,300 or 38.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 6.53 or 0.6% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $16,251,046 largely due to salary and benefit cost related to the increase in 19.2 FTE, increased budgeted expenditures for CBO services, and increased Capital Renewal Projects.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $240,375 that represents a negligible change from the prior budget year. Factors reducing the budget include a fall in CBO services, a reduction in Capital Renewal Projects, and a smaller increase in salary costs due to 0.14% proposed increase in FTE.

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $424,621 in FY 2018-19. Of the $424,621 in recommended reductions, $424,621 are one-time savings. These reductions would still allow an increase of $15,826,425 or 6.8 % in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst does not have recommended reductions to the proposed budget in FY 2018-19.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

SHF - Sheriff

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Various													
Materials and Supplies			$273,506	$256,506	$17,000	X	X							
Materials and Supplies			$47,620	$40,000	$7,620	X	X							
Materials and Supplies			$1,023,126	$1,003,126	$20,000	X	X							
Materials and Supplies			$501,481	$451,481	$50,000	X	X							
Materials and Supplies			$3,269,501	$3,200,000	$69,501	X	X							
	The Department has $2.5 million in prior years' appropriations that were encumbered for materials and supplies but not yet spent; of the $2.5 million, $220,000 was encumbered more than two years ago. Of the $2.5 million in prior years' encumbrances, $500,000 is for miscellaneous office and building supplies. The Department's total materials and supplies budget in FY 2018-19 is $5.4 million; our recommended reduction of $164,121 will still give the Department $5.26 million for materials and supplies.							One time savings						
	Various													
Maint Servcies - Bldgs &Improvement			$170,219	$167,719	$2,500	X	X							
Copy Machine			$52,999	$47,999	$5,000	X	X							
Other Current Expenses - Budget			$225,259	$220,259	$5,000	X	X							
Membership			$8,000	$0	$8,000	X	X							
Software Licensing Fees			$126,293	$121,293	$5,000	X	X							
	The Department has $535,648 in prior years' appropriations that have not yet been spent; of this amount, $124,013 was encumbered more than two years ago. The Department's budget in FY 2018-19 is $595,400 for the services noted above; our recommended reductions of $25,500 will still leave the Department with $569,000 for these specific services. (The Department's total budget for non-personnel services is $12.9 million).							One time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

SHF - Sheriff

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Alternative Programs													
Community Based Organizations			$800,000	$750,000	$50,000	X	X					$0		
	The Mayor's proposed FY 2018-19 budget added $800,000 in new community based programs, including $500,000 for pretrial diversion. The Department has $1.8 million in prior years' appropriations that were encumbered for contracts with community based organizations but not yet spent, of which nearly $600,000 are for the contract with San Francisco Pretrial Diversion Project. According to the Department, the impact of the Humphrey decision will be to increase pretrial workload by 60%. The Department has not provided sufficient justification as to why the total budgeted increase of $600,000 is required to absorb the additional workload requirement.							One time savings						
	Re Entry Programs													
Community Based Organizations			$4,497,036	$4,312,036	$185,000	X	X					$0		
	The Departmentwide budget for contracts with community based organizations increased by $2.0 million from $4,964,552 million in FY 2017-18 to $6,964,910 million in FY 2018-19, and to $6,314,910 in FY20. Based on the Chart of Account, the budgeted amounts represent an increase over base of $1,875,000 for FY19 and $1,225,000 for FY20. In addition, the Department has $1.8 million in prior years' appropriations that were encumbered for contracts with community based organizations but not yet spent. Of the $1.8 million in unspent funds, $1.2 million are in the Re-entry program; $150,000 of the $1.2 million were encumbered more than two years ago and never spent. We recommend a one-time reduction of $185,000 based on the failure of the Department to provide compelling explanation of why the CBOs that will be the recipients of these contracts require the full increase of $2.0 million to carry out the required work. Unspent funds can be carried over into the next FY.							One time savings						

	One-Time	Ongoing	Total
General Fund	$424,621	$0	$424,621
Non-General Fund	$0	$0	**$0**
Total	**$424,621**	**$0**	**$424,621**

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $40,434,682 budget for FY 2018-19 is $667,573 or 1.6% less than the original FY 2017-18 budget of $41,102,255.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 210.08 FTEs, which are 2.66 FTEs more than the 207.42 FTEs in the original FY 2017-18 budget. This represents a 1.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $16,461,680 in FY 2018-19, are $644,189 or 3.8% less than FY 2017-18 revenues of $17,105,869.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $40,391,795 budget for FY 2019-20 is $42,887 or 0.1% less than the Mayor's proposed FY 2018-19 budget of $40,434,682.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 209.61 FTEs, which are 0.47 FTEs less than the 210.08 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $16,347,276 in FY 2019-20, are $114,404 or 0.7% less than FY 2018-19 estimated revenues of $16,461,680.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: TTX-TREASURER/TAX COLLECTOR

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Treasurer/Tax Collector	35,085,239	40,193,704	39,243,067	42,206,966	41,102,255	40,434,682
FTE Count	211.19	225.76	218.81	218.64	207.42	210.08

The Department's budget increased by $5,349,443 or 15.2% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 1.11 or 0.5% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has decreased by $667,573 largely due to reductions of $2,094,989 in non-personnel services, particularly a reduction of $1,997,756 in financial services. These savings are partially offset by increases in programmatic projects, salaries, and fringe benefits.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $42,887 largely due to reductions in non-personnel services, programmatic projects, and community grants. These savings are partially offset by increases in salaries and fringe benefits.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: TTX-TREASURER/TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $389,969 in FY 2018-19. Of the $389,969 in recommended reductions, $25,000 are ongoing savings and $364,969 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $254,559, for total General Fund savings of $619,528.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $25,000 in FY 2019-20. All of the $25,000 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

TTX-Treasurer/Tax Collector

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	TTX Collection													
9993 Attrition			($657,758)	($770,689)	$112,931	X	x							
Mandatory Fringe Benefits			($274,558)	($320,313)	$45,755	X	x							
	Total Savings		*$158,686*					*Total Savings*		*$0*				
	Increase Attrition savings to reflect ongoing vacancies of 2.0 FTE 4222 Senior Personal Property Auditor positions. Positions have been vacant since 7/1/15.							N/A						
9993 Attrition			($657,758)	($687,822)	$30,064	X	X							
Mandatory Fringe Benefits			($274,558)	($286,056)	$11,498	X	X							
	Total Savings		*$41,562*					*Total Savings*		*$0*				
	Increase Attrition savings to reflect hiring timeline for vacant 4224 Principal Personal Property Auditor position. Position has been vacant since 7/1/10.							N/A						
9993 Attrition			($1,317,374)	($1,333,679)	$16,305	X	x							
Mandatory Fringe Benefits			($562,386)	($570,156)	$7,770	X	x							
	Total Savings		*$24,075*					*Total Savings*		*$0*				
	Increase Attrition savings to reflect hiring timeline for vacant 4310 Commercial Division Assistant Supervisor position. Position has been vacant since 9/26/15.							N/A						
9993 Attrition			($657,758)	($691,608)	$33,850	X	x							
Mandatory Fringe Benefits			($274,558)	($291,005)	$16,447	X	x							
	Total Savings		*$50,297*					*Total Savings*		*$0*				
	Increase Attrition savings to reflect ongoing vacancy of 4321 Cashier II position. Position has been vacant since 5/14/15.							N/A						
Temporary-Miscellaneous	1.09	0.84	$109,873	$86,708	$23,165	X		1.06	0.81	$109,873	$86,708	$23,165	X	
Mandatory Fringe Benefits			$8,702	$6,867	$1,835	X				$8,702	$6,867.00	$1,835	X	
	Total Savings		*$25,000*					*Total Savings*		*$25,000*				
	Reduce temporary salaries to reflect historical underspending in this area.							Ongoing savings						
9993 Attrition			($657,758)	($695,590)	$37,832	X	X					$0		
Mandatory Fringe Benefits			($274,558)	($289,184)	$14,626	X	X					$0		
	Total Savings		*$52,458*					*Total Savings*		*$0*				
	Increase Attrition savings to reflect hiring timeline for vacant 1053 IS Business Analyst-Senior position. Position has been vacant since 6/7/14, and RTF has not yet been issued.													

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

TTX-Treasurer/Tax Collector

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
9993 Attrition			$0	($9,437)	$9,437	X	X					$0		
Mandatory Fringe Benefits			$0	($4,379)	$4,379	X	X					$0		
	Total Savings			*$13,815*				*Total Savings*			*$0*			
	Increase Attrition savings to reflect hiring timeline for vacant 1632 Senior Account Clerk position. RTF was recently approved.													
9993 Attrition			$0	($16,305)	$16,305	X	X					$0		
Mandatory Fringe Benefits				($7,770)	$7,770	X	X					$0		
	Total Savings			*$24,075*				*Total Savings*			*$0*			
	Increase Attrition savings to reflect hiring timeline for vacant 4310 Commercial Division Assistant Supervisor position. Position has been vacant since 2/25/17 and has not been posted.													

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$364,969	$25,000	$389,969
Non-General Fund	$0	$0	**$0**
Total	**$364,969**	**$25,000**	**$389,969**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$25,000	$25,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$25,000**	**$25,000**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2015	232348	10000	16585	Laserlink International Inc	10001751	39.07
2015	232349	10000	16585	Laserlink International Inc	10001751	50.02
2015	232351	10000	16585	Laserlink International Inc	10001751	478.49
2016	232356	10000	26268	ACS – Enterprises Solutions LLC	10001751	1,200.00
2016	232356	10000	22538	Columbia Ultimate Inc	10001751	150,558.00
2015	232349	10000	19474	Global Payments Advisors Inc	10001751	97,250.00
2016	232352	10000	18125	Iron Mountain Off-Site Data Protection	10001751	1,860.88
2016	232352	10000	16611	Languageline Solutions(SM)	10001750	39.96
2016	232344	10000	11040	Shred Works	10001748	279.10
2016	232348	10000	11040	Shred Works	10001751	236.11
2016	232349	10000	11040	Shred Works	10001751	279.10
2016	232356	10000	11040	Shred Works	10001751	218.36
2016	232348	10000	11040	Shred Works	10001751	174.37
2016	232351	10000	11040	Shred Works	10001751	174.37
2016	232352	10000	11040	Shred Works	10001750	174.37
2016	232352	10000	11040	Shred Works	10001751	174.37
2014	232348	10000	9046	U S Pure Water Corp	10001751	150.00
2014	232351	10000	9046	U S Pure Water Corp	10001751	150.00
2014	232352	10000	9046	U S Pure Water Corp	10001751	150.00
2014	232356	10000	9046	U S Pure Water Corp	10001751	150.00
2016	232348	10000	9046	U S Pure Water Corp	10001751	85.00
2016	232348	10000	9046	U S Pure Water Corp	10001751	8.16
2015	232344	10000	9046	U S Pure Water Corp	10001748	220.39
2015	232351	10000	9046	U S Pure Water Corp	10001751	176.93
2015	232356	10000	9046	U S Pure Water Corp	10001751	176.94
					Total	254,559

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $64,318,284 budget for FY 2018-19 is $1,976,325 or 3.2% more than the original FY 2017-18 budget of $62,341,959.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 103.79 FTEs, which are .70 FTEs less than the 104.49 FTEs in the original FY 2017-18 budget. This represents a 0.7% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $27,051,927 in FY 2018-19, are $1,361,758 or 4.8% less than FY 2017-18 revenues of $28,413,685.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $63,228,554 budget for FY 2019-20 is $1,089,730 or 1.7% less than the Mayor's proposed FY 2018-19 budget of $64,318,284.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 103.43 FTEs, which are 0.36 FTEs less than the 103.79 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.3% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $27,025,222 in FY 2019-20, are $26,705 or 0.1% less than FY 2018-19 estimated revenues of $27,051,927.

DEPARTMENT: ECN-ECONOMIC AND WORKFORCE DEVELOPMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Economic and Workforce Development	39,155,612	36,821,413	41,022,912	58,162,818	62,341,959	64,318,284
FTE Count	85.58	91.86	97,94	105,91	104.49	103.79

The Department's budget increased by $25,162,672 or 64.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 18.21 or 21.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $1,976,325 largely due to increases of $8,637,269 in services of other departments and $422,881 in grant programs. These increases are partially offset by reductions of $6,086,330 in programmatic projects, $1,244,889 in carryforward grants, and $244,502 in non-professional services.

The Board of Supervisors approved a resolution identifying street cleaning as a budget priority for FY 2018-19 and urging the Office of Economic and Workforce Development (OEWD) to identify opportunities for staff retention in street cleaning programs (File 18-0390, Resolution 125-18). The Board of Supervisors also submitted a resolution identifying workforce development and the pipeline to city jobs as a budget priority for FY 2018-19 and urging OEWD to develop a plan for using its existing workforce development infrastructure to develop a pipeline for city employment (File 18-0484, Resolution 150-18).

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $1,089,730 largely due to reductions of $910,186 in programmatic projects and $274,063 in grant programs.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ECN-ECONOMIC AND WORKFORCE DEVELOPMENT

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $303,799 in FY 2018-19. Of the $303,799 in recommended reductions, $20,000 are ongoing savings and $283,799 are one-time savings. These reductions would still allow an increase of $1,672,526 or 2.7% in the Department's FY 2018-19 budget. In addition, The Budget and Legislative Analyst recommends placing $787,245 on Budget and Finance Committee reserve in FY 2018-19.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $333,782, for total General Fund savings of $637,581.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $20,000 in FY 2019-20. All $20,000 of the recommended reductions are ongoing savings.

ECN-Economic and Workforce Development

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	ECN Economic and Workforce Dev													
9993 Attrition			($97,238)	($133,058)	$35,820	X	X							
Mandatory Fringe Benefits			($39,025)	($52,656)	$13,631	X	X							
	Total Savings		*$49,451*					*Total Savings*		*$0*				
	Increase Attrtion Savings to reflect hiring timeline for new 1824 Prinicpal Administrative Analyst position.							N/A						
9993 Attrition			($87,718)	($183,376)	$95,658	X	X					$0		
Mandatory Fringe Benefits			($35,209)	($68,858)	$33,649	X	X					$0		
	Total Savings		*$129,307*					*Total Savings*		*$0*				
	Increase Attrition Savings to reflect hiring timeline for vacant 0953 Deputy Director position. Position has been vacant since 10/21/17 (previously as 0941 Manager VI) and has not yet received Mayor approval. Controller's Office report shows that management positions take approximately 6 months to fill.							N/A						
9993 Attrition			($62,708)	($91,363)	$28,655	X	X					$0		
Mandatory Fringe Benefits			($25,125)	($36,679)	$11,554	X	X					$0		
	Total Savings		*$40,209*					*Total Savings*		*$0*				
	Increase Attrition Savings to reflect hiring timeline for vacant 1823 Senior Administrative Analyst position. Position has been vacant since 1/10/18 and RTF has not yet been submitted.							N/A						
9993 Attrition			($74,732)	($119,990)	$45,258	X	X					$0		
Mandatory Fringe Benefits			($29,913)	($49,488)	$19,575	X	X					$0		
	Total Savings		*$64,833*					*Total Savings*		*$0*				
	Increase Attrition Savings to reflect hiring timeline for vacant 1842 Management Analyst position. Position has been vacant since 8/28/17 and will take time to fill.							N/A						
Prof & Specialized Svcs-Bdgt			$50,000	$30,000	$20,000	X				$50,000	$30,000	$20,000	X	
	Reduce funding for Beacon Economics contract by $20,000 to reflect historical underspending in this area.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ECN-Economic and Workforce Development

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$283,799	$20,000	$303,799
Non-General Fund	$0	$0	**$0**
Total	**$283,799**	**$20,000**	**$303,799**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$20,000	$20,000
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$20,000**	**$20,000**

Policy/Reserve Recommendations

	ECN Economic and Workforce Dev													
CBO Services - Budget			$2,880,459	$2,093,214	$787,245	x				$2,880,459	$1,838,214	$1,042,245	X	
	Place $787,245 in the CBO Services Budget on Budget and Finance Committee Reserve for the Public Space Conservancy project. This project is still in the planning phase, and the final business plan has not yet been produced. OEWD requires approximately $500,000 to develop a business plan for the program. The Board of Supervisors should place the remaining funds on Budget and FInance Committee Reserve pending finalization of the business plan and awarding of funds through the upcoming RFP.							Ongoing savings						

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$787,245	$787,245
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$787,245**	**$787,245**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$1,042,245	$1,042,245
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$1,042,245**	**$1,042,245**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2016	229991	10010	25444	Anders & Anders Foundation	10022546	13,594.74
2016	229991	10010	24506	Beacon Economics LLC	10022531	1,411.34
2016	229991	10010	23107	Century Urban LLC	10022531	120,622.50
2016	229991	10010	23054	Charity Cultural Services Center	10022546	7,656.38
2016	229991	10010	20196	Finalize Office Furniture Service	10022546	1,107.00
2016	229991	10010	18227	International Effectiveness Centers	10022546	5,000.00
2016	229991	10010	16585	Laserlink International Inc	10022531	500.00
2016	229991	10010	16585	Laserlink International Inc	10022546	500.00
2016	229991	10010	16148	Local Initiatives Support Corp	10022531	41,500.00
2016	229991	10010	15829	Manpowergroup US Inc	10022546	2,763.21
2016	229991	10010	14957	Mission Economic Development Agency	10022546	25,000.00
2016	229991	10010	14954	Mission Hiring Hall	10022546	11,282.92
2016	229991	10010	14954	Mission Hiring Hall	10022546	7,576.34
2016	229991	10010	14954	Mission Hiring Hall	10022546	11.20
2016	229991	10010	12690	QB3 Incubator Management LLC	10022531	6,714.98
2015	229991	10010	12182	Ricoh USA Inc	10022531	5,500.16
2015	229991	10000	12182	Ricoh USA Inc	10001692	2,606.61
2016	229991	10010	12182	Ricoh USA Inc	10022531	738.63
2016	229991	10010	12182	Ricoh USA Inc	10022531	500.00
2016	229991	10000	12182	Ricoh USA Inc	10001692	453.71
2016	229991	10010	12182	Ricoh USA Inc	10022546	500.00
2016	229991	10010	10525	Staples Business Advantage	10022546	4,615.88
2016	229991	10010	10294	Success Center San Francisco	10022546	5,003.19
2016	229991	10010	9346	Top of Broadway Comm Benefit District	10022531	4,500.00
2016	229991	10010	8882	Urban Solutions	10022531	3,447.27
2016	229991	10010	8882	Urban Solutions	10022531	23,300.00
2016	229991	10010	8648	Vietnamese Youth Development Center	10022546	1,554.05
2016	229991	10010	8648	Vietnamese Youth Development Center	10022546	13,321.69
2016	229991	10010	8648	Vietnamese Youth Development Center	10022546	8,603.02
2016	229991	10010	8648	Vietnamese Youth Development Center	10022546	13,897.16
					Total	333,782

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $53,782,681 budget for FY 2018-19 is $718,680 or 1.3% less than the FY 2017-18 budget of $54,501,361.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 220.85 FTEs, which are 4.00 FTEs more than the 216.85 FTEs in the FY 2017-18 budget. This represents a 1.8% increase in FTEs from the FY 2017-18 budget.

Revenue Changes

The Department's revenues of $49,507,257 in FY 2018-19 are $2,410,060 or 4.6% less than FY 2017-18 revenues of $51,917,317.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $52,786,217 budget for FY 2019-20 is $996,464 or 1.9% less than the Department's proposed FY 2018-19 budget of $53,782,681.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 220.91 FTEs, which are 0.06 FTEs more than the 220.85 FTEs in the Department's proposed FY 2018-19 budget. This represents a no change in FTEs from the Department's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $48,639,079 in FY 2019-20 are $868,178 or 1.8% less than FY 2018-19 estimated revenues of $49,507,257.

DEPARTMENT: CPC – CITY PLANNING

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
City Planning	29,981,797	38,351,612	41,259,124	51,284,076	54,501,361	53,782,681
FTE Count	156.52	170.26	181.78	213.75	216.08	220.85

The Department's budget increased by $23,800,884 or 79.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 64.33 or 41.1% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. Driven by the economic recovery, this five year increase reflects steady year over year increases in the volume of permit applications and planning cases as well as the revenue associated with that workload volume.

FY 2018-19

The Department's proposed FY 2018-19 budget has decreased by ($718,680) due to minor reductions in fees for services and caseload volume. Three of the 4.00 new FTEs in FY 2018-19 are from the transfer of the Office of Short Term Rentals from the Office of the City Administrator to City Planning. The FTE position budgeted at 0.77FTE is new and was added to focus on CPC's increased demand for accessory dwelling unit (ADU) work given the recent changes in ADU legislation.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $996,464 due to a decrease in one-time project expenditures, partially offset by the cost of moving to a new office.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CPC – CITY PLANNING

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $356,148 in FY 2018-19. All of the $356,148 in recommended reductions are ongoing savings.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's has no recommended reductions to the FY 2019-20 proposed budget.

CPC- City Planning

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Current Planning													
9993 Attrition Savings	(2.19)	(2.46)	($243,430)	($273,442)	$30,012	x	x					$0		
Mandatory Fringe Benefits			($98,243)	($110,355)	$12,112	x	x					$0		
	Total Savings		*$42,124*					*Total Savings*		*$0*				
	Increase attrition savings to reflect 0.77 FTE to 0.5 FTE due to delayed hiring of 1 new proposed FTE 5291 Planner III. According to CPC the City is currently running a Planner III exam to create an eligible list.							One-time savings.						
	Administration													
Minor Furnishings			$72,230	$62,230	$10,000	x	x					$0		
	Reduce Minor Furnishings under the Operating Authority by $10,000 to reflect the actual need of the Department.							One-time savings.						
Food			$29,500	$26,500	$3,000	x	x					$0		
	Reduce Food under the Operating Authority by $3,000 to reflect the actual need of the Department.							One-time savings.						
Training - Budget			$153,500	$144,500	$9,000	x	x					$0		
	Reduce Training-Budget under the Operating Authority by $9,000 to reflect the actual need of the Department.							One-time savings.						
Advertising			$103,500	$99,500	$4,000	x	x					$0		
	Reduce Advertising under the Operating Authority by $4,000 to reflect the actual need of the Department.							One-time savings.						
Prof & Specialized Svcs-Bdgt			$1,099,000	$1,049,000	$50,000	x	x					$0		
	Reduce Advertising under the Operating Authority by $50,000 to reflect the actual need of the Department.							One-time savings.						
	Environmental Planning													
9993 Attrition Savings	(0.95)	(1.18)	($113,885)	($141,457)	$27,572	x	x					$0		
Mandatory Fringe Benefits			($44,812)	($55,661)	$10,849	x	x					$0		
	Total Savings		*$38,421*					*Total Savings*		*$0*				
	Increase attrition savings to reflect delayed hiring of 1.0 FTE to 0.77 FTE 5298 Planner III by 0.23 FTE. The position has been vacant since 2/10/2018.							One-time savings.						

GF = General Fund
1T = One Time

CPC- City Planning

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Zoning Admin & Compliance													
9993 Attrition Savings	0.00	(0.23)	$0	($32,522)	$32,522	x	x					$0		
Mandatory Fringe Benefits			$0	($12,028)	$12,028	x	x					$0		
	Total Savings		*$44,549*					*Total Savings*		*$0*				
	Increase attrition savings to reflect delayed hiring of 1.0 FTE to 0.77 FTE to delay of hiring 1.00 FTE 5293 Planner IV by 0.23 FTE. Position has been vacant since 7/1/2017.							One-time savings.						
New enforcement vehicle			$37,578	$0	$37,578		x					$0		
	Deny new replacement enforcement vehicle. While the current vehicle to be replaced is a Prius from 2002, the vehicle's total mileage is only 30,946 miles, which is less than 8 miles per workday.							One-time savings.						
	Citywide Planning													
9993 Attrition Savings	(5.14)	(5.84)	($615,533)	($699,839)	$84,306	x	x					$0		
Mandatory Fringe Benefits			($242,167)	($275,335)	$33,168	x	x					$0		
	Total Savings		*$117,475*					*Total Savings*		*$0*				
	Increase attrition savings to reflect delayed hiring of 1.0 FTE 5278 Planner II, 1.0 FTE 5277 Planner I, and 1.0 FTE 5293 Planner IV.							One-time savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$318,570	$0	$318,570
Non-General Fund	$37,578	$0	**$37,578**
Total	**$356,148**	**$0**	**$356,148**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

CPC- City Planning

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Policy Recommendations														
	ADSR Office of Short Term Rental													
1823 Senior Administrative Analyst	1.00	0.00	$114,618	$0	$114,618	x		1.00	0.00	$114,618	$0	$114,618		
Mandatory Fringe Benefits			$46,217	$0	$46,217	x				$47,000	$0.00	$47,000		
1842 Management Assistant	0.00	1.00	$0	$90,516	($90,516)	x		0.00	1.00	$0	$90,516	($90,516)		
Mandatory Fringe Benefits			$0	$39,149	($39,149)	x				$0	$39,930	($39,930)		
	Total Savings			*$31,170*				*Total Savings*			*$31,172*			
	Deny proposed substitution of 1 FTE 1842 Management Assistant to 1.00 FTE 1823 Senior Administrative Analyst due to lack of justification. The substitution was made by ADM prior to reassigning the position to CPC. Approval of the proposed upward substitution was done prior to Board approval. Board approval for this upward substitution for the FY 2018-19 budget is a policy matter for the Board. The ADSR Office of Short Term Rental currently has 3 FTE, a Manager II, a Senior Administrative Analyst, and a Management Assistant.							Ongoing savings.						

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$31,170	$31,170
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$31,170**	**$31,170**

FY 2019-20
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$31,172	**$31,172**
Total	**$0**	**$31,172**	**$31,172**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Mayor's proposed $22,596,699 budget for FY 2018-19 is $4,621,124 or 25.7% more than the original FY 2017-18 budget of $17,975,575.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 30.54 FTEs, which are 0.26 FTEs more than the 30.28 FTEs in the original FY 2017-18 budget. This represents a 0.9% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $15,332,785 in FY 2018-19 are $8,482,506 or 123.8% more than FY 2017-18 revenues of $6,850,279.

YEAR TWO: FY 2019-20

Budget Changes

The Mayor's proposed $25,695,546 budget for FY 2019-20 is $3,098,847 or 13.7% more than the Mayor's proposed FY 2018-19 budget of $22,596,669.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 30.60 FTEs, which are 0.06 FTEs more than the 30.54 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $18,247,274 in FY 2019-20 are $2,914,489 or 19.0% more than FY 2018-19 estimated revenues of $15,332,785.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ART – ARTS COMMISSION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Arts Commission	14,150,397	14,068,845	15,524,681	16,173,305	17,975,575	22,596,699
FTE Count	28.43	28.77	28.49	30.48	30.28	30.54

The Department's budget increased by $8,446,302 or 59.7% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 2.11 or 7.4% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $4,621,124 largely due to work on the Treasure Island Arts Master Plan, growth in salary and fringe benefit costs, capital costs, and increases from the assumed passage of the proposed November ballot measure to restore the dedication of a portion of hotel tax to new and existing arts and culture programming.

FY 2019-20

The Mayor's proposed FY 2019-20 budget has increased by $3,098,847 largely due to the assumed passage of the proposed November ballot measure. Beginning in January 2019, hotel tax revenue would increase grant funding for the City's cultural centers, the cultural equity endowment, and a new arts impact endowment, to be guided by a cultural services allocation plan.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: ART – ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $33,324 in FY 2018-19. All of the $33,324 in recommended reductions are one-time savings. These reductions would still allow an increase of $4,587,800 or 25.5% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $2,513, for total General Fund savings of $35,837.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommends no reductions to the proposed budget in FY 2019-20.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

ART- Arts Commission

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	ART Administration													
Attrition Savings			($99,179)	($122,679)	$23,500	x				$0		$0		
Mandatory Fringe Benefits			($41,461)	($51,285)	$9,824	x						$0		
	Total Savings			*$33,324*				*Total Savings*			*$0*			
	Increase Attrition Savings to reflect historic and projected salary savings. The recommended reductions are still less than the Department's average General Fund salary savings over the past three years.							One-time savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$33,324	$33,324
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$33,324**	**$33,324**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $27,530,968 budget for FY 2018-19 is $620,326 or 2.3% more than the original FY 2017-18 budget of $26,910,642.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 70.92 FTEs, which are 1.46 FTEs more than the 69.46 FTEs in the original FY 2017-18 budget. This represents a 2.1% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $18,249,383 in FY 2018-19, are $613,677 or 3.5% more than FY 2017-18 revenues of $17,635,706.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $30,900,046 budget for FY 2019-20 is $3,369,078 or 12.2% more than the Mayor's proposed FY 2018-19 budget of $27,530,968.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 70.96 FTEs, which are 0.04 FTEs more than the 70.92 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $21,615,047 in FY 2019-20 are $3,365,664 or 18.4% more than FY 2018-19 estimated revenues of $18,249,383.

DEPARTMENT: WAR – WAR MEMORIAL

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
War Memorial	11,934,740	13,536,389	24,388,543	25,621,236	26,910,642	27,530,968
FTE Count	56.55	57.91	64.70	68.46	69.46	70.92

In FY 2015-16, the Department began budgeting and paying annual debt service for the Veterans Building Seismic Renovation. The Department also funded six positions in FY 2015-16 that were not funded during the 2013-2015 Veterans Building Seismic Renovation.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $620,326 largely due to:

An increase in salaries and fringes totaling $525,157, the majority of which are due to COLAs and fringe benefit changes, the addition of an 1822 Administrative Analyst, and the start of the Opera House Renewal Project's mansard roof replacement project budgeted in the fiscal year at $400,000.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $3,369,078 largely due to:

Completion of the Opera House Mansard roof replacement begun in FY 2018-19 and budgeted at $4,200,000 in FY 2019-20.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: WAR – WAR MEMORIAL

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $36,174 in FY 2018-19. Of the $36,174 in recommended reductions, $3,720 are ongoing savings and $32,454 are one-time savings. These reductions would still allow an increase of $584,152 or 2.2% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $4,970 in FY 2019-20. Of the $4,970 in recommended reductions, $3,720 are ongoing savings and $1,250 are one-time savings. These reductions would still allow an increase of $3,364,108 or 12.2% in the Department's FY 2019-20 budget.

WAR - War Memorial

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	Public Art and Culture													
Attrition Savings	3.43	3.68	($309,138)	($331,670)	$22,532		x	3.43	3.43	($309,138)	($309,138)	$0		
Mandatory Fringe Benefits			($136,126)	($146,048)	$9,922		x			($139,194)	($139,194)	$0		
	Total Savings			*$32,454*				*Total Savings*			*$0*			
	Increase Attrition Savings by 0.25 FTE based on vacancy and time to fill vacant 7333 Apprentice Stationary Engineer position.							One time savings						
Other Current Expenses			$30,260	$26,540	$3,720					$19,260	$15,540	$3,720		
	Reduce expenditures to reflect expected levels.							Reduce expenditures to reflect expected levels.						
Software Licensing Fees					$0					$15,000	$13,750	$1,250		x
	Savings in FY 2019-20 only.							Limit expenditures for installation of deferred version upgrades and expected price increases to one year.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$32,454	$3,720	**$36,174**
Total	**$32,454**	**$3,720**	**$36,174**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$1,250	$3,720	**$4,970**
Total	**$1,250**	**$3,720**	**$4,970**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $239,378,359 budget for FY 2018-19 is $25,524,630 or 11.9% more than the original FY 2017-18 budget of $213,853,729.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 54.97 FTEs, which are 1.74 FTEs more than the 53.23 FTEs in the original FY 2017-18 budget. This represents a 3.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $198,718,718 in FY 2018-19, are $24,700,796 or 14.2% more than FY 2017-18 revenues of $174,017,922.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $244,534,510 budget for FY 2019-20 is $5,156,151 or 2.2% more than the Mayor's proposed FY 2018-19 budget of $239,378,359.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 54.97 FTEs, which is the same number of FTEs as in the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $199,050,629 in FY 2019-20 are $331,911 or 0.2% more than FY 2018-19 estimated revenues of $198,718,718.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CHF- CHILDREN, YOUTH & THEIR FAMILIES

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Children, Youth & Their Families	145,658,643	161,975,244	170,705,287	192,706,623	213,853,729	239,378,359
FTE Count	37.42	38.20	41.86	52.19	53.23	54.97

The Department's budget increased by $93,719,716 or 64.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 17.55 or 46.9% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $25,524,630 largely due to increases in the Children and Youth Fund and baseline spending requirements for children and transitional aged youth.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $5,156,151 largely due to additional increases in the Children and Youth Fund and baseline spending requirements for children and transitional aged youth.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: CHF- CHILDREN, YOUTH & THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $88,017 in FY 2018-19. All of the $88,017 in recommended reductions are ongoing savings. These reductions would still allow an increase of $25,436,613 or 11.9% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $0 in FY 2019-20. Without reductions the Department's budget will increase of $5,156,151 or 2.2% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

CHF- Children, Youth, and their Families

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	Children; Youth & Families													
Attrition Savings			$0	$50,000	$50,000	x	x			$0	$0	$0	x	
	Increase Attrition savings to more realistically reflect turnover and delays in hiring. Estimated savings are based on FY 2017-18 projected savings per the Controller's Labor Report.							One-time savings.						
Manager II	1.00	0.91	$142,764	($129,915)	$12,849	x	x					$0		
Mandatory Fringe Benefits			$57,420	($52,252)	$5,168	x	x					$0		
	Total Savings		*$18,017*					*Total Savings*		*$0*				
	Reduce 1.0 FTE 0923 Manager II to 0.91 FTE due to one month delay in hiring Manager II based on current hiring status. Position has been vacant for over a year, was budgeted at 0.5 FTE for FY2017-18, but went unfilled.							One-time savings.						
Prof & Specialized Svcs-Bdgt			$432,667	$412,667	$20,000	x	x			$0		$0	x	
	Reduce Professional & Specialized Services under the Our Children Our Families Authority by $20,000 to reflect the actual need of the Department.							One-time savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$88,017	$0	$88,017
Non-General Fund	$0	$0	$0
Total	$88,017	$0	$88,017

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	$0
Total	$0	$0	$0

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $2,371,591,858 budget for FY 2018-19 is $173,410,671 or 7.9 % more than the original FY 2017-18 budget of $2,198,181,187.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 6,874.84 FTEs, which are 17.6 FTEs more than the 6,857.24 FTEs in the original FY 2017-18 budget. This represents a 0.3% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $1,631,449,236 in FY 2018-19, are $148,746,805 or 10.0% more than FY 2017-18 revenues of $1,482,702,431.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $2,275,361,169 budget for FY 2019-20 is $96,230,689 or 4.1% less than the Mayor's proposed FY 2018-19 budget of $2,371,591,858.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 6,876.41 FTEs, which is 1.57 FTEs more than the 6,874.84 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.02% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $1,521,868,434 in FY 2019-20, are $109,580,802 or 6.7% less than FY 2018-19 estimated revenues of $1,631,449,236.

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Public Health	1,908,611,827	1,984,261,187	2,033,997,389	2,058,876,439	2,198,181,187	2,371,591,858
FTE Count	6,125.91	6,284.17	6,601.99	6,806.30	6,857.24	6,874.84

The Department's budget increased by $462,980,031 or 24.3% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19. The Department's FTE count increased by 748.93 or 12.2% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $173,410,671 largely due to changes in citywide salary and fringe benefit costs, one-time capital projects and investments in technology, new investments in chronic disease prevention, and other operational increases at the Zuckerberg San Francisco General Hospital. The proposed budget also includes a one-time $56,000,000 repayment of federal reimbursement for costs associated with the rebuild of Laguna Honda Hospital.

The Department has begun development and implementation of its new Electronic Health Records Project with estimated total implementation and maintenance costs of $383,312,000 over ten years, including $74,796,694 in FY 2018-19. In November 2017, the Board of Supervisors approved a ten-year contract between the Department and Epic City Government, LLC, the project vendor, of $167,387,597. The project budget and ongoing operating costs will be subject to future Board of Supervisors approval.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by $96,230,689 compared to FY 2018-19 but still includes an increase of $77,179,982 compared to the current year. The decline in FY 2019-20 is largely due to reductions in one-time capital and other non-operating expenditures from the previous fiscal year. Despite the year over year reduction in the proposed budgets, the Department's overall services will either be maintained at the same levels or grow over the course of the two-year budget.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $3,016,433 in FY 2018-19. Of the $3,016,433 in recommended reductions, $1,651,712 are ongoing savings and $1,364,721 are one-time savings. These reductions would still allow an increase of $170,394,238 or 7.8% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,769,153 in FY 2019-20. Of the $1,769,153 in recommended reductions, $1,669,153 are ongoing savings and $100,000 are one-time savings.

DPH - Department of Public Health

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	HAD Public Health Admin													
Programmatic Projects-Budget			$5,200,000	$4,800,000	$400,000	x	x							
	Reduce the Programmatic Project Budget for furniture, fixtures and equipment (FFE) for relocating staff from civic center offices to new locations by $400,000 in FY 2018-19.													
0933 Manager V	1.00	0.00	$178,221	$0	$178,221	x		1.00	0.00	$178,221	$0	$178,221	x	
Mandatory Fringe Benefits			$64,633	$0	$64,633	x				$66,054	$0	$66,054	x	
0932 Manager IV	0.00	1.00	$0	$165,259	($165,259)	x		0.00	1.00	$0	$165,259	($165,259)	x	
Mandatory Fringe Benefits			$0	$61,996	($61,996)	x				$0	$63,433	($63,433)	x	
			Total Savings	*$15,599*						*Total Savings*	*$15,583*			
	Delete one Manager V and replace with one Manager IV. The Manager IV is more appropriate for the duties of this position.							Ongoing savings						
Prof & Specialized Svcs-Bdgt			$1,181,167	$981,167	$200,000	x				$1,181,167	$981,167	$200,000	x	
	Reduce the budget allocated for professional and specialized services by $200,000. Department staff in the Lean Process Improvement Office will be taking over some of the duties previously performed by a private consultant.							Ongoing savings						
	HBH Behavioral Health													
Attrition Savings			($1,918,004)	($2,340,837)	$422,833	x	x			($1,918,003)	($2,023,711)	$105,708	x	
Mandatory Fringe Benefits			($803,690)	($980,857)	$177,167	x	x			($819,605)	($863,897)	$44,292	x	
			Total Savings	*$600,000*						*Total Savings*	*$150,000*			
	Increase Attrition Savings to reflect salary savings from expected hire dates and on-going salary savings in Behavioral Health.							Ongoing savings						

GF = General Fund
1T = One Time

DPH - Department of Public Health

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
2587 Health Worker III	0.75	0.00	$56,620	$0	$56,620	x		0.75	0.00	$56,620	$0	$56,620	x	
Mandatory Fringe Benefits			$26,273	$0	$26,273	x				$26,870	$0	$26,870	x	
	Total Savings			*$82,893*				*Total Savings*			$83,490			
	Delete 0.75 FTE 2587 Health Worker III position to address long-standing vacancies in the Department.							Ongoing savings						
2320 Registered Nurse	0.09	0.00	$15,081	$0	$15,081	x		0.09	0.00	$15,081	$0	$15,081	x	
Mandatory Fringe Benefits			$5,379	$0	$5,379	x				$5,488	$0	$5,488	x	
	Total Savings			*$20,460*				*Total Savings*			$20,569			
	Delete 0.09 FTE 2320 Registered Nurse position to address long-standing vacancies in the Department.							Ongoing savings						
2586 Health Worker II	0.07	0.00	$4,831	$0	$4,831	x		0.07	0.00	$4,831	$0	$4,831	x	
Mandatory Fringe Benefits			$2,328	$0	$2,328	x				$2,384	$0	$2,384	x	
	Total Savings			*$7,159*				*Total Savings*			$7,215			
	Delete 0.07 FTE 2586 Health Worker II position to address long-standing vacancies in the Department.							Ongoing savings						
Materials & Supplies-Budget			$6,722,649	$6,647,649	$75,000	x				$6,722,649	$6,647,649	$75,000	x	
	Reduce the budget allocated for materials and supplies by $75,000 to reflect projected underspending. This reduction still allows for an increase of $325,314 for materials and supplies in Behavioral Health.							Ongoing savings						
Prof & Specialized Svcs-Bdgt			$59,481,233	$59,131,233	$350,000	x				$59,472,209	$59,122,209	$350,000	x	
	Reduce the budget allocated for professional and specialized services by $350,000 to reflect projected underspending. This reduction still allows for an increase of $14,503,451 for materials and supplies in Behavioral Health.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DPH - Department of Public Health

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	HGH Zuckerberg SF General													
Capital Renewal Projects			$13,300,000	$13,100,000	$200,000	x	x							
	Reduce the Capital Renewal Project Budget amount for chiller replacement at Zuckerberg SF General Hospital by $200,000 to reflect the estimated costs in FY 2018-19.													
Equipment Purchase-Budget										$1,455,356	$1,355,356	$100,000	x	x
	One time savings							Reduce the equipment purchase budget at Zuckerberg SF General Hospital by $100,000.						
2105 Patient Services Finance	1.00	0.00	$69,548	$0	$69,548	x		1.00		$69,548	$0	$69,548	x	
Mandatory Fringe Benefits			$33,400	$0	$33,400	x		0.00		$34,202	$0	$34,202	x	
	Total Savings		*$102,948*					*Total Savings*		*$103,750*				
	Delete one vacant 2105 Patient Services Finance Technician to address long-standing vacancies in the Department.							Ongoing savings						
	HLH Laguna Honda Hospital													
Polaris EUV	1.00	0.00	$32,063	$0	$32,063	x	x							
	Deny the request for new Polaris EV Li-ion vehicle for gardening staff at Laguna Honda Hospital. Gardening staff has two utility vehicles, which are sufficient to meet existing needs.													
	HNS Health Network Services													
Prof & Specialized Svcs-Bdgt			$13,267,110	$13,017,110	$250,000	x				$13,267,110	$13,117,110	$150,000	x	
	Reduce the budget allocated for professional and specialized services by $250,000 to reflect projected underspending.							Ongoing savings						

GF = General Fund
1T = One Time

DPH - Department of Public Health

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
	HPH Population Health Division													
Step Adjustments,			$0	($313,725)	$313,725	x				$0	($274,510)	$274,510	x	
Mandatory Fringe Benefits			$0	($86,275)	$86,275	x				$0	($75,490)	$75,490	x	
	Total Savings			*$400,000*				*Total Savings*			*$350,000*			
	Increase the budgeted step adjustments to account for projected step adjustments in the Population Health division.							Ongoing savings						
2587 Health Worker III	0.02	0.00	$1,510	$0	$1,510	x		0.02	0.00	$1,510	$0	$1,510	x	
Mandatory Fringe Benefits			$701	$0	$701	x				$717	$0	$717	x	
	Total Savings			*$2,211*				*Total Savings*			$2,227			
	Delete 0.02 FTE 2587 Health Worker III position to address long standing vacancies in the Department.							Ongoing savings						
Prof & Specialized Svcs-Bdgt			$2,745,263	$2,695,263	$50,000	x				$2,745,263	$2,695,263	$50,000	x	
	Reduce the budget allocated for professional and specialized services by $50,000 to reflect projected underspending in prevention contracts.							Ongoing savings						
Chevy Bolt	4.00	3.00	$150,312	$112,734	$37,578	x	x							
	Reduce the number of replacement vehicles from four to three. The Department has 26 existing vehicles (vans, SUVs, and cars) that are used less than eight days each month. In addition six of these 26 vehicles have less than 10,000 miles.													
Ford Transit Connect Van	1.00	0.00	$33,363	$0	$33,363	x	x							
	Deny the request for one new transit van. The Department has 15 vans that are used less than eight days each month. In addition, three of these 15 vehicles have less than 10,000 miles.													
Electric Ford Focus	1.00	0.00	$46,636	$0	$46,636	x	x							
	Deny the request for one new vehicle (Electric Ford Focus). The Department has 26 existing vehicles (vans, SUVs, and cars) that are used less than eight days each month. In addition six of these 26 vehicles have less than 10,000 miles.													
	HPC Primary Care													

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

DPH - Department of Public Health

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
2587 Health Worker III	1.00	0.00	$75,493	$0	$75,493	x		1.00	0.00	$75,493	$0	$75,493	x	
Mandatory Fringe Benefits			$35,030	$0	$35,030	x				$35,826	$0	$35,826	x	
	Total Savings			*$110,523*				*Total Savings*			$111,319			
	Delete one 2587 Health Worker III position to address long standing vacancies in the Department.							Ongoing savings						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$1,349,640	$1,666,793	$3,016,433
Non-General Fund	$0	$0	$0
Total	$1,349,640	$1,666,793	$3,016,433

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$100,000	$1,669,153	$1,769,153
Non-General Fund	$0	$0	$0
Total	$100,000	$1,669,153	$1,769,153

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $968,405,098 budget for FY 2018-19 is $54,621,841 or 6.0% more than the original FY 2017-18 budget of $913,783,257.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 2,100.68 FTEs, which are 1.32 FTEs more than the 2,099.36 FTEs in the original FY 2017-18 budget. This represents a 0.06% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $698,110,836 in FY 2018-19, are $26,016,132 or 3.9% more than FY 2017-18 revenues of $672,094,704.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $990,894,608 budget for FY 2019-20 is $22,489,510 or 2.3% more than the Mayor's proposed FY 2018-19 budget of $968,405,098.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 2,097.31 FTEs, which are 3.37 FTEs less than the 2,100.68 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.16% decrease in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $704,126,963 in FY 2019-20, are $6,016,127 or 0.9% more than FY 2018-19 estimated revenues of $698,110,836.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HSA – HUMAN SERVICES AGENCY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Human Services Agency	737,923,441	835,703,903	937,931,970	862,944,407	913,783,257	968,405,098
FTE Count	1,855.40	1,964.41	2,045.57	2,067.89	2,099.366	2,100.68

The Department's budget increased by $230,481,657 or 31.2% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 245 or 13.2% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $54,621,841 largely due to:

Two major costs account for the majority of the 6.0% increase in the FY 2018-19 proposed budget. First, the State of California shifted costs for the In-Home Supportive Services (IHSS) program from to the counties by revising the program's maintenance of effort funding requirement. The Department anticipates additional increases in the City's Maintenance of Effort cost share in FY 2018-19 of $29.8 million. Second, there is $8.2 million in additional funding budgeted as the result of increased developer impact fee revenue for child care facilities

Other increases include $3 million in funding for the Dignity Fund, approved in the 2016 general elections, to expand services for seniors, as well as negotiated salaries and benefits.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $22,489,510 largely due to:

The Department anticipates additional increases in the City's Maintenance of Effort cost share for the IHSS program in FY 2019-20 of $26 million The voter-mandated Dignity Fund allocation of an additional $3 million above FY 2018-19 along with benefits cost increases account for the majority of the increase in the FY 2019-20 proposed budget. These increases are partially offset by $5.4 million a reduction due in projected developer fee revenue for child care facilities and other one-time expenses budgeted only in FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HSA – HUMAN SERVICES AGENCY

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,701,295 in FY 2018-19. Of the $1,701,295 in recommended reductions, $1,601,295 are ongoing savings and $100,000 are one-time savings. These reductions would still allow an increase of $52,920,546 or 5.8% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $320,026.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $1,132,334 in FY 2019-20. Of the $1,132,334 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of $21,357,276 or 2.2% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HSA - Human Services Agency

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DAAS - Aging & Adult Services													
Social Service Contracts			$261,880	$161,880	$100,000	x				$261,880	$161,880	$100,000	x	
	Reduce the budget for social services contracts by $100,000 as the Department has underspent this budget by at least $250,000 for the past three fiscal years.							Ongoing savings.						
Salaries			$216,141	$116,141	$100,000	x	x							
	Reduce the salaries budget for a one-time attrition adjustment to the SF Connected Program to account for vacancies.							One-time savings in FY 2018-19.						
Social Service Contracts			$456,765	$406,765	$50,000	x				$456,765	$406,765	$50,000	x	
	Reduce the social service contracts budget by $50,000 as the Department has underspent this budget by at least $250,000 for the past three fiscal years.							Ongoing savings.						
	HSA - Admin Support													
Auditing & Accounting			$120,844	$105,844	$15,000	x				$120,844	$105,844	$15,000	x	
	Reduce the auditing and accounting budget under the HSA Administrative Support division by $15,000. The Department underspends this budget by at least $25,000.							Ongoing savings.						
Other Current Expenses - Bdgt			$1,189,146	$789,146	$400,000	x				$1,189,146	$889,146	$300,000	x	
	Reduce the other current expenses budget in the HSA Administrative Support division. The Department underspends this budget by at least $800,000.							Ongoing savings.						
Office Machine Rental			$220,000	$120,000	$100,000	x				$220,000	$120,000	$100,000	x	
	Reduce office machine rental budget in the HSA Administrative Support division by $100,000. The Department underspends this budget by at least $150,000 each year.							Ongoing savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HSA - Human Services Agency

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	DHS - Human Services													
Training			$140,856	$120,856	$20,000	x				$140,856	$120,856	$20,000	x	
	Reduce training budget by $20,000. The Department has underspent the total training budget in this fund by at least $100,000 in the past two fiscal years.							Ongoing savings.						
Attrition Savings	(53.65)	(57.86)	($4,775,469)	($5,075,469)	$375,000	x		(53.65)	(57.86)	($4,775,469)	($4,975,469)	$200,000	x	
Mandatory Fringe Benefits			($2,101,846)	($2,233,886)	$132,040	x				($2,152,246)	($2,242,384)	$90,138	x	
	Total Savings $507,040							*Total Savings* $290,138						
	Increase attrition savings to account for the high staff turnover in the HSA Human Services division. There are currently 103 vacant positions in this division. The Department is also projected to have a $1.0 million salary surplus for FY 2017-18, primarily driven by delays in hiring, and caseload declines.							Ongoing savings.						
1031 IS Trainer-Assistant	1.00	0.00	$81,090	$0	$81,090	x		1.00	0.00	$81,090	$0	$81,090	x	
Mandatory Fringe Benefits			$37,037	$0	$37,037	x				$37,856	$0	$37,856	x	
1404 Clerk	(1.00)	1.00	($60,791)	$60,791	($60,791)	x		(1.00)	1.00	($60,791)	$60,791	($60,791)	x	
Mandatory Fringe Benefits			($30,999)	$30,999	($30,999)	x				($33,862)	$33,862	($33,862)	x	
	Total Savings $26,337							*Total Savings* $24,293						
	Deny the request for the upward position substitution of 1.00 FTE 1404 Clerk position to 1.00 FTE 1031 IS Trainer-Assistant position. The department currently has 6.00 FTE vacant IT positions that could be filled instead of expanding their staffing resources. The Department also received a new 1053 IS Business Analyst-Senior position in FY 2016-17 that still remains vacant today.							Ongoing savings.						
2944 Protective Services Supervisor	1.00	0.00	$123,697	$0	$123,697	x		1.00	0.00	$123,697	$0	$123,697	x	
Mandatory Fringe Benefits			$48,164	$0	$48,164	x				$48,939	$0	$48,939	x	
2940 Protective Services Worker	(1.00)	1.00	($110,039)	$110,039	($110,039)	x		(1.00)	1.00	($110,039)	$110,039	($110,039)	x	
Mandatory Fringe Benefits			($45,015)	$45,015	($45,015)	x				($45,808)	$45,808	($45,808)	x	
	Total Savings $16,807							*Total Savings* $16,789						
	Deny the request for an upward position substitution of 1.00 FTE 2940 Protective Services Worker to 1.00 FTE Protective Services Supervisor. The Department currently has a ratio of 1.00 FTE 2944 Protective Services Supervisor to every 4.91 FTE 2940 Protective Service Works. Furthermore, the Department currently has 24.00 FTE vacant 2940 Protective Services worker positions, which means that each supervisor has approximately 4.4 FTE. This increase in staffing resources is unnecessary at this time.							Ongoing savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HSA - Human Services Agency

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
TEMPM_E Temporary - Miscellaneous	12.29	9.31	$1,238,359	$938,359	$300,000	x		43.94	38.62	$1,238,359	$1,088,359	$150,000	x	
Mandatory Fringe Benefits			$66,398	$34,718	$31,680	x				$98,078	$66,398	$31,680	x	
	Total Savings		*$331,680*					*Total Savings*		*$181,680*				
	Reduce the salaries budget in General Fund Continuing Projects to reflect historical actual expenditures. Average expenditures in this category over the past four years are at $7 million. However, the proposed FY 2018-19 budget increased this budget to $8.8 million. This reduction leaves the overall salaries in this area with a budget of $8.3 million.							Ongoing savings.						
2913 Program Specialist	1.00	0.00	$95,953	$0	$95,953	x		1.00	0.00	$95,953	$0	$95,953	x	
Mandatory Fringe Benefits			$41,152	$0	$41,152	x				$41,959	$0	$41,959	x	
1426 Senior Clerk Typist	(1.00)	1.00	($69,333)	$69,333	($69,333)	x		(1.00)	1.00	($69,333)	$69,333	($69,333)	x	
Mandatory Fringe Benefits			($33,341)	$33,341	($33,341)	x				($34,145)	$34,145	($34,145)	x	
	Total Savings		*$34,431*					*Total Savings*		*$34,434*				
	Deny the request for an upward substitution of 1.00 FTE 1426 Senior Clerk Typist to 1.00 FTE 2913 Program Specialist. The Department currently has seven vacant positions in this job classification. The Budget and Legislative Analyst recommends that the Department fill their existing vacant positions before expanding their staffing resources.							Ongoing savings.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$100,000	$1,242,645	**$1,342,645**
Non-General Fund	$0	$358,650	**$358,650**
Total	**$100,000**	**$1,601,295**	**$1,701,295**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$877,138	**$877,138**
Non-General Fund	$0	$255,196	**$255,196**
Total	**$0**	**$1,132,334**	**$1,132,334**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HSA - Human Services Agency

	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T

Policy/Reserve Recommendations

	Division Description													
Dignity Fund			$3,000,000	$0	$3,000,000	x	x			$6,000,000	$0	$6,000,000	x	x
			Total Savings	*$3,000,000*						*Total Savings*	$6,000,000			
	Place $3,000,0000 of the appropriation from the Dignity Fund on Budget and Finance Reserve, as the Department still requires Board of Supervisor approval for the service allocation plan for FY 2018-19. The Budget and Legislative Analyst recommends that the Department present their proposed budget to the Board of Supervisors prior to accessing these funds.							Ongoing savings						

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$3,000,000	$0	$3,000,000
Non-General Fund	$0	$0	**$0**
Total	**$3,000,000**	**$0**	**$3,000,000**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$6,000,000	$0	$6,000,000
Non-General Fund	$0	$0	**$0**
Total	**$6,000,000**	**$0**	**$6,000,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $271,426,796 budget for FY 2018-19 is $21,042,322 or 8.4% more than the original FY 2017-18 budget of $250,384,474.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 124.43 FTEs, which are 9.76 FTEs more than the 114.67 FTEs in the original FY 2017-18 budget. This represents an 8.5% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $93,245,927 in FY 2018-19, are $8,407,171 or 9.9% more than FY 2017-18 revenues of $84,838,756.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $271,246,511 budget for FY 2019-20 is $180,285 or 0.1% less than the Mayor's proposed FY 2018-19 budget of $271,426,796.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 125.68 FTEs, which are 1.25 FTEs more than the 124.43 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 1.0% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $107,160,899 in FY 2019-20, are $13,914,972 or 14.9% more than FY 2018-19 estimated revenues of $93,245,927.

DEPARTMENT: **HOM – HOMELESSNESS AND SUPPORTIVE HOUSING**

SUMMARY OF 3-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	FY 2019-20 Proposed
Homelessness and Supportive Housing	224,153,460	250,384,474	271,426,796	271,246,511
FTE Count	108.91	114.67	124.43	125.68

The Department's budget increased by $47,273,336 or 21.1% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19. The Department's FTE count increased by 15.52 or 14.3% from the adopted budget in FY 2016-17 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $21,042,322 largely due to:

Through Resolution No. 134-18 (File 18-0427), the Board of Supervisors urged the Mayor to prioritize the prevention of homelessness, exits into housing, and increased funding for transitional-aged youth, and individuals with chronic mental illness in the proposed budgets for FY 2018-19 and FY 2019-20.

The increase in the FY 2018-19 proposed budget is primarily due to investments in homeless services and programs, including opening new navigation centers, expansion of traditional shelters, increasing the supply of Permanent Supportive Housing beds, and new Access Points, which will connect adults, youth and families to services. The FY 2018-19 proposed budget also includes additional staffing resources to support this expansion in services.

In the FY 2018-19 proposed budget, $13,437,000 of the total funding was contingent on the passage of Measure D during the June 2018 elections. San Francisco voters did not approve Measure D. Funding from Measure D was planned to finance a navigation center for transitional-aged youth, 100 new slots for adults to receive rapid rehousing benefits, and an increase in the flexible housing pool budget. The Department of Homelessness and Supportive Housing must now rebalance their budget to account for the absence of Measure D funds.

FY 2019-20

The Department's proposed budget for FY 2019-20 is a 0.1% decrease from the proposed budget for FY 2018-19.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $425,349 in FY 2018-19. Of the $425,349 in recommended reductions, $61,869 are ongoing savings and $363,480 are one-time savings. These reductions would still allow an increase of $20,616,973 or 8.23% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $375,000, and $390,225 on Budget and Finance Committee Reserve, for total General Fund savings of $765,225.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $291,697 in FY 2019-20. Of the $291,697 in recommended reductions, $61,869 are ongoing savings and $229,828 are one-time savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	203646 - HOM Programs													
9993M_Z Attrition Savings	(2.25)	(4.30)	($220,864)	($420,864)	$200,000	x	x							
Mandatory Fringe Benefits			($93,876)	($173,476)	$79,600	x	x							
	Total Savings		*$279,600*					*Total Savings*		*$0*				
	Increase attrition savings to account for staff turnover and hiring delays. The Department is projected to have $1.1 million in salary savings in FY 2017-18. Furthermore, the Department decreased their budgeted attrition rate from 6.0 percent to 3.4 percent for the two upcoming fiscal years despite the projected salary savings in FY 2017-18 along with the addition of 6.16 FTE new positions and several upward position substitutions. The Department also has a vacancy rate of 14.7 percent.							One-time savings in FY 2018-19.						
Step Adjustments, Miscellaneous			($86,899)	($133,768)	$46,869	x				($86,899)	($133,768)	$46,869	x	
	Increase the budgeted position step adjustments for new staff positions.							Ongoing savings.						
Materials & Supplies			$168,165	$153,165	$15,000	x				$168,165	$153,165	$15,000	x	
	Total Savings		*$15,000*					*Total Savings*		*$15,000*				
	Reduce the materials & supplies budget in the programs division by $15,000. The Dept. has underspent their materials and supplies budget by at least $60,000 each fiscal year.							Ongoing savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	203645 - HOM Administration													
Rents-Leases-Bldgs&Struct-Bdgt										$4,708,136	$4,478,308	$229,828	x	x
	One-time savings in FY 2019-20.							Reduce the rent, leases, buildings, and structures budget to reflect projected annual expenditures.						
9993M_Z Attrition Savings	(1.45)	(2.42)	($171,242)	($571,242)	$60,000	x	x							
Mandatory Fringe Benefits			($68,112)	($91,992)	$23,880	x	x							
	Total Savings		*$83,880*					*Total Savings*		*$0*				
	Increase attrition savings to account for the project $1.1 million in salary savings for FY 2017-18. During FY 2017-18, the Department budgeted an attrition rate of 6.0 percent. The Department decreased their budgeted attrition rate to 3.4 percent for the two upcoming fiscal years despite the projected salary savings in FY 2017-18, addition of 6.16 FTE new positions, and several upward position substitutions. The Department also removed all step adjustments for positions that fall under HOM Administration.							One-time savings in FY 2018-19.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$363,480	$61,869	$425,349
Non-General Fund	$0	$0	**$0**
Total	**$363,480**	**$61,869**	**$425,349**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$229,828	$61,869	$291,697
Non-General Fund	$0	$0	**$0**
Total	**$229,828**	**$61,869**	**$291,697**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Recommended Close Out of Prior Year Appropriations														
	203646 - HOM Programs													
			$390,225	$0	$390,225	x	x							
	Total Savings		*$390,225*											
	The Board of Supervisors placed $390,225 on Budget and Finance Committee reserve to purchase furniture, fixtures, and equipment for 440 Turk Street that is not needed. Therefore the Budget and Finance Committee should request the Controller to close-out $390,225 and make these funds available to the Board of Supervisors.													
			$375,000	$0	$375,000	x	x							
	Total Savings		*$375,000*											
	Request the Controller to close out $375,000 in prior year encumbrances and make these funds available to the Board of Supervisors.													

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$765,225	$0	$765,225
Non-General Fund	$0	$0	**$0**
Total	**$765,225**	**$0**	**$765,225**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$0	$0	$0
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$0**	**$0**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

HOM - Homelessness and Supportive Housing

Account Title	FY 2018-19 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2019-20 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
Policy/Reserve Recommendations														
	203646 - HOM Programs													
OthDep			$0	$0	$0					$943,062	$0	$943,062	x	x
	Total Savings			*$0*				*Total Savings*			$943,062			
	Savings in FY 2019-20.							Place $943,062 of the requested OthDep budget on Budget and Finance Reserve, as these funds were tied to the passage of Measure D during the June 2018 election. Unfortunately, this measure did not pass and therefore, the Department will not receive revenues from a tax on commercial rents to fund the navigation center for transitional-aged youth, 100 new slots for adults in need of rapid rehousing, and an increase in the flexible housing subsidy pool. The Department must now rebalance their budget to account for the absence of these funds.						
Programmatic Projects			$13,437,000	$0	$13,437,000	x	x			$26,218,938	$0	$26,218,938	x	x
	Total Savings			*$13,437,000*				*Total Savings*			*$26,218,938*			
	Place $13,437,000 of the programmatic projects budget under SR Housing for All on the Budget and Finance Reserve, as these funds were contingent on the passage of Measure D during the June 2018 elections. Unfortunately, this measure did not pass and therefore the Department will not receive revenues from a tax on commercial rents to fund a navigation center for transitional-aged youth, 100 new slots for adults in need of rapid rehousing, and an increase in the flexible housing subsidy pool. The Department must now rebalance their budget to account for the absence of these funds.							Ongoing savings.						

FY 2018-19
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$13,437,000	$0	$13,437,000
Non-General Fund	$0	$0	**$0**
Total	**$13,437,000**	**$0**	**$13,437,000**

FY 2019-20
Total Policy/Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	$27,162,000	$0	$27,162,000
Non-General Fund	$0	$0	**$0**
Total	**$27,162,000**	**$0**	**$27,162,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2018-19

Budget Changes

The Department's proposed $16,060,046 budget for FY 2018-19 is $332,239 or 2.1% more than the original FY 2017-18 budget of $15,727,807.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 76.41 FTEs, which are 0.72 FTEs less than the 77.13 FTEs in the original FY 2017-18 budget. This represents a 0.9% decrease in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of $379,146 in FY 2018-19, are $3,010 or 0.8% less than FY 2017-18 revenues of $382,156.

YEAR TWO: FY 2019-20

Budget Changes

The Department's proposed $16,106,866 budget for FY 2019-20 is $46,820 or 0.3% more than the Mayor's proposed FY 2018-19 budget of $16,060,046.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 76.38 FTEs, which are 0.03 FTEs less than the 76.94 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.0% change in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of $379,146 in FY 2019-20 are the same as the FY 2018-19 estimated revenues of $379,146.

DEPARTMENT: **BOS – BOARD OF SUPERVISORS**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
BOS	$12,890,477	$13,485,197	$14,685,074	$14,647,983	$15,727,807	$16,060,046
FTE	79.00	79.16	79.91	79.00	77.13	76.41

The Department's budget increased by $3,169,569 or 24.6% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count decreased by 2.59 or 3.3% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by $332,239 largely due to procurement of a new Constituent Management System. The Department's proposed budget includes one-time expenses of $110,000 in FY 2018-19 for a contractor to customize and configure the new system, and ongoing expenses of $75,000 per year in licensing fees for the Salesforce product.

FY 2019-20

The Department's proposed FY 2019-20 budget has increased by $46,820 largely due to cost of living adjustments.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20

DEPARTMENT: BOS – BOARD OF SUPERVISORS

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $53,778 in FY 2018-19. All of the recommended reductions are ongoing savings. These reductions would still allow an increase of $278,461 or 1.8% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $12,822, for total General Fund savings of $66,600.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $23,636 in FY 2019-20. All of the recommended reductions are ongoing savings. These reductions would still allow an increase of $23,184 or 0.1% in the Department's FY 2019-20 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

BOS - Board of Supervisors

Account Title	FY 2018-19							FY 2019-20						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
	BOS Supervisors													
Attrition Savings			$0	($26,850)	$26,850	x				$0	($9,174)	$9,174	x	
Mandatory Fringe Benefits			$0	($10,740)	$10,740	x				$0	($3,670)	$3,670	x	
	Total Savings			*$37,590*				*Total Savings*			*$12,844*			
	Increase Attrition Savings for expected employee turnover due to elections.							Increase Attrition Savings for expected vacancies.						
Premium Pay			$69,369	$54,369	$15,000	x				$69,369	$59,369	$10,000	x	
Mandatory Fringe Benefits			$5,494	$4,306	$1,188	x				$5,494	$4,702	$792	x	
	Total Savings			*$16,188*				*Total Savings*			*$10,792*			
	Reduce Premium Pay based on analysis of legislative aide's longevity premium eligibility.							Reduce Premium Pay based on analysis of legislative aide's longevity premium eligibility.						

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$53,778	$53,778
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$53,778**	**$53,778**

FY 2019-20
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$23,636	$23,636
Non-General Fund	$0	$0	**$0**
Total	**$0**	**$23,636**	**$23,636**

GF = General Fund
1T = One Time

Year	Department Code	Fund Code	Supplier No	Supplier Name	Project Code	Remaining Balance
2016	229018	10000	0000021899	DAILY JOURNAL CORPORATION	10003454	12822.80
					Total	12822.80

File #180574

CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST
1390 Market Street, Suite 1150, San Francisco, CA 94102
(415) 552-9292 FAX (415) 252-0461

Budget Overview Report

To: Budget and Finance Committee
From: Budget and Legislative Analyst's Office
Re: Overview of the Mayor's Proposed FY 2018-20 Budget
Date: June 11, 2018

Growth in the City's Budget

Budget Growth Outstrips Population Growth and Inflation

The City's budget has grown by 29.1 percent over the past five years from $8.6 billion in FY 2014-15 to $11.1 billion in the Mayor's proposed FY 2018-19 budget, as shown in Table 1 below. The average annual growth rate in total budgeted expenditures during this period was 6.5 percent.

At the same time, as seen in Table 1 below, the City's population increased at a much slower rate of 3.6 percent from 853,258 as of July 1, 2014 to 884,363 as of July 1, 2017. Similarly, the consumer price index for the San Francisco area averaged 2.9 percent per year from 2014 to 2017.

General Fund Growth also Faster than Population Growth and Inflation

The City's General Fund budget has grown by 28.8 percent over the past five years from $4.3 billion in FY 2014-15 to $5.5 billion in the Mayor's proposed FY 2018-19 budget, as shown in Table 1 below. This average annual growth rate in General Fund budgeted expenditures during this period was 6.6 percent.

Table 1: Comparison of Growth in City Budget to Population Growth and Inflation - FY 2014-15 to FY 2018-19

	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	% Increase FY 2014-15 to FY 2018-19
General Fund						
Expenditures	4,270,953,200	4,587,552,026	4,859,781,042	5,147,557,828	5,515,883,850	29.1%
Annual Growth Rate	n/a	7.4%	5.9%	5.9%	7.2%	
Non General Fund						
Expenditures	4,310,878,712	4,351,222,057	4,727,695,408	4,971,520,172	5,537,804,290	28.5%
Total Expenditures	**8,581,831,912**	**8,938,774,083**	**9,587,476,450**	**10,119,078,000**	**11,053,688,140**	**28.8%**
Annual Growth Rate		4.2%	7.3%	5.5%	9.2%	
City Population [a]	853,258	866,320	876,103	884,363	n/a	3.6%
Annual Growth Rate	n/a	1.5%	1.1%	0.9%	n/a	
Annual CPI Increase [b]	2.8%	2.6%	3.0%	3.2%	n/a	

Expenditures Source: Approved Annual Appropriation Ordinances (FY 2014-15 & 2015-16 through FY 2017-18 & 2018-19) and FY 2018-19 & 2019-20 Mayor's Budget Book.

[a] Source: U.S. Census Bureau https://www.census.gov/data/tables/2017/demo/popest/counties-total.html ; population as of July 1

[b] Consumer Price Index (CPI) Source: U.S. Department of Labor, Bureau of Labor Statistics Historical CPI report (San Francisco-Oakland-Hayward): https://www.bls.gov/regions/west/data/consumerpriceindex_sanfrancisco_table.pdf

Position Growth

The City's budgeted full time equivalent (FTE) positions[1] have grown by 10.1 percent over the past five years from 28,435.37 in FY 2014-15 to 31,320.62 in the Mayor's proposed FY 2018-19 budget as shown in Table 2 below. The average annual rate of growth in positions over this period was 2.5 percent.

Table 2: Growth in Citywide Positions - FY 2014-15 to FY 2018-19 [a]

	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	% Increase FY 2014-15 to FY 2018-19
Position Count	28,435.37	29,552.57	30,626.47	30,834.61	31,320.62	10.1%
Annual Increase	n/a	1,117.20	1,073.90	208.14	486.01	
Annual Growth Rate	n/a	3.9%	3.6%	0.7%	1.6%	

Source: Approved Annual Appropriation Ordinances (FY 2014-15 & 2015-16 through FY 2017-18 & 2018-19) and FY 2018-19 & 2019-20 Mayor's Budget Book

[a] Positions include all authorized FTEs in the operating budget, less attrition due to turnover and vacancies. These positions do not include off-budget positions allocated to capital and other off-budget projects.

[1] This represents the total authorized operating positions, less attrition due to position turnover and vacancies. Off-budget positions that are funded as part of multi-year capital projects or outside agencies are not included.

Total Salary and Fringe Benefit Growth

Budgeted salaries and mandatory fringe benefits have grown at a higher rate than the total positions. Total budgeted salary and mandatory fringe benefits have grown by 20.8 percent over the last five years from $4.3 billion in FY 2014-15 to $5.2 billion in the Mayor's proposed FY 2018-19 budget, shown in Table 3 below, compared to 10.1 percent growth in positions. The average annual growth rate of citywide salary and fringe costs over this period was 4.9 percent.

Table 3: Growth in Citywide Salary and Fringe Benefit Budgets - FY 2014-15 to FY 2018-19

	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	% Increase FY 2014-15 to FY 2018-19
Salaries	2,928,402,763	3,125,339,766	3,334,097,142	3,456,800,600	3,618,115,010	23.6%
Annual Growth Rate	n/a	6.7%	6.7%	3.7%	4.7%	n/a
Mandatory Fringe Benefits	1,381,094,290	1,330,216,698	1,408,839,584	1,506,639,742	1,589,661,330	15.1%
Annual Growth Rate	n/a	-3.7%	5.9%	6.9%	5.5%	n/a
Total	**4,309,497,053**	**4,455,556,464**	**4,742,936,726**	**4,963,440,342**	**5,207,776,340**	**20.8%**
Total Growth Rate	n/a	3.4%	6.4%	4.6%	4.9%	n/a

Source: Approved Annual Appropriation Ordinances (FY 2014-15 & 2015-16 through FY 2017-18 & 2018-19); FY 2018-19 & 2019-20 Mayor's Budget Book; FY 2018-19 & 2019-20 Proposed Annual Appropriation Ordinance

General Fund Salary and Fringe Benefit Growth

General Fund budgeted salary and mandatory fringe benefits have grown at a higher rate over five years than overall budgeted salary and mandatory fringe benefits: 24.1 percent compared to 20.8 percent. The average annual growth rate of citywide General Fund salary and fringe costs over this period was 5.6 percent. Table 4 below shows budgets and growth rates for General Fund salaries and mandatory fringe benefits.

Table 4: Growth in Citywide General Fund Salary and Mandatory Fringe Benefit Budgets - FY 2014-15 to FY 2018-19

	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed	% Increase FY 2014-15 to FY 2018-19
Salaries	1,399,701,082	1,493,905,280	1,611,668,310	1,658,267,335	1,746,812,281	24.8%
Annual Growth Rate	N/A	6.7%	7.9%	2.9%	5.3%	N/A
Mandatory Fringe Benefits	596,536,295	586,289,616	634,090,122	679,078,064	729,844,299	22.3%
Annual Growth Rate	N/A	-1.7%	8.2%	7.1%	7.5%	N/A
General Fund Total	**1,996,237,377**	**2,080,194,896**	**2,245,758,432**	**2,337,345,399**	**2,476,656,580**	**24.1%**
Total Growth Rate	N/A	4.2%	8.0%	4.1%	6.0%	N/A

Source: Approved Annual Appropriation Ordinances (FY 2014-15 & 2015-16 through FY 2017-18 & 2018-19); FY 2018-19 & 2019-20 Mayor's Budget Book; FY 2018-19 & 2019-20 Proposed Annual Appropriation Ordinance

General Fund Position Growth in FY 2018-19

The Mayor's proposed budget in FY 2018-19 increases the number of General Fund positions by 2 percent, from 19,462 FTE positions in FY 2017-18 to 19,816 FTE positions in FY 2018-19. Almost all of the City's General Fund departments increased the number of FTE positions in the FY 2018-19 budget, either through adding new positions or reducing the amount of budgeted attrition.[2] The City departments with the largest increase in positions in FY 2018-19 were Police (100 positions), and Public Health (97 positions).

Salary Savings

City departments spend from 2 percent to 3 percent less in General Fund salaries and mandatory fringe benefits than budgeted each year. These salary savings ranged from $60.5 million in FY 2014-15 to $47.2 million in FY 2016-17. Projected salary savings in FY 2017-18 are $48.2 million, shown in Table 5 below. Some salary savings are offset by reductions in federal, state, or other reimbursements.

[2] As noted above, the number of positions authorized in the City's Annual Salary Ordinance is greater than the number of budgeted positions; the City subtracts from the total amount of salaries in the budget to account for position vacancies and turnover (attrition). City departments reduce their budgeted attrition (i.e., include a smaller negative number, or subtract less) to allow for more hiring.

Table 5: General Fund Salary and Fringe Benefit Savings – FY 2014-15 to FY 2017-18

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Actual	FY 2017-18 Projected
Salary and Fringe Benefit Savings	$60,461,626	$54,986,426	$47,244,894	$48,247,475

Source: FY 2014-15 to FY 2016-17 Controller's High Level Monthly Financial Report; FY 2017-18 Controller's Labor Budget vs. Projection Report

Discretionary General Fund

The Citywide General Fund budget increased by 7.2 percent from $5.1 billion in FY 2017-18 to $5.5 billion in FY 2018-19, as noted above. Not all General Fund revenues are discretionary. Some General Fund revenues have been set aside for specific uses by the voters.[3] After subtracting General Fund revenues set aside for specific General Fund purposes, the Mayor's proposed budget includes $2.2 billion in discretionary General Fund revenues in FY 2018-19.

Budgetary Reserves

The City's Administrative Code sets policies for budgetary reserves. These include:

- Rainy Day Reserve, in which General Fund revenues in the budget year exceeding 5 percent of prior year General Fund revenue are deposited; 75 percent of these excess revenues go to the City and 25 percent go to the San Francisco Unified School District.
- General Reserve, which equals 2.5 percent of General Fund revenues in FY 2018-19.
- Budget Stabilization Reserve, which augments the Rainy Day Reserve, and receives deposits of real property transfer taxes in excess of average annual receipts for the prior five fiscal years and unassigned General Fund balances in a given fiscal year.

According to the Controller's FY 2017-18 Nine-Month Budget Status Report, these reserves are expected to total $448.9 million at the end of the fiscal year, equal to 9.2 percent of General Fund revenues. The Mayor's proposed FY 2018-19 continues this level of reserves.

Impact of June 2018 Ballot Propositions

The Mayor's proposed FY 2018-19 and FY 2019-20 budget includes programs in the Department of Homelessness and Supportive Housing to be funded by Proposition D, which would impose a 1.7 percent gross receipts tax on commercial leases to fund homeless services and housing for extremely low to middle income households. The proposed FY 2018-19 budget includes $13.4 million for 100 new

[3] The City currently has 19 budget set-asides approved by the voters.

rapid rehousing slots, a navigation center for transitional age youth, and a flexible housing subsidy pool. As of the writing of this report, this ballot proposition did not receive the required 2/3 approval by voters in the June 2018 election.

Use of One-time Funds to Balance the Budget

The *Five Year Financial Plan Update for General Fund Supported Operations FY 2018-19 through FY 2021-22* [4] noted that projected revenue growth over the next five years is insufficient to match the projected growth in expenditures. In order to balance the budget in FY 2018-19, the Mayor has allocated $190.9 million in prior year fund balance as a source of funds. While the use of one-time fund balance allows the City to avoid short-term budget deficits, over the long-term the City's structural deficit is increasing.

The Board's Budget Priority Areas and the Proposed Budget

In April and May 2018 the Board of Supervisors adopted three resolutions, which urged the Mayor to incorporate budget priority issues in the proposed budget. The citywide budget priorities adopted by the Board are:

(1) Street cleaning (Resolution 125-18), including

- expansion of the Pit Stop program, a one-time increase in City grant funding to non-profit organizations to provide localized manual cleaning n neighborhoods and commercial corridors; and investment in steam cleaners to assist in localized cleanup of potentially hazardous materials;
- implementing the updated public trash can redesign program in the FY 2019-20 budget;
- identifying opportunities for staff retention in street cleaning programs (Mayor's Office of Economic and Workforce Development, Human Services Agency, and Department of Public Works); and
- considering geographic equity and citywide cleanliness demands a central tenant of any street cleaning program expansion.

(2) Homelessness (Resolution 134-18), including

- prioritizing prevention, problem solving, and speedy exits from homelessness;
- resources for eviction defense legal services;
- prioritizing the creation of a navigation center for transitional age youth and other resources/funding for transitional age youth;
- increasing outreach and treatment beds for chronically homeless individuals with mental illness or substance use disorders; and
- plans for reducing street encampments.

[4] Joint Report by the Controller's Office, Mayor's Office, and Budget and Legislative Analyst's Office.

(3) Other cross-departmental budget priorities (Resolution 150-18), including

- workforce development programs for transitional aged youth, and homeless and formerly homeless adults;
- planning for use of existing workforce development infrastructure to develop a pipeline to City employment;
- emphasizing programs for senior pedestrian safety and transportation;
- hiring plan for school crossing guards;
- out of school programs for youth, including summer and workforce development programs; and
- support for cultural districts.

We will provide a separate report to the Board of Supervisors, identifying how these programs have been included in the Mayor's FY 2018-19 budget.

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 11, 2018

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst

SUBJECT: June 13, 2018 Special Budget and Finance Committee Meeting

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Item	File		Page
5 & 6	18-0574	Budget and Appropriation Ordinance for Departments - FYs 2018-2019 and 2019-2020	
	18-0575	Annual Salary Ordinance - FYs 2018-2019 and 2019-2020	1

Items 5 and 6 Files 18-0574 and 18-0575	Controller

MANDATE STATEMENT/ DETAILS OF PROPOSED LEGISLATION

The proposed FY 2018-19 and FY 2019-20 Annual Appropriation Ordinance (File 18-0574) and Annual Salary Ordinance (File 18-0575) contain the administrative provisions governing these ordinances.

Administrative Provisions of the Annual Appropriation Ordinance

Major revisions recommended by the Controller to the Administrative Provisions of the Annual Appropriation Ordinance (AAO) are as follows:

- Section 12.14 – CleanPowerSF: Under the existing provision, customer payments and other CleanPowerSF revenues are deposited into a special revenue fund and appropriated to pay for power purchase obligations and CleanPowerSF operating expenses. The San Francisco Public Utilities Commission projects disbursement of $40.8 million in CleanPowerSF revenues in FY 2017-18 and $1.5 million to be carried forward to FY 2018-19, totaling $42.3 million.

  The revised provision (a) allows for the Controller to disburse prior years' unspent revenues as well revenues appropriated in FY 2018-19 and FY 2019-20 to pay for Clean PowerSF power purchase obligations and operating, and (b) estimates the amount of such revenues to be $112,415,632 in FY 2018-19 and $156,864,143 in FY 2019-20.

- Section 32 – Labor Cost Contingency Reserve: The FY 2017-18 AAO allocated $50,000,000 to a budget contingency reserve designated for the Zuckerberg San Francisco General Hospital Operating Fund for the purpose of managing cost and revenue uncertainty related to federal and state changes to the administration and funding of the Affordable Care Act during the term of proposed budget. No funds were drawn from this reserve in FY 2017-18.

  The FY 2018-19 AAO allocates $70,000,000 of prior year unassigned fund balance to a new budget contingency reserve to pay for wage and salary provisions to be negotiated in the City's labor contracts in FY 2019-20 and increases in health and pension costs.

- Section 33 – State and Federal Revenue Risk Reserve: Under the existing provision $10,000,000 of unassigned fund balance from FY 2016-17 was allocated to a budget contingency reserve in FY 2018-19 (the second year of the two-year FY 2017-18 and FY 2018-19 budget) for the purpose of managing state and federal revenue uncertainty. This reserve was depleted in FY 2017-18.

  The proposed FY 2018-19 AAO creates a budget contingency reserve in FY 2018-19 and FY 2019-10 of $40,000,000 to manage federal, state, and other revenue uncertainty.

This allocation is not included in the calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section 10.60 (c).

- Section 34 – Transbay Joint Powers Authority Financing: The existing provision provides for the assignment of property tax increment to repay the bridge loan to the Transbay Joint Powers Authority approved by the Board of Supervisors in May 2017. As of May 2018, the Transbay Joint Powers Authority had drawn $103 million of the authorized $260 million loan.

  The revised provision provides for the appropriation of funds from "sources received for purposes of payment of debt service" (which includes but is not limited to property tax increment) to pay debt service on Transbay Community Facilities District special tax bonds as well as the City's bridge loan.

- Section 35 – Implementation of Proposed November 2018 Ballot Measure to Dedicate Hotel Tax Proceeds: A motion is pending before the Board of Supervisors (File 18-0122) to submit an ordinance to the voters in November 2018 to allocate a portion of hotel tax revenues to arts and cultural purposes. This ballot measure, if approved by the Board of Supervisors and the voters, would allocate $34 million in hotel tax revenues each year to Grants for the Arts, Cultural Equity Endowment, Cultural Centers, and other arts and culture programs. This new Section 35 would allow the Controller to transfer funds from the General Fund to the respective arts programs if the ballot measure were to fail.

Administrative Provisions of the Annual Salary Ordinance

The Annual Salary Ordinance (ASO) administrative provisions revise several provisions for stipends to City employees to increase the stipend amount reflecting cost of living increases and collective bargaining agreements.

Recommendation

- Approval of the new Section 35 of the administrative provisions to the Annual Appropriation Ordinance (File 18-0574) is a policy matter for the Board of Supervisors because the Board has not yet approved the underlying legislation (File 18-0122) to submit a ballot measure to the voters in November 2018. The Budget and Legislative Analyst recommends approving the other administrative provisions to the AAO and the administrative provisions to the ASO.

OFFICE OF THE MAYOR
SAN FRANCISCO

MARK FARRELL
MAYOR

2018 JUN -1 AM 11:35

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Acting Mayor's Budget Director
Date: June 1, 2018
Re: Mayor's FY 2018-19 and FY 2019-20 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year 2018-19 and Fiscal Year 2019-20.

In addition to the Annual Appropriation Ordinance, Annual Salary Ordinance, and Mayor's Proposed FY 2018-19 and FY 2019-20 Budget Book, the following items are included in the Mayor's submission:

- The budget for the Treasure Island Development Authority for FY 2018-19 and FY 2019-20
- The budget for the Office of Community Investment and Infrastructure for FY 2018-19
- 15 separate pieces of legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another. See letter for more details.
- An Interim Exception letter
- A memo highlighting technical adjustments to the Mayor's Proposed May 1st Budget
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years

If you have any questions, please contact me at (415) 554-6125.

Sincerely,

Kelly Kirkpatrick
Acting Mayor's Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

DEPT	Budget & Finance Committee Calendar Date	Description or Title of Legislation	Type of Legislation
ADM	14-Jun	Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling	Ordinance
CON	14-Jun	Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2018	Resolution
CON	14-Jun	Proposition J Contract Certification Specified Contracted-Out Services Previously Approved	Resolution
REC	14-Jun	Park Code - Tennis Center Fees	Ordinance
REC	14-Jun	Park Code - Golf Course Fees	Ordinance
CPC	15-Jun	Administrative Code – Planning Code Enforcement Fund	Ordinance
CPC	15-Jun	Planning Code - Fees for Certain Permits and Transportation Analysis	Ordinance
DAT	15-Jun	Administrative Code - Cash Revolving Fund for District Attorney's Office	Ordinance
DAT	15-Jun	Accept and Expend Grant - California Victim Compensation Board – Compensation for Crime Victims - $2,164,014	Resolution
DPH	15-Jun	Health Code - Patient Rates 2017-2020	Ordinance
DPH	15-Jun	California Mental Health Services Authority – Participation Agreement – Presumptive Transfer	Resolution
DPH	15-Jun	Accept and Expend Grants- Recurring State Grant Funds - Department of Public Health- FY2018-2019	Resolution
HOM	15-Jun	Administrative Code - Mayor's Fund for the Homeless and Navigation Partnerships Fund	Ordinance
HOM	15-Jun	Homelessness and Supportive Housing Fund - FYs 2018-2019 and 2019-2020 Expenditure Plans	Resolution
POL	12-Jul	De-Appropriation and Re-Appropriation – Expenditures of $6,174,381 Supporting Increased Workers' Compensation Expenditures – Police Department – FY 2017-2018	Ordinance

OFFICE OF THE MAYOR
SAN FRANCISCO

MARK FARRELL
MAYOR

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN -1 AM 11:29

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Acting Mayor's Budget Director
Date: June 1, 2018
Re: Notice of Transfer of Functions under Charter Section 4.132

This memorandum constitutes notice to the Board of Supervisors under Charter Section 4.132 of transfers of functions between departments within the Executive Branch. All positions are regular positions unless otherwise specified. The positions include the following:

- Fourteen positions (1.0 FTE 0941 Manager VI, 2.0 FTE 1044 IS Engineer – Principal, 3.0 FTE 1043 IS Engineer – Senior, 1.0 FTE 1054 IS Business Analyst – Principal, 1.0 FTE 1042 IS Engineer – Journey, 1.0 FTE 1064 IS Programmer Analyst – Principal, 2.0 FTE 1053 IS Business Analyst – Senior, 1.0 FTE 1063 IS Programmer Analyst – Senior, 2.0 FTE 1052 IS Business Analyst) to be transferred from the Department of Technology (DT) to the City Administrator's (ADM) Digital Services Program. Currently, the Digital Services team is made up of both DT and ADM employees under ADM management. The program's consolidation within ADM will streamline efforts to improve the City's online service delivery.

- Eight positions (1.0 FTE 0941 Manager VI, 1.0 FTE 1043 IS Engineer – Senior, 1.0 FTE 1053 IS Business Analyst – Senior, 3.0 FTE 1054 IS Business Analyst – Principal, 1.0 FTE 1064 IS Programmer Analyst – Principal, and 1.0 FTE 1070 IS Project Director) to be transferred from the City Administrator's (ADM) JUSTIS program to the Department of Technology (DT). Currently, the JUSTIS program provides technical resources to integrate department case management systems and provide centralized maintenance and hosting to the JUSTIS Governance Council agencies. These technical functions will move to DT while the City Administrator continues to serve as Chair of the JUSTIS Governance Council.

- Three positions (1.0 FTE 0923 Manager II and 2.0 FTE 1823 Senior Administrative Analyst) to be transferred from the City Administrator's (ADM) Office of Short-Term Rentals to City Planning (CPC). Currently, the Office of Short-Term Rentals team is made up of both CPC and ADM employees under ADM management. The program's consolidation with City Planning will place both policy and enforcement activities in the same department.

- One position (1.0 FTE 1823 Senior Administrative Analyst) will transfer from the Human Services Agency (HSA) to the Department of Technology (DT) in order to centralize the Open Data team positions within DT.

- Two positions (1.0 FTE 1632 Senior Account Clerk and 1.0 FTE 2905 Senior Eligibility Worker) to be transferred from the Department of Homelessness and Supportive Housing (HSH) to the Mayor's Office of Housing and Community Development (MOHCD). These positions relate to the federal HOPWA (Housing Opportunities for People with

AIDS) program. The positions are moving into MOHCD because MOHCD manages the HOPWA Federal grant program for the City, and the positions are HOPWA-funded.

If you have any questions please feel free to contact my office.

Sincerely,

Kelly Kirkpatrick
Acting Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

OFFICE OF THE MAYOR
SAN FRANCISCO

MARK FARRELL
MAYOR

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN -1 AM 11:29

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Acting Mayor's Budget Director
Date: June 1, 2018
Re: Interim Exceptions to the Annual Salary Ordinance

I herein present exceptions to the Annual Salary Ordinance (ASO) for consideration by the Budget and Finance Committee of the Board of Supervisors. The City's standard practice is to budget new positions beginning in pay period 7, at 0.77 FTE. Where there is justification for expedited hiring, however, the Board may authorize exceptions to the Interim ASO, which allow new positions to be filled in the first quarter of the fiscal year, prior to final adoption of the budget.

Exceptions are being requested for the following positions:

General Fund Positions (49.0 FTE)

- **City Administrator (9.0 FTE)**
  0922 Manager I (1.0 FTE): This position is off budget and funded by the Committee on Information Technology to lead the Digital Equity program. This would be a continuation of an expiring project-based position. This position will continue to serve as the central coordinator for City agencies and non-profits to close the digital divide by improving access and digital skills.

  2992 Contract Compliance Officer I (2.0 FTE): These positions at the Contract Monitoring Division are funded by a work order from the Airport and will provide contract compliance services for critical capital projects currently underway at the Airport. Any delays in hiring these staff will result in delays to the capital projects at the Airport, resulting in further financial and operational losses.

  1042 IS Engineer-Journey (1.0 FTE); 1043 IS Engineer-Senior (2.0 FTE); 1053 IS Business Analyst-Senior (1.0 FTE); 1054 IS Business Analyst-Principal (1.0 FTE): These positions in the Digital Services program are funded by a work order from the Mayor's Office of Housing and Community Development to develop the DAHLIA affordable housing portal. The work order was established mid-year during FY 2017-18 and the positions are currently being filled. Once filled, these hires will replace contractors currently developing the necessary functionalities of DAHLIA.

  1823 Senior Administrative Analyst (1.0 FTE): This position at the Office of Citizen Engagement and Immigrant Affairs (OCEIA) will do community outreach ahead of the 2020 Census, ensuring an accurate census count and the financial resources and legislative representation that come with an accurate census count. It is critical this position be filled at the beginning of the fiscal year in order to ensure adequate time for planning and outreach ahead of the 2020 Census.

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

- **Adult Probation (6.0 FTE)**
  8529 Probation Assistant (1.0 FTE): This Probation Assistant was hired using temporary salary funds in the current year to relieve the Pretrial Diversion Project of some of its restitution-related duties. This interim exception represents the continuation of these crucial duties.

  8434 Supervising Deputy Probation Officer (1.0 FTE) and 8530 Deputy Probation Officer (4.0 FTE): These five Probation Officers are being added to the budget in order to comply with new duties of the department since the passage of Prop 63, which requires Probation to actively investigate firearms possession among of subset of convicted individuals. The new law went into effect in January of 2018, and these Officers were hired in the spring; thus, an interim exception is necessary as to avoid interruption of these state-mandated services.

- **Assessor-Recorder (1.0 FTE)**
  0933 Manager 5 (1.0 FTE): The replacement of the Property Assessment system is a major IT project that has been funded by the Committee of Information Technology (COIT). In order to negotiate a scope of work and project schedule with the selected Property Assessment vendor, the department needed to hire a Project Director to avoid project delays. The department used temporary salary funds to fill the position, and plans to make the position PEX in July 2018. In the coming months, the Project Director will also be responsible for hiring and on-boarding all project staff in order to kick off the project in October 2018, once the system integrator and software contract has been fully executed.

- **Controller (6.0 FTE)**
  1052 IS Business Analyst (1.00 FTE); 1053 Senior IS Business Analyst (1.00 FTE); 1054 Principal IS Business Analyst (1.00 FTE); 1823 Senior Administrative Analyst (2.00 FTE); 1825 Principal Administrative Analyst II (1.00 FTE): These positions represent a continuation of the Strategic Sourcing team that manages the City's new Financial System and which is being made part of the Controller's Systems Division. These positions support procurement and work with the Office of Contract Administration, and will also support new modules in the financial system. These positions are proposed as limited term and these functions are currently staffed with members of the F$P project team on expiring project positions.

- **District Attorney (4.0 FTE)**
  8132 District Attorney's Investigative Assist (1.0 FTE); 8133 Victim/Witness Investigator III (1.0 FTE); 8177 Attorney, Civil/Criminal (1.0 FTE); 8182 Head Attorney, Civil And Criminal (1.0 FTE): These positions support the continuation of the District Attorney's jail diversion pilot started in FY17-18, extending Weekend Rebooking for one more year as the Controller's Office collects more data on the pilot's effectiveness. These roles are currently performed by staff on expiring requisitions.

- **Public Health (10.0 FTE)**
  2230 Physician Specialist (1.5 FTE); 2320 Registered Nurse (1.5 FTE); 2409 Pharmacy Technician (0.5 FTE); 2454 Clinical Pharmacist (1.0 FTE); 2586 Health Worker II (3.0 FTE); 2589 Health Program Coordinator I (1.0 FTE); 2930 Psychiatric Social Worker (1.5 FTE): These positions support the continuation and expansion of the buprenorphine pilot program at the Department of Public Health.

- **Fire Department (2.0 FTE)**
  H004 Inspector, Bureau of Fire Prevention & Public Safety (1.0 FTE) and H022 Lieutenant, Bureau of Fire Prevention & Public Safety (1.0 FTE). These off budget positions are funded through a work order with MTA for MUNI and currently filled as temporary requisitions.

- **Human Resources (1.0 FTE)**
  8141 Workers Compensation Adjuster (1.0 FTE): This position supports workers compensation claims for the Recreation and Parks Department. This position is being brought in house, previously it was performed by a consultant. The transition is happening in June 2018, so the position will be filled as a temporary requisition in the current year.

- **Public Defender (10.0 FTE)**
  8142 Public Defender's Investigator (3.0 FTE); 8177 Attorney, Civil/Criminal (5.0 FTE); 8446 Court Alternative Specialist I (2.0 FTE): Three of these positions (2 Investigators and 1 Attorney) support the continuation of the Public Defender's jail diversion pilot started in FY17-18, extending the Pretrial Release Unit for one more year as the Controller's Office collects more data on the pilot's effectiveness. The other 7 positions represent the FY17-18 mid-year supplemental of 7 additional positions to the Immigration Defense unit, including 1 Investigator, 4 Attorneys, and 2 Court Alternative Specialists.

Non-General Fund Positions (2.5 FTE)

- **City Administrator (2.0 FTE)**
  0933 Manager V (1.0 FTE): This position at the Real Estate Division will oversee the reorganization of the City's permitting functions at the new one-stop permit center to be located in the new City office building at 49 South Van Ness. Position needs to be filled at the beginning of the fiscal year to ensure adequate time for planning and design of permit function process integration ahead of opening of the facility.

  1404 Clerk (1.0 FTE): This position at Repro Mail is funded by a work order from PUC and will handle significantly increased PUC mailings for the expansion of CleanPowerSF needed in the beginning of the fiscal year. Prompt hiring is imperative to ensure comprehensive communication to CleanPowerSF enrollees.

- **Port (0.5 FTE)**
  7327 Apprentice Maintenance Machinist 1 (0.5 FTE): This position completes the second year of a two year apprenticeship program. The role is currently filled and is required to convert to a new PEX requisition per a labor agreement.

Please do not hesitate to contact me if you have any questions regarding the requested interim exceptions to the Annual Salary Ordinance.

Sincerely,

Kelly Kirkpatrick
Acting Mayor's Budget Director
cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

OFFICE OF THE MAYOR
SAN FRANCISCO



FILED
BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN -1 AM 11:30
BY

MARK FARRELL
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Acting Mayor's Budget Director
Date: June 1, 2018
Re: Minimum Compensation Ordinance and the Mayor's FY 2018-19 and FY 2019-20 Proposed Budget

Madam Clerk,

Pursuant to Proposition J, the Minimum Wage Ordinance, passed by the voters of San Francisco in November 2014, the minimum wage effective July 1, 2018 will exceed the value of minimum compensation as defined in San Francisco Administrative Code, SEC 12P.3. This letter provides notice to the Board of Supervisors that the Mayor's Proposed Budget for Fiscal Years (FY) 2018-19 and FY 2019-20 contains funding to support minimum wage for nonprofit corporations and public entities in FY 2018-19 and FY 2019-20. Therefore, the FY 2018-19 and FY 2019-20 budget contains funding to support the minimum compensation at the level of the minimum wage for nonprofit corporations and public entities.

If you have any questions, please contact my office.

Sincerely,

Kelly Kirkpatrick
Acting Mayor's Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

OFFICE OF THE MAYOR
SAN FRANCISCO



RECEIVED
OF SUPERVISORS
FRANCISCO
N -1 AM 11:33
BY

MARK FARRELL
MAYOR

June 1, 2018

Supervisor Malia Cohen
Chair, Budget and Finance Committee
Board of Supervisors, City and County of San Francisco
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Technical adjustments to the Mayor's Proposed May 1 Budget

Dear Chair Cohen,

Per Charter Section 9.101, the Mayor's Office hereby submits the following technical adjustments to the Mayor's Proposed May 1 Budget for FY 2018-19 and FY 2019-20. The May 1 budget is now part of the June 1 Mayor's proposed budget, however, since the Board of Supervisors has already reviewed these budgets, attached is a summary of the changes to these departments since the May 1 submission.

These adjustments include:

- Changes to salary and benefits, specifically changes to health and dental rates;
- Changes to citywide work orders;
- Balancing entries and transfers;
- Changes to revenues and subsequent baselines;
- Changes related to departmental capital budgets; and,
- Other small miscellaneous expenditure changes.

Please contact me at 554-6125 with any questions or concerns.

Sincerely,

Kelly Kirkpatrick
Acting Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
GFS	BOA			232076	10000	10026677	1	10000	460126	Board Of Appeals Surcharge	1,023,950	1,026,263	2,313	1,023,950	1,054,630	30,680	Balancing entries and transfers
GFS	BOA			232076	10000	10026677	1	10000	581083	ADM-Real Estate 49 SVN Rent	-	-	-	(13,169)	12,649	(520)	Changes to Citywide Workorders
GFS	BOA			232076	10000	10026677	1	10000	581210	DT Technology Infrastructure	10,109	10,557	216	10,169	10,520	239	Changes to Citywide Workorders
GFS	BOA			232076	10000	10026677	1	10000	581360	DT Telecommunications Services	895	567	-	878	482	(102)	Changes to Citywide Workorders
GFS	BOA			232076	10000	10026677	1	10000	581890	GF-Rent Paid To Real Estate	42,923	48,312	1,539	40,806	49,852	962	Changes to Citywide Workorders
GFS	BOA			232076	10020	10026677	1	20396	460126	Board Of Appeals Surcharge	-	300,000	300,000	-	-	-	Use of reserve for one-time project
GFS	BOA			232076	10020	10026677	1	20396	506070	Programmatic Projects-Budget	-	300,000	300,000	-	-	-	Use of reserve for one-time project
GFS	LLB			232051	10000	10026756	1	10000	581140	DT Technology Projects	11,646	8,046	3,600	11,646	8,046	3,600	Changes to Citywide Workorders
GFS	LLB			232051	10000	10026756	1	10000	581210	DT Technology Infrastructure	16,839	10,846	1,119	16,875	11,005	1,314	Changes to Citywide Workorders
GFS	LLB			232051	10000	10026756	1	10000	581360	DT Telecommunications Services	12,337	8,989	(4)	12,067	8,900	(363)	Changes to Citywide Workorders
GFS	LLB			232051	10000	10026756	1	10000	581650	Leases Paid To Real Estate	-	175,000	175,000	-	-	-	Use of current year savings for one-time project
GFS	LLB			232051	10000	10026756	1	10000	581650	Leases Paid To Real Estate	1,175,811	1,301,961	(384)	1,041,839	1,435,861	(456)	Changes to Citywide Workorders
GFS	RET	207980		207980	10020	10024407	1	17410	460199	Other General Government Chrge	976,070	1,629,549	(1,089)	1,342,211	1,262,084	(2,413)	Balancing entries and transfers
GFS	RET	207980		207980	10020	10024407	1	17410	581650	Leases Paid To Real Estate	106,019	106,013	(32)	94,420	117,607	(37)	Changes to Citywide Workorders
Self Supporting	AIR	109648	109653	109653	17960	10001629	1	10000	515010	Health Service-City Match	107,904	100,600	48	114,431	106,589	100	Changes to Health and Dental Rates
Self Supporting	AIR	109648	109653	109653	17960	10001629	1	10000	515710	Dependent Coverage	265,664	245,746	130	281,769	260,383	274	Changes to Health and Dental Rates
Self Supporting	AIR	109648	109653	109653	17960	10001629	1	10000	516010	Dental Coverage	36,453	33,752	73	36,271	33,518	125	Changes to Health and Dental Rates
Self Supporting	AIR	109648	109653	109653	17960	10001629	1	10000	581130	GF-Con-Internal Audits	866,362	1,139,616	(124)	856,236	1,148,975	(891)	Changes to Citywide Workorders
Self Supporting	AIR	109648	109653	109653	17960	10001629	1	10000	581245	GF-CON-Information System Ops	2,548,545	3,261,634	(23,747)	2,501,007	3,279,794	(53,125)	Changes to Citywide Workorders
Self Supporting	AIR	109648	109653	109653	17960	10026671	1	10000	515010	Health Service-City Match	6,959	14,263	(48)	8,266	16,108	(100)	Changes to Health and Dental Rates
Self Supporting	AIR	109648	109653	109653	17960	10026671	1	10000	515710	Dependent Coverage	16,356	36,274	(130)	19,744	41,130	(274)	Changes to Health and Dental Rates
Self Supporting	AIR	109648	109653	109653	17960	10026671	1	10000	516010	Dental Coverage	2,190	4,891	(73)	2,440	5,193	(125)	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109677	109677	17960	10026671	1	10000	515010	Health Service-City Match	23,106	14,625	55	24,711	15,605	116	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109677	109677	17960	10026671	1	10000	515710	Dependent Coverage	57,543	39,690	117	61,516	42,347	245	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109677	109677	17960	10026671	1	10000	516010	Dental Coverage	7,936	5,364	70	7,985	5,364	119	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109685	109685	17960	10026671	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	13,987	14,832	(79)	13,605	15,212	(81)	Changes to Citywide Workorders
Self Supporting	AIR	109672	109687	109687	17960	10026671	1	10000	515010	Health Service-City Match	195,045	201,978	(45)	193,039	200,484	(95)	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109687	109687	17960	10026671	1	10000	515710	Dependent Coverage	717,557	736,598	(125)	711,006	731,451	(261)	Changes to Health and Dental Rates
Self Supporting	AIR	109672	109687	109687	17960	10026671	1	10000	516010	Dental Coverage	90,434	93,027	(71)	83,930	86,572	(120)	Changes to Health and Dental Rates
Self Supporting	AIR	109711	207960	207960	18000	10001631	3	10002	520100	Overhead Recovery	(5,184,547)	(5,084,378)	6,549	(5,315,227)	(5,330,474)	13,009	Balancing entries and transfers
Self Supporting	AIR	109732		109732	17960	10026671	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	1,684	1,786	(10)	1,638	1,832	(10)	Changes to Citywide Workorders
Self Supporting	AIR	228993	109657	109657	17960	10026669	1	10000	515010	Health Service-City Match	27,581	19,100	55	29,988	20,882	116	Changes to Health and Dental Rates
Self Supporting	AIR	228993	109657	109657	17960	10026669	1	10000	515710	Dependent Coverage	64,312	46,459	117	69,956	50,787	245	Changes to Health and Dental Rates
Self Supporting	AIR	228993	109657	109657	17960	10026669	1	10000	516010	Dental Coverage	9,153	6,581	70	9,362	6,741	119	Changes to Health and Dental Rates
Self Supporting	AIR	228993	109657	109657	17960	10026671	1	10000	515010	Health Service-City Match	2,946	10,250	(48)	4,013	11,855	(100)	Changes to Health and Dental Rates
Self Supporting	AIR	228993	109657	109657	17960	10026671	1	10000	515710	Dependent Coverage	7,690	27,608	(130)	10,528	31,914	(274)	Changes to Health and Dental Rates
Self Supporting	AIR	228993	109657	109657	17960	10026671	1	10000	516010	Dental Coverage	1,130	3,831	(73)	1,405	4,158	(125)	Changes to Health and Dental Rates
Self Supporting	AIR	228994		228994	17960	10001761	3	10000	499999	Beg Fund Balance - Budget Only	6,396,616	39,126,202	(361,090)	(88,562,772)	89,593,157	1,030,385	Balancing entries and transfers
Self Supporting	AIR	228994		228994	17970	10026522	11	17752	499999	Beg Fund Balance - Budget Only	7,396,938	7,391,087	(1,573)	2,437,259	2,467,077	(3,122)	Balancing entries and transfers
Self Supporting	CSS			229264	11300	10001654	2	10000	501010	Perm Salaries-Misc-Regular	5,762,655	5,746,984	10,729	5,428,060	5,809,890	23,434	Balancing entries and transfers
Self Supporting	CSS			229264	11300	10001654	2	10000	513010	Retire City Misc	1,096,141	1,093,163	2,038	1,029,783	1,102,148	4,441	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	514010	Social Security (Oasdi & Hi)	342,040	341,114	634	323,805	346,452	1,389	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	514020	Social Sec-Medicare(HI Only)	84,419	84,192	155	79,567	85,103	340	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	515010	Health Service-City Match	249,337	248,712	459	248,878	266,154	802	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	515710	Dependent Coverage	546,661	545,279	1,018	545,306	583,556	1,774	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	516010	Dental Coverage	76,462	76,262	150	71,318	76,489	71	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	517010	Unemployment Insurance	15,719	15,676	29	14,815	15,846	63	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	519110	Flexible Benefit Package	12,238	12,188	36	11,693	13,065	64	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	519120	Long Term Disability Insurance	20,821	20,766	37	19,671	20,992	81	Changes to Health and Dental Rates
Self Supporting	CSS			229264	11300	10001654	2	10000	581130	GF-Con-Internal Audits	26,642	25,473	39	27,195	25,437	556	Changes to Citywide Workorders
Self Supporting	CSS			229264	11300	10001654	2	10000	581245	GF-CON-Information System Ops	33,631	31,270	(257)	33,057	31,434	(667)	Changes to Citywide Workorders
Self Supporting	CSS			229264	11300	10001654	2	10000	581360	DT Telecommunications Services	108,741	68,785	(614)	106,659	71,660	179	Changes to Citywide Workorders
Self Supporting	CSS			229264	11300	10001654	2	10000	581710	Is-Purch-Centrl Shop-AutoMaint	3,338	1,861	(9)	3,290	1,909	(9)	Changes to Citywide Workorders
Self Supporting	CSS			229264	11300	10001654	3	10000	581210	DT Technology Infrastructure	148,610	144,927	4,355	138,097	143,448	3,829	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581083	ADM-Real Estate 49 SVN Rent	-	-	-	(433,607)	416,490	(17,117)	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581130	GF-Con-Internal Audits	43,458	44,869	(39)	44,176	44,088	(102)	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581210	DT Technology Infrastructure	352,089	328,451	20,440	353,529	323,175	16,604	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581360	DT Telecommunications Services	187,468	123,855	(311)	183,743	109,900	(17,991)	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581650	Leases Paid To Real Estate	3,303,421	3,499,851	(26,746)	3,734,621	3,065,531	(29,866)	Changes to Citywide Workorders
Self Supporting	DBI	109736	207948	207948	10190	10001656	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	93,763	109,005	(580)	90,955	111,798	(595)	Changes to Citywide Workorders
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	499999	Beg Fund Balance - Budget Only	13,077,427	6,822,521	(75,830)	(7,293,875)	7,102,275	(191,600)	Balancing entries and transfers
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	581130	GF-Con-Internal Audits	74,088	76,496	(66)	75,313	75,163	(174)	Changes to Citywide Workorders
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	581245	GF-CON-Information System Ops	148,800	158,916	(1,308)	145,882	159,752	(3,390)	Changes to Citywide Workorders
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	581650	Leases Paid To Real Estate	27,246	27,303	(237)	31,106	23,417	(263)	Changes to Citywide Workorders
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	3,303	3,321	(18)	3,217	3,406	(19)	Changes to Citywide Workorders
Self Supporting	DBI	229318	229320	229320	10190	10001655	1	10000	581890	GF-Rent Paid To Real Estate	114,533	128,914	4,109	130,626	110,852	2,140	Changes to Citywide Workorders

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	DBI	229344	207949	207949	10190	10001658	1	10000	581130	GF-Con-Internal Audits	32,343	33,394	(29)	32,878	32,812	(76)	Changes to Citywide Workorders
Self Supporting	DBI	229344	207949	207949	10190	10001658	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	596	1,568	(8)	556	1,608	(8)	Changes to Citywide Workorders
Self Supporting	ENV			229994	12200	10026725	1	10000	519010	Fringe Adjustments-Budget	(21,991)	(18,656)	3,335	(21,991)	(14,607)	7,384	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12200	10026725	1	10000	581130	GF-Con-Internal Audits	16,767	16,736	479	16,452	16,803	231	Changes to Citywide Workorders
Self Supporting	ENV			229994	12210	10022482	1	16633	519010	Fringe Adjustments-Budget	-	52	52	-	100	100	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10000477	1	10001	519010	Fringe Adjustments-Budget	3	1	4	(2)	3	1	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10000495	1	10001	519010	Fringe Adjustments-Budget	(3)	1	(2)	2	(1)	1	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10000503	1	10001	519010	Fringe Adjustments-Budget	2	-	2	(2)	2	-	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10016274	1	10001	519010	Fringe Adjustments-Budget	(3)	3	-	1	-	1	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10016297	1	10001	519010	Fringe Adjustments-Budget	1	(2)	(1)	2	(2)	-	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10016482	1	10001	519010	Fringe Adjustments-Budget	(1)	1	-	(1)	-	(1)	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10029301	2	10001	519010	Fringe Adjustments-Budget	-	64	64	-	125	125	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10029311	2	10001	519010	Fringe Adjustments-Budget	-	215	215	-	428	428	Changes to Health and Dental Rates
Self Supporting	ENV			229994	12230	10029609	1	10001	519010	Fringe Adjustments-Budget	(1)	3	2	(5)	5	-	Changes to Health and Dental Rates
Self Supporting	ENV			229994	13990	10026725	1	10000	460148	Solid Waste Impound Acct Fee	11,471,339	11,441,806	(29,533)	11,790,183	11,748,977	(41,206)	Balancing entries and transfers
Self Supporting	ENV			229994	13990	10026725	1	10000	581130	GF-Con-Internal Audits	22,225	22,186	635	21,809	22,274	307	Changes to Citywide Workorders
Self Supporting	ENV			229994	13990	10026725	1	10000	581210	DT Technology Infrastructure	175,002	89,531	(20,799)	175,602	88,877	(20,853)	Changes to Citywide Workorders
Self Supporting	ENV			229994	13990	10026725	1	10000	581360	DT Telecommunications Services	26,338	29,320	(438)	25,445	27,725	(2,926)	Changes to Citywide Workorders
Self Supporting	ENV			229994	14000	10016233	1	15740	519010	Fringe Adjustments-Budget	(16,106)	19,124	3,018	(62,525)	68,525	6,000	Changes to Health and Dental Rates
Self Supporting	LIB			232048	13080	10009363	4	11451	495010	ITI Fr 2S/LIB-Public LibraryFd	14,599,323	15,599,323	1,000,000	3,800,000	3,800,000	-	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10009363	4	11451	567000	Bldgs,Struct&Imprv Proj-Budget	14,599,323	15,599,200	999,877	(1,406,358)	9,006,358	-	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10009363	10	11452	493001	OTI Fr 1G-General Fund	150,000	150,000	-	150,000	-	(150,000)	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10009363	10	11452	495010	ITI Fr 2S/LIB-Public LibraryFd	100,000	1,168,572	1,068,572	-	1,050,000	1,050,000	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10009363	10	11452	567000	Bldgs,Struct&Imprv Proj-Budget	250,000	1,318,695	1,068,695	-	1,050,000	1,050,000	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10009363	10	11452	567000	Bldgs,Struct&Imprv Proj-Budget	9,842,772	9,842,772	-	1,428,626	11,691,342	150,000	Balancing entries and transfers
Self Supporting	LIB			232048	13080	10032979	1	20181	495010	ITI Fr 2S/LIB-Public LibraryFd	57,612,000	55,531,000	1,673,000	60,025,000	56,658,000	535,000	Revenue and Baseline Changes
Self Supporting	LIB			232048	13140	10026751	1	10000	410110	Prop Tax Curr Yr-Secured	(19,000)	1,062,000	(13,000)	144,000	797,000	(9,000)	Revenue and Baseline Changes
Self Supporting	LIB			232048	13140	10026751	1	10000	410310	Supp Asst SB813-Cy Secured	(41,000)	2,362,000	(27,000)	320,000	1,771,000	(21,000)	Revenue and Baseline Changes
Self Supporting	LIB			232048	13140	10026751	1	10000	410410	Supp Asst SB813-Py Secured	970,000	1,237,000	39,000	970,000	1,237,000	39,000	Revenue and Baseline Changes
Self Supporting	LIB			232048	13140	10026751	1	10000	410920	Prop Tax Ab 1290 Rda Passthrgh	82,430,000	83,630,000	260,000	85,330,000	85,030,000	(640,000)	Revenue and Baseline Changes
Self Supporting	LIB			232048	13140	10026751	1	10000	492001	CTI Fr 1G-General Fund	(12,615,397)	12,615,397	-	(11,927)	986,143	974,216	Balancing entries and transfers
Self Supporting	LIB			232048	13140	10026751	1	10000	499999	Beg Fund Balance - Budget Only	241,451	318,905	938	269,558	301,728	11,868	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026751	1	10000	581130	GF-Con-Internal Audits	271,496	282,644	(2,326)	266,306	284,130	(6,030)	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026751	1	10000	581245	GF-CON-Information System Ops	9,842,772	9,842,772	-	1,428,626	11,691,342	150,000	Balancing entries and transfers
Self Supporting	LIB			232048	13140	10026751	1	10000	595100	ITO To 2S/LIB-Public LibraryFd	178,531	214,717	(298)	168,037	224,390	(1,119)	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026753	1	10000	581065	Adm-Real Estate Special Svcs	147,818	93,753	(499)	145,403	96,155	(512)	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026753	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	14,599,323	15,599,323	1,000,000	3,800,000	3,800,000	-	Balancing entries and transfers
Self Supporting	LIB			232048	13140	10026753	1	10000	595100	ITO To 2S/LIB-Public LibraryFd	100,000	1,168,572	1,068,572	-	1,050,000	1,050,000	Balancing entries and transfers
Self Supporting	LIB			232048	13140	10026753	1	10000	595100	ITO To 2S/LIB-Public LibraryFd	(3,676)	3,628	(48)	(3,971)	3,871	(100)	Changes to Health and Dental Rates
Self Supporting	LIB			232048	13140	10026754	1	10000	515010	Health Service-City Match	(10,024)	9,894	(130)	(10,830)	10,556	(274)	Changes to Health and Dental Rates
Self Supporting	LIB			232048	13140	10026754	1	10000	515710	Dependent Coverage	(1,387)	1,314	(73)	(1,439)	1,314	(125)	Changes to Health and Dental Rates
Self Supporting	LIB			232048	13140	10026754	1	10000	516010	Dental Coverage	1,173,905	1,377,758	35,101	1,181,844	1,367,013	32,295	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026754	1	10000	581210	DT Technology Infrastructure	1,068,699	355,431	(414)	1,058,023	342,389	(24,132)	Changes to Citywide Workorders
Self Supporting	LIB			232048	13140	10026754	1	10000	581360	DT Telecommunications Services	86,000	71,963	(471)	83,827	71,840	(2,767)	Changes to Citywide Workorders
Self Supporting	MTA	103745	103742	207801	22870	10001723	1	10000	581360	DT Telecommunications Services	482,934	408,939	(2,175)	472,401	419,416	(2,231)	Changes to Citywide Workorders
Self Supporting	MTA	103745	103742	207801	22870	10001723	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	643,568	709,423	22,061	615,725	722,943	13,738	Changes to Citywide Workorders
Self Supporting	MTA	103745	103742	207801	22870	10001723	1	10000	581890	GF-Rent Paid To Real Estate	-	5,000,000	5,000,000	-	5,000,000	5,000,000	Balancing entries and transfers
Self Supporting	MTA	103745	103742	207965	22890	10033299	1	20325	567000	Bldgs,Struct&Imprv Proj-Budget	11,870,000	12,730,000	860,000	12,880,000	13,840,000	960,000	Revenue and Baseline Changes
Self Supporting	MTA	103745	103742	207965	23035	10009618	6	11525	412601	CTI Fr 1G-GF ForMTA Popultn BL	(11,870,000)	12,730,000	860,000	(12,880,000)	13,840,000	960,000	Balancing entries and transfers
Self Supporting	MTA	103745	103742	207965	23035	10030976	1	11524	567000	Bldgs,Struct&Imprv Proj-Budget	-	2,000,000	2,000,000	-	-	-	Balancing entries and transfers
Self Supporting	MTA	103745	103742	207965	23040	10009931	28	20412	493031	OTI Fr SM-MTA Transit Funds	-	2,000,000	2,000,000	-	-	-	Capital Related Changes
Self Supporting	MTA	103745	103742	207965	23040	10009931	28	20412	567000	Bldgs,Struct&Imprv Proj-Budget	(779,771)	(1,042,492)	(11,463)	(755,405)	(1,059,049)	(3,654)	Balancing entries and transfers
Self Supporting	MTA	103745	138749	207809	22305	10001722	2	10000	579030	MTA Division OH Cost Recovery	121,180	101,401	(663)	118,118	101,228	(3,898)	Changes to Citywide Workorders
Self Supporting	MTA	103745	138749	207809	22305	10001722	2	10000	581360	DT Telecommunications Services	359,948	380,448	12,126	344,644	391,178	7,552	Changes to Citywide Workorders
Self Supporting	MTA	103745	138749	207809	22305	10001722	2	10000	581890	GF-Rent Paid To Real Estate	30,519	66,462	(353)	28,807	68,165	(362)	Changes to Citywide Workorders
Self Supporting	MTA	103745	165645	165646	22870	10001723	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	51,060	254,915	(203,855)	51,428	255,283	(203,855)	Corrected salary entries
Self Supporting	MTA	103745	165649	165652	22870	10001722	1	10000	501010	Perm Salaries-Misc-Regular	2,592	15,231	(12,639)	2,966	15,605	(12,639)	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165652	22870	10001722	1	10000	514010	Social Security (Oasdi & HI)	740	3,696	(2,956)	746	3,702	(2,956)	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165652	22870	10001722	1	10000	514020	Social Sec-Medicare(HI Only)	138	688	(550)	139	689	(550)	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165652	22870	10001722	1	10000	517010	Unemployment Insurance	-	203,855	203,855	-	203,855	203,855	Corrected salary entries
Self Supporting	MTA	103745	165649	165653	22870	10001722	1	10000	501010	Perm Salaries-Misc-Regular	-	12,639	12,639	-	12,639	12,639	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165653	22870	10001722	1	10000	514010	Social Security (Oasdi & HI)	-	2,956	2,956	-	2,956	2,956	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165653	22870	10001722	1	10000	514020	Social Sec-Medicare(HI Only)	-	550	550	-	550	550	Changes to Health and Dental Rates
Self Supporting	MTA	103745	165649	165653	22870	10001722	1	10000	517010	Unemployment Insurance	15,000	165,000	150,000	15,000	165,000	150,000	Balancing entries and transfers
Self Supporting	MTA	103745	165649	165653	22870	10001723	1	10000	540000	Materials & Supplies-Budget	123,099	103,007	(674)	119,989	102,831	(3,960)	Changes to Citywide Workorders
Self Supporting	MTA	103745	168645	207964	22870	10022175	1	10000	581360	DT Telecommunications Services	1,036,606	1,046,578	(5,566)	1,009,650	1,073,392	(5,708)	Changes to Citywide Workorders
Self Supporting	MTA	103745	168645	207964	22870	10022175	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint							

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	MTA	103745	180644	207813	22870	10001725	1	10000	520190	Department Overhead	4,108,336	4,324,357	14,079	4,276,003	4,452,539	15,138	Balancing entries and transfers
Self Supporting	MTA	103745	180644	207813	22870	10001725	1	10000	545990	Other Safety Expenses	1,610	1,242	(368)	1,610	1,228	(382)	Balancing entries and transfers
Self Supporting	MTA	103745	180644	207813	22870	10001725	1	10000	581130	GF-Con-Internal Audits	78,498	87,946	368	74,167	92,291	382	Changes to Citywide Workorders
Self Supporting	MTA	103773	103759	103760	22265	10001719	23	10000	515010	Health Service-City Match	45,073	52,377	(48)	48,044	55,886	(100)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	103759	103760	22265	10001719	23	10000	515710	Dependent Coverage	118,505	138,423	(130)	126,302	147,688	(274)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	103759	103760	22265	10001719	23	10000	516010	Dental Coverage	15,966	18,667	(73)	15,914	18,667	(125)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	103759	138710	22305	10001719	23	10000	581130	GF-Con-Internal Audits	270,565	303,129	1,268	255,637	318,105	1,316	Changes to Citywide Workorders
Self Supporting	MTA	103773	103769	138725	22260	10001719	23	10000	515010	Health Service-City Match	(146,483)	151,801	(1,938)	(158,310)	161,958	(4,094)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	103769	138725	22260	10001719	23	10000	515710	Dependent Coverage	(476,695)	490,135	(6,348)	(515,123)	522,970	(13,265)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	103769	138725	22260	10001719	23	10000	516010	Dental Coverage	(64,109)	63,277	(3,460)	(66,533)	63,277	(5,884)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	139649	139650	22870	10001723	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	3,779	2,183	(12)	3,723	2,239	(12)	Changes to Citywide Workorders
Self Supporting	MTA	103773	139649	139651	22260	10001719	23	10000	515010	Health Service-City Match	271,886	264,582	48	290,136	282,294	100	Changes to Health and Dental Rates
Self Supporting	MTA	103773	139649	139651	22260	10001719	23	10000	515710	Dependent Coverage	586,404	566,486	130	625,818	604,432	274	Changes to Health and Dental Rates
Self Supporting	MTA	103773	139649	139651	22260	10001719	23	10000	516010	Dental Coverage	82,585	79,884	73	82,637	79,884	125	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207786	22260	10001719	9	10000	515010	Health Service-City Match	170,814	211,946	(266)	176,666	231,302	(696)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207786	22260	10001719	9	10000	515710	Dependent Coverage	366,718	453,304	(568)	379,533	494,547	(1,470)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207786	22260	10001719	9	10000	516010	Dental Coverage	51,209	63,683	(340)	49,396	65,122	(714)	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207787	22260	10001719	9	10000	515010	Health Service-City Match	6,954	(1,527)	55	7,476	(1,630)	116	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207787	22260	10001719	9	10000	515710	Dependent Coverage	16,136	(1,717)	117	17,337	(1,832)	245	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175646	207787	22260	10001719	9	10000	516010	Dental Coverage	2,274	(298)	70	2,323	(298)	119	Changes to Health and Dental Rates
Self Supporting	MTA	103773	175648	207780	22305	10001719	23	10000	579030	MTA Division OH Cost Recovery	(353,217)	(355,749)	(1,268)	(345,807)	(363,207)	(1,316)	Balancing entries and transfers
Self Supporting	MTA	138672	138678	138678	22420	10031008	1	14421	475415	Community ImprovementImpactFee	(2,224,000)	2,550,000	326,000	(2,575,000)	2,575,000	-	Balancing entries and transfers
Self Supporting	MTA	138672	138678	138678	22420	10031008	1	14421	567000	Bldgs,Struct&Imprv Proj-Budget	(2,224,000)	2,550,000	326,000	(2,575,000)	2,575,000	-	Balancing entries and transfers
Self Supporting	MTA	138672	138678	138678	22455	10011915	1	14351	412601	CTI-Fr 1G-GF ForMTA Popultn BL	35,620,000	38,190,000	2,570,000	38,650,000	41,520,000	2,870,000	Revenue and Baseline Changes
Self Supporting	MTA	138672	138678	138678	22455	10031004	1	14352	567000	Bldgs,Struct&Imprv Proj-Budget	(35,620,000)	38,190,000	2,570,000	(38,650,000)	41,520,000	2,870,000	Balancing entries and transfers
Self Supporting	MTA	138672	138678	138678	22460	10011844	2	14153	567000	Bldgs,Struct&Imprv Proj-Budget	-	2,370,000	2,370,000	-	-	-	Balancing entries and transfers
Self Supporting	MTA	138672	138678	138678	22460	10011844	2	14153	598040	Designated For General Reserve	2,370,000	-	(2,370,000)	-	-	-	Balancing entries and transfers
Self Supporting	MTA	138672	138680	138680	22305	10001721	23	10000	579030	MTA Division OH Cost Recovery	(3,460,605)	(3,537,476)	(47,521)	(2,960,064)	(3,599,973)	(25,411)	Balancing entries and transfers
Self Supporting	MTA	138672	138686	138688	22305	10001721	23	10000	581210	DT Technology Infrastructure	110,999	140,204	4,043	111,775	138,899	3,514	Changes to Citywide Workorders
Self Supporting	MTA	138672	138686	138688	22305	10001721	23	10000	581360	DT Telecommunications Services	180,138	150,736	(986)	175,587	150,479	(5,794)	Changes to Citywide Workorders
Self Supporting	MTA	138672	138686	138688	22305	10001721	23	10000	581890	GF-Rent Paid To Real Estate	1,319,882	1,395,052	44,464	1,263,764	1,434,397	27,691	Changes to Citywide Workorders
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	501010	Perm Salaries-Misc-Regular	6,296,986	1,878,859	95,551	6,301,125	1,937,605	96,286	Corrected salary entries
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	513010	Retire City Misc	1,199,197	357,403	18,256	1,195,807	367,922	18,295	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	514010	Social Security (Oasdi & HI)	419,046	145,126	5,924	419,253	148,711	5,970	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	514020	Social Sec-Medicare(HI Only)	97,941	33,880	1,385	98,001	34,729	1,396	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	515010	Health Service-City Match	184,257	52,299	3,404	196,229	57,039	4,518	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	515710	Dependent Coverage	804,349	236,037	15,758	856,117	257,711	20,552	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	516010	Dental Coverage	100,810	29,319	3,463	101,451	30,000	4,785	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	517010	Unemployment Insurance	18,242	6,304	258	18,249	6,467	260	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10001724	16	10000	519120	Long-Term Disability Insurance	24,237	6,967	374	24,250	7,196	376	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10033100	21	10000	515010	Health Service-City Match	-	-	-	(61,734)	60,179	(1,555)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10033100	21	10000	515710	Dependent Coverage	-	-	-	(152,287)	148,443	(3,844)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207854	22260	10033100	21	10000	516010	Dental Coverage	-	-	-	(20,799)	18,996	(1,803)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10001724	16	10000	515010	Health Service-City Match	27,684	39,862	(80)	27,467	44,447	(220)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10001724	16	10000	515710	Dependent Coverage	210,443	295,648	(561)	210,142	328,954	(1,516)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10001724	16	10000	516010	Dental Coverage	23,965	34,039	(274)	22,171	35,503	(604)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10033100	21	10000	515010	Health Service-City Match	-	-	-	(3,311)	3,226	(85)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10033100	21	10000	515710	Dependent Coverage	-	-	-	(23,163)	22,579	(584)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207855	22260	10033100	21	10000	516010	Dental Coverage	-	-	-	(2,683)	2,450	(233)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10001724	16	10000	515010	Health Service-City Match	46,310	73,710	(180)	44,754	82,959	(495)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10001724	16	10000	515710	Dependent Coverage	388,573	580,286	(1,261)	382,202	649,529	(3,411)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10001724	16	10000	516010	Dental Coverage	43,785	66,453	(618)	39,750	69,747	(1,359)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10033100	21	10000	515010	Health Service-City Match	-	-	-	(16,556)	16,131	(425)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10033100	21	10000	515710	Dependent Coverage	-	-	-	(115,816)	112,897	(2,919)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207856	22260	10033100	21	10000	516010	Dental Coverage	-	-	-	(13,414)	12,250	(1,164)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207858	22260	10001724	16	10000	515010	Health Service-City Match	281,415	120,276	1,045	301,341	128,327	2,204	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207858	22260	10001724	16	10000	515710	Dependent Coverage	565,818	226,611	2,223	606,000	241,789	4,655	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207858	22260	10001724	16	10000	516010	Dental Coverage	81,768	32,900	1,330	82,699	32,900	2,261	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10001724	21	10000	515010	Health Service-City Match	138,150	184,732	(302)	139,529	204,491	(830)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10001724	21	10000	515710	Dependent Coverage	452,944	589,417	(897)	460,224	650,528	(2,430)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10001724	21	10000	516010	Dental Coverage	57,853	76,212	(503)	54,586	78,879	(1,103)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10033100	21	10000	515010	Health Service-City Match	-	-	-	(13,719)	13,372	(347)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10033100	21	10000	515710	Dependent Coverage	-	-	-	(42,315)	41,248	(1,067)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	138773	207860	22260	10033100	21	10000	516010	Dental Coverage	-	-	-	(5,524)	5,044	(480)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	149699	22260	10001724	2	10000	515010	Health Service-City Match	32,085	38,775	(44)	33,278	42,263	(115)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	149699	22260	10001724	2	10000	515710	Dependent Coverage	75,472	85,452	(64)	77,961	93,597	(200)	Changes to Health and Dental Rates

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	MTA	138753	149697	149699	22260	10001724	2	10000	516010	Dental Coverage	10,430	11,964	(40)	10,058	12,266	(100)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	149699	22260	10001724	2	10000	519110	Flexible Benefit Package	9,124	8,485	5	9,737	9,052	9	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	149699	22260	10001724	2	10000	549990	Other Materials & Supplies	37,180	50,429	(6,751)	27,180	60,174	(7,006)	Balancing entries and transfers
Self Supporting	MTA	138753	149697	149701	22260	10001724	23	10000	581130	GF-Con-Internal Audits	1,440,199	1,613,536	6,751	1,360,740	1,693,250	7,006	Changes to Citywide Workorders
Self Supporting	MTA	138753	149697	207893	22260	10001724	2	10000	515010	Health Service-City Match	39,044	43,113	(27)	40,970	46,645	(73)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	207893	22260	10001724	2	10000	515710	Dependent Coverage	94,384	113,111	(123)	97,537	123,651	(334)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149697	207893	22260	10001724	2	10000	516010	Dental Coverage	12,907	15,310	(65)	12,479	15,659	(144)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149708	22260	10001724	6	10000	515010	Health Service-City Match	(9,893)	45,712	(361)	(19,966)	57,576	(992)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149708	22260	10001724	6	10000	515710	Dependent Coverage	(57,242)	127,387	(1,209)	(92,308)	165,151	(3,291)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149708	22260	10001724	6	10000	516010	Dental Coverage	(7,565)	17,298	(679)	(11,992)	20,911	(1,493)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149708	22260	10001724	6	10000	519110	Flexible Benefit Package	(401)	15,137	(102)	(3,057)	18,609	(278)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	501010	Perm Salaries-Misc-Regular	624,984	2,446,897	1,821,913	629,792	4,168,730	3,538,938	Corrected salary entries
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	513010	Retire City Misc	116,890	464,994	348,104	116,916	789,328	672,412	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	514010	Social Security (Oasdi & HI)	39,611	152,570	112,959	40,857	260,272	219,415	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	514020	Social Sec-Medicare(HI Only)	9,876	36,294	26,418	9,947	61,261	51,314	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	515010	Health Service-City Match	(60,262)	97,407	(1,025)	(145,597)	182,129	(4,196)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	515710	Dependent Coverage	(285,941)	380,992	(4,393)	(648,892)	737,310	(17,690)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	516010	Dental Coverage	(38,111)	49,613	(2,372)	(83,500)	89,549	(7,825)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149712	22260	10001724	7	10000	517010	Unemployment Insurance	1,840	6,759	4,919	1,853	11,408	9,555	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	501010	Perm Salaries-Misc-Regular	-	-	-	-	384,477	384,477	Corrected salary entries
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	513010	Retire City Misc	-	-	-	-	73,052	73,052	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	514010	Social Security (Oasdi & HI)	-	-	-	-	23,838	23,838	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	514020	Social Sec-Medicare(HI Only)	-	-	-	-	5,575	5,575	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	515010	Health Service-City Match	-	-	-	(18,090)	17,574	(456)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	515710	Dependent Coverage	-	-	-	(76,261)	74,339	(1,922)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	516010	Dental Coverage	-	-	-	(9,825)	8,975	(850)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	149716	22260	10033100	7	10000	517010	Unemployment Insurance	-	-	-	-	1,038	1,038	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	208670	22260	10033100	7	10000	515010	Health Service-City Match	-	-	-	(13,278)	12,941	(337)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	208670	22260	10033100	7	10000	515710	Dependent Coverage	-	-	-	(61,095)	59,552	(1,543)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149702	208670	22260	10033100	7	10000	516010	Dental Coverage	-	-	-	(7,678)	7,013	(665)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10001724	2	10000	515010	Health Service-City Match	187,162	239,441	(343)	192,054	262,610	(906)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10001724	2	10000	515710	Dependent Coverage	805,972	1,033,007	(1,487)	824,782	1,134,981	(3,965)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10001724	2	10000	516010	Dental Coverage	101,619	130,627	(790)	96,884	134,449	(1,703)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10001724	2	10000	519110	Flexible Benefit Package	10,858	18,627	(51)	10,269	21,102	(139)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10033100	7	10000	515010	Health Service-City Match	-	-	-	(8,852)	8,627	(225)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10033100	7	10000	515710	Dependent Coverage	-	-	-	(40,730)	39,701	(1,029)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	149725	22260	10033100	7	10000	516010	Dental Coverage	-	-	-	(5,119)	4,675	(444)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	207976	22260	10033100	7	10000	515010	Health Service-City Match	-	-	-	(42,560)	41,489	(1,071)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	207976	22260	10033100	7	10000	515710	Dependent Coverage	-	-	-	(89,596)	87,334	(2,262)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	149724	207976	22260	10033100	7	10000	516010	Dental Coverage	-	-	-	(12,645)	11,547	(1,098)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	501010	Perm Salaries-Misc-Regular	1,888,585	2,402,248	(95,551)	1,811,425	2,512,413	(96,286)	Corrected salary entries
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	513010	Retire City Misc	360,319	458,463	(18,256)	344,184	477,375	(18,295)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	514010	Social Security (Oasdi & HI)	153,410	185,258	(5,924)	148,610	192,072	(5,970)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	514020	Social Sec-Medicare(HI Only)	35,867	43,316	(1,385)	34,750	44,914	(1,396)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	515010	Health Service-City Match	46,026	59,172	(2,630)	46,450	65,609	(2,977)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	515710	Dependent Coverage	237,020	299,138	(12,430)	240,373	330,901	(14,064)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	516010	Dental Coverage	28,603	36,492	(1,733)	26,934	37,854	(2,040)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	517010	Unemployment Insurance	6,679	8,065	(258)	6,471	8,363	(260)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	186647	207850	22260	10001724	18	10000	519120	Long Term Disability Insurance	5,948	7,956	(374)	5,637	8,379	(376)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	205660	22260	10001724	16	10000	515010	Health Service-City Match	13,290	28,954	(102)	11,531	33,372	(281)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	205660	22260	10001724	16	10000	515710	Dependent Coverage	79,785	157,435	(510)	72,000	180,278	(1,382)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	205660	22260	10001724	16	10000	516010	Dental Coverage	9,243	18,779	(260)	7,545	20,165	(572)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	205660	22260	10001724	16	10000	581710	Is-Purch-Centrl Shop-AutoMaint	(8,105)	67,046	(357)	(9,832)	68,764	(366)	Changes to Citywide Workorders
Self Supporting	MTA	138753	202644	207881	22260	10001724	16	10000	515010	Health Service-City Match	4,791	10,881	(40)	4,080	12,570	(110)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207881	22260	10001724	16	10000	515710	Dependent Coverage	33,523	76,125	(280)	28,566	87,972	(758)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207881	22260	10001724	16	10000	516010	Dental Coverage	3,777	8,814	(137)	2,880	9,546	(302)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207882	22260	10001724	16	10000	515010	Health Service-City Match	863	6,953	(40)	(110)	8,380	(110)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207882	22260	10001724	16	10000	515710	Dependent Coverage	6,041	48,643	(280)	(758)	58,648	(758)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207882	22260	10001724	16	10000	516010	Dental Coverage	595	5,632	(137)	(302)	6,364	(302)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207883	22260	10001724	16	10000	515010	Health Service-City Match	16,575	22,665	(40)	16,650	25,140	(110)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207883	22260	10001724	16	10000	515710	Dependent Coverage	115,969	158,571	(280)	116,538	175,944	(758)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207883	22260	10001724	16	10000	516010	Dental Coverage	13,323	18,360	(137)	12,426	19,092	(302)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207884	22260	10001724	21	10000	515010	Health Service-City Match	60,498	61,575	(7)	64,525	65,682	(15)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207884	22260	10001724	21	10000	515710	Dependent Coverage	432,422	429,666	18	461,423	458,464	37	Changes to Health and Dental Rates
Self Supporting	MTA	138753	202644	207884	22260	10001724	21	10000	516010	Dental Coverage	49,944	49,771	5	49,947	49,771	8	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205644	205645	22260	10001724	9	10000	515010	Health Service-City Match	422,596	468,308	(296)	443,152	506,894	(812)	Changes to Health and Dental Rates

Technical Adjustments for May 1 Departments
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GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	MTA	138753	205644	205645	22260	10001724	9	10000	515710	Dependent Coverage	837,122	933,349	(631)	876,916	1,011,099	(1,715)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205644	205645	22260	10001724	9	10000	516010	Dental Coverage	119,781	133,644	(377)	117,311	135,658	(833)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205644	207840	22260	10001724	13	10000	515010	Health Service-City Match	207,482	402,814	(1,278)	188,249	460,841	(3,482)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205644	207840	22260	10001724	13	10000	515710	Dependent Coverage	1,241,757	2,255,947	(6,672)	1,152,958	2,568,221	(18,069)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205644	207840	22260	10001724	13	10000	516010	Dental Coverage	145,102	271,591	(3,427)	122,504	290,027	(7,589)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207862	22260	10001724	9	10000	515010	Health Service-City Match	(1,942)	37,427	(259)	(8,728)	46,166	(700)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207862	22260	10001724	9	10000	515710	Dependent Coverage	(2,536)	104,822	(700)	(20,866)	128,836	(1,918)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207862	22260	10001724	9	10000	516010	Dental Coverage	(539)	14,021	(392)	(3,136)	16,135	(875)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207863	22260	10001724	9	10000	515010	Health Service-City Match	(4,720)	16,592	(140)	(8,643)	21,072	(385)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207863	22260	10001724	9	10000	515710	Dependent Coverage	(31,190)	117,919	(981)	(58,492)	149,429	(2,653)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207863	22260	10001724	9	10000	516010	Dental Coverage	(4,003)	13,627	(480)	(7,142)	16,189	(1,057)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207868	22260	10001724	14	10000	515010	Health Service-City Match	141,856	244,593	(673)	107,421	303,006	(2,529)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207868	22260	10001724	14	10000	515710	Dependent Coverage	907,233	1,520,106	(4,029)	679,353	1,899,402	(15,571)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207868	22260	10001724	14	10000	516010	Dental Coverage	104,478	178,129	(2,007)	69,933	208,405	(6,276)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207869	22260	10001724	14	10000	515010	Health Service-City Match	63,550	83,528	(130)	58,755	97,785	(500)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207869	22260	10001724	14	10000	515710	Dependent Coverage	444,226	512,199	(447)	444,601	574,739	(1,662)	Changes to Health and Dental Rates
Self Supporting	MTA	138753	205653	207869	22260	10001724	14	10000	516010	Dental Coverage	51,233	60,097	(242)	47,328	63,509	(735)	Changes to Health and Dental Rates
Self Supporting	MTA	139648	207993	207993	22260	10001719	24	10000	466113	Muni-Only Adult Monthly Pass	45,302,973	43,534,373	(1,000,000)	46,272,533	46,784,933	525,000	Balancing entries and transfers
Self Supporting	MTA	139648	207993	207993	22260	10001719	24	10000	466301	Transit Cash Fares	56,534,753	55,048,466	(668,887)	57,816,535	58,304,790	501,655	Balancing entries and transfers
Self Supporting	MTA	139648	208650	208650	22260	10001719	23	10000	520190	Department Overhead	105,516,040	111,397,198	295,454	109,898,272	114,632,664	327,938	Balancing entries and transfers
Self Supporting	MTA	139648	208655	208655	22265	10001719	23	10000	515010	Health Service-City Match	1,310	(1,293)	17	1,415	(1,381)	34	Changes to Health and Dental Rates
Self Supporting	MTA	139648	208655	208655	22265	10001719	23	10000	515710	Dependent Coverage	(344)	339	(5)	(371)	362	(9)	Changes to Health and Dental Rates
Self Supporting	MTA	139648	208655	208655	22265	10001719	23	10000	516010	Dental Coverage	51	(49)	2	54	(49)	5	Changes to Health and Dental Rates
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	425120	Traffic Fines - Parking	94,190,845	95,274,912	(138,575)	97,021,014	99,801,313	1,529,865	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	435115	Parking Meter Credit Card	39,308,193	40,108,193	800,000	40,487,439	41,267,439	780,000	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	460699	Other Public Safety Charges	-	150,000	150,000	-	150,000	150,000	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	492001	CTI Fr 1G-General Fund	90,400,000	91,720,000	280,000	93,580,000	93,250,000	(710,000)	Revenue and Baseline Changes
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	499999	Beg Fund Balance - Budget Only	(5,000,000)	7,000,000	2,000,000	(19,000,000)	19,000,000	-	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	591340	OTO To SM-MTA Transit Funds	(5,000,000)	-	(5,000,000)	(5,000,000)	-	(5,000,000)	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001719	1	10000	591340	OTO To SM-MTA Transit Funds	165,524,425	191,109,616	2,959,429	141,176,528	214,262,808	1,764,724	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001723	1	10000	520190	Department Overhead	18,242,191	19,365,059	47,518	18,987,802	19,937,103	49,959	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22870	10001723	1	10000	581210	DT Technology Infrastructure	953,380	1,204,215	34,723	960,042	1,193,002	30,172	Changes to Citywide Workorders
Self Supporting	MTA	139648	208656	208656	22870	10033299	1	20325	595260	ITO To SN-MTA SM&SustainableSt	-	5,000,000	5,000,000	-	5,000,000	5,000,000	Balancing entries and transfers
Self Supporting	MTA	139648	208656	208656	22890	10033299	1	20325	495026	ITI Fr SN-MTA SM&SustainableSt	-	5,000,000	5,000,000	-	5,000,000	5,000,000	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22260	10001719	1	10000	492001	CTI Fr 1G-General Fund	241,100,000	244,600,000	760,000	267,570,000	252,160,000	(1,870,000)	Revenue and Baseline Changes
Self Supporting	MTA	139648	208657	208657	22260	10001719	1	10000	493001	OTI Fr 1G-General Fund	68,090,000	68,430,000	1,680,000	68,090,000	68,430,000	1,680,000	Revenue and Baseline Changes
Self Supporting	MTA	139648	208657	208657	22260	10001719	1	10000	493032	OTI Fr SN-MTA SM&SustainableSt	165,524,425	191,109,616	2,959,429	141,176,528	214,262,808	1,764,724	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22260	10001719	1	10000	591350	OTO To SN-MTA SM&SustainableSt	-	2,000,000	2,000,000	-	-	-	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22260	10001719	24	10000	466301	Transit Cash Fares	27,986,609	27,252,896	(331,113)	28,622,168	28,863,913	248,345	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	520100	Overhead Recovery	(128,559,611)	(135,816,751)	(359,170)	(133,882,640)	(139,774,778)	(395,248)	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	530110	Property Rent	(1,139,747)	4,896,438	29,981	(1,040,236)	5,039,643	80,061	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581130	GF-Con-Internal-Audits	318,162	356,455	1,491	300,609	374,065	1,548	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581170	GF-Risk Management Svcs (AAO)	2,665,636	2,690,325	949	2,431,541	3,157,101	233,630	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581210	DT Technology Infrastructure	7,478,987	9,446,713	272,390	7,531,253	9,358,754	236,697	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581245	GF-CON-Information System Ops	3,804,692	3,828,126	(31,472)	3,734,445	3,848,236	(81,609)	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581360	DT Telecommunications Services	1,357,753	1,136,137	(7,432)	1,323,446	1,134,199	(43,677)	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22265	10001719	23	10000	581890	GF-Rent Paid To Real Estate	4,715,048	4,983,583	158,839	4,514,579	5,124,134	98,921	Changes to Citywide Workorders
Self Supporting	MTA	139648	208657	208657	22280	10011820	3	14084	493032	OTI Fr SN-MTA SM&SustainableSt	(5,000,000)	-	(5,000,000)	(5,000,000)	-	(5,000,000)	Balancing entries and transfers
Self Supporting	MTA	139648	208657	208657	22280	10011820	3	14084	567000	Bldgs,Struct&Imprv Proj-Budget	2,000,000	13,000,000	(5,000,000)	2,000,000	13,000,000	(5,000,000)	Balancing entries and transfers
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	515010	Health Service-City Match	65,726	65,953	(1)	70,127	70,372	(3)	Changes to Health and Dental Rates
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	515710	Dependent Coverage	192,118	192,348	(2)	204,985	205,233	(2)	Changes to Health and Dental Rates
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	516010	Dental Coverage	25,670	25,893	(7)	25,666	25,893	(11)	Changes to Health and Dental Rates
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	519110	Flexible Benefit Package	9,699	19,789	(66)	10,279	21,112	(139)	Changes to Health and Dental Rates
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	520190	Department Overhead	693,044	730,137	2,119	720,563	752,472	2,213	Balancing entries and transfers
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	540000	Materials & Supplies-Budget	40,307	40,252	(55)	40,307	40,250	(57)	Balancing entries and transfers
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	581130	GF-Con-Internal Audits	11,693	13,100	55	11,048	13,747	57	Changes to Citywide Workorders
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	581210	DT Technology Infrastructure	10,366	13,094	378	10,439	12,972	329	Changes to Citywide Workorders
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	581360	DT Telecommunications Services	3,427	2,868	(19)	3,341	2,863	(110)	Changes to Citywide Workorders
Self Supporting	MTA	175658	175656	175656	22870	10001728	1	10000	581890	GF-Rent Paid To Real Estate	89,986	95,111	3,031	86,160	97,794	1,888	Changes to Citywide Workorders
Self Supporting	PRT	210648	210646	210646	23680	10026770	1	10000	499999	Beg Fund Balance - Budget Only	36,133,028	26,608,959	(35,509)	11,651,304	11,314,899	(105,857)	Balancing entries and transfers
Self Supporting	PRT	210648	210647	210647	23680	10026770	1	10000	515010	Health Service-City Match	1,076	(1,062)	14	1,096	(1,069)	27	Changes to Health and Dental Rates
Self Supporting	PRT	210648	210647	210647	23680	10026770	1	10000	515710	Dependent Coverage	3,985	(3,933)	52	4,059	(3,957)	102	Changes to Health and Dental Rates
Self Supporting	PRT	210648	210647	210647	23680	10026770	1	10000	516010	Dental Coverage	527	(499)	28	515	(471)	44	Changes to Health and Dental Rates
Self Supporting	PRT	210648	210647	210647	23680	10026770	1	10000	519110	Flexible Benefit Package	1,866	(1,841)	25	1,900	(1,852)	48	Changes to Health and Dental Rates
Self Supporting	PRT	232109	109740	109740	23680	10026770	1	10000	515010	Health Service-City Match	5,885	7,369	(10)	6,270	7,863	(21)	Changes to Health and Dental Rates
Self Supporting	PRT	232109	109740	109740	23680	10026770	1	10000	515710	Dependent Coverage	15,896	19,902	(26)	16,932	21,235	(55)	Changes to Health and Dental Rates

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	PRT	232109	109740	109740	23680	10026770	1	10000	516010	Dental Coverage	2,173	2,736	(15)	2,162	2,736	(26)	Changes to Health and Dental Rates
Self Supporting	PRT	232109	109740	109740	23680	10026770	1	10000	519110	Flexible Benefit Package	4,003	5,012	(7)	4,263	5,347	(14)	Changes to Health and Dental Rates
Self Supporting	PRT	232109	250002	250002	23680	10026770	1	10000	519010	Fringe Adjustments-Budget	-	(3)	(3)	-	(3)	(3)	Changes to Health and Dental Rates
Self Supporting	PRT	232111	109747	109747	23680	10026771	1	10000	515010	Health Service-City Match	5,195	3,244	13	4,495	4,495	-	Changes to Health and Dental Rates
Self Supporting	PRT	232111	109747	109747	23680	10026771	1	10000	515710	Dependent Coverage	10,935	6,828	27	9,462	9,462	-	Changes to Health and Dental Rates
Self Supporting	PRT	232111	109747	109747	23680	10026771	1	10000	516010	Dental Coverage	1,555	963	16	1,251	1,251	-	Changes to Health and Dental Rates
Self Supporting	PRT	232111	109747	109747	23680	10026771	1	10000	581390	GF-Fire	(3,374,924)	3,689,634	314,710	(3,441,405)	3,769,294	327,889	Changes to Citywide Workorders
Self Supporting	PRT	232111	167644	167644	24530	10024236	3	17321	519010	Fringe Adjustments-Budget	(219)	2,758	2,977	-	5,916	5,916	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109751	109751	23680	10026768	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	423	475	(2)	411	487	(2)	Changes to Citywide Workorders
Self Supporting	PRT	232112	109752	109752	23680	10026768	1	10000	515010	Health Service-City Match	5,097	3,183	12	4,411	4,411	-	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109752	109752	23680	10026768	1	10000	515710	Dependent Coverage	10,734	6,703	27	9,288	9,288	-	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109752	109752	23680	10026768	1	10000	516010	Dental Coverage	1,521	942	15	1,224	1,224	-	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109753	109753	23680	10026768	1	10000	581210	DT Technology Infrastructure	663,967	664,751	19,498	666,961	657,546	15,287	Changes to Citywide Workorders
Self Supporting	PRT	232112	109753	109753	23680	10026768	1	10000	581360	DT Telecommunications Services	313,221	231,225	(4,390)	306,153	241,932	(751)	Changes to Citywide Workorders
Self Supporting	PRT	232112	109754	109754	23680	10026768	1	10000	515010	Health Service-City Match	6,719	(585)	48	7,218	(624)	100	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109754	109754	23680	10026768	1	10000	515710	Dependent Coverage	20,944	1,026	130	22,480	1,094	274	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109754	109754	23680	10026768	1	10000	516010	Dental Coverage	2,764	63	73	2,816	63	125	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109755	109755	23680	10026768	1	10000	581130	GF-Con-Internal Audits	32,769	286,569	(2)	91,876	227,324	(140)	Changes to Citywide Workorders
Self Supporting	PRT	232112	109755	109755	23680	10026768	1	10000	581245	GF-CON-Information System Ops	164,059	237,001	(1,954)	159,696	238,250	(5,068)	Changes to Citywide Workorders
Self Supporting	PRT	232112	109756	109756	23680	10026768	1	10000	515010	Health Service-City Match	(4,853)	3,628	(55)	(5,235)	3,871	(116)	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109756	109756	23680	10026768	1	10000	515710	Dependent Coverage	(7,959)	9,894	(117)	(8,613)	10,556	(245)	Changes to Health and Dental Rates
Self Supporting	PRT	232112	109756	109756	23680	10026768	1	10000	516010	Dental Coverage	(1,258)	1,314	(70)	(1,307)	1,314	(119)	Changes to Health and Dental Rates
Self Supporting	PRT	232113	109762	109762	23680	10026769	1	10000	581065	Adm-Real Estate Special Svcs	371,085	102,357	(142)	366,083	106,968	(533)	Changes to Citywide Workorders
Self Supporting	PRT	232113	109762	109762	23680	10026769	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	514,540	576,199	(3,065)	499,699	590,961	(3,144)	Changes to Citywide Workorders
Self Supporting	PRT	232113	109762	109762	23680	10026769	1	10000	598090	DesigntdForReplacmntOfFacilts	-	(299,430)	(299,430)	-	(318,609)	(318,609)	Balancing entries and transfers
Self Supporting	PRT	232115	109785	109785	23680	10026768	1	10000	515010	Health Service-City Match	10,404	11,807	(9)	11,092	12,599	(19)	Changes to Health and Dental Rates
Self Supporting	PRT	232115	109785	109785	23680	10026768	1	10000	515710	Dependent Coverage	31,349	28,490	19	33,468	30,399	39	Changes to Health and Dental Rates
Self Supporting	PRT	232115	109785	109785	23680	10026768	1	10000	516010	Dental Coverage	4,176	4,141	1	4,176	4,141	1	Changes to Health and Dental Rates
Self Supporting	PRT	232115	109785	109785	23680	10026768	1	10000	519110	Flexible Benefit Package	4,946	15,036	(66)	5,208	16,041	(139)	Changes to Health and Dental Rates
Self Supporting	PRT	232116		232116	23700	10030093	1	12677	567000	Bldgs,Struct&Imprv Proj-Budget	232,992	21,992	(211,000)	242,311	25,311	(217,000)	Balancing entries and transfers
Self Supporting	PRT	232116		232116	23700	10033239	1	12677	581390	GF-Fire	-	211,000	211,000	-	217,000	217,000	Changes to Citywide Workorders
Self Supporting	PUC	198644		198644	24750	10026777	1	10000	495045	ITI Fr SQ-Cleanpowersf Funds	19,801,521	20,957,938	(5,313)	24,119,347	25,817,083	(15,090)	Balancing entries and transfers
Self Supporting	PUC	198644		198644	24750	10026777	1	10000	520190	Department Overhead	2,172,461	2,064,578	(3,167)	2,290,559	2,098,247	(5,738)	Balancing entries and transfers
Self Supporting	PUC	198644		198644	24750	10026777	1	10000	581210	DT Technology Infrastructure	60,813	66,765	1,748	122,149	66,271	1,478	Changes to Citywide Workorders
Self Supporting	PUC	198644		198644	24750	10026777	1	10000	581360	DT Telecommunications Services	20,003	17,443	(54)	37,690	18,291	269	Changes to Citywide Workorders
Self Supporting	PUC	198644		198644	24870	10006358	2	10000	595328	ITO To SQ-CleanpowerSF Funds	19,801,521	20,957,938	(5,313)	24,119,347	25,817,083	(15,090)	Balancing entries and transfers
Self Supporting	PUC	198644		198644	24870	10006358	2	10000	598040	Designated For General Reserve	(6,001,764)	16,980,673	5,313	(22,505,510)	22,520,600	15,090	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229267	20160	10029999	1	10000	478990	Enterprise Fed BondIntSubsidy	3,493,100	4,008,923	515,823	3,493,100	4,008,923	515,823	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229267	20160	10029999	1	10000	574110	Bond Interest-Expense	43,884,494	43,905,155	20,661	48,767,524	48,788,184	20,660	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	499999	Beg Fund Balance - Budget Only	(6,680,445)	6,039,495	(640,950)	(322,340)	-	(322,340)	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	515010	Health Service-City Match	41,835	38,545	22	44,659	41,126	45	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	515710	Dependent Coverage	74,554	64,549	65	79,616	68,874	138	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	516010	Dental Coverage	11,088	9,739	37	11,114	9,739	63	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	519110	Flexible Benefit Package	8,182	7,705	3	8,731	8,220	7	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	520190	Department Overhead	29,173,352	28,506,313	(39,487)	30,701,287	29,074,114	(97,145)	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	581360	DT Telecommunications Services	923,436	805,258	(2,476)	899,204	844,382	12,416	Changes to Citywide Workorders
Self Supporting	PUC	229309	229271	229267	20160	10030000	1	10000	598040	Designated For General Reserve	-	-	-	-	517,739	517,739	Balancing entries and transfers
Self Supporting	PUC	229309	229271	229268	20160	10030000	1	10000	581410	GF-GSA-Facilities Mgmt Svcs	275,197	276,525	(2,330)	263,264	281,201	(9,587)	Changes to Citywide Workorders
Self Supporting	PUC	229309	229271	229269	20160	10030000	1	10000	515010	Health Service-City Match	126,928	121,102	38	135,462	129,206	80	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229269	20160	10030000	1	10000	515710	Dependent Coverage	428,940	411,224	116	457,788	438,765	243	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229269	20160	10030000	1	10000	516010	Dental Coverage	55,716	53,327	65	55,762	53,327	111	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229271	229269	20160	10030000	1	10000	519110	Flexible Benefit Package	15,461	14,617	6	16,500	15,594	12	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	515010	Health Service-City Match	396,764	377,179	127	423,452	402,423	269	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	515710	Dependent Coverage	1,598,347	1,520,128	513	1,705,947	1,621,964	1,073	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	516010	Dental Coverage	200,349	190,336	271	200,540	190,336	462	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	519110	Flexible Benefit Package	4,690	4,466	2	5,006	4,765	3	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	581210	DT Technology Infrastructure	1,010,926	1,109,873	29,059	1,014,655	1,101,664	24,579	Changes to Citywide Workorders
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	581410	GF-GSA-Facilities Mgmt Svcs	1,141,396	1,246,550	(10,504)	1,087,603	1,267,628	(43,219)	Changes to Citywide Workorders
Self Supporting	PUC	229309	229281	229281	20160	10030002	1	10000	581710	Is-Purch-Centrl Shop-AutoMaint	782,253	648,188	(3,447)	765,558	664,795	(3,535)	Changes to Citywide Workorders
Self Supporting	PUC	229309	229292	229292	20160	10030002	4	10000	515010	Health Service-City Match	270,125	270,125	-	284,886	288,186	(42)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229292	229292	20160	10030002	4	10000	515710	Dependent Coverage	1,235,395	1,235,395	-	1,303,044	1,318,139	(193)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229292	229292	20160	10030002	4	10000	516010	Dental Coverage	153,668	153,668	-	151,848	153,668	(82)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229302	229302	20160	10030002	1	10000	515010	Health Service-City Match	113,554	113,554	-	120,446	121,159	(9)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229302	229302	20160	10030002	1	10000	515710	Dependent Coverage	309,969	309,969	-	328,800	330,711	(25)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	229302	229302	20160	10030002	1	10000	516010	Dental Coverage	41,193	41,193	-	40,946	41,193	(11)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292649	20160	10030002	8	10000	515010	Health Service-City Match	111,815	111,815	-	118,585	119,304	(9)	Changes to Health and Dental Rates

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	PUC	229309	292647	292649	20160	10030002	8	10000	515710	Dependent Coverage	305,792	305,792	-	323,533	326,258	(35)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292649	20160	10030002	8	10000	516010	Dental Coverage	40,869	40,869	-	40,542	40,869	(15)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292649	20160	10030002	8	10000	581710	Is-Purch-Centrl Shop-AutoMaint	70,851	67,227	(358)	69,119	68,949	(368)	Changes to Citywide Workorders
Self Supporting	PUC	229309	292647	292657	20160	10030001	5	10000	515010	Health Service-City Match	131,838	131,838	-	140,209	140,666	(5)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292657	20160	10030001	5	10000	515710	Dependent Coverage	612,618	612,618	-	651,927	653,661	(22)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292657	20160	10030001	5	10000	516010	Dental Coverage	72,846	72,846	-	72,638	72,846	(10)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	292647	292657	20160	10030001	5	10000	581710	Is-Purch-Centrl Shop-AutoMaint	441,505	423,562	(2,253)	430,596	434,414	(2,310)	Changes to Citywide Workorders
Self Supporting	PUC	229309	295644	295644	20160	10030002	1	10000	515010	Health Service-City Match	101,076	101,076	-	107,454	107,847	(5)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	295644	295644	20160	10030002	1	10000	515710	Dependent Coverage	275,647	275,647	-	293,020	294,090	(14)	Changes to Health and Dental Rates
Self Supporting	PUC	229309	295644	295644	20160	10030002	1	10000	516010	Dental Coverage	36,608	36,608	-	36,470	36,608	(6)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	231621	231621	24970	10029992	4	10000	478990	Enterprise Fed BondIntSubsidy	568,138	579,920	11,782	537,816	537,849	33	Balancing entries and transfers
Self Supporting	PUC	231637	231621	231621	24970	10029992	4	10000	499999	Beg Fund Balance - Budget Only	(16,510,510)	14,234,592	(2,275,918)	(6,963,381)	5,214,803	(1,748,578)	Balancing entries and transfers
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	515010	Health Service-City Match	547,173	529,677	114	602,131	565,125	474	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	515710	Dependent Coverage	2,116,937	2,047,515	456	2,331,540	2,184,697	1,875	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	516010	Dental Coverage	265,657	256,806	241	274,574	256,806	806	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	519110	Flexible Benefit Package	57,229	55,669	10	62,690	59,390	42	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	520190	Department Overhead	9,297,410	9,200,258	(13,716)	9,790,641	9,409,701	(33,572)	Balancing entries and transfers
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	581120	GF-Con-Financial Systems	97,821	78,937	-	94,792	81,965	(1)	Changes to Citywide Workorders
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	581210	DT Technology Infrastructure	326,452	358,404	9,384	327,656	355,753	7,937	Changes to Citywide Workorders
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	581360	DT Telecommunications Services	314,359	274,128	(843)	306,110	287,447	4,227	Changes to Citywide Workorders
Self Supporting	PUC	231637	298646	298646	24970	10029992	22	10000	581710	Is-Purch-Centrl Shop-AutoMaint	30,758	14,784	(78)	30,377	15,163	(80)	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	486030	Exp Rec Fr Admin Svcs (AAO)	1,832,260	1,804,550	(27,710)	1,832,260	1,843,332	11,072	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	515010	Health Service-City Match	49,684	49,684	-	52,488	53,013	(7)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	515710	Dependent Coverage	122,341	122,341	-	128,969	130,533	(20)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	516010	Dental Coverage	16,928	16,928	-	16,727	16,928	(9)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	519110	Flexible Benefit Package	18,018	18,018	-	19,080	19,222	(2)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	520190	Department Overhead	7,992,370	7,807,763	(19,707)	8,374,842	7,942,590	(30,206)	Balancing entries and transfers
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	581210	DT Technology Infrastructure	191,122	209,828	5,494	191,827	208,276	4,647	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298647	24970	10029992	4	10000	581360	DT Telecommunications Services	62,864	54,819	(169)	61,215	57,482	845	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298648	24970	10029992	4	10000	515010	Health Service-City Match	99,314	99,314	-	105,219	105,969	(10)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298648	24970	10029992	4	10000	515710	Dependent Coverage	264,345	264,345	-	279,806	282,039	(29)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298648	24970	10029992	4	10000	516010	Dental Coverage	35,760	35,760	-	35,475	35,760	(13)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298648	24970	10029992	4	10000	519110	Flexible Benefit Package	27,162	27,162	-	28,776	28,978	(2)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298649	24970	10020137	4	10000	574110	Bond Interest-Expense	3,203,694	3,210,034	6,340	3,096,857	3,103,198	6,341	Balancing entries and transfers
Self Supporting	PUC	231637	298651	298649	24970	10029986	12	10000	515010	Health Service-City Match	27,332	27,332	-	28,939	29,164	(3)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298649	24970	10029986	12	10000	515710	Dependent Coverage	67,980	67,980	-	71,863	72,533	(8)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298649	24970	10029986	12	10000	516010	Dental Coverage	9,455	9,455	-	9,369	9,455	(4)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298649	24970	10029986	12	10000	519110	Flexible Benefit Package	14,194	14,194	-	15,082	15,143	(1)	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	486690	Exp Rec Fr Human Services AAO	907,224	698,670	-	872,900	732,904	(90)	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	515010	Health Service-City Match	70,098	55,991	93	96,927	59,735	474	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	515710	Dependent Coverage	296,919	254,902	275	382,758	271,981	1,417	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	516010	Dental Coverage	36,790	31,122	154	45,305	31,122	645	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	519110	Flexible Benefit Package	7,984	4,179	25	14,489	4,459	128	Changes to Health and Dental Rates
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	533130	Resale Of Gas	10,171,579	8,648,202	(1,523,377)	10,171,579	9,274,147	(897,432)	Revised gas/steam costs
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	533140	Resale Of Steam	2,285,217	1,599,213	(686,004)	2,285,217	1,622,557	(662,660)	Revised gas/steam costs
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	581410	GF-GSA-Facilities Mgmt Svcs	33,249	82,500	(695)	29,689	83,895	(2,860)	Changes to Citywide Workorders
Self Supporting	PUC	231637	298651	298650	24970	10029985	6	10000	581710	Is-Purch-Centrl Shop-AutoMaint	148,035	172,754	(919)	143,585	177,180	(943)	Changes to Citywide Workorders
Self Supporting	PUC	232176	232130	232127	27180	10026772	1	10000	520100	Overhead Recovery	(96,962,909)	(94,746,670)	129,101	(101,989,101)	(96,577,160)	312,691	Balancing entries and transfers
Self Supporting	PUC	232176	232130	232127	27180	10026772	1	10000	581130	GF-Con-Internal Audits	608,090	1,140,879	(22,433)	425,788	1,256,849	(88,765)	Changes to Citywide Workorders
Self Supporting	PUC	232176	232130	292644	27180	10026772	6	10000	515010	Health Service-City Match	196,285	189,337	46	209,946	202,485	95	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232130	292644	27180	10026772	6	10000	515710	Dependent Coverage	434,460	418,259	107	464,754	447,359	223	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232130	292644	27180	10026772	6	10000	516010	Dental Coverage	60,912	58,616	62	61,097	58,757	106	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232130	292644	27180	10026772	6	10000	519110	Flexible Benefit Package	24,410	23,001	9	26,145	24,632	19	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232145	27190	10026778	5	10002	515010	Health Service-City Match	(2,319)	1,406	3,725	(2,468)	1,507	3,975	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232145	27190	10026778	5	10002	515710	Dependent Coverage	(8,644)	1,105	9,749	(9,206)	1,196	10,402	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232145	27190	10026778	5	10002	516010	Dental Coverage	(4)	1,309	1,313	(4)	1,309	1,313	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232145	27190	10026778	5	10002	519110	Flexible Benefit Package	62,097	62,501	404	66,247	66,678	431	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232145	27190	10026778	5	10002	520100	Overhead Recovery	(4,283,669)	(4,201,841)	(14,504)	(4,598,550)	(4,239,694)	(14,710)	Balancing entries and transfers
Self Supporting	PUC	232176	232149	232146	27190	10026778	3	10002	515010	Health Service-City Match	(10,910)	(3,459)	7,451	(11,641)	(3,691)	7,950	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232146	27190	10026778	3	10002	515710	Dependent Coverage	(14,299)	5,200	19,499	(15,264)	5,540	20,804	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232146	27190	10026778	3	10002	516010	Dental Coverage	(2,569)	58	2,627	(2,569)	58	2,627	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232146	27190	10026778	3	10002	519110	Flexible Benefit Package	(13,617)	(12,810)	807	(14,527)	(13,666)	861	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232146	27190	10026778	3	10002	520100	Overhead Recovery	(12,404,470)	(12,155,929)	(31,043)	(13,314,579)	(12,251,304)	(33,555)	Balancing entries and transfers
Self Supporting	PUC	232176	232149	232147	27190	10026778	4	10002	520100	Overhead Recovery	(15,199,661)	(14,864,983)	(428)	(16,310,171)	(14,972,644)	(871)	Balancing entries and transfers
Self Supporting	PUC	232176	232149	232148	27190	10026778	2	10002	515010	Health Service-City Match	(16,496)	(9,045)	7,451	(17,601)	(9,651)	7,950	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232148	27190	10026778	2	10002	515710	Dependent Coverage	(6,251)	13,248	19,499	(6,691)	14,113	20,804	Changes to Health and Dental Rates

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	PUC	232176	232149	232148	27190	10026778	2	10002	516010	Dental Coverage	(2,628)	(1)	2,627	(2,628)	(1)	2,627	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232148	27190	10026778	2	10002	519110	Flexible Benefit Package	(40,994)	(40,187)	807	(43,734)	(42,873)	861	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	232148	27190	10026778	2	10002	520100	Overhead Recovery	(19,909,090)	(19,498,165)	(31,383)	(21,362,561)	(19,642,945)	(34,242)	Balancing entries and transfers
Self Supporting	PUC	232176	232149	276641	27180	10026778	6	10000	520100	Overhead Recovery	(16,759,604)	(17,063,127)	(3,841)	(16,812,306)	(17,140,782)	(8,536)	Balancing entries and transfers
Self Supporting	PUC	232176	232149	276641	27180	10026778	6	10000	581210	DT Technology Infrastructure	169,338	185,912	4,868	169,962	184,537	4,117	Changes to Citywide Workorders
Self Supporting	PUC	232176	232149	276641	27180	10026778	6	10000	581360	DT Telecommunications Services	337,927	294,681	(906)	329,059	308,998	4,543	Changes to Citywide Workorders
Self Supporting	PUC	232176	232149	276641	27180	10026778	6	10000	581710	Is-Purch-Centrl Shop-AutoMaint	45,044	22,761	(121)	44,458	23,344	(124)	Changes to Citywide Workorders
Self Supporting	PUC	232176	232149	276641	27190	10026778	6	10002	515010	Health Service-City Match	18,275	14,550	(3,725)	19,495	15,520	(3,975)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	276641	27190	10026778	6	10002	515710	Dependent Coverage	(14,402)	(24,151)	(9,749)	(15,345)	(25,747)	(10,402)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	276641	27190	10026778	6	10002	516010	Dental Coverage	102	(1,211)	(1,313)	102	(1,211)	(1,313)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	276641	27190	10026778	6	10002	519110	Flexible Benefit Package	14,268	13,864	(404)	15,222	14,791	(431)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	276641	27190	10026778	6	10002	520100	Overhead Recovery	(9,372,661)	(9,155,454)	15,447	(10,042,551)	(9,225,639)	16,612	Balancing entries and transfers
Self Supporting	PUC	232176	232149	295646	27190	10026778	1	10002	515010	Health Service-City Match	(5,042)	(1,317)	3,725	(5,379)	(1,404)	3,975	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	295646	27190	10026778	1	10002	515710	Dependent Coverage	(7,104)	2,645	9,749	(7,580)	2,822	10,402	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	295646	27190	10026778	1	10002	516010	Dental Coverage	(1,036)	277	1,313	(1,036)	277	1,313	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	295646	27190	10026778	1	10002	519110	Flexible Benefit Package	5,350	5,754	404	5,708	6,139	431	Changes to Health and Dental Rates
Self Supporting	PUC	232176	232149	295646	27190	10026778	1	10002	520100	Overhead Recovery	(3,962,452)	(3,888,084)	(15,338)	(4,250,469)	(3,924,383)	(16,406)	Balancing entries and transfers
Self Supporting	PUC	232176	263643	154648	27180	10026775	3	10000	515010	Health Service-City Match	15,611	15,611	-	16,578	16,657	(1)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	154648	27180	10026775	3	10000	515710	Dependent Coverage	34,508	34,508	-	36,603	36,820	(3)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	154648	27180	10026775	3	10000	516010	Dental Coverage	4,895	4,895	-	4,867	4,895	(2)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	154648	27180	10026775	3	10000	581710	Is-Purch-Centrl Shop-AutoMaint	111,120	121,172	(644)	107,999	124,276	(661)	Changes to Citywide Workorders
Self Supporting	PUC	232176	263643	267641	27180	10026775	1	10000	515010	Health Service-City Match	175,808	175,808	-	186,476	187,584	(14)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267641	27180	10026775	1	10000	515710	Dependent Coverage	454,941	454,941	-	482,359	485,390	(39)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267641	27180	10026775	1	10000	516010	Dental Coverage	61,435	61,435	-	61,043	61,435	(18)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267641	27180	10026775	1	10000	519110	Flexible Benefit Package	17,404	17,404	-	18,372	18,568	(2)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267641	27180	10026775	1	10000	581245	GF-CON-Information System Ops	3,211,094	3,055,533	(25,119)	3,155,030	3,071,583	(65,133)	Changes to Citywide Workorders
Self Supporting	PUC	232176	263643	267642	27180	10026775	2	10000	515010	Health Service-City Match	50,341	50,341	-	53,321	53,716	(5)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267642	27180	10026775	2	10000	515710	Dependent Coverage	133,255	133,255	-	141,098	142,180	(14)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267642	27180	10026775	2	10000	516010	Dental Coverage	18,415	18,415	-	18,275	18,415	(6)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	515010	Health Service-City Match	298,918	275,040	156	333,821	293,464	515	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	515710	Dependent Coverage	811,532	746,185	427	906,558	796,115	1,413	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	516010	Dental Coverage	108,492	99,604	242	113,862	99,604	648	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	519110	Flexible Benefit Package	23,824	19,598	28	28,050	20,908	92	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	581210	DT Technology Infrastructure	495,237	543,709	14,236	497,063	539,687	12,040	Changes to Citywide Workorders
Self Supporting	PUC	232176	263643	267643	27180	10026776	1	10000	581360	DT Telecommunications Services	1,007,935	878,945	(2,702)	981,486	921,649	13,553	Changes to Citywide Workorders
Self Supporting	PUC	232176	263643	267651	27180	10026773	1	10000	515010	Health Service-City Match	12,361	10,813	10	13,199	11,538	21	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267651	27180	10026773	1	10000	515710	Dependent Coverage	30,902	26,666	28	33,000	28,452	58	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267651	27180	10026773	1	10000	516010	Dental Coverage	4,283	3,707	16	4,294	3,707	27	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267651	27180	10026773	1	10000	519110	Flexible Benefit Package	5,150	4,876	2	5,496	5,202	4	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267652	27180	10026773	2	10000	515010	Health Service-City Match	62,076	58,980	20	66,255	62,931	42	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267652	27180	10026773	2	10000	515710	Dependent Coverage	160,976	152,505	55	171,815	162,720	117	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267652	27180	10026773	2	10000	516010	Dental Coverage	21,919	20,767	32	21,941	20,767	54	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267652	27180	10026773	2	10000	519110	Flexible Benefit Package	20,324	19,776	4	21,686	21,098	8	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267653	27180	10026773	3	10000	515010	Health Service-City Match	161,055	152,580	55	171,897	162,797	116	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267653	27180	10026773	3	10000	515710	Dependent Coverage	356,637	333,443	152	380,686	355,782	318	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267653	27180	10026773	3	10000	516010	Dental Coverage	50,355	47,200	85	50,416	47,200	146	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267653	27180	10026773	3	10000	519110	Flexible Benefit Package	35,839	34,339	10	38,245	36,634	21	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267654	27180	10026773	5	10000	515010	Health Service-City Match	56,590	54,379	15	60,393	58,019	30	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267654	27180	10026773	5	10000	515710	Dependent Coverage	347,985	341,934	39	371,336	364,839	83	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267654	27180	10026773	5	10000	516010	Dental Coverage	39,186	38,363	23	39,201	38,363	38	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267654	27180	10026773	5	10000	519110	Flexible Benefit Package	197	(194)	3	213	(207)	6	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267657	27180	10026773	7	10000	515010	Health Service-City Match	79,808	78,407	9	85,160	83,657	19	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267657	27180	10026773	7	10000	515710	Dependent Coverage	172,701	168,868	25	184,296	180,181	53	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267657	27180	10026773	7	10000	516010	Dental Coverage	24,379	23,857	14	24,389	23,857	24	Changes to Health and Dental Rates
Self Supporting	PUC	232176	263643	267657	27180	10026773	7	10000	519110	Flexible Benefit Package	10,149	9,901	2	10,829	10,563	4	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292650	27180	10026772	11	10000	515010	Health Service-City Match	46,267	31,400	97	49,307	33,505	202	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292650	27180	10026772	11	10000	515710	Dependent Coverage	118,572	79,595	255	126,357	84,929	530	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292650	27180	10026772	11	10000	516010	Dental Coverage	16,657	11,244	147	16,706	11,244	248	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292650	27180	10026772	11	10000	519110	Flexible Benefit Package	33,787	29,125	30	36,025	31,071	64	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292658	27180	10026772	10	10000	515010	Health Service-City Match	62,186	62,186	-	66,029	66,351	(4)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292658	27180	10026772	10	10000	515710	Dependent Coverage	164,616	164,616	-	174,787	175,632	(11)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292658	27180	10026772	10	10000	516010	Dental Coverage	22,065	22,065	-	21,954	22,065	(5)	Changes to Health and Dental Rates
Self Supporting	PUC	232176	292653	292658	27180	10026772	10	10000	519110	Flexible Benefit Package	3,632	3,632	-	3,774	3,875	(1)	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232396	232396	25940	10029993	4	10000	574110	Bond Interest-Expense	213,606,974	213,639,475	32,501	211,761,088	211,793,588	32,500	Balancing entries and transfers
Self Supporting	PUC	232429	232396	232396	25940	10029994	2	10000	468111	Sale Of Water-SF Consumers	286,509,018	265,282,567	908,549	309,320,880	286,384,658	1,060,178	Changes to Citywide Workorders
Self Supporting	PUC	232429	232396	232396	25940	10029994	2	10000	499999	Beg Fund Balance - Budget Only	13,089,880	4,634,985	257,095	(11,364,817)	11,732,061	367,244	Balancing entries and transfers

Technical Adjustments for May 1 Departments
FY 2018-19 and FY 2019-20

GFS Type	Dept	Dept Division	Dept Section	Dept ID	Fund ID	Project ID	Activity ID	Authority ID	Account ID	Account Title	FY 18-19 Start	FY 18-19 End	FY 18-19 Change	FY 19-20 Start	FY 19-20 End	FY 19-20 Change	Notes
Self Supporting	PUC	232429	232396	232396	25940	10029994	10	10000	486630	Exp Rec Fr Rec & Park (AAO)	3,897,386	5,662,351	(908,549)	3,345,386	6,062,722	(1,060,178)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232396	232396	25940	10029994	10	10000	520190	Department Overhead	48,327,318	47,167,759	(53,023)	50,831,770	48,052,508	(146,030)	Balancing entries and transfers
Self Supporting	PUC	232429	232396	232396	25940	10029994	10	10000	581210	DT Technology Infrastructure	1,375,991	1,510,670	39,553	1,528,910	1,499,496	33,454	Changes to Citywide Workorders
Self Supporting	PUC	232429	232396	232396	25940	10029994	10	10000	581360	DT Telecommunications Services	1,407,459	1,227,340	(3,773)	1,542,706	1,286,971	18,925	Changes to Citywide Workorders
Self Supporting	PUC	232429	232396	232396	25940	10029994	18	10000	595300	ITO To SW-Water Department Fd	8,647,787	12,387,000	396,787	17,870,018	11,542,000	736,018	Balancing entries and transfers
Self Supporting	PUC	232429	232396	232396	25950	10015493	1	15680	495030	ITI Fr SW-Water Department Fd	8,647,787	12,387,000	396,787	17,870,018	11,542,000	736,018	Balancing entries and transfers
Self Supporting	PUC	232429	232396	232396	25950	10025208	1	17682	486990	Exp Rec-General Unallocated	1,951,000	1,477,000	(474,000)	1,951,000	1,134,000	(817,000)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232396	232396	25950	10025208	1	17682	581065	Adm-Real Estate Special Svcs	(77,213)	-	(77,213)	(80,982)	-	(80,982)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232413	232404	25940	10029998	6	10000	515010	Health Service-City Match	97,078	80,160	110	120,054	93,894	334	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232413	232404	25940	10029998	6	10000	515710	Dependent Coverage	252,605	177,782	491	325,402	209,705	1,479	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232413	232404	25940	10029998	6	10000	516010	Dental Coverage	34,166	24,947	251	41,042	27,512	614	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232413	232404	25940	10029998	6	10000	519110	Flexible Benefit Package	10,240	9,962	2	11,058	10,628	6	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232413	232404	25940	10029998	6	10000	581710	Is-Purch-Centrl Shop-AutoMaint	11,114	29,891	(159)	10,344	30,657	(163)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232413	232411	25940	10029998	6	10000	581410	GF-GSA-Facilities Mgmt Svcs	(63,996)	63,461	(535)	(66,735)	64,535	(2,200)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232420	232417	25940	10029996	4	10000	515010	Health Service-City Match	104,265	65,839	252	110,436	69,178	526	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232417	25940	10029996	4	10000	515710	Dependent Coverage	342,052	233,804	708	362,667	246,441	1,488	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232417	25940	10029996	4	10000	516010	Dental Coverage	43,620	29,060	394	43,527	28,687	674	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232417	25940	10029996	4	10000	519110	Flexible Benefit Package	1,130	(136)	8	1,178	(181)	17	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232418	25940	10029996	4	10000	515010	Health Service-City Match	88,966	84,496	30	95,948	91,149	61	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232418	25940	10029996	4	10000	515710	Dependent Coverage	238,772	226,180	82	257,632	244,113	173	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232418	25940	10029996	4	10000	516010	Dental Coverage	31,947	30,253	46	32,324	30,598	78	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232420	232418	25940	10029996	4	10000	519110	Flexible Benefit Package	4,633	4,486	1	4,977	4,819	2	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232421	25940	10029997	2	10000	581710	Is-Purch-Centrl Shop-AutoMaint	34,930	33,889	(181)	34,057	34,757	(186)	Changes to Citywide Workorders
Self Supporting	PUC	232429	232426	232422	25940	10029997	20	10000	515010	Health Service-City Match	309,646	298,463	73	333,269	321,261	154	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232422	25940	10029997	20	10000	515710	Dependent Coverage	1,396,532	1,350,967	299	1,501,879	1,452,956	625	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232422	25940	10029997	20	10000	516010	Dental Coverage	168,869	163,102	157	170,310	164,433	267	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232422	25940	10029997	20	10000	519110	Flexible Benefit Package	(777)	(1,039)	2	(760)	(1,042)	4	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232423	25940	10029997	2	10000	515010	Health Service-City Match	71,060	66,381	31	72,283	67,259	64	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232423	25940	10029997	2	10000	515710	Dependent Coverage	191,770	172,707	125	195,405	174,937	262	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232423	25940	10029997	2	10000	516010	Dental Coverage	25,573	23,160	65	24,448	21,989	111	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232423	25940	10029997	2	10000	519110	Flexible Benefit Package	(35)	(145)	-	(30)	(148)	2	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232425	25940	10029996	4	10000	515010	Health Service-City Match	146,841	135,258	75	157,402	144,965	159	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232425	25940	10029996	4	10000	515710	Dependent Coverage	688,405	641,213	310	737,542	686,872	648	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232425	25940	10029996	4	10000	516010	Dental Coverage	85,606	79,633	163	86,034	79,948	276	Changes to Health and Dental Rates
Self Supporting	PUC	232429	232426	232425	25940	10029996	4	10000	519110	Flexible Benefit Package	4,929	4,657	2	5,277	4,985	4	Changes to Health and Dental Rates
Self Supporting	PUC	232429	292651	295647	25940	10029995	2	10000	581710	Is-Purch-Centrl Shop-AutoMaint	9,881	12,055	(64)	9,571	12,364	(65)	Changes to Citywide Workorders
Self Supporting	PUC	232429	292656	292656	25940	10029995	36	10000	515010	Health Service-City Match	255,140	255,140	-	281,302	276,103	67	Changes to Health and Dental Rates
Self Supporting	PUC	232429	292656	292656	25940	10029995	36	10000	515710	Dependent Coverage	639,857	639,857	-	706,284	693,262	166	Changes to Health and Dental Rates
Self Supporting	PUC	232429	292656	292656	25940	10029995	36	10000	516010	Dental Coverage	87,586	87,586	-	90,629	88,900	79	Changes to Health and Dental Rates
Self Supporting	PUC	232429	292656	292656	25940	10029995	36	10000	519110	Flexible Benefit Package	56,203	56,203	-	61,120	59,959	15	Changes to Health and Dental Rates
Self Supporting	RET	232318		232318	31330	10026788	1	10000	519010	Fringe Adjustments-Budget	-	11,600	11,600	-	48,585	48,585	Changes to Health and Dental Rates
Self Supporting	RET	232318		232318	31330	10026788	1	10000	581130	GF-Con-Internal Audits	(64,769)	64,742	(27)	(65,275)	65,064	(211)	Changes to Citywide Workorders
Self Supporting	RET	232318		232318	31330	10026788	1	10000	581210	DT Technology Infrastructure	(269,145)	279,074	15,929	(257,810)	268,390	10,580	Changes to Citywide Workorders
Self Supporting	RET	232318		232318	31330	10026788	1	10000	581360	DT Telecommunications Services	(38,203)	38,270	67	(39,349)	35,877	(3,472)	Changes to Citywide Workorders
Self Supporting	RET	232318		232318	31330	10026788	1	10000	581650	Leases Paid To Real Estate	1,599,921	1,599,841	(470)	1,424,871	1,774,797	(564)	Changes to Citywide Workorders
Self Supporting	RET	232319		232319	31330	10026788	1	10000	515010	Health Service-City Match	89,892	89,892	-	104,880	97,869	89	Changes to Health and Dental Rates
Self Supporting	RET	232319		232319	31330	10026788	1	10000	515710	Dependent Coverage	219,365	219,365	-	253,461	238,701	188	Changes to Health and Dental Rates
Self Supporting	RET	232319		232319	31330	10026788	1	10000	516010	Dental Coverage	31,089	31,089	-	33,722	31,704	92	Changes to Health and Dental Rates
Self Supporting	RET	232320		232320	31330	10026788	1	10000	515010	Health Service-City Match	97,767	98,944	(7)	104,308	105,572	(16)	Changes to Health and Dental Rates
Self Supporting	RET	232320		232320	31330	10026788	1	10000	515710	Dependent Coverage	247,571	245,506	13	264,163	261,946	29	Changes to Health and Dental Rates
Self Supporting	RET	232320		232320	31330	10026788	1	10000	516010	Dental Coverage	33,915	33,786	3	33,918	33,786	6	Changes to Health and Dental Rates
Self Supporting	RET	232320		232320	31330	10026788	1	10000	581245	GF-CON-Information System Ops	(160,473)	159,165	(1,308)	(163,395)	160,001	(3,394)	Changes to Citywide Workorders
Self Supporting	RET	232320		232320	31330	10026788	1	10000	581650	Leases Paid To Real Estate	137,980	190,342	(56)	117,153	211,158	(67)	Changes to Citywide Workorders
Self Supporting	RNT			232325	10850	10026789	1	10000	460171	Rent Arbitration Fees	8,655,981	7,791,322	5	7,842,533	8,589,643	(15,122)	Balancing entries and transfers
Self Supporting	RNT			232325	10850	10026789	1	10000	581130	GF-Con-Internal Audits	15,787	17,057	-	15,661	17,153	(30)	Changes to Citywide Workorders
Self Supporting	RNT			232325	10850	10026789	1	10000	581210	DT Technology Infrastructure	56,030	66,615	2,001	56,468	65,936	1,760	Changes to Citywide Workorders
Self Supporting	RNT			232325	10850	10026789	1	10000	581360	DT Telecommunications Services	29,191	29,637	(230)	28,295	27,865	(2,898)	Changes to Citywide Workorders
Self Supporting	RNT			232325	10850	10026789	1	10000	581890	GF-Rent Paid To Real Estate	214,389	241,306	7,691	203,813	248,997	4,806	Changes to Citywide Workorders

SECTION 3. General Authority.
The Controller is hereby authorized and directed to set up appropriate accounts for the items of receipts and expenditures appropriated herein.

SECTION 3.1 Two-Year Budget.
For departments for which the Board of Supervisors has authorized, or the Charter requires, a fixed two-year budget appropriations in this ordinance shall be available for allotment by the Controller on July 1st of the fiscal year in which appropriations have been approved. The Controller is authorized to adjust the two year budget to reflect transfers and substitutions consistent with City's policies and restrictions for such transfers. The Controller is further authorized to make adjustments to the second year budgets consistent with Citywide estimates for salaries, fringe benefits, and work orders.

SECTION 4. Interim Budget Provisions.
All funds for equipment and new capital improvements shall be held in reserve until final action by the Board of Supervisors. No new equipment or capital improvements shall be authorized during the interim period other than equipment or capital improvements that, in the discretion of the Controller, is reasonably required for the continued operation of existing programs or projects previously approved by the Board of Supervisors. Authorization for the purchase of such equipment may be approved by the Board of Supervisors.

During the period of the interim annual appropriation ordinance and interim annual salary ordinance, no transfer of funds within a department shall be permitted without approval of the Controller, Mayor's Budget Director and the Budget Analyst of the Board of Supervisors.

When the Budget Committee reserves selected expenditure items pending receipt of additional information from departments, upon receipt of the required information to the satisfaction of a financial committee, the Controller may release the previously reserved funds with no further action required by the Board of Supervisors.

If the Budget Committee of the Board of Supervisors recommends a budget that increases funding that was deleted in the Mayor's Budget, the Controller shall have the authority to continue to pay these expenses until final passage of the budget by the Board of Supervisors, and approval of the budget by the Mayor.

SECTION 4.1 Interim Budget – Positions.
No new position may be filled in the interim period with the exception of those positions which in the discretion of the Controller are critical for the operation of existing programs or for projects previously approved by the Board of Supervisors or are required for emergency operations or where such positions would result in a net increase in revenues or where such positions are required to comply with law. New positions shall be defined as those positions that are enumerated in the Mayor's budget for the current fiscal year but were not enumerated in the appropriation and salary ordinances for the prior fiscal year, as amended, through June 30 of the prior fiscal year. In the event the Mayor has approved the reclassification of a position in the department's budget for the current fiscal

year, the Controller shall process a temporary or "tx" requisition at the request of the department and subject to approval of the Human Resources Director. Such action will allow for the continued employment of the incumbent in his or her former position pending action by the Board of Supervisors on the proposed reclassifications.

If the Budget Committee of the Board of Supervisors recommends a budget that reinstates positions that were deleted in the Mayor's Budget, the Controller and the Director of Human Resources shall have the authority to continue to employ and pay the salaries of the reinstated positions until final passage of the budget by the Board of Supervisors, and approval of the budget by the Mayor.

SECTION 5. Transfers of Functions and Duties.
Where revenues for any fund or department are herein provided by transfer from any other fund or department, or where a duty or a performance has been transferred from one department to another, the Controller is authorized and directed to make the related transfer of funds, provided further, that where revenues for any fund or department are herein provided by transfer from any other fund or department in consideration of departmental services to be rendered, in no event shall such transfer of revenue be made in excess of the actual cost of such service.

Where a duty or performance has been transferred from one department to another or departmental reorganization is effected as provided in the Charter, in addition to any required transfer of funds, the Controller and Human Resources Director are authorized to make any personnel transfers or reassignments between the affected departments and appointing officers at a mutually convenient time, not to exceed 100 days from the effective date of the ordinance transferring the duty or function. The Controller, Director of Human Resources and Clerk of the Board of Supervisors, with assistance of the City Attorney, are hereby authorized and directed to make such changes as may be necessary to conform all applicable ordinances to reflect said reorganization, transfer of duty or performance between departments.

SECTION 5.1 Agencies Organized under One Department.
Where one or more departments or agencies are organized under a single appointing officer or department head, the component units can continue to be shown as separate agencies for budgeting and accounting purposes to facilitate reporting. However, the entity shall be considered a single department for purposes of employee assignment and seniority, position transfers, and transfers of monies among funds within the Department of Public Health, and reappropriation of funds.

SECTION 5.2 Continuing Funds Appropriated.
In addition to the amount provided from taxes, the Controller shall make available for expenditure the amount of actual receipts from special funds whose receipts are continuously appropriated as provided in the Administrative and Municipal Codes.

SECTION 5.3 Multi-Year Revenues.
In connection with money received in one fiscal year for departmental services to be performed in a subsequent year, the Controller is authorized to establish an account for

depositing revenues which are applicable to the ensuing fiscal year, said revenue shall be carried forward and become a part of the funds available for appropriation in said ensuing fiscal year.

SECTION 5.4 Contracting Funds.
All money received in connection with contracts under which a portion of the moneys received is to be paid to the contractors and the remainder of the moneys received inures to the City and County shall be deposited in the Treasury.

(a) That portion of the money received that under the terms of the contract inures to the City and County shall be deposited to the credit of the appropriate fund.

(b) That portion of the money received that under the terms of the contracts is to be paid to the contractor shall be deposited in special accounts and is hereby appropriated for said purposes.

SECTION 5.5 Real Estate Services.
Rents received from properties acquired or held in trust for specific purposes are hereby appropriated to the extent necessary for maintenance of said properties, including services of the General Services Agency.

Moneys received from lessees, tenants or operators of City-owned property for the specific purpose of real estate services relative to such leases or operating agreements are hereby appropriated to the extent necessary to provide such services.

SECTION 5.6 Collection Services.
In any contracts for the collection of unpaid bills for services rendered to clients, patients or both by the Department of Public Health in which said unpaid bills have not become delinquent pursuant to the provisions of Administrative Code Section 10.37 and 10.38, the Controller is hereby authorized to adjust the estimated revenues and expenditures of the various divisions and institutions of the Department of Public Health to record such recoveries. Any percentage of the amounts, not to exceed 25 percent, recovered from such unpaid bills by a contractor is hereby appropriated to pay the costs of said contract. The Controller is authorized and is hereby directed to establish appropriate accounts to record total collections and contract payments relating to such unpaid bills.

SECTION 5.7 Contract Amounts Based on Savings.
When the terms of a contract provide for payment amounts to be determined by a percentage of cost savings or previously unrecognized revenues, such amounts as are actually realized from either said cost savings or unrecognized revenues are hereby appropriated to the extent necessary to pay contract amounts due. The Controller is authorized and is hereby directed to establish appropriate accounts to record such transactions.

SECTION 5.8 Collection and Legal Services.
In any contracts between the City Attorney's Office and outside counsel for legal services in connection with the prosecution of actions filed on behalf of the City or for assistance in

the prosecution of actions that the City Attorney files in the name of the People, where the fee to outside counsel is contingent on the recovery of a judgment or other monies by the City through such action, the Controller is hereby authorized to adjust the estimated revenues and expenditures of the City Attorney's Office to record such recoveries. A percentage of such recoveries, not to exceed 25 percent plus the amount of any out-of-pocket costs the Controller determines were actually incurred to prosecute such action, is hereby appropriated from the amount of such recoveries to pay the contingent fee due to such outside counsel under said contract and any costs incurred by the City or outside counsel in prosecuting the action. The Controller is authorized and hereby directed to establish appropriate accounts to record total collections and contingent fee and cost payments relating to such actions. The City Attorney as verified by the Controller shall report to the Board of Supervisors annually on the collections and costs incurred under this provision, including the case name, amount of judgment, the fund which the judgment was deposited, and the total cost of and funding source for the legal action.

SECTION 6. Bond Interest and Redemption.
In the event that estimated receipts from other than utility revenues, but including amounts from ad-valorem, taxes shall exceed the actual requirements for bond interest and redemption, said excess shall be transferred to a General Bond Interest and Redemption Reserve account. The Bond Interest and Redemption Reserve is hereby appropriated to meet debt service requirements including printing of bonds, cost of bond rating services and the legal opinions approving the validity of bonds authorized to be sold not otherwise provided for herein.

Issuance, legal and financial advisory service costs, including the reimbursement of departmental services in connection therewith, for debt instruments issued by the City and County, to the extent approved by the Board of Supervisors in authorizing the debt, may be paid from the proceeds of such debt and are hereby appropriated for said purposes.

SECTION 7. Allotment Controls.
Since several items of expenditures herein appropriated are based on estimated receipts, income or revenues which may not be fully realized, it shall be incumbent upon the Controller to establish a schedule of allotments, of such duration as the Controller may determine, under which the sums appropriated to the several departments shall be expended. The Controller shall revise such revenue estimates periodically. If such revised estimates indicate a shortage, the Controller shall hold in reserve an equivalent amount of the corresponding expenditure appropriations set forth herein until the collection of the amounts as originally estimated is assured, and in all cases where it is provided by the Charter that a specified or minimum tax shall be levied for any department the amount of appropriation herein provided derived from taxes shall not exceed the amount actually produced by the levy made for such department.

The Controller in issuing payments or in certifying contracts, purchase orders or other encumbrances pursuant to Section 3.105 of the Charter, shall consider only the allotted portions of appropriation items to be available for encumbrance or expenditure and shall not approve the incurring of liability under any allotment in excess of the amount of such

allotment. In case of emergency or unusual circumstances which could not be anticipated at the time of allotment, an additional allotment for a period may be made on the recommendation of the department head and the approval of the Controller. After the allotment schedule has been established or fixed, as heretofore provided, it shall be unlawful for any department or officer to expend or cause to be expended a sum greater than the amount set forth for the particular activity in the said allotment schedule so established, unless an additional allotment is made, as herein provided.

Allotments, liabilities incurred and expenditures made under expenditure appropriations herein enumerated shall in no case exceed the amount of each such appropriation, unless the same shall have been increased by transfers or supplemental appropriations made in the manner provided by Section 9.105 of the Charter.

SECTION 7.1 Prior Year Encumbrances.
The Controller is hereby authorized to establish reserves for the purpose of providing funds for adjustments in connection with liquidation of encumbrances and other obligations of prior years.

SECTION 7.2 Equipment Defined.
Funds for the purchase of items of equipment having a significant value of over $5,000 and a useful life of three years and over shall only be purchased from appropriations specifically provided for equipment or lease-purchased equipment, including equipment from capital projects. Departments may purchase additional or replacement equipment from previous equipment or lease-purchase appropriations, or from citywide equipment and other non-salary appropriations, with approval of the Mayor's Office and the Controller.

Where appropriations are made herein for the purpose of replacing automotive and other equipment, the equipment replaced shall be surrendered to the Department of Administrative Services and shall be withdrawn from service on or before delivery to departments of the new automotive equipment. When the replaced equipment is sold, in lieu of being traded-in, the proceeds shall be deposited to a revenue account of the related fund. Provided, however, that so much of said proceeds as may be required to affect the purchase of the new equipment is hereby appropriated for the purpose. Funds herein appropriated for automotive equipment shall not be used to buy a replacement of any automobile superior in class to the one being replaced unless it has been specifically authorized by the Board of Supervisors in the making of the original appropriation.

Appropriations of equipment from current funds shall be construed to be annual appropriations and unencumbered balances shall lapse at the close of the fiscal year.

SECTION 7.3 Enterprise Deficits.
Funds appropriated herein to meet estimated enterprise deficits shall be made available to each such enterprise only to the extent that an actual deficit shall exist and not to exceed the amount herein provided. Any amount not required for the purpose of meeting an enterprise fund deficit shall be transferred back to the General Fund at the end of each fiscal year. Provided, however, that the Board of Supervisors, in the annual budget, may

approve appropriating such amounts to fund the activities of the enterprise in the succeeding fiscal year.

SECTION 8. Expenditure Estimates.
Where appropriations are made for specific projects or purposes which may involve the payment of salaries or wages, the head of the department to which such appropriations are made, or the head of the department authorized by contract or interdepartmental order to make expenditures from each such appropriation, shall file with the Controller, when requested, an estimate of the amount of any such expenditures to be made during the ensuing period.

SECTION 8.1 State and Federal Funds.
The Controller is authorized to increase Federal and State funds that may be claimed due to new General Fund expenditures appropriated by the Board of Supervisors. The Director of Human Resources is authorized to add civil service positions required to implement the programs authorized by these funds. The Controller and the Director of Human Resources shall report to the Board of Supervisors any actions taken under this authorization before the Board acts on the Annual Appropriation and Annual Salary Ordinances.

SECTION 8.2 State and Federal Funding Restorations.
If additional State or Federal funds are allocated to the City and County of San Francisco to backfill State reductions, the Controller shall backfill any funds appropriated to any program to the General Reserve.

SECTION 8.3 Process for Addressing General Fund Revenue Shortfalls
Upon receiving Controller estimates of revenue shortfalls that exceed the value of the General Reserve and any other allowances for revenue shortfalls in the adopted City budget, the Mayor shall inform the Board of Supervisors of actions to address this shortfall. The Board of Supervisors may adopt an ordinance to reflect the Mayor's proposal or alternative proposals in order to balance the budget.

SECTION 9. Interdepartmental Services.
The Controller is hereby authorized and directed to prescribe the method to be used in making payments for interdepartmental services in accordance with the provisions of Section 3.105 of the Charter, and to provide for the establishment of interdepartmental reserves which may be required to pay for future obligations which result from current performances. Whenever in the judgment of the Controller, the amounts which have been set aside for such purposes are no longer required or are in excess of the amount which is then currently estimated to be required, the Controller shall transfer the amount no longer required to the fund balance of the particular fund of which the reserve is a part. Provided further that no expenditure shall be made for personnel services, rent, equipment and capital outlay purposes from any interdepartmental reserve or work order fund without specific appropriation by the Board of Supervisors.

The amount detailed in departmental budgets for services of other City departments cannot be transferred to other spending categories without prior agreement from both the requesting and performing departments.

The Controller, pursuant to the provisions of Charter Section 3.105, shall review and may adjust charges or fees for services that may be authorized by the Board of Supervisors for the administration of the Computer Store. Such fees are hereby appropriated for that purpose.

SECTION 10. Positions in the City Service.
Department heads shall not make appointments to any office or position until the Controller shall certify that funds are available.

Funds provided herein for salaries or wages may, with the approval of the Controller, be used to provide for temporary employment when it becomes necessary to replace the occupant of a position while on extended leave without pay, or for the temporary filling of a vacancy in a budgeted position. The Controller is authorized to approve the use of existing salary appropriations within departments to fund permanent appointments of up to six months to backfill anticipated vacancies to ensure implementation of successful succession plans and to facilitate the transfer of mission critical knowledge. The Controller shall provide a report to the Board of Supervisors every six months enumerating permanent positions created under this authority.

Appointments to seasonal or temporary positions shall not exceed the term for which the Controller has certified the availability of funds.

The Controller shall be immediately notified of a vacancy occurring in any position.

SECTION 10.1 Positions, Funds, and Transfers for Specific Purposes.
Funds for personnel services may be transferred from any legally available source on the recommendation of the department head and approval by the Director of Administrative Services, Board or Commission, for departments under their respective jurisdiction, and on authorization of the Controller with the prior approval of the Human Resources Director for:

(a) Lump sum payments to officers, employees, police officers and fire fighters other than elective officers and members of boards and commissions upon death or retirement or separation caused by industrial accident for accumulated sick leave benefits in accordance with Civil Service Commission rules.

(b) Payment of the supervisory differential adjustment, out of class pay or other negotiated premium to employees who qualify for such adjustment provided that the transfer of funds must be made from funds currently available in departmental personal service appropriations.

(c) Payment of any legal salary or fringe benefit obligations of the City and County including amounts required to fund arbitration awards.

(d) The Controller is hereby authorized to adjust salary appropriations for positions administratively reclassified or temporarily exchanged by the Human Resources Director provided that the reclassified position and the former position are in the same functional area.

(e) Positions may be substituted or exchanged between the various salary appropriations or position classifications when approved by the Human Resources Director as long as said transfers do not increase total departmental personnel service appropriations.

(f) The Controller is hereby authorized and directed upon the request of a department head and the approval by the Mayor's Office to transfer from any legally available funds amounts needed to fund legally mandated salaries, fringe benefits and other costs of City employees. Such funds are hereby appropriated for the purpose set forth herein.

(g) The Controller is hereby authorized to transfer any legally available funds to adjust salary and fringe benefit appropriations as required under reclassifications recommended by the Human Resources Director and approved by the Board of Supervisors in implementing the Management Compensation and Classification Plan.

Amounts transferred shall not exceed the actual amount required including the cost to the City and County of mandatory fringe benefits.

(h) Pursuant to California Labor Code Section 4850.4, the Controller is authorized to make advance payments from departments' salary accounts to employees participating in CalPERS who apply for disability retirement. Repayment of these advanced disability retirement payments from CalPERS and from employees are hereby appropriated to the departments' salary account.

(i) For purposes of defining terms in Administrative Code Section 3.18, the Controller is authorized to process transfers where such transfers are required to administer the budget through the following certification process: In cases where expenditures are reduced at the level of appropriation control during the Board of Supervisors phase of the budget process, the Chair of the Budget Committee, on recommendation of the Controller, may certify that such a reduction does not reflect a deliberate policy reduction adopted by the Board. The Mayor's Budget Director may similarly provide such a certification regarding reductions during the Mayor's phase of the budget process.

SECTION 10.2 Professional Services Contracts.
Funds appropriated for professional service contracts may be transferred to the account for salaries on the recommendation of the department head for the specific purpose of using City personnel in lieu of private contractors with the approval of the Human Resources Director and the Mayor and the certification by the Controller that such transfer of funds would not increase the cost of government.

SECTION 10.3 Surety Bond Fund Administration.

The Controller is hereby authorized to allocate funds from capital project appropriations to the San Francisco Self-Insurance Surety Bond Fund, as governed by Administrative Code Section 10.100-317 and in accordance with amounts determined pursuant to Administrative Code Section 14B.16.

SECTION 10.4 Salary Adjustments, Memoranda of Understanding (MOUs).
The Controller is authorized and directed to transfer from the Salary and Benefits Reserve, or any legally available funds, amounts necessary to adjust appropriations for salaries and related mandatory fringe benefits of employees whose compensation is pursuant to Charter Sections A8.403 (Registered Nurses), A8.404 (Transit Operators), A8.409 (Miscellaneous Employees), A8.405 and A8.590-1 through A8.590-5 (Police and Firefighters), revisions to State Law, and/or collective bargaining agreements adopted pursuant to the Charter or arbitration award. The Controller and Director of Human Resources are further authorized and directed to adjust the rates of compensation to reflect current pay rates for any positions affected by the foregoing provisions.

Adjustments made pursuant to this section shall reflect only the percentage increase required to adjust appropriations to reflect revised salary and premium pay requirements above the funding level established in the adopted budget of the respective departments.

The Controller is authorized and directed to transfer from reserves or any legally available funds amounts necessary to provide costs of non-salary benefits in ratified Memoranda of Understanding or arbitration awards. The Controller's Office shall report to the Budget and Finance Committee on the status of the Salary and Benefits Reserve, including amounts transferred to individual City Departments and remaining Reserve balances, following the first quarter of FY 2009-10 and as part of the Controller's Six and Nine Month Budget Status Reports.

SECTION 10.5 MOUs to be Reflected in Department Budgets.
Should the City and County adopt an MOU with a recognized employee bargaining organization during the fiscal year which has fiscal effects, the Controller is authorized and directed to reflect the budgetary impact of said MOU in departmental appropriations by transferring amounts to or from the Salary and Benefits Reserve, or, for self-supporting or restricted funds, to or from the respective unappropriated fund balance account. All amounts transferred pursuant to this section are hereby appropriated for the purpose.

SECTION 10.6 Funding Memoranda of Understanding (MOUs).
Whenever the Board of Supervisors has ratified by ordinance or resolution Memoranda of Understanding or has not contested an arbitration award with recognized employee organizations and said memoranda or award contains provisions requiring the expenditure of funds, the Controller, on the recommendation of the Human Resources Director, shall reserve sufficient funds to comply with such provisions and such funds are hereby appropriated for such purposes. The Controller is hereby authorized to make such transfers from funds hereby reserved or legally available as may be required to make funds available to departments to carry out the purposes required by the Memoranda of Understanding or arbitration award.

SECTION 10.7 Fringe Benefit Rate Adjustments.
Appropriations herein made for fringe benefits may be adjusted by the Controller to reflect revised amounts required to support adopted or required contribution rates. The Controller is authorized and is hereby directed to transfer between departmental appropriations and the General Reserve or other unappropriated balance of funds any amounts resulting from adopted or required contribution rates and such amounts are hereby appropriated to said accounts.

When the Controller determines that prepayment of the employer share of pension contributions is likely to be fiscally advantageous, the Controller is authorized to adjust appropriations and transfers in order to make and reconcile such prepayments.

SECTION 10.8 Police Department Uniformed Positions.
Positions in the Police Department for each of the various ranks that are filled based on the educational attainment of individual officers may be filled interchangeably at any level within the rank (e.g., Patrol Officer Q2, Q3 or Q4, Sergeant Q50, Q51, Q52). The Controller and Director of Human Resources are hereby authorized to adjust payrolls, salary ordinances and other documents, where necessary, to reflect the current status of individual employees; provided however, that nothing in this section shall authorize an increase in the total number of positions allocated to any one rank or to the Police Department.

SECTION 10.9 Holidays, Special Provisions.
Whenever any day is declared to be a holiday by proclamation of the Mayor after such day has heretofore been declared a holiday by the Governor of the State of California or the President of the United States, the Controller, with the approval of the Mayor's Office, is hereby authorized to make such transfer of funds not to exceed the actual cost of said holiday from any legally available funds.

SECTION 10.10 Litigation Reserve, Payments.
The Controller is authorized and directed to transfer from the Reserve for Litigation Account for General Fund supported departments or from any other legally available funds for other funds, amounts required to make payments required to settle litigation against the City and County of San Francisco that has been recommended by the City Attorney and approved by the Board of Supervisors in the manner provided in the Charter. Such funds are hereby appropriated for the purposes set forth herein.

SECTION 10.11 Changes in Health Services Eligibility.
Should the Board of Supervisors amend Administrative Code Section 16.700 to change the eligibility in the City's Health Service System, the Controller is authorized and directed to transfer from any legally available funds or the Salary and Fringe Reserve for the amount necessary to provide health benefit coverage not already reflected in the departmental budgets.

SECTION 11. Funds Received for Special Purposes, Trust Funds.
The Controller is hereby authorized and directed to continue the existing special and trust funds, revolving funds, and reserves and the receipts in and expenditures from each such

fund are hereby appropriated in accordance with law and the conditions under which each such fund was established.

The Controller is hereby authorized and directed to set up additional special and trust funds and reserves as may be created by either additional grants and bequests or under other conditions and the receipts in each fund are hereby appropriated in accordance with law for the purposes and subject to the conditions under which each such fund was established.

SECTION 11.1 Special and Trust Funds Appropriated.
Whenever the City and County of San Francisco shall receive for a special purpose from the United States of America, the State of California, or from any public or semi-public agency, or from any private person, firm or corporation, any moneys, or property to be converted into money, the Controller shall establish a special fund or account evidencing the said moneys so received and specifying the special purposes for which they have been received and for which they are held, which said account or fund shall be maintained by the Controller as long as any portion of said moneys or property remains.

Recurring grant funds which are detailed in departmental budget submissions and approved by the Mayor and Board of Supervisors in the annual budget shall be deemed to have met the requirements of Administrative Code Section 10.170 for the approval to apply for, receive and expend said funds and shall be construed to be funds received for a specific purpose as set forth in this section. Positions specifically approved by granting agencies in said grant awards may be filled as though said positions were included in the annual budget and Annual Salary Ordinance, provided however that the tenure of such positions shall be contingent on the continued receipt of said grant funds. Individual grants may be adjusted by the Controller to reflect actual awards made if granting agencies increase or decrease the grant award amounts estimated in budget submissions.

The expenditures necessary from said funds or said accounts as created herein, in order to carry out the purpose for which said moneys or orders have been received or for which said accounts are being maintained, shall be approved by the Controller and said expenditures are hereby appropriated in accordance with the terms and conditions under which said moneys or orders have been received by the City and County of San Francisco, and in accordance with the conditions under which said funds are maintained.

The Controller is authorized to adjust transfers to the San Francisco Capital Planning Fund, established by Administrative Code Section 10.100-286, to account for final capital project planning expenditures reimbursed from approved sale of bonds and other long term financing instruments.

SECTION 11.2 Insurance Recoveries.
Any moneys received by the City and County of San Francisco pursuant to the terms and conditions of any insurance policy are hereby appropriated and made available to the general city or specific departments for associated costs or claims.

SECTION 11.3 Bond Premiums.
Premiums received from the sale of bonds are hereby appropriated for bond interest and redemption purposes of the issue upon which it was received.

SECTION 11.4 Ballot Arguments.
Receipts in and expenditures for payment for the printing of ballot arguments, are hereby appropriated in accordance with law and the conditions under which this appropriation is established.

SECTION 11.5 Tenant Overtime.
Whenever employees of departments are required to work overtime on account of services required by renters, lessees or tenants of City-owned or occupied properties, or recipients of services from City departments, in connection with such properties the cost of such overtime employment shall be collected by the departments from the requesters of said services and shall be deposited with the Treasurer to the credit of departmental appropriations. All moneys deposited therein are hereby appropriated for such purpose.

SECTION 11.6 Refunds.
The Controller is hereby authorized and directed to set up appropriations for refunding amounts deposited in the Treasury in excess of amounts due, and the receipts and expenditures from each are hereby appropriated in accordance with law. Whereby State statute, local ordinance or court order, interest is payable on amounts to be refunded, in the absence of appropriation therefore, such interest is herewith appropriated from the unappropriated interest fund or interest earnings of the fund involved. The Controller is authorized, and funds are hereby appropriated, to refund overpayments and any mandated interest or penalties from State, Federal and local agencies when audits or other financial analyses determine that the City has received payments in excess of amounts due.

SECTION 11.7 Arbitrage.
The Controller is hereby authorized and directed to refund excess interest earnings on bond proceeds (arbitrage) when such amounts have been determined to be due and payable under applicable Internal Revenue Service regulations. Such arbitrage refunds shall be charged in the various bond funds in which the arbitrage earnings were recorded and such funds are hereby appropriated for the purpose.

SECTION 11.8 Damage Recoveries.
Moneys received as payment for damage to City-owned property and equipment are hereby appropriated to the department concerned to pay the cost of repairing such equipment or property. Moneys received as payment for liquidated damages in a City-funded project are appropriated to the department incurring costs of repairing or abating the damages. Any excess funds, and any amount received for damaged property or equipment which is not to be repaired shall be credited to a related fund.

SECTION 11.9 Purchasing Damage Recoveries.
That portion of funds received pursuant to the provisions of Administrative Code Section 21.33 - failure to deliver article contracted for - as may be needed to affect the required

procurement are hereby appropriated for that purpose and the balance, if any, shall be credited the related fund.

SECTION 11.10 Off-Street Parking Guarantees.
Whenever the Board of Supervisors has authorized the execution of agreements with corporations for the construction of off-street parking and other facilities under which the City and County of San Francisco guarantees the payment of the corporations' debt service or other payments for operation of the facility, it shall be incumbent upon the Controller to reserve from parking meter or other designated revenues sufficient funds to provide for such guarantees. The Controller is hereby authorized to make payments as previously guaranteed to the extent necessary and the reserves approved in each Annual Appropriation Ordinance are hereby appropriated for the purpose. The Controller shall notify the Board of Supervisors annually of any payments made pursuant to this Section.

SECTION 11.11 Hotel Tax – Special Situations.
The Controller is hereby authorized and directed to make such interfund transfers or other adjustments as may be necessary to conform budget allocations to the requirements of the agreements and indentures of the 1994 Lease Revenue and/or San Francisco Redevelopment Agency Hotel Tax Revenue Bond issues.

SECTION 11.12 Local Transportation Agency Fund.
Local transportation funds are hereby appropriated pursuant to the Government Code.

SECTION 11.13 Insurance.
The Controller is hereby authorized to transfer to the City Risk Manager any amounts indicated in the budget estimate and appropriated hereby for the purchase of insurance or the payment of insurance premiums.

SECTION 11.14 Grants to Commission on Aging and Child Support Services.
The Commission on Aging and the Department of Child Support Services are authorized to receive and expend available federal and state contributions and grant awards for their target populations. The Controller is hereby authorized and directed to make the appropriate entries to reflect the receipt and expenditure of said grant award funds and contributions.

SECTION 11.15 FEMA, OES, Other Reimbursements.
Whenever the City and County recovers funds from any federal or state agency as reimbursement for the cost of damages resulting from earthquakes and other disasters for which the Mayor has declared a state of emergency, such funds are hereby appropriated for the purpose. The Controller is authorized to transfer such funds to the credit of the departmental appropriation which initially incurred the cost, or, if the fiscal year in which the expenses were charged has ended, to the credit of the fund which incurred the expenses. Revenues received from other governments as reimbursement for mutual aid provided by City departments are hereby appropriated for services provided.

SECTION 11.16 Interest on Grant Funds.

Whenever the City and County earns interest on funds received from the State of California or the federal government and said interest is specifically required to be expended for the purpose for which the funds have been received, said interest is hereby appropriated in accordance with the terms under which the principal is received and appropriated.

SECTION 11.17 Treasurer – Banking Agreements.
Whenever the Treasurer finds that it is in the best interest of the City and County to use either a compensating balance or fee for service agreement to secure banking services that benefit all participants of the pool, any funds necessary to be paid for such agreement are to be charged against interest earnings and such funds are hereby appropriated for the purpose.

The Treasurer may offset banking charges that benefit all participants of the investment pool against interest earned by the pool. The Treasurer shall allocate other bank charges and credit card processing to Departments or pool participants that benefit from those services. The Controller may transfer funds appropriated in the budget to general fund Departments as necessary to support allocated charges.

SECTION 11.18 City Buildings–Acquisition with Certificates of Participation (COPs).
Receipts in and expenditures from accounts set up for the acquisition and operation of City-owned buildings including, but not limited to 25 Van Ness Avenue and 1660 Mission Street, are hereby appropriated for the purposes set forth in the various bond indentures through which said properties were acquired.

SECTION 11.19 Generally Accepted Principles of Financial Statement Presentation.
The Controller is hereby authorized to make adjustments to departmental budgets as part of the year-end closing process to conform amounts to the Charter provisions and generally accepted principles of financial statement presentation.

SECTION 11.20 Fund Balance Reporting and Government Fund Type Definitions.
The Controller is authorized to establish or adjust fund type definitions for restricted, committed or assigned revenues and expenditures, in accordance with the requirements of Governmental Accounting Standards Board Statement 54. These changes will be designed to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. Reclassification of funds shall be reviewed by the City's outside auditors during their audit of the City's financial statements.

SECTION 11.21 State Local Public Safety Fund.
Amounts received from the State Local Public Safety Fund (Sales Taxes) for deposit to the Public Safety Augmentation Fund shall be transferred to the General Fund for use in meeting eligible costs of public safety as provided by State law and said funds are appropriated for said purposes.

Said funds shall be allocated to support public safety department budgets, but not specific appropriation accounts, and shall be deemed to be expended at a rate of 75% of eligible

departmental expenditures up to the full amount received. The Controller is hereby directed to establish procedures to comply with state reporting requirements.

SECTION 11.22 Laguna Honda Employee Development Account.
The Controller is authorized and directed to set up special funds as may be required to receive employee, corporate and private donations made for the purpose of funding employee training and development. Donated funds for employee development will be automatically appropriated for such purpose, and shall be maintained in the City's financial systems.

SECTION 11.23 Affordable Housing Loan Repayments and Interest Earnings.
Loan repayments, proceeds of property sales in cases of defaulted loans, and interest earnings in special revenue funds designated for affordable housing are hereby appropriated for affordable housing program expenditures, including payments from loans made by the former San Francisco Redevelopment Agency and transferred to the Mayor's Office of Housing and Community Development, the designated the housing successor agency. Expenditures shall be subject to the conditions under which each such fund was established.

SECTION 11.24 Developer Agreement Implementation Costs.
The Controller is hereby authorized to appropriate reimbursements of City costs incurred to implement development agreements approved by the Board of Supervisors, including but not limited to City staff time, consultant services and associated overhead costs to conduct plan review, inspection, and contract monitoring, and to draft, negotiate, and administer such agreements. This provision does not apply to development impact fees or developer exactions, which shall be appropriated by the Board of Supervisors.

SECTION 12. Special Situations.

SECTION 12.1 Revolving Funds.
Surplus funds remaining in departmental appropriations may be transferred to fund increases in revolving funds up to the amount authorized by the Board of Supervisors if said Board, by ordinance, has authorized an increase in said revolving fund amounts.

SECTION 12.2 Interest Allocations.
Interest shall not be allocated to any special, enterprise, or trust fund or account unless said allocation is required by Charter, state law or specific provision in the legislation that created said fund. Any interest earnings not allocated to special, enterprise or trust funds or accounts shall be credited, by the Controller, to General Fund Unallocated Revenues.

SECTION 12.3 Property Tax.
Consistent with the State Teeter Plan requirements, the Board of Supervisors elects to continue the alternative method of distribution of tax levies and collections in accordance with Revenue and Taxation Code Section 4701. The Board of Supervisors directs the Controller to maintain the Teeter Tax Losses Reserve Fund at an amount not less than 1% of the total of all taxes and assessments levied on the secured roll for that year for participating entities in the county as provided by Revenue and Taxation Code Section

4703. The Board of Supervisors authorizes the Controller to make timely property tax distributions to the Office of Community Investment and Infrastructure, the Treasure Island Development Authority, and City and County of San Francisco Infrastructure Financing Districts as approved by the Board of Supervisors through the budget, through development pass-through contracts, through tax increment allocation pledge agreements and ordinances, and as mandated by State law.

The Controller is authorized to adjust the budget to conform to assumptions in final approved property tax rates and to make debt service payments for approved general obligation bonds accordingly.

The Controller is authorized and directed to recover costs from the levy, collection and administration of property taxes.

SECTION 12.4 New Project Reserves.
Where this Board has set aside a portion of the General Reserve for a new project or program approved by a supplemental appropriation, any funds not required for the approved supplemental appropriation shall be returned to the General Fund General Reserve by the Controller.

SECTION 12.5 Aid Payments.
Aid paid from funds herein provided and refunded during the fiscal year hereof shall be credited to, and made available in, the appropriation from which said aid was provided.

SECTION 12.6 Department of Public Health Transfer Payments, Indigent Health Revenues, and Realignment Funding to Offset for Low Income Health Programs.
To more accurately reflect the total net budget of the Department of Public Health, this ordinance shows net revenues received from certain State and Federal health programs. Funds necessary to participate in such programs that require transfer payments are hereby appropriated. The Controller is authorized to defer surplus transfer payments, indigent health revenues, and Realignment funding to offset future reductions or audit adjustments associated with funding allocations for health services for low income individuals.

SECTION 12.7 Municipal Transportation Agency.
Consistent with the provisions of Proposition E and Proposition A creating the Municipal Transportation Agency and including the Parking and Traffic function as a part of the Municipal Transportation Agency, the Controller is authorized to make such transfers and reclassification of accounts necessary to properly reflect the provision of central services to the Municipal Transportation Agency in the books and accounts of the City. No change can increase or decrease the overall level of the City's budget.

SECTION 12.8 Treasure Island Authority.
Should the Treasure Island property be conveyed and deed transferred from the Federal Government, the Controller is hereby authorized to make budgetary adjustments necessary to ensure that there is no General Fund impact from this conveyance.

SECTION 12.9 Hetch Hetchy Power Stabilization Fund.
Hetch Hetchy has entered into a long-term agreement to purchase a fixed amount of power. Any excess power from this contract will be sold back to the power market.

To limit Hetch Hetchy's risk from adverse market conditions in the future years of the contract, the Controller is authorized to establish a power stabilization account that reserves any excess revenues from power sales in the early years of the contract. These funds may be used to offset potential losses in the later years of the contract. The balance in this fund may be reviewed and adjusted annually.

The power purchase amount reflected in the department's expenditure budget is the net amount of the cost of power purchased for Hetch Hetchy use. Power purchase appropriations may be increased by the Controller to reflect the pass through costs of power purchased for resale under long-term fixed contracts previously approved by the Board of Supervisors.

SECTION 12.10 Closure of Special Funds, Projects, and Accounts
In accordance with Administrative Code Section 10.100-1(d), if there has been no expenditure activity for the past two fiscal years, a special fund or project can be closed and repealed. The Controller is hereby authorized and directed to reconcile and balance funds, projects and accounts. The Controller is directed to create a clearing account for the purpose of balancing surpluses and deficits in such funds, projects and accounts, and funding administrative costs incurred to perform such reconciliations.

SECTION 12.11 Charter-Mandated Baseline Appropriations.
The Controller is authorized to increase or reduce budgetary appropriations as required by the Charter for baseline allocations to align allocations to the amounts required by formula based on actual revenues received during the fiscal year. Departments must obtain Board of Supervisors' approval prior to any expenditure supported by increasing baseline allocations as required under the Charter and the Municipal Code.

SECTION 12.12 Parking Tax Allocation.
The Controller is authorized to increase or decrease final budgetary allocation of parking tax in-lieu transfers to reflect actual collections to the Municipal Transportation Agency. The Municipal Transportation Agency must obtain Board of Supervisors' approval prior to any expenditure supported by allocations that accrue to the Agencies that are greater than those already appropriated in the Annual Appropriation Ordinance.

SECTION 12.13 Former Redevelopment Agency Funds.
Pursuant to Board of Supervisors Ordinance 215-12, the Successor Agency to the San Francisco Redevelopment Agency (also known as the Office of Community Investment and Infrastructure, or OCII) is a separate legal entity from the City and its budget is subject to separate approval by resolution of the Board of Supervisors. The Controller is authorized to transfer funds and appropriation authority between and within accounts related to former San Francisco Redevelopment Agency fund balances to serve the accounting requirements of the OCII, the Port, the Mayor's Office of Housing and the City

Administrator's office and to comply with State requirements and applicable bond covenants.

The Purchaser is authorized to allow the OCII and Departments to follow applicable contracting and purchasing procedures of the former SFRA and waive inconsistent provisions of the San Francisco Administrative Code when managing contracts and purchasing transactions related to programs formerly administered by the SFRA.

If during the course of the budget period, the OCII requests Departments to provide additional services beyond budgeted amounts and the Controller determines that the Successor Agency has sufficient additional funds available to reimburse Departments for such additional services, the Departmental expenditure authority to provide such services is hereby appropriated.

When 100% of property tax increment revenues for a redevelopment project area are pledged based on an agreement that constitutes an enforceable obligation, the Controller will increase or decrease appropriations to match actual revenues realized for the project area.

The Mayor's Office of Housing is authorized to act as the fiscal agent for the Public Initiatives Development Corporation (PIDC) and receive and disburse PIDC funds as authorized by the PIDC bylaws and the PIDC Board of Directors.

SECTION 12.14 CleanPowerSF.
CleanPowerSF customer payments and all other associated revenues deposited in the CleanPowerSF special revenue fund are hereby appropriated for fiscal years 2018-19 and 2019-20 in the amounts actually received by the City and County in such fiscal year. Estimated amounts of those appropriations are provided for information only. The Controller is authorized to disburse the revenues appropriated by this section as well as those appropriated yet unspent from prior fiscal years to pay power purchase obligations and other operating costs as provided in the program plans and annual budgets, as approved by the Board of Supervisors for the purposes authorized therein. Estimated customer revenues are $112,415,632 in fiscal year 2018-19 and $156,864,143 in fiscal year 2019-20.

SECTION 13. Treasure Island Development Authority.
The budget for the Treasure Island Development Authority is subject to separate approval by resolution of the Board of Supervisors. Work performed by City departments for the Treasure Island Development Authority may also be reflected in the City's budget. Administrative support to the Treasure Island Development Authority shall be performed by the General Services Agency. The General Services Agency may include required positions and operating costs in its annual budget, funded by the Treasure Island Development Authority.

SECTION 14. Departments.
The term department as used in this ordinance shall mean department, bureau, office, utility, agency, board or commission, as the case may be. The term department head as

used herein shall be the chief executive duly appointed and acting as provided in the Charter. When one or more departments are reorganized or consolidated, the former entities may be displayed as separate units, if, in the opinion of the Controller, this will facilitate accounting or reporting.

(a) The Public Utilities Commission shall be considered one entity for budget purposes and for disbursement of funds within each of the enterprises. The entity shall retain its enterprises, including Water, Hetch Hetchy, Wastewater, and the Public Utilities Commission, as separate utility fund enterprises under the jurisdiction of the Public Utilities Commission and with the authority provided by the Charter. This section shall not be construed as a merger or completion of the Hetch Hetchy Project, which shall not be deemed completed until a specific finding of completion has been made by the Public Utilities Commission. The consolidated agency will be recognized for purposes of determining employee seniority, position transfers, budgetary authority and transfers or reappropriation of funds.

(b) There shall be a General Services Agency, headed by the City Administrator, including the Department of Public Works, the Department of Telecommunication and Information Services, and the Department of Administrative Services

The City Administrator shall be considered one entity for budget purposes and for disbursement of funds. This budgetary structure does not affect the separate legal status of the departments placed within the entity: Administrative Services, Medical Examiner, Convention and Facilities Management, and Animal Care and Control. Each of these departments shall retain the duties and responsibilities of departments as provided in the Charter and the Administrative Code, including but not limited to appointing and contracting authority.

(c) There shall be a Human Services Agency, which shall be considered one entity for budget purposes and for disbursement of funds. Within the Human Services Agency shall be two departments: (1) the Department of Human Services, under the Human Services Commission, and (2) the Department of Aging and Adult Services ("DAAS"), under the Mayor, includes Adult Protective Services, the Public Administrator/Public Guardian, the Mental Health Conservator, the Office on Aging, the County Veterans' Service Officer, and the In-Home Supportive Services Program. This budgetary structure does not affect the legal status or structure of the two departments, unless reorganized under Charter Section 4.132. The Director of Human Resources and the Controller are authorized to transfer employees, positions, and funding in order to effectuate the transfer of the program from one department to the other. The consolidated agency will be recognized for purposes of determining employee seniority, position transfers, budgetary authority and transfers or reappropriation of funds.

The departments within the Human Services Agency shall coordinate with each other and with the Commission on Aging to improve delivery of services, increase administrative efficiencies and eliminate duplication of efforts. To this end, they may share staff and facilities. The Commission on Aging shall remain the Area Agency on Aging. This

coordination is not intended to diminish the authority of the Commission on Aging over matters under the jurisdiction of the Commission.

The Director of the Commission on Aging also may serve as the department head for DAAS, and/or as a deputy director for the Department of Human Services, but shall receive no additional compensation by virtue of an additional appointment. If an additional appointment is made, it shall not diminish the authority of the Commission on Aging over matters under the jurisdiction of the Commission.

The Department of Homelessness and Supportive Housing (HOM) is an office of the City until the Board of Supervisors adopts an ordinance authorizing the creation of a separate department. The appropriation summary contained herein referring to HOM is for display purposes only.

SECTION 15. Travel Reimbursement and Cell Phone Stipends.
The Controller shall establish rules for the payment of all amounts payable for travel for officers and employees, and for the presentation of such vouchers as he shall deem proper in connection with expenditures made pursuant to said Section. No allowance shall be made for traveling expenses provided for in this ordinance unless funds have been appropriated or set aside for such expenses in accordance with the provisions of the Charter.

The Controller may advance the sums necessary for traveling expenses, but proper account and return must be made of said sums so advanced by the person receiving the same within ten days after said person returns to duty in the City and County of San Francisco, and failure on the part of the person involved to make such accounting shall be sufficient cause for the Controller to withhold from such persons pay check or checks in a sum equivalent to the amount to be accounted.

In consultation with the Director of Human Resources, the Controller shall establish rules and parameters for the payment of monthly stipends to officers and employees who use their own cells phones to maintain continuous communication with their workplace, and who participate in a Citywide program that reduces costs of City-owned cell phones.

SECTION 16. Contributed Revenue Reserve and Audit and Adjustment Reserve.
The Controller is hereby authorized to establish a Contributed Revenue and Adjustment Reserve to accumulate receipts in excess of those estimated revenues or unexpended appropriations stated herein. Said reserve is established for the purpose of funding the budget of the subsequent year, and the receipts in this reserve are hereby appropriated for said purpose. The Controller is authorized to maintain an Audit and Adjustment Reserve to offset audit adjustments, and to balance expenditure accounts to conform to year-end balancing and year-end close requirements.

SECTION 17. Airport Service Payment.
The moneys received from the Airport's revenue fund as the Annual Service Payment provided in the Airline-Airport Lease and Use Agreement are in satisfaction of all obligations of the Airport Commission for indirect services provided by the City and

County of San Francisco to the Commission and San Francisco International Airport and constitute the total transfer to the City's General Fund.

The Controller is hereby authorized and directed to transfer to the City's General Fund from the Airport revenue fund with the approval of the Airport Commission funds that constitute the annual service payment provided in the Airline - Airport Lease and Use Agreement in addition to the amount stated in the Annual Appropriation Ordinance.

On the last business day of the fiscal year, unless otherwise directed by the Airports Commission, the Controller is hereby authorized and directed to transfer all moneys remaining in the Airport's Contingency Account to the Airport's Revenue Fund. The Controller is further authorized and directed to return such amounts as were transferred from the Contingency Account, back to the Contingency Account from the Revenue Fund Unappropriated Surplus on the first business day of the succeeding fiscal year, unless otherwise directed by the Airports Commission.

SECTION 18. Pooled Cash, Investments.
The Treasurer and Controller are hereby authorized to transfer available fund balances within pooled cash accounts to meet the cash management of the City, provided that special and non-subsidized enterprise funds shall be credited interest earnings on any funds temporarily borrowed there from at the rate of interest earned on the City Pooled Cash Fund. No such cash transfers shall be allowed where the investment of said funds in investments such as the pooled funds of the City and County is restricted by law.

SECTION 19. Matching Funds for Federal or State Programs.
Funds contributed to meet operating deficits and/or to provide matching funds for federal or State aid (e.g. Medicaid under SB 855 or similar legislation for San Francisco General Hospital) are specifically deemed to be made exclusively from local property and business tax sources.

SECTION 20. Advance Funding of Bond Projects – City Departments.
Whenever the City and County has authorized appropriations for the advance funding of projects which may at a future time be funded from the proceeds of general obligation, revenue, or lease revenue bond issues or other legal obligations of the City and County, the Controller shall recover from bond proceeds or other available sources, when they become available, the amount of any interest earnings foregone by the General Fund as a result of such cash advance to disbursements made pursuant to said appropriations. The Controller shall use the monthly rate of return earned by the Treasurer on City Pooled Cash Fund during the period or periods covered by the advance as the basis for computing the amount of interest foregone which is to be credited to the General Fund.

SECTION 21. Advance Funding of Projects – Transportation Authority.
Whenever the San Francisco County Transportation Authority requests advance funding of the costs of administration or the costs of projects specified in the City and County of San Francisco Transportation Expenditure Plan which will be funded from proceeds of the transactions and use tax as set forth in Article 14 of Part III of the Municipal Code of the City and County of San Francisco, the Controller is hereby authorized to make such

advance. The Controller shall recover from the proceeds of the transactions and use tax when they become available, the amount of the advance and any interest earnings foregone by the City and County General Fund as a result of such cash advance funding. The Controller shall use the monthly rate of return earned by the Treasurer on General City Pooled Cash funds during the period or periods covered by the advance as the basis for computing the amount of interest foregone which is to be credited to the General Fund.

SECTION 22. Controller to Correct Clerical Errors.
The Controller is hereby authorized and directed to adjust interdepartmental appropriations, make transfers to correct objects of expenditures classifications and to correct clerical or computational errors as may be ascertained by the Controller to exist in the Annual Budget as adopted by the Board of Supervisors. The Controller shall file with the Clerk of the Board a list of such adjustments, transfers and corrections made pursuant to this Section.

The Controller is hereby authorized to make the necessary transfers to correct objects of expenditure classifications, and corrections in classifications made necessary by changes in the proposed method of expenditure.

SECTION 22.1 Controller to Implement New Financial System.
In order to complete implementation of the Financial System Replacement Project, the Controller shall have the authority to reclassify departments' appropriations to conform to the accounting structures established in the new system.

SECTION 23. Transfer of State Revenues.
The Controller is authorized to transfer revenues among City departments to comply with provisions in the State budget.

SECTION 24. Use of Permit Revenues from the Department of Building Inspection.
Permit revenue funds from the Department of Building Inspection that are transferred to other departments as shown in this budget shall be used only to fund the planning, regulatory, enforcement and building design activities that have a demonstrated nexus with the projects that produce the fee revenues.

SECTION 25. Board of Supervisors Official Advertising Charges.
The Board of Supervisors is authorized to collect funds from enterprise departments to place official advertising. The funds collected are automatically appropriated in the budget of the Board of Supervisors as they are received.

SECTION 26. Work Order Appropriations.
The Board of Supervisors directs the Controller to establish work orders pursuant to Board-approved appropriations, including positions needed to perform work order services, and corresponding recoveries for services that are fully cost covered, including but not limited to services provided by one City department to another City department, as well as services provided by City departments to external agencies, including but not limited to the Office of Community Investment and Infrastructure, the Treasure Island

Development Authority, the School District, and the Community College. Revenues for services from external agencies shall be appropriated by the Controller in accordance with the terms and conditions established to perform the service.

It is the policy of the Mayor and the Board of Supervisors to allocate costs associated with the replacement of the City's financial and purchasing system to all City Departments proportional to the departments' costs and financial requirements. In order to minimize new General Fund appropriations to complete the project, the Controller is authorized and directed to work with departments to identify efficiencies and savings in their financial and administrative operations to be applied to offset their share of the costs of this project, and is authorized to apply said savings to the project.

SECTION 26.1 Property Tax System
In order to minimize new appropriations to the property tax system replacement project, the Controller is authorized and directed to apply operational savings from the offices of the Tax Collector, Assessor, and Controller to the project. No later than June 1, 2018 the Controller shall report to the Budget and Legislative Analyst's Office and Budget and Finance Committee on the specific amount of operational savings, including details on the source of such savings, in the budgets of Tax Collector, Assessor, and Controller that are re-allocated to the Property Tax System Replacement Project

SECTION 27. Fee Reserves and Deferrals.
The Controller is authorized to establish fee reserve allocations for a given program to the extent that the cost of service exceeds the revenue received in a given fiscal year, including establishment of deferred revenue or reserve accounts.

SECTION 28. Close-Out of Reserved Appropriations.
On an annual basis, the Controller shall report the status of all reserves, their remaining balances, and departments' explanations of why funding has not been requested for release. Continuation of reserves will be subject to consideration and action by the Budget and Finance Committee. The Controller shall close out reserved appropriations that are no longer required by the department for the purposes for which they were appropriated.

SECTION 28.1. Reserves Placed on Expenditures by Controller.
Consistent with Charter Section 3.105(d), the Controller is authorized to reserve expenditures in the City's budget equal to uncertain revenues, as deemed appropriate by the Controller. The Controller is authorized to remove, transfer, and update reserves to expenditures in the budget as revenue estimates are updated and received in order to maintain City operations.

SECTION 29. Appropriation Control of Capital Improvement Projects and Equipment.
Unless otherwise exempted in another section of the Administrative Code or Annual Appropriation Ordinance, and in accordance with Administrative Code Section 3.18, departments may transfer funds from one Board-approved capital project to another Board-approved capital project. The Controller shall approve transfers only if they do not materially change the size or scope of the original project. Annually, the Controller shall

report to the Board of Supervisors on transfers of funds that exceed 10% of the original appropriation to which the transfer is made.

The Controller is authorized to approve substitutions within equipment items purchased to equip capital facilities providing that the total cost is within the Board-approved capital project appropriation.

The Controller is authorized to transfer approved appropriations between departments to correctly account for capitalization of fixed assets.

SECTION 30. Business Improvement Districts.
Proceeds from all special assessments levied on real property included in the property-based business improvement districts in the City and County of San Francisco are hereby appropriated for fiscal years 2018-19 and 2019-20 in the respective amounts actually received by the City and County in such fiscal year for each such district. Estimated amounts of those appropriations for the business improvement districts identified are summarized in the chart below for information only.

The Controller is authorized to disburse the assessment revenues appropriated by this section to the respective Owners' Associations (as defined in Section 36614.5 of the Streets and Highways Code) for such districts as provided in the management district plans, resolutions establishing the districts, annual budgets and management agreements, as approved by the Board of Supervisors for each such district, for the purposes authorized therein. The Tourism Improvement District and Moscone Expansion Business Improvement District assessments are levied on gross hotel room revenue, not real property, and are collected and distributed by the Tax Collector's Office.

District/Resolution No./Special Asssessment No.	FY 2018-19	FY 2019-20
Castro/Upper Market Community Benefit District, 582-05, 63	$498,133	$498,133
Central Market Community Benefit District, 631-06, 66	$1,458,969	$1,458,969
Civic Center Community Benefit District, 021-11, 31	$828,893	$828,893
Dogpatch & Northwest Potrero Hill Green Benefit District, 301-15, 33	$584,753	$584,753
Fisherman's Wharf Community Benefit District, 540-05, 64	$695,045	$695,045
Fisherman's Wharf Portside, 539-05, F-107	$230,818	$230,818
Greater Rincon Hill CBD, 299-15, 32	$3,287,636	$3,287,636
Greater Union Square Business Improvement District, 550-10, 57	$3,551,533	$3,551,533
Japantown Community Benefit District, 302-17, 47	$393,701	$393,701
Lower Polk Community Benefit District, 314-14, 74	$839,148	$839,148
Moscone Expansion Business Improvement District, 26-13	$30,300,000	$31,300,000
Noe Valley Community Benefit District, 583-05, 61	$265,123	$265,123
North of Market/Tenderloin Community Benefit District, 584-05, 62	$1,089,904	$1,089,904
Ocean Avenue, 587-10, 73	$311,579	$311,579
San Francisco Bay Restoration Authority, Measure AA, June 2016	$2,377,296	$2,377,296
Top of Broadway, 263-13, 76	$108,178	$108,178
Tourism Improvement District, 504-08, 75	$25,200,000	$26,100,000
Yerba Buena Community Benefit District, 330-08, 96	$3,009,910	$3,009,910

SECTION 31. Infrastructure Financing and Infrastructure Revitalization Financing Districts.

Pursuant to California Government Code Section 53395 et seq. (IFD Law), the Board of Supervisors has formed Infrastructure Financing (IFD) and Infrastructure Revitalization Financing (IRFD) Districts within the City and County of San Francisco. The Board of Supervisors hereby authorizes the Controller to transfer funds and appropriation authority between and within accounts related to City and County of San Francisco IFDs and IRFDs to serve accounting and State requirements, the latest approved Infrastructure Financing Plan for a District, and applicable bond covenants.

When 100% of the portion of property tax increment normally appropriated to the City and County of San Francisco's General Fund or Special Revenue Fund or to the County's Educational Revenue Augmentation Fund (ERAF) is instead pledged, based on Board of Supervisors Ordinance, the Controller may increase or decrease appropriations to match

actual revenues realized for the IFD or IRFD. Any increases to appropriations would be consistent with the Financing Plan previously approved by the Board of Supervisors.

IFD/IRFD No / Title	Ordinance	Estimated Tax Increment	
		FY 2018-19	FY 2019-20
IFD 2 Port Infrastructure Financing District Subproject Area Pier 70 G-1 Historic Core	27-16	$ 539,000	$ 719,000
IFD 2 Port Infrastructure Financing District Project Area I (Mission Rock)	34-18	$ -	$ -
IRFD 1 Treasure Island Infrastructure Revitalization Financing District	21-17	$ 148,000	$ 1,066,000

SECTION 32. Labor Cost Contingency Reserve.
Notwithstanding Section 7.3 of these provisions, seventy million dollars ($70,000,000) of unassigned fund balance from fiscal year 2017-18 is hereby assigned to a budget contingency reserve for the purpose of managing costs related to wage and salary provisions negotiated in the City's labor contracts in fiscal year 2019-20, and to manage volatility in employee health and pension benefit costs. This assignment shall not be included in the calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section 10.60 (c).

SECTION 33. State and Federal Revenue Risk Reserve.
Forty million dollars ($40,000,000) of unassigned fund balance from fiscal year 2017-18 is hereby assigned to a budget contingency reserve for the purpose of managing state, federal and other revenue uncertainty during the term of the proposed budget. This assignment shall not be included in the calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section 10.60 (c).

SECTION 34. Transbay Joint Powers Authority Financing.
Sources received for purposes of payment of debt service for the approved and issued Transbay Community Facilities District special tax bonds and the approved and drawn City bridge loan to the Transbay Joint Powers Authority are hereby appropriated.

SECTION 35. Implementation of Proposed November 2018 Ballot Measure to Dedicate Hotel Tax Proceeds.
This ordinance assumes hotel tax revenue allocations and expenditures necessary to conform with the provisions contained in Board of Supervisors File No. 180122 titled "Initiative Ordinance – Business and Tax Regulations and Administrative Codes – Hotel Tax Allocations," which is proposed to be placed on the November 2018 ballot and would, if approved, dedicate hotel taxes for the purposes stated in the measure effective January 1, 2019. Should the measure fail, the Controller is directed to adjust the budget to increase transfers from the General Fund to the Grants for the Arts, the Cultural Equity Endowment and Cultural Centers to support existing expenditures in the second half of fiscal year 2018-19.



Board of Supervisors

Proposed Budget

Fiscal Years 2018-19 & 2019-20

June 13, 2018

Metrics & Highlights

Public's Access to Information

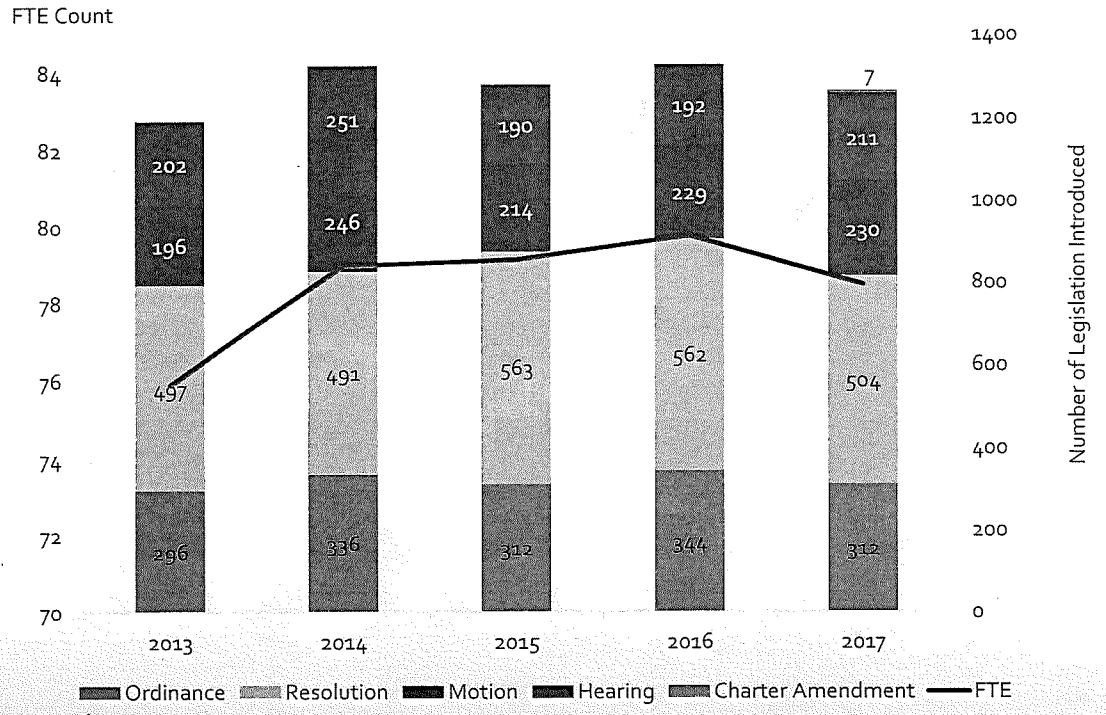
907,298
Hits on BOS Website

4,126
Phone & Walk-in Public Interactions

369
Records Requests Received

100%
% of Board meeting agendas posted on website 72 hrs prior to meeting

Legislation Introduced & FTE Count



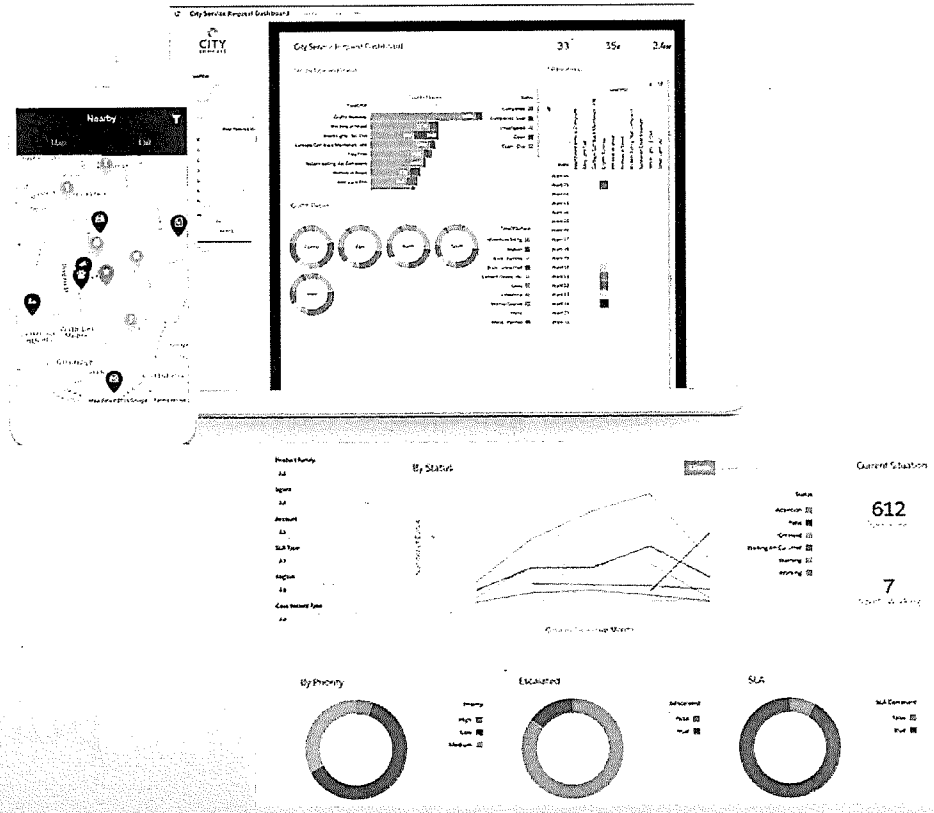
Proposed Budget – General Fund

Revenue	FY 2017-18	FY 2018-19	*Change from FY 2017-18*	FY 2019-20	*Change from FY 2018-19*
Planning Appeals Surcharge	$40,000	$40,000	-	$40,000	-
Assessment Appeal Fees	$142,160	$159,150	$16,990	$159,150	-
Expenditure Recovery	$161,996	$161,996	-	$161,996	-
Total Revenue	**$344,156**	**$361,146**	**$16,990**	**$361,146**	**-**

Expenditures	FY 2017-18	FY 2018-19	*Change from FY 2017-18*	FY 2019-20	*Change from FY 2018-19*
Salary	$8,248,403	$8,501,705	$253,302	$8,564,927	$63,222
Benefits	$3,400,516	$3,514,372	$113,856	$3,610,272	$95,900
Non-Personnel Services	3,653,698	$3,622,584	($31,114)	$3,512,584	($110,000)
Materials & Supplies	$109,901	$109,901	-	$109,901	-
City Services	$277,289	$293,484	$16,195	$291,182	($2,302)
Total Expenditures	**$15,689,807**	**$16,042,046**	**$352,239**	**$16,088,866**	**$46,820**

Changes included in the budget

- **LAFCo General Fund Appropriation**
  - FY 2018-19 - $297k (adopted by LAFCo)
  - FY 2019-20 - $297k
- **Constituent Management System**
  - $110k – One-time cost for FY 2018-19 only for design, configuration and implementation.
  - $75k – Ongoing cost for licensing fees.
  - More efficient contact and case management
  - Outreach & engagement component
- **Budget & Legislative Analyst Contract COLA**
  - Details on next slide



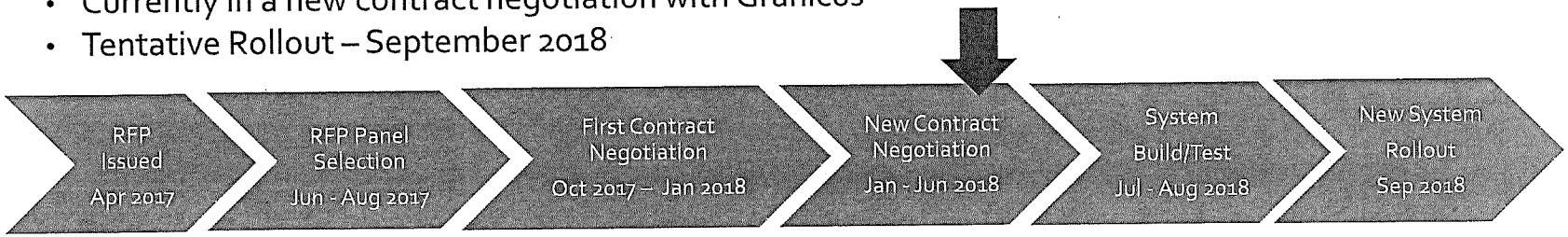
Legislative Item Associated with FY 2018-19 & FY 2019-20 Proposed Budget

- 3% COLA for Budget and Legislative Analyst Contract ($67k)
  - Effective July 1, 2018
  - Agenda Item No. 7 (File No. 180488)

	FY 2018-19	FY 2019-20
Current Contract Amount	$2,223,740	$2,223,740
COLA (3%)	$ 66,712	$ 66,712
New Contract Amount	$2,290,452	$2,290,452

Project Update

- **Legislative Management System (LMS) Project**
  - Unable to negotiate a contract with the first contractor
  - Currently in a new contract negotiation with Granicus
  - Tentative Rollout – September 2018



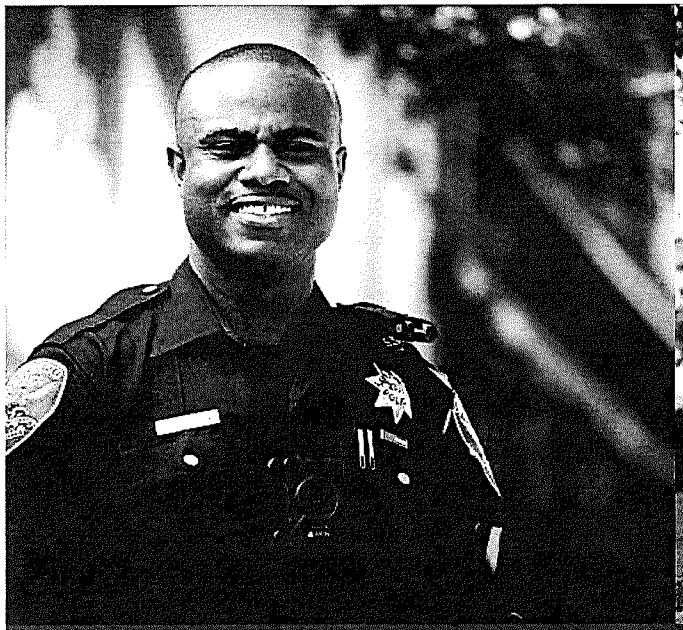
- **Records Repository System Project**
  - Concurrent with LMS Project for integration
  - Digitization of pre-1998 data in currently progress
  - Digitization will be completed in phases based on priority
- **Emergency Planning**
  - Alternate Board meeting site
  - Training for employees

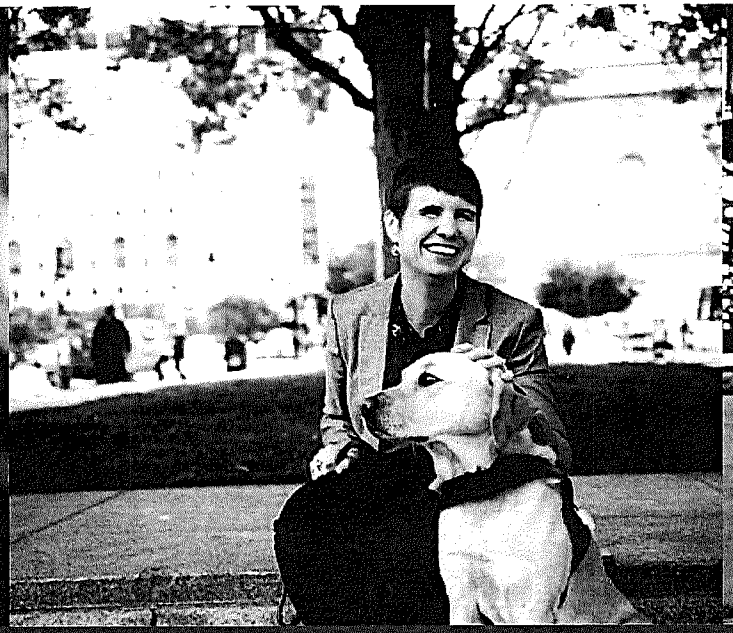
Questions?

San Francisco Health Service System

Mayor's Proposed Budget

Fiscal Years 2018-2019 and 2019-2020



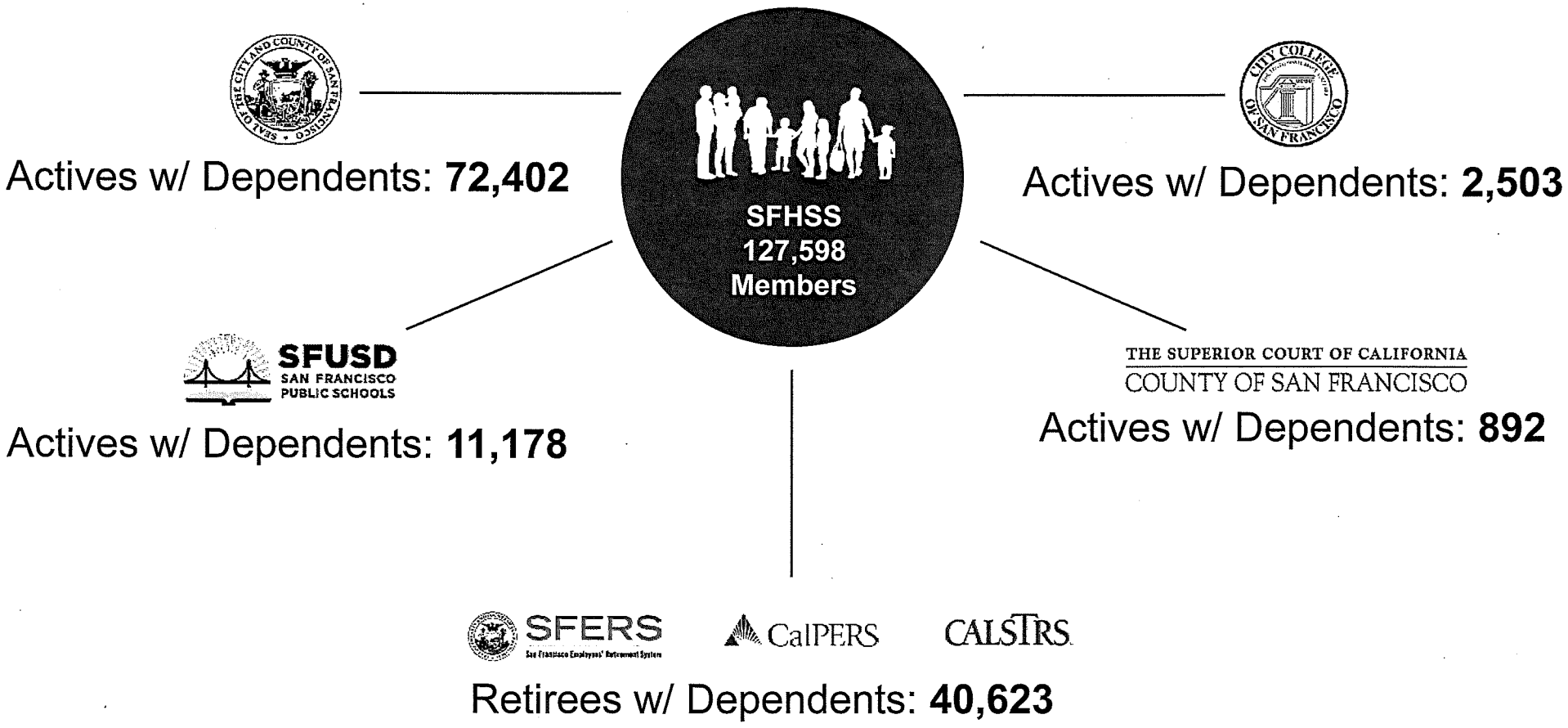




SAN FRANCISCO
HEALTH SERVICE SYSTEM

sfhss.org

SFHSS Serves 127,598 Lives – The Number of Members has Increased 11.8% Over the Last Five Years



San Francisco Health Service System
Current Strategic Goals and New Initiatives

1. Sustainable Health Benefits

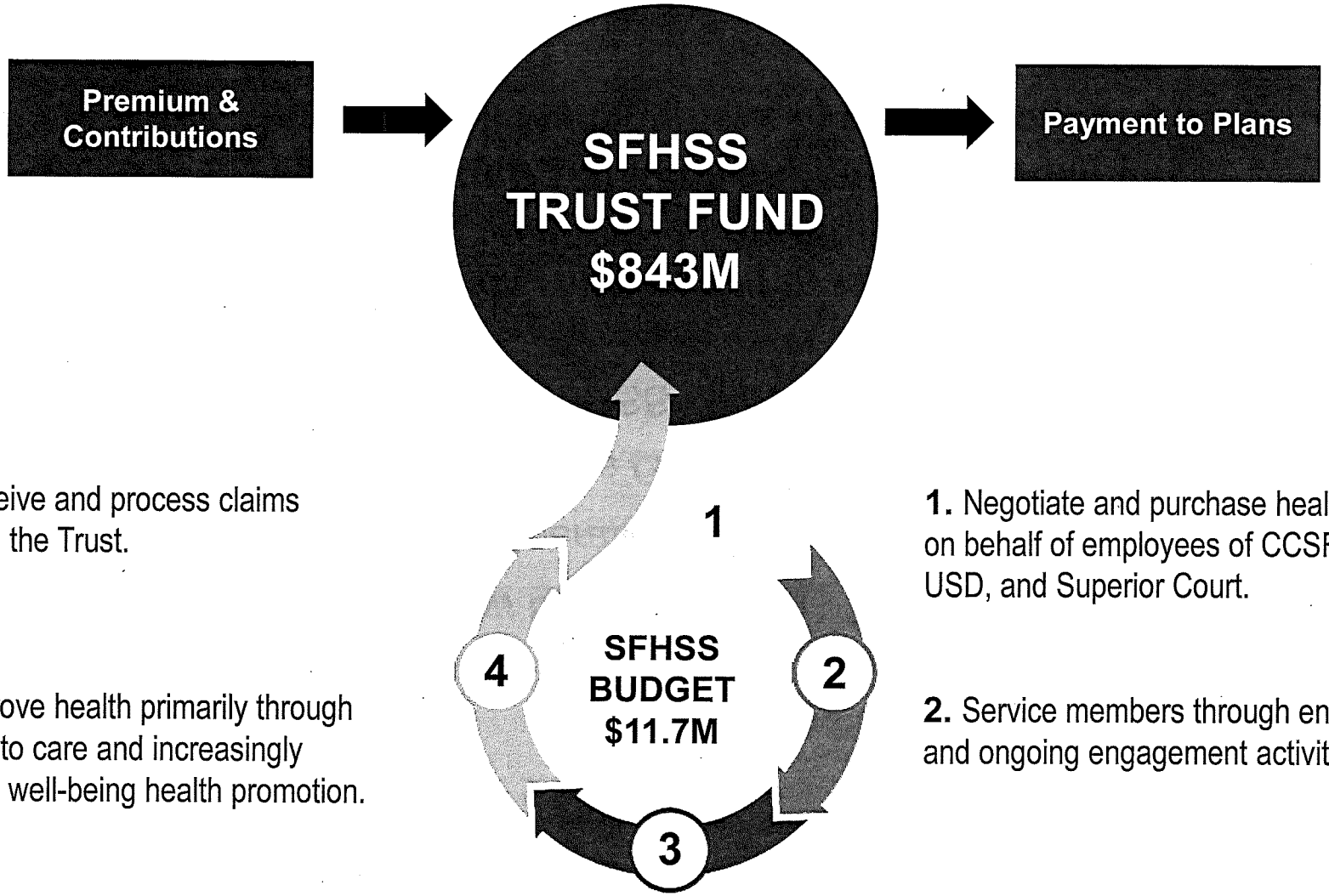
   Initiative: **Create New Strategic Plan**

2. Fiscal Accountability and Operational Excellence
3. Informed, Transparent, Effective Governance
4. Educated and Empowered SFHSS Members

   Initiatives:

   - **Redesign www.myhss.org to facilitate access to benefit and well-being information**
   - **Expand online self-service benefits enrollment**
   - **Upgrade Call Management System to join Citywide VOIP Project**

SFHSS Services Supported by General Fund



1. Negotiate and purchase health plans on behalf of employees of CCSF, CCD, USD, and Superior Court.

2. Service members through enrollment and ongoing engagement activities.

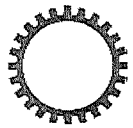
3. Improve health primarily through access to care and increasingly through well-being health promotion.

4. Receive and process claims through the Trust.

54.50 FTEs and Annual Workload – No New Positions Proposed

51.15 funded by General Fund and 3.35 funded by SFHSS Trust Fund

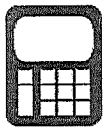
Operations
GF: 24.24 FTEs



76,753
Annual member interactions

23,931
Annual enrollment transactions

Finance
GF: 8.63 FTEs
Trust: 0.1 FTEs



3,100
Annual rate calculations

4,900
Annual financial transactions

$843M
Annual payments to plans

Well-Being
GF: 6.79 FTEs
Trust: 1 FTEs



4,131
Flu shots

8,001
Wellness Center visits

202
Well-Being Champions

41
Department Leads

38
Departments with Well-Being Plans

4,630
Employees serviced by EAP

Enterprise Systems & Analytics
GF: 5.57 FTEs
Trust: 0.25 FTEs



74,092
Open Enrollment packets mailed

75,036
Confirmation Letters

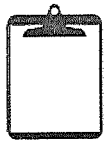
390
IT system audits

9,558
Well-Being IT system configurations

2,054
IT system processes

5,321
IRS forms calculated & distributed

Admin.
GF: 5.92 FTEs



28
Public meetings

100,000+
Member files maintained

4,210
New Hire and Retiree packets

4,800
Delinquencies and Medicare Aging letters sent

Communications
Trust: 2 FTEs



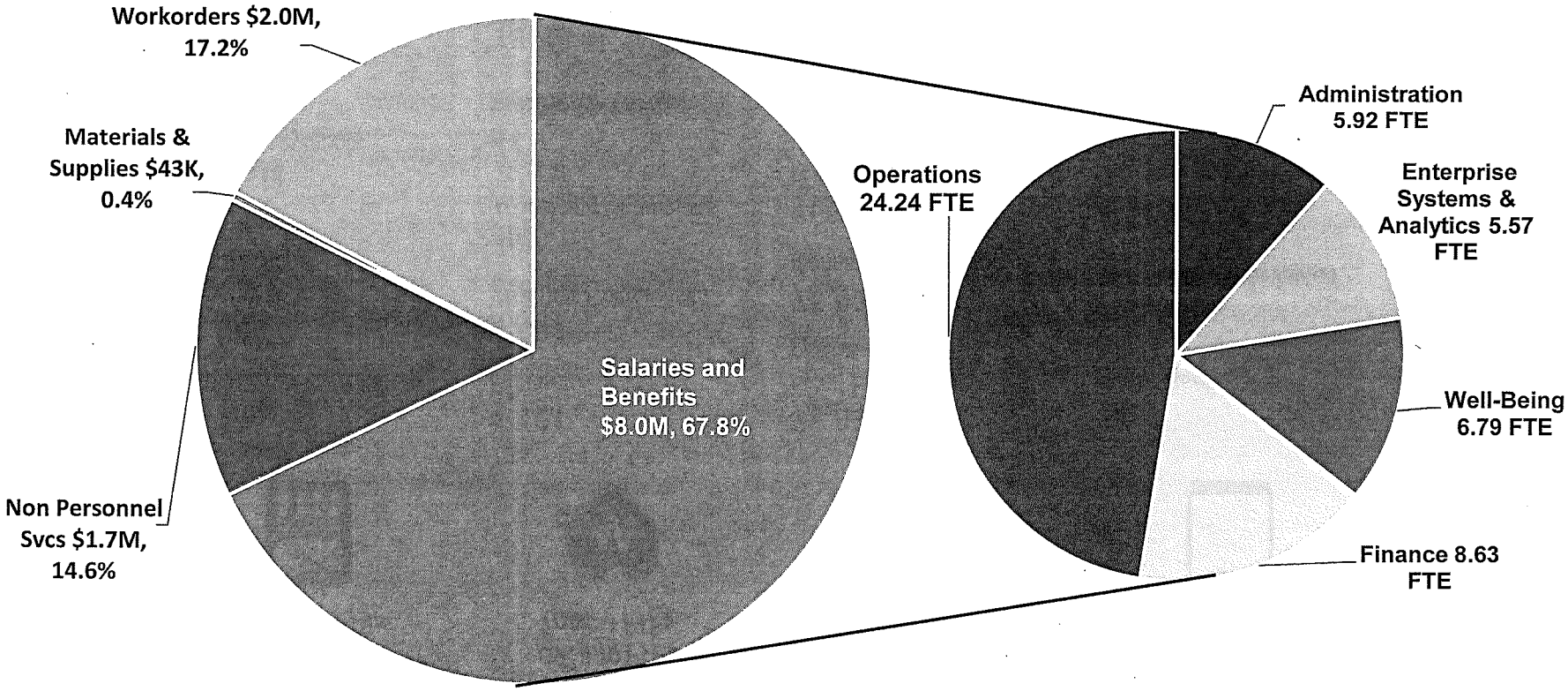
28,636
Unique website visits during Open Enrollment

15,418
eNews emails distributed monthly

6
Benefits Guides

4
Benefits Booklets

$11.7M General Fund Operating Budget and 51.15 FTE



Major Changes In Budget

	FY 2017-18	FY 2018-19	$ Change	% Change	Explanation
Personnel	$ 7,698,806	$ 7,951,743	$ 252,937	2.2%	COLA, fringes, no new positions
Non-Personnel Services	1,679,202	1,705,486	26,284	0.2%	
Materials & Supplies	49,915	43,197	(6,718)	(0.1%)	
Workorders	2,016,332	2,020,746	4,414	0.04%	Rent, IT Services, Worker's Comp
Total	**$ 11,444,255**	**$ 11,721,172**	**$ 276,917**	**2.4%**	

	FY 2018-19	FY 2019-20	$ Change	% Change	Explanation
Personnel	$ 7,951,743	$ 8,088,082	$ 316,339	1.1%	COLA, fringes, no new positions
Non-Personnel Services	1,705,486	1,729,313	23,827	0.2%	
Materials and Supplies	43,197	42,999	(198)	(0.002)%	
Workorders	2,020,746	2,157,920	137,174	1.1%	Rent
Total	**$ 11,721,172**	**$ 12,018,314**	**$ 297,142**	**2.5%**	

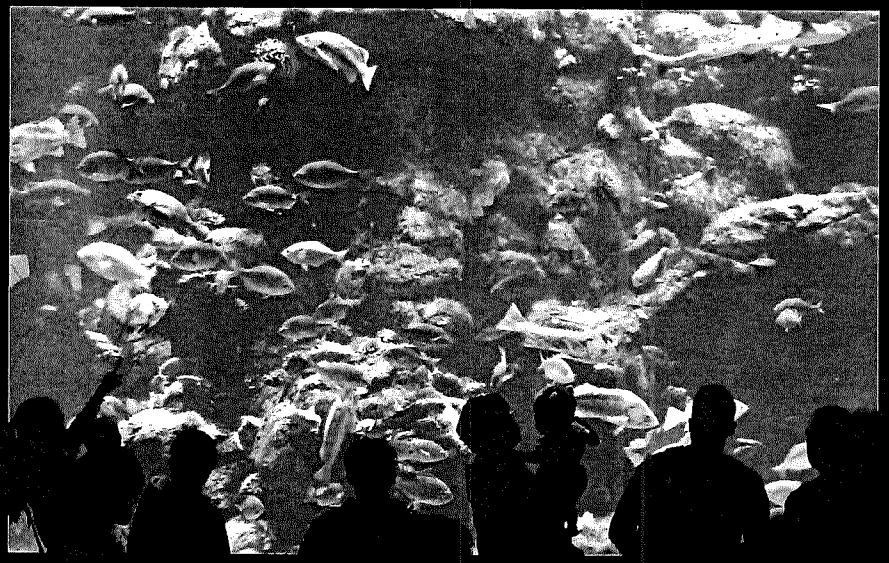
File # 180574
Received in Committee
6/13/18



California Academy of Sciences

» We are in agreement with the budget and staffing allocation for the Steinhart Aquarium.

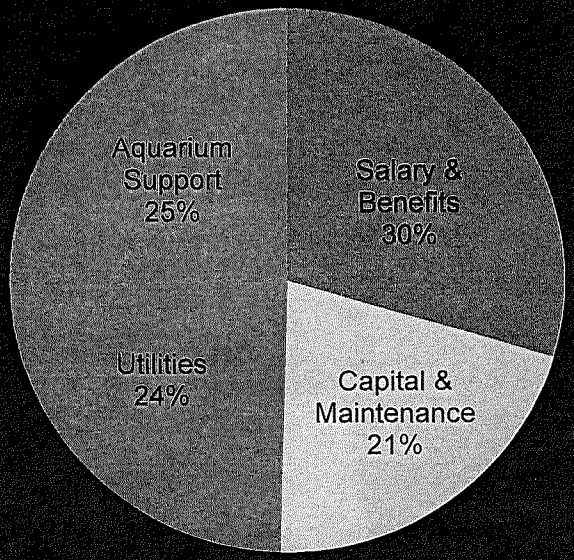
» Additionally, our FTE's are flat over time, so none added or subtracted this fiscal year.



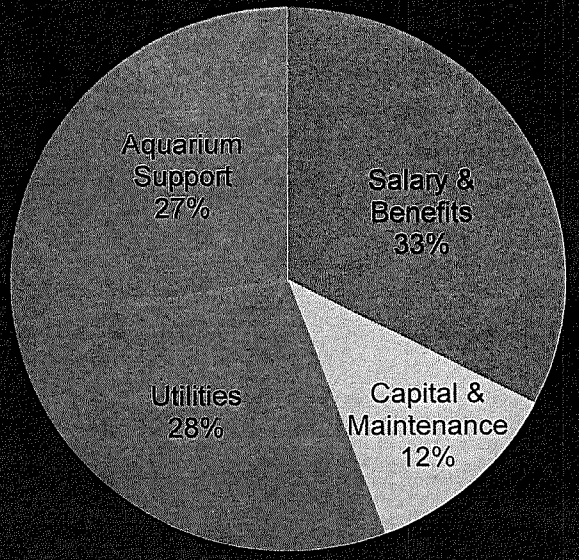


California Academy of Sciences

Proposed FY18-19 Budget is $6.4M

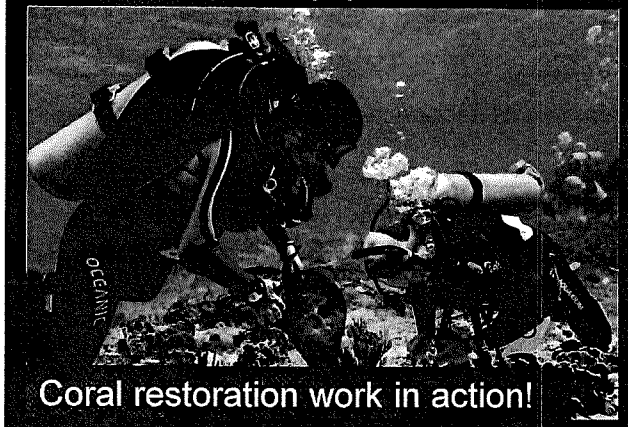


Proposed FY19-20 Budget is $5.9M

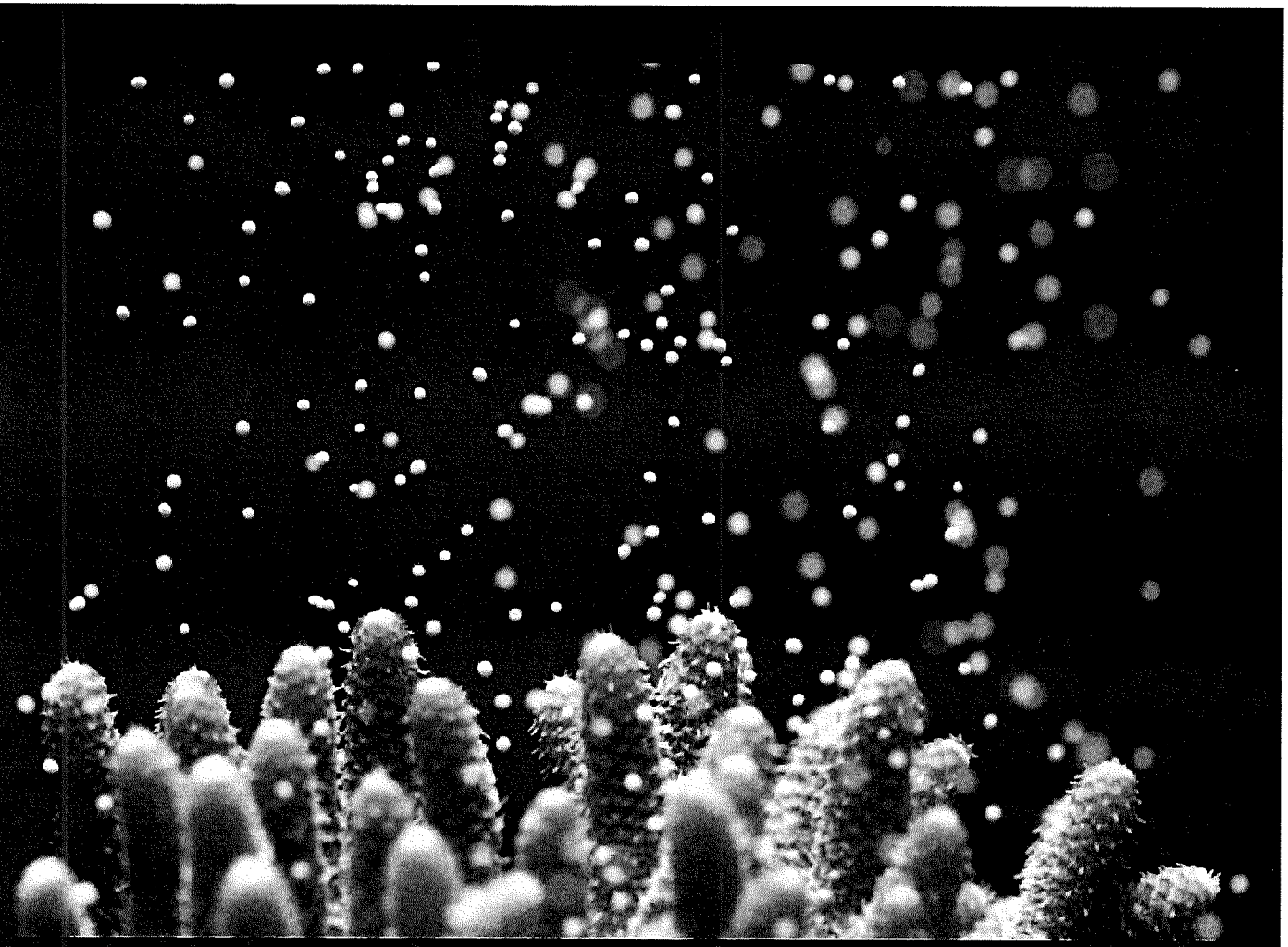




Water analysis equipment



Coral restoration work in action!



California Academy of Sciences

California Academy of Sciences

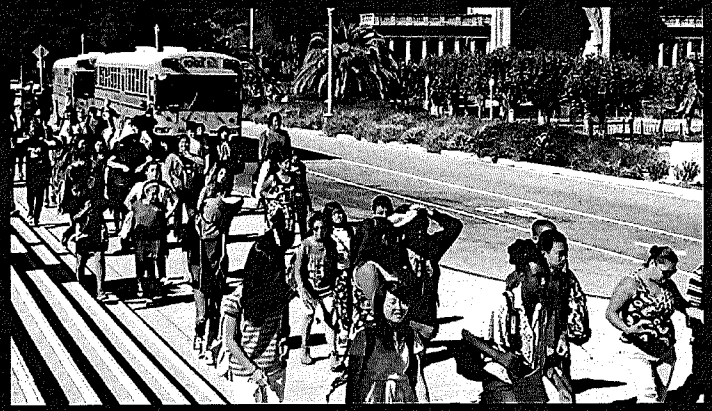
» Our *Academy for All* initiative removes accessibility and affordability barriers for over 330,000 guests each year.

» We are evolving our Quarterly Free Sundays program to offer Community Free Days - two 3-day periods each year, moving from four to six days in total.

» The first Community Free Days period is September 23-25, 2018.

» There is no change to the San Francisco Neighborhood Free Day program.





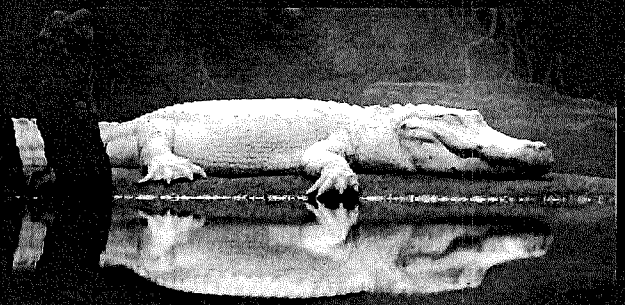


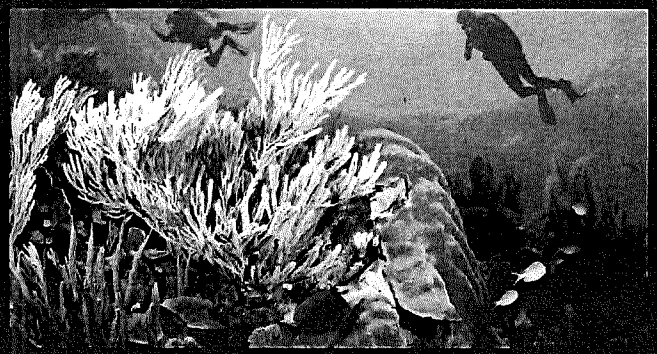
California Academy of Sciences

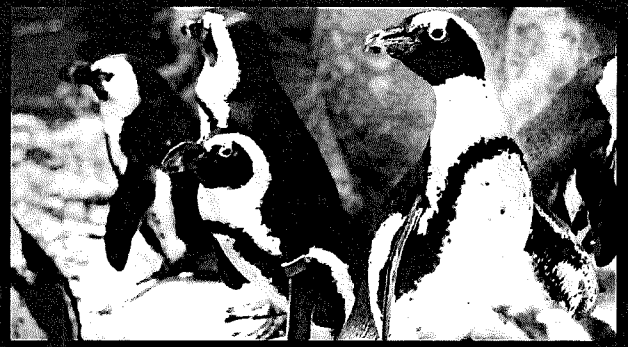
» Over 60% of our employees live in San Francisco.

» We consistently welcome over 1.3 million guests into the museum and Golden Gate Park each year, amounting to a $122M impact on the City.

» We also support our neighbors, and are committed to supporting local initiatives like the Inner Sunset Green Benefit District.







California Academy of Sciences

California Academy of Sciences

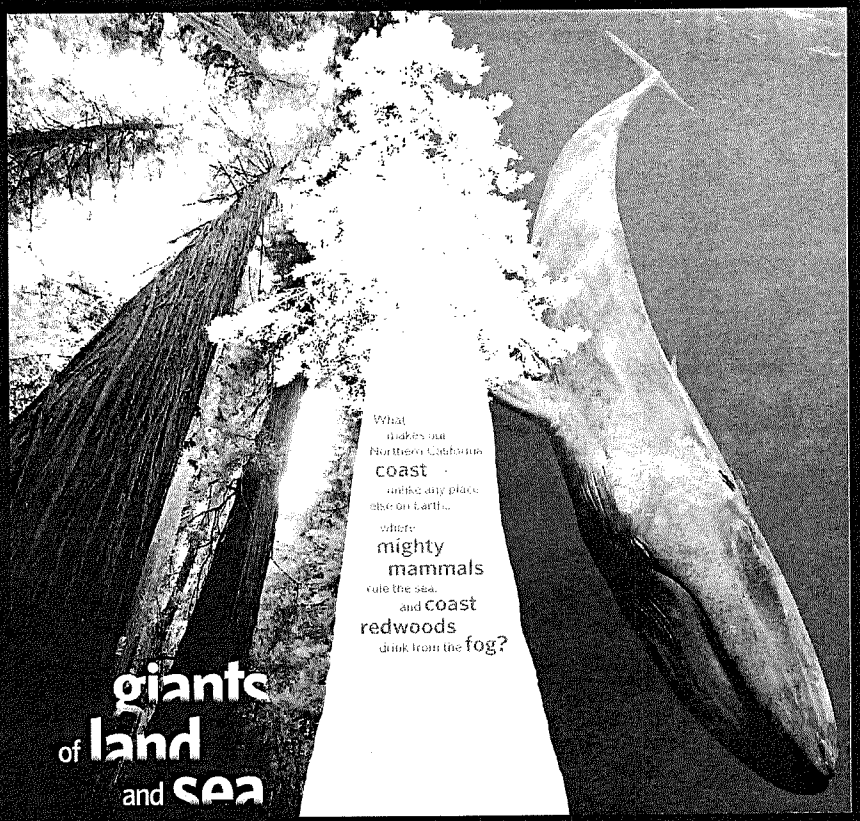
» Our mission: to explore, explain, and sustain life.

» Our staff walk the walk everyday, and in a recent survey of those that commute sustainably:

- 21% walk
- 30% take public transit
- 32% carpool
- And 17% bike to work

» The Academy is a champion for access to the museum and Golden Gate Park, regardless of socioeconomic status or mobility challenges.

» *Giants of Land and Sea* opening June 15th!



Thank you!

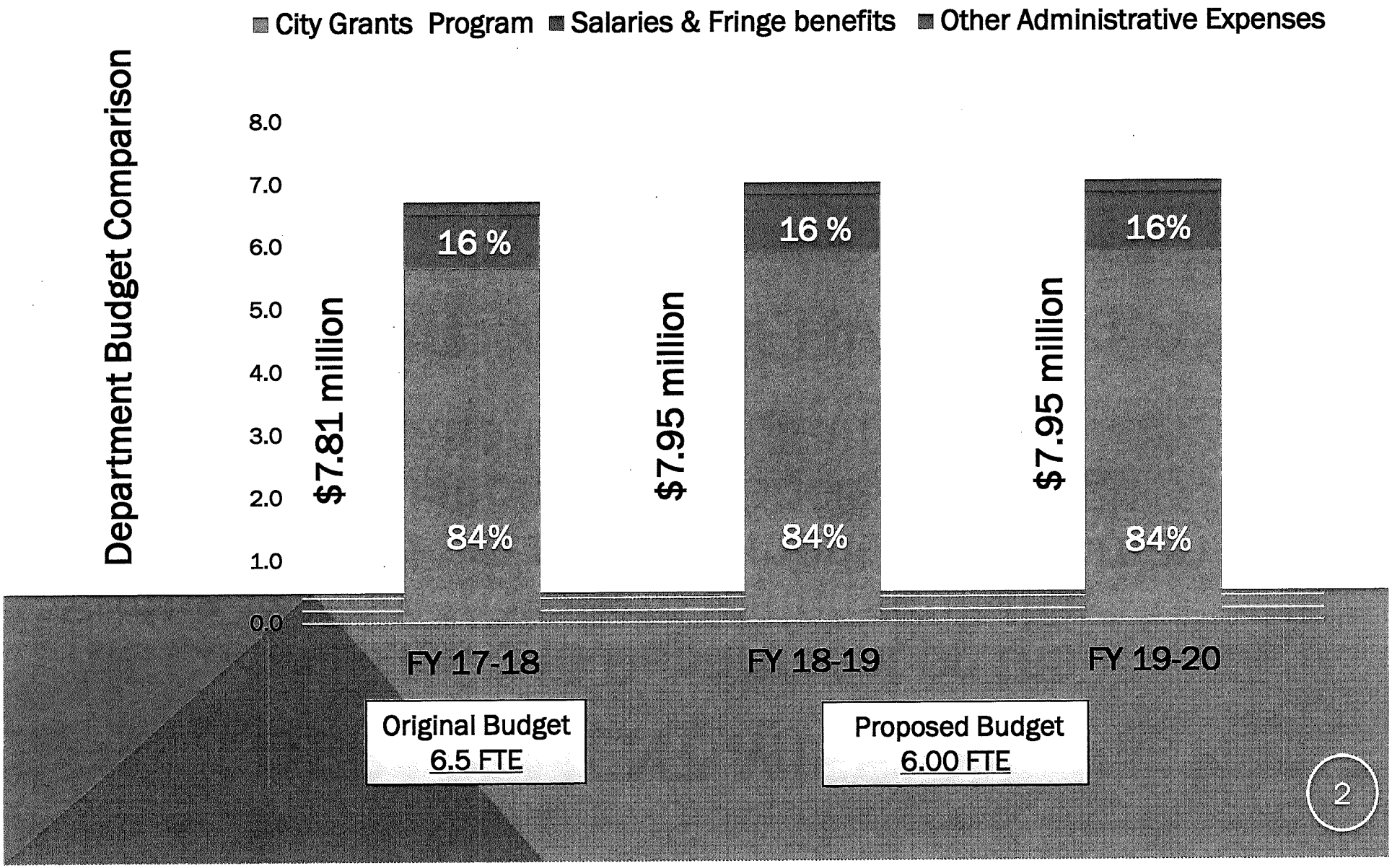
DEPARTMENT MISSION

The Commission and Department on the Status of Women work to foster equitable treatment and the advancement of all women and girls throughout San Francisco through policies, legislation, and programs.

THREE PRIMARY SERVICE AREAS

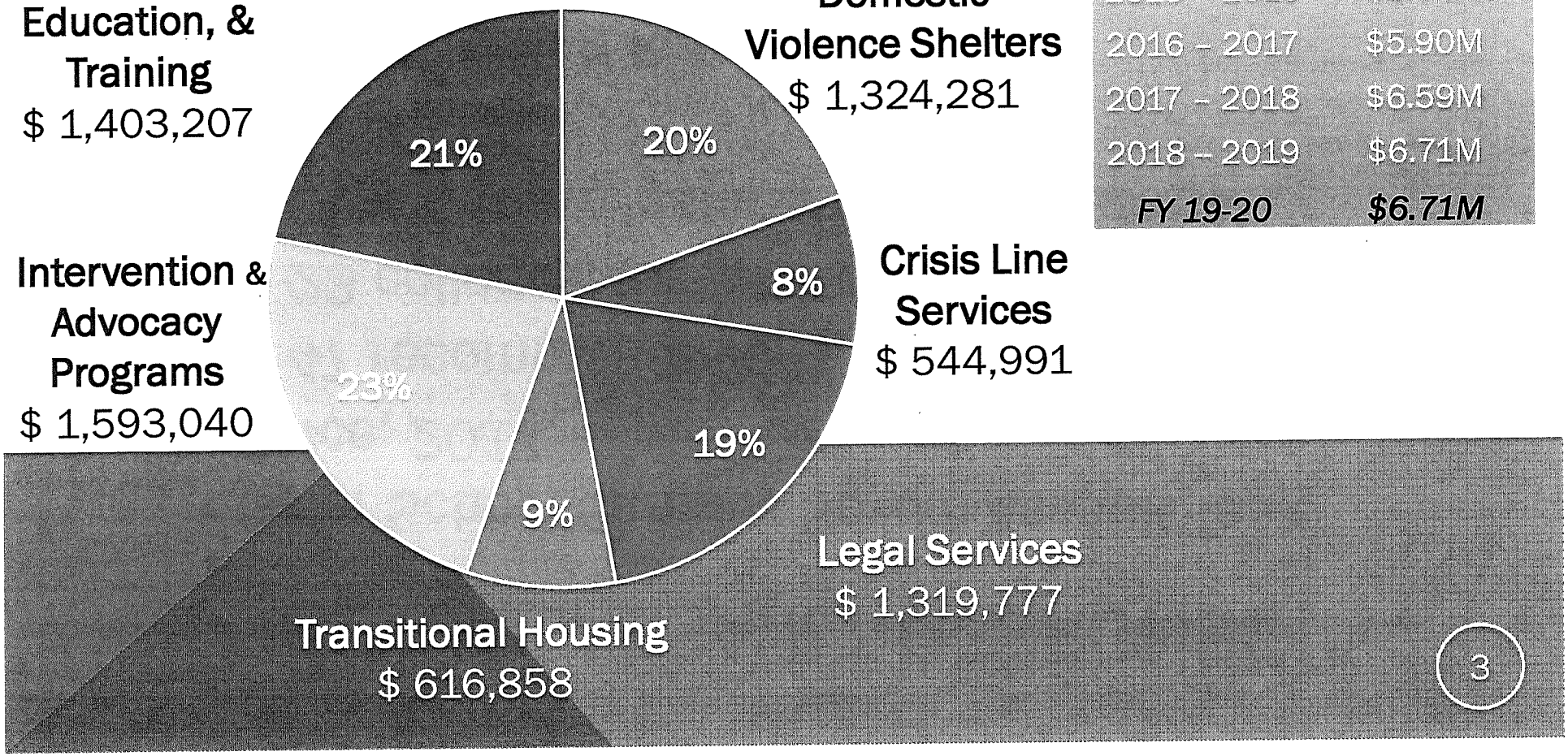
- Violence Against Women Prevention & Response
- Women in the Workplace
- Human Rights of Women & Girls

WOM BUDGET COMPARISON



VIOLENCE AGAINST WOMEN CBO GRANTS PROGRAM

FY 18-19 Funding Allocation



Fiscal Year VAW Grants	
2015 – 2016	$5.64M
2016 – 2017	$5.90M
2017 – 2018	$6.59M
2018 – 2019	$6.71M
FY 19-20	***$6.71M***

SEXUAL ASSAULT RESPONSE

- Safer School Campus Sexual Assault Task Force, 2017
  - 47 recommendations
  - 23 colleges, university
  - Over 4 years, estimate 15,000 sexual assaults
- Sexual Assault Response Team
  - Need for dedicated staffing

DOSW DEPARTMENT INITIATIVES

FY 2018-2019

- Mayor's Task Force on Anti-Human Trafficking
- Family Violence Council
- VAW Needs Assessment
- Gender Analysis of Police Department.
- Gender Inclusion Training with City Departments
- Building an Equitable & Diverse City (G.A.R.E)
- Support of Bay Area Women's Summit (12/4/18)

City and County of San Francisco
Department on the Status of Women

Emily M. Murase, PhD
Executive Director

Edwin M. Lee
Mayor

Safer Schools Sexual Assault Task Force Report Highlights

- Safer Schools Sexual Assault Task Force, created by local ordinance sponsored by Supervisor Jane Kim, met from November 2016-October 2017.
- Staffed by Department on the Status of Women consultant Julia Weber.



San Francisco has 23 colleges and universities;

Estimates of > 105,000 college students in San Francisco;

10,500 female students and 3,281 male students may be sexually assaulted while in college in San Francisco. (Assuming a 50/50 split between women and men attending school.)

47 Recommendations / 6 categories

1. Coordinated Campus and Community Response;
2. Prevention and Education;
3. Policy Development and Implementation;
4. Reporting Options, Advocacy, and Support Services;
5. Climate Surveys, Performance Measurement, Evaluation, and Transparency;
6. Additional

Overarching Recommendations:

#1: A Coordinated Community Response

Create on-going, staffed Task Force to continue work to improve San Francisco's response to sexual assault

#2: Managing Changes in Federal Enforcement of Title IX

At the state and local level, legislative policy efforts be undertaken to counteract any rollback of Title IX.

Other significant recommendations:

Better Coordination Between Campuses and Community Institutions/organizations

2: Support **ongoing implementation of Memoranda of Understanding (MOUs)** between educational institutions, law enforcement and community based organizations.

25: Support **ongoing policy and procedure development efforts to improve coordination** between public health services, criminal justice procedures, and civil court processes.

Prevention & Education

##3,11: Provide **annual citywide training** events, as well as campus-specific training.

4: Develop a **citywide public service announcement campaign** addressing sexual assault on and off campus.

#9: Ensure **services and outreach are relevant to all of San Francisco's students** who may experience sexual assault: LGBTQ community, immigrants (including those who may be undocumented and particularly vulnerable), people with disabilities, and members of all racial and ethnic groups;

#13: Adopt and promote **bystander amnesty policies**.

#14: Support efforts to provide **increased, effective prevention education to K-12 students** in San Francisco.

Services for Survivors

#35: Schools should provide access to **free legal services during campus disciplinary proceedings** when one side is represented by an attorney.

42: Consider methods for collecting and earmarking **funding for sexual assault services**.

Data Collection

#38: Educational institutions should **publish aggregate statistics** on the number of incidents of sexual misconduct, the outcomes of campus disciplinary proceedings, and findings from evaluations and audits of policy reviews and programs.

Task Force Members:

Una Bailey, Captain, Special Victims Unit, San Francisco Police Department
Denise Caramagno, Director, Care Program, University of California at San Francisco
Amelia Gilbert, Survivor and CEO of Vivifi
LuoLuo Hong, Vice President of Student Affairs & Enrollment Management, SF State University
J. Ocean Mottley, Attorney representing survivors of sexual assault
Gena Castro Rodriguez, Chief of Victim Services, San Francisco District Attorney
Leslie Simon, founder of Project Survive, City College of San Francisco
Janelle White, Executive Director, San Francisco Women Against Rape
Stacey Wiggall, Technical Assistance Coordinator, UCSF Trauma Recovery Center
Denise Sicat Wong, Youth Outreach Coordinator, Asian Pacific Islander Legal Outreach (former)

ETHICS COMMISSION FY19 BUDGET

OVERVIEW FOR THE BOARD OF SUPERVISORS

JUNE 13, 2018



LeeAnn Pelham, Executive Director

Gayathri Thaikkendiyil, Chief Programs Officer & Acting Deputy Director

Steven Massey, Director of Technology Services

415.252.3100

ethics.commission@sfgov.org

ethics@sfethics.org

ETHICS COMMISSION FY19 BUDGET

SUSTAINING PROGRESS

enhanced compliance guidance & tools

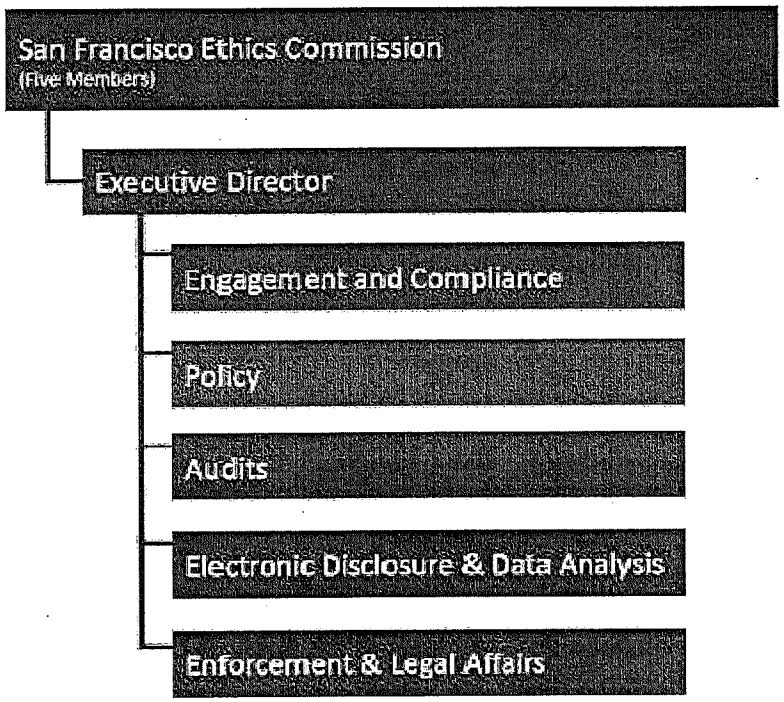
🎯 Proactive Compliance Outreach

strong, effective laws

🎯 Strengthened Policy Focus

operational efficiencies

🎯 Electronic-Filing Conversion & Improved Service Delivery

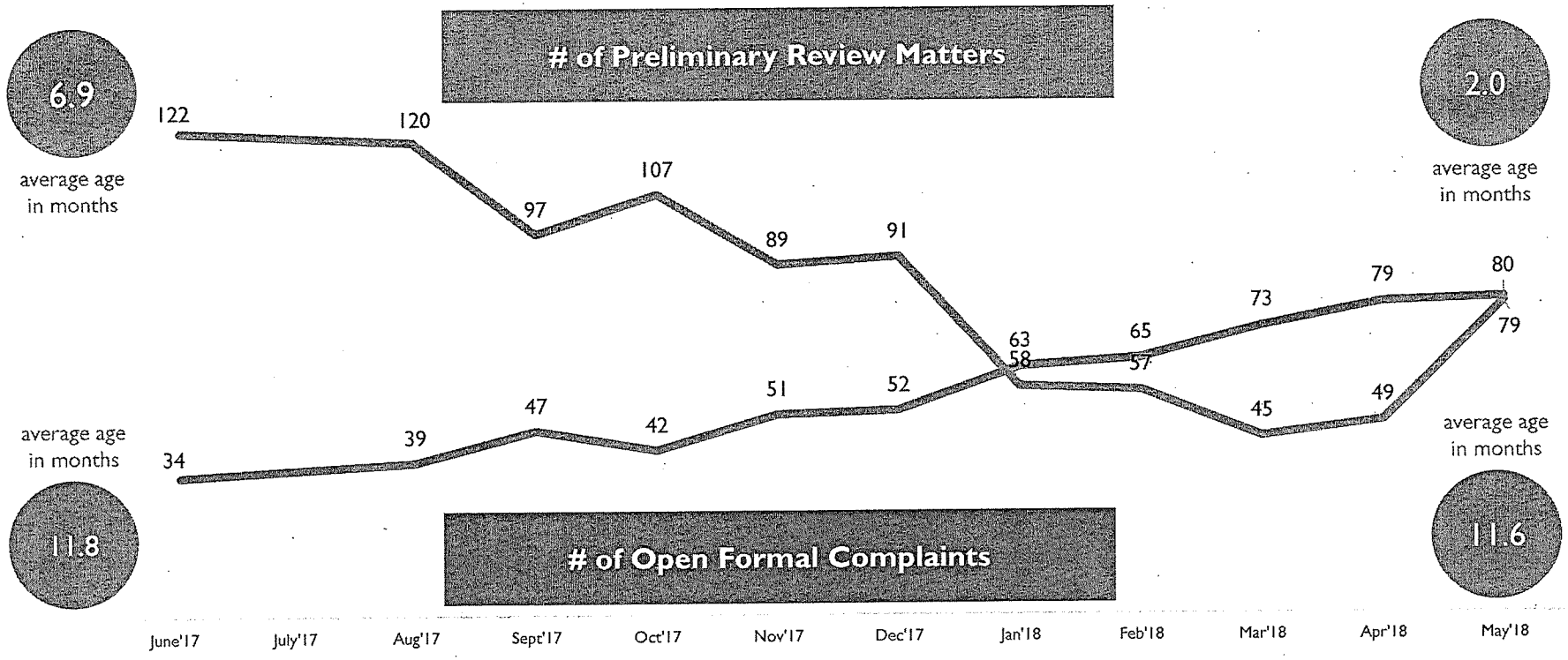


ETHICS COMMISSION

ENFORCEMENT CASELOAD

JUNE 2017 TO MAY 2018

timely, fair, and thorough investigations and enforcement



ETHICS COMMISSION FY19 BUDGET

LOOKING AHEAD

- Full funding for authorized positions
- Increased translation services for more effective outreach to the city's diverse communities
- Improved investigative and legal research databases essential for effective case resolution
- Strengthened investments in staff development and retention
- Retention of client services from Department of Human Resources for expanded personnel services
- Support for increased costs of software licensing and maintenance for essential tools, systems and infrastructure services
- Meets Charter mandated obligations for Election Campaign Fund

File #180574
Received in
Committee - 6/13/18

Civil Service Commission's Budget Submission Request for Fiscal Years 2018-2019 and 2019-2020

Board of Supervisors' Budget and Finance Committee Hearing
June 13, 2018

Michael L. Brown, Executive Director

Overview of the Civil Service Commission

- **Purpose**: Per the Charter the Civil Service Commission is charged with "the duty of providing qualified persons for appointment to the service of the City and County of San Francisco." The Commission is responsible for establishing, regulating, overseeing and serving as final arbiter of the City and County of San Francisco's merit system.
- **Mission Statement**: The Commission's mission is to establish, ensure, and maintain an equitable and credible merit system for public service employment for the citizens of San Francisco. The Commission's goal is to consistently provide the best-qualified candidates for public service in a timely and cost-effective manner.
- **Equal Employment Policy**: It is the goal and policy of the Commission to provide fair treatment of applicants in all aspects of employment without regard to membership in a protected category and to prohibit nepotism or favoritism.

Authority and Responsibilities under the Charter and Administrative Code

1) Definitions, administration and organization of the merit system, Rules and the Civil Service Commission.

2) The establishment of policies, procedures governing the merit system.

3) The ability to review the conduct and actions of employees and departments in merit system matters including exempt appointments through Inspection Service Investigations and Audits.

4) Conduct hearings over appeals on merit system matters; review decisions in discrimination complaints, examination matters, and classification actions taken by the Human Resources Director, Director of Transportation of the Municipal Transportation Agency or Executive Director of the Civil Service Commission.

5) Review requests for proposed Personal Service Contracts for the feasibility of public employees hired through the merit system to perform services to the public as a priority.

6) Wage and Benefit-Setting Responsibilities: For Elected City Officials and Prevailing Wage Certification.

7) Employee Relations Ordinance Administration: Coordinate administration of unfair labor practice charges for peace officers and unrepresented employees; appeals of bargaining unit assignments; category designation of management, supervisory, and confidential; recognition elections for labor organization and certification or decertification, affiliation, disaffiliation or merger of labor organizations.)

The Civil Service Commission's Budget Request
for Fiscal Years 2018-2019 and 2019-2020

- Current and Submitted Budget Request:
  - FY 2017-2018 Budget: $1,250,582
  - FY 2018-2019 Budget Submission: $1,262,072
  - FY 2019-2020 Budget Submission: $1,277,991
- Increases in the Commission's budget over the next two fiscal years are primarily due to: 1) projected increases in employee salaries (per the City's labor agreements); and 2) projected increases in fringe benefit costs.
- No expected changes to the Commission's 6 FTE count over the next two fiscal years.
- No projected overtime costs over the next two fiscal years.

Projects:

- De-identification
- Committee on Policy and Rule Revision (COPAR)
- Referral Resolution
- Revisit Promotive Points Structure
- Default Certification
- Review for Consistency in Appeal Language
- Engagement with City and Community Programs in Understanding the Merit System
- Find ways to create greater transparency and efficiencies in the Commission's procedures and communications.
- Seek ways to address City departments' need for flexibility in personnel management issues while maintaining the integrity of the City's merit system as mandated by the Charter.
- Continue to ensure the timely resolution of appeals so that merit system issues are addressed efficiently, effectively and fairly.

File # 180574
Received in Committee
10/13/18

Controller's Review

Mayor's Proposed Budget for FY 2018-19 and FY 2019-20

CITY & COUNTY OF SAN FRANCISCO

Office of the Controller
Budget and Analysis Division

06.13.2018

Summary of Our Review

- **Tax revenue assumptions reasonable.** Consistent with our projection of continued but slowing growth.
- **Heavy draw on fund balance will create future year challenges.** While the use of prior year fund balance is matched with one-time expenditures, it will create budget challenges in FY 2020-21 and beyond.
- **Reserve requirements met and new reserves for known risks proposed.** $110 million is set aside for contingencies, including $70 million for labor contingencies in the second year of the budget and potential Federal and State impacts, including the potential repeal of SB1 on the November 2018 ballot.
- **Voter-required baseline and set-aside requirements are met or exceeded.** Total financial baselines increase by approximately 10% during the two-year budget. Parks, Children, and Transitional-Aged Youth baselines exceeded in both years.

Key Ballot Assumptions & Risks

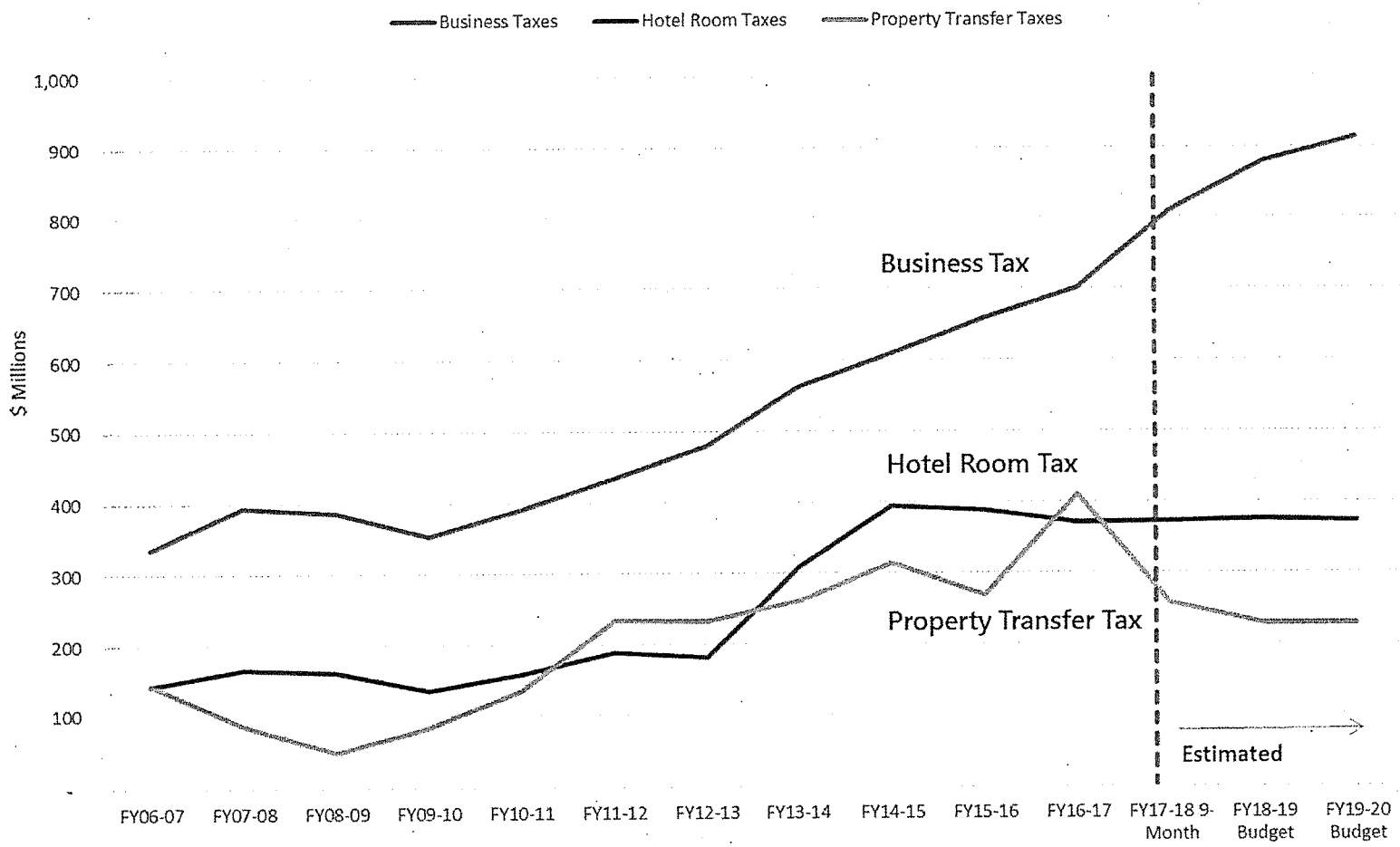
- **Investments funded with assumed revenues from Prop D will not proceed without budget amendments.** Revenue from the tax supported $29.9 million and $60.4 million of new homelessness and housing services in FY 2018-19 and FY 2019-20.
- **Two other local tax measures on the June ballot which appear to have passed are not appropriated in the budget.** Revenues from Prop C and Prop G are not assumed in the proposed budget. However, an amendment to the California Constitution appears likely to be on the November 2018 ballot, and if approved, would invalidate these taxes.
- **The budget assumes the passage of a measure to dedicate hotel tax for arts and cultural programming, proposed for the November 2018 ballot.** The budget assumes a portion of hotel tax that is currently allocated to the General Fund is instead allocated to various arts and culture programs.

Budget Overview

- FY 2018-19 **$11.1 billion**
- FY 2019-20 **$11.2 billion**

- **Total** sources are increasing by $934.6 million (9.2%) in FY 2018-19 and increasing $106.1 million (1.0%)
- **General Fund** sources are increasing by $368.3 million (7.2%) in FY 2018-19 and decreasing $0.2 million (0.0%)

Key Local Tax Growth ($ millions)



Local Tax Growth Rates

Local Tax Revenues	FY 2018-19 Growth from FY 2017-18 Budget	FY 2018-19 Growth from FY 2017-18 Projected (9-Mo)	FY 2019-20 Growth from FY 2018-19 Proposed Budget
Property Taxes	11.0%	4.7%	0.9%
Business Taxes	17.1%	8.5%	4.0%
Sales Tax (Bradley Burns 1%)	(1.5%)	2.7%	1.0%
Hotel Room Tax	0.9%	0.9%	(1.0%)
Utility Users Tax	(0.6%)	1.1%	0.9%
Parking Tax	4.1%	(0.0%)	0.0%
Real Property Transfer Tax	(24.0%)	(11.3%)	0.0%
Stadium Admissions Tax	(11.8%)	0.0%	358.3%
Sugar Sweetened Beverage Tax	100.0%	100.0%	0.0%
Access Line Tax	4.7%	(0.3%)	3.2%
Total Local Tax Revenue Change	**7.0%**	**3.8%**	**1.5%**

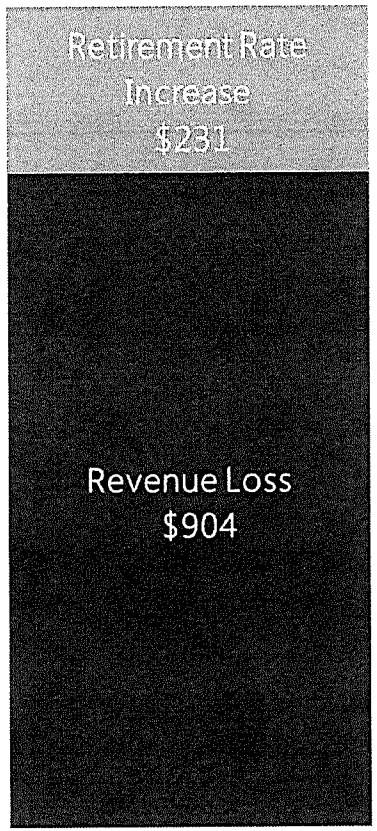
Selected Baseline Spending Requirements

Financial Baselines	Requirement	FY 2018-19 Proposed	FY 2019-20 Proposed
Children's Baseline	Appropriations equal to FY 2000-01 plus discretionary revenue growth (4.830% ADR)	$5.5 million above required level ($182.2 million)	$4.9 million above required level ($184.5 million)
Disconnected Transitional-Age Youth Baseline	Appropriations equal to FY 2013-14 plus discretionary revenue growth (0.580% ADR)	$6.9 million above required level ($28.1 million)	$7.2 million above required level ($28.8 million)
Municipal Transportation Agency (MTA) Baselines	Various: 1) 9.193% ADR + Central Subway 2) Population Adjustment 3) 80% Parking Tax	At required level ($455.7 million)	At required level ($469.2 million)
Recreation & Park Baseline (June, 2016)	Increase General Fund Support $3.0 million annually	$2.4 million above required level ($75.5 million)	$1.3 million above required level ($77.5 million)
Dignity Fund (Nov, 2016)	Increase General Fund Support $6.0 million in FY 2017-18, and $3.0 million in FY 2018-19.	At required level ($47.1 million)	At required level ($50.1 million)
Street Tree Maintenance Fund (Nov, 2016)	Increase General Fund Support by changes in Aggregate Discretionary Revenue	At required level ($19.8 million)	At required level ($20.1 million)
Police Minimum Staffing	Not less than 1,971 sworn full-duty officers	Requirement Met	Requirement Met
Other Financial Baselines	Varies	Funded at required level	Funded at required level

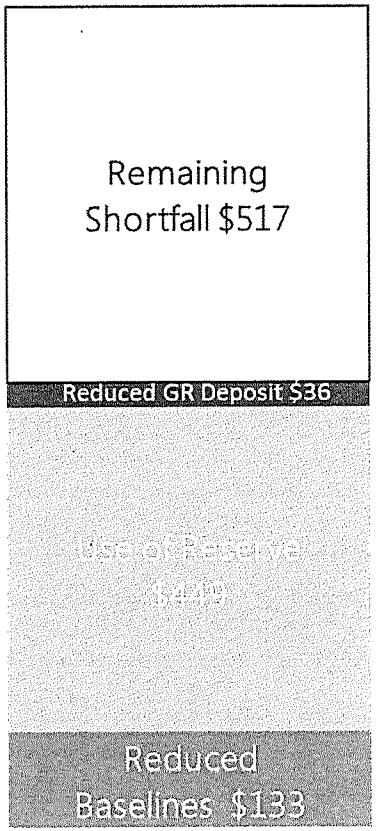
Summary of Reserve Deposit & Draws

	FY 2017-18	FY 2018-19			FY 2019-20		
	Projected Ending Balance	Budgeted Deposits	Projected Withdrawals	Projected Ending Balance	Budgeted Deposits	Projected Withdrawals	Projected Ending Balance
General Reserve	$ 106.9	$ 20.4	$ -	$ 127.3	$ 14.2	$ -	$ 141.5
Rainy Day Economic Stabilization City Reserve	78.3	-	-	78.3	-	-	78.3
Rainy Day One-Time Reserve	47.4	-	-	47.4	-	-	47.4
Budget Stabilization Reserve	323.2	-	-	323.2	-	-	323.2
Subtotal Economic Stabilization Reserves	$ 448.9	$ -	$ -	$ 448.9	$ -	$ -	$ 448.9
Percent of General Fund Revenues	9.2%			8.8%			8.7%
Budget Savings Incentive Fund	72.5	-	-	72.5	-	-	72.5
Litigation Reserve	-	11.0	(11.0)	-	11.0	(11.0)	-
Rainy Day Economic Stabilization SFUSD Reserve	44.2	-	-	44.2	-	-	44.2
Recreation & Parks Savings Incentive Reserve	0.9	-	(0.9)	-	-	-	-
Recreation & Parks Union Square Revenue Stabilization	6.2	-	(4.6)	1.6	-	(1.6)	-
Reserve for Technical Adjustments	-	2.5	(2.5)	-	2.5	(2.5)	-
Salary and Benefits Reserve	-	24.8	(24.8)	-	15.0	(15.0)	-
Affordable Care Act Contingency Reserve	50.0	-	-	50.0	-	-	50.0
State and Federal Revenue Risk Reserve	-	-	-	40.0	-	-	40.0
Labor Cost Contingency Reserve	-	-	-	70.0	-	-	70.0
Public Health Management Reserve	109.4	-	(73.3)	36.1	-	-	36.1
Total, All Reserves	$ 839.0	$ 58.7	$ (117.1)	$ 890.6	$ 42.7	$ (30.1)	$ 903.2

Economic Stabilization Reserves



RECESSION SHORTFALL



BALANCING SOLUTIONS

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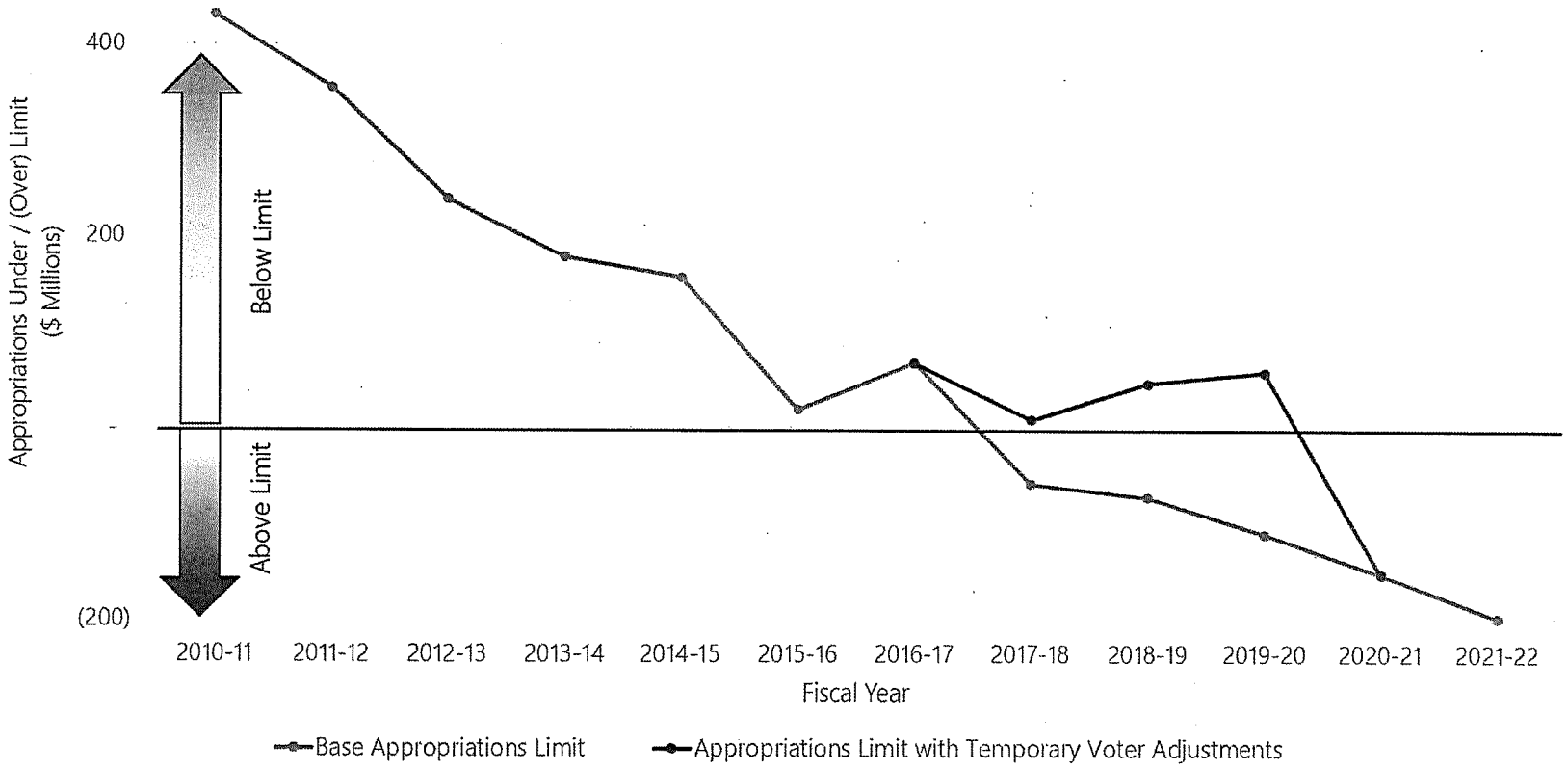
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Appropriations Under / (Over) Limit
($ Millions)
Below Limit
Above Limit
2010-11
2011-12
2012-13
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
2019-20
2020-21
2021-22
Fiscal Year
Base Appropriations Limit
Appropriations Limit with Temporary Voter Adjustments

File # 180574
Received in Committee - 6/13/18

FY 2018-19 and FY 2019-20 Budget

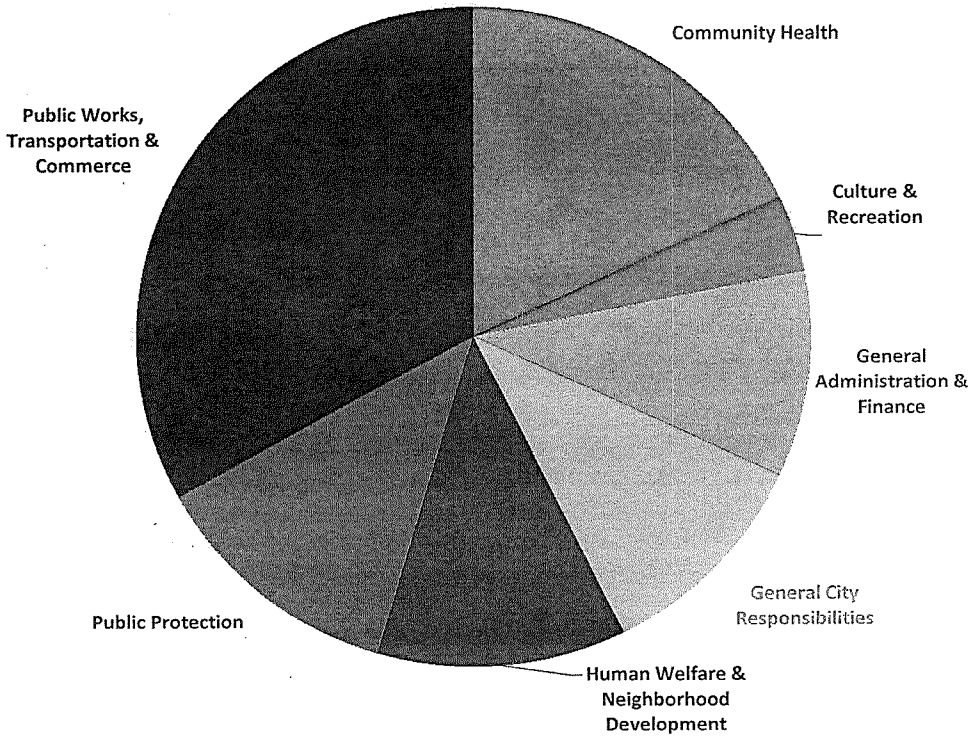
June 2018

Outline

- Budget Overview
- Budget Balancing
- Other Highlights from the Budget
- Looking Forward

Budget Overview

- Budget $11 billion in each year FY 2018-19 & FY 2019-20
- $5.5 billion General Fund (GF) / $5.5 billion Non-GF
- $3.3 billion non-discretionary GF
- $2.2 billion discretionary GF



Budget Overview

- Key themes / areas of focus in the budget
  - Addressing homelessness and street behavior
  - Committing to clean and vibrant neighborhoods
  - Improving public safety and emergency responses
  - Supporting a diverse and equitable and city
  - Preparing responsibly for the future

4- Year Deficit Projection

March Projection	FY 18-19	FY 19-20	FY 20-21	FY 21-22
SOURCES Increase/(Decrease)	*235.1*	*510.5*	*360.2*	*488.7*
Baselines & Reserves	(83.6)	(117.9)	(163.6)	(190.7)
Salaries & Benefits	(112.5)	(261.4)	(411.4)	(531.2)
Citywide Operating Budget Costs	(50.9)	(152.9)	(209.7)	(283.1)
Departmental Costs	(26.0)	(77.4)	(96.5)	(135.6)
USES Increase/(Decrease)	*(273.0)*	*(609.5)*	*(881.2)*	*(1,140.6)*
Projected Cumulative Surplus / (Shortfall)	**(37.9)**	**(99.0)**	**(521.0)**	**(651.9)**

- FY 2018-19 and FY 2019-20 balanced in Mayor's proposed budget
- Structural deficit remains across FY 2020-21 and FY 2021-22
  - Loss of one-time fund balance
  - Escalating projected employee costs – notably pension and health care

Budget Balancing - Solutions

- Revenue
  - One time sources: 9-month Report & Medicaid payments
  - Ongoing: property tax rolls & salary and benefit savings

- Constraining departmental cost growth
  - Limit FTE growth
  - Absorb inflationary cost increases
  - Savings due to capital project delays
  - Departments meet target

Budget Balancing – Expenditures

General Fund Investments

- Homelessness
  - Shelters and navigation centers
  - Permanent exits
  - Prevention and diversion
  - TAY and family homelessness
- Street Medicine & Needle Pick-up
- Street Cleaning & Fix It
- Public safety
  - Police staffing
  - 911 call center and enhanced ambulance response
  - Violence prevention, accountability & jail diversion

Budget Highlights – Homelessness

Impact of Prop D not passing

- FY 2018-19 – balanced; new programs not funded as a result
  - Rapid Rehousing – 100 subsidies for adults
  - Flexible Housing Subsidy Pool
  - TAY Navigation Center
- FY 2019-20 – will need to be re-balanced

Budget Highlights – Homelessness

- Permanent Exits & Diversion
  - Approx. 200 units in newly constructed affordable housing projects in FY 18-19
  - Double the Homeward Bound budget
- Nav Centers & Shelters
  - Open 4 new Navigation Centers; replace and expand shelters
- TAY & Families
  - TAY Access Point & Family Access Point
  - Pilot family shelter at SFUSD
- Street Medicine
  - Expand the Street Medicine Team at DPH (buprenorphine)

Budget Highlights – Street Cleaning

$13M in additional funding over 2 years dedicated to street cleaning

- 44 new street cleaning staff (4 per supervisorial district) - Community Corridors Program, focusing on commercial corridors
- Creation of SoMa Clean – modeled after TL Clean
- Five new Pit Stops and expand operating hours at five existing Pit Stop locations
- Additional equipment for DPW; Pilot Big Bellies; more cigarette ash cans

Budget Highlights – Public Safety

- Police Staffing & Reform
  - 250 additional police officers over the next 4 years
  - Reform monitoring contract & Street Violence Response Team investment
  - Fleet and equipment
- Diversion & Accountability
  - Weekend rebooking pilot (DA) & Pretrial release pilot (Public Defender) – continue one more year
  - Department of Police Accountability (DPA) creation of an Audit Unit under Prop G
  - Pretrial Diversion support for increased caseload due to Humphrey's decision
- 911 Call Center
- Enhanced Ambulance Response

Budget Highlights – Other

- $40M State and Federal Impacts Reserve
- Fully funds capital plan in both years of the budget
- CBO COLA – 2.5% in each year
- Nonprofit Sustainability Initiative
- Equity, workforce, and immigration investments
- Soda tax
- Sexual assault & harassment
- Reserving, as two years ago, for unknown labor impacts in FY 2019-20
- Dignity Fund & Children's Fund growth

Looking Forward

Three main areas to monitor:

- Timing of Economic cycle / risks
- Structural budget deficits – over $500M for FY 20-21 & over $600M in FY 21-22
  - Reliance on one-time fund balance
- State & Federal revenue risks
  - SB1 – gas tax; general fund road repaving
  - IHSS, foster youth, and federal budget

Three Financial Offices will release the Five-Year Financial Plan projection in December 2018

Summary

- $11 billion budget in each year
- Focus on homelessness, street cleaning, public safety, equity, and fiscal responsibility
- Look forward to working with the Board of Supervisors to finalize the City's budget for the next two years

Questions?



Office of the Assessor-Recorder
FY 2018-19 and FY 2019-20 Proposed Budget

Rachel Cukierman, Deputy Director of Finance and Administration

Presented to the Budget and Finance Committee

June 14, 2018

When the Assessor succeeds, the City succeeds!

Assessed Roll Value is up 11%

On track to **eliminate** the assessment backlog in FY 2018-19

$94M surplus property tax revenue

Assessor-Recorder
City and County of San Francisco

Future Initiatives

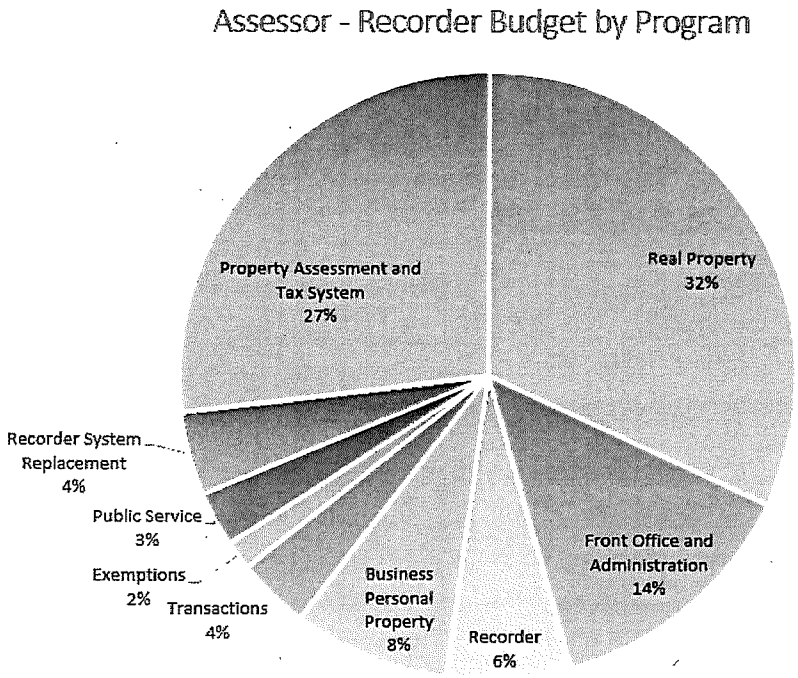
- Property Assessment System
  - ✓ Project kick-off October 2018
  - ✓ Three year implementation
  - ✓ $40M budget

- Recorder System Replacement
  - ✓ Project kick-off December 2018
  - ✓ Two year implementation
  - ✓ $2M budget

- Revenue discovery and Mapping capacity

Proposed 2018-19 & 2019-20 Budget

Division ($ in Millions)	2018-19 $	2019-20 $	2018-19 FTE	2019-20 FTE
Real Property	$ 14.36	$ 14.58	87.11	87.44
Front Office and Administration	$ 6.15	$ 6.36	20.40	21.34
Recorder	$ 2.91	$ 2.95	17.82	17.85
Business Personal Property	$ 3.73	$ 3.80	27.03	27.11
Transactions	$ 1.70	$ 1.77	13.64	13.91
Exemptions	$ 0.70	$ 0.71	5.55	5.57
Public Service	$ 1.32	$ 1.35	11.55	11.59
Recorder System Replacement	$ 1.99	$ 0.41		
Property Assessment and Tax System	$ 12.10	$ 11.75	15.85	18.00
	$44.96	**$43.67**	**198.95**	**202.81**



Assessor-Recorder
City and County of San Francisco

Total Budget and FTE

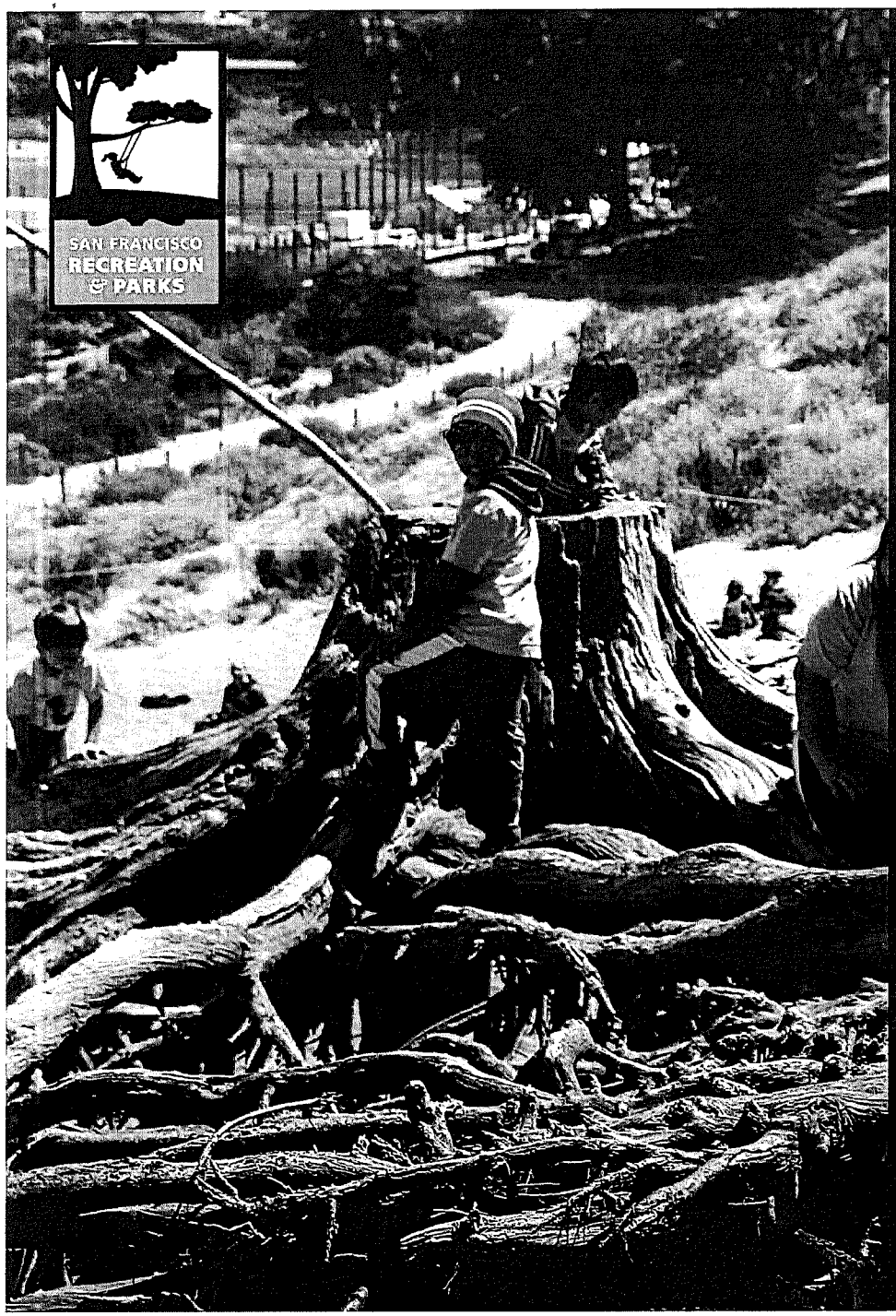
	2017-18	*Change from FY18*	2018-19	*Change from FY19*	2019-20
Total Budget ($ in millions)	$39.4	*$5.5*	$45.0	*($1.3)*	$43.7
Total FTE	190.72	*8.23*	198.95	*3.86*	202.81

Summary of FTE Changes

	Change from FY18	Change from FY19
Annualized FTE	7.84	4.30
New positions & substitutions	2.77	(0.69)
Deleted positions	(3.00)	-
Attrition/temp	0.62	0.25
	8.23	3.86

Assessor-Recorder
City and County of San Francisco

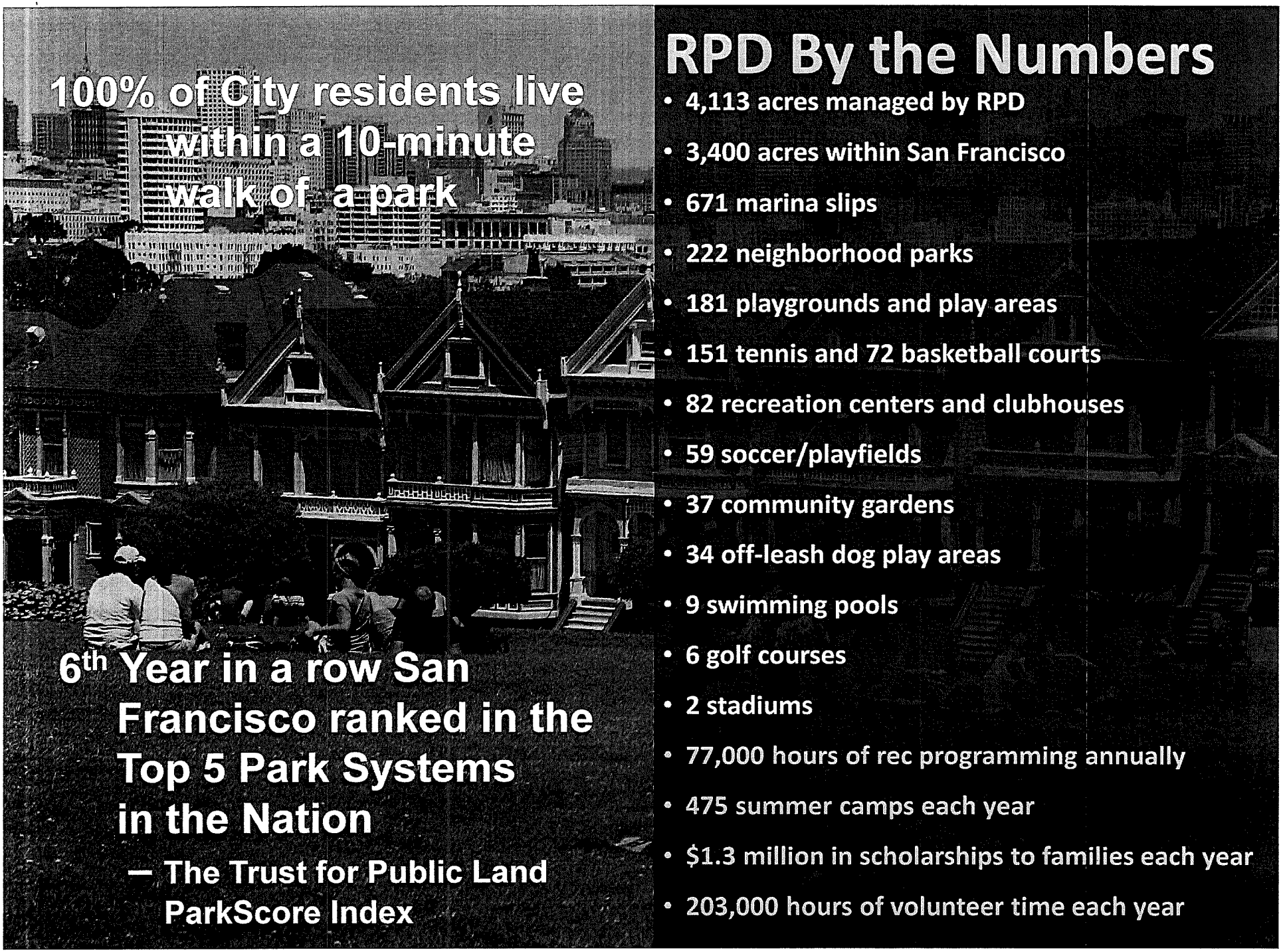
Thank You



BUDGET PRESENTATION

FISCAL YEARS 2018-19 & 2019-20

BOARD OF SUPERVISORS
BUDGET & FINANCE COMMITTEE
JUNE 14, 2018



RPD By the Numbers

- 4,113 acres managed by RPD
- 3,400 acres within San Francisco
- 671 marina slips
- 222 neighborhood parks
- 181 playgrounds and play areas
- 151 tennis and 72 basketball courts
- 82 recreation centers and clubhouses
- 59 soccer/playfields
- 37 community gardens
- 34 off-leash dog play areas
- 9 swimming pools
- 6 golf courses
- 2 stadiums
- 77,000 hours of rec programming annually
- 475 summer camps each year
- $1.3 million in scholarships to families each year
- 203,000 hours of volunteer time each year

Budget Strategy

In developing the FY2018-19 and FY2019-20 budget, the department was guided by the following:

- 5-year Strategic Plan
- 2-year Operational Plan
- 2-year Capital Plan
- Equity Lens and Metrics

In addition, the department applied these basic principles to build the proposed budget:

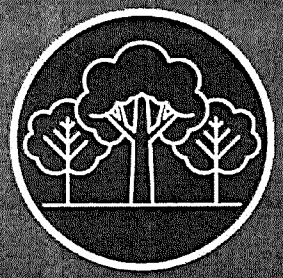
- Prioritize programs and services in Equity Zone neighborhoods
- Invest in capital and deferred maintenance projects
- Invest in park safety
- Invest in workforce development
- Maximize vacant positions and funds for new and changing needs
- Identify revenue opportunities in new and existing programs

Strategic Plan

Mission Statement:
The San Francisco Recreation and Park Department's mission is to provide enriching recreational activities, maintain beautiful parks, and preserve the environment for the well-being of everyone in our diverse community.

Vision:
Inspiring a more livable City for all, San Francisco's parks connect us to play, nature and each other. Inspire, Connect, Play!

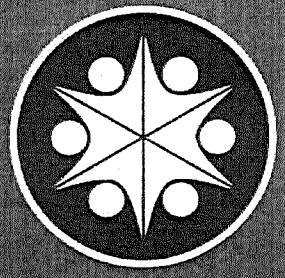
Values:
Respect, Resilience, Relationships, Responsiveness, Results



Inspire Public Space



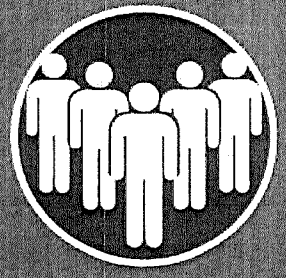
Inspire Play



Inspire Investment



Inspire Stewardship



Inspire Our Team

Equity Zones & Metrics

The highest 20% most disadvantaged communities are designated as Equity Zones



FY17 Highlights

Park Access
40% of all parks

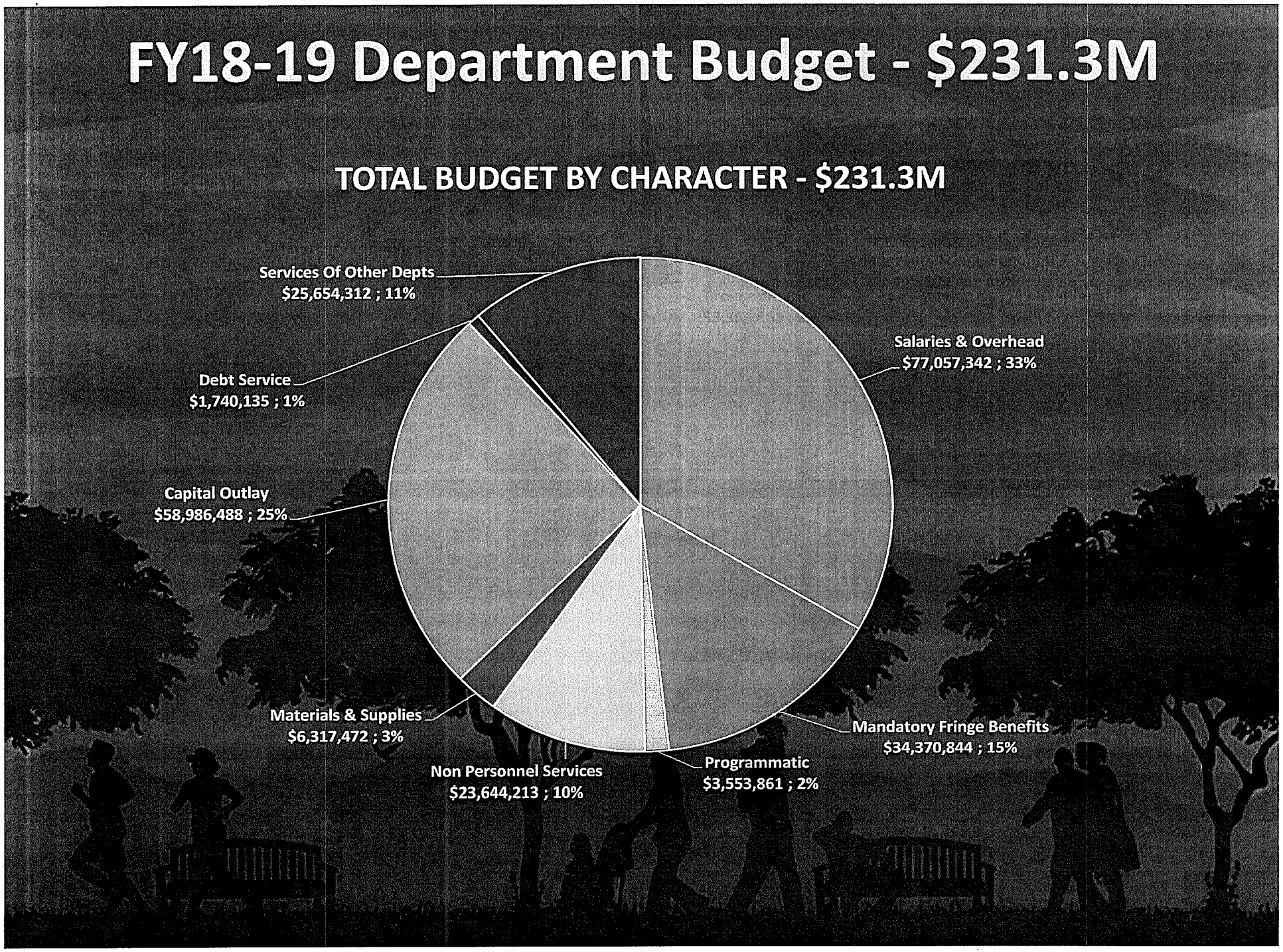
Park Investment
53% of our capital investment

Volunteers
29% of all volunteer hours

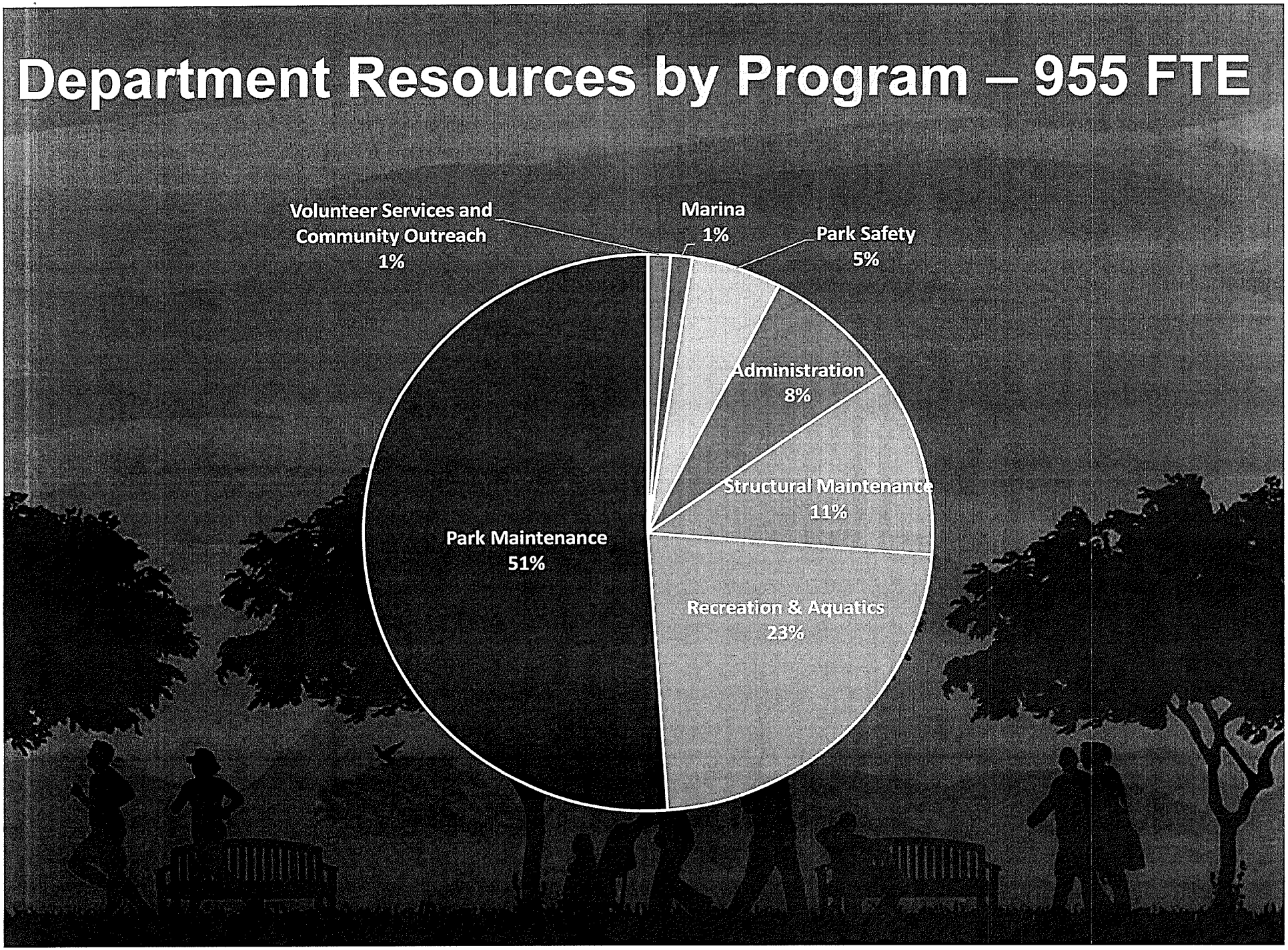
Recreation
37% of all structured recreation hours

FY18-19 Department Budget - $231.3M

TOTAL BUDGET BY CHARACTER - $231.3M



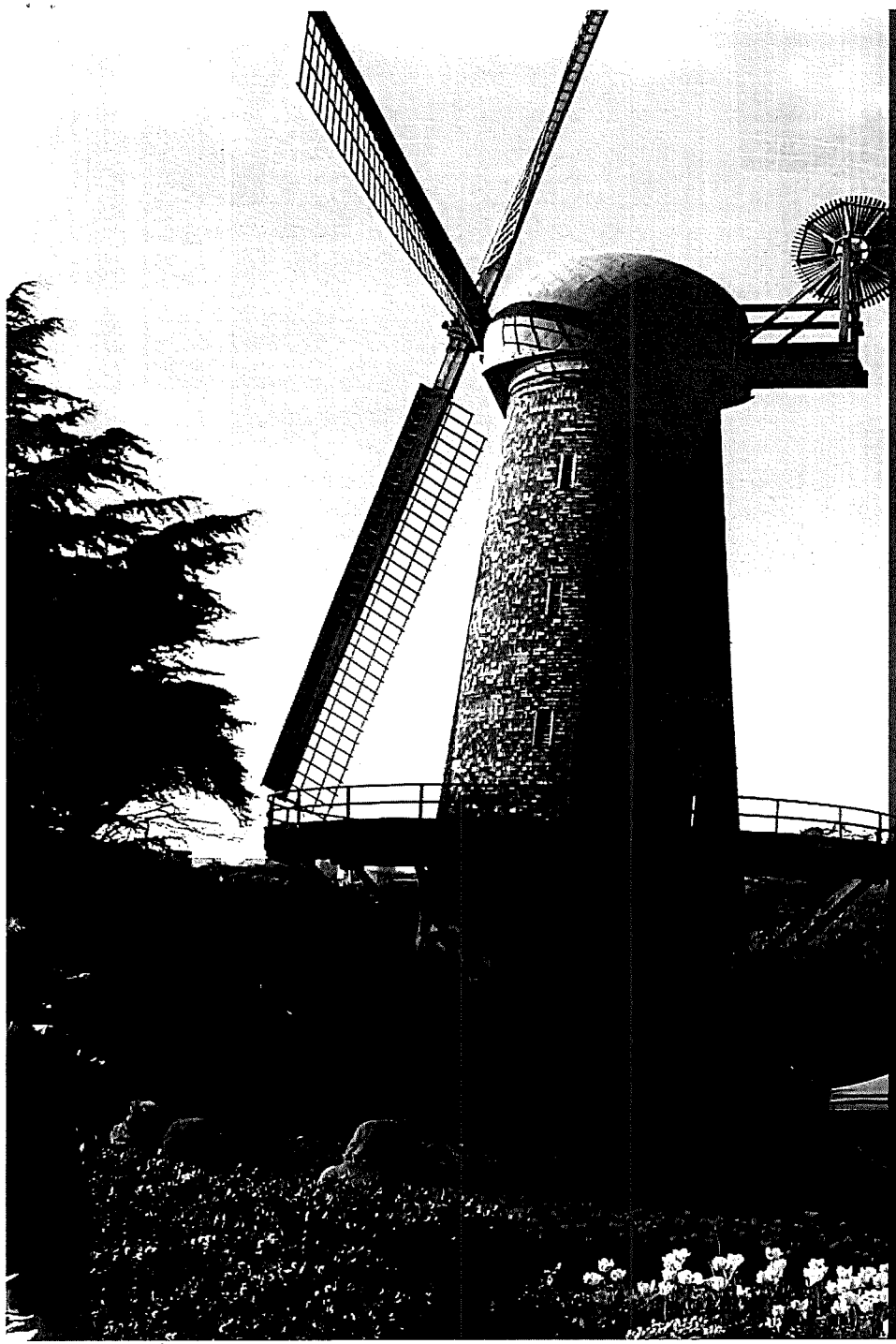
Department Resources by Program – 955 FTE



Budget Highlights	FY18-19	FY19-20
Inspire Public Space		
Additional Open Space resources – staff and materials	1,400,000	1,400,000
Two additional Park Rangers each year	200,000	200,000
Inspire Play		
Maintain Peace Parks	1,400,000	1,400,000
Tennis Learning Center		
More Art at Sharon Arts Studio		
Zumba!		
Inspire Investments		
Outreach and Engagement	250,000	250,000
Inspire Stewardship	300,000	300,000
Expansion of Trails Network		
Golden Gate Park Recycled Water Program		
Additional Pit Stops in Parks with HSA and Public Works		
Inspire Team		
Workforce and Professional Development	700,000	700,000
RPD with Local 261 Gardener Apprenticeship Program		
RPD with Local 261 Pre-Apprenticeship Training Program		

Capital and Deferred Maintenance Investments

	FY18-19	FY19-20
Maintenance and Renewal	4,630,000	4,240,000
Sports Fields Rehabilitation and Replacement	1,600,000	2,725,000
Playground Maintenance	350,000	350,000
Forestry	1,000,000	1,000,000
Court Resurfacing	700,000	700,000
Safety, Security, Signage, Lighting	550,000	550,000
Angelo J Rossi Playground	4,231,337	-
Bayview Playground	875,000	1,710,000
Garfield Square Pool	3,200,000	-
Golden Gate Park Dog Play Area	400,000	-
Golden Gate Park Tennis Center	750,000	-
Hilltop-Bayview Trail	-	1,142,000
Hyde and Turk Mini-Park	500,000	-
India Basin	7,587,000	200,000
Jose Coronado Playground	1,363,000	170,000
Margaret Hayward Playground	2,577,000	-
Merced Heights Playground	900,000	-
Potrero Hill Recreation Center	900,000	-
Willie Woo Woo Wong Playground	1,042,000	-



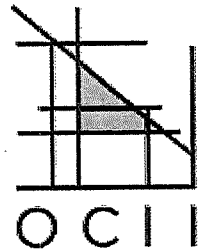
SAN FRANCISCO
RECREATION
& PARKS

Thank You.

File #180579
Received in Committee
6/14/18

Office of Community Investment and Infrastructure

FY18-19 Budget



June 14, 2018

Strategic Goals

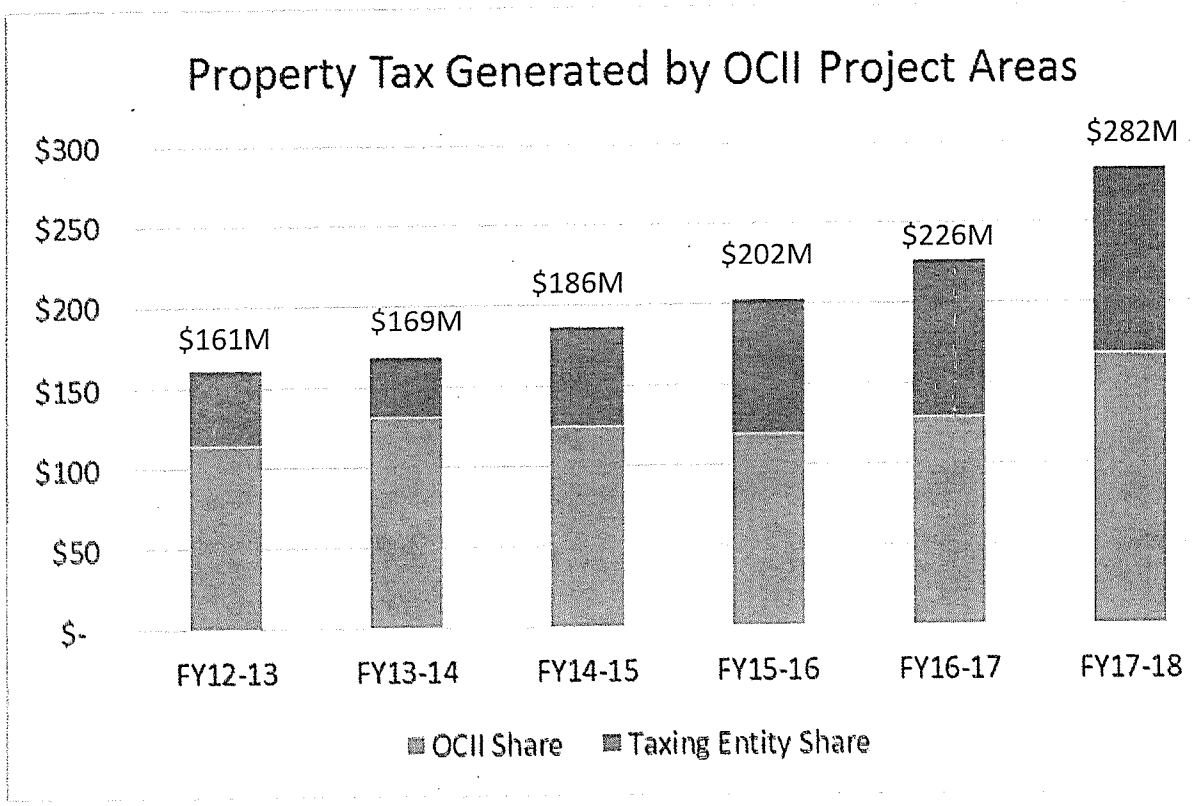
Create clean, safe, livable communities using a diverse, equitable, and inclusive workforce

Mission Bay, Transbay, & HPS/Candlestick will provide:

- 22,000 new housing units, over 35% affordable
- 400 acres parks and open space
- 14 million sq. ft. commercial space

Property Tax Increment Growth

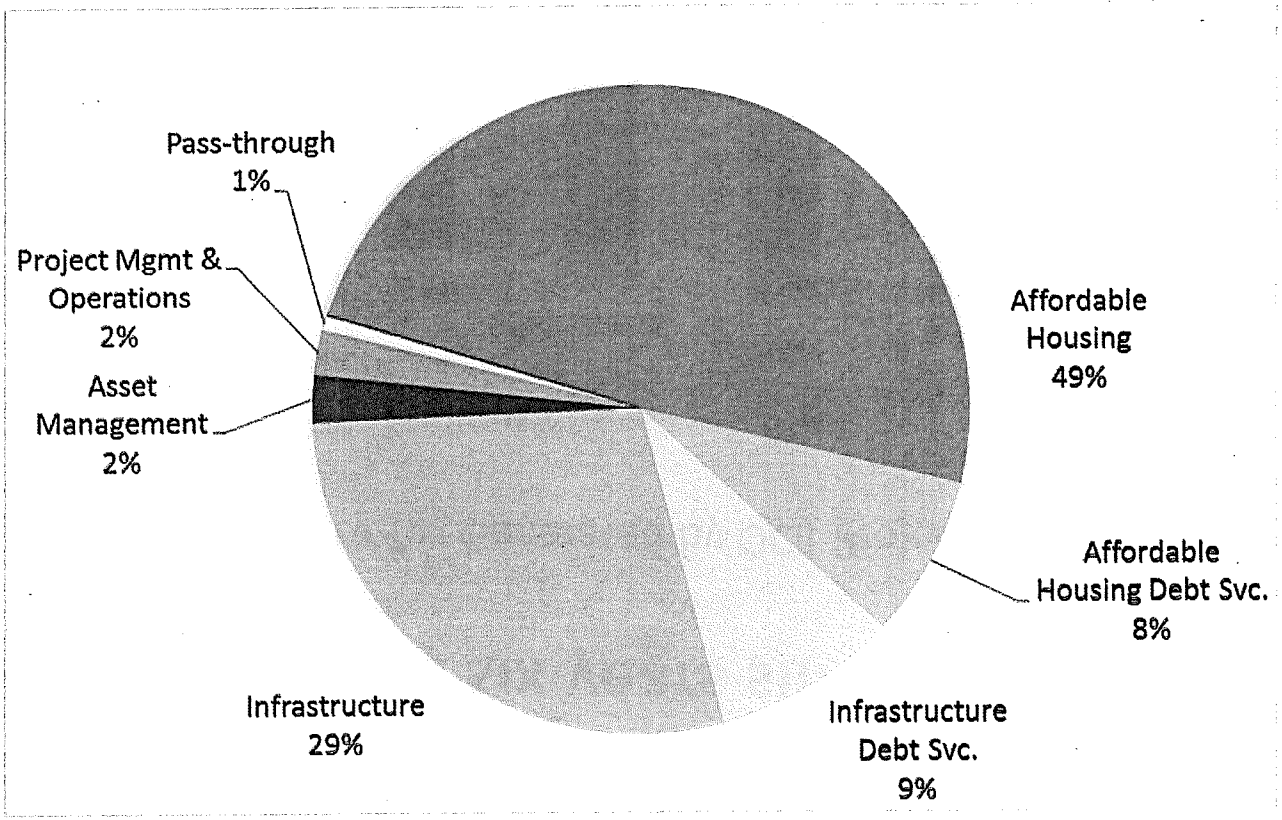
75% growth in six years since Dissolution



In FY18-19 OCII will utilize $135M in property tax

Expenditure Overview- $745.0M

OCII spends approximately 95% of its budget on affordable housing and infrastructure



Sources Overview- $745.0M

Primary FY18-19 Budget Sources are Prior Period Authority, New Bonds, and Property Tax (Millions).

Sources	Amount
Property Tax	$134.8
New Bonds	$143.4
Developer Payments	$23.5
Other	$15.8
Fund Balance	$98.3
Prior Period Authority*	$329.2
Total Sources	**$745.0**

*Prior Period Authority is expenditure carried forward from FY17-18, including affordable housing loans awarded but not yet drawn down, multi-year construction budgets, unbudgeted bond proceeds, and pledged property tax.

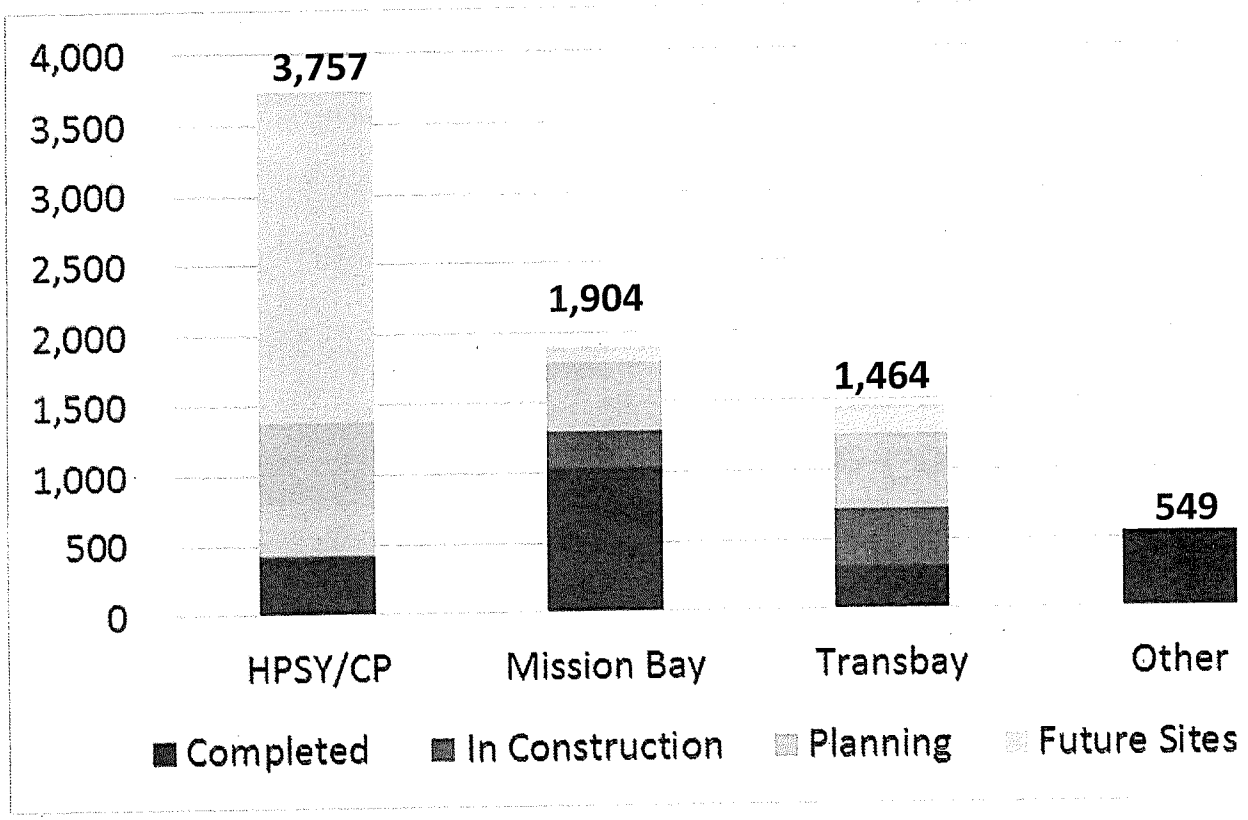
New Programs

Three new money tax allocation bonds to fund affordable housing and infrastructure reimbursement

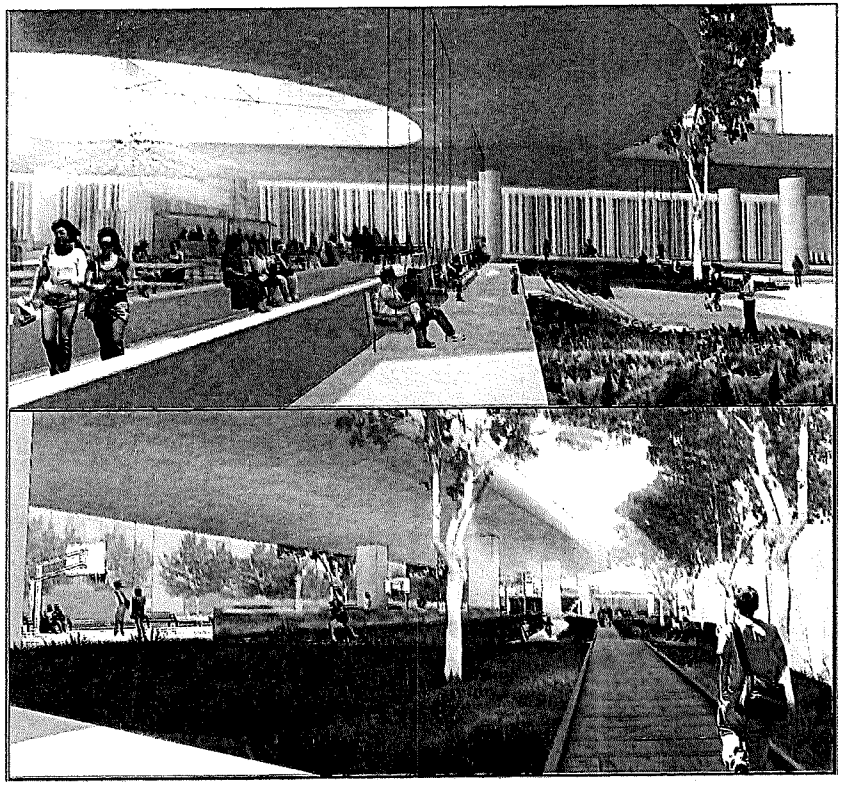
New Bond	Project Area	Units	Amount
MB Housing Bond	Mission Bay South	283	$69.4M
SB107 Housing Bond	Candlestick Point	176	$23.6M
MB Infrastructure Bond	Mission Bay South	NA	$35.0M
Financing Cost	NA	NA	$16.1M
Total		**459**	**$144.1M**

Major Initiatives: Affordable Housing

Over 2,700 units of Affordable Housing in Planning or Construction in FY18-19



Major Initiatives: Infrastructure



To Be Completed in FY18-19

Mariposa Bay Front Park

Mission Bay South Dog Park

All streets in Mission Bay South

On-Going in FY18-19

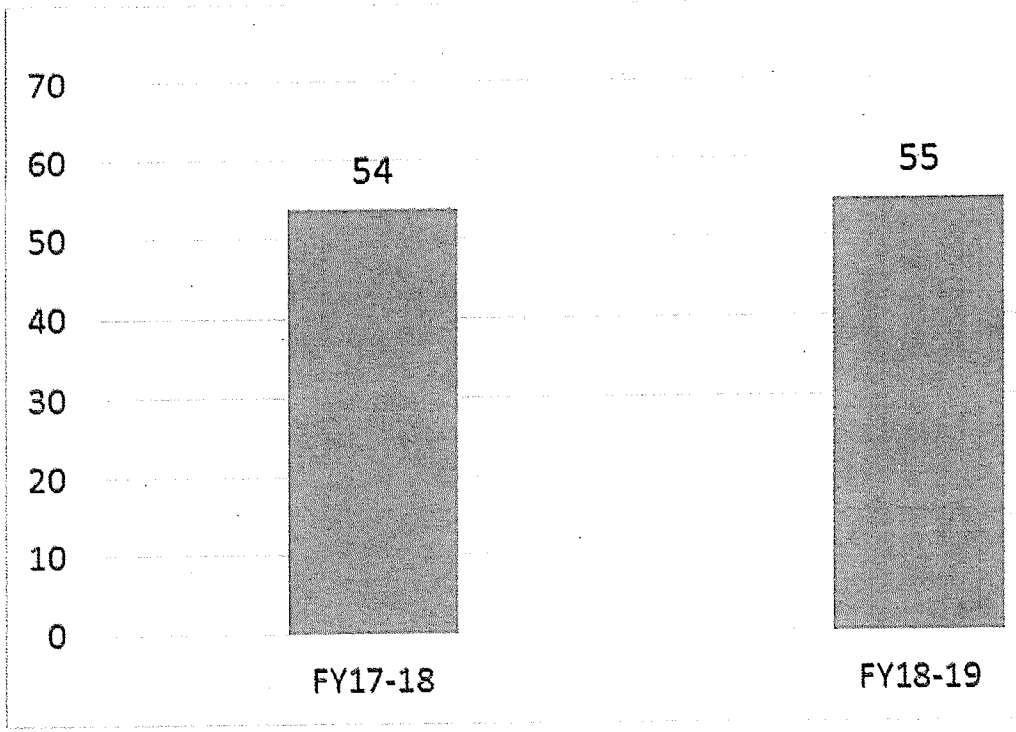
Chase Event Center – Warriors

Folsom Streetscape

UnderRamp and Transbay Park

FY18-19 Full Time Equivalents

Addition of 1 FTE to Finance and Administration Division



Office of Community Investment and Infrastructure

Questions & Comments

Department of Elections
Proposed Budget
FY 2018-19 and 2019-20

Budget and Finance Committee Hearing
June 14, 2018

Strategic Goals



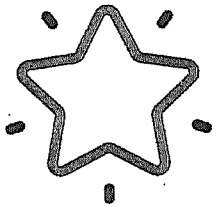
The Department's strategic goals over the next two years revolve around planned services associated with scheduled elections – a Consolidated General Election in November 2018, a Municipal Election in November 2019 and a Consolidated Presidential Primary Election in March 2020 – that are "free, fair, and functional" as required under the City's Charter.

- **Ensure access to registration and voting for all residents**
  Provide access to election services and programs while expanding awareness about elections through partnerships with community organizations

- **Replace the City's voting system**
  Lease a new voting system while evaluating the City's options to develop an open source voting system

- **Support the City's efforts to develop an open source voting system**
  Assist the contractor identified by the Department of Technology in setting specifications for developing an open source voting system.

New Programs and Initiatives



In achieving the established goals, the Department will undertake several initiatives while conducting three citywide elections and several smaller-scale elections.

Implementation of Proposition N: Non-Citizen Voting

Implement comprehensive outreach program, and procedural and operational aspects of administering registration and voting in the November 2018 School Board election for certain non-citizens

Public Demonstrations of New Voting System

Organize and hold demonstrations of the new voting system that the City intends to lease to provide members of the public the opportunity to interact with the voting equipment and provide feedback

Implementation of New Voting System

Implement new voting system in time for the November 2019 election through comprehensive voter education and partnering with organizations serving language minorities, disability rights advocacy groups, community organizations, and City agencies

New Programs and Initiatives (cont'd)

Supporting the City's Efforts in Developing Open Source Voting System

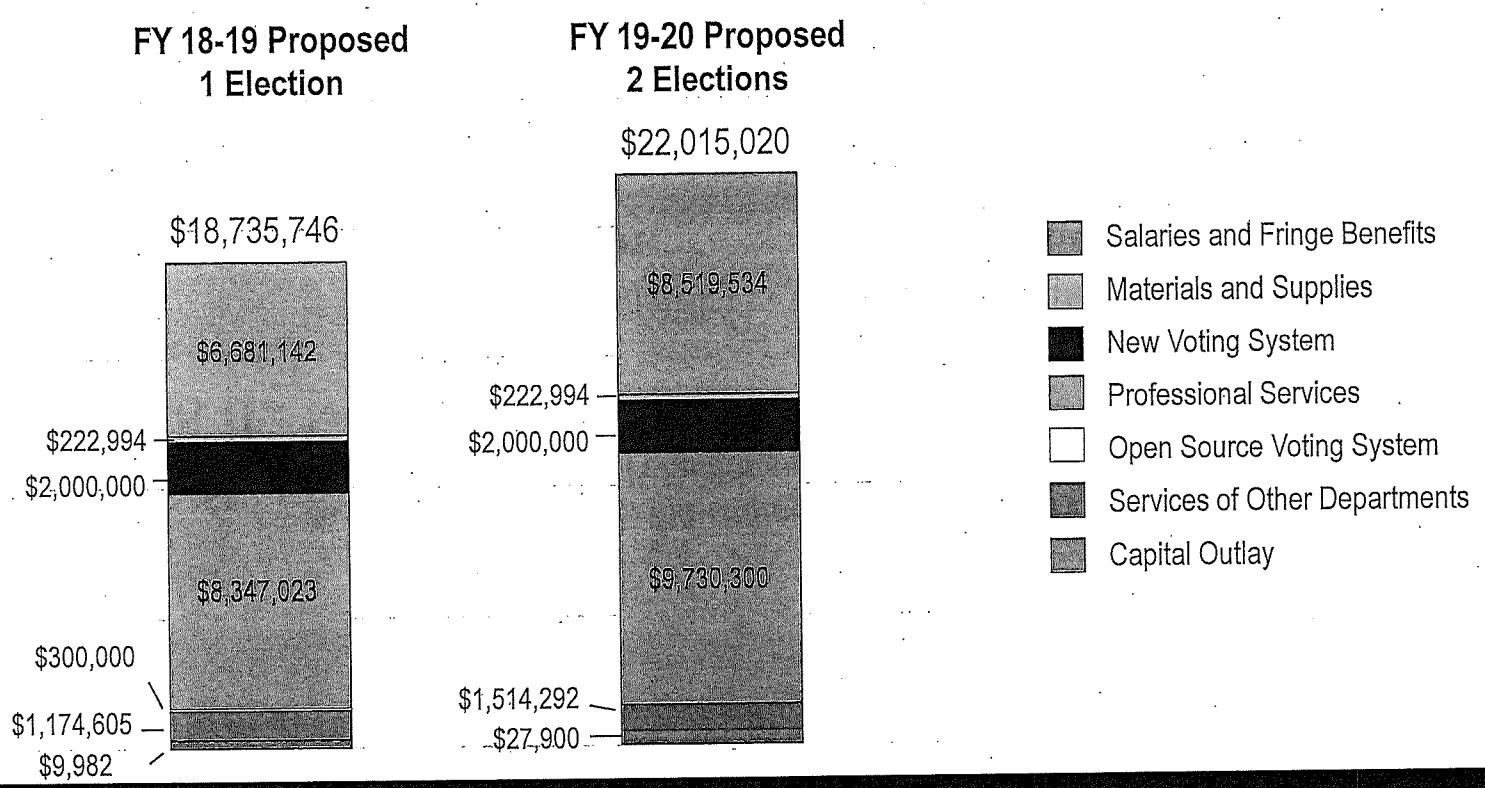
Support the contractor, identified through the RFP issued by the Department of Technology to further the City's efforts in developing an open source voting system, and who will prepare the specifications required to develop, fund, implement, and maintain an open source voting system and the time needed to do so

Relocation of Warehouse to New Facility

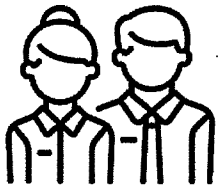
Establish workflow within the new warehouse at Pier 31 to which the Department will relocate in early 2019 that ensures optimal safety and efficiency, and secure storage of the voting equipment .

Expenditure Overview

The Department's proposed budget includes the funding for fixed and variable operating expenses for services and programs associated with elections scheduled during the budget period. The number of elections is the major driver of fluctuation in the Department's budget.



Staffing Levels: FY 17-18, 18-19 and 19-20



As with expenditures, the Department's temporary staffing levels are largely driven by the number of scheduled elections while permanent FTE counts remain consistent in the next two fiscal years.

	FY 17-18 Current **1 Election**		FY 18-19 Projected **1 Election**		FY 19-20 Projected **2 Elections**
Perm FTE	35.55		35.54		35.54
Temp FTE	11.95		13.50		25.86
Total FTE	**47.50**	+ 1.54 →	**49.04**	+ 12.36 →	**61.40**

A 24/7 OPERATION, PUBLIC WORKS:

CLEANS AND STREETS GRAFFITI

MANAGES AND DESIGNS FACILITIES

CURB RAMPS PLANTS AND NURTURES CITY TREES

AND ENFORCES PERMITS STREETS AND SIDEWALKS

WITH SF NEIGHBORHOODS TRAINS PEOPLE FOR JOBS

THE RIGHT OF WAY EDUCATES OUR COMMUNITIES

SAN FRANCISCO PUBLIC WORKS

Fiscal Years 2018-19 & 2019-20
June 14, 2018

Goal 1: Be the best place to work.

A. Attract, engage and empower a diverse, creative and motivated workforce.

B. Provide professional and personal development opportunities.

C. Communicate timely, accurate and relevant information.

Goal 2: Drive innovation and exceptional service.

A. Embrace continuous improvement and best practices.

B. Advance and develop visionary practices.

C. Be the service provider of choice.

Goal 3: Improve and inspire stewardship of public spaces.

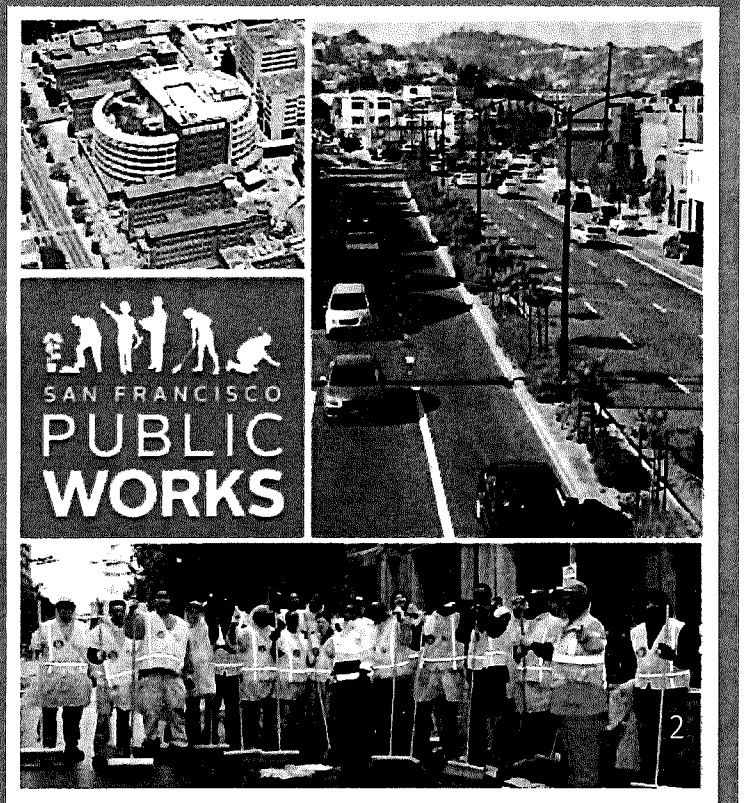
A. Build and strengthen partnerships.

B. Reimagine and activate public spaces.

C. Maintain clean and safe public spaces.

SAN FRANCISCO PUBLIC WORKS

Strategic Plan



Budget Snapshot –FY 2018-19

1,627.66
Funded FTEs

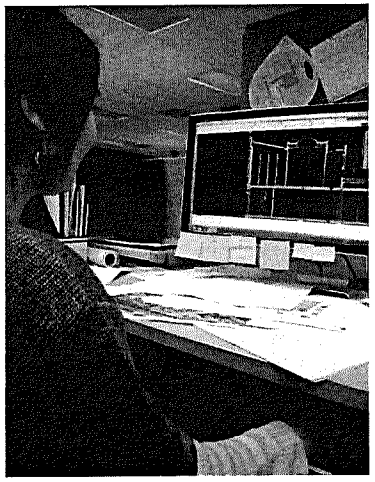
$5.6B
Active Capital Projects

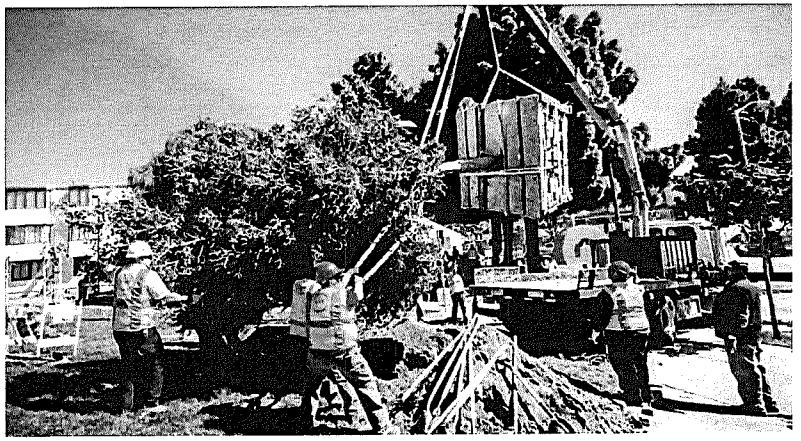
$375.0M
Mayor's proposed budget

$214.8M
Gross operating budget

$160.2M
Capital Budget

$38.9M
General Fund operating support

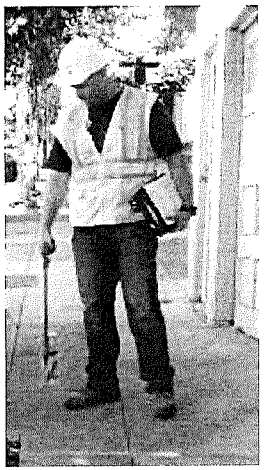




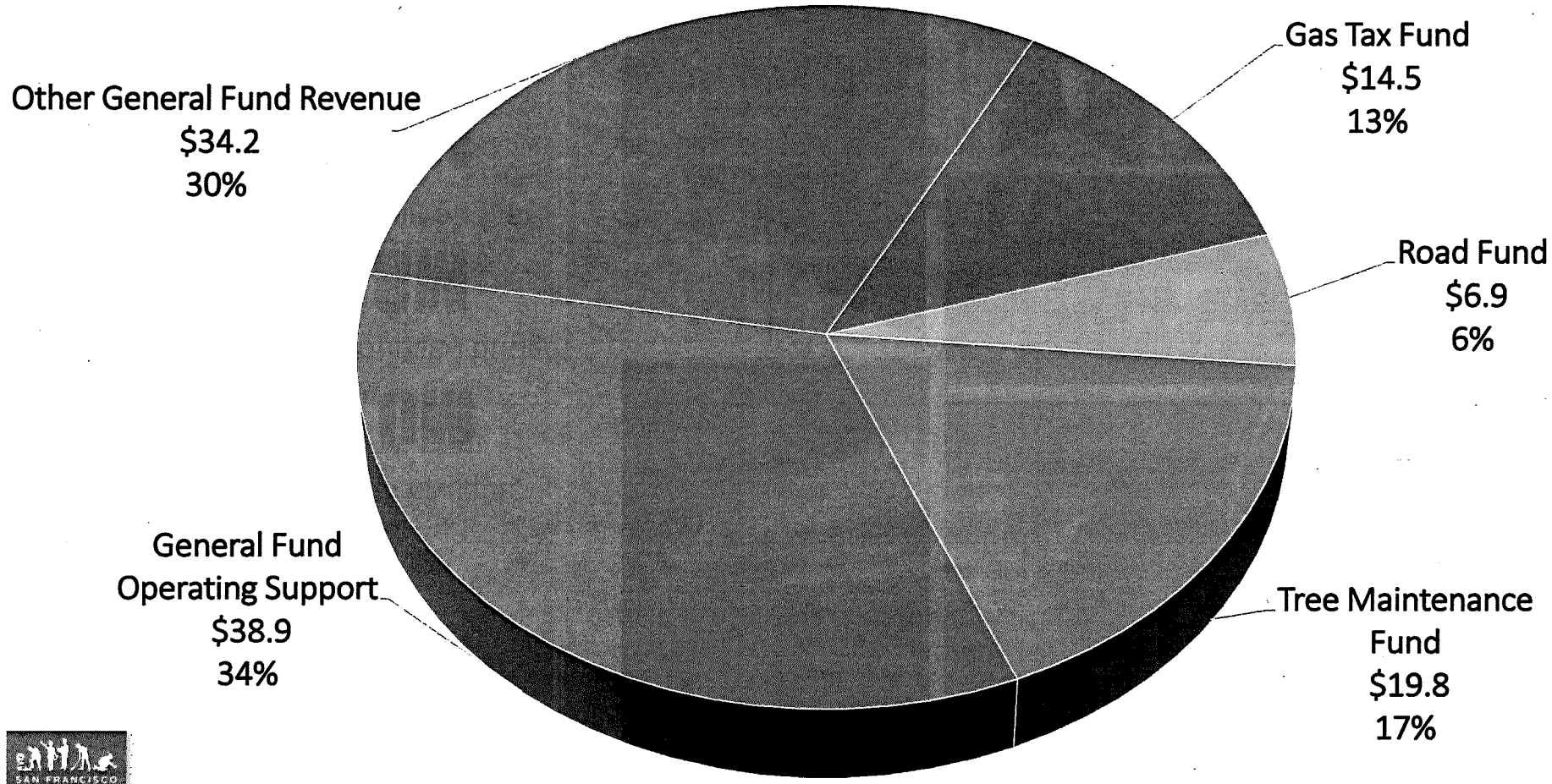








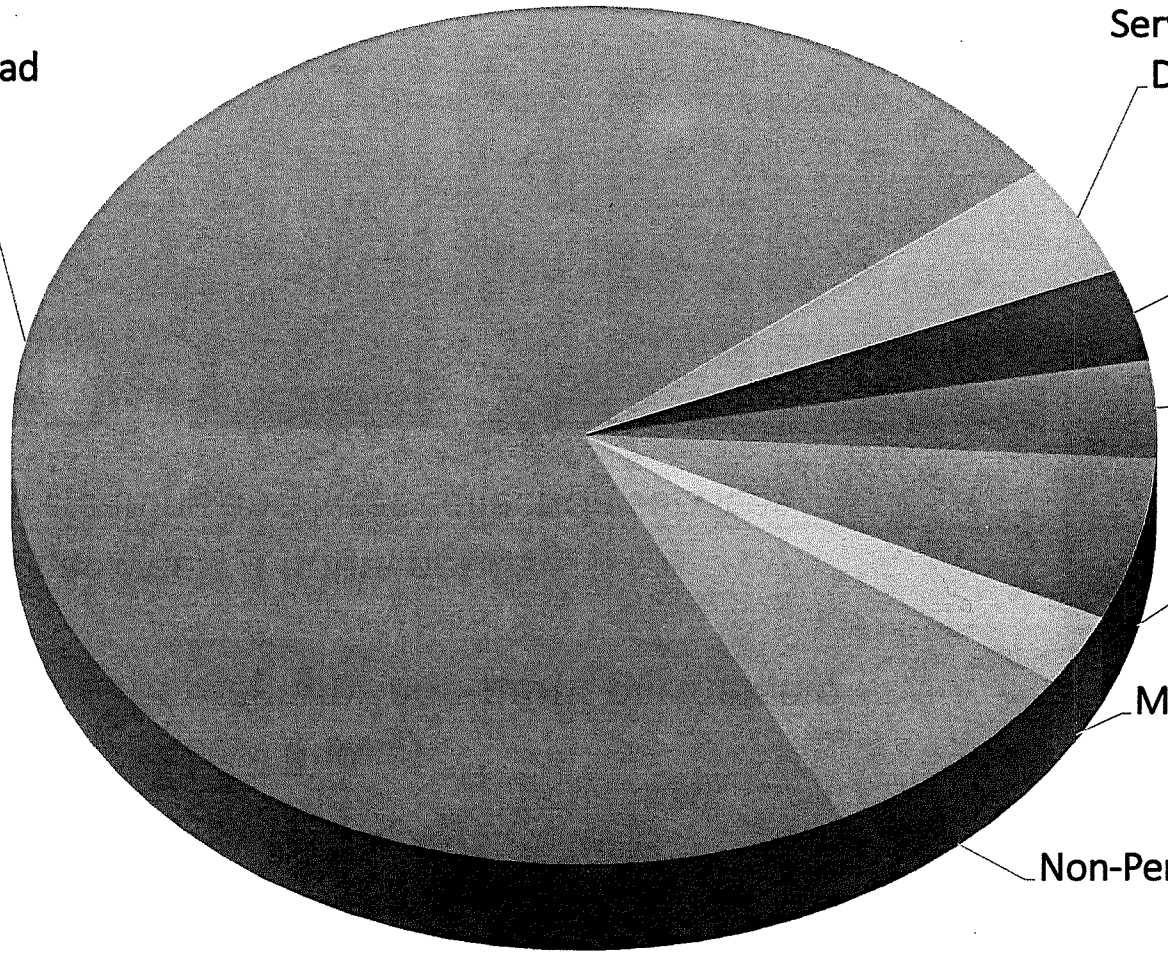
Budget Overview – Operating Sources FY 2018-19



SAN FRANCISCO PUBLIC WORKS

Fund $ In Millions

Budget Overview – Operating Uses FY 2018-19



Fund $ In Millions

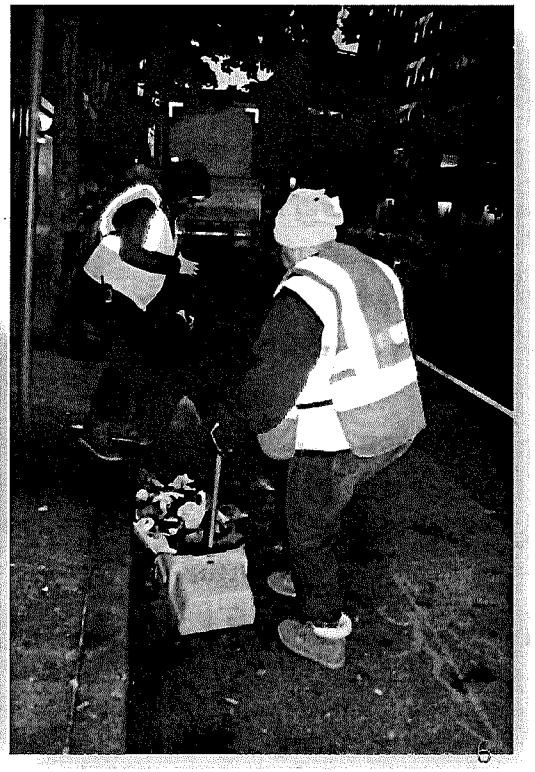
New Street Cleaning Initiatives

SOMA Clean

- $550,000 Fiscal Year 2018-19 Budget
- Workforce development program/ non-profit partnership
- 18 member crew
- Operating 5 days per week, 4 hours per day
- Providing manual cleaning and litter collection services





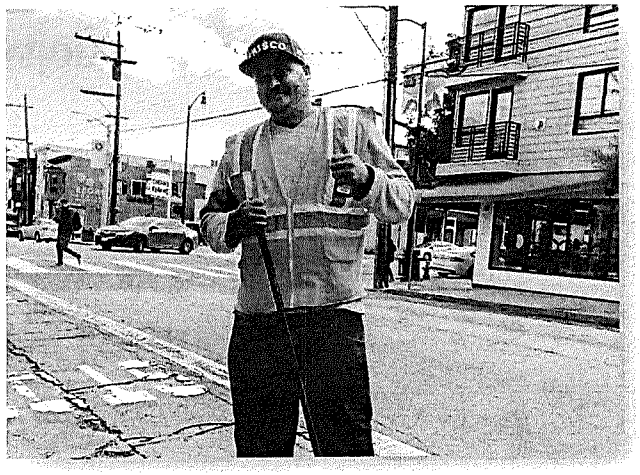


SAN FRANCISCO PUBLIC WORKS

New Street Cleaning Initiatives

Community Corridors Ambassadors

- $3.1M Fiscal Year 2018-19 Budget
- Job opportunities for at-risk/ under-employed residents
- Providing manual cleaning and litter collection services
- 4 Ambassadors per district
- 1 Nightshift/ Swing Assistant Superintendent



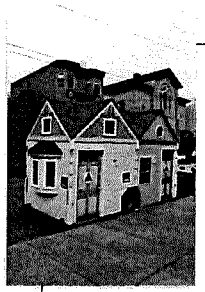




SAN FRANCISCO PUBLIC WORKS

Pit Stop Program Expansion

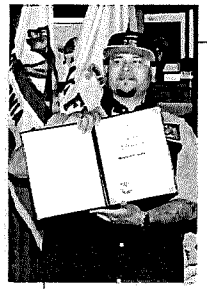




Expanded Hours

- Increase service hours at 5 locations
- $165,000 FY 2018-19 Budget





New Locations

- 5 new Pit Stop locations
- $885,000 FY 2018-19 Budget

Total Expansion Budget $1,050,000

SAN FRANCISCO PUBLIC WORKS

New Public Works Initiatives

Cigarette Ash Cans

- $50,000 for installation of cigarette ash cans to support clean and inviting spaces by reducing litter in public spaces

Goat Herd

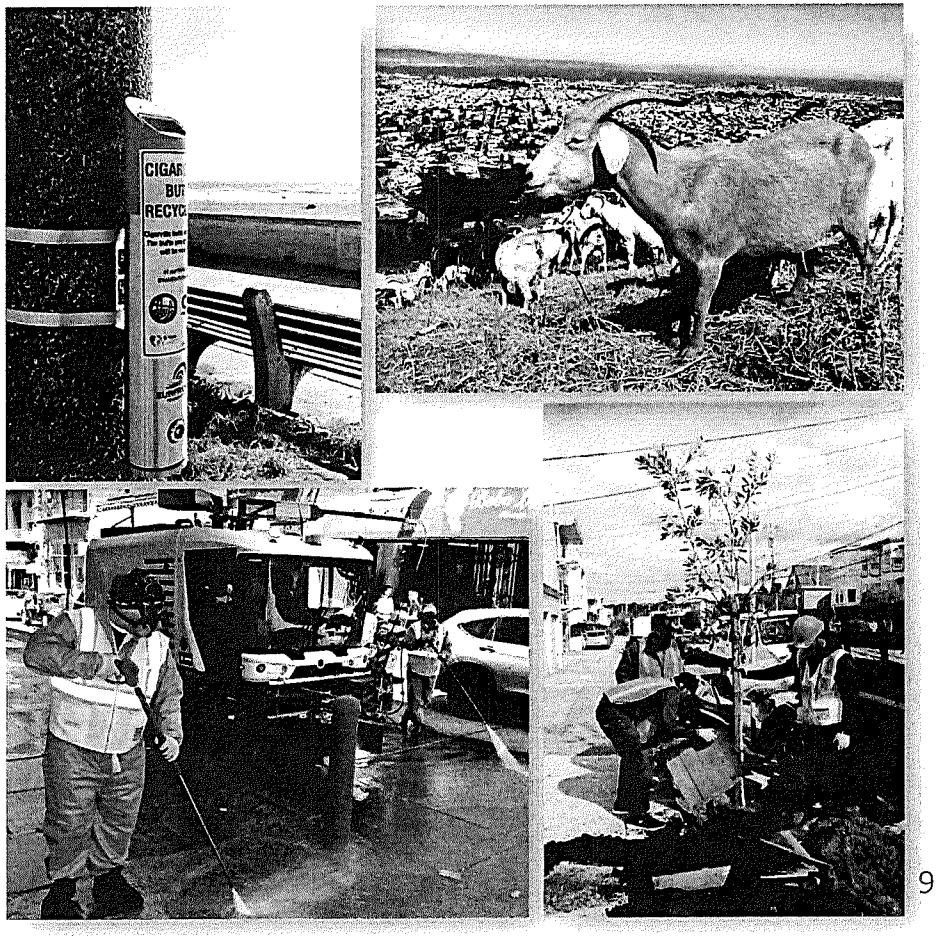
- $50,000 contract for goat grazing on difficult hillsides and provide more City landscape maintenance services

Tree Maintenance Fund

- $19.8 million FY 2018-19 Budget, as mandated by City voters

Equipment

- 2 Ravo Compact Sweepers
- 2 Green Machine Sweepers
- 1 Tymco Sweepers
- 1 Steamer
- 2 Trucks for Steamers



SAN FRANCISCO PUBLIC WORKS



www.sfdpw.org

Proposed Budget Overview
FY 2018-19 and 2019-20

CITY & COUNTY OF SAN FRANCISCO

Office of the Controller

June 2018

About the Controller's Office

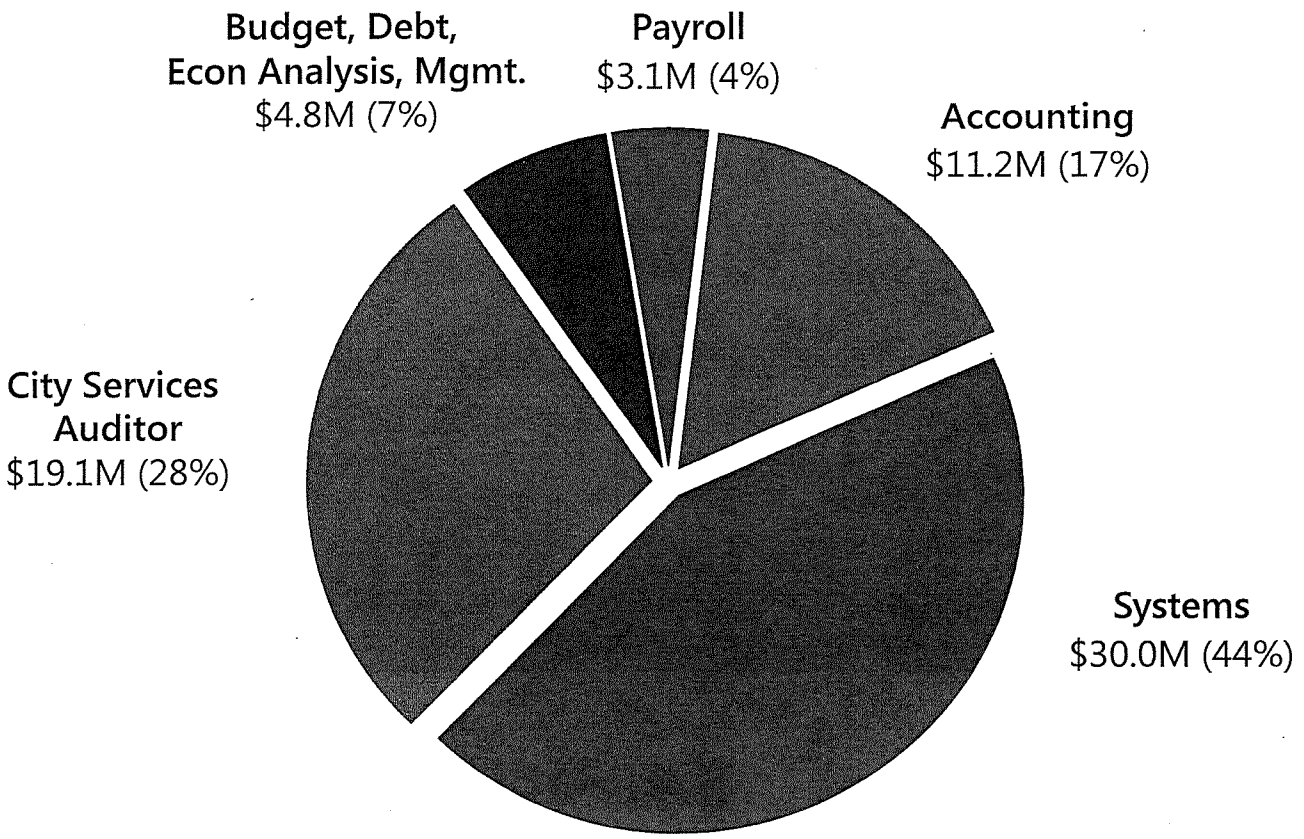
Our Mission:

We ensure the City's financial integrity and promote efficient, effective, and accountable government.

Our Core Services:

- Control & report on the City's financial activities
- Administer the City's budget
- Run core citywide IT systems for financial & other business operations
- Manage the City's debt portfolio
- Audit, assist, & report on the City's finances, operations, performance
- Support legislative development and report on impacts of new legislation and potential ballot measures

FY 2018-19 Budget



Total Budget $68.3M

Proposed Budget Snapshot

	FY 2017-18	FY 2018-19	FY 2019-20
Total Budget	$67.3M	$68.3M ↑$1.0M	$67.6M ↓$0.7M
General Fund Support	$10.2M	$10.7M ↑$0.5M	$11.1M ↑$0.4M
Positions (FTEs)	257	252 ↓5	252 ↑0

Key Work for Fiscal Year 2018-19

Performance

City Government Performance Reporting

This year, we will complete our biannual City Survey, which assesses residents perceptions of city government performance. We will update our Performance Scorecards, which provide user-friendly public reporting on how the City is doing in meeting core performance goals. And we have plans to enhance our annual reviews or street and park conditions in the City.

Audit and Review Government Functions

We are finalizing our workplan for the new fiscal year, which will include over 250 audits and projects. We develop this plan in consultation with the Mayor's Office, Board of Supervisors, departments, and other stakeholders. Some of the highlights are noted as appendix to this presentation, and we will publish our workplan on our website in coming weeks.

Financial

Long-Range Financial Planning & Management

Working with the Mayor, Board, and City Administrator, we will help develop the City's five-year financial plan and the City's long-term capital and technology plans. We will update our analysis of pension, health, and other long-term liabilities, and review refinements to the City's financial policies. Lastly, we'll play a role in the City's collective bargaining process with all miscellaneous employee unions.

Core Financial Support of City Operations

We have a number of goals this year to manage the City's core financial services. These include the issuance of over $1.0B of increasingly complex long-term financings, completing the year-end closing and audited financial statement reporting process in the City's new financial system, and improving the speed and accuracy of employee and vendor payments, among other initiatives.

Systems

The City's New Financial System

We replaced the City's antiquated financial system last year. We are continuing work on this generational project to train users, revamp business processes, and fix bugs as the City comes up to speed on the new system.

Systems Enhancements

We have plans for a number of system enhancements to make work easier for our system users. These include expanding self-service employee pay services from 18,000 to 37,000 employees and retirees, commencing online open benefit enrollment in Fall 2018, and migrating our Peoplesoft systems to the current version – complete with the enhancements that come with that version upgrade.

Related Legislation

5. 180580 Neighborhood Beautification & Graffiti Clean-Up Fund Ceiling

- Voter-required calculation to set the maximum contribution level
- Declines from 3.4% for Tax Year 2017 to 3.3% for Tax Year 2018

8. 180520 Appropriation and Deappropriation – FY 2017-18 Participatory Budgeting Projects

- $800,000 appropriated for Districts 7, 8, and 10
- Reallocate budget to reflect final votes among district participants

9. 180589 Access Line Tax Adjustment for CPI

- Voter-authorized increase: 2.94% rate adjustment, $1.4M revenue increase annually

10. 18590 Prop J Contracted-Out Services Previously Approved

- Continuing contracted-out services approval
- Total estimated annual savings of approximately $16M

Any questions?

Appendix: Select Reports, Audits, & Projects

Infrastructure
Annual G.O. bond report & audits
City Permit Center @ 49 Van Ness planning support
DPW Bureau of Building Repair LEAN project
Street Cleaning standards review

Government Performance
Biannual City Survey
Performance scorecard & benchmark interactive data site
Housing data working group support

Transportation
MTA Transit Operator hiring process improvement
Vision Zero implementation & support
MTA division performance audit

Culture & Recreation
Parks and streets condition reports
Library hiring and assignments process improvement
Parks concession audits

Public Safety
Management dashboards for SFPD
Sheriff staffing and overtime audit
Audit assistance to SFPD and Police Accountability
Police DOJ audit follow-up & other reviews

Health & Human Services
Homelessness/street conditions joint operating support
Public Health managed care strategy & other reviews
Non-profit monitoring program and performance audits
Children & families survey development

Governance & Administration
New purchasing and contracting modules support
Pension cost & alternatives analysis
IT security audits & reviews
Internal control audits – payroll, contracts, cash, revenues
Ethics campaign audits & data matching

FY 2018-20 Proposed Budget

Micki Callahan
Human Resources Director

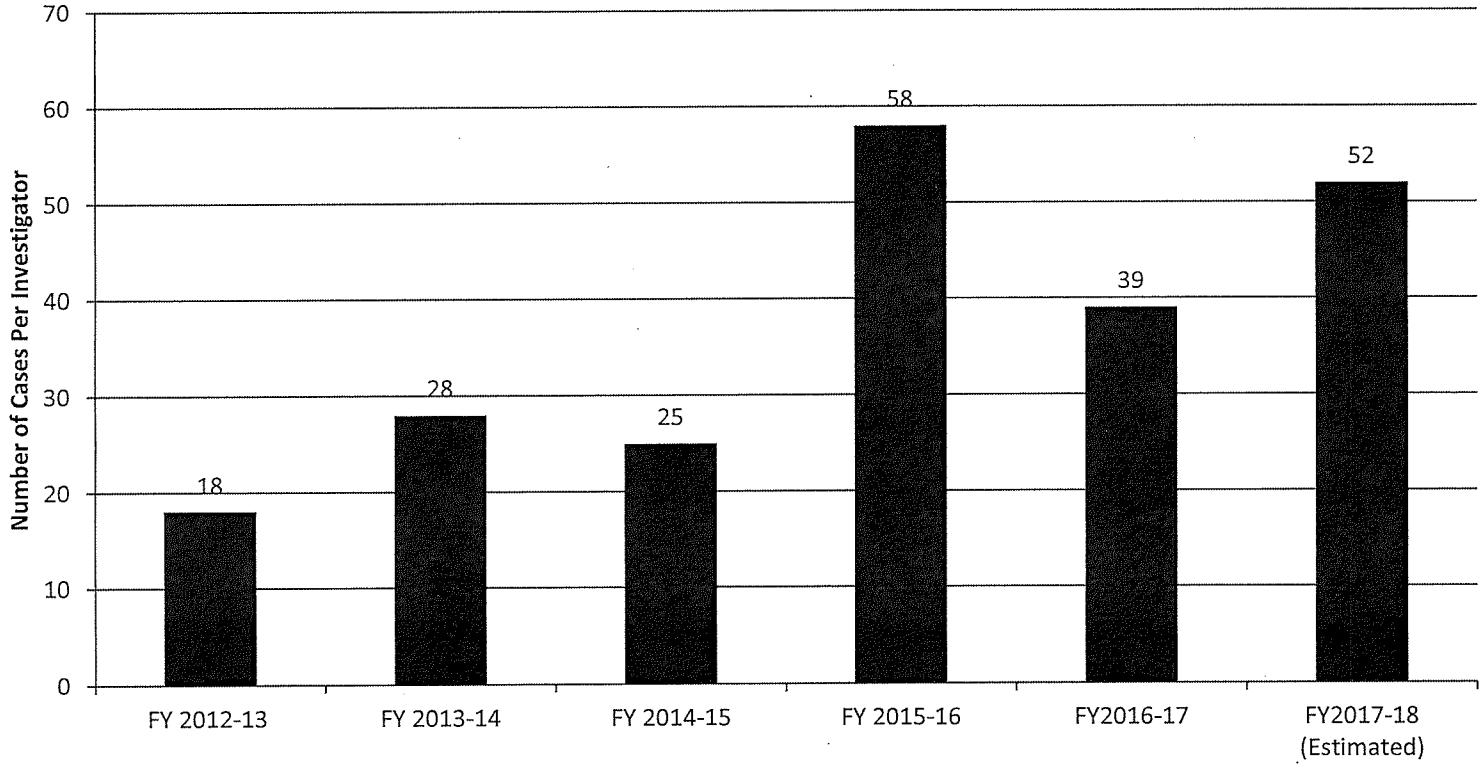
June 14, 2018
Budget and Finance Committee

Strategic Goals

- Champion diversity, fairness and equity
- Retain top talent while shaping the future workforce
- Utilize technology to coordinate and improve service delivery and make information accessible
- Improve opportunities for employee well-being, satisfaction and engagement
- Design and implement efficient and enhanced user-friendly practices
- Partner with others to solve problems

Priority Initiatives

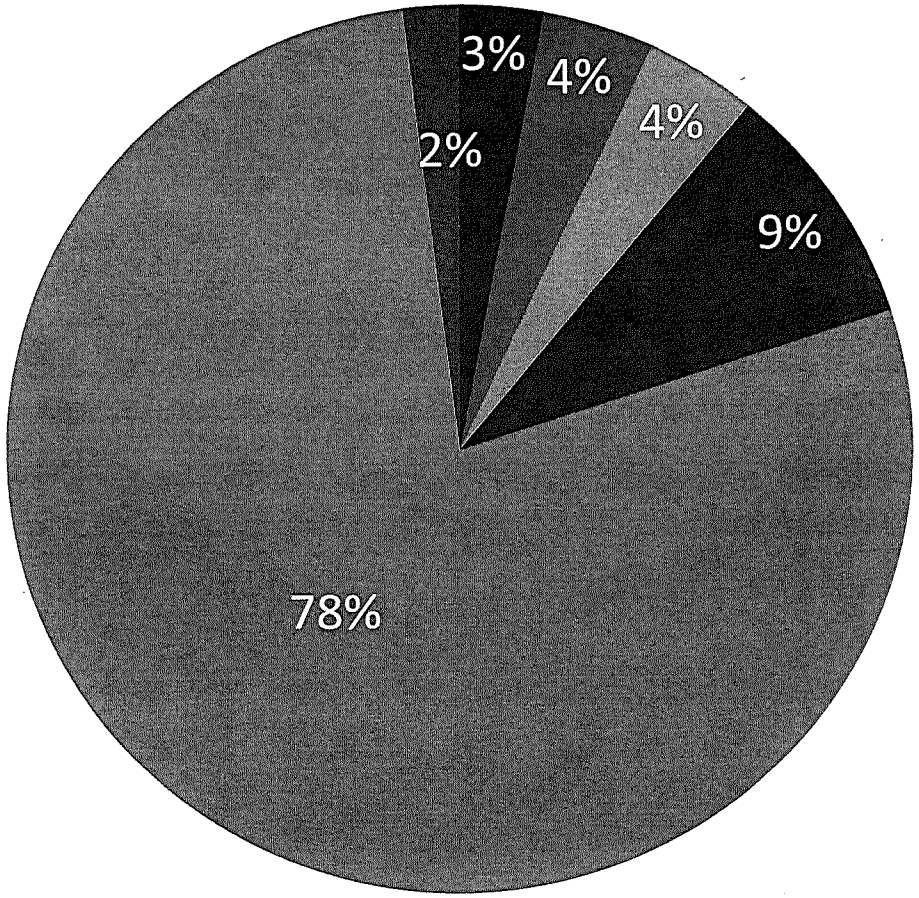
- Equal Employment Opportunity: Ensure timely resolution of complaints



Priority Initiatives

- Labor Negotiations
- Hiring Modernization Project
- Promoting Access and Equity

DHR FY 18-19 Budget by Division



- Administration
- Equal Employment Opportunity
- Employee Relations
- SHR/CS Consulting
- Workers' Compensation
- Workforce Development

Position Changes

	2017-18	2018-19		2019-20	
	Original Budget	Proposed Budget	Change from 2017-18	Proposed Budget	Change from 2018-19
Total FTE	148	168	21	161	(8)

- New positions largely support key initiatives:
  - Equal Employment Opportunity
  - Labor Project

Questions?

- Thank you!

BUDGET PRESENTATION
FY 2018-2019 and FY 2018-2019

Board of Supervisors
Budget and Finance Committee
June 13, 2018

SAN FRANCISCO
DEPARTMENT OF
TECHNOLOGY
Linda Gerull
CIO & Director, Department of Technology

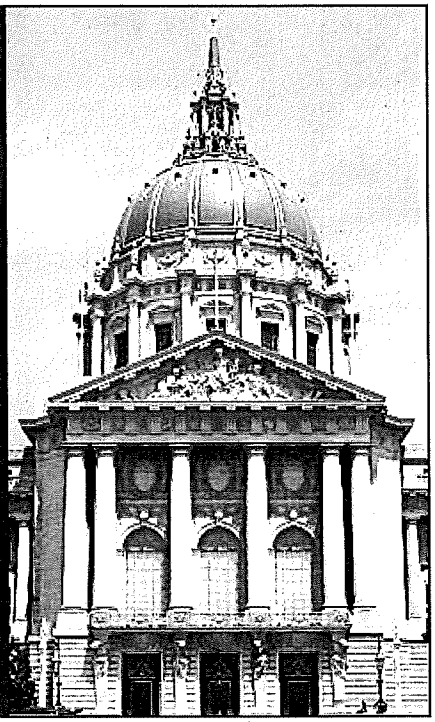
Department of Technology

Mission

To provide innovative, reliable, and secure technology solutions that empower agencies and departments to deliver high-quality government services.

Values

- Culture of dignity and respect
- Teamwork
- Excellent customer service
- Performance monitoring
- Accountability & Transparency



DT Strategic Goals & Budget Strategy

Accelerate Modernization: Modernize applications to provide digital government and sustainable technology.

Build Economical, Efficient IT Infrastructure: Invest in infrastructure and technologies that deliver a reliable, secure digital government.

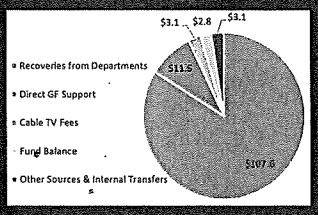
Ensure Security & Resiliency: Securing and safeguarding City systems, assets, data and capabilities.

Increase Value to Client Departments: Optimize, reduce costs, increase efficiencies, decrease redundancy, streamline systems.

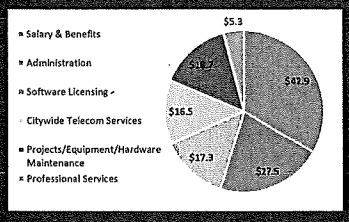
Budget Summary

Operations & Capital

	Adopted	Proposed, $M	
Sources	FY 17-18	FY 18-19	FY 19-20
Recoveries from Departments	$103.6	$107.6	$109.9
Direct GF Support	3.6	11.6	7.4
Cable TV Fees	3.1	3.1	3.2
Fund Balance	4.1	2.8	1.7
Other Sources & Internal Transfers	2.3	3.1	3.2
Total Sources	**$116.7**	**$128.2**	**$125.3**



Uses			
Salary & Benefits	$42.4	$42.9	$43.4
Administration	25.6	27.5	27.3
Software Licensing	16.4	17.3	17.6
Citywide Telecom Services	15.1	16.5	15.5
Projects/Equipment/Hardware Maintenance	11.4	18.7	16.5
Professional Services	5.8	5.3	5.0
Total Uses	**$116.7**	**$128.2**	**$125.3**



Budget Summary

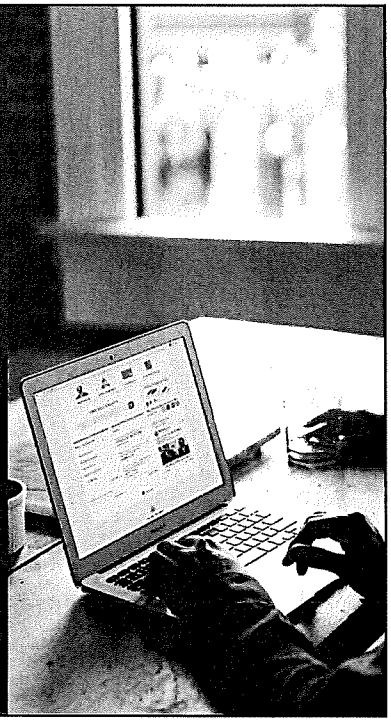
Strategic Initiatives and Deferred Maintenance

	Adopted	Proposed, $M	
BUDGET BY SERVICE AREA	FY 17-18	FY 18-19	%
Network Infrastructure/SF Cloud	$20.4	$27.2	21%
Telephony Services	20.7	19.7	15%
Client Support (Service Desk, PMO, etc.)	15.3	15.6	12%
Administration	14.2	13.8	11%
Departmental Project Budgets	15.3	13.1	10%
Public Safety Radio	7.1	7.4	6%
Cybersecurity	4.3	6.5	5%
Fiber/Wire Operations	6.3	5.5	4%
SFGovTV & Public Access	5.2	5.3	4%
Innovation, Open Data & Digital Services	6.0	5.2	4%
JUSTIS	0.0	3.6	3%
Broadband Connectivity Project	0.0	3.4	3%
Internal Transfers	1.8	1.9	1%
Total	**$116.7**	**$128.2**	**100%**

DT Staffing Changes

Program/Initiative	Positions
Digital Services	-17 FTE transfer from DT to ADM
JUSTIS	+ 8 FTE transfer from ADM to DT
DataSF	+ 1 FTE transfer from HSA to DT
Miscellaneous adjustments	+ 1 FTE
FY18-19 Net Change	- 7 FTE

Workload Service Demand	
Phones Supported:	35,000
Radios Supported:	12,000
Call Boxes:	2,300
Locations Supported:	300+
Fiber Backbone	225 miles
Data Centers:	4
Network Devices:	1,200
Cloud Servers:	800
Data Storage:	4 PB
Calls for DT Service:	41,000



Department of Technology

Strategic Focus Areas

Infrastructure and Operations: Improve performance, increase resiliency, and facilitate the current and future demands of City operations, through thoughtful investments, network, and data storage.

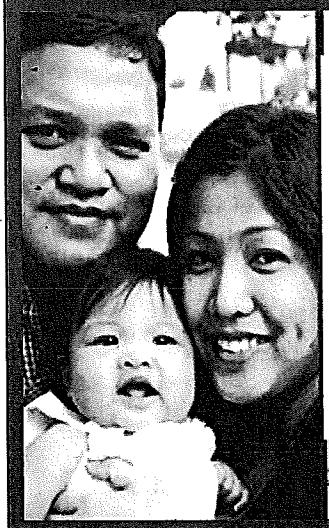
Cybersecurity: Secure the City's infrastructure, network, and data by establishing strong policies and practices while integrating superior cybersecurity tools.

Shared Services: Maximize the business value of the DT service portfolio through strong management, effective delivery, and increased customer satisfaction.

Service Delivery: Deliver and support client departments with technology services and projects to enable process modernization and automation.

Agile & Supported Workforce: Increase the performance of the organization across all areas through our people, our processes and measured, evidenced- based improvement.

DT Serving the Community



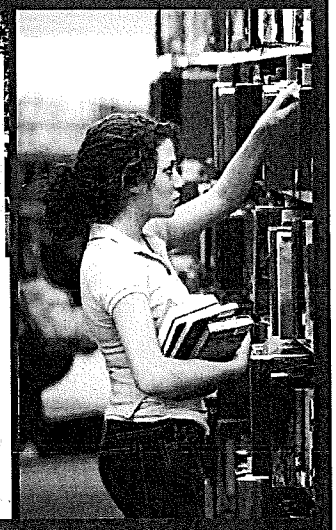
SFGovTV

Warning Sirens

Fire Call Boxes

Fiber to the Premise for Public Housing 1,600 units

#SFWiFi – public wireless in 33 parks



Department of Technology

Budget Summary

COIT/CAPITAL PROJECT BUDGETS	Proposed, $M FY 18-19	FY 19-20
Internet for Public Housing	0.5	0.5
JUSTIS Roadmap	0.8	0.5
Modernize The Network	2.2	2.1
City Cloud Enhancement	2.1	2.1
Mainframe Retirement Plan	0.2	1.0
PCI Remediation	0.2	0.0
Privilege Access Management	0.2	0.0
Security Incident Mgmt	0.4	0.0
Telecom – VOIP Project	2.4	2.4
VOIP Facilities Remediation	0.3	0.1
Broadband Connectivity-Capital	$3.4	$0.0
Total Capital + COIT	**$12.6**	**$8.8**

Office of Civic Innovation

PARTNERSHIPS to help the City be more collaborative, inventive, and responsive by introducing new approaches, resources, and technology for City priorities.

Civic Bridge

Private sector professionals volunteer to work on important City challenges in a 16-week period.

In 2 years - 30 consulting projects completed, total of 13,000 volunteer hours worth approx. $3.7 million in services from Google, Adobe, Bloomberg, Price Waterhouse Cooper.

Startup in Residence

City departments are matched with technology entrepreneurs to solve priority issues in 16-weeks with option to procure.

In 3 years - 25 projects completed serving 23 departments.

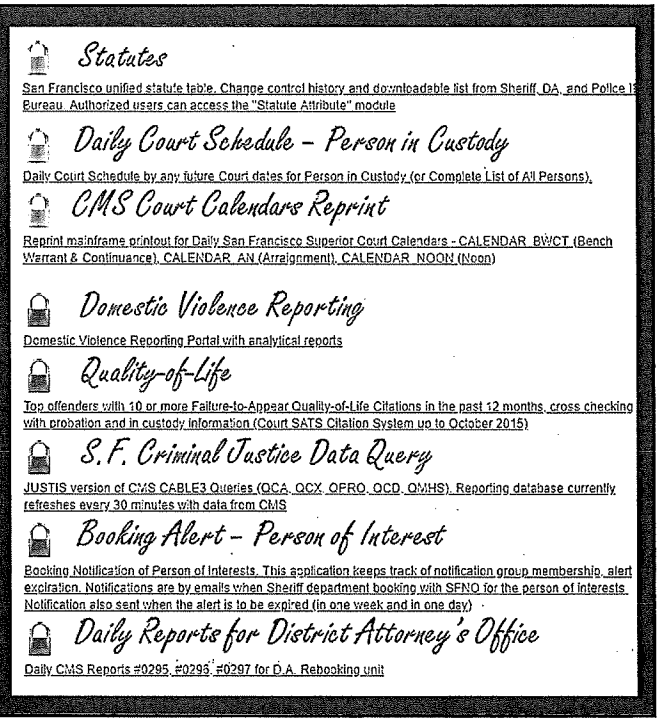
HSA foster family recruitment process, reduced applicant approval time by 50%. Applicants increased who want to foster children by 300%.

DataSF: Empowering Use of Data

Program	Key Results
Data Access	◦ 30% increase in use of open data portal by City staff showing internal demand ◦ Users downloading data, a leading indicator of engagement, increased by 63%
Data Management	◦ First city data policy, data standards handbook and new data classification policy to improve the consistency, quality, usability, security and availability of City data ◦ 25% increase in published data that is documented per city standard
Data Use	◦ Data Academy. Training program, In partnership with the Controller, estimated to save up to $6M per year in staff time due to improved skills; 1,000 staff taught in last FY ◦ DataScienceSF. Results demonstrate the power of data science in the City: o ASR: 1st model run reduced the assessment workload by 166 properties or 10% giving the city immediate access to $239 million in roll value leading to ~$2.8M in revenue o ENV: Increased client list for green lighting program by 200% for commercial and 1000% for multi-family properties o DPH-WIC: Able to predict with 83% accuracy who will drop out of nutrition program for moms and babies by 13 months of child age; Results being used for targeted interventions

JUSTIS Program

- Program started in 2007.
- Supporting 10 Departments
- (DEM, POL, SHF, DA, PDR, Court, ADP, JUV, DoSW, ADM)
- Integrating 12 business systems for sharing data and reporting
  - 20,308 Bookings
  - 24,000 Cases
  - 151,439 Transactions



Emerging Technologies

Pepper – Self-service Host

Automating Processes with Data and AI

Software Defined Network

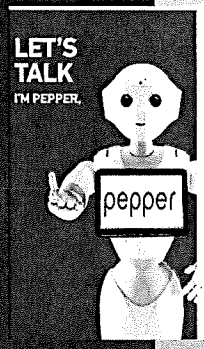
FiberSense – fiber as a sensor pilot

Blockchain for elections

Smart poles - PUC

Smart buildings

Visualization



Kindly use the tablet on pepper to Notify your host that you have arrived.

Thank You

Questions?

SAN FRANCISCO
DEPARTMENT OF
TECHNOLOGY

Linda Gerull
Chief Information Officer
June 14, 2018

SAN FRANCISCO
DEPARTMENT OF
TECHNOLOGY

FY16/17-19/20 STRATEGIC PLAN

STRATEGIC DRIVERS

- **Accelerate Modernization** – Modernize applications to provide digital government and sustainable technology.
- **Build Economical Efficient IT Infrastructure** – Invest in infrastructure and technologies that delivers a reliable, secure digital government.
- **Ensure Security & Resiliency** – Securing and safeguarding City systems, assets, data and capabilities.
- **Increase Value to Client Departments** – Optimize, reduce costs, increase efficiencies, decrease redundancy, streamline systems.

MISSION STATEMENT

To provide innovative, reliable, and secure technology solutions that support and empower CCSF agencies and departments in their delivery of high-quality government services for the public.

VISION STATEMENT

We envision being a trusted leader in providing innovative technology services and solutions to all CCSF agencies and the people of San Francisco.

VALUES STATEMENT

- **Culture:** Foster a culture of caring that values dignity and respect for our people and clients.
- **Teamwork:** Make decisions in the best interest of our customers.
- **Excellent Customer Service:** Deliver a high degree of results-focused technical and professional standards.
- **Performance:** Getting to DONE on time, on budget and with high quality.
- **Accountability:** Take ownership and responsibility for our actions.
- **Transparency:** Report clear, concise and complete methods, resources and outcomes.

STRATEGIC AREAS OF FOCUS

INFRASTRUCTURE & OPERATIONS

Improve performance, increase resiliency, and facilitate the current and future demands of City operations, through thoughtful investments in infrastructure, network and data storage.

CYBERSECURITY

Secure the City's infrastructure, network, and data by establishing strong policies and practices while integrating superior cybersecurity tools.

SHARED SERVICES

Maximize the business value of the DT service portfolio through enterprise applications, system integration, and data governance.

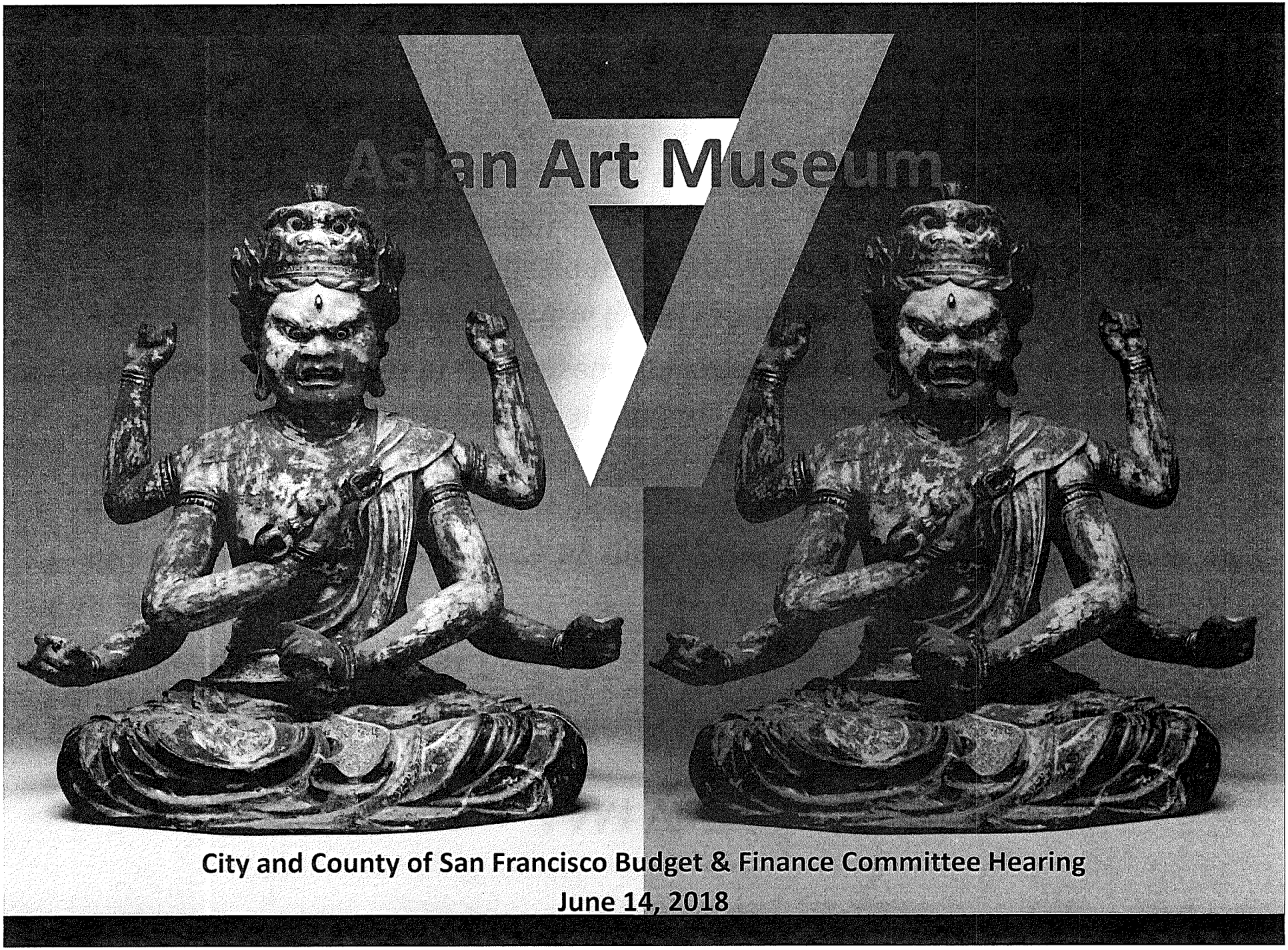
SERVICE DELIVERY

Support client departments with technology services and projects to enable process modernization and automation while delivering excellent customer service.

AGILE & SUPPORTED WORKFORCE

Increase the performance of the organization across all areas through our people, our processes and measured, evidenced-based improvement.

FOCUS AREAS	STRATEGIC OBJECTIVES	INITIATIVES *COIT +CAPITAL	
INFRASTRUCTURE & OPERATIONS	**1.1 NETWORK:** Increase connectivity for the benefit of the public and the City employees that serve them.	• Establish Software Defined Network*	
	1.2 DATA CENTER OPTIMIZATION: Improve the efficiency of citywide data centers by centralizing and streamlining operations Enable citywide migration of data to the cloud to decrease maintenance costs and enhance security, redundancy, and stability.	• Evolve City Cloud & DPR3* • Transform Citywide data centers	• Improve servers & database management • Exit Mainframe*
	1.3 CITY TELECOM MODERNIZATION: Transform the City's telephony and internet connectivity to provide higher levels of resiliency and availability to departments while simplifying overall architectural complexity.	• Deprecate telephony infrastructure* • Launch collaboration application	• Refresh telephony billing applications • VOIP in the Cloud POC*
	1.4 PUBLIC SAFETY: Improve the City's public safety through improving networking, connectivity and communication infrastructure.	• Upgrade wireless emergency call boxes • Public housing broadband+ • Complete radio replacement	• Wireless protection POC • Enhance SFMTA infrastructure • Increase facility connectivity
CYBERSECURITY	**2.1 IDENTIFY:** Identify cybersecurity risk to City systems, assets, data, and capabilities.	• Cyber risk management • Payment Card Industry (PCI) remediation*	• SF Cybersecurity Campaign
	2.2 PROTECT: Safeguard delivery of City services.	• Secure and Reliable Access • Resilient security architecture	• Vulnerability Management • Trained and vigilant workers
	2.3 DETECT: Detect cybersecurity weaknesses and events.	• 24/7 cyber defense	• Continuous defense testing
	2.4 RESPOND: Respond to cybersecurity events and limit their damage.	• Cyber breach preparedness	• Incident response preparedness
	2.5 RECOVER: Ensure resilience and restoration of City services after a cybersecurity or disaster event.	• Business continuity/disaster recovery	
SHARED SERVICES	**3.1 SFGOVTV:** Expanding open government access.	• Expand IPTV system reach • Expand production services & programs	• Enhance access to LIVE video feeds
	3.2 ENTERPRISE APPLICATIONS & INTEGRATIONS: Develop, configure, integrate, enhance, and support Citywide applications.	• Architect integrations between enterprise applications	• Lead evaluation of JUSTIS Architecture, Data, and Applications*
SERVICE DELIVERY	**4.1. SERVICE SUPPORT:** Deliver technology-focused services that drive efficiencies, cost savings, and allow client departments to focus on delivering services to constituents.	• Integrate customer communications into ServiceNow • Offer Service Desk as a Service	• Enhance NOC Monitoring Services
	4.2. GOVERNANCE: Improve overall department governance of client engagements, projects and deployed technology.	• Implement IT Governance Process	• Deploy new CIO Review
	4.3 PMO: Use best-in-class project management practices to deliver projects on-time, within budget and exceeding client expectations.	• Increase capacity of PMO to Level IV	
	4.4 COMMUNICATION: Continue to enhance the department's internal and external communication to staff and key stakeholders.	• Increase public awareness • Expand CCSF/Citywide communications	• Enhance internal communications
AGILE & SUPPORTED WORKFORCE	**5.1 PEOPLE:** Attract, retain and develop our talent to enable the department's long-term sustainability.	• Ensure Continuity of Operations and formal Succession Plans	• Consistent, relevant department-wide training
	5.2 FINANCE: Proactively support the department's financial management and effective resource utilization.	• Enhance sourcing & vendor management	• Enhance Asset Management Tracking



City and County of San Francisco Budget & Finance Committee Hearing

June 14, 2018

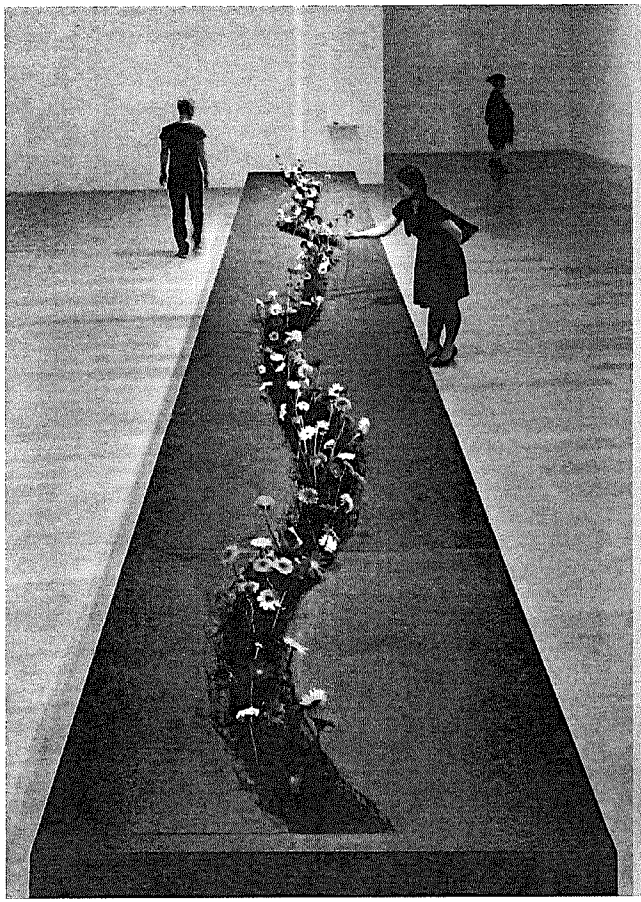
AAM Vision

Our vision is to make Asian art and culture essential to everyone.

Our goals are to:

- Transform the visitor experience by showcasing a portfolio of diverse exhibitions and programs in existing and new spaces;
- Awaken and inspire by interweaving historical and contemporary art and culture throughout the museum, around our Civic Center location, and online;
- Highlight masterpieces in the museum's world class collection;
- Use City funding to preserve, protect, and exhibit the collection;
- Complete private capital campaign to fund new construction, invest in new initiatives, and build endowment.

FY18 Special Exhibitions



Flower Power
Jun 23, 2017 – Oct 1, 2017



Couture Korea
Nov 3, 2017 – Feb 4, 2018

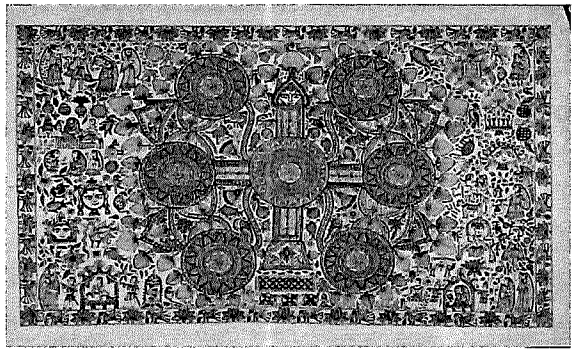


Divine Bodies
Mar 9, 2018 – July 29, 2018

FY19 Special Exhibitions

Painting Is My Everything: Art from India's Mithila Region

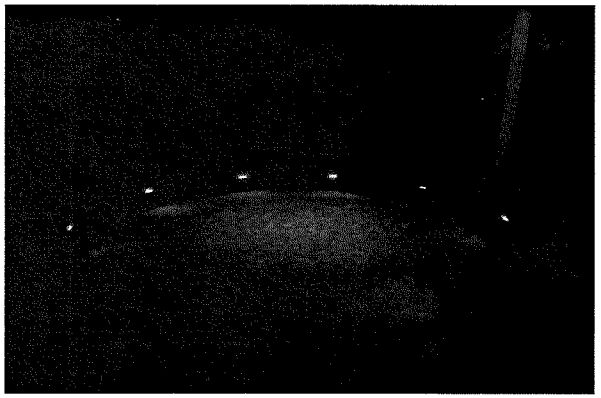
September 7- December 30

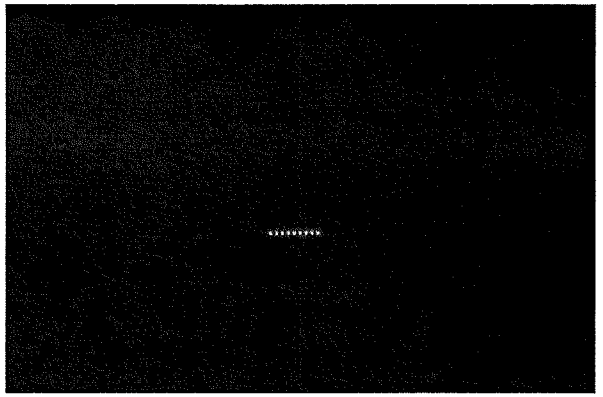




Haroon Mirza: A C I D G E S T

September 7- December 9

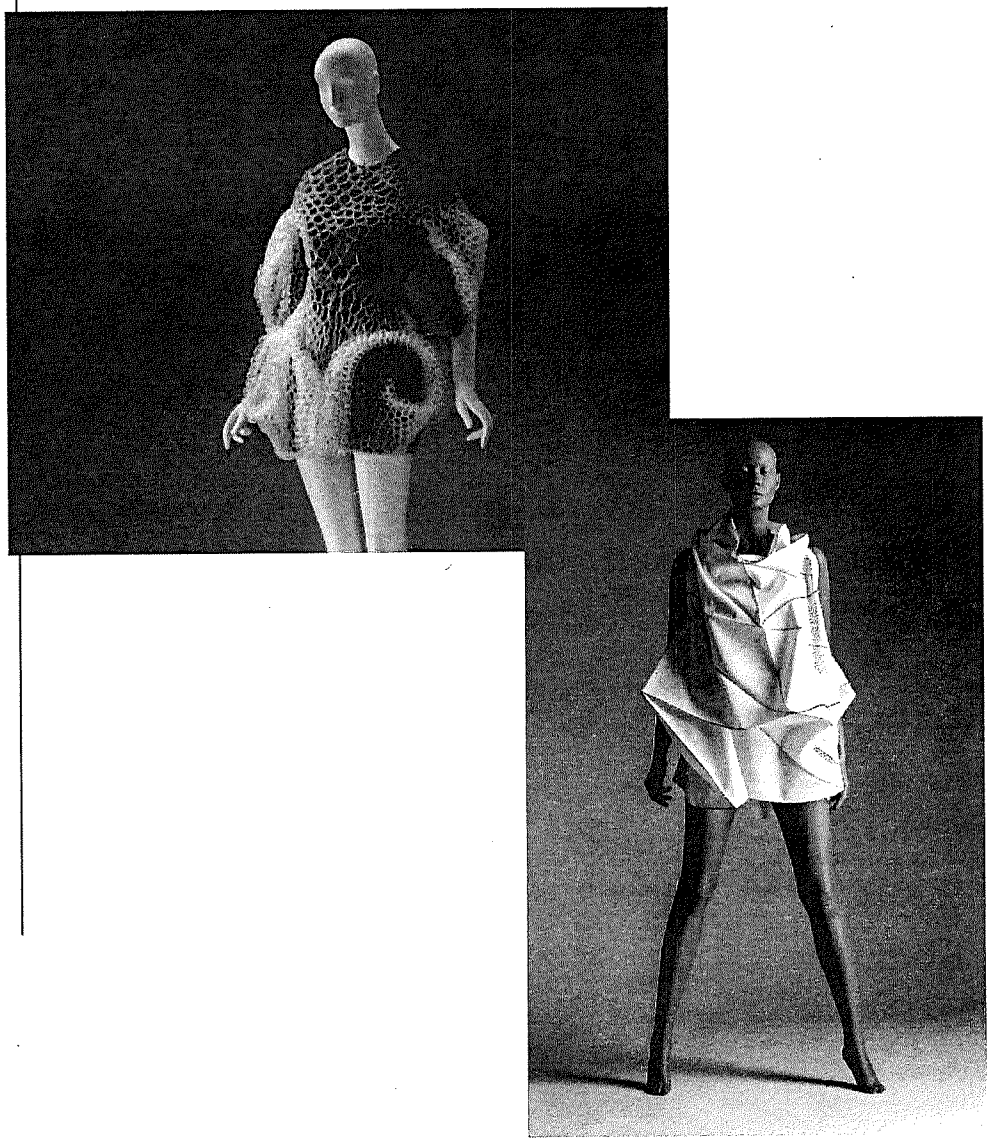




Asian Art Museum

FY19 Special Exhibitions

Kimono Refashioned

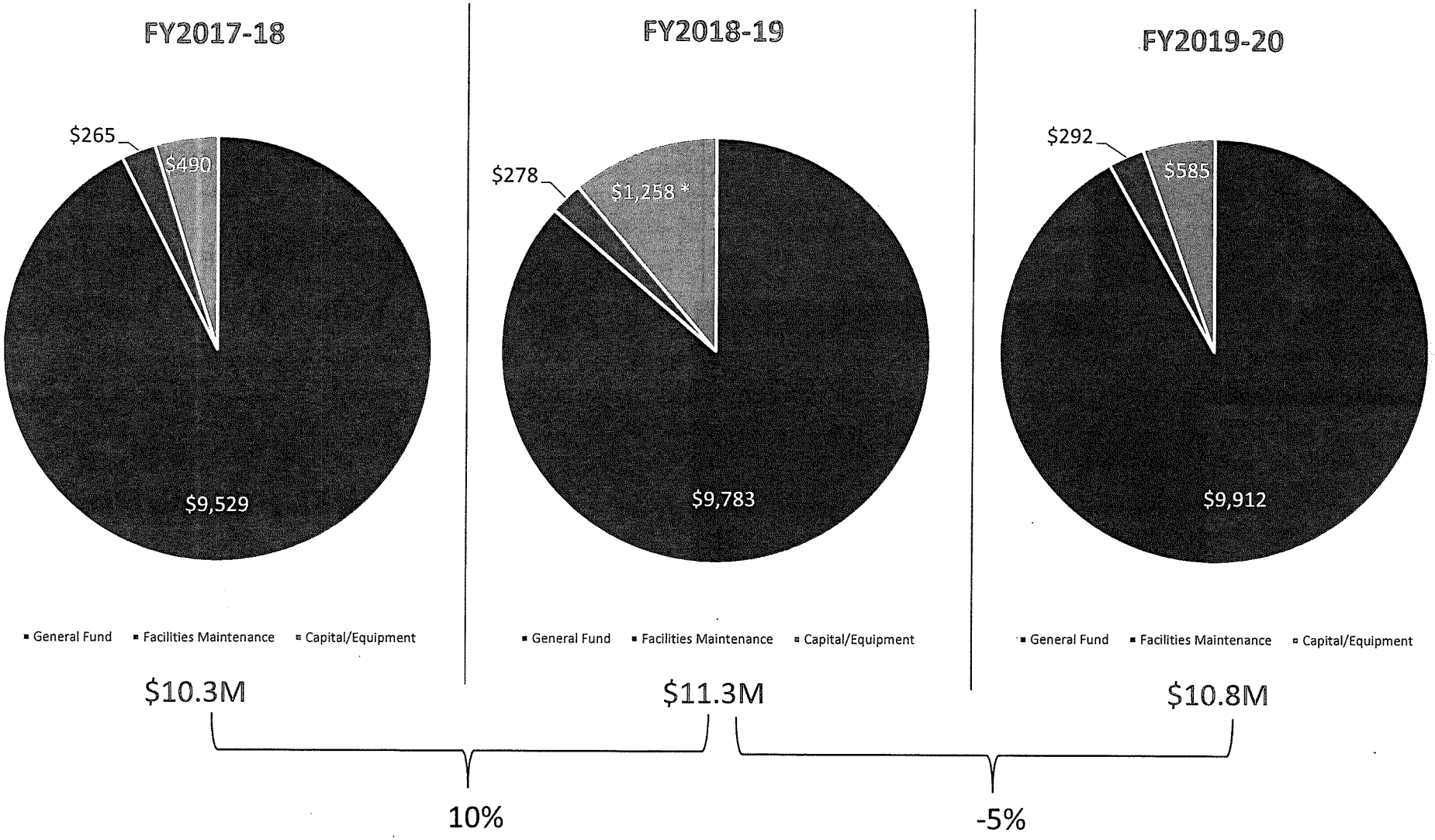


February 8 –May 5, 2019

Hambrecht and Osher Galleries

Asian
Art
Museum

City Revenues – General Funds

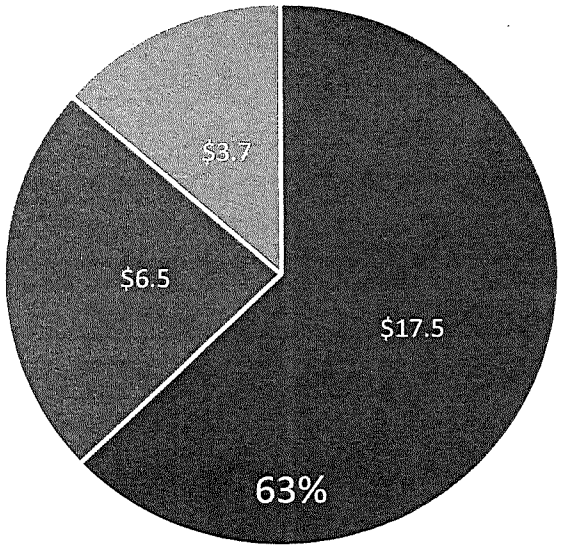


*Includes $150K from COIT

Consolidated AAM Operating Budget

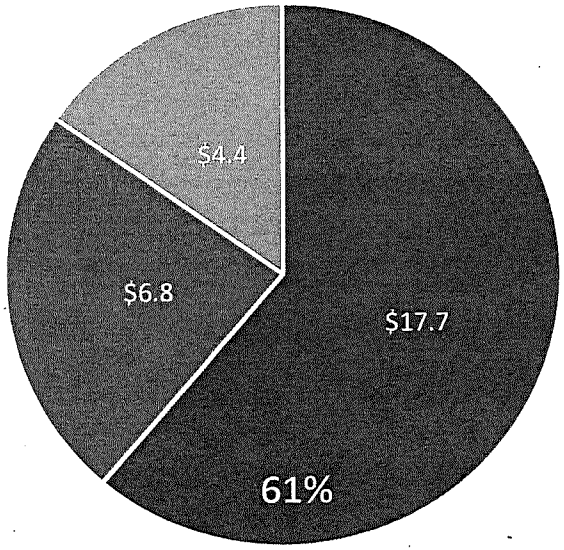
$27.8M

FY2017-18



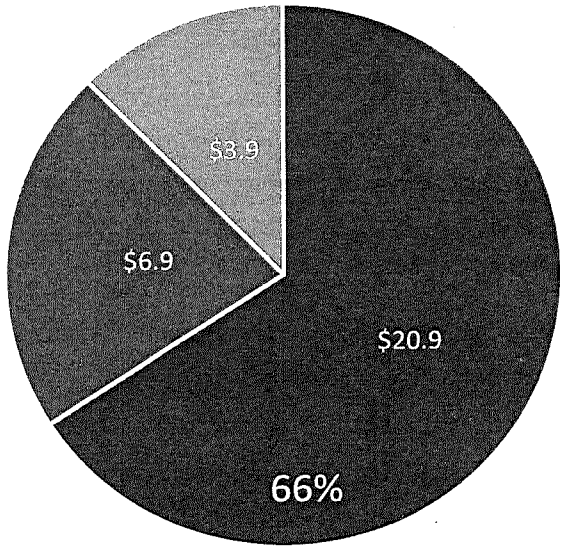
$28.9M

FY2018-19



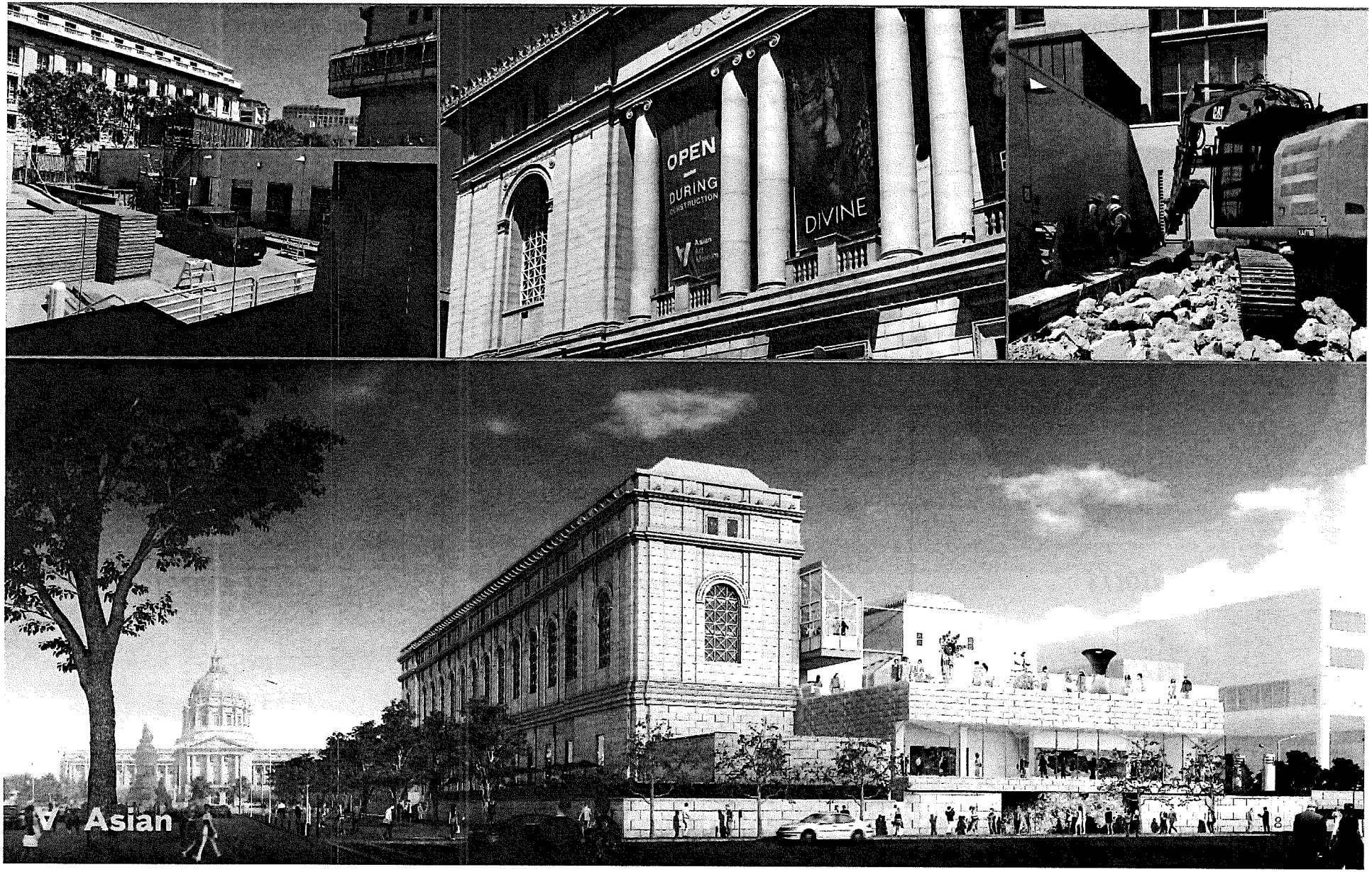
$31.7M

FY2019-20



As we focus on the transformation of the museum – FY2017-18 and FY2018-19 will have lower foundation expenses related to larger traveling exhibits – with FY2019-20 returning the normal level of foundation expenses.

Our transformation has begun




de Young | Legion of Honor
FINE ARTS MUSEUMS OF SAN FRANCISCO
FINE ARTS MUSEUMS

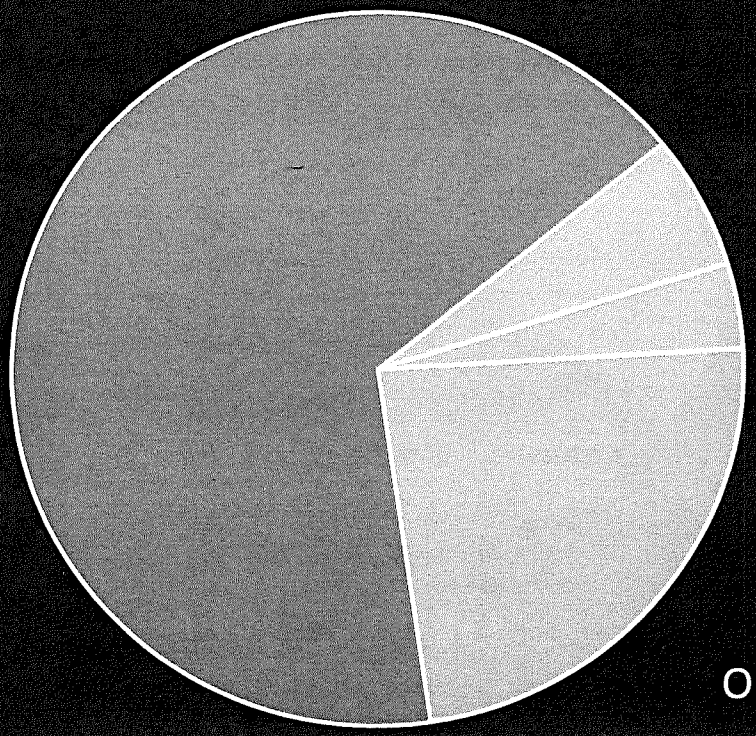
STRATEGY

1. Support Education and Engagement Programs
2. Present Extraordinary Exhibitions, Build on Collections Strengths
3. Create a Welcoming and Stimulating Environment for All Audiences
4. Create a Dynamic, Efficient and Financially Secure Organization

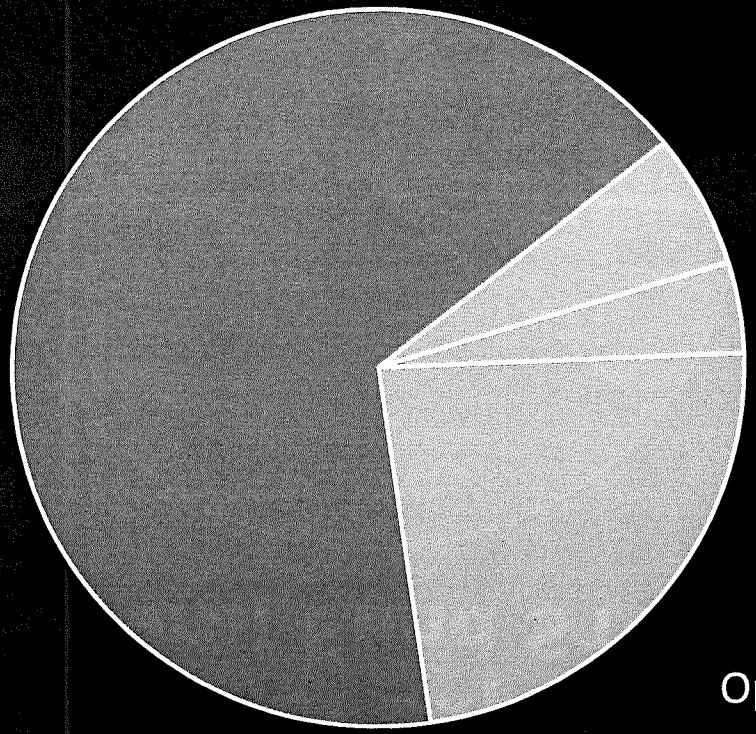
Projected Attendance for FYE June 30, 2018

1,525,000 VISITORS

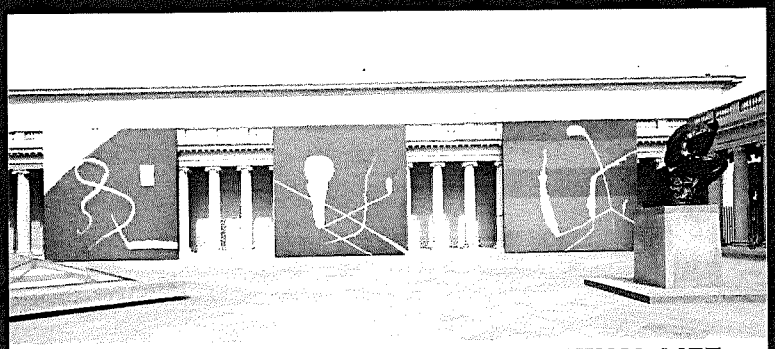
FY19 Budget Expenditures
Total General Fund $18,448,794



FY20 Budget Expenditures
Total General Fund $18,982,861



Legion of Honor Exhibitions



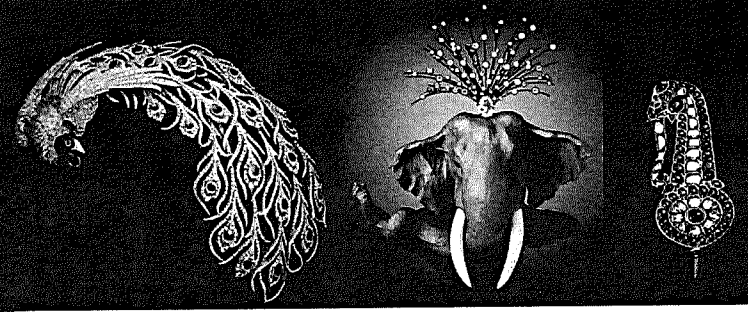
JULIAN SCHNABEL: SYMBOLS OF ACTUAL LIFE

(Apr 19 – Aug 5, 2018)



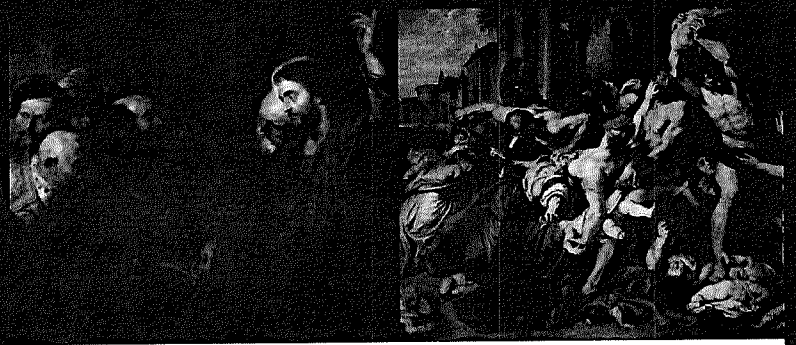
TRUTH AND BEAUTY: THE PRE-RAPHAELITES AND THE OLD MASTERS

(Jun 30 – Sep 30, 2018)



EAST MEETS WEST: JEWELS OF THE MAHARAJAS FROM THE AL THANI COLLECTION

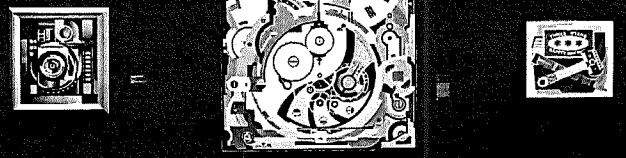
(Nov 3, 2018 – Feb 24, 2019)



THE EARLY CELEBRITY OF PETER PAUL RUBENS

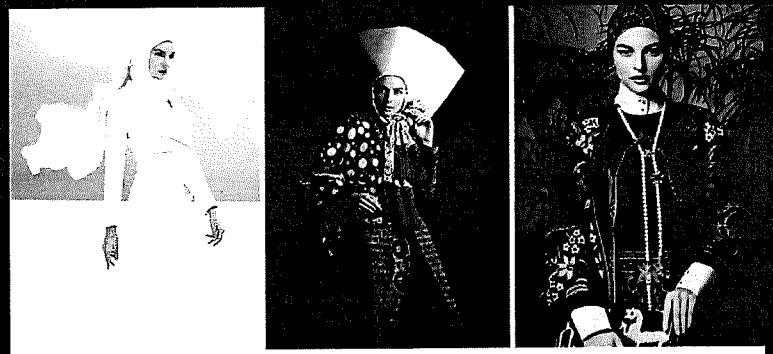
(Apr 6 – Sep 8, 2019)

de Young Museum Exhibitions



CULT OF THE MACHINE

(Mar 24 – Aug 12, 2018)



CONTEMPORARY MUSLIM FASHIONS

(Sep 22, 2018 – Jan 6, 2019)



PAUL GAUGUIN: A SPIRITUAL JOURNEY

(Nov 17, 2018 – Apr 7, 2019)

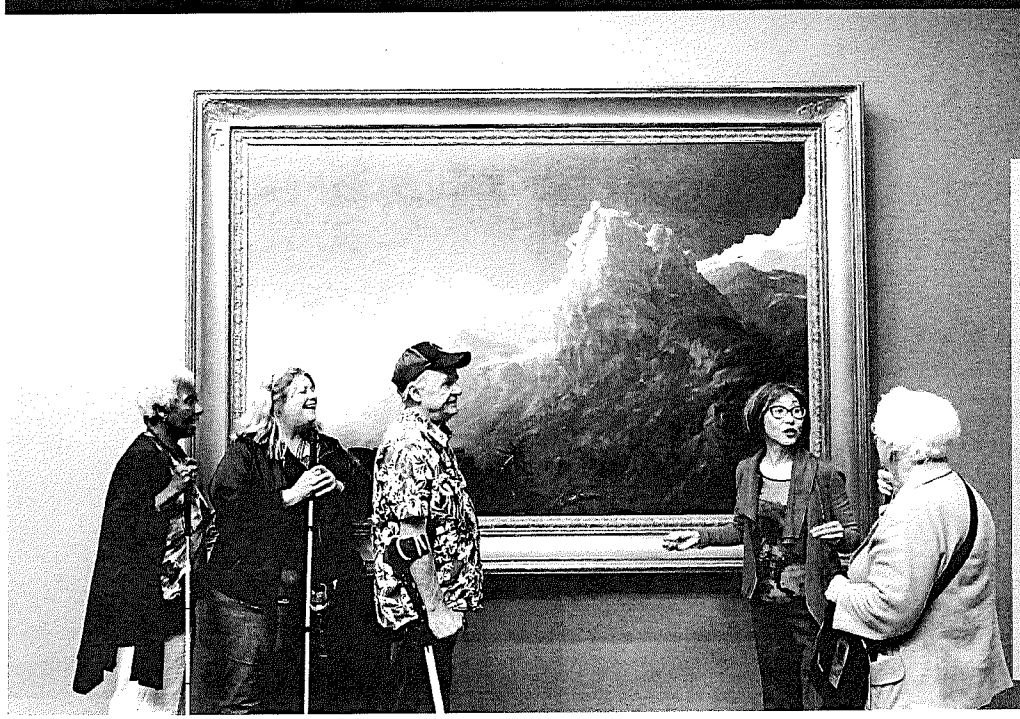


MONET: THE LATE YEARS

(Feb 16 – May 27, 2019)

Teen Programs
Access Programs
Art and Cognition







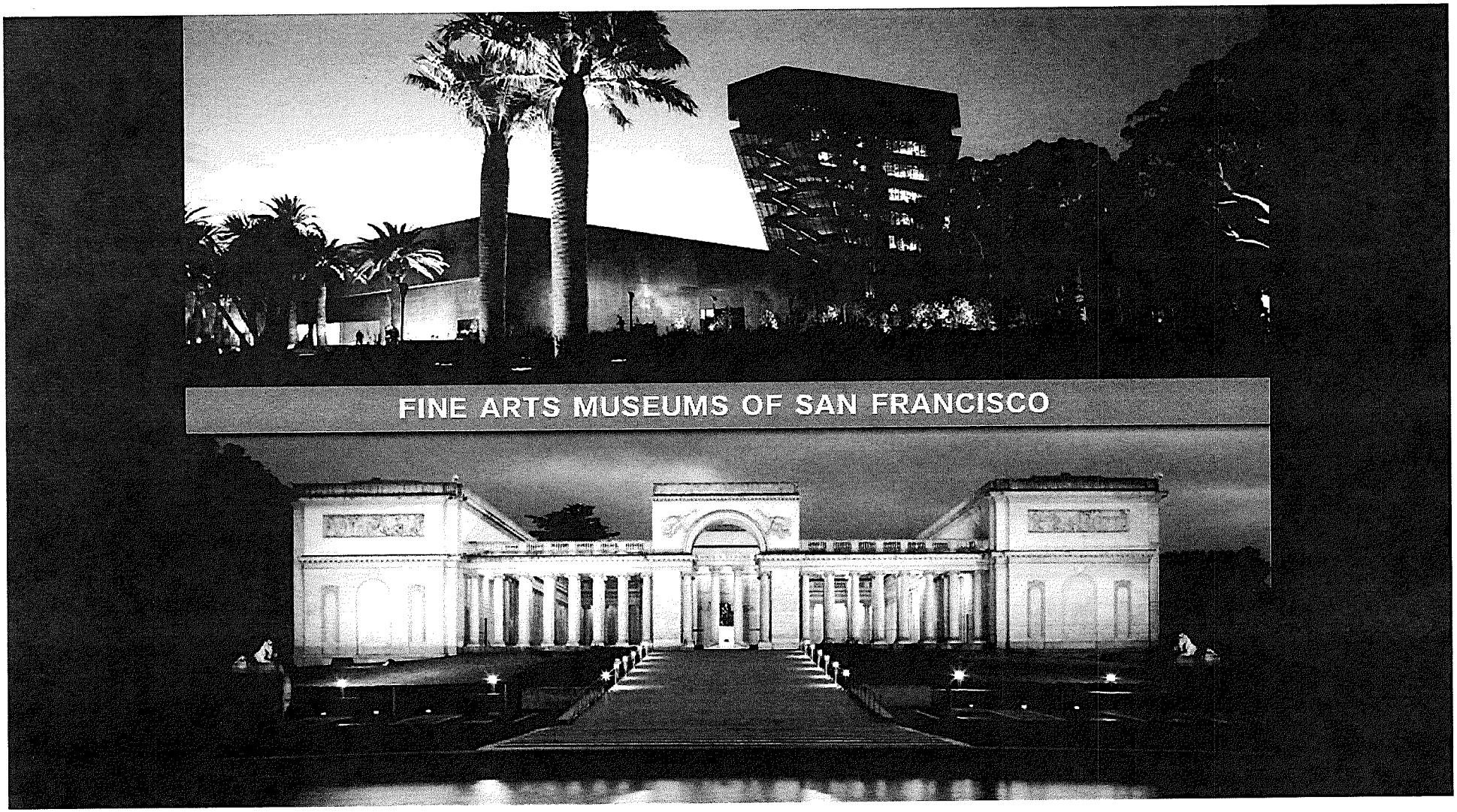
Friday Nights are Back!










FINE ARTS MUSEUMS OF SAN FRANCISCO

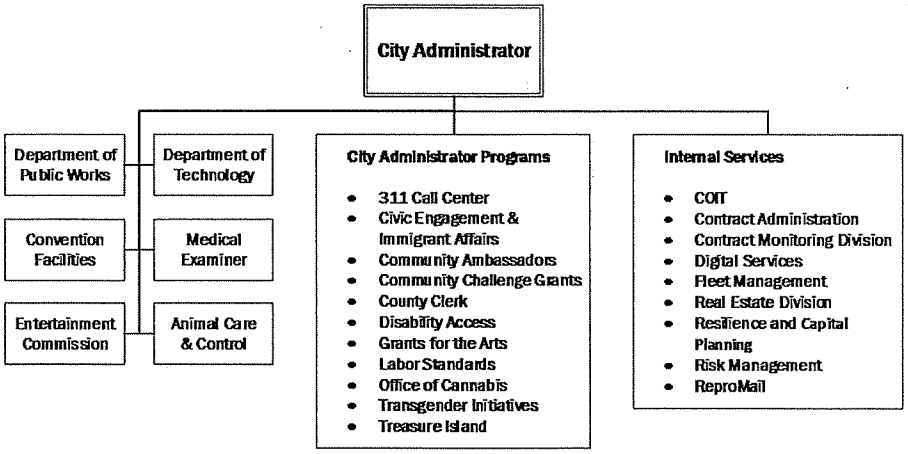
OFFICE OF THE
CITY ADMINISTRATOR

FY18-20 Budget Overview

Budget and Finance Committee
June 14, 2018

Naomi Kelly, City Administrator

Organizational Structure



OFFICE OF THE
CITY ADMINISTRATOR

Budget Overview

GSA FY17-18 Uses ($863M; 2,104 FTE)

ADM: $391M 845 FTE
DPW: $355M 1,027 FTE
TIS: $117M 232 FTE

ADM Proposed Uses

FY18-19: $461M

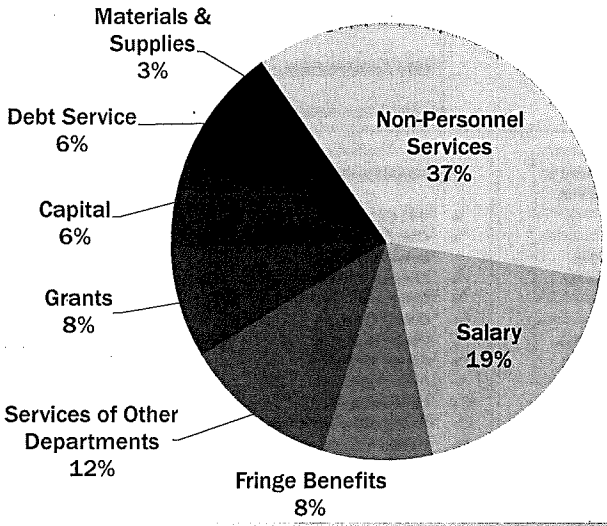
FY19-20: $453M

ADM FTE

FY17-18	FY18-19	FY19-20
845	872	884

OFFICE OF THE
CITY ADMINISTRATOR

FY18-19 Department Uses by Expenditure Type



Major initiatives

A diverse, equitable and inclusive City

- OCEIA will lead citywide Census outreach to hard-to-count communities and increase funding for pathways to citizenship, legal aid, and other programs that **support immigrant communities** facing increased deportation pressure.
- Increased funds for the Transgender Initiatives program as it develops grants, internship programs, and policies to support our **transgender community**.
- MOD will dedicate additional resources to affordable housing and Rental Assistance Demonstration (RAD) project reviews to expedite the delivery of **accessible affordable housing.**

Clean, safe, and livable communities

- 311 will take on more non-emergency calls, supporting DEM's goal of answering 90% of 911 calls within 10 seconds.

Excellent City services

- Digital Services transfer of function – consolidation with one department will streamline efforts to improve City's online service delivery on projects such as city website redesign and digital permitting.
- Continue exit from the Hall of Justice
- 49 South Van Ness one-stop permitting center
- New animal shelter to begin construction and open May 2020.

Scarborough Research

PRIME Lingo--Crosstab Report Expanded

Market/Release: San Francisco, CA 2018 Release 1 *Total (Jan 2017 - Jan 2018)*

Base: County of residence: San Francisco, CA **Projected:** 759,516 **Respondents:** 680

	City and County of San Francisco	
	Target Pop	Target %
Total Adults (Age 18+)	759,516	100.0%
Read average weekday issue of SF Chronicle, including e-Edition	161,046	21.2%
Read average weekday issue of SF Examiner, including e-Edition	93,225	12.3%
Read average Sunday issue of SF Chronicle, including e-Edition	180,870	23.8%
Read average Sunday issue of SF Examiner, including e-Edition	80,448	10.6%
Average Day Digital Audiences		
SFGATE.com	118,044	15.5%
SFExaminer.com	37,621	5.0%
Integrated Audiences		
Read average issue of weekday Chronicle or visit SFGATE.com in average day	245,601	32.3%
Read average issue of weekday Examiner or visit SFExaminer.com in average day	123,978	16.3%
Read average issue of Sunday Chronicle or visit SFGATE.com in average day	264,775	34.9%
Read average issue of Sunday Examiner or visit SFExaminer.com in average day	111,113	14.6%

Source: Scarborough Research, R1 2018

First 5
SAN FRANCISCO

2018-19 2-Year Budget
Children and Families Commission

Key Focus



Key Impact:
QUALITY EARLY LEARNING

90% of brain development occurs in the first five years of a child's life.



Key Impact:
FAMILY STRENGTHENING

24% of our state's zero to five-year-old children live in poverty.



Key Impact:
EARLY IDENTIFICATION AND INTERVENTION

1 in 4 children ages zero to five are at risk for developmental, behavioral or social delay.

First 5 SAN FRANCISCO

Strategic Goals

Family support programs help families prepare their children for success in school and beyond.

San Francisco's early education programs meet the highest standards of quality to ensure optimal child development and improved outcomes for all children.

Establish a universal system of early identification and intervention for children ages birth through five.

School Ready

First 5 SAN FRANCISCO

2018-19 & 2019-20 Revenue Summary

	2017-18	2018-19	2019-20
State Tobacco Tax (Prop 10) County Allocation	5,091,012	5,659,886	5,582,191
First 5 California Prop 10 Grants	3,205,807	2,160,634	1,800,000
California Department of Education	2,436,212	1,370,000	1,515,311
Private Grants	0	35,000	0
Use of First 5 San Francisco Reserve Fund	4,010,044	2,107,582	1,384,248
Interest	218075	116,247	110,065
Recoveries from Other Departments	16,869,114	17,611,163	17,611,163
Total Revenues	**31,830,264**	**29,060,512**	**28,002,978**

First 5 SAN FRANCISCO

2018-19 & 2019-20 Expenditure Summary

	2017-18	2018-19	2019-20
Administrative/General Operations	1,289,519	1,150,072	1,070,969
Systems of Change	887,298	279,148	251,207
Child Development	11,708,051	10,288,205	9,923,042
Family Support	14,878,184	15,195,721	14,923,578
Child Health	2,692,324	1,895,852	1,581,333
Evaluation	374,888	251,514	252,849
Total Expenditures	**31,830,264**	**29,060,512**	**28,002,978**

First 5 SAN FRANCISCO

2018-19 Total Budget by Program Area

	Admin/ Ops	Systems	Child Dev	Family Sup	Child Health	Total
Staff Salaries & Benefits	644,483	150,498	1,113,877	450,376	119,312	**2,478,546**
Administrative Expenses	338,189	16,075	237,968	47,960	14,061	**654,253**
Consulting (personal service contracts)	155,000	105,000	105,400	199,200	140,400	**705,000**
Materials, Supplies & Printing	12,400	7,575	31,775	24,625	2,875	**79,250**
Direct Services (nonprofit contracts)	0	0	8,729,585	14,638,349	1,625,104	**24,993,038**
Evaluation	0	0	75,000	75,428	0	**150,425**
Total Projected Costs:	**1,150,072**	**279,148**	**10,293,605**	**15,435,935**	**1,901,752**	**29,060,512**
% of Total Budget:	**4.05%**	**0.98%**	**36.25%**	**54.36%**	**6.70%**	

First 5 SAN FRANCISCO

2018-19 Prop 10 Budget by Program Area

	Admin/ Ops	Systems	Child Dev	Family Sup	Child Health	Total
Staff Salaries & Benefits	644,483	150,498	797,955	450,376	119,312	**2,162,624**
Administrative Expenses	338,189	16,075	172,419	47,960	14,061	**588,704**
Consulting (personal service contracts)	155,000	105,000	55,926	199,200	140,400	**655,526**
Materials, Supplies & Printing	12,400	7,575	11,775	24,625	2,875	**59,250**
Direct Services (nonprofit contracts)	0	0	2,572,799	3,921,080	1,403,363	**7,897,242**
Evaluation	0	0	75,000	11,003	0	**86,003**
Total Projected Costs:	**1,150,072**	**279,148**	**3,685,874**	**4,654,244**	**1,680,011**	**11,449,349**
% of Prop 10 Budget:	**10.66%**	**2.59%**	**34.17%**	**43.14%**	**15.57%**	

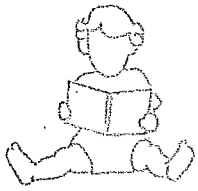
First5 SAN FRANCISCO

2018-19 Work Order Recoveries by Program Area

	Admin/ Ops	Systems	Child Dev	Family Sup	Child Health	Total
Staff Salaries & Benefits	0	0	315,922	0	0	**315,922**
Administrative Expenses	0	0	65,549	0	0	**65,549**
Consulting (personal service contracts)	0	0	49,474	0	0	**49,474**
Materials, Supplies & Printing	0	0	20,000	0	0	**20,000**
Direct Services (nonprofit contracts)	0	0	6,156,786	10,717,269	221,741	**17,095,796**
Evaluation	0	0	0	64,422	0	**64,422**
Total Projected Costs:	**0**	**0**	**6,607,731**	**10,781,691**	**221,741**	**17,611,163**
% of Work Order Recoveries Budget:	**0.00%**	**0.00%**	**37.52%**	**61.23%**	**1.26%**	

First5 SAN FRANCISCO

Investments that make a difference



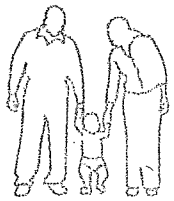
Kindergarten readiness and quality early learning



Developmental screening and early intervention

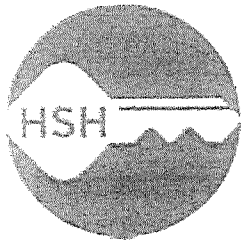


Preventative health services and oral health care



Supporting resilient families and safe homes

First5 SAN FRANCISCO



DEPARTMENT OF
HOMELESSNESS AND
SUPPORTIVE HOUSING

HSH Proposed Budget
FY 2018-19 & 2019-20

Board of Supervisors

Budget and Finance Committee

June 15, 2018

HSH's Strategic Goals

HSH's 2-Year Goals

1. Reduce the Point-in-Time Count by at least 10% and unsheltered count by at least 15%
2. End unsheltered family homelessness by the end of 2018
3. End large, long-term encampments by December 2018
4. Fully implement Coordinated Entry and prioritize high-needs individuals for housing
5. Make progress toward Adult, Family and Youth goals

HSH's 5-Year Strategic Goals

Adults	Families	Youth	Street Homelessness
Reduce chronic homelessness 50% by December 2022	End family homelessness by December 2021	Reduce youth homelessness 50% by December 2022	End large, long-term encampments by December 2019

New Initiatives: Housing

Investment	FY 18-19 Spending	Units/Beds	2-Year Goal
TAY Rapid Rehousing	$1.0 M	25 Slots	• Reduce PIT Count • Progress on Youth
Minna Lee Master Lease (PSH)	$2.0 M	50 Units	• Reduce PIT Count • Progress on Adults
Permanent Supportive Housing (PSH) in MOH Pipeline	$2.0 M	147 Units	• Reduce PIT Count • Progress on Adults
PSH Service Enhancements	$1.5 M	N/A	• Progress on Adults
PSH Capital Repairs	$3.0 M	N/A	• Progress on Adults
PSH Lease Increases	$0.8 M	N/A	• Progress on Adults

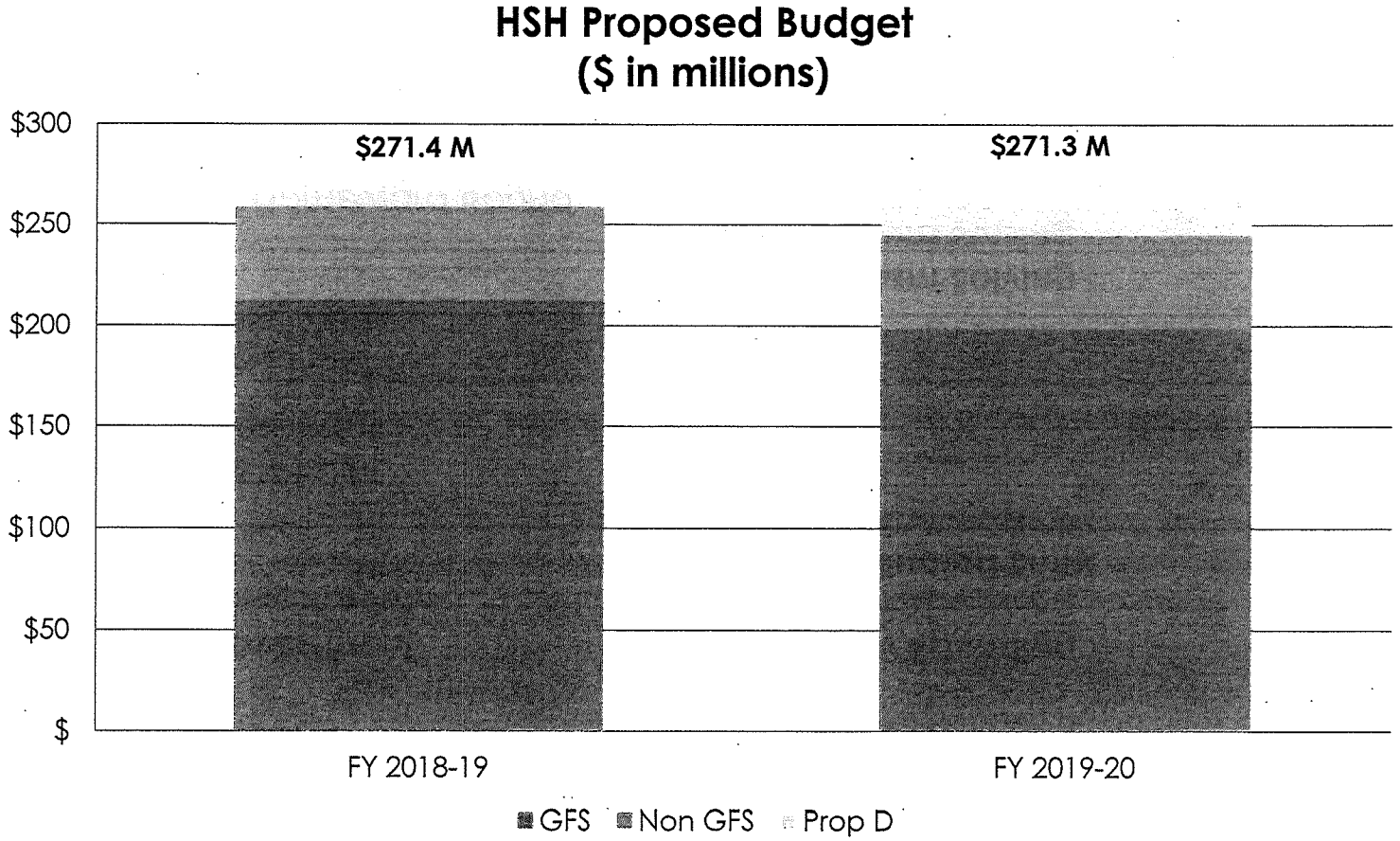
New Investments: Temporary Shelter

Investment	FY 18-19 Spending	Units/Beds	2-Year Goals
3 Navigation Centers	$14.1 M	338 beds	• End Encampments • Reduce unsheltered PIT Count
Transitional Housing for Women	$1.1 M	17 rooms	• End unsheltered family homelessness
Replacing & Expanding Shelter	$0.5 M	TBD	• End Encampments • End unsheltered family homelessness • Reduce unsheltered PIT Count

Other New Investments

Investment	FY 18-19 Spending	2-Year Goals
Coordinated Entry		
Family Access Point	$0.6 M	• Coordinated Entry Implementation • Progress on Families
Youth Access Point	$0.3 M	• Coordinated Entry Implementation • Progress on TAY
Problem Solving		
Doubling of Homeward Bound	$1.2 M	• Reduce PIT Count

HSH FY 2018-20 Budget Overview



- Increase of 8% from FY 2017-18 (with Prop D)
- $12.6M increase in General Fund support in FY19
- Includes $40 M of expenditures on reserve over 2 years (Prop D)

Prop D: Currently Unfunded Priorities

With the failure of Proposition D, HSH does not have funding for the following priorities or FY20 investments

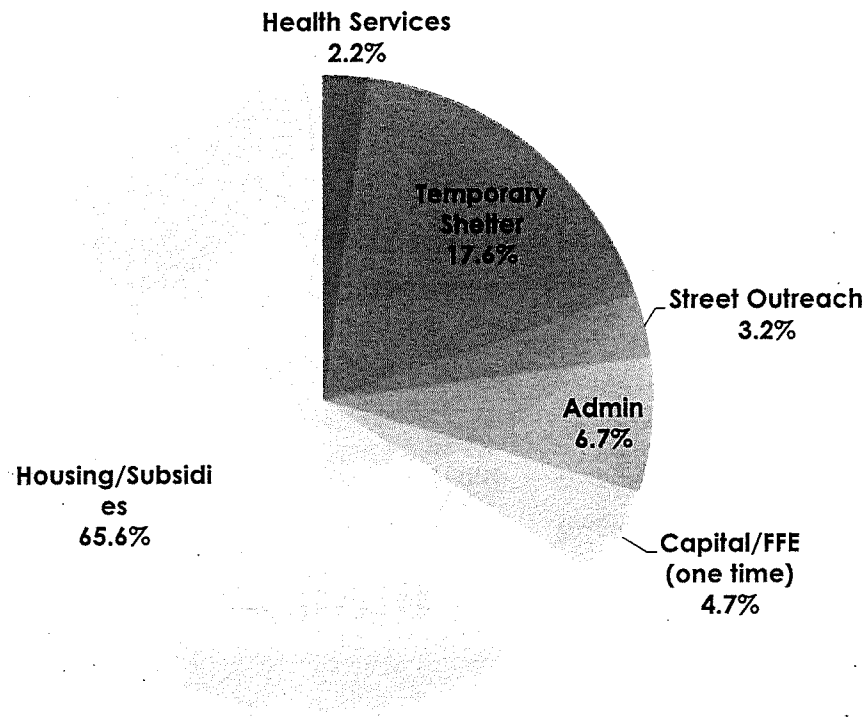
Program	Units/ Slots	FY18-19 Allocation	FY19-20 Allocation	2-Year Goals
Rapid Rehousing for Adults	100 Slots	$3.5 M	$3.5 M	• Reduce PIT • Progress on Adults
Flex Housing Subsidy Pool	125 Slots	$4.0 M	$4.0 M	• Reduce PIT • Progress on Adults, Family & TAY
TAY Navigation Center	TBD	$3.5 M	$3.5 M	• End Encampments
Rapid Rehousing for TAY	66 slots		$2.1 M	• Progress on TAY • Reduce PIT
FY19 New Investments			$14.1 M	• Reduce PIT

Alignment with the Board's Budget Priorities

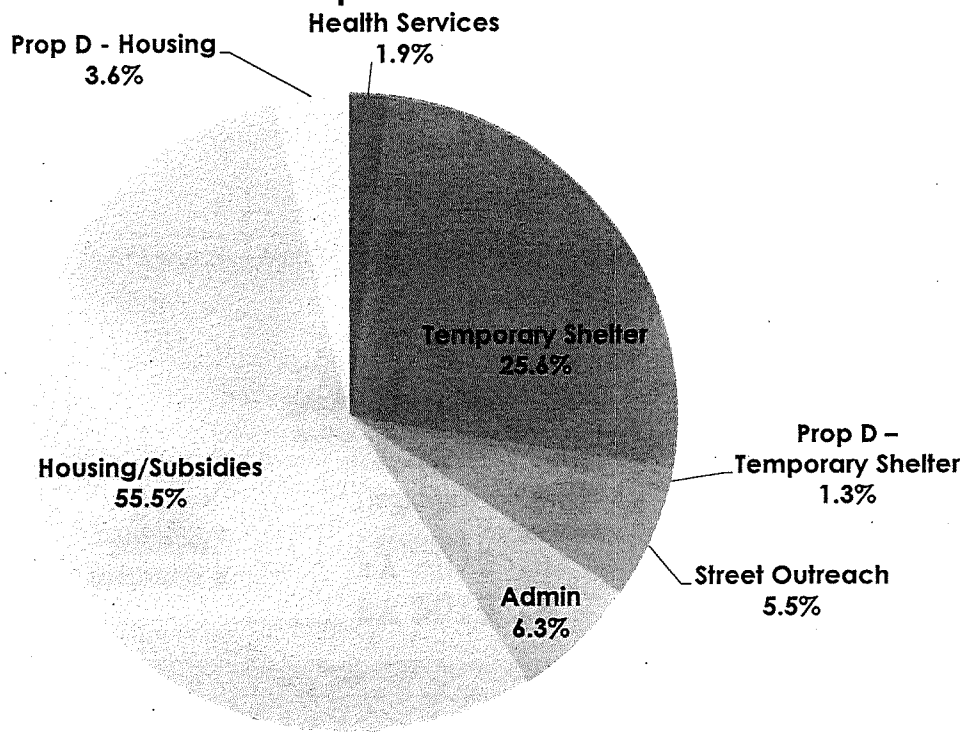
- **Homelessness Prevention and Problem Solving**
  - Expansion of Homeward Bound
- **TAY Navigation Center**
  - TBD based on Mayor's Rebalancing Plan
- **Speedy Exits from Homelessness**
  - New funding for family access point
  - 197 new permanent supportive housing units in FY19
- **Expanding Shelter and Addressing Street Homelessness**
  - New funding for Navigation Centers, transitional housing and shelter expansion
  - 1 new position to staff Healthy Streets Operations Center
- **TAY Services**
  - New funding for TAY Rapid Rehousing and youth access point

HSH Budget by Use

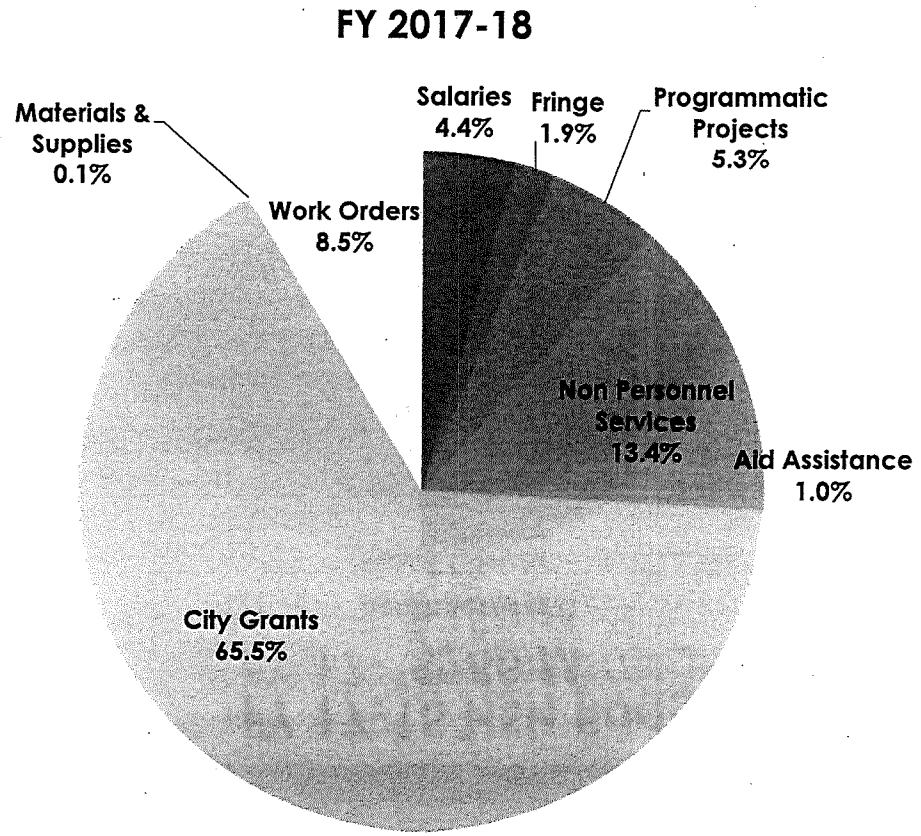
FY 17-18 HSH Budget
$250 M

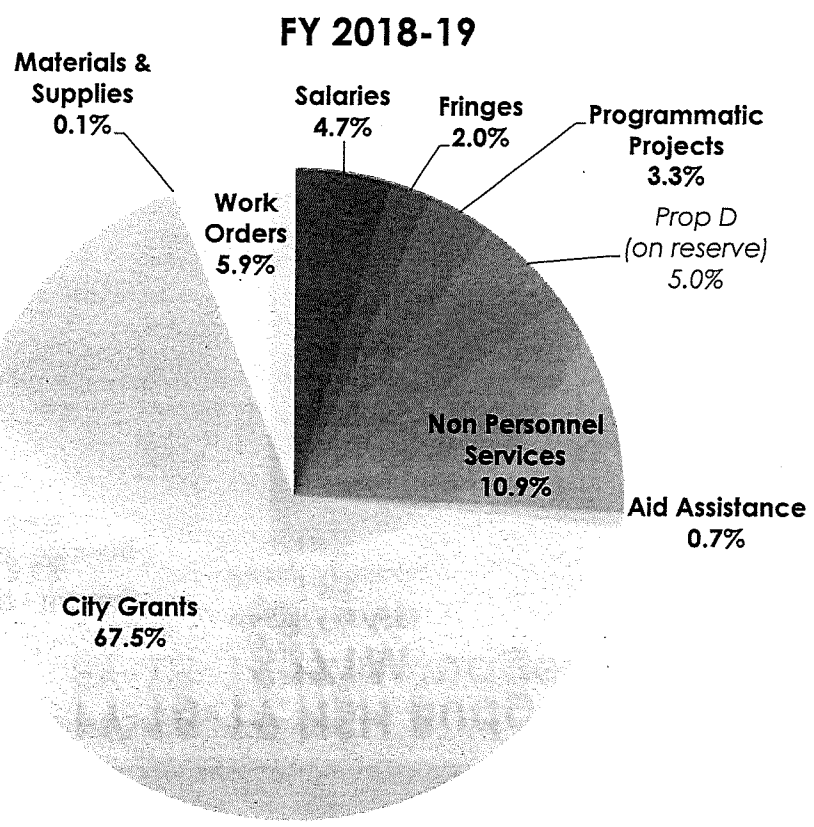


FY 18-19 HSH Budget
$271M



HSH Budget by Expenditure Type





HSH FY 2018-20 Budget Overview

($ in Millions)	Original FY 17-18	Proposed FY 18-19	Change From FY 17-18	Proposed FY 19-20	Change From FY 18-19
HSH Expenditures	$250.4	$271.4	$21.0	$271.2	($0.2)
Revenue	$84.8	$93.2	$8.4	$107.2	$14.0
Prop D		*13.4*	*$13.4*	*27.2*	*$13.8*
GF Support	$165.6	$178.0	$12.4	$164.0	($14.0)

FY 18-20 FTE Review:

- 8 Net New Positions (6.2 FTE)

FTE	Original FY 17-18	Proposed FY 18-19	Change From FY 17-18	Proposed FY 19-20	Change From FY 18-19
Total Operating FTE	114.7	124.4	9.8	125.7	1.3

HSH Legislation

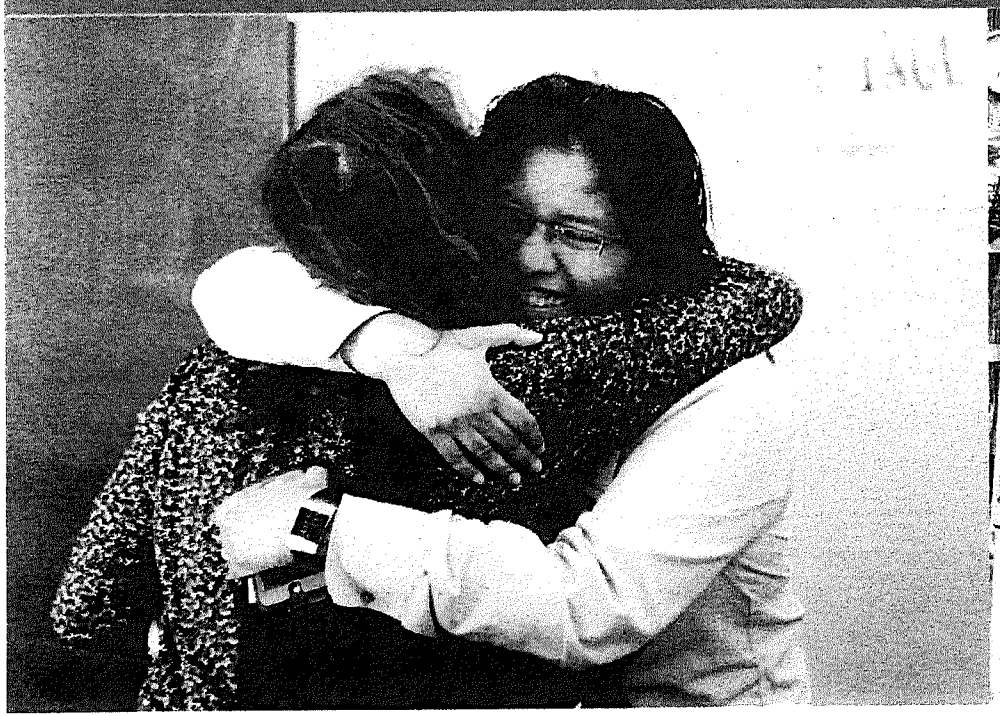
Homelessness & Supportive Housing (HSH) Fund Resolution

- The HSH budget includes proposed expenditures from the HSH Fund:
  - $15 M in FY18-19
  - $15 M in FY19-20
- The Housing First Program is funded by the HSH Fund. The beneficiaries of the proposed spending under this plan are CAAP clients experiencing homelessness or formerly homeless

Mayor's Fund for the Homeless / Navigation Partnership Ordinance

- Enable the MFH to receive private donations, bequests, gifts and grants
- Transfer administration of the Navigation Partnership Fund from the Mayor's Office to the Department of Homelessness & Supportive Housing

Compassion Common Sense Courage



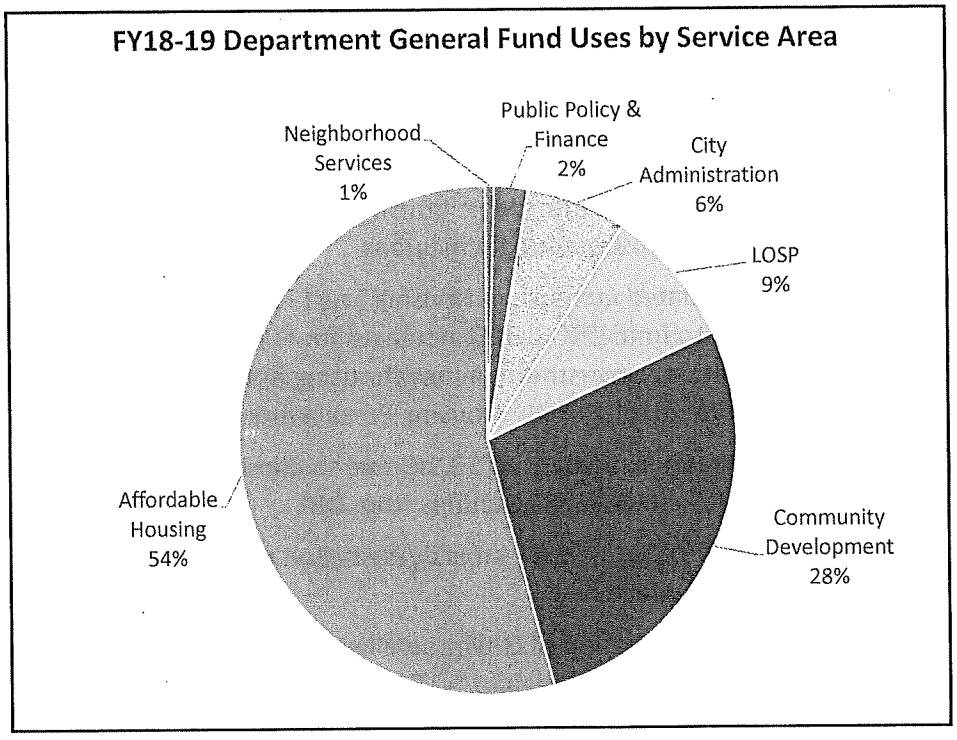


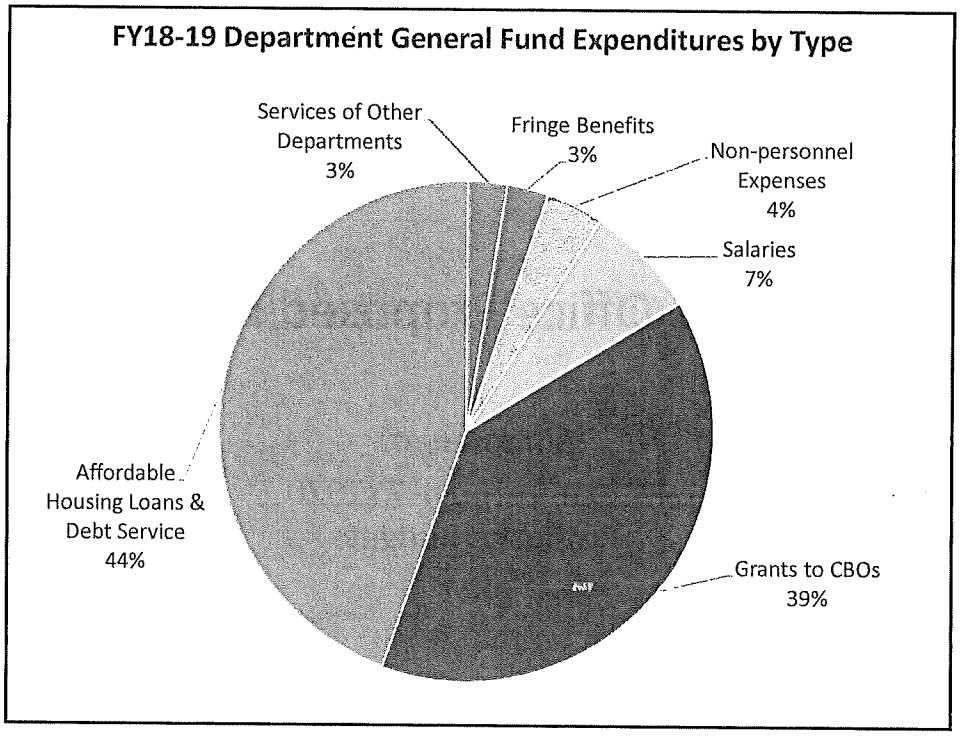
HSH

DEPARTMENT OF
HOMELESSNESS AND
SUPPORTIVE HOUSING

Mayor's Office Proposed Budget

Summary of
FY2018 through FY2020
Proposed Budgets
June 14, 2018





Key 2018-19 Budget Changes - Affordable Housing & LOSP

To support our focus on affordable housing preservation and production, the proposed budget includes:

- Charter-mandated increase in Housing Trust Fund (HTF) of $2.8M used to fund CBO CODB increases for HTF-funded grants, additional investment in new housing development, and continuation of DAHLIA Housing Portal work.
- Reduction in housing loans of $3.1M due to elimination of one-time SRO conversion revenues from DBI
- Reduction of $5.3M in LOSP subsidy costs due to availability of project-based vouchers
- One-time appropriation of Downtown Neighborhoods Preservation Fund (Oceanwide/50 First Street)

Key 2018-19 Budget Changes - Community Development

To support our emphasis on shared prosperity, the proposed budget includes:

- $2.5M annualization of FY17-18 immigrant services supplemental
- Continued CODB increases for our nonprofit partners
- $1.3M new funding for grants to nonprofits, focusing on culturally-appropriate services for communities of color and improved reporting of contract outcomes
- Placeholder of $1.5M for Cultural Districts pending outcome of November 2018 ballot initiative

Majority of Changes in MYR Related to Housing and Community Development

(GFS and Self-Supported)

	FY18-19 Proposed	FY19-20 Proposed	Year Over Year Change
Housing & Community Developm	146,595,920	110,937,986	(35,657,934)
Office Of The Mayor	9,754,782	9,311,220	(443,562)
Grand Total	156,350,702	120,249,206	(36,101,496)

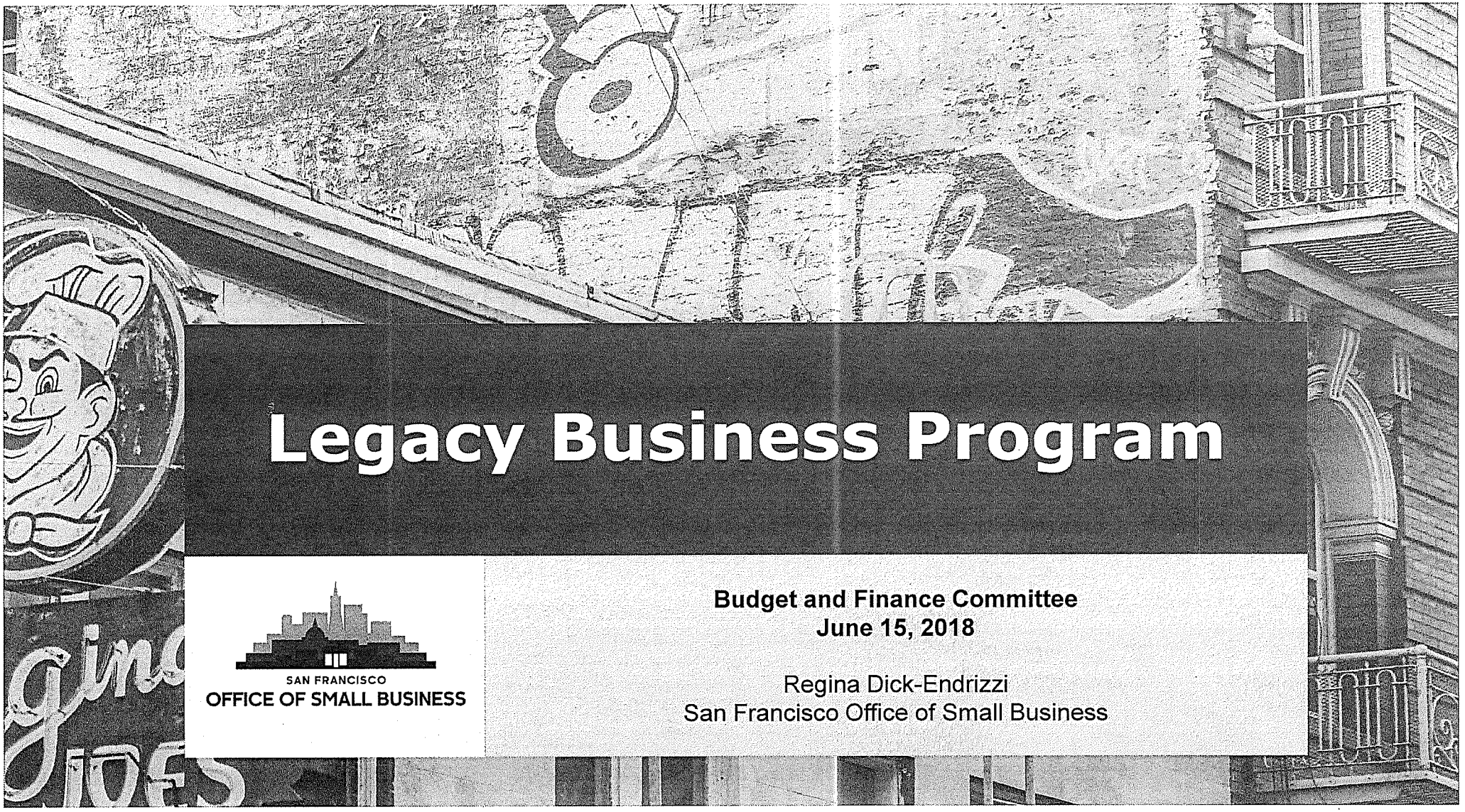
Reductions in FY 19-20 due to: Elimination of $40M one-time appropriation related to Downtown Neighborhoods Preservation Fund (Oceanwide Center/50 First Street) offset by increase in HTF; elimination of funding to support Mayoral transition

Mayor's Administration

- Mayor's Office, excluding MOHCD, budget changes are largely due to increased salaries and fringe costs of existing staff, and onetime expenditures for the transition of administrations.
- Mayor's Administration will also continue ensuring staff have appropriate equipment to do their jobs, including chairs, ergonomic equipment, and computers.

Questions?

File #180500
Received in Committee
6/15/18



Legacy Business Program

SAN FRANCISCO
OFFICE OF SMALL BUSINESS

Budget and Finance Committee
June 15, 2018

Regina Dick-Endrizzi
San Francisco Office of Small Business

SAN FRANCISCO
OFFICE OF SMALL BUSINESS

Ordinance 70-16 (BOS File NO: 160152)
Budget and Finance Committee Reserve $306,250

April 2016

- Budget and Finance Committee placed the $306,250 appropriation on reserve. Ordinance 70-16

16/17 Budget

- Legacy Business Program fully funded with $1.25 AAO funds that included the $1 Million for the Historic Preservation Fund.

17/18 Budget

- Program took a budget cut of $750,000 in AAO funds.
  Offset with: $306,250 in reserve ($281,500/ $25,000)
  $585,420 in carry forward 16/17 funds
  $270,400 in AAO Funds ($250,000/ $20,400)

SAN FRANCISCO
OFFICE OF SMALL BUSINESS

Legacy Business Program

17/18 Legacy Business Preservation Fund

LB Historic Preservation Fund		Reserve
17/18 Allocation (AAO and 16/17 Carry Forward)	$835,420	
Reserve held		$281,250
Business Assistance Grants funds allocated before reserve release	$625,321	
Vendor Fees	$1,500	
Obligated 17/18 Rent Stabilization Grants (new and renewing)	$208,599	$217,146
2-3 New Rent Stabilization Grants submitted after 6/8/18 (3 X $22,500)		$64,104
TOTAL	**$835,420**	**$281,250**

OFFICE OF THE DISTRICT ATTORNEY

District Attorney George Gascón

Budget and Finance Committee

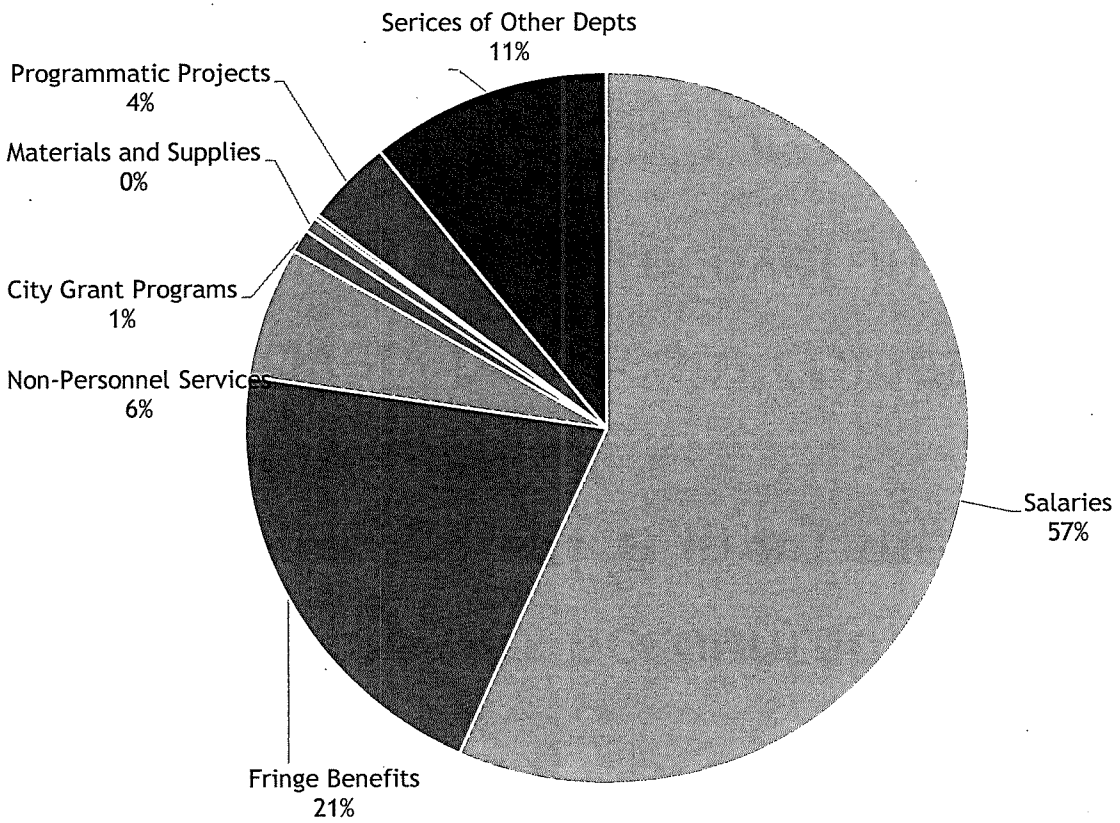
2018-19 & 2019-20

STRATEGIC GOALS

- Hold offenders accountable
- Administer justice in a timely, fair and efficient manner
- Effectively prosecute crimes
- Assist victims to recover in the aftermath of crime



EXPENDITURE OVERVIEW - Type



- Salaries
- Fringe Benefits
- Non-Personnel Services
- City Grant Programs
- Materials and Supplies
- Overhead and Allocations
- Programmatic Projects
- Serices of Other Depts

BUDGET CHANGES

Budget Year

	2017-18 Original Budget	2018-19 Proposed Budget	Change From 2017-18	Percent Change
Total Budget:	$63,141,009	$68,863,546	$5,722,537	9.1%

Budget Year + 1

	2018-19 Proposed Budget	2019-20 Proposed Budget	Change From 2018-19	Percent Change
Total Budget:	$68,863,546	$67,777,797	($1,085,749)	(1.6%)

POSITION CHANGES

Budget Year

	2017-18 Original Budget	2018-19 Proposed Budget	Change From 2017-18	Percent Change
Total FTE:	278.14	278.44	.30	0.1%

Budget Year + 1

	2018-19 Proposed Budget	2019-20 Proposed Budget	Change From 2018-19	Percent Change
Total FTE:	278.44	274.41	(4.03)	(1.4%)

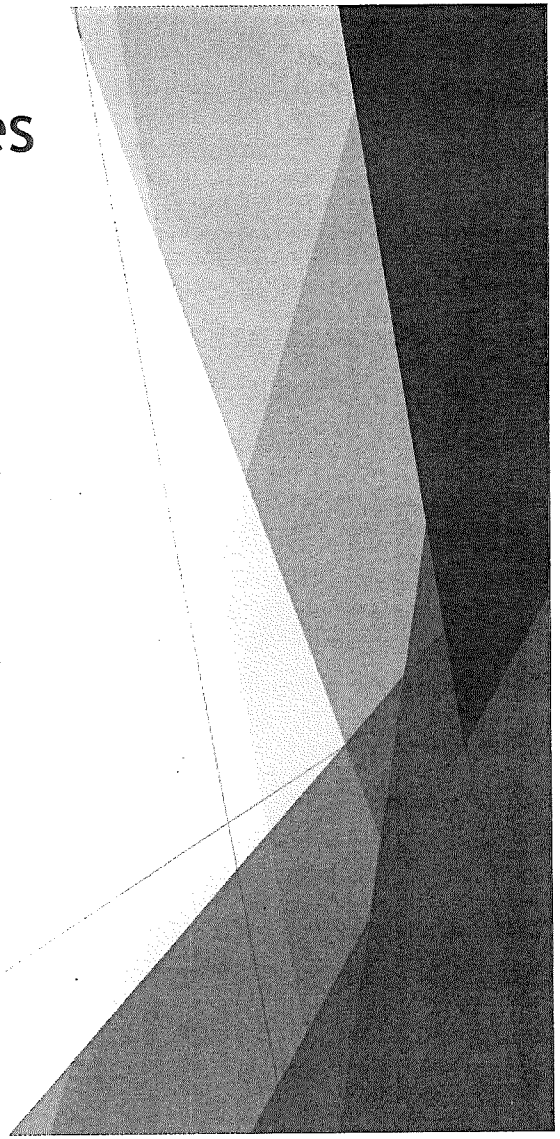
The reduction of 4 FTE in BY+1 is due to limited duration positions for Weekend Rebooking terminating.

EXPENDITURE OVERVIEW - Funded Initiatives

- HOJ Relocation to 350 Rhode Island - $4,899,173
- Property Rent Increase 732 Brannan Street - $373,690
- Litigation Expenses - $100,000
- COIT Funded Case Management System Maintenance - $291,900

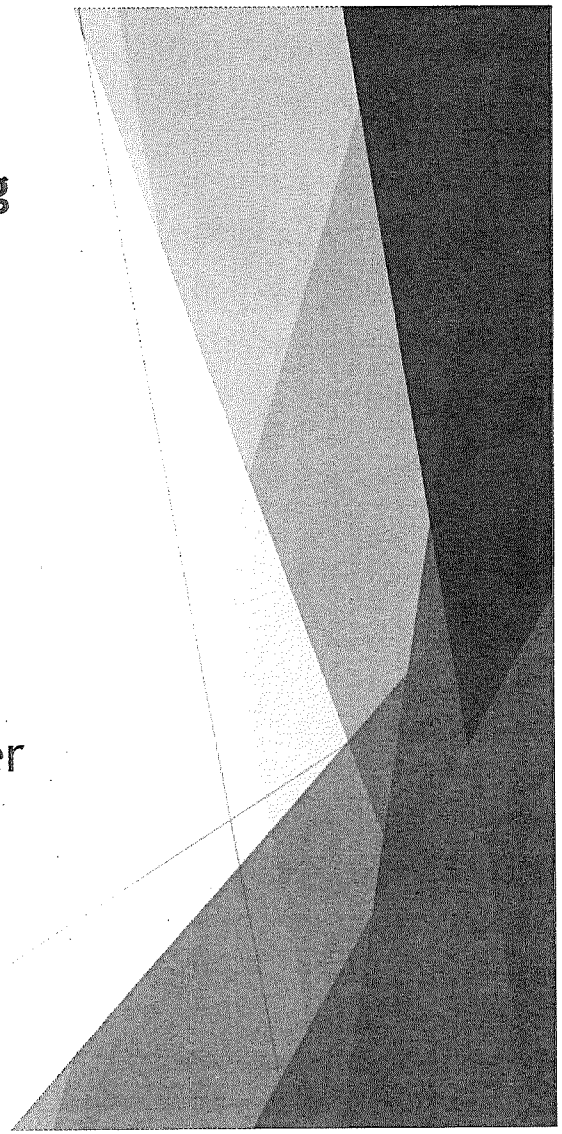
EXPENDITURE OVERVIEW - Unfunded Initiatives

- Human Trafficking - $1,581,054
- Auto Burglary Task Force - $1,160,109
- Administrative Support - $552,688
- Independent Investigations Bureau - $277,310



TRAILING LEGISLATION

- **File no. 180585 - Administrative Code - Cash Revolving Fund**
  - Increases the Department's Cash Revolving Fund by $2,000 for a revolving fund amount of $2,200.
  - Required by Controller's Office in order to Administer the Department's Special Fund.
  - District Attorney Special Fund is authorized by Admin. Code Section 2A.70 for emergency litigation and victim/witness emergency assistance.
  - The employee advance mechanism, used in the former financial system, FAMIS, is no longer available in the new Financial System. The Special Fund has to be administered as a revolving fund, which necessitated the increase in the revolving fund.



TRAILING LEGISLATION

- **File no. 180591 - Accept and Expend Grant - California Victim Compensation Board - Compensation for Crime Victims - $2,164,014**
  - Resolution required by State Board of Control for three year contract.
  - $721,338 per year.
  - Funds the Department's Victim Compensation Unit comprised of 6 grant funded claims staff.
  - Provides funding assistance to victims of violent crime who have been injured or threatened with injury

San Francisco Sheriff's Department

FY 18-19 and FY 19-20 Budget

Budget & Finance Committee

June 15, 2018

San Francisco Sheriff's Department Overview

CUSTODY OPERATIONS: 580 FTEs including 542 sworn staff

- Operates four county jail facilities, Zuckerberg San Francisco General Hospital Security Ward, Inmate Classification Unit, Central Records & Warrants Unit and Storekeeping
- Responsible for ensuring the constitutional rights of incarcerated individuals, safety for each, establishing an environment that facilitates programming, treatment, educational and vocational opportunities
    - Coordinates over 70 in-custody programs

FIELD OPERATIONS: 372 FTEs including 256 sworn staff

- Provides work ordered law enforcement services at multiple city locations including the Hall of Justice and Civil Courts; Hall of Justice and Civil Court Buildings; DPH facilities including ZSFG, Laguna Honda Hospital and selected Clinics; Medical Examiner; and others
- Provides mutual aid to law enforcement agencies as requested or required (i.e. Santa Rosa Fire, You Tube Shooting, etc.)
- Serves local law enforcement by operating Warrant Services Unit to arrest those with warrants in our system
- Transports inmates to courts, clinics and other agencies as required
- Serves and executes civil court judgments as prescribed by law

San Francisco Sheriff's Department Overview

COMMUNITY PROGRAMS: 27 FTEs including 21 sworn staff

- Coordinates educational, vocational, substance abuse and batterers' intervention classes, as well as a variety of specialized services to facilitate offenders' pro-social re-entry into the community to reduce recidivism and to increase public safety
- Supports alternatives to pretrial release through the Pretrial Diversion Project that employs a validated risk assessment tool to recommend appropriate levels of out of custody supervision to judges of the Superior Court; provides electronic monitoring supervision as directed by the Court
- Providing eligible individuals with post sentencing alternatives such as electronic monitoring, residential treatment and the Sheriff's Work Alternative Program (SWAP); provides community supervision and post release programs such as wrap-around services from our partners like the No Violence Alliance (NoVA) program
- Survivor Restoration Program that focuses on victims of domestic violence and other violent crime

San Francisco Sheriff's Department Overview

PLANNING & PROJECTS: 37 FTEs including 12 sworn staff

- Includes Professional Standards implementation and compliance
- Strategic Plan Management development and implementation
- Fleet Management
- Facilities Maintenance and Repair
- Capital Project Planning
- Information Technology and Support

ADMINISTRATION, TRAINING & SUPPORT: 47 FTEs including 18 sworn staff

- Office of the Sheriff
- Internal Investigations
- Criminal Investigations
- Media Relations
- Legal Counsel
- Financial Services
- Human Resources
  - Recruitment
  - Testing
  - Backgrounds
  - Hiring
  - Training

Strategic Goals

STAFFING & HIRING:

- Anticipate and fill sworn vacancies as they occur to reduce overtime
- Hire from the community
- Continue department succession planning

TRAINING:

- Coordinate training for new hires through multiple regional academies
- Continue training and education for all staff
  - Mandated Professional Training for Sworn Staff: Hospital; BSCC and POST
  - Effective on-the-job training: Field Operations; Jail Operations; Court Operations; Emergency Services Unit
  - Implicit Bias & Inclusivity Training
  - Crisis Intervention Training
  - Gender Awareness
  - Specialized training for specific assignments i.e. investigations, training; civil process etc.
  - Continuing Education for Supervisors and Managers

Strategic Goals

STATION TRANSFERS TO SUPPORT JUSTICE PARTNER

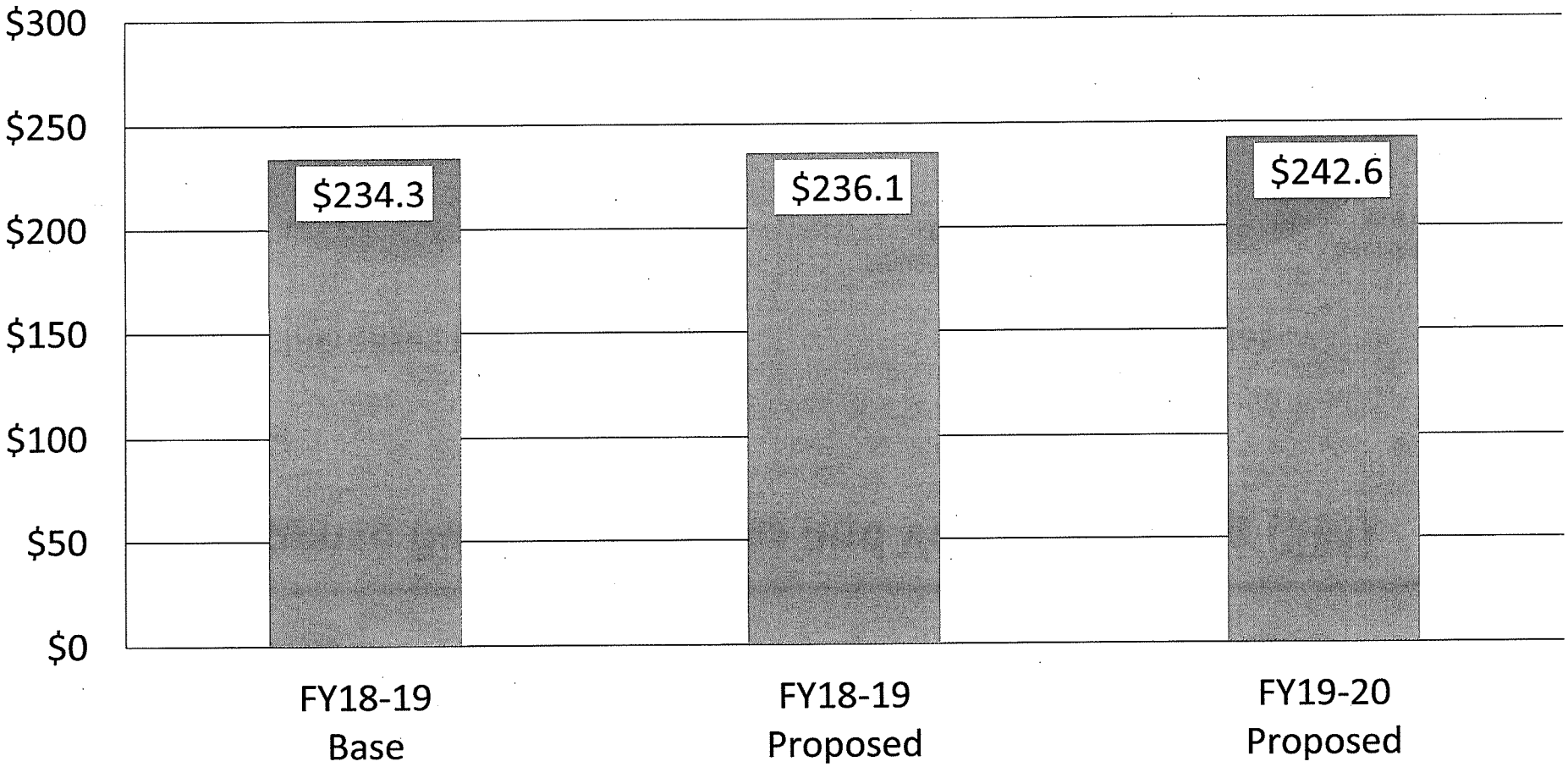
- Provide support to the SFPD by resuming transfers of arrestees from district stations to the intake facility and accepting custody of those arrestees who are not medically cleared for jail
  - The Mayor's Budget does not include this pilot program - $1.8M in overtime

DATA COLLECTION & INFORMATION SHARING:

- Improving our IT services within the department, through appropriate resources while also working with the City's DT and our JUSTIS partners to continue to collect, share and coordinate information for effective decision making
- Controllers audit completed for the department IT Unit at the request of the department; recommended the acquisition of a Chief Information Officer (CIO) and development of a IT strategic Plan to include civilianization of positions.
  - The Mayor's Budget does not include this request - $100,000 for six months

San Francisco Sheriff's Department
FY18-19 and FY19-20

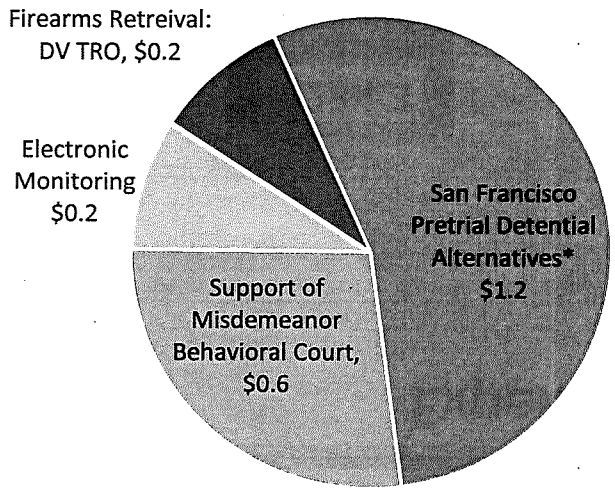
Expense Budget Summary* ($M)



*Includes: Salary, Fringe, Overhead, Professional Services, Community Based Organizations, Materials & Supplies, Facility Maintenance, Services of Other Departments

Expense Budget Increases and Vehicle Funding ($M)

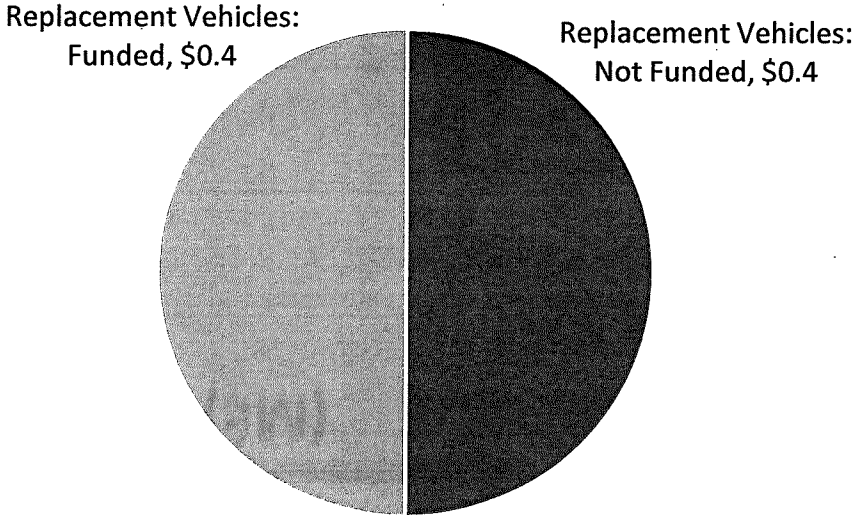
Budget Increases From Base



*Pretrial requested funding of $1.7m to support 60% caseload increase resulting from Humphrey court decision

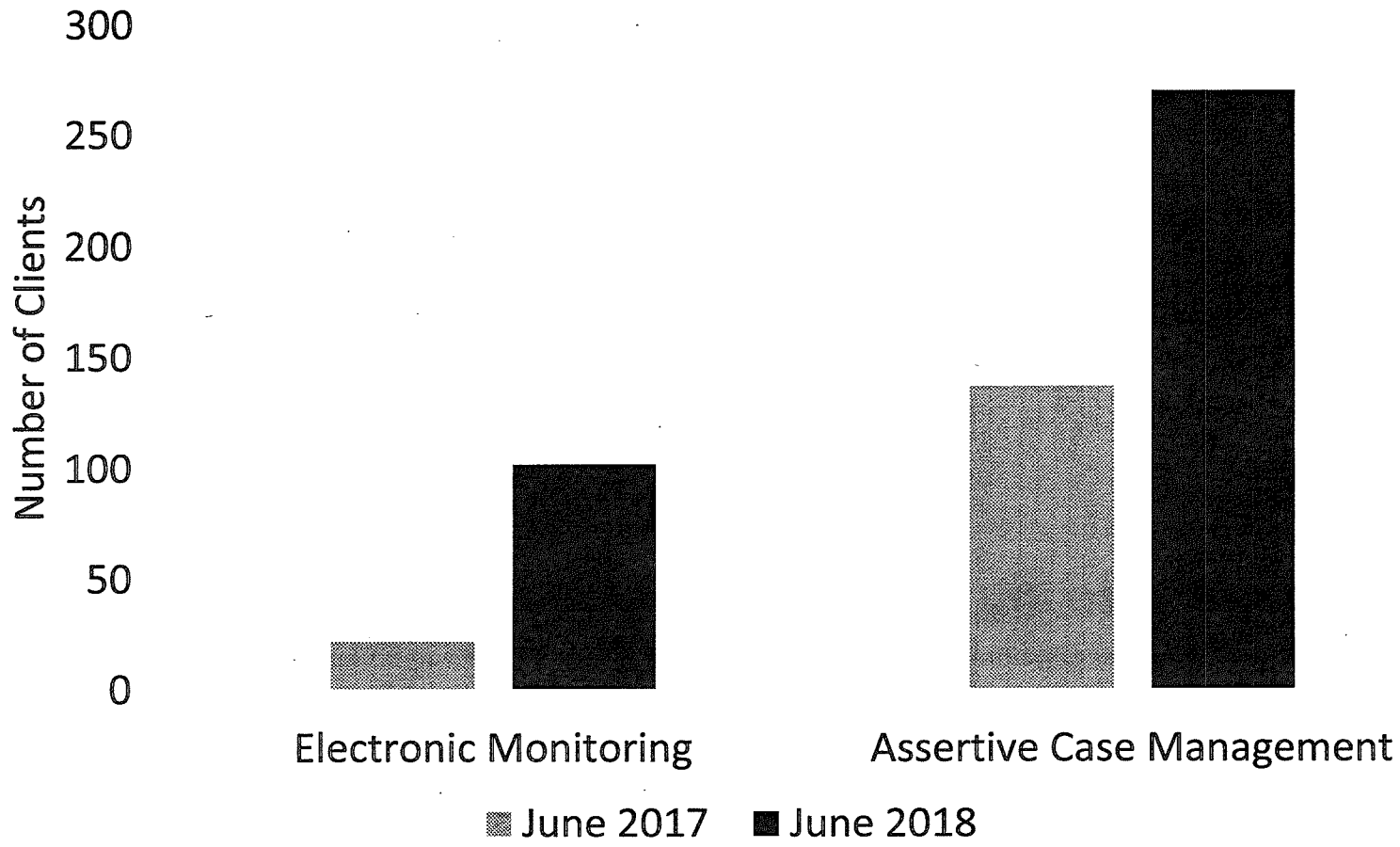
$1.2m in proposed budget does not provide for evening/weekend supervision nor ability to process all cases in timely manner

Vehicles

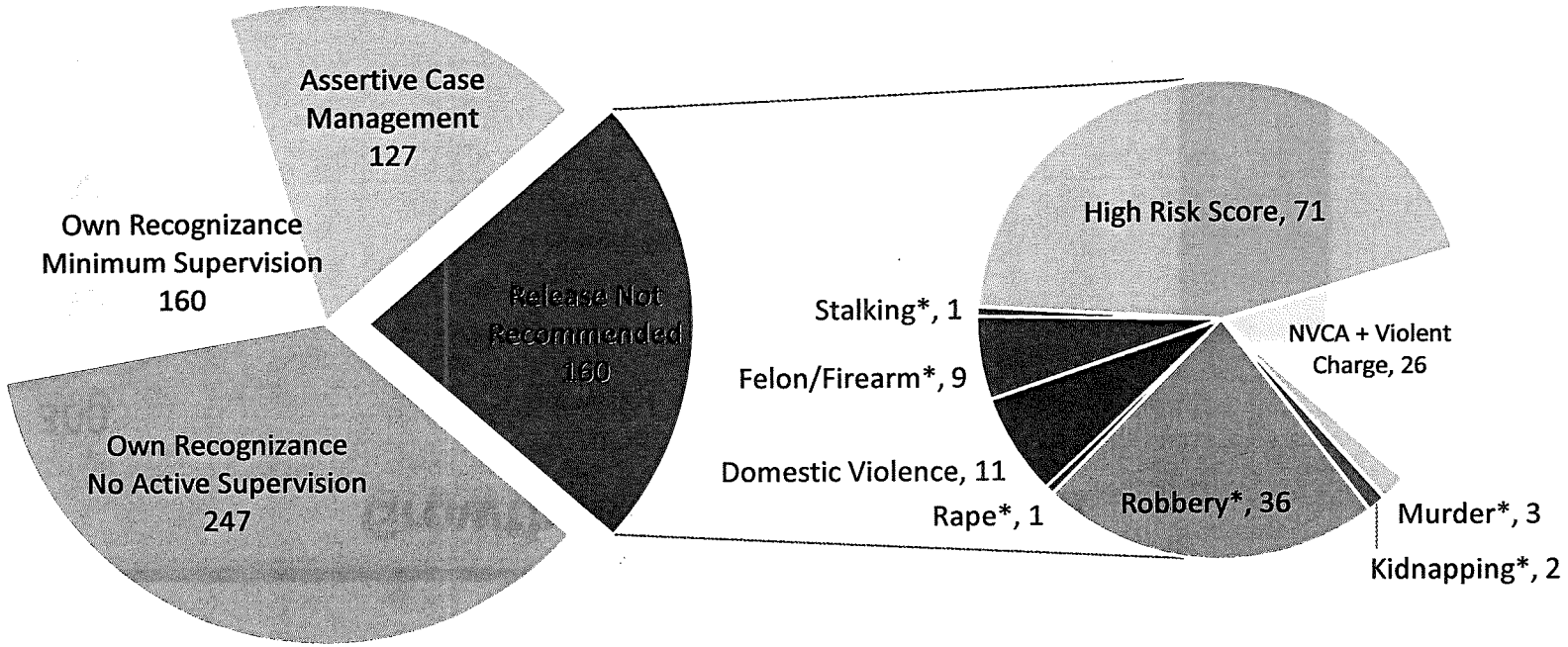


Vehicle funding supports replacement of 9 out of 18 requested replacements

Growth of Pretrial Caseload

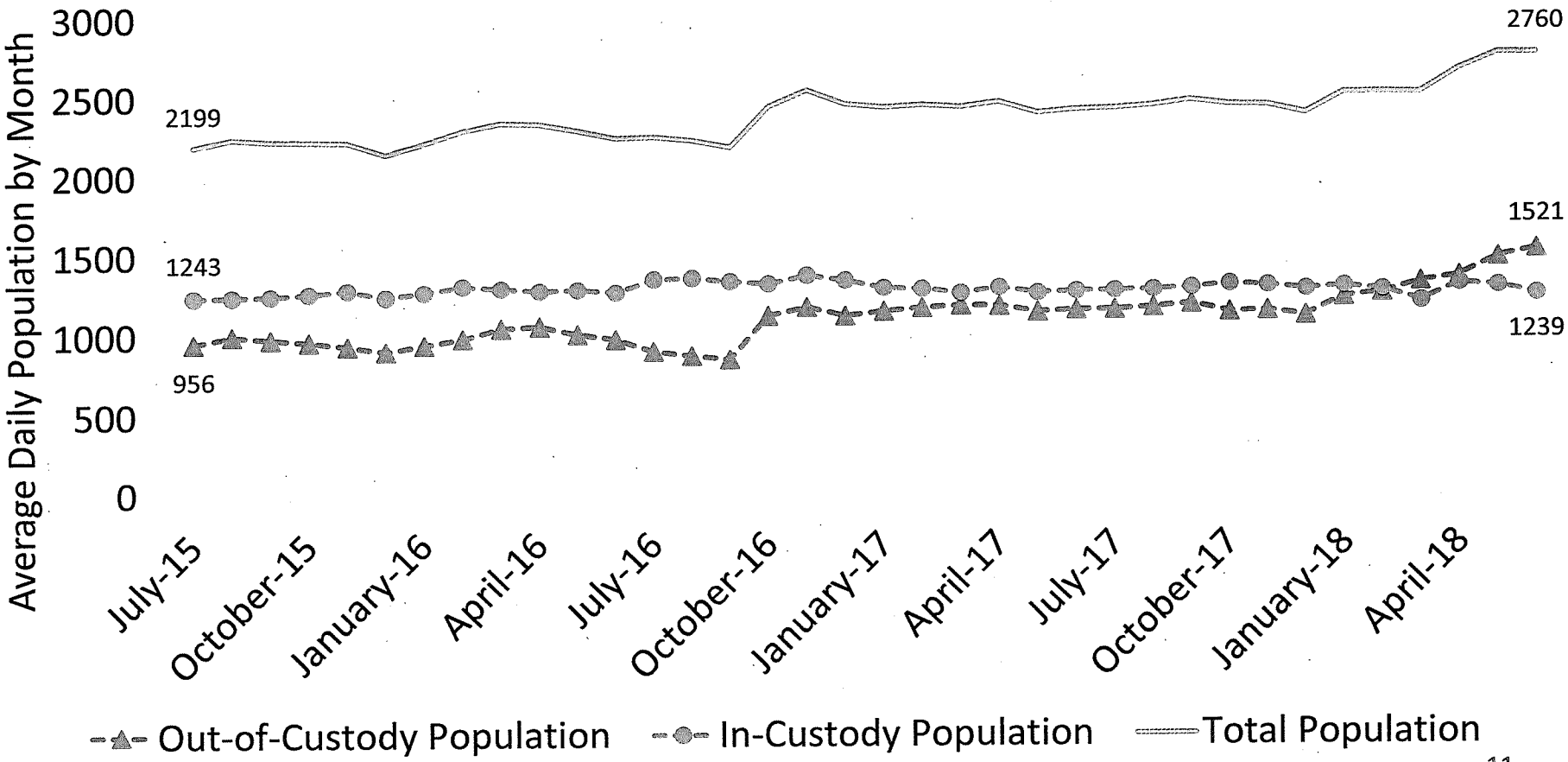


Releases by Public Safety Assessment Recommendation
First Quarter 2018

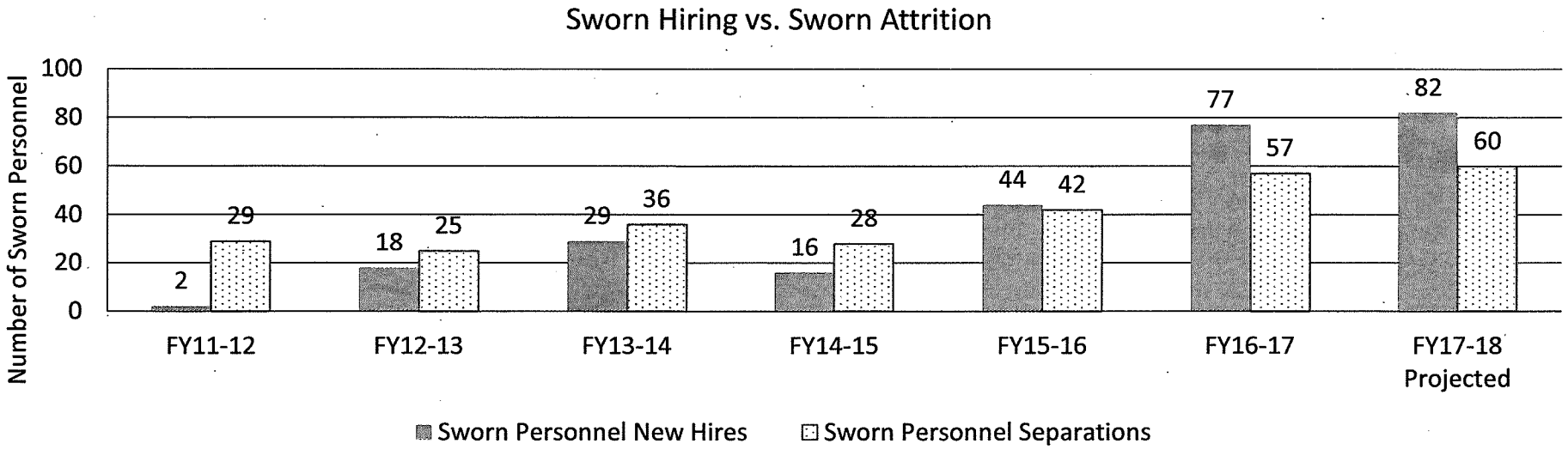


*Charges listed are original booked charges and may be attempted, conspiracy, or solicitation

In-Custody and Out-of-Custody Populations



Staffing Progress: Keeping Pace with Separations



Hiring Plan Through FY19-20				
	FY16-17	FY17-18	FY18-19	FY19-20
New Hires	77	82	75	50
Attrition (Including Academy Failure)	57	60	55	50
Year Ending - Total Sworn FTE	835	857	877	877

Strategic Goals

PROGRAM SERVICES / INTERCEPTS:

- Continued assessment and coordination of programs to ensure a continuum of support from jail through and after release
  - Focus on programs that are both culturally competent and gender competent
  - Transitional Age Youth (TAY) Trauma Therapist– through a grant; Discovering Your True Self for TAY through SFSD
- Five Keys Charter School Goals
  - In custody high school and community college classes
  - Intermittent coding classes
  - Vocational classes certificate classes
- Continued Expansion and Efficiencies of safe Alternatives-to-Jail
  - Pre-arraignment & post arraignment release risk assessments and recommendations by the SF Pretrial Diversion Project – Not funded to full ask of $1.7M
  - Expansion of Residential Treatment Options
  - Electronic Monitoring for sentenced and high risk pretrial defendants

Strategic Goals

- **CONTINUING INITIATIVES: (Highlights)**
  - Professional Public-Safety Policy Management – Acquisition of a policy and procedure review/update/subscription service through Lexipol
  - Controller's Office Audit - Information and Technology Services – Acquisition of CIO and technical experts
  - 400 new Body Worn Cameras (through COIT) and improved fixed cameras at CJ#4 – for increased transparency in operations
  - Sewage control at County Jail #4- installation of Muffin Monsters for safety and hygiene while defendants remain at this location
  - TGI Policy follow-up and compliance reviews
  - Body Scanners to replace routine strip searches and to increase Facility Safety
  - Robust recruitment, testing, background, hiring and training
  - Support through advocating necessary funding of the SF Pretrial Release Program to diminish the need for and use of bail, while providing appropriate supervision levels for out of custody pretrial defendants
  - Replacement of the Jail Management System software (FY 17-18 COIT budget) with a more robust, flexible platform

Strategic Goals

NEW INITIATIVES: (Highlights)

- Domestic Violence Firearms Collection through overtime funding- OT Equivalent for one FTE
- Cancellation of fees to individuals for electronic monitoring and for depositing cash onto prisoner accounts through general fund
- Five Keys Transitional Age Youth Re-entry Program specialists through Roadmaps to Peace
- TAY women case management specialist – will begin in July
- Website upgrade and re-organization through COIT approvals
- New culinary baking course at County Jail #2 – education-wing kitchen
- New food contract with Aramark inclusion of the Good Food Purchasing Program
- Capital Improvements – Renovation of the County Jail #2 kitchen to replace Hall of Justice kitchen
- Discharge Planning specialist to support the re-entry planning of those leaving the jail
- "Safe Passage Safe Harbor" release program – provides hygiene kits if needed, transportation, emergency housing, and linkage to services
- Collaboration for trade union vocational training with the OEWD

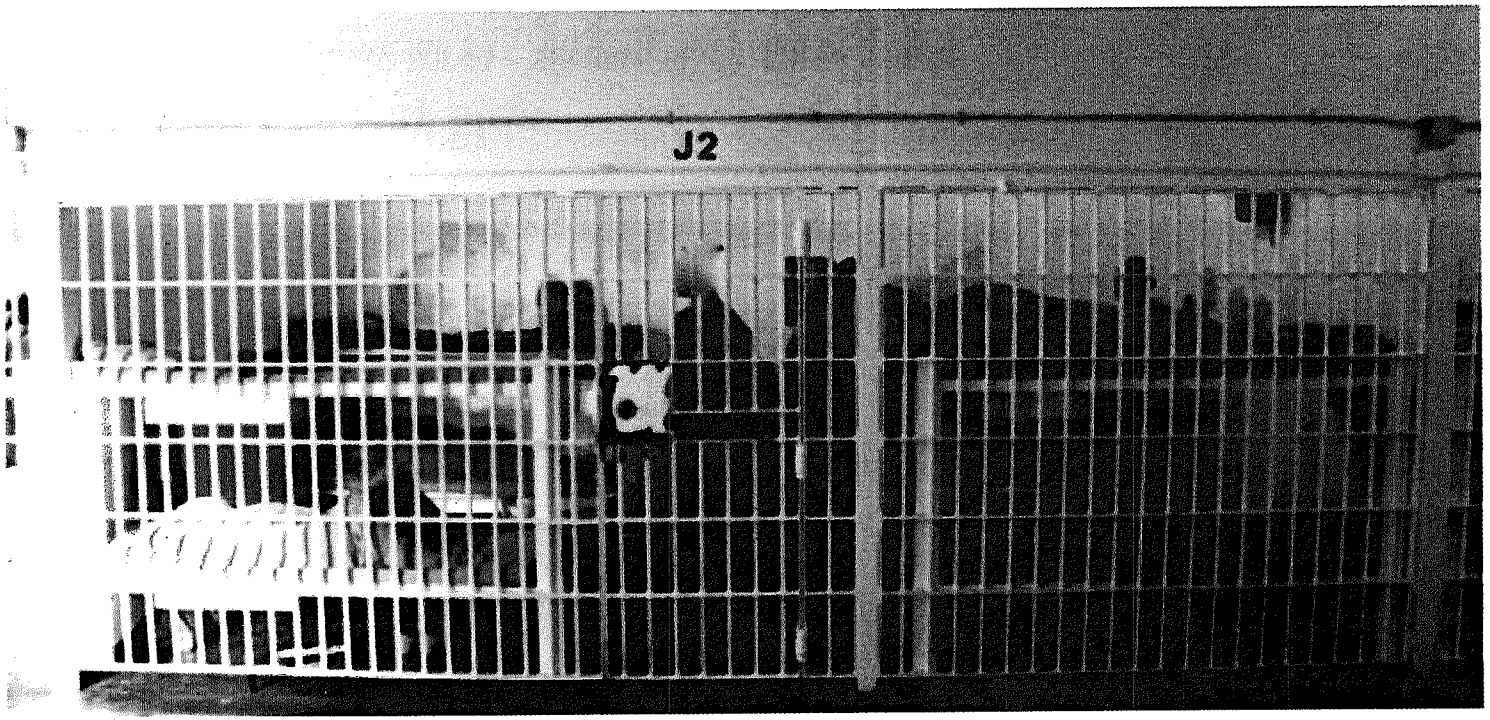
Other Initiatives

HALL OF JUSTICE EXIT PLANS/ CAPITAL PLANS

- **COP legislation for $145 M**
  - Renovation of CJ#6 in San Bruno to house up to 329 inmates, six pods, discrete housing in five, one pod for vocational training, to replace housing at the Hall of Justice, CJ#4
  - Holding and transportation hub in basement of 425 7th Street to replace holding areas located in the Hall of Justice
  - Legislation will be introduced at Board of Supervisors on Tuesday, June 19, 2018.
- **Collateral Plans**
  - Renovation of the County Jail #2 kitchen to replace Hall of Justice kitchen
  - Design and renovation of the east wing of the first floor vacant medical examiner are in the Hall of Justice to support other units to be relocated from the 4th floor of the Hall of Justice
    - » Central Records and Warrants Bureau
    - » Prisoner Legal Services
    - » Estimated at $14M – Funding to be determined.
  - Design and renovate the following areas at CJ#2, 425 7th Street
    - » Replace open housing beds with double cells in Pods A and D
    - » Suicide barriers between mezzanine levels and ground floor of five pods
    - » Private visiting rooms in five pods

- Other Capital Item – Budgeted for approximately 8 replacement vehicles – requested 19 based on HACTO guidelines

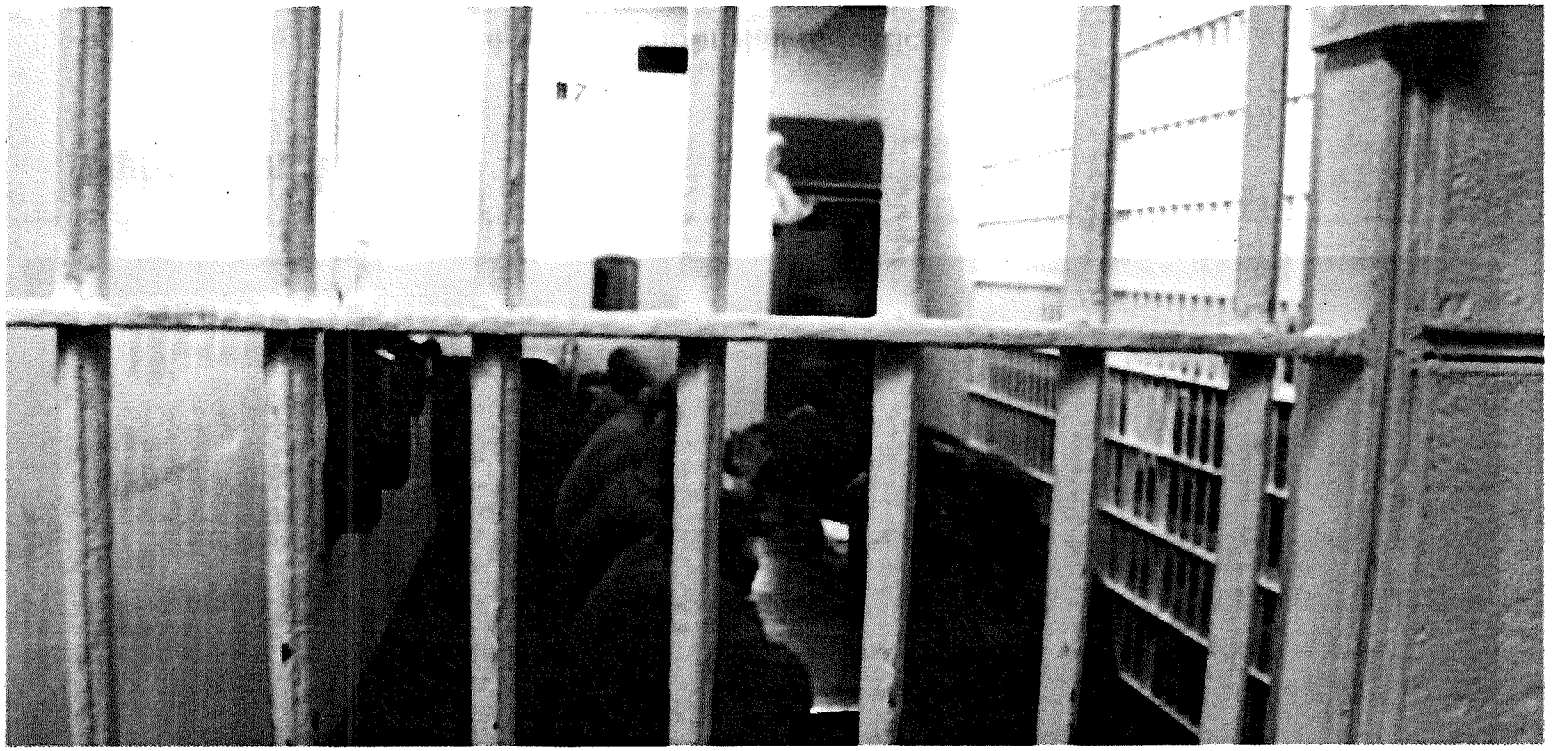
Hall of Justice Exit



Eight-Man Tank

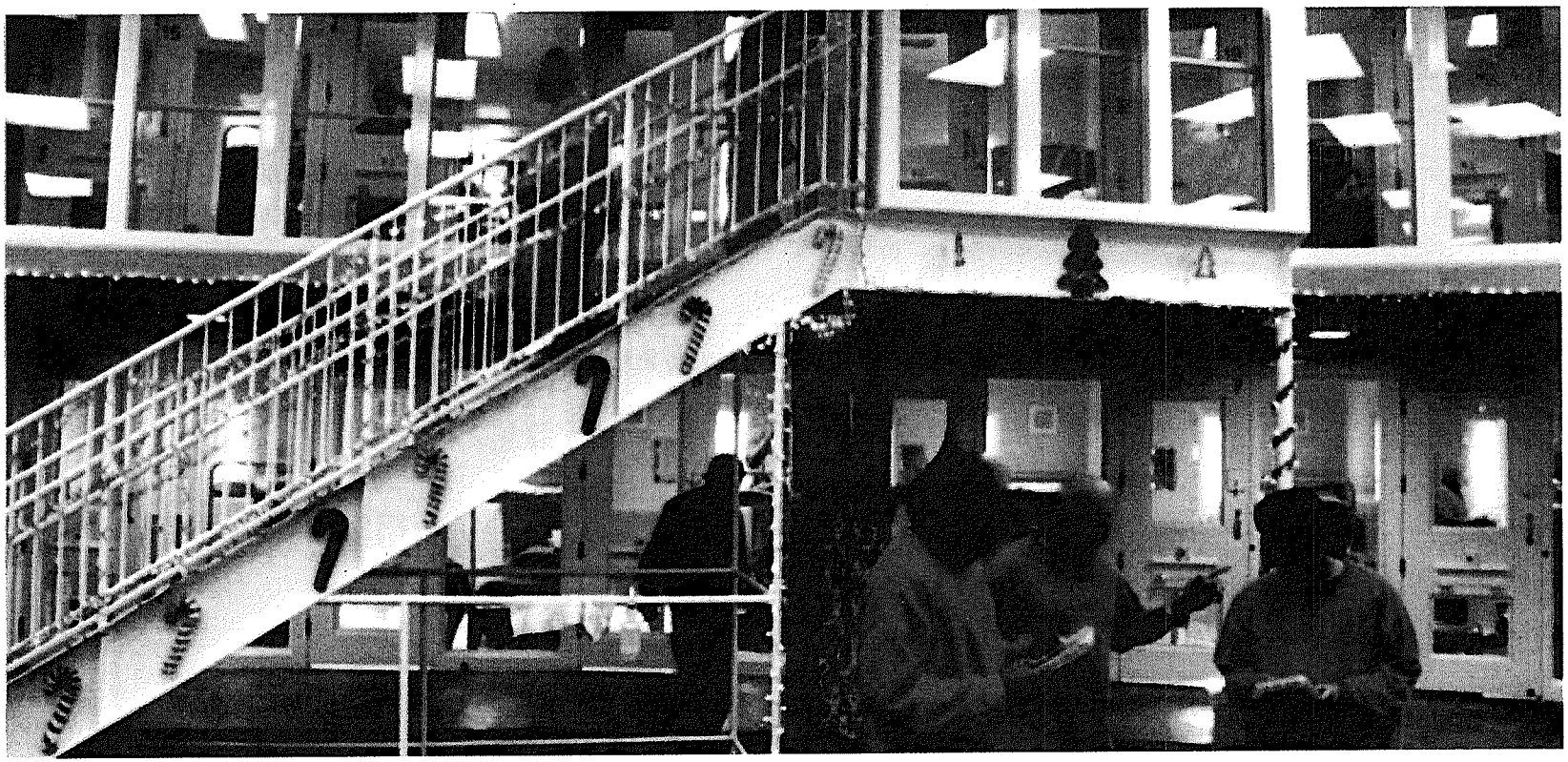
San Francisco County Jail #4 Seventh Floor Hall of Justice

Hall of Justice Exit



12-Man Cell Day Side

San Francisco County Jail #4 – Seventh Floor Hall of Justice



Housing Pod

San Francisco County Jail #5, San Bruno

The Corridor

Friday, June 20, 2018, 8 P.M.

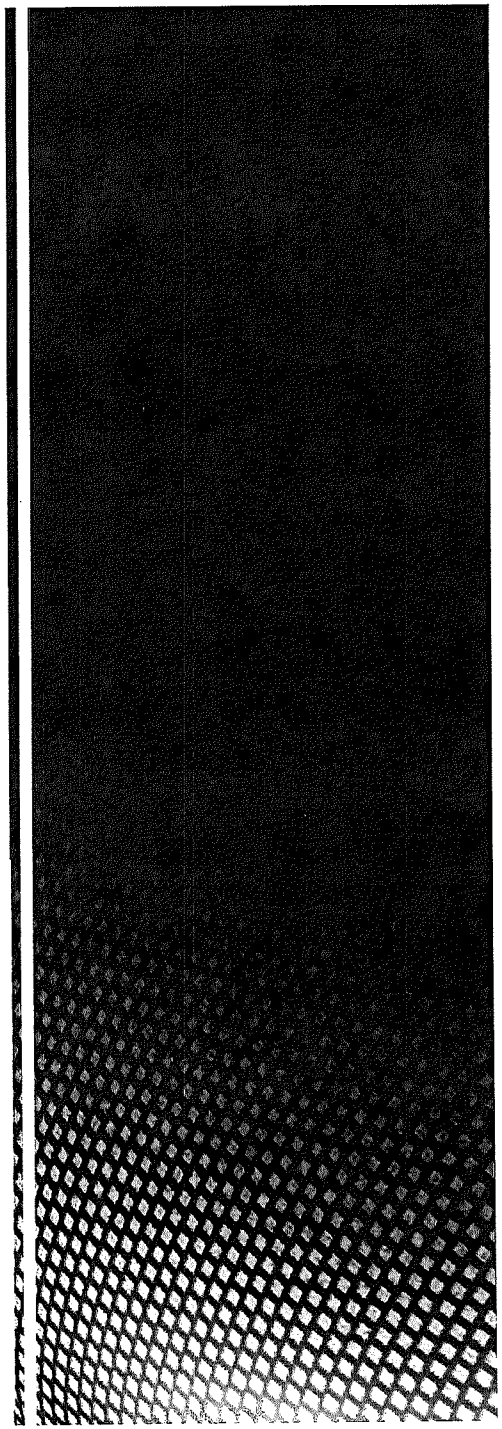
KQED-Channel 9

A Bold Experiment Reducing Recidivism in San Francisco's Jails

ADULT PROBATION DEPARTMENT
Budget Fiscal Years 2018-19 & 2019-20

Karen Fletcher
Chief Adult Probation Officer
June 15, 2018

"Protecting the Community, Serving Justice, and Changing Lives"



MISSION AND VISION

MISSION

"Protecting the Community, Serving Justice and Changing Lives"

VISION

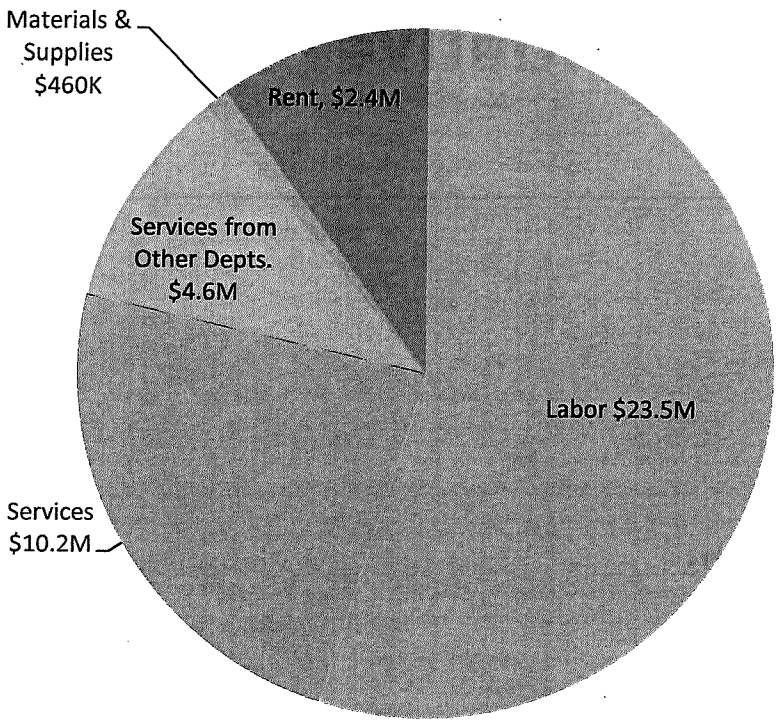
The San Francisco Adult Probation Department achieves excellence in community corrections, public safety and public service through the integration of Evidence Based Practices and a victim centered approach to our supervision strategies. We collaborate with law enforcement, the Courts, Department of Public Health, victim organizations and community based organizations to provide a unique blend of enforcement, justice and treatment. We are leaders in our profession, exemplifying the highest standards. We extend a continuum of integrated services to address our probationers' criminogenic needs and empower them to become productive law-abiding citizens.

VALUES:	**P.R.O.T.E.C.T.** Our Community
Protect:	We value protection of the residents of the City and County of San Francisco.
Respect:	We value respect and personal wellness for ourselves, each other and all members of the community.
Opportunities:	We value providing opportunities for offender rehabilitation, improved public safety, victim restoration, and maximizing officer and employee potential.
Teamwork:	We value teamwork and cooperation through partnerships with all justice and community stakeholders.
Ethics:	We value impartiality, accountability, diversity, professionalism and a strong work ethic.
Commitment:	We value our commitment to Public Safety and Public Service.
Trust:	We value the trust placed in us by the public we serve and perform our duties with integrity and possess the skill sets unique to our profession through systematic integration of Evidence Based Principles.

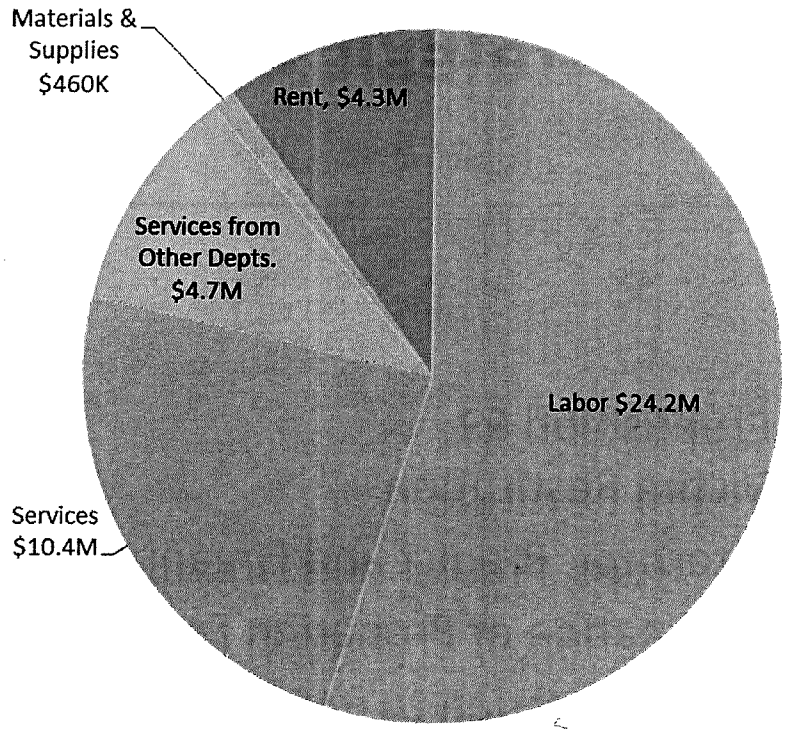
Strategic Goals and New Initiatives

- Proposition 63
- Victim Restitution
- Interrupt, Predict and Organize (IPO) Program
- Elimination of Probation Fees
- APD Relocation to 945 Bryant

2018-19 Proposed Budget



2019-20 Proposed Budget



FTE CHANGES IN FY 2018-19 and FY 2019-20

Proposition 63

This legislation defines new legal mandates for Probation. The Courts are required to refer all defendants upon conviction of any felony and/or specified misdemeanors to be immediately assigned to a probation officer to investigate whether the Automated Firearms System or other credible information reveal the defendant's ownership, possession, or custody of a firearm. Probation is also mandated to receive the Prohibited Persons Relinquishment Form from the defendant or designee, provide documentation to update the Automated Firearms System, if necessary, and prior to disposition or sentencing, report to the Court whether the defendant has complied with the relinquishment requirements and timely submission of the required documentation.

4.00 8530 Deputy Probation Officers
1.00 8534 Supervising Probation Officer

Victim Restitution

Dedicated to serving the Courts by researching and supporting victim restitution on Court probation cases that the Courts refer to APD's Victim Restitution Unit. These positions will be responsible for contacting victims, establishing financial losses for victims, and preparing reports with recommendations specific to victim restitution.

2.00 8529 Probation Assistants

Budget Presentation
FY 2018-19 & FY 2019-20

Budget and Finance Committee
City and County of San Francisco
June 15, 2018

Juvenile Probation Department
City and County of San Francisco

Mission and Strategic Goals

Mission

- Assess and develop plans for youth referred to Juvenile Justice Systems, and provide evidence-based supervision strategies for all individuals under Department's jurisdiction.

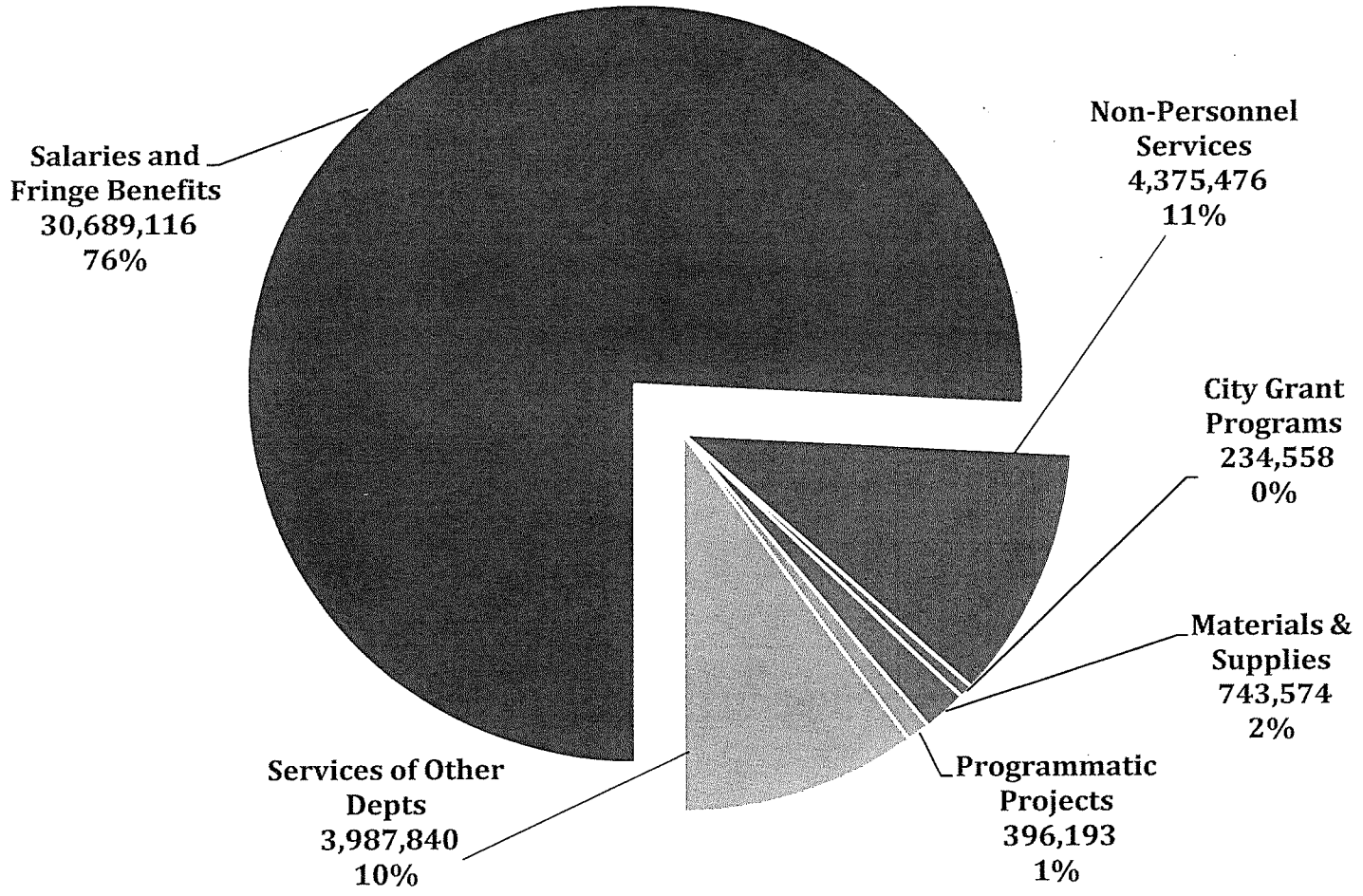
- Administer programmatic approach for the assessment, education, treatment, and rehabilitation of youth charged with criminal offenses.

Strategic Goals

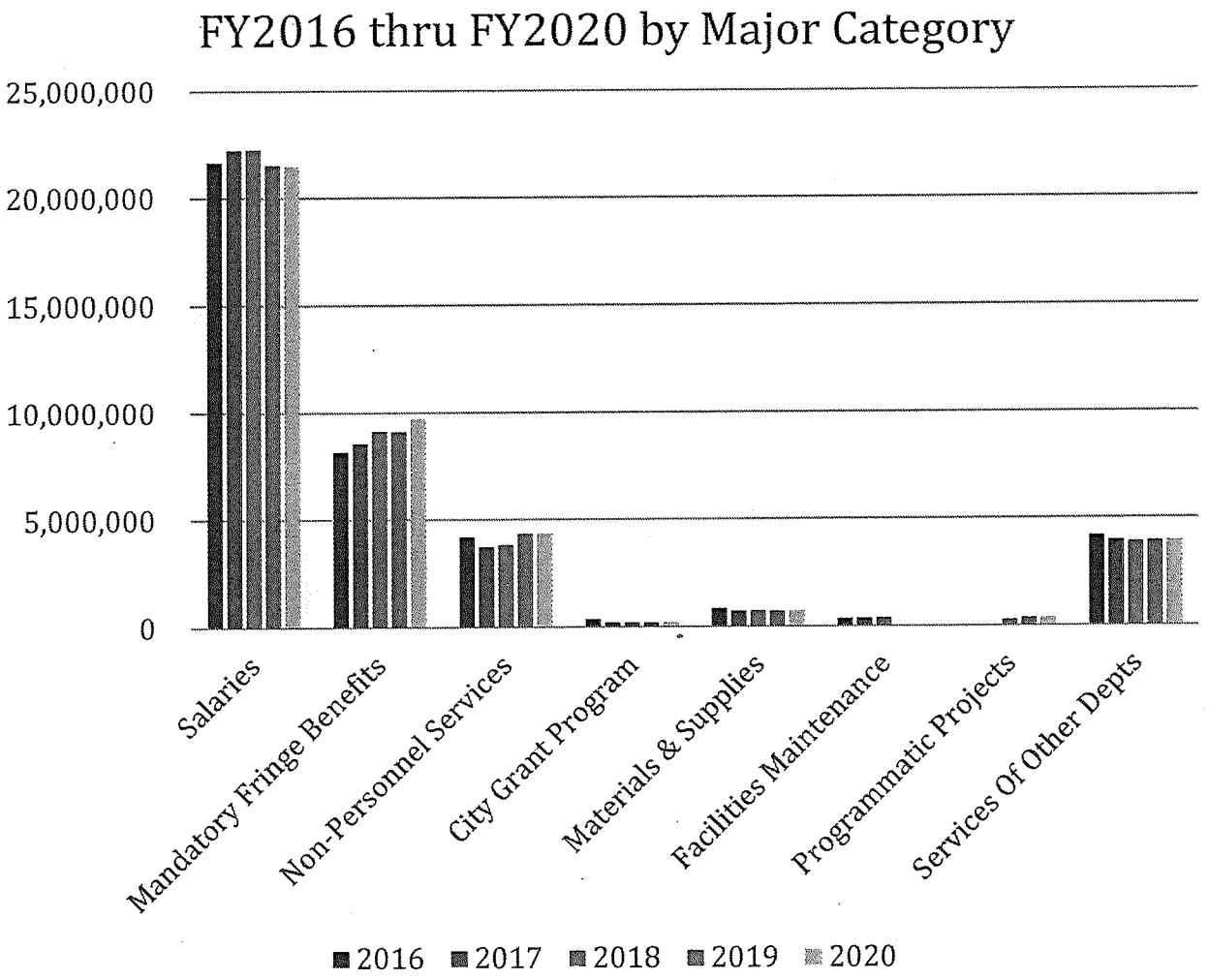
- Reduce number of repeat offenders
- Improve results for residents placed at Log Cabin Ranch
- Utilize probation services and community resources to assist youth to successfully navigate and complete probation
- Provide a safe and secure environment for staff and detainees
- Improve the quality of customer service to youth and their families

Budget Overview

Proposed FY 2018-19 Budget = $40,426,757



Budget Comparison



New Programs and Initiatives

Augustus Case Management System Launch - June 4, 2018

- New web-based case management system launch
- Replaces 1974 Juvenile Justice Information System
- Improves service delivery through data integration across JPD divisions
- Enhances data access and transparency
- Provides secure linkage to community partners

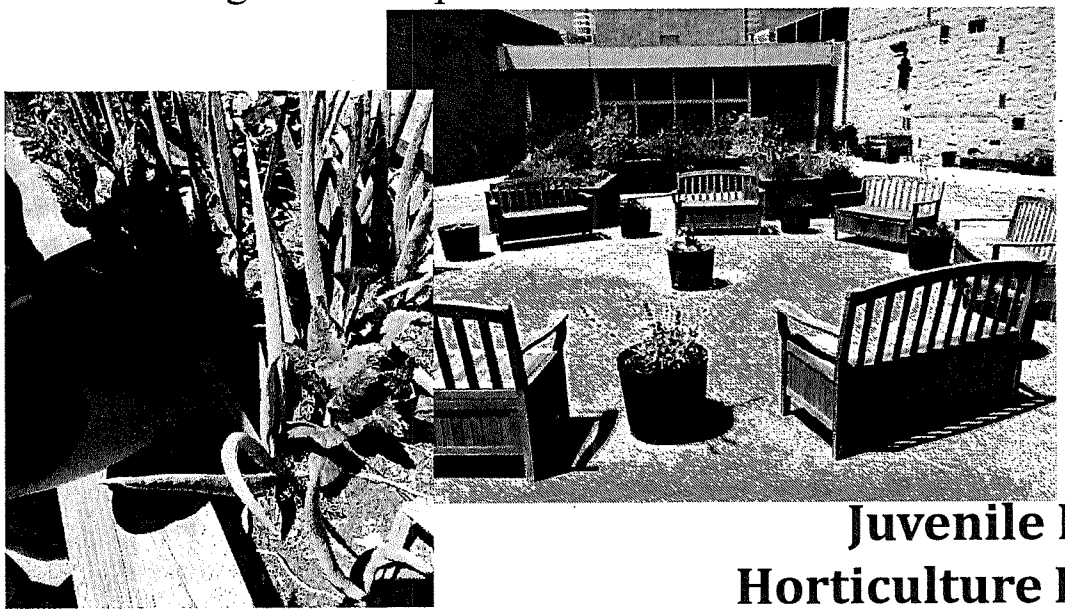
New Programs and Initiatives

Juvenile Reentry Programs

Provides $327,000 in ongoing Juvenile Reentry revenue and expenditure appropriation to implement programs and technology advancement to enhance and lift all youth within the juvenile justice system, including:

Resource Center, Juvenile Hall

Weekend academies for education enhancement, trade and vocational seminars, vocational certifications, and paid internships for detailed youth in preparation for transition to employment or continuing education post release.





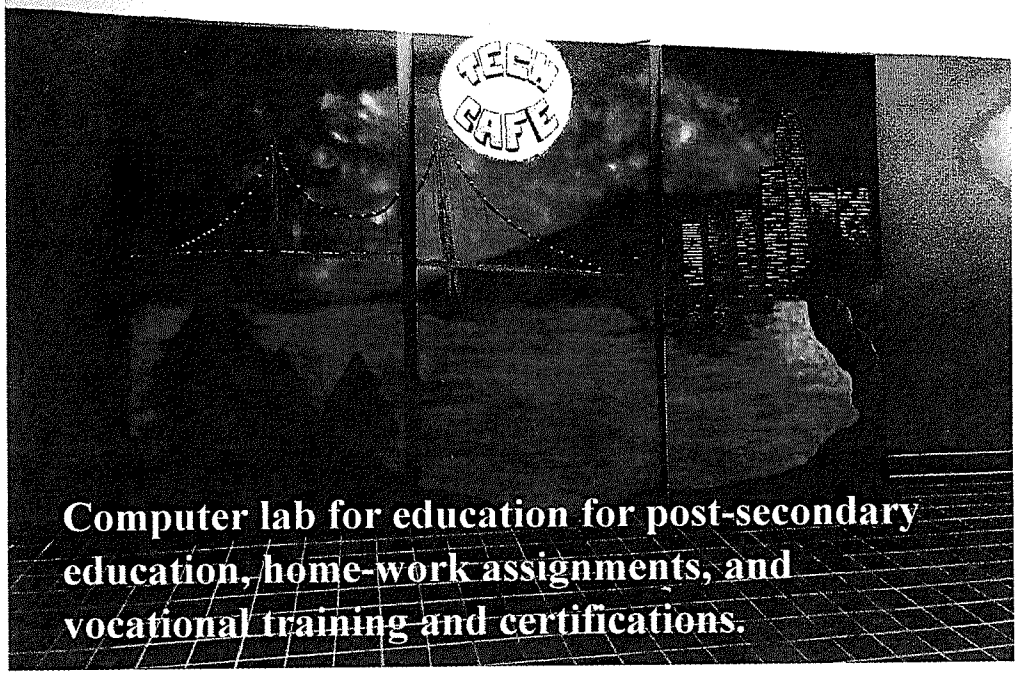
Juvenile Hall
Horticulture Program

New Programs and Initiatives

Juvenile Reentry Programs

Provides $327,000 in ongoing Juvenile Reentry revenue and expenditure appropriation to implement programs and technology advancement to enhance and lift all youth within the juvenile justice system, including:

Tech Café, Long Cabin Ranch



Computer lab for education for post-secondary education, home-work assignments, and vocational training and certifications.

Resource Family Program Enhancements

Use of technology through "online face time" to increase and enhance family reunification and child/family team meetings and case planning, and parental engagement and involvement across Probation Services

New Programs and Initiatives

Project Pull Promise

Project Pull Promise, the Juvenile Hall specific version of the popular Citywide Project Pull program, provides youth with opportunities for:

- Employment training within city departments during summer months;
- Participation in team-building activities and community service projects; and
- Onsite vocational training and work skills within the secure facility and serve as linkage to community-based training and vocational opportunities upon release.

On The Horizon - Families First Prevention Services Act

02/09/18 - PL 115-123 signed into law

- Includes revisions to historic Foster Care, Adoptions, and Child Welfare programs funded through Title IV-B and Title IV-E of the Social Security Act
- Creates new optional prevention funding and places payment limits on child care institutions

10/01/19 - Effective date

- Provides up to a two-year implementation delay
- State of California and the 58 Counties - - Probation Departments and Social Services Agencies in discussions regarding the path forward
- JPD embarking on challenging endeavor to plan, develop and implement new Families First programmatic, operational, and infrastructure solutions

09/30/19 - Sunset of Title IV-E Waiver

- Provided flexible funding to provide services for youth without traditional income based or program eligibility requirements
- JPD developing smooth service transition for the youth within the juvenile justice system.

Thank You

Juvenile Probation Department
City and County of San Francisco

CITY & COUNTY OF SAN FRANCISCO

HUMAN SERVICES AGENCY

promotes well-being and self-sufficiency among individuals, families and communities

Human Services Agency FY18-19 and FY19-20 Budget







Budget and Finance Committee – June 15, 2018

CITY & COUNTY OF SAN FRANCISCO

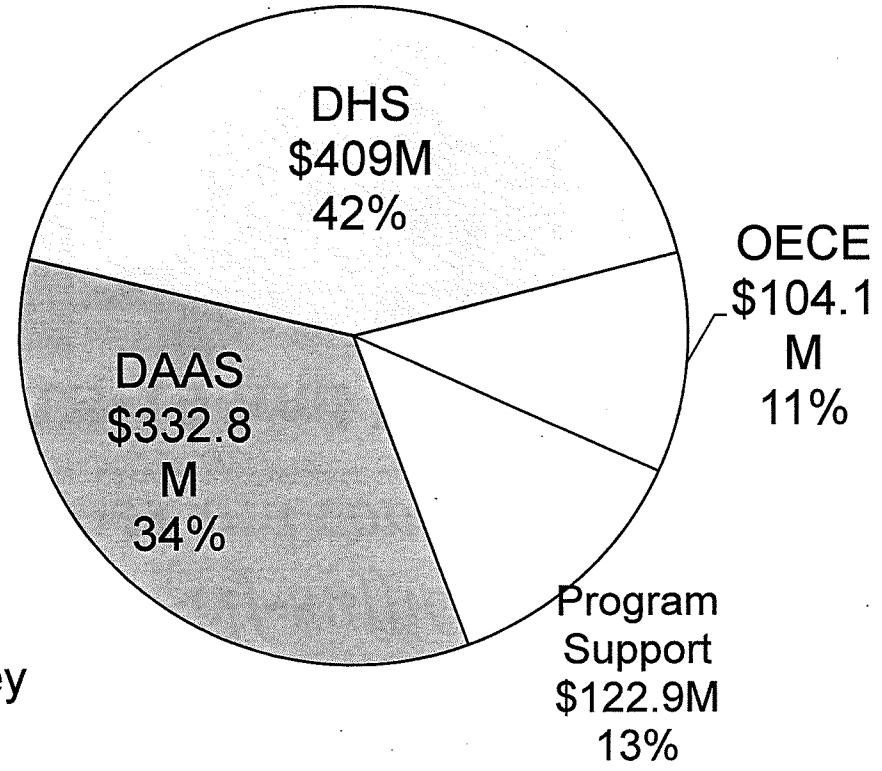
HSA Overview

The Human Services Agency promotes well-being and economic security among individuals, families, and communities in San Francisco.

Our Agency delivers a safety net of services and public benefits including: cash assistance, food and nutritional support, health insurance, employment training, and child care. Specialized supportive care and protective services are available to children and seniors.

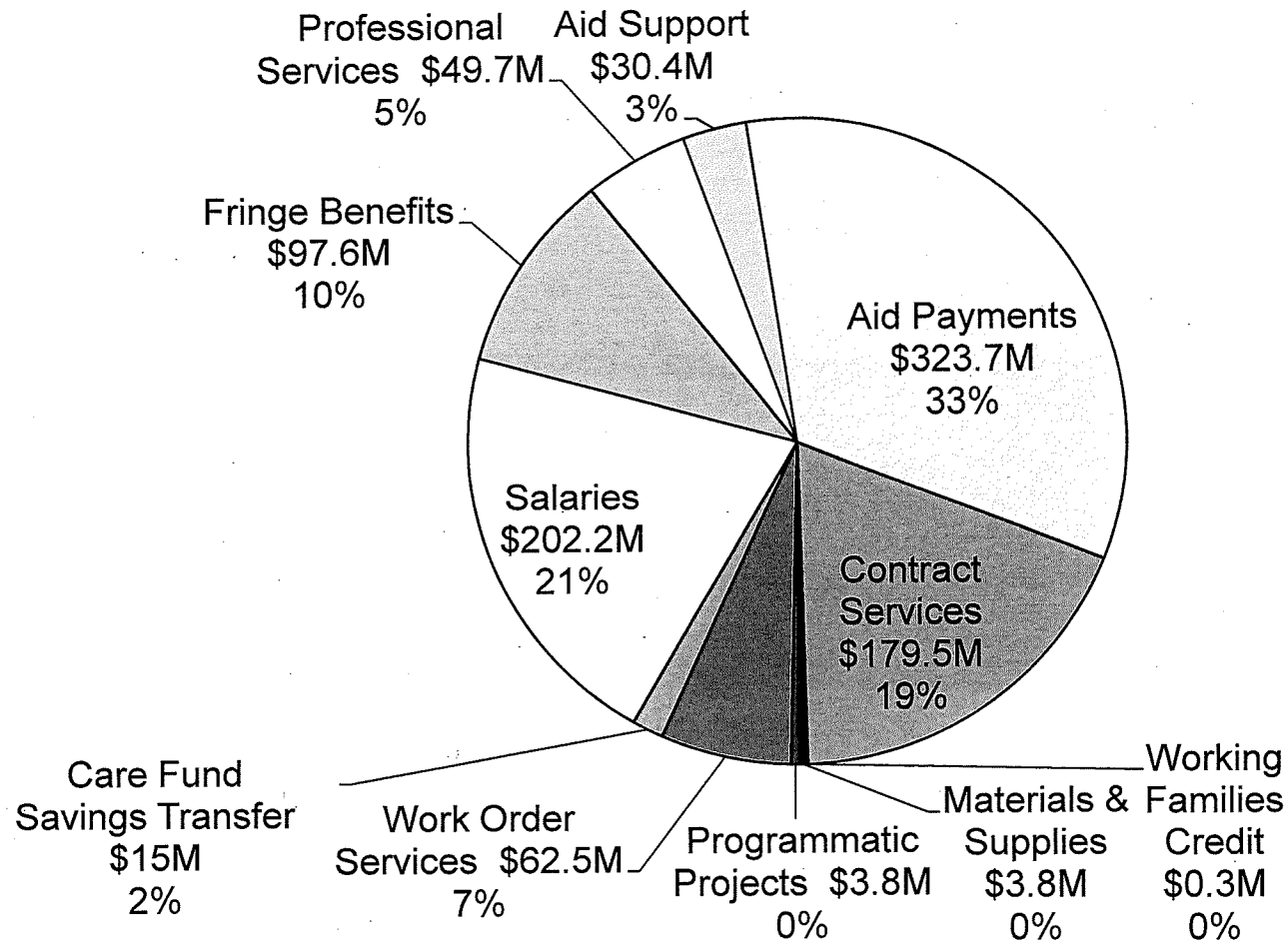
We help **more than 250,000** San Franciscans every year by connecting them with the services and resources they need.

HSA FY18-19 Proposed Budget
$968.8M



HSA Budget by Spending Category

HSA FY18-19 Proposed Budget by Category $968.4M



Major Budget Change: IHSS Maintenance of Effort

- Significant, unavoidable cost increases in the IHSS MOE over the next 5 years due to State Legislative changes made in June 2017
  - Costs accounted for in the Joint Report's anticipated citywide projections

IHSS MOE Changes (in millions)	FY18-19 Increases over FY17-18 Budget	FY19-20 Increases over FY18-19	FY19-20 Cumulative Increases over FY17-18 Budget
SF Share of Statewide MOE Increases (increased inflation, decreased State support)	**16.4**	**18.5**	**34.9**
Local minimum wage ordinance and contract mode rate increases	**13.4**	**7.5**	**20.9**
Total Change	**29.8**	**26.0**	**55.8**

Department of Human Services Highlights and New Initiatives

Family and Children's Services (FCS)

- Continuum of Care Reform (CCR) (AB 403)
  - Transitioning away from group home model
  - Increasing recruitment of resource families and streamlining licensing process
  - Closing the Child Protection Center and developing network of emergency placements, including for high-needs youth

Emergency Preparedness and Hazardous Housing Conditions

- Emergency rental assistance to individuals who are displaced due to fire or an administrative order to vacate housing deemed unsafe
- HSA designated as lead agency to assist individuals ordered to vacate sub-standard or unsafe housing
- Additional $1.3 million in both FY 18-19 and FY19-20 to address projected need

Department of Human Services Highlights and New Initiatives

Economic Support and Self-Sufficiency

- *CalFresh*: End of Able-Bodied Adults Without Dependents (ABAWDs) waiver
  - HSA will provide employment services to additional 3,200 ABAWDs subject to new requirements to ensure benefit retention
  - Services supported with new revenues and shifts of funds from other programs; staffed through re-purposing existing positions
- *CAAP*: State-funded Housing & Disability Advocacy Program adds $2.5 million over FY 18-19 and FY 19-20 to house homeless clients applying for SSI
  - Adding 1 new manager to support implementation of this program and improved coordination of benefits enrollment with DHSH
- *CalWORKs*: New State-funded Home Visiting Initiative that will connect young first-time mothers on CalWORKs to evidence-based home visiting services, starting in January 2019

Board Cross-Departmental Priorities

Workforce Development for TAY and Homeless/Formerly Homeless

- Transitional-aged youth (TAY), homeless and formerly homeless adults can access the range of employment services in WDD, if they are eligible CalWORKs, CAAP or CalFresh clients. Services can include links to education, training, subsidized or unsubsidized jobs.

- Certain programs specifically target TAY, former and emancipated foster youth, and homeless or formerly homeless individuals.
  - For TAY: $2.7 M, including $1.5 M for the Interrupt, Predict, & Organize (IPO) program in partnership with Adult Probation Department; $1 M for Youth Employment Services (YES) Program and $0.2 M for ongoing partnership with HOPE SF
  - For homeless clients in shelter and formerly homeless clients in supportive housing: $1.3 M focused on sector-specific job training programs

Board Cross-Departmental Priorities

Pipeline to City Jobs

- **Jobs Now:** HSA's Jobs Now program places clients into a variety of subsidized and unsubsidized jobs. All of our Jobs Now components can be pathways to employment at the City & County of San Francisco.
- **PST:** HSA's Public Service Trainees (PST) program employs clients at HSA or other City Departments for 6-month periods, with an option to extend for an additional 6 months. PST positions serve as a work experience and job readiness training to prepare clients for both private and public sector opportunities.
  - Worked with DHR to ensure these placements meet min. qualifications for City jobs
- **Career Pathways:** The Career Pathways Certificate Program in HSA is a formal pathway for PSTs to qualify for City jobs.
  - Clients who complete a PST with a positive performance rating, complete required classroom training, and demonstrate needed skills receive a certificate that satisfies the minimum qualifications for certain entry-level City classifications.
- **Apprenticeship programs:** PSTs placed at Rec & Park Dept. and Dept. of Public Works may enter apprenticeship programs that allow them to compete for various City job opportunities

San Francisco Office of Early Care & Education



Office of Early Care and Education

Goals:

- Enable all families with children 0 – 5 years old to access affordable, high quality early care and education
- Address the professional development and compensation needs of the workforce in diverse early care and education settings
- Increase the percentage of children who are kindergarten ready

Current focus: *Implementing the* ***Citywide Plan for ECE****:*

- ❑ Funding quality & stable access for highest need populations with ***Early Learning Scholarship*** program and for 4-year olds with ***Preschool for All*** program
- ❑ Maximizing leverage of state & federal funds

OECE FY 2018-19 Budget Priorities

- Refining implementation & reach of the ***Early Learning Scholarship*** and ***Preschool for All***, serving 7,900 children ages 0 to 5
- Proposed a Cost of Doing Business reimbursement rate increase of 2.5% to ensure programs –many small businesses– can continue services to families
- Redesigning the citywide child care "waitlist" to better match families to programs and financial assistance
- Advancing strategies to recruit and retain early care and education professionals
- Creating more spaces for early care and education programs







Department of Aging & Adult Services Highlights and Enhancements

Department Programs

- *Public Conservator*: Collaborating across departments to support community-based conservatorship options
- *In-Home Supportive Services*: Rolled out of Homebridge tiered wage structure (+$2-3/hr) which continues in FY18-19

Community-Based Services

- Dignity Fund updates:
  - Finished the 2018 Dignity Fund Community Needs Assessment
  - Additional $3 M in growth in Dignity Fund in FY18-19
- Funded strategic planning for disability cultural center
- Launched the Support at Home homecare pilot

Dignity Fund

Allocation of $3 M in growth FY18-19

Initiative	Amount
Enhancing Community Services (Intergenerational Programming)	$300,000
Expanding Nutrition Support for Adults with Disabilities	$300,000
Conducting Outreach and Awareness	$300,000
Mitigating Social Isolation	$200,000
Supporting the Caregiver Network	$500,000
Assessing Case Management Needs	$150,000
Cost of Doing Business (2.5%)	$1,252,500
Total	$3,002,500

SF Department of Aging and Adult Services
Dignity Fund - FY 18/19 Prop. I Growth - $3 Million Allocation Plan

INITIATIVE	TOTAL BUDGET	SERVICE	SERVICE BUDGET	DESCRIPTION	BASIS
Enhancing Community Services	$300,000	Intergenerational programming	$300,000	Programming for intergenerational activities, focused on older people engaging with younger people. Anticipated to support at least 4 sites but potentially more depending on bidder proposals.	-DFCNA recommendations: --*Service Delivery* : Rec 1 --*Collaboration:* Rec 3
Expanding Nutrition Support for Adults with Disabilities	$300,000	Home-delivered meals	$300,000	Expand home-delivered meal service for adults with disabilities to address parity concerns and address increased demand. Anticipated to support 100-125 clients with approximately 45,000 meals.	-DFCNA recommendation under *Inclusiveness and Responsivity* (Rec 1) -DAAS waitlist trends for home-delivered meals -Supported by Food Security Task Force advocacy
Outreach and Awareness	$300,000	Public information campaigns	$200,000 (May be supplemented by OTO funding as needed)	Conduct public campaigns to: (1) Increase community awareness of services and how to access; and (2) Reframe public view of aging to reduce ableism and ageism and promote an inclusive city	-Responding to multiple DFCNA recommendations, including: --*Accessibility:* Recs 1, 2, 3, and 5 --*Service Delivery* : Rec 4 --*Inclusiveness & Responsivity* : Recs 1, 2, and 7
		Peer liaisons / ambassadors	$100,000	Hire service ambassadors / liaisons to the service network to promote awareness of available services. Anticipated to support 4-6 positions.	
Mitigating Social Isolation	$200,000	Phone/tech intervention and support	$100,000	Increase availability of phone/web support for persons who are isolated, experiencing depression, and/or expressing suicidal ideation.	-As highlighted in the 2016 DAAS Needs Assessment, social isolation is a recognized public health issue -DFCNA recommendations: --*Accessibility:* Rec 3 --*Inclusiveness & Responsivity* : Recs 2 and 6
		Volunteer / peer visitor program	$100,000	Home visits and help navigating services for socially isolated people.	

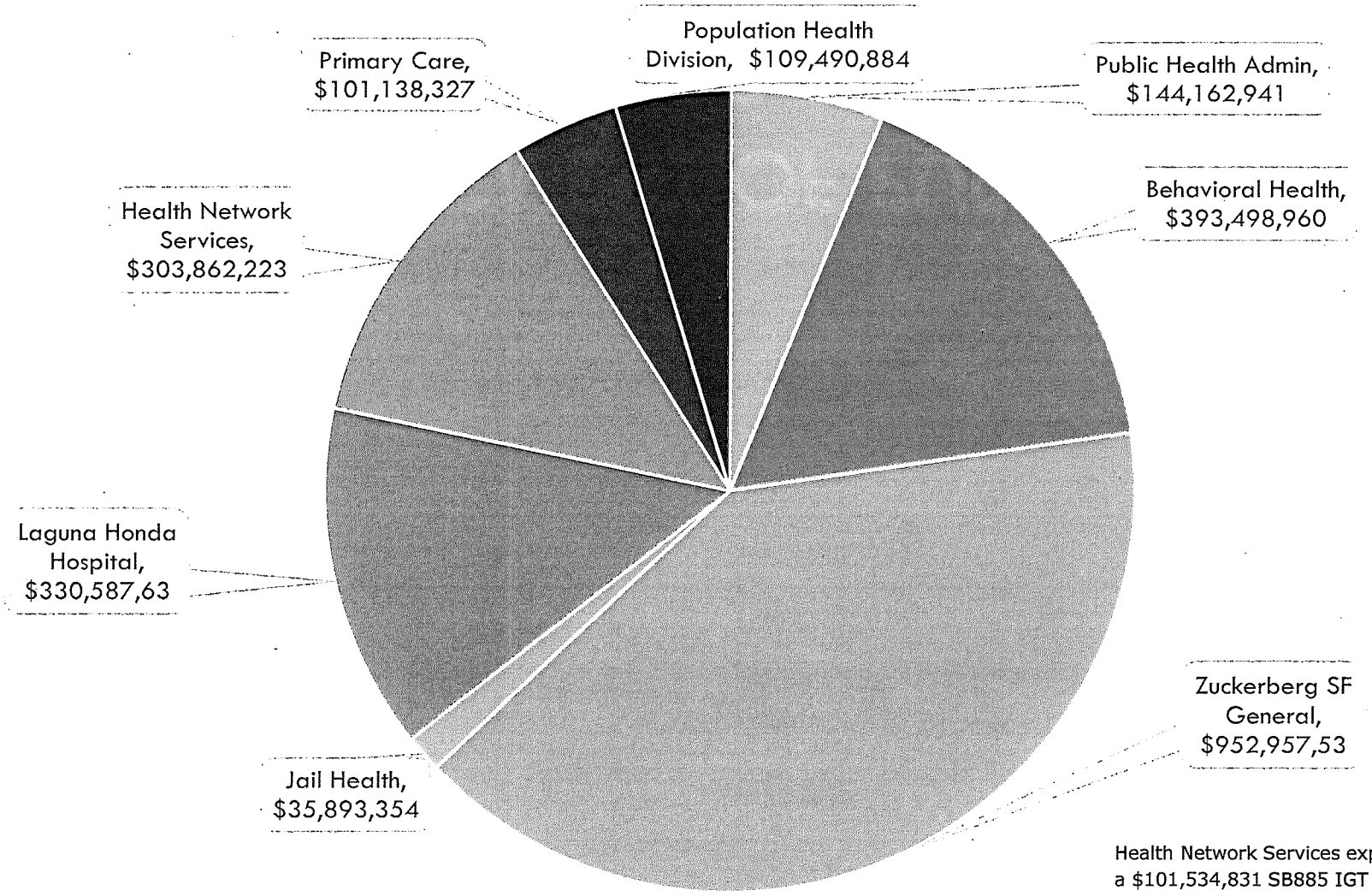
SF Department of Aging and Adult Services
Dignity Fund - FY 18/19 Prop. I Growth - $3 Million Allocation Plan

INITIATIVE	TOTAL BUDGET	SERVICE	SERVICE BUDGET	DESCRIPTION	BASIS
Support for Caregiver Network	$500,000	Caregiver respite	$275,000	Expand respite support with a focus on informal (unpaid) family and friend caregivers with limited English proficiency. This effort will include targeted outreach and strategic partnerships to reach these populations. Anticipated to support 400-500 caregivers with a voucher for in-home respite or adult day participation.	-DFCNA recommendation under *Service Delivery* (Rec 2)
		Workforce Support	$225,000	Training for caregiver staff at various levels.	
Assessing Case Management Needs	$150,000	Evaluation of Case Management Needs	$75,000	To conduct an evaluation of needs for Case Management for older people with cognitive impairments, behavioral health, and other mental health needs, including proposal strategies to meet identified needs.	-DFCNA recommendations: --*Collaboration:* Rec 1 --*Service Delivery* : Rec 4
		Training to CBO staff	$75,000	Provide tools, resources, and training to Case Managers and Aging and Disability Resource Center staff in working with persons with complex needs.	
CODB	$1,252,500	FY 18/19 CODB	$1,252,500	TBD – Placeholder for CODB; based on 2.5% ($50.1 million)	n/a
TOTAL	**$3,002,500**				

DEPARTMENT OF PUBLIC HEALTH
FY 2018-2020 BUDGET

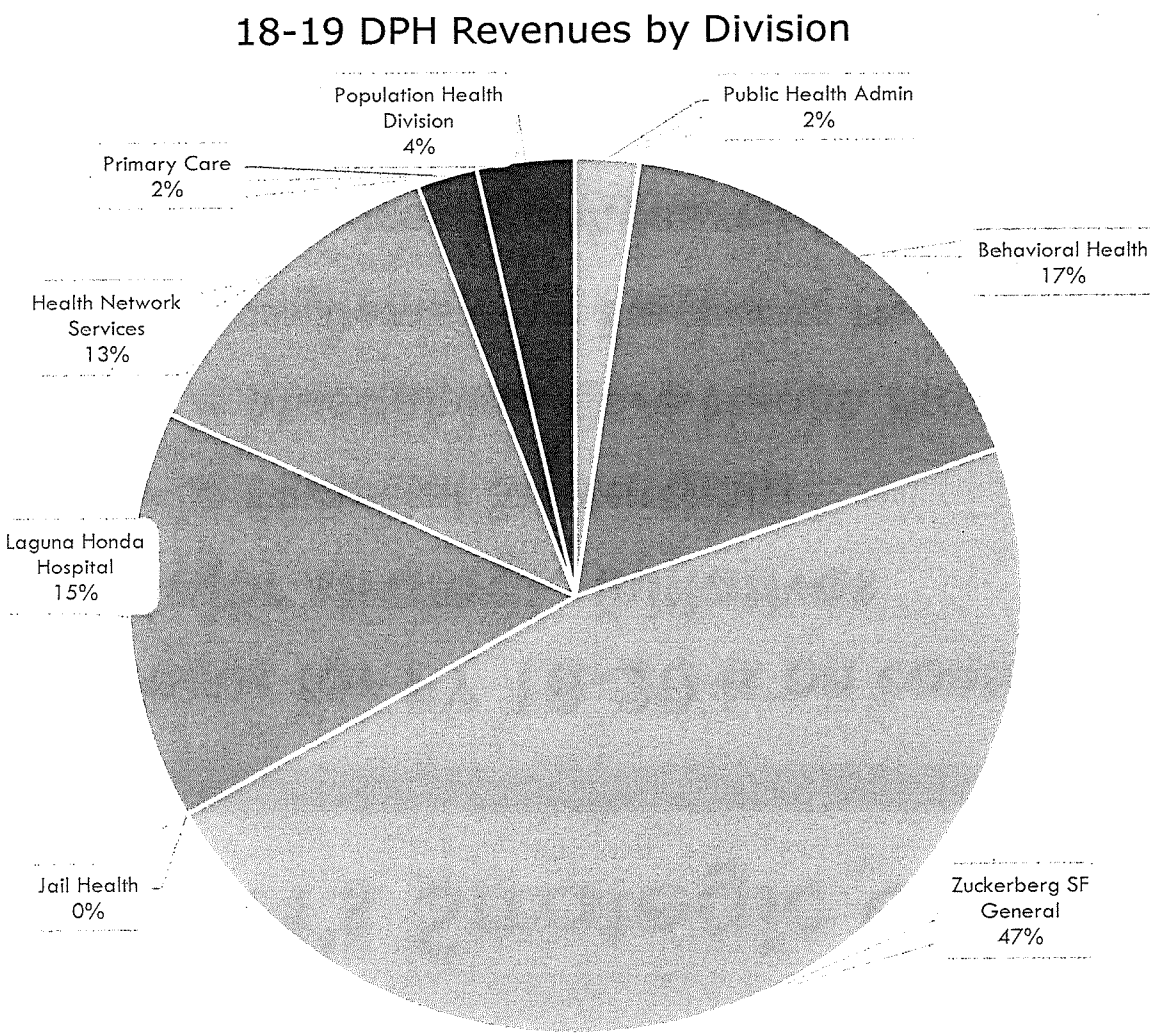
June 15, 2018 – Board of Supervisors

DPH 2018-20 Proposed Budget is $2.4 Billion



Health Network Services expenditures include a $101,534,831 SB885 IGT Payment

Revenues & Financial Stewardship



- DPH leverages $1.6 billion, 69% of its budget, from revenues for FY 18-19
- Largest revenue sources are Medi-Cal and Medicare
- Met General Fund reduction targets through increased revenues – no service reductions
- Federal policy changes can impact future revenues

DPH's Strategic Goals

Focus for FY 18-20 is on continued implementation of major strategic initiatives

- Financial Stewardship
- Maintaining Core Health Programs and Equity
- Implementing Electronic Health Records
- Services for Vulnerable Populations

Maintaining Core Health Programs and Equity

- Backfills $4.1 M State and Federal Reductions in Population Health
- Supports Patient Flow for Hospitals
  - Census and Staffing at ZSFG and LHH - $7.8 M
  - Support of physician and clinical services through the UCSF Affiliation Agreement with ZSFG - $14 M
- Eliminating health disparities with funding from Sugar Sweetened Beverage Tax - $6 M
- Expanding Services at HOPESF Wellness Centers – $400 K
- Southeast Health Center Renovation and Expansion – $30 M

Implementing New Electronic Health Record System

- New integrated EHR that replaces major legacy clinical and billing system
- Estimated Project Budget of $383 M over the next ten years
- Responsible for $650 M of revenues annually
- Phase 1 Go Live Date of August 3rd, 2019
- Comprehensive staff engagement, outreach and over the next 18 months

Services for Vulnerable Population – Update on Substance Use Disorder Expansion and Quality Improvement

$9.2 M into Drug Medi-Cal Organized Delivery System Pilot to:

- Improve quality of care and treatment success
- Increase Medi-Cal financed services
- Expand treatment types and medication availability

- 26 Programs are now Drug Medi-Cal Certified
- Phase 1: Narcotic Treatment Programs and Outpatient services approved and implemented - July 2017
- Phase 2: Outpatient Treatment, Perinatal Residential, Adult Residential and Withdrawal Management - Approved May 2018 and currently implemented
- Phase 3 and 4: Adolescent Outpatient Treatment and additional outpatient and residential capacity Pending approval and implementation during FY18-20

Behavioral Health Services for Vulnerable Population

- Expanding Access to Medication for Addiction Treatment - $3 M
- Behavioral Health Outreach Team - $600 K
- Addiction Medicine at ZSFG - $300 K
- Syringe Clean Up and Disposal - $750 K
- Improving Services for Sexual Assault Survivors - $600 K
- Expanding Assisted Outpatient Treatment (Laura's Law) - $400 K and reassign two staff to support

New Operating Positions Included in Mayor's Budget

DPH Total Operating FTE = 6,875

- Expanding Access to Medication for Addiction Treatment – 10 FTE
- Program Administration of sugar sweetened beverages funding – 3 FTE
- Expand services at the Rape Treatment Center to 24/7 – 1.8 FTE
- Review and track the City's response to sexual assault – 2.0 FTE

Proposed Legislation

- Recurring State Grants Requiring BOS Resolution
- California Mental Health Services Authority – Presumptive Transfer
- Patient Rates for FY 2017-2018, 2018-2019 and 2018-2020

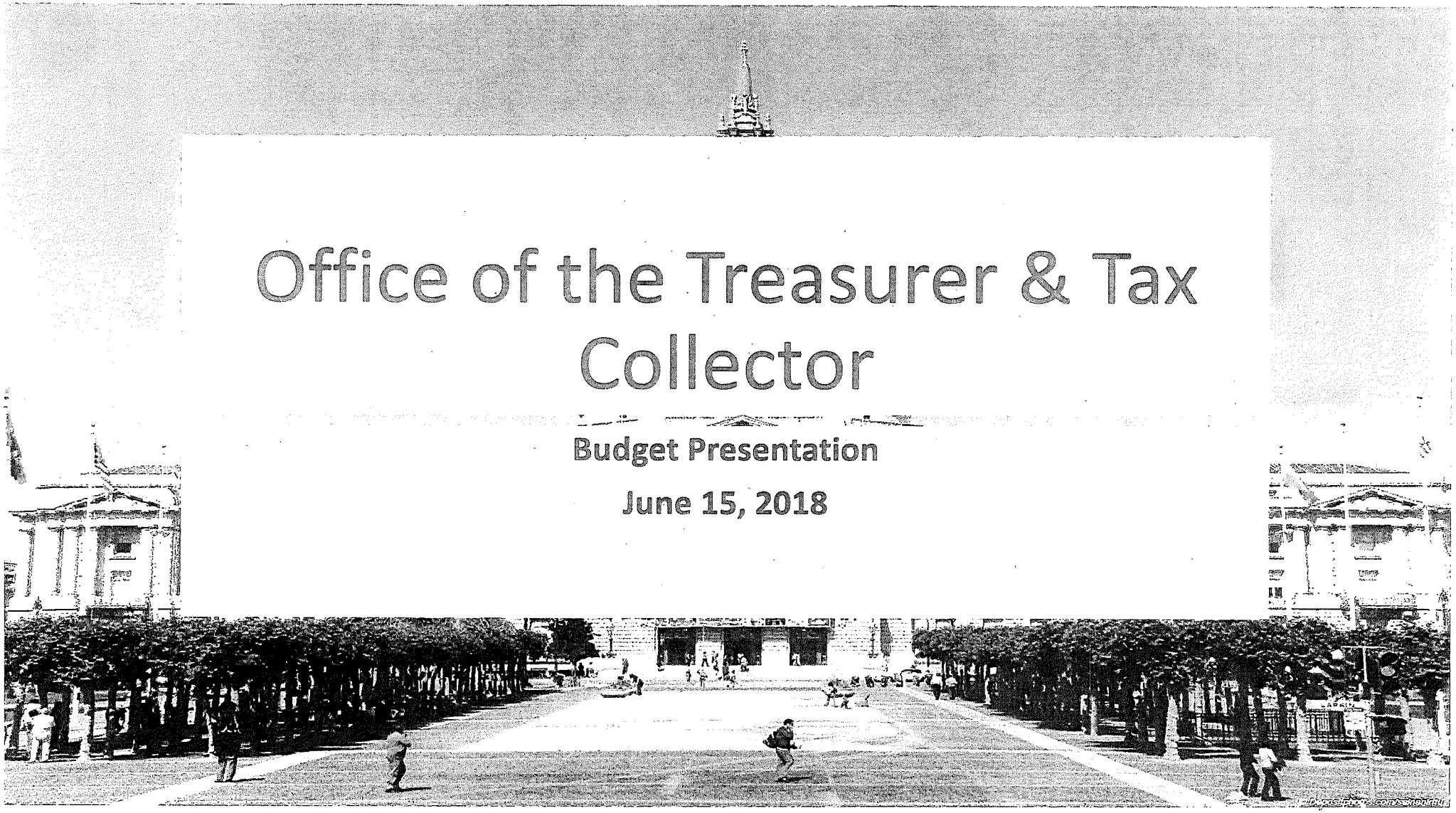
Thank You

Questions?

Office of the Treasurer & Tax Collector

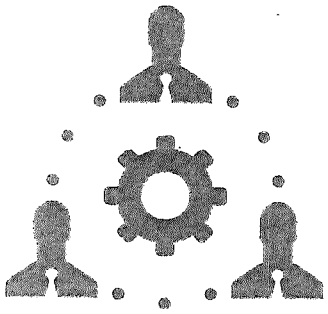
Budget Presentation

June 15, 2018



Strategic Goals

INCREASE EFFICIENCY



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from Noun Project

INCREASE REVENUE

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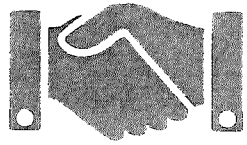
IMPROVE CUSTOMER SERVICE



Created by Ana Soft
from Noun Project

FY 2017-18 Highlights

- Streamlined permit billing for Cannabis businesses
- Launched online food permit application in partnership with DPH
- Increased collection of delinquent business taxes
- Restructured bank accounts to increase earned interest
- Launched Municipal Bank Feasibility Taskforce
- Worked with Mayor, BOS, and several departments re: fees and fines that disproportionately impact low-income people of color
- Began collections for Sugary Drinks Tax

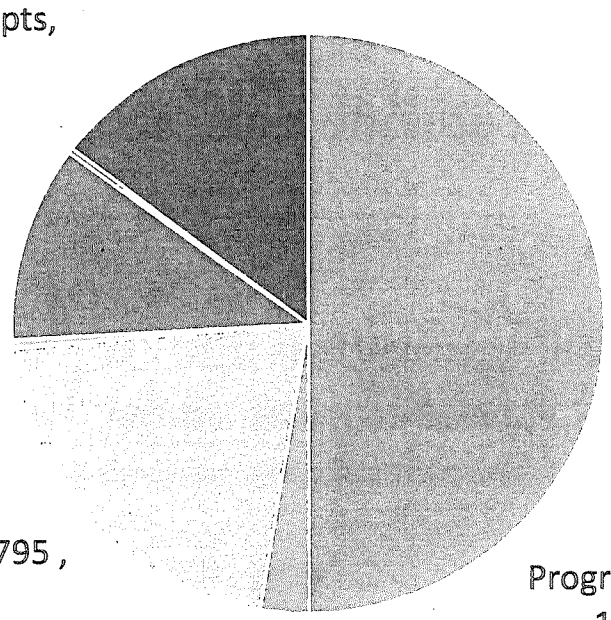


Budget submitted is $740K less than FY 17-18

	FY16-17	FY17-18	FY18-19
Tax Revenue Collected*	$3B	$3.4B	**$3.5B**
TTX Budget	$42.21M	$41.17M	**$40.43M**
General Fund Support	$25.70M	$24.06M	**$23.97M**
Budgeted FTE	194	207	**210**

*Includes: property taxes, gross receipts and payroll expense, business registration, TOT, UUT, Parking, Sugary Drinks, etc. Does not include transfer tax and sales tax.

Expenditures for FY18-19 - $39.M



FY 2018 – 19 Priorities

- Implementation of Living Wage for Teacher's Salary parcel tax, Commercial Real Estate Tax, and additional proposals on the ballot in November '18
- Property Tax Replacement Project
- In-sourcing lock-box services from outside vendors to city (TTX) staff
- Overhaul of credit card processing and cash collections for CCSF
- Continued investment in business process redesign to improve taxpayer and staff experiences, including BI based business tax audits

Questions.....

Respectfully Submitted by

Office of the Treasurer & Tax Collector


SAN FRANCISCO
Office of Economic and Workforce Development
Office of Economic and Workforce Development
Budget Update | June 2018

SAN FRANCISCO
Office of Economic and Workforce Development

Mission and Goals

Mission: OEWD advances shared prosperity for San Franciscans by growing sustainable jobs, supporting businesses of all sizes, creating great places to live and work, and helping achieve economic self-sufficiency for all

Goals:

1. Foster a resilient, diverse, and robust economy
2. Connect residents to good jobs and strong career pathways
3. Support vibrant neighborhoods and strengthen small businesses
4. Create space for jobs, affordable housing, recreation, and public use

SAN FRANCISCO
Office of Economic and Workforce Development

Department Overview

- Workforce Development
- Business Development
- Invest In Neighborhoods
- Joint Development
- Office of Small Business
- Film SF (Film Office)
- Finance, Admin & Shared Services

SAN FRANCISCO
Office of Economic and Workforce Development

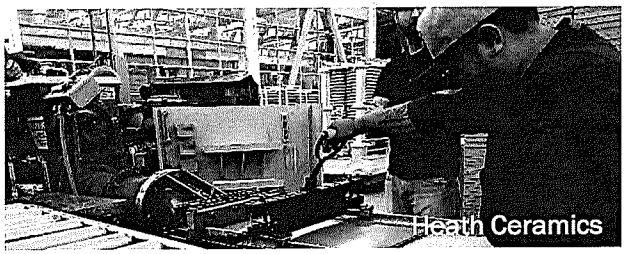
Budget Overview
(MYR Phase)

	FY 2017-2018	FY 2018-2019	Variance
Salaries	11,781,924	12,154,839	372,915
Mandatory Fringe Benefits	4,811,497	4,970,390	158,893
Overhead / Non-Personnel Services	2,788,157	2,518,743	(269,414)
City Grant Programs	23,437,004	23,859,885	422,881
Carry-Forward/Programmatic Budgets	16,579,202	9,247,983	(7,331,219)
Materials & Supplies	83,332	68,332	(15,000)
Services of Other Departments	2,850,843	11,488,112	8,637,269
Transfers	10,000	10,000	-
TOTAL	**62,341,959**	**64,318,284**	**1,976,325**

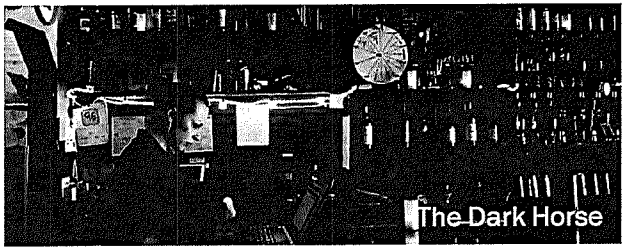
Foster a resilient, diverse and robust economy



Nonprofit Sustainability & Capacity



Production, Distribution and Repair (PDR)



Nightlife and Entertainment



Film Production



Economic Resiliency Plan



International Partnerships

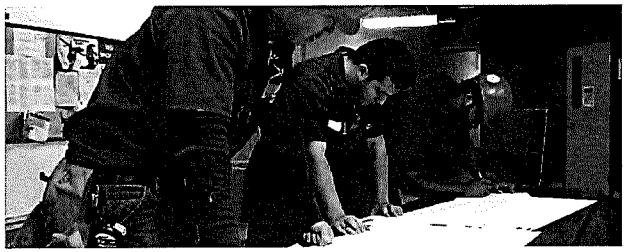
Connect residents to good jobs and strong career pathways



CityBuild Gleneagles



Young Adult Access Point



Advanced Manufacturing



Sector Academies

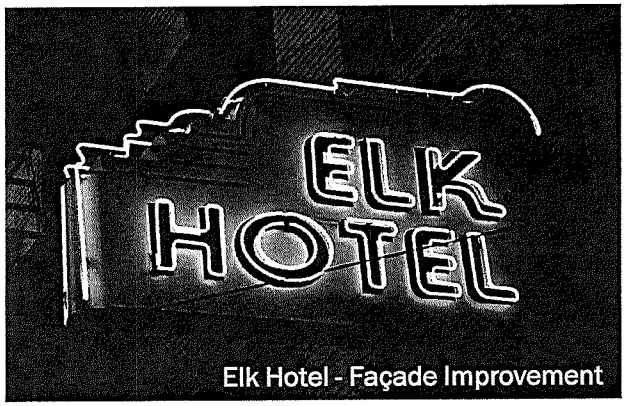


Workforce Alignment

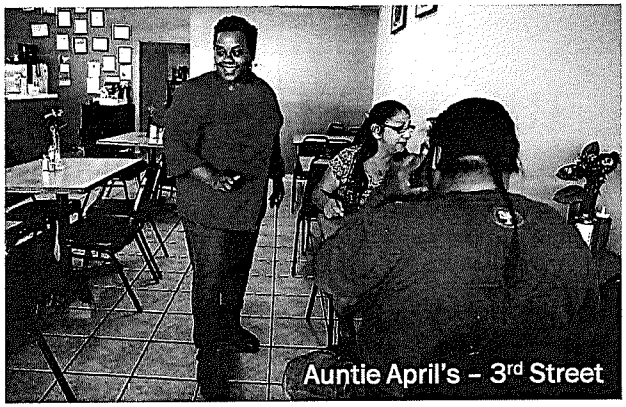


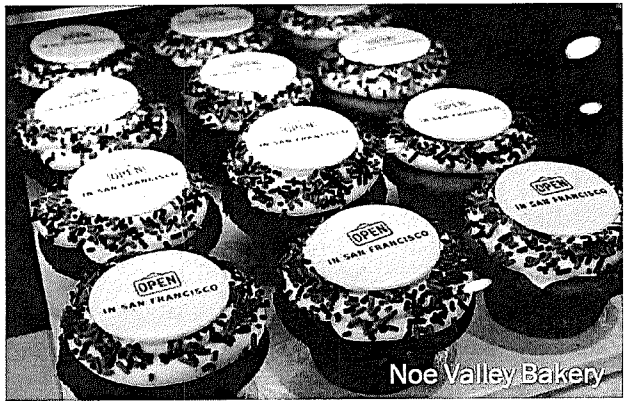
Intensive Barrier Removal Services

Support vibrant neighborhoods and strengthen small businesses



Elk Hotel - Façade Improvement


Auntie April's – 3rd Street



Noe Valley Bakery

Small Business Retention & Strengthening

Real Estate Assistance, Loans, ADA, SFShines Façade & Tenant Improvements, Disaster Recovery, Healthy Retail SF

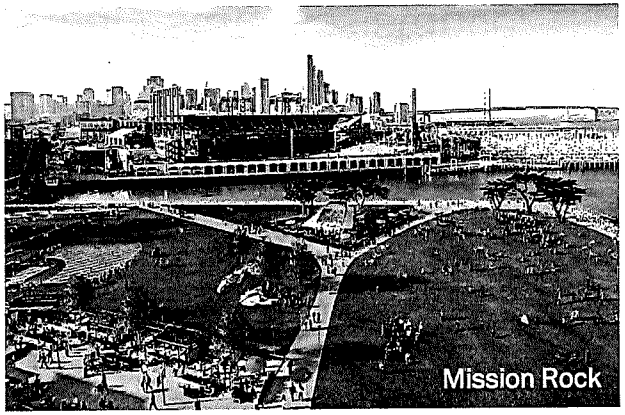
Neighborhood Investments

Cultural Districts, Open for Business, Civic Center Commons, Public Space Programming, Economic Development Grants

Small Business Assistance

Legacy Business, San Francisco Business Portal, Open in SF: Small Business Acceleration Program

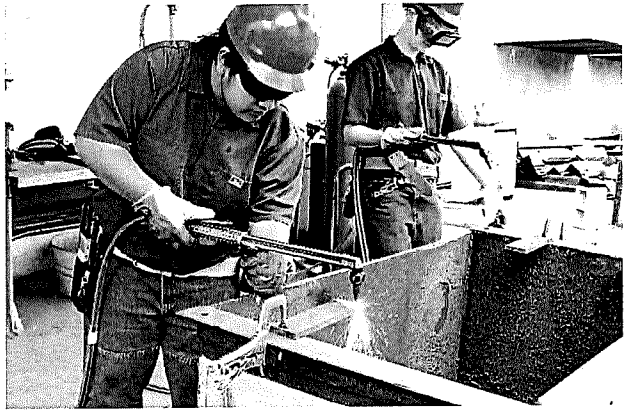
Create space for jobs, housing, recreation and public use



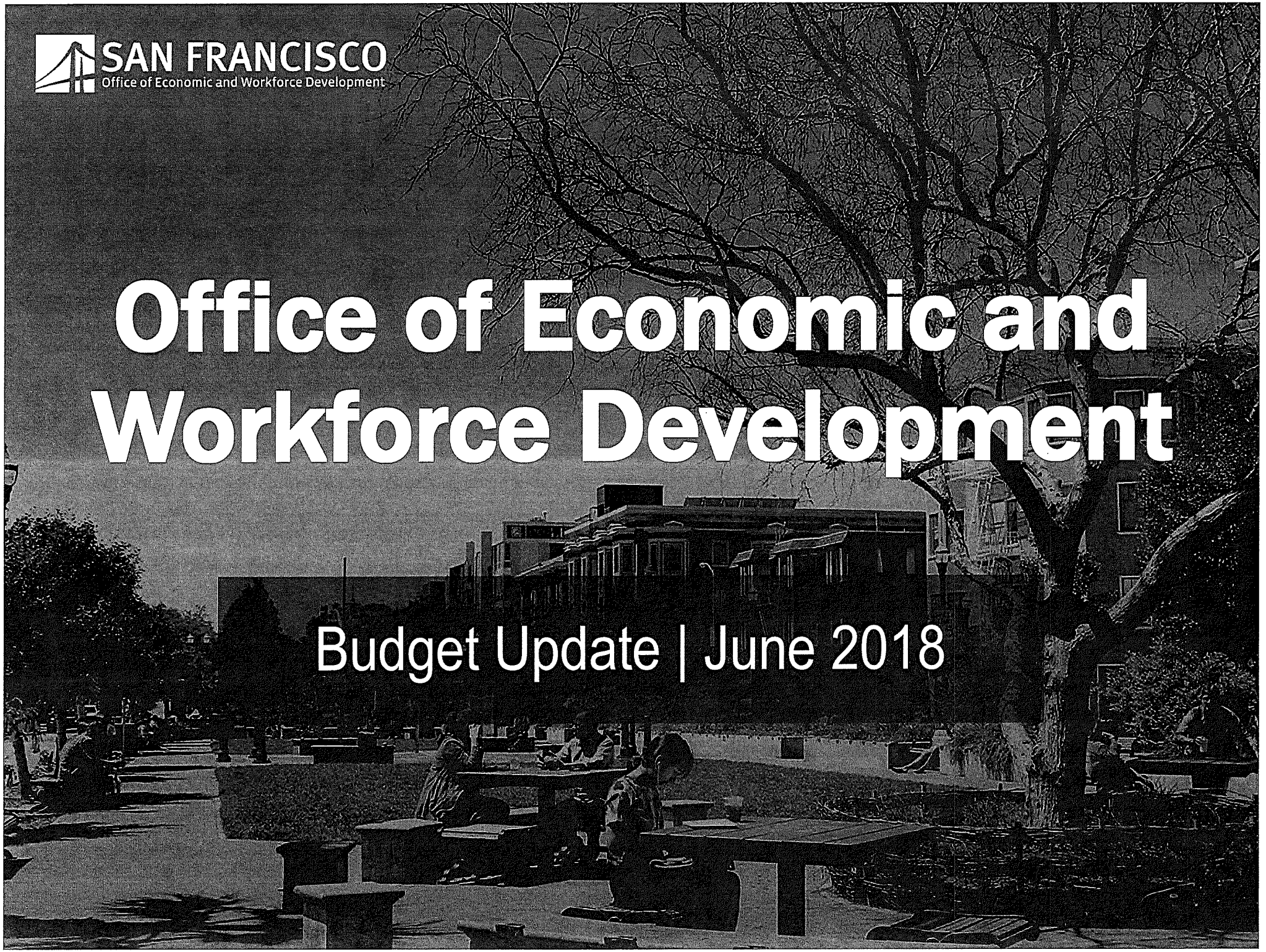
Manage Large Development Projects Focusing on Affordable Housing



Address Equity in Affordable Housing Access and Employment Opportunities



Ensure Housing and Public Benefits are Built and Delivered on Time


SAN FRANCISCO
Office of Economic and Workforce Development
Office of Economic and Workforce Development
Budget Update | June 2018



PLANNING DEPARTMENT
FISCAL YEARS' 2018-2020 BUDGET

John Rahaim
June 15, 2018

San Francisco Planning

Major Planning Projects: Initiatives & Programmatic Changes

Accessory Dwelling Units

- Legislation began in 2014 and continues to expand
- Became citywide program in September 2016
- Anticipate an increase in ADU volume to ~350 cases
- Another round of amendments is currently under review

Office of Cannabis

- Need for land use review on storefront and non-storefront sites
- Current workload need:
  - Approximately 100 non-storefront sites under review
  - 35 existing dispensary conversions
  - 40 new retail establishments
  - Ongoing inspections

Office of Short-Term Rentals

- Transfer of function from City Administrator's Office
- Three General Fund positions shifting



Proposed Legislation

- Allow enforcement penalties and fees to be spent on all enforcement activities
  - Currently all monies collected are restricted to be spent on sign enforcement only
- New, lower circulation analysis fee in addition to existing transportation review fee
  - Includes Ordinance language cleanup

Application & Permit Volume Trends

Volume	10-11 Actual	11-12 Actual	12-13 Actual	13-14 Actual	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Projected	18-19 Proposed	19-20 Proposed
Building Permits	6,330	6,523	7,013	7,846	8,107	8,109	8,441	8,800	8,800	8,800
Planning Applications	3,378	3,928	3,873	4,356	5,941	7,371	6,851	7,000	7,000	7,000
Total	9,708	10,451	10,886	12,202	14,048	15,480	15,292	15,800	15,800	15,800
Percent Change	8%	8%	4%	12%	15%	10%	(1%)	3%	0%	0%



~15,800

NEW CASES THIS YEAR

Planning Applications & Building Permits

+207%

PLANNING APP. INCREASE

Over past 7 years

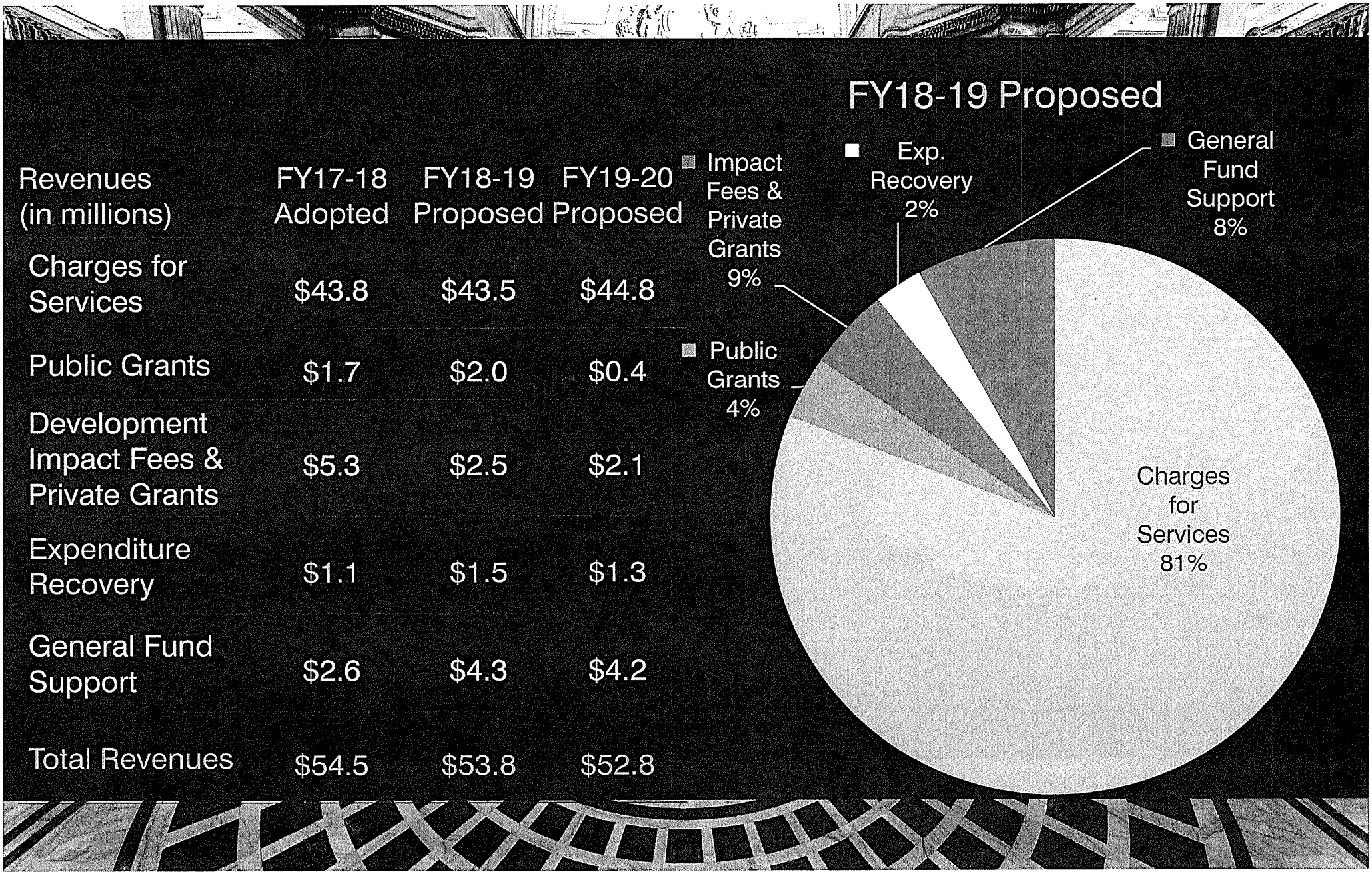
BUDGET YEAR

PROPOSE TO MAINTAIN

Similar caseload to this year

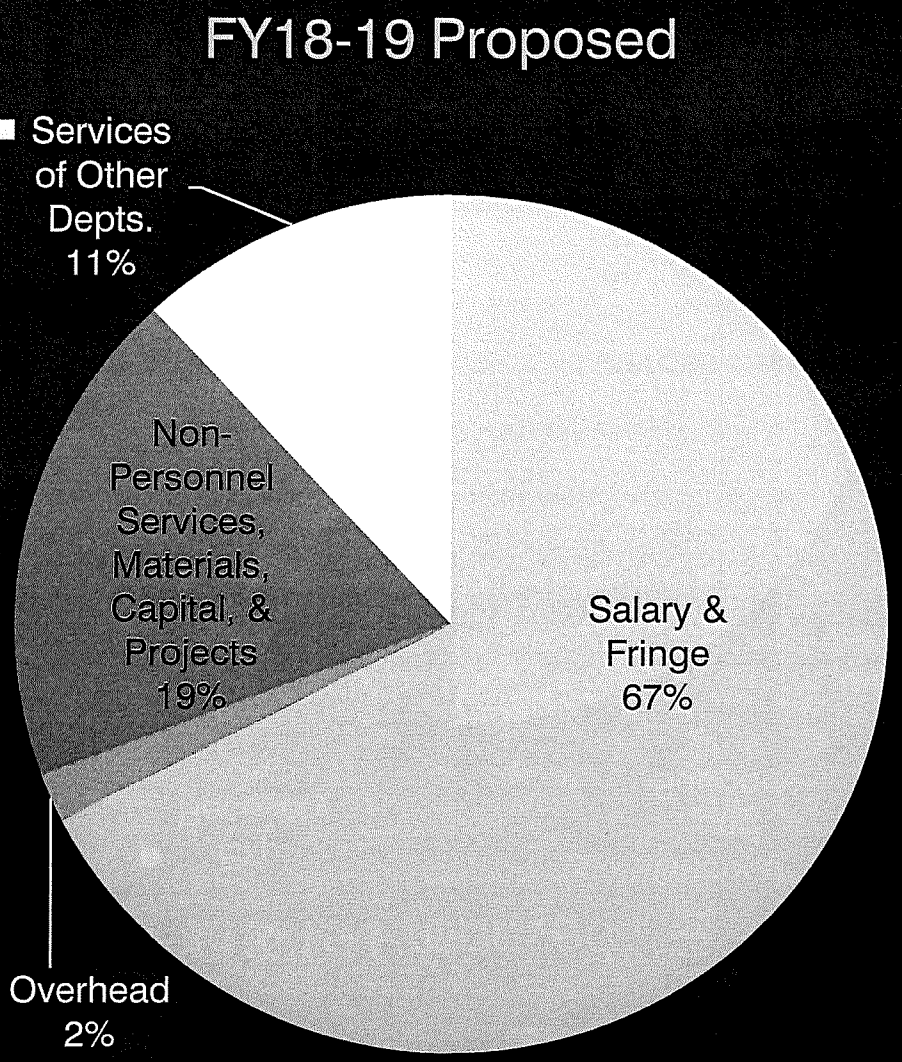
Revenue Budget FY18-20

Revenues (in millions)	FY17-18 Adopted	FY18-19 Proposed	FY19-20 Proposed
Charges for Services	$43.8	$43.5	$44.8
Public Grants	$1.7	$2.0	$0.4
Development Impact Fees & Private Grants	$5.3	$2.5	$2.1
Expenditure Recovery	$1.1	$1.5	$1.3
General Fund Support	$2.6	$4.3	$4.2
Total Revenues	$54.5	$53.8	$52.8

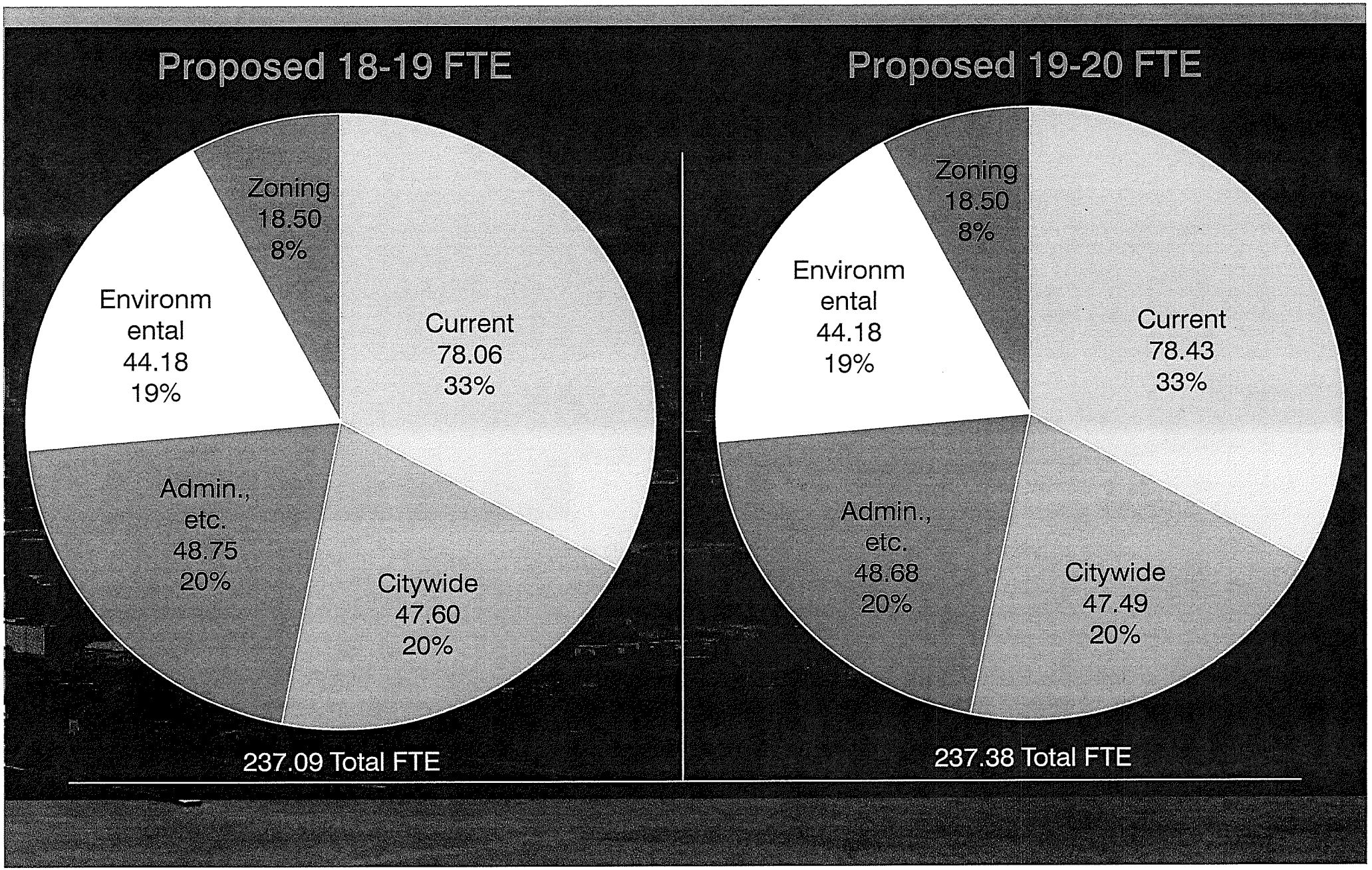


Expenditure Budget FY18-20

Expenditures (in millions)	FY17-18 Adopted	FY18-19 Proposed	FY19-20 Proposed
Salary & Fringe	$33.9	$36.3	$37.5
Overhead	$0.8	$1.0	$1.0
Non-Personnel Services, Materials, Capital & Projects	$13.7	$10.1	$8.1
Services of Other Departments	$6.1	$6.4	$6.2
Total Expenditures	$54.5	$53.8	$52.8



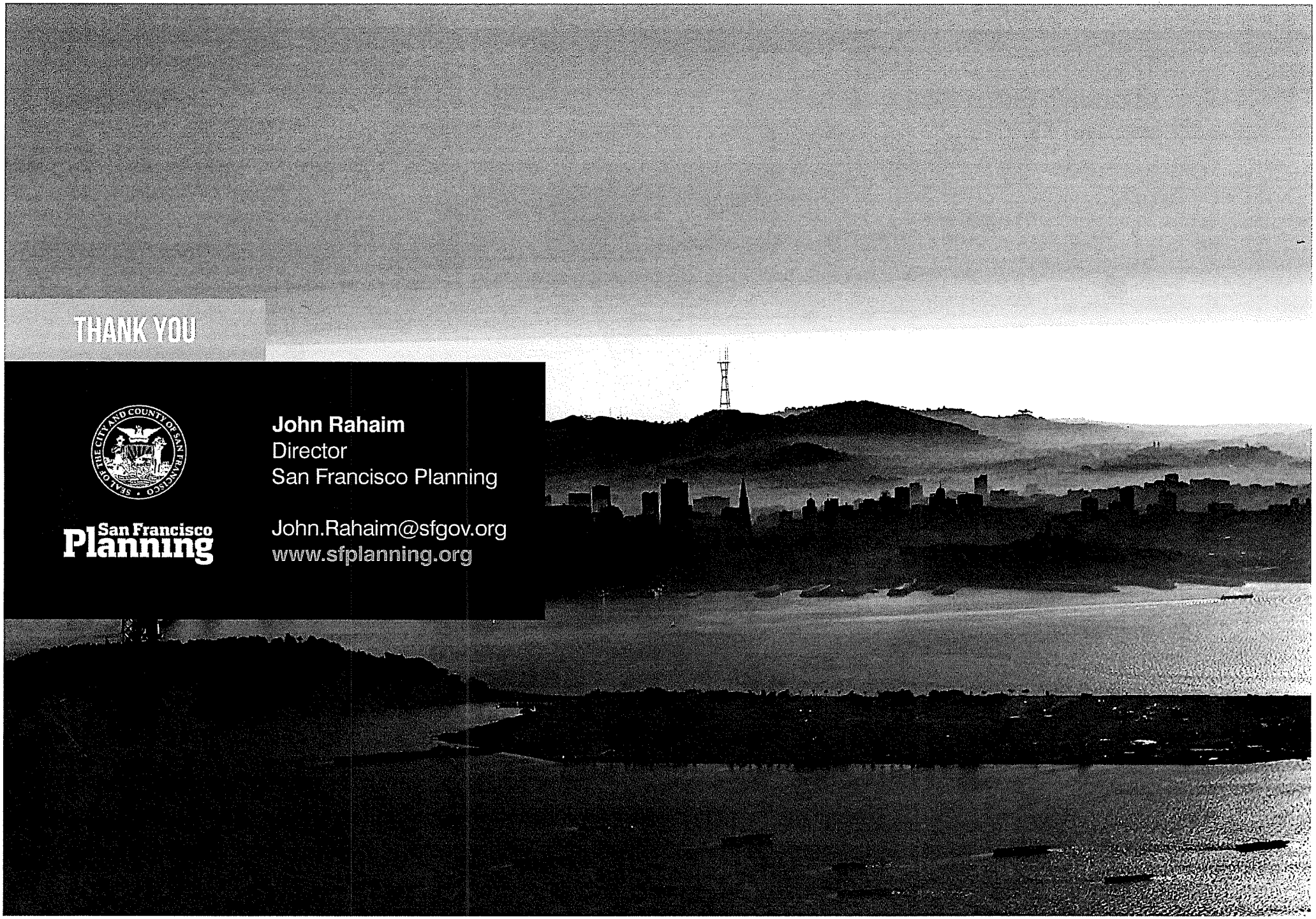
Position Overview

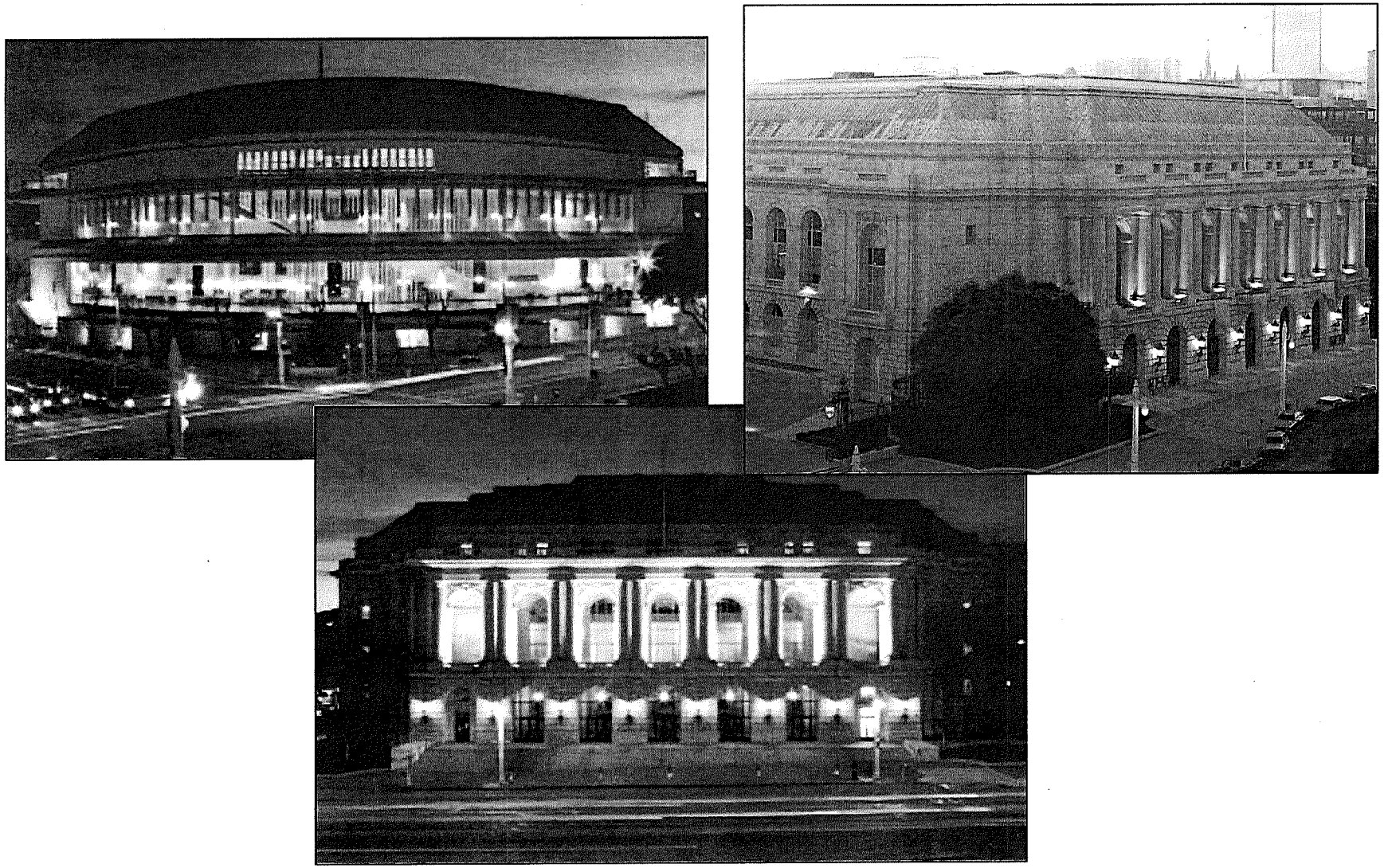


THANK YOU

John Rahaim
Director
San Francisco Planning

John.Rahaim@sfgov.org
www.sfplanning.org



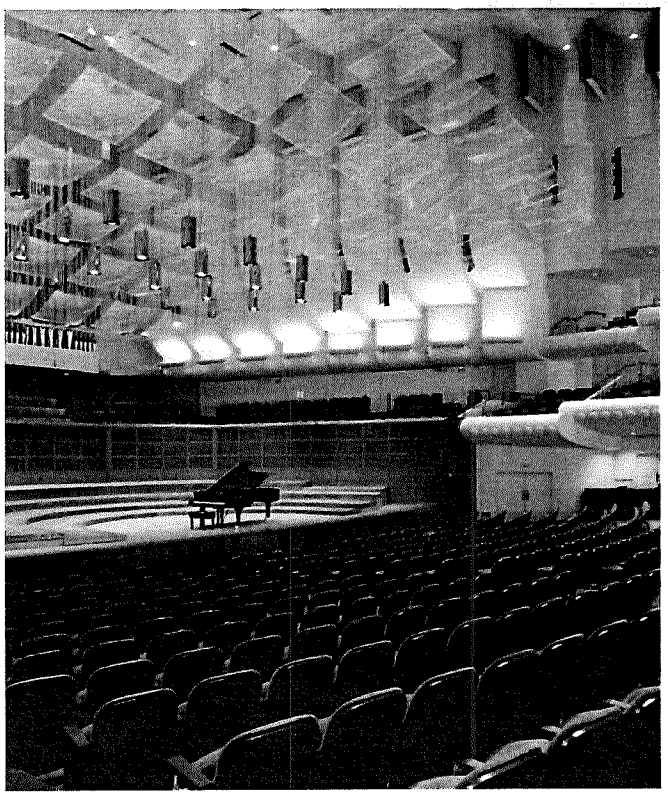


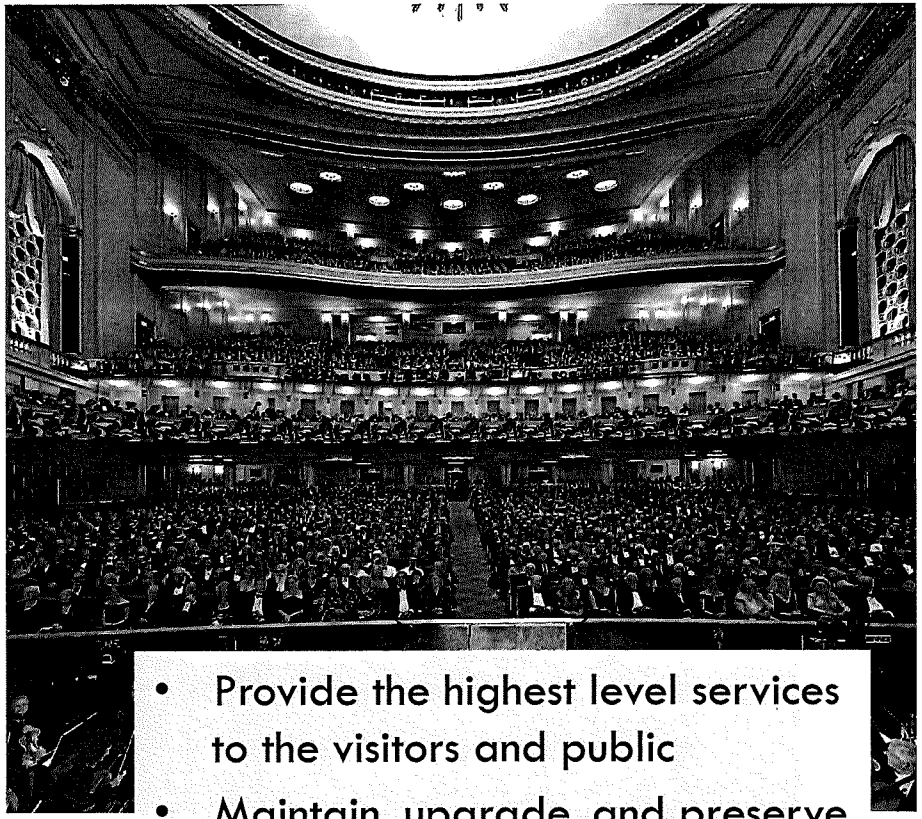
WAR MEMORIAL AND PERFORMING ARTS CENTER

FY 2018-19 / FY 2019-20 Budget Presentation

MISSION AND STRATEGIC GOALS

Manage, operate, and maintain the War Memorial and Performing Arts Center, which includes the War Memorial Opera House, Veterans Building, Davies Symphony Hall, Zellerbach Rehearsal Hall, Memorial Court and adjacent grounds.

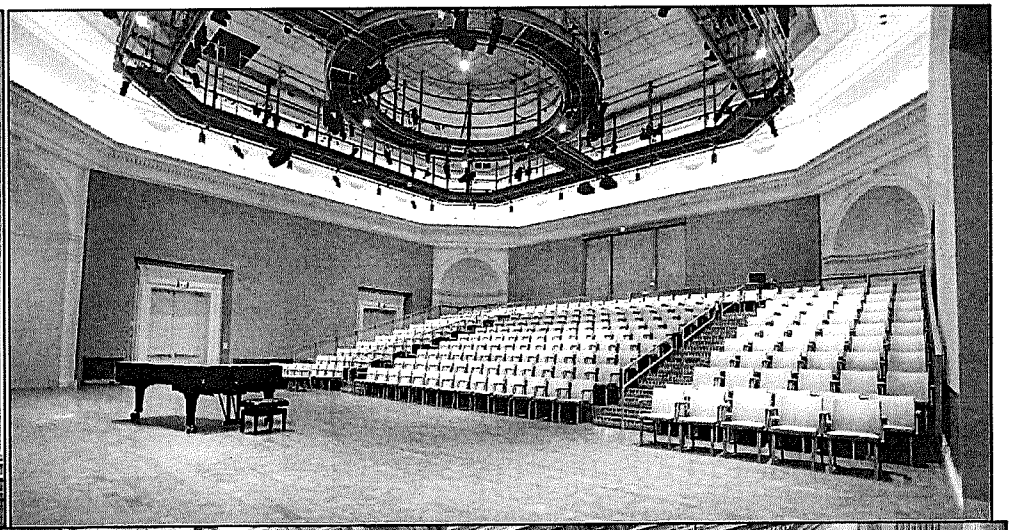




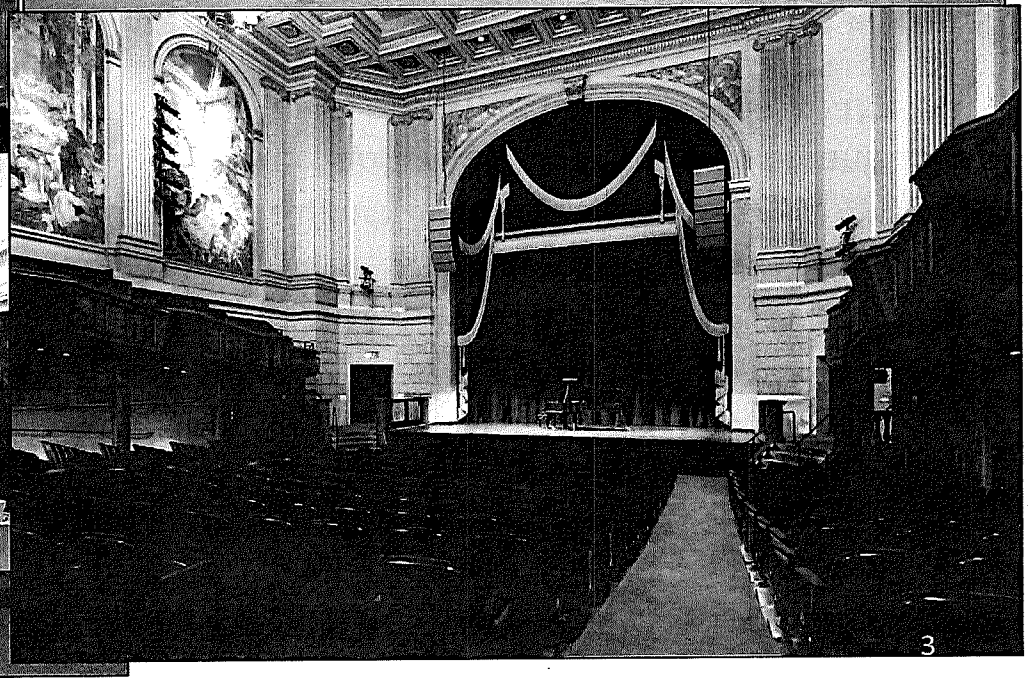
- Provide the highest level services to the visitors and public
- Maintain, upgrade, and preserve historic facilities
- Increase partnerships and collaborations
- Meet the needs of today without compromising the future.

VETERANS BUILDING PERFORMANCE VENUES

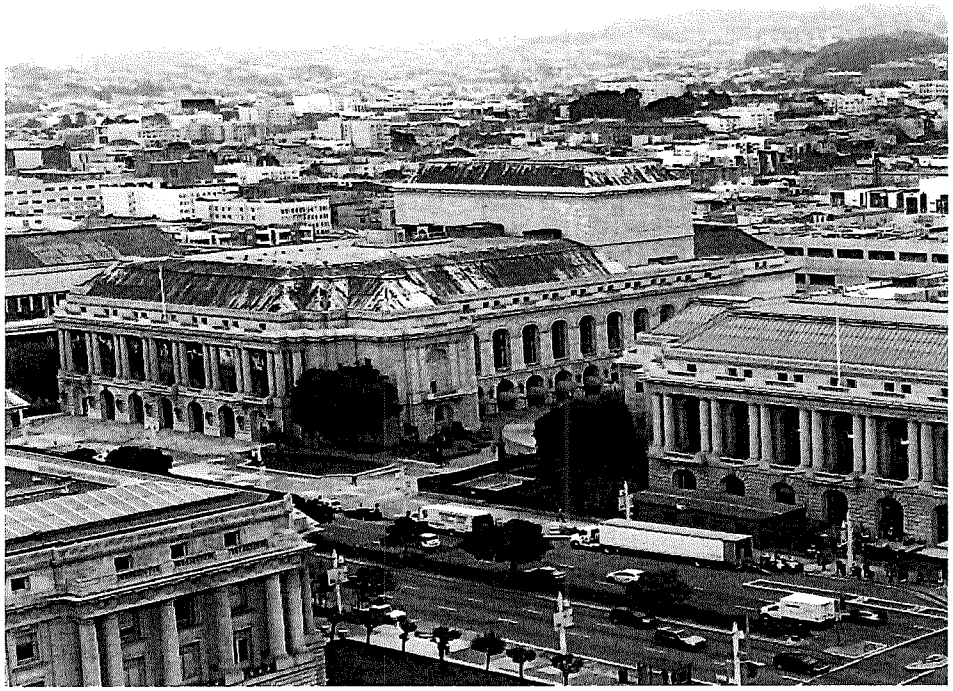








2018 – 2020 HIGHLIGHTS



Opera House Roof: Solar PV System installed on flat roof; Mansard/sloped roof to be replaced.

Programs and Operations:

- San Francisco Ethnic Dance 40th annual Festival in War Memorial Opera House – July 2018
- New Food and Beverage Service provider in the War Memorial facilities effective August 2018
- Collaboration with Veterans organizations on exhibit marking centennial of the end of World War I
- Veterans service organization Swords to Plowshares will implement tenant improvements in the Veterans Building and commence full-time occupancy in the Veterans Building in April 2019.

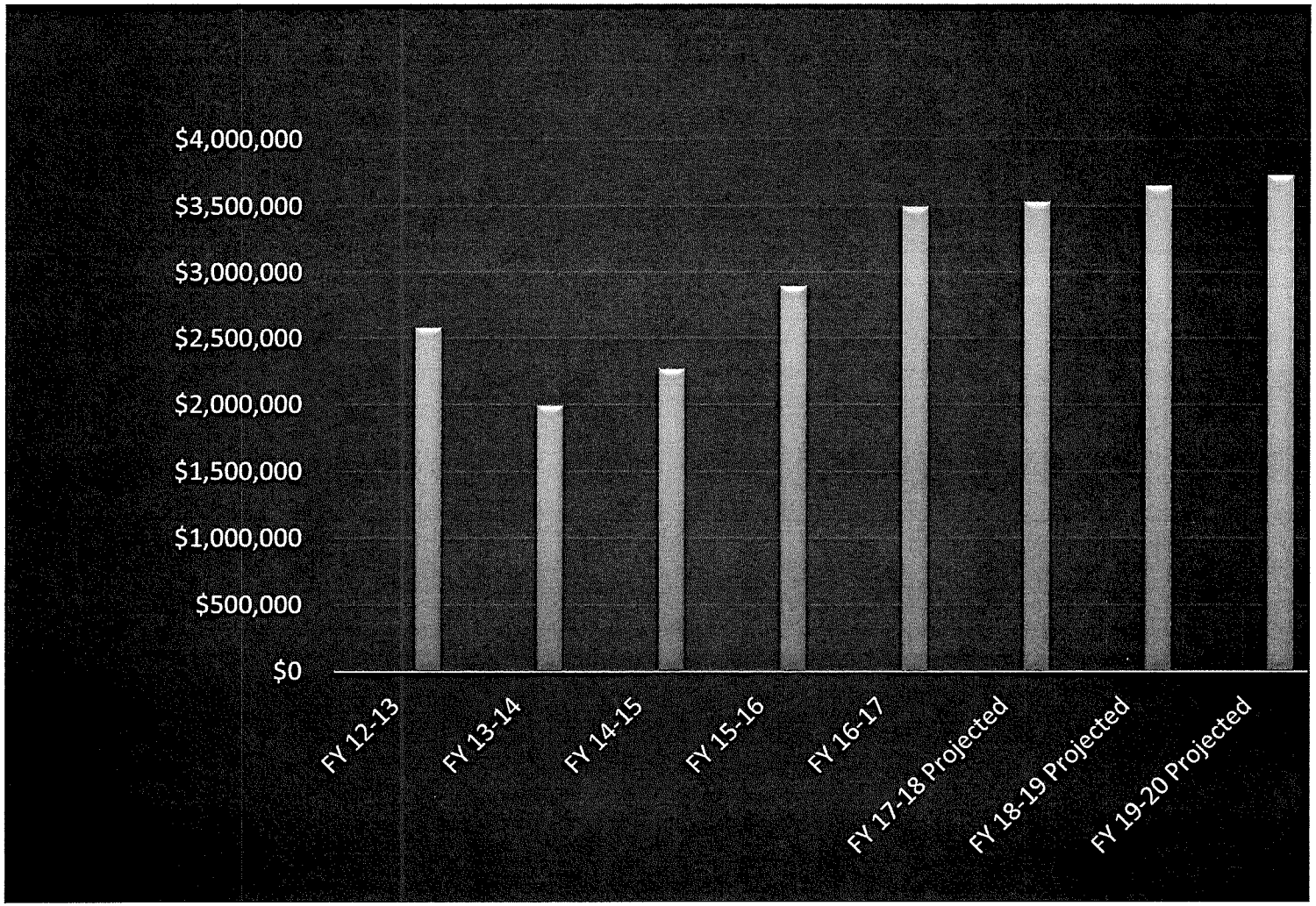
Capital Projects:

- Installation of Solar PV System on Opera House flat roof
- Design phase for replacement of Opera House mansard/sloped roof
- Opera House and Davies Symphony Hall elevator modernizations

PERFORMANCE ACTIVITY

PUBLIC ASSEMBLY VENUE	FY 2016-17 Actual	FY 2017-18 Target	FY 2018-19 Target	FY 2019-20 Target
War Memorial Opera House	186	180	176	178
Davies Symphony Hall	262	258	244	244
Herbst Theatre	217	216	209	209
Green Room	168	148	181	181
Zellerbach Rehearsal Hall	12	12	8	8
Wilsey Atrium Theater	49	56	77	77
TOTAL PERFORMANCES	**894**	**870**	**895**	**897**
Total Attendance	**1,049,115**	**1,045,000**	**1,080,000**	**1,088,000**

EARNED REVENUE



Budget and Position Summaries

USES OF FUNDS	FY 2017-18	FY 2018-19	FY 2019-20
Operating Budget	$15,851,823	$16,398,131	$16,738,732
Facilities Maintenance/ Capital Improvements	$1,327,383	$1,451,252	$4,876,315
Equipment	$56,500	$0	$0
SUB-TOTAL	**$17,235,706**	**$17,849,383**	**$21,615,047**
Debt Service (Veterans Building)	$9,274,936	$9,281,585	$9,284,999
Grants (Veterans Building)	$400,000	$400,000	$0
TOTAL BUDGET	**$26,910,642**	**$27,530,968**	**$30,900,046**

POSITION SUMMARY	FY 2017-18	FY 2018-19	FY 2019-20
Total FTEs	69.46	70.92	70.96

New class 1822 position in FY 2018-19, the first increase to the department's accounting division in 38 years, and fully funded by new and on-going earned revenue sources.

Maria Su, Psy.D.
EXECUTIVE DIRECTOR

Mark Farrell
MAYOR

Department of Children, Youth and Their Families



Budget & Finance Committee
June 15, 2018

2018-2023 Goals

DCYF issued its RFP and RFQ in Fiscal Year 2017-18 to identify non-profit organizations to provide specific services to help achieve the following four Results:

Children and youth are supported by nurturing families and communities

Children and youth are physically and emotionally healthy

Children and youth are ready to learn and succeed in school

Youth are ready for college, work, and productive adulthood

Equity Goals for Allocation of Funding

- Ensure equitable access to the opportunities and services that ALL children, youth and families need to lead lives of opportunity and happiness
- Ensure that those with the highest needs receive maximum benefit from the fund
- To the maximum extent feasible, distribute funds equitably among services for all age groups

Priority Populations

CITYWIDE/UNIVERSAL NEED All San Francisco children, youth and families

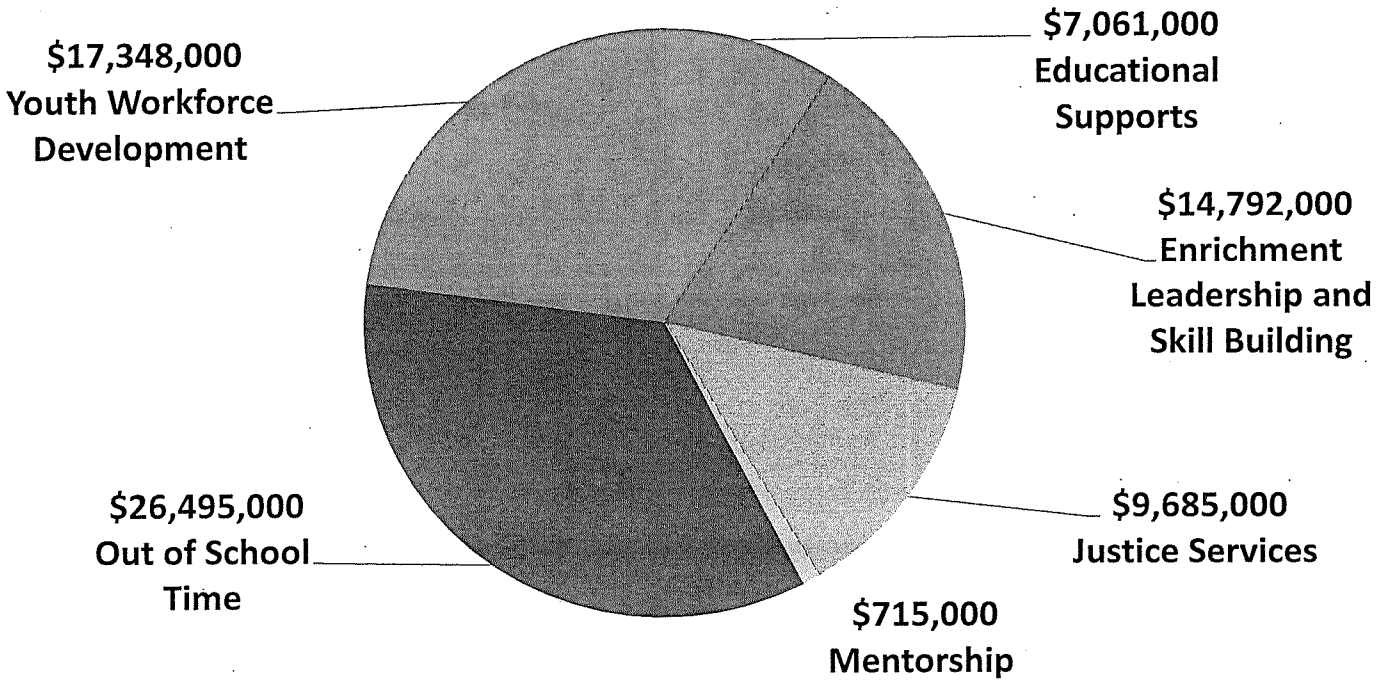
PRIORITY POPULATIONS

- Low income neighborhoods
- African American, Hispanic/ Latino, and Pacific Islander children, youth, and families
- Low income Asian American children, youth, and families
- Disconnected transitional age youth

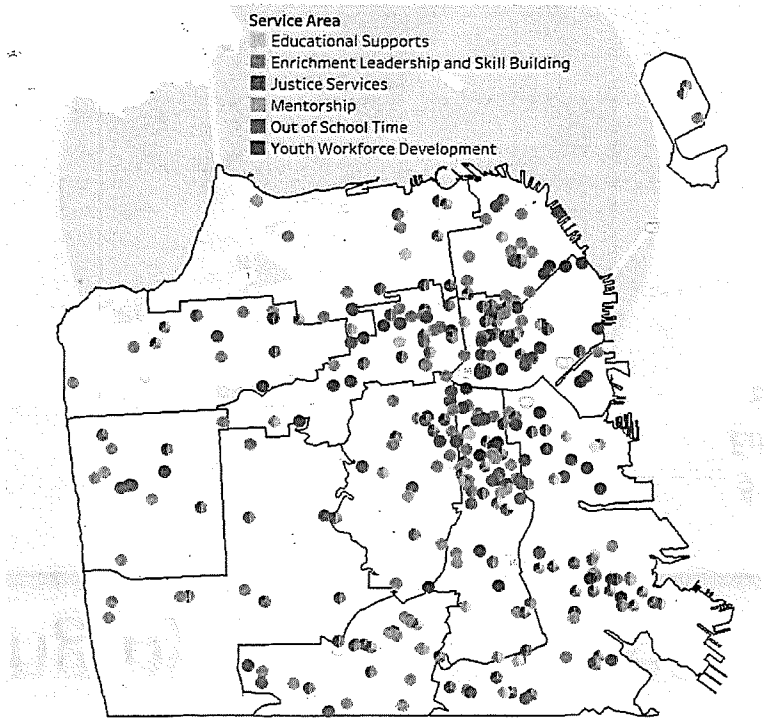
CHARACTERISTICS OF INCREASED NEED

- English Learner
- Teen Parent
- Special needs
- Foster youth
- Under-housed
- LGBTQQ
- Undocumented
- Academic underperformance or disconnected from school
- Exposure to violence, abuse, or trauma
- Children of incarcerated parents
- Justice-system involvement
- Mild to severe mental and behavioral health challenges

RFP/Q Funding by Service Area



Funded Sites by Service Area

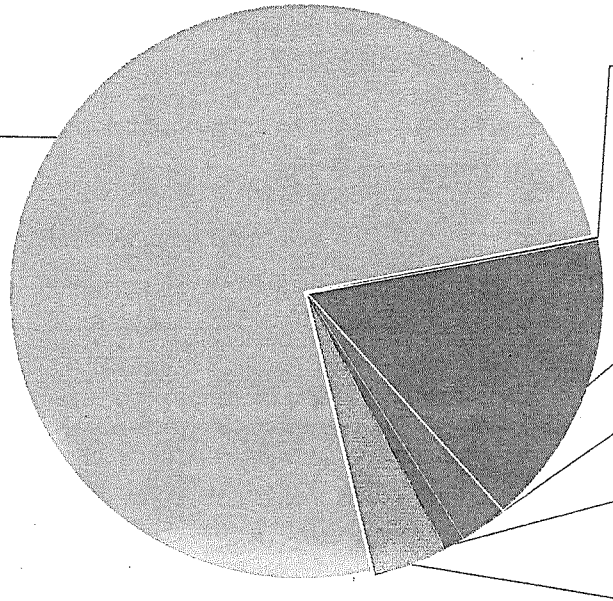


DCYF Budget: Expenditures by Type

(all funds, including SFUSD fund)

$180,891,146 City Grant Program

(including $80,035,000 in SFUSD Fund, which contains Public Education Enrichment Fund and PEEF Baseline $)



$248,638
Materials & Supplies

$39,570,067
Services of Other Depts

$6,186,330
Salaries

$2,649,901
Mandatory Fringe Benefits

$9,832,277
Non-Personnel Services

Questions?



Department of Children, Youth and Their Families
1390 Market Street Suite 900 * San Francisco, CA 94102 * 415-554-8990 * www.dcyf.org

DCYF Results and Indicators September 2017

Result	Indicator	Latest Data	Recent Trend
Children and youth are supported by nurturing families and communities	Percent of all San Francisco Youth Ages 10-18 Involved in the Juvenile Justice System	**1.5%** 2015	from 3% in 2010
	Number of Substantiated Child Maltreatment Cases per 1,000 Children	**5.5** 2016	from 10 in 2005
	Percent of Youth Ages 18-24 Who Are Arrested or Incarcerated	Data Development Agenda	Historical Data Not Available
	Percent of Families Who Report They Feel Engaged and Connected in Their Communities	Data Development Agenda	Historical Data Not Available
	Percent of Youth Who Report They Feel Engaged and Connected in Their Communities	Data Development Agenda	Historical Data Not Available
Children and youth are physically and emotionally healthy	Percent of Public School Students Who Are at a Healthy Weight	**62%** of 5th Graders 2015-16	from 53% of 5th Graders in 2010-11
	Percent of Public School Students Who Are Physically Fit	**71%** of 5th Graders 2015-16	from 64% of 5th Graders in 2010-11
	Percent of SFUSD Students with Caring Adult Relationships in the School Environment	**36%** of 7th Graders surveyed in 2015	from 31% of 7th Graders surveyed in 2008
Children and youth are ready to learn and succeed in school	Percent of Kindergarteners Who Are Ready for School	**62%** 2015	Historical Data Not Available
	Percent of Public School 3rd Graders Above or Near State Standards in Reading	**66%** 2016	from 67% in 2015
	Percent of SFUSD Elementary School Students Who Are Chronically Absent	**10%** 2015-16	from 10% in 2014-15
	Percent of SFUSD 8th Graders Who Finish Middle School Ready for High School	**66%** 2015-16	from 63% in 2014-15
	Percent of SFUSD Students With Positive Results in the Social Emotional Skills Areas Assessed by SFUSD	**61%** of middle and high schoolers with positive results for Social Awareness in 2016	Historical Data Not Available
Youth are ready for college, work & productive adulthood	Percent of SFUSD Students Who Have Been Suspended	**1.6%** 2014-15	from 3% in 2011-12
	Percent of SFUSD Students Who Graduate High School within Four Years	**87%** 2015-16	from 82% in 2010-11
	Percent of SFUSD High School Graduates Who Enroll in a Postsecondary Institution and Complete within Six Years	**52%** SFUSD Class of 2010	from 47% for the SFUSD Class of 2007
	Percent of San Francisco 18-24 Year Olds Who Are either Enrolled in School or Working	**91%** 2015	from 88% in 2010

Fiscal Year 2018-19 and Fiscal Year 2019-20

Departmental Budget Overview

SAN FRANCISCO FIRE DEPARTMENT

BUDGET AND FINANCE COMMITTEE

JUNE 15, 2018

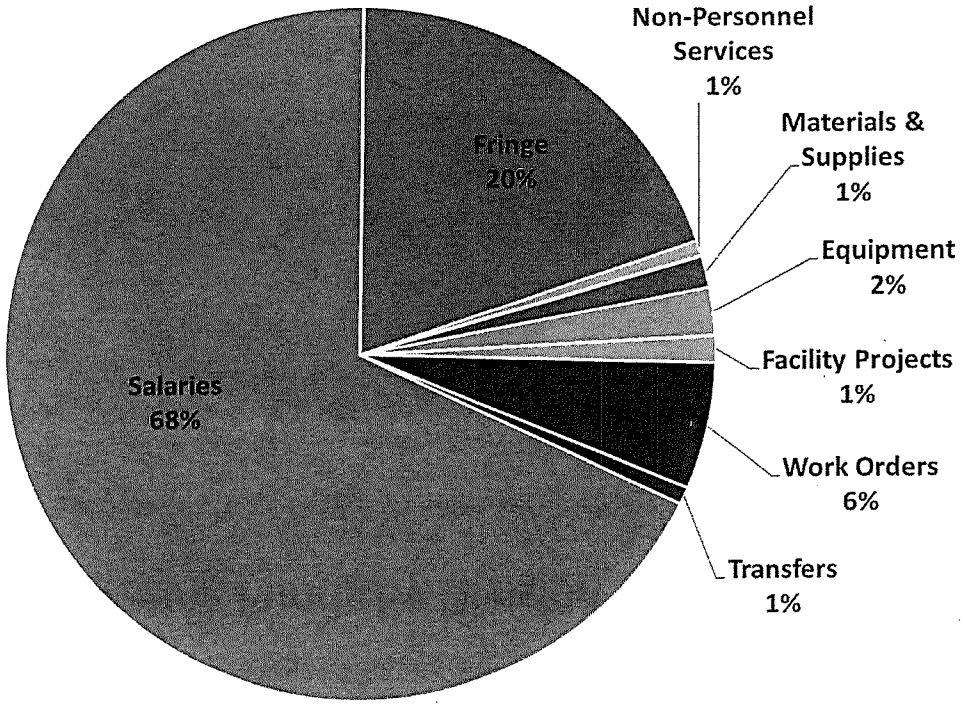
	FTE		
	FY17-18	**FY18-19**	**FY19-20**
General Fund Operations	1,540	1,541	1,541
Airport Operations	91	107	107
FIR Performing Work Orders	4	5	5
FIR Capital Projects & Grants	77	77	77
Fireboat Ops / Port Work Orders	13	15	15
SFFD FTE	**1,726**	**1,745**	**1,746**

Fund	FY17-18	FY18-19	FY19-20
General Fund Operating	346,834,343	358,766,768	366,876,705
Annual Projects	2,206,015	1,079,646	1,079,646
Continuing Projects	3,800,686	4,933,688	7,056,255
Work Order Fund	97,900	5,010,058	5,104,221
Federal Transfers	1,217,958	1,238,477	1,267,894
Capital Planning Fund	700,000	1,700,000	1,200,000
Airport	25,916,460	28,587,530	29,582,013
Port of San Francisco	3,650,992	-	-
Totals:	**384,424,354**	**401,316,167**	**412,166,734**

FY 18-19 and FY 19-20 Budget

Allocation of Funds by Expenditure Type

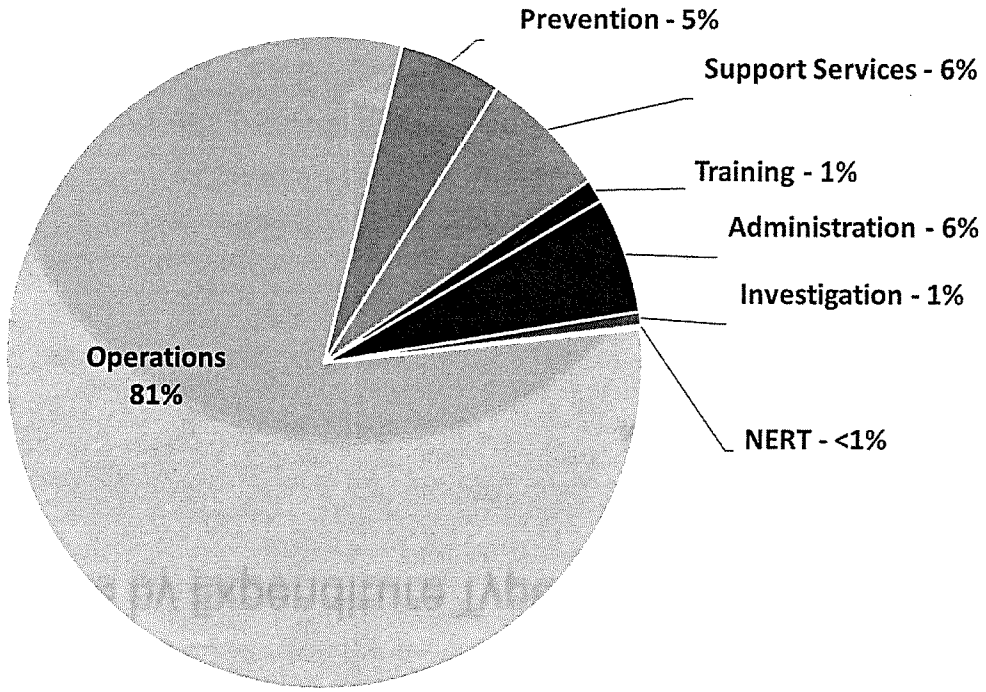
FY18-19	Expense
Salaries	272,852,192
Fringe	78,808,731
Non-Personnel Services	2,846,912
Materials & Supplies	5,855,713
Equipment	8,835,720
Facility Projects	4,985,002
Work Orders	23,874,413
Transfers	3,257,484
Grand Total	**401,316,167**



FY 18-19 and FY 19-20 Budget

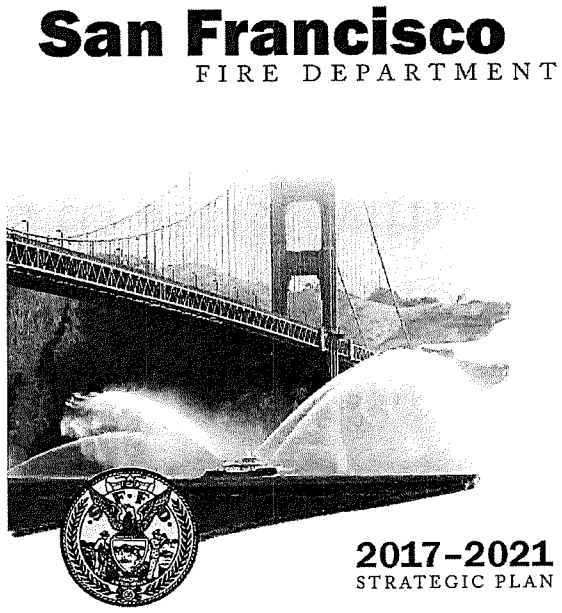
General Fund Operating Funds by Division

FY18-19 General Fund	Expense
Administration	20,794,438
Investigation	2,416,518
NERT	583,612
Operations	289,035,853
Prevention	18,608,092
Support Services	23,201,150
Training	4,127,105
General Fund Operating	**358,766,768**



SFFD Strategic Areas

- Recruitment, Staffing and Training
- Operations
- Infrastructure
- Community Programs and Partnerships
- Health and Wellness



SFFD Budgetary Overview

Strategic Area – Recruitment, Staffing and Training

- Funding for continuation of Mayor's Public Safety Hiring Plan, funded through FY2020, that allows for additional H-2 Firefighter academies to assist with staffing levels due to upcoming retirements
- Entry-level firefighter academies proposed over next two fiscal years to combat anticipated retirements

SFFD Budgetary Overview

Strategic Area - Operations

- Additional $750K in funding allocated for Department's Quick Response Vehicle (QRV) program, deployed to high call volume areas to improve response times and provide relief for our crews and heavy apparatus
- Continuation of EMS6 expansion in the current fiscal year with additional position
- Additional staffing at the Airport (Ops and Training)
- Increases in Fire Prevention staffing due to demand

SFFD Budgetary Overview

Strategic Area - Infrastructure

- Enhanced funding for equipment/fleet replacement plan, with $11.6 million allocated over the next two years to replace outdated equipment and apparatus
- Funded allocation of $6 million over two years as part of Capital budget for facilities, and $5.2 million over two years for FF&E/Pre-bond planning efforts
- Position authority for new position serving as the Department's grant writer and administrator

SFFD Budgetary Overview

Strategic Area – Community Programs and Partnerships

- Continuation of enhanced public outreach efforts, as well as recruitment program
- Expanded public safety and education programs, including monthly safety fairs and fire safety training and material distribution
- Partnerships with other City Departments and community organizations to strengthen the relationship with the public

FY 18-19 and FY 19-20 Budget

Questions/Discussion

Chief William Scott

San Francisco Police Department

FY 2018-19 & FY 2019-20 Proposed Budget

Budget Enhancements - Positions

S.F.P.D.

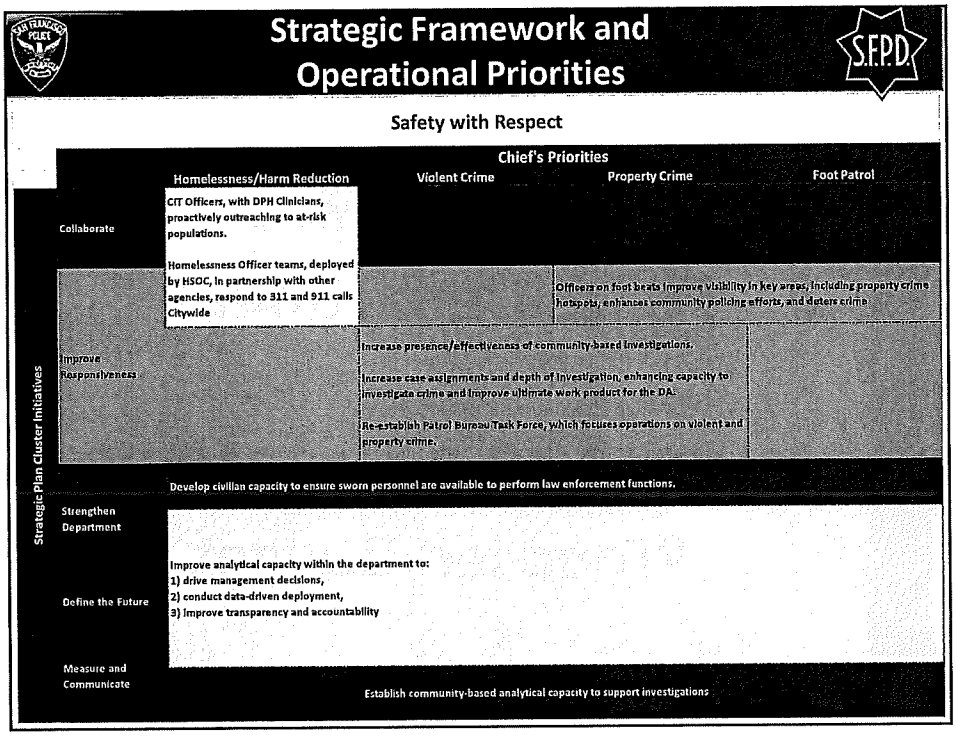
Positions – four year hiring plan

- Sworn (250 new sworn available)
  - 145 new sworn positions: 50 sworn in each of first two years, 45 in third
  - 80 already funded and in Academy
  - 25 civilianized
- Civilian
  - Civilianization (25) – Backgrounds, Property/Evidence, Crime Scene Investigations, Professional Standards, Media Relations, Facilities
  - Strategic Management Division (6) – support for data-driven, proactive management decisions and program evaluation to ensure decisions and initiatives are evidence-supported

Salaries and Benefits

- MOU-related increases
  - Wage increases
  - POST certifications
  - Uniform allowance
  - Bilingual pay
- Overtime for dedicated resources at Civic Center BART station

Strategic Framework and Operational Priorities



Budget Enhancements - Sworn

Sworn Positions Enable:

- Maintained recently-doubled foot patrol presence throughout San Francisco
- Increased total number of burglary & auto burglary cases under investigation
- Thorough investigations of high-profile serial cases with more sophisticated networks
- Increased district-based investigations and gives communities more direct access to the investigators handling their cases
- Dedicated staffing to respond to calls for service identified by the Healthy Streets Operations Center
- Additional resources for Psychiatric Emergency Response teams to proactively provide coordinated care for frequent users of the city's mental health services.

Budget Enhancements - Other

DOJ Recommendations Implementation

- Services to replace the monitoring and reporting role on progress ($446k FY18-19, $420k in FY19-20)
- Electronic Control Weapons (ECWs) ($2M in FY18-19, $1M in FY19-20)
- Services to assist in development of community-focused violent crime response plan ($150k ongoing)

Vehicles

- 82 replacement vehicles in FY18-19
- 50 replacement vehicles in FY19-20

Technology

- Arrests tracking in Crime Data Warehouse ($480K)

Airport Service Growth

The Airport is Adding
103 Sworn Positions Over Two Years
to Support Increased Service Levels at SFO

FY 2018-19 & FY 19-20

Funding Two Academy Classes in each year

FY 2019-20

Adding 103 Sworn + 4 Civilian Support Positions

* 87 Officer * 14 Sergeants * 2 Lieutenants * 4 Civilians

Academy Classes

Current Fiscal Year - Schedule

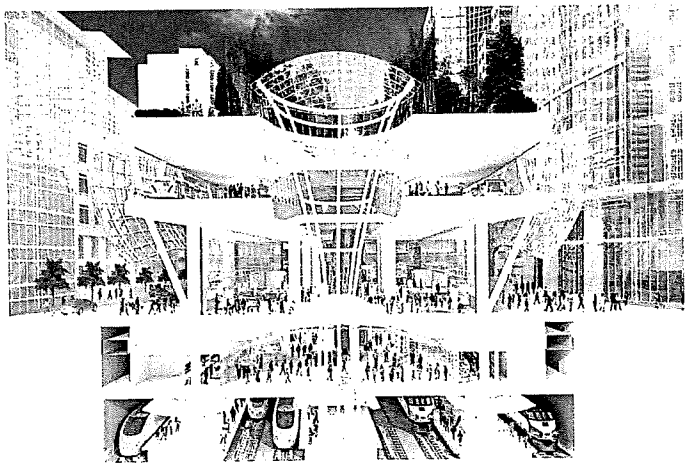
- 2 City Funded Classes to Replace Projected 80 annual retirements / other separations
- 1 Airport Funded Class to Replace 20 retirements / vacancies

FY 2018-19 & FY 2019-20 - Proposed "Growth" Schedule

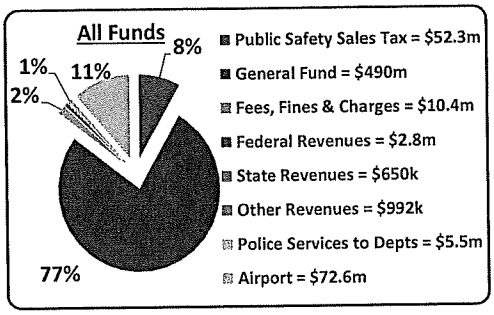
- 3 City Funded Classes: two replacement classes to maintain 1,971 Full Duty; and one additional each year to increase Full Duty to 2,021 (year 1); to 2,071 (year 2)
- 2 Airport Funded Classes: to net add 103 Sworn to increase total Sworn from 178 to 281 by end of FY 2020

Transbay Transit Center

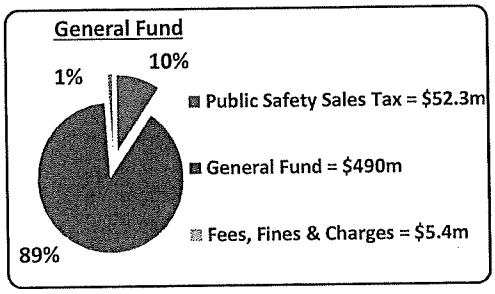
The Transbay Joint Powers Authority funds $2.4m in Supplemental Police Law Enforcement Services at the New Transbay Transit Center



Revenues

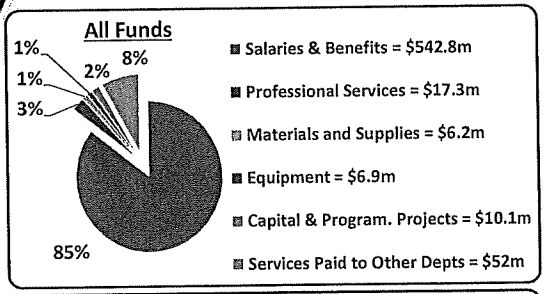


ALL FUNDS REVENUE $635,300,430

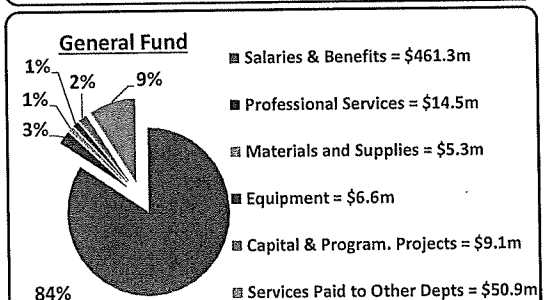


GENERAL FUND REVENUE $547,699,159

Expenditures



ALL FUNDS EXPENDITURES $635,300,430



GENERAL FUND EXPENDITURES $547,699,159

Positions

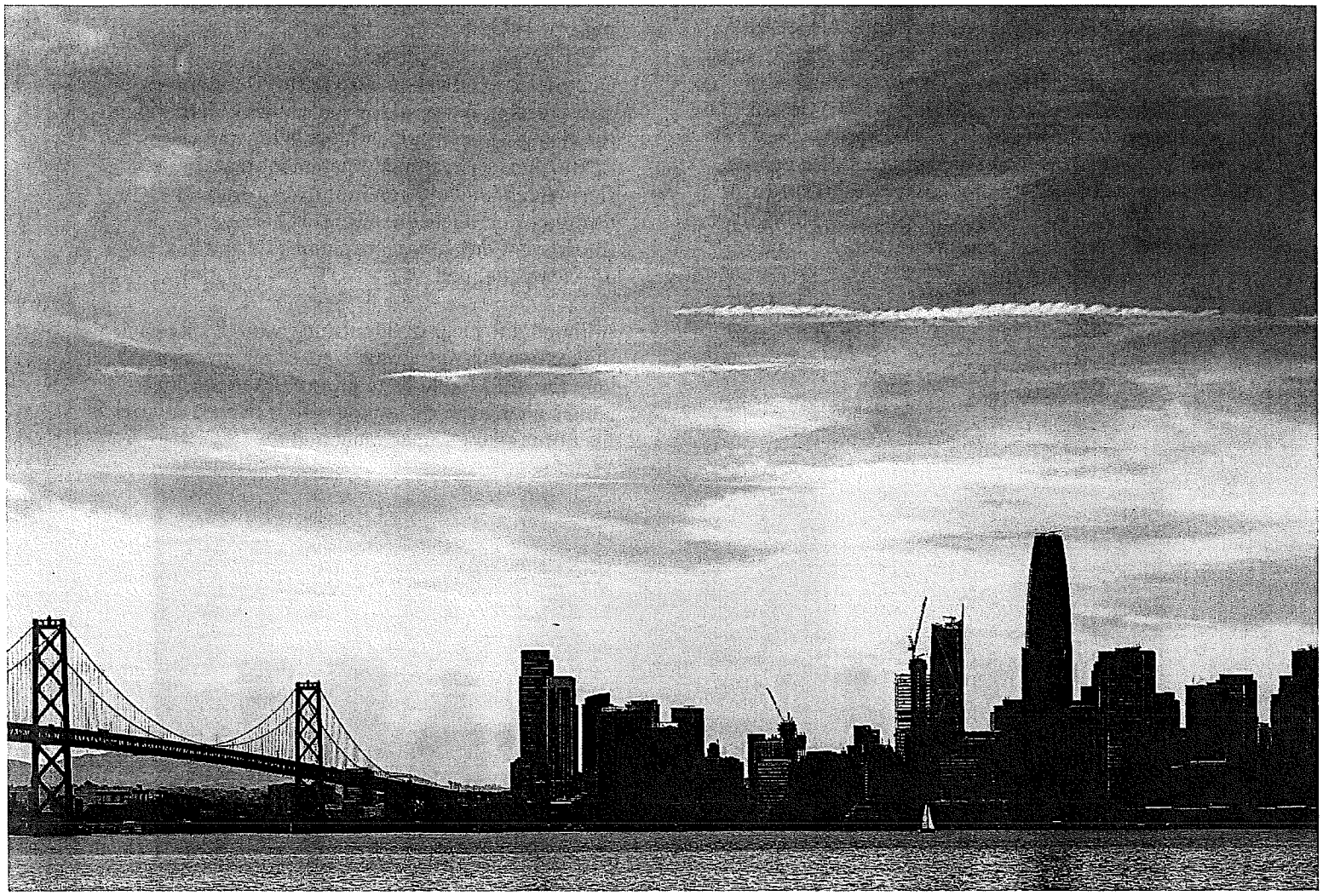
	FY 2017-18 (Current)	FY 2018-19 Budget	FY 2019-20 Budget
All Expenditures	$588,276,484	$635,300,430	$676,179,530
Sworn FTEs	2,419	2,501	2,622
Civilian FTEs	574	592	604
Total FTEs (Funded)	2,993	3,093	3,226
Total Sworn FTEs			
Airport	178	178	249
City	2,171	2,171	2,221
Airport Acad. Recruits	20	75	75
City Acad. Recruits	50	77	77
Total Civilian FTEs			
Airport	188	189	192
All Other	386	403	412

Chief William Scott

Questions

San Francisco Police Department

Strategy 1.0



Why was this strategy developed?

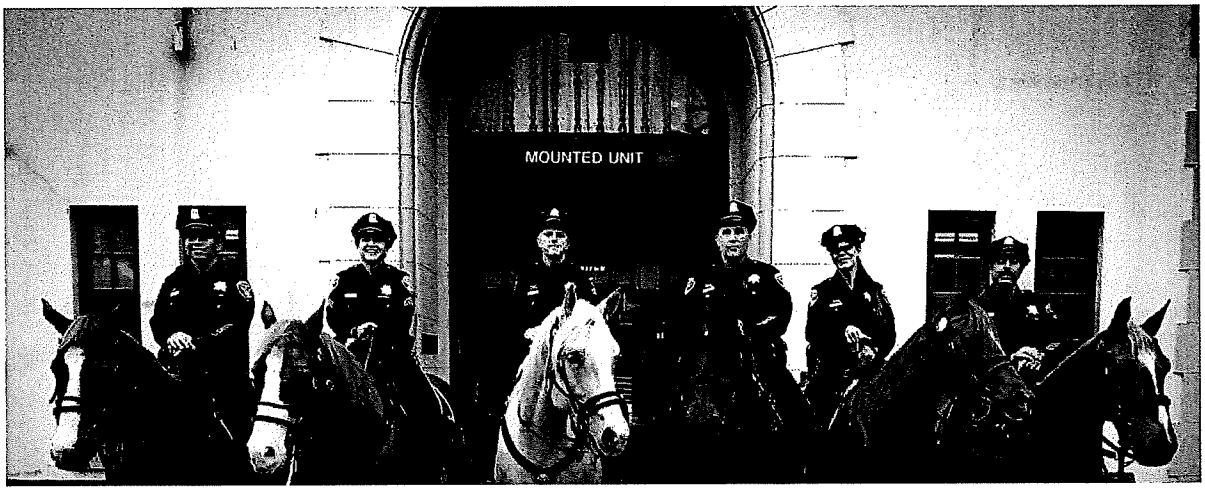
Our nation is undergoing significant political, economic, demographic, technological, and social changes. While new threats to public safety are emerging, so are new tools and techniques for responding to (and preventing) threats in a faster, more informed way. However, no police department, no matter how well-equipped, will be able to maintain safety unless it enjoys legitimacy, trust and public support. It is in the area of legitimacy and trust that many police departments have found themselves challenged in recent years. A spotlight has been directed at indicators of bias in traffic stops, arrests and use of force. And when a police officer anywhere in the country is found to have violated the public trust, social media instantly spreads the news worldwide, diminishing the legitimacy of everyone who wears a badge. All of these factors require a concerted response — from the police department itself and from the communities it serves.

Strategic planning goals and objectives

SFPD continually strives to become a more effective, inclusive and modern police department, while earning the trust and pride of those we serve and those who serve. The purpose of this strategic plan is to clearly articulate our priorities so that our members and our community understand our commitment to these important issues. It is a first step, and much of the hard work lies ahead — but with a planned approach we can set a path for continued improvement, and will hold ourselves accountable to ongoing progress against our objectives.

Our goal is to reflect on current SFPD initiatives, assess best practices across the country, and evaluate the changing environment in policing and within the City to arrive at a strategy statement that the Department and our community can embody every day. We want to ensure our priorities are transparent, initiatives are actionable and next steps are clearly defined.

Although the focus of this strategy will be on near-range concerns, the strategic planning exercise will help the SFPD build its tools and experience to launch a longer-term strategy effort shaped around the future of the Department and the City.



Introduction

Every organization has to be able to answer three questions:

- Why will people turn to us for help?
- What is our promise to them?
- What do we need to do to deliver on that promise?

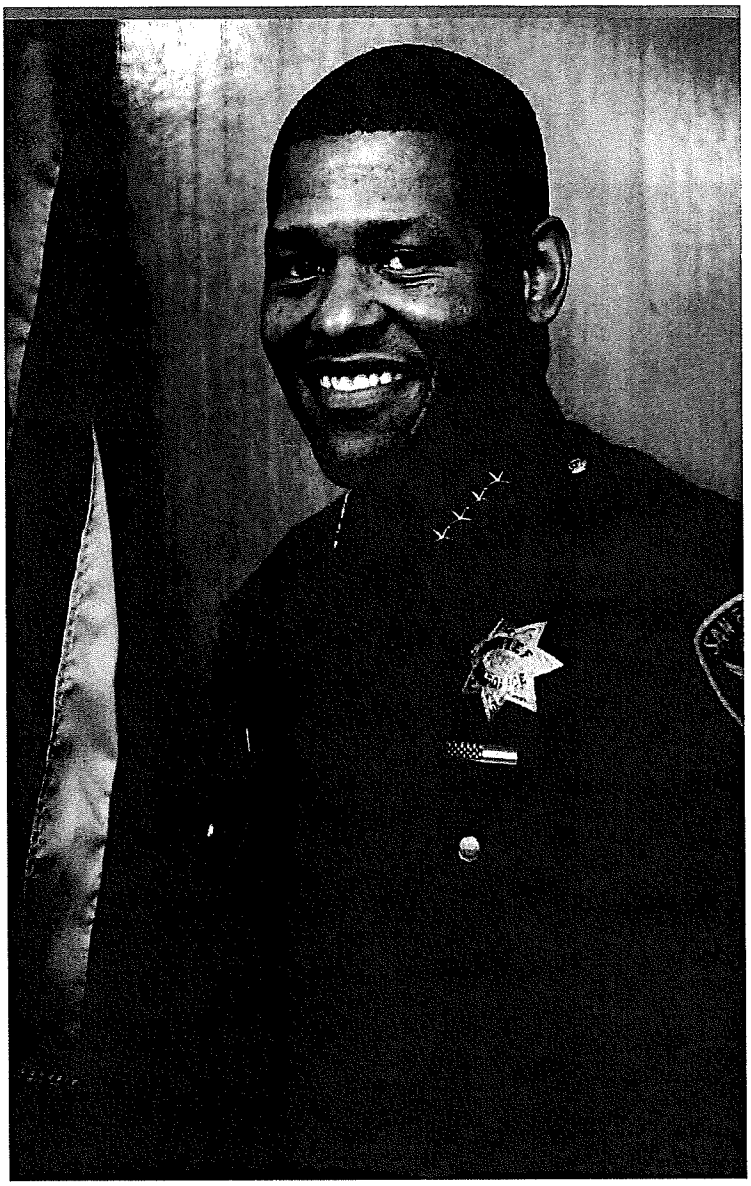
The answer to these three questions is the organization's strategy. In the summer of 2017, the San Francisco Police Department (SFPD) set out to define its strategy. The time was right — significant changes were underway in the country, in the City, and within the Department. During times of change and uncertainty, it becomes exceedingly important to reaffirm commitments, clarify priorities, and prepare for the future. This document represents the Department's commitment to its members and to the City – a commitment to work in partnership to improve safety, while continuing to earn trust and respect.

A message from the chief

The San Francisco Police Department has a proud history of rising to challenges. At the moment, we have been challenged by the residents of the City, by the members of our Department, by the late Mayor Lee, and by the Department of Justice, to reinvent the way we do our job. We have heard you and we are taking action.

I am proud to say that the SFPD today is more responsive, inclusive and effective than before. The changes are real — you can see them for yourselves in the profiles of our new Academy graduates, in the community engagement meetings, and, critically, in the fact that the use of force in the third quarter of 2017 was down a third from the year before.

We also know that we are nowhere near done. This strategic plan represents a key next step in our journey together. It builds on our mission, vision and values, and establishes a set of priorities for the next



Chief William Scott, SFPD

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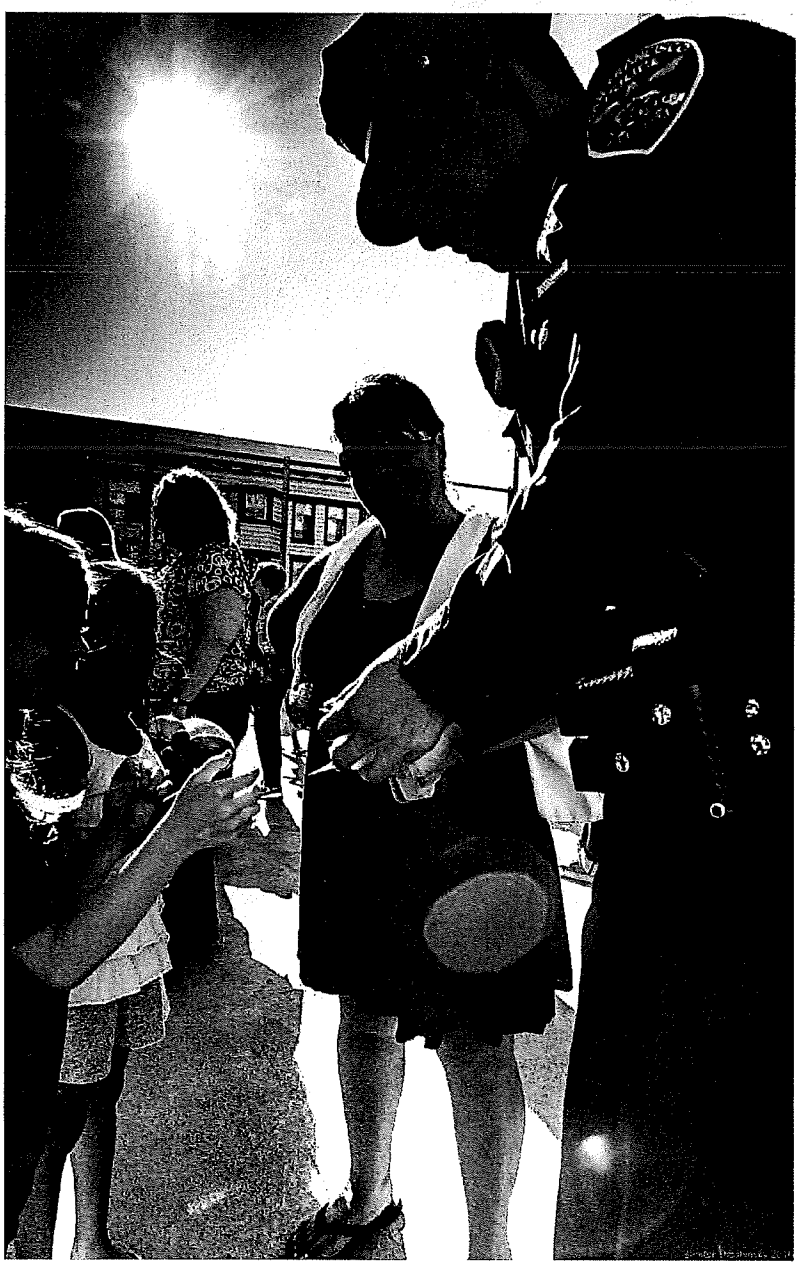

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Executive summary

Over the past six months, the SFPD has worked to develop an inclusive, forward-looking strategic plan that will ensure that the Department is ready and equipped to meet the challenges of modern urban policing and earn the trust and respect of our communities.

We began by taking a **lay of the land**, conducting interviews and reviewing documents from a broad peer set to understand best practices of leading public sector departments across the country. These insights informed both our strategic planning process and the outputs.

We also **looked in the mirror**, meeting face-to-face with more than 70 members (sworn and non-sworn) of the Department through focus groups and interviews to understand aspirations and challenges. In addition, we reviewed in-process initiatives, working groups, and strategic plans across the Department to understand current strengths and efforts. In parallel, a number of sessions focused on community policing were conducted that provided additional input on what the community expects from the Department now and in the future.

The strategic planning process was governed by both internal and external stakeholders in the form of a Steering Committee (comprising the Chief of SFPD, Assistant and Deputy Chiefs and Directors), an Internal Sounding Board (comprising Commanders and representatives of Police Employee Groups) and External Senior Advisors (comprising representatives from the community and SF Mayor's Office).

The output of our strategic process is a **strategy statement** and **five strategic initiatives** to drive the near-term priorities of the Department. These initiatives will encompass ongoing efforts, and help prioritize future initiatives.

SFPD strategy statement

SFPD stands for **safety with respect** for all. We will:



Engage in just, transparent, unbiased, and responsive policing



Do so in the spirit of dignity and in collaboration with the community



Maintain and build trust and respect as the guardian of constitutional and human rights

SFPD's 5 Strategic Initiative Clusters

Collaborate

Build strong partnerships with the community and City agencies for addressing community-wide challenges that impact "safety with respect"

Strengthen the Department

Instill "safety with respect" into how we organize, evaluate performance, recruit, train, promote, reward, deploy and lead the SFPD

Improve Responsiveness

Define the Future

Background

SFPD at a glance (2017)

SFPD by the Numbers

870,887	Population of San Francisco[1]
1,873	Full Duty Officers[2]
49	Square Miles of Land Patrolled
64	Square Miles of Water Patrolled
~ 16	Officers per Square Mile
~ 2	Officers per 1,000 Population

Crime Statistics

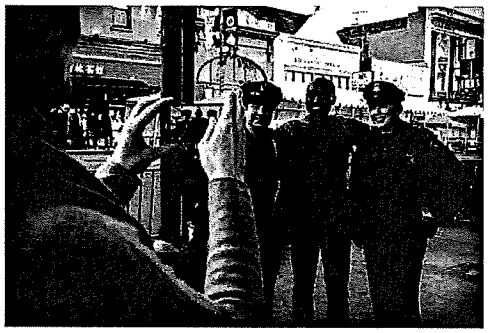
867,530 calls for service

1,023 guns seized

In the past year, SFPD saw a

- 33% decrease in human trafficking-sex acts
- 13% decrease in total gun violence
- 11% decrease in auto theft

Over the past 10 years SFPD saw a 42% decrease in homicides

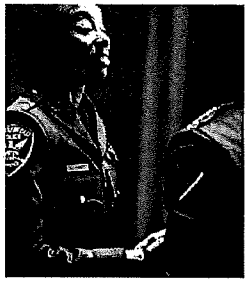


Community Engagement

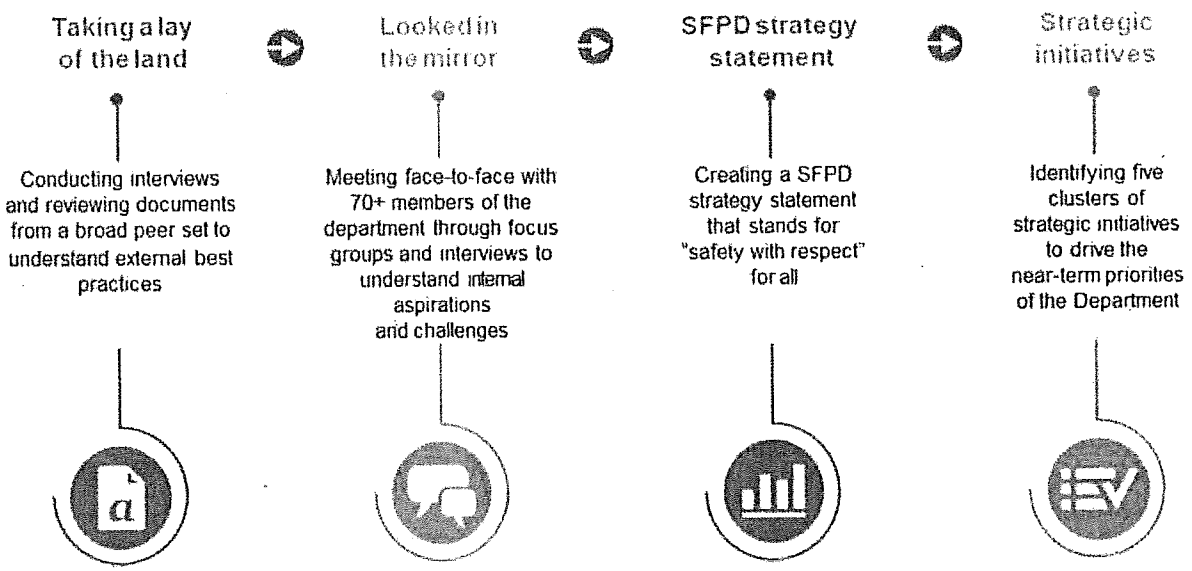
- SFPD helped recruit, place, and support **391** SF youth in summer jobs run by community partners, City organizations, or non-profit organizations
- **1,554** SF youth participated in **86** Wilderness Program hiking, camping, kayaking, and sailing events organized and run by SFPD
- **2,500** turkeys delivered to the community for Thanksgiving
- **8,000** Christmas toys distributed to youth
- **30+** Coffee with a Cop events

Academy & Training

- SFPD was one of the **first** agencies in California to implement Procedural Justice, Police Legitimacy and Implicit Bias training to its members (both sworn and non-sworn), with **half** of the Department already trained in 2017
- **132** recruits graduated from the Academy
- **5,696** hours of recruit training



Context of strategic plan



Lay of the land

We set out to understand the best practices of leading public sector departments from across the country. We reviewed a wide-ranging set of materials including, but not limited to, the listing below:

- More than 10 peer departments' strategic plans such as Denver PD, Oakland PD, Seattle PD, and Los Angeles PD
- 21st Century Policing report
- DOJ COPS Initial Assessment
- PERF website and Guiding Principles on Use of Force
- Crime metrics, stats, and trends from departments around the country
- Police Foundation's Executive Brief
- City publications such as the SF Department of Homelessness and Supporting Housing Plan
- Justice Sector Institutional Strengthening Project

We also conducted informational meetings and

- SF Municipal Transportation Agency
- San Jose Police Foundation
- Hetty Group
- Former Assistant Director for Intelligence at the U.S. Immigration and Customs Enforcement and the Homeland Security Investigations
- Former Chief Policy Advisory of Science and Technology at the FBI

Input from the Community

As part of this exercise, we organized a committee of External Senior Advisors (ESA) which consisted of representatives from the SF Mayor's Office and across community groups and organizations. Additional input was obtained from the Executive Sponsor Working Group (ESWG) sessions with a group focused on community policing. ESWG sessions were held on the topics of implicit bias, hiring and diversity, and use of force. These sessions helped us better understand what the community expects from the Department now and in the future.

Spotlight on: Social determinants and 21st century policing

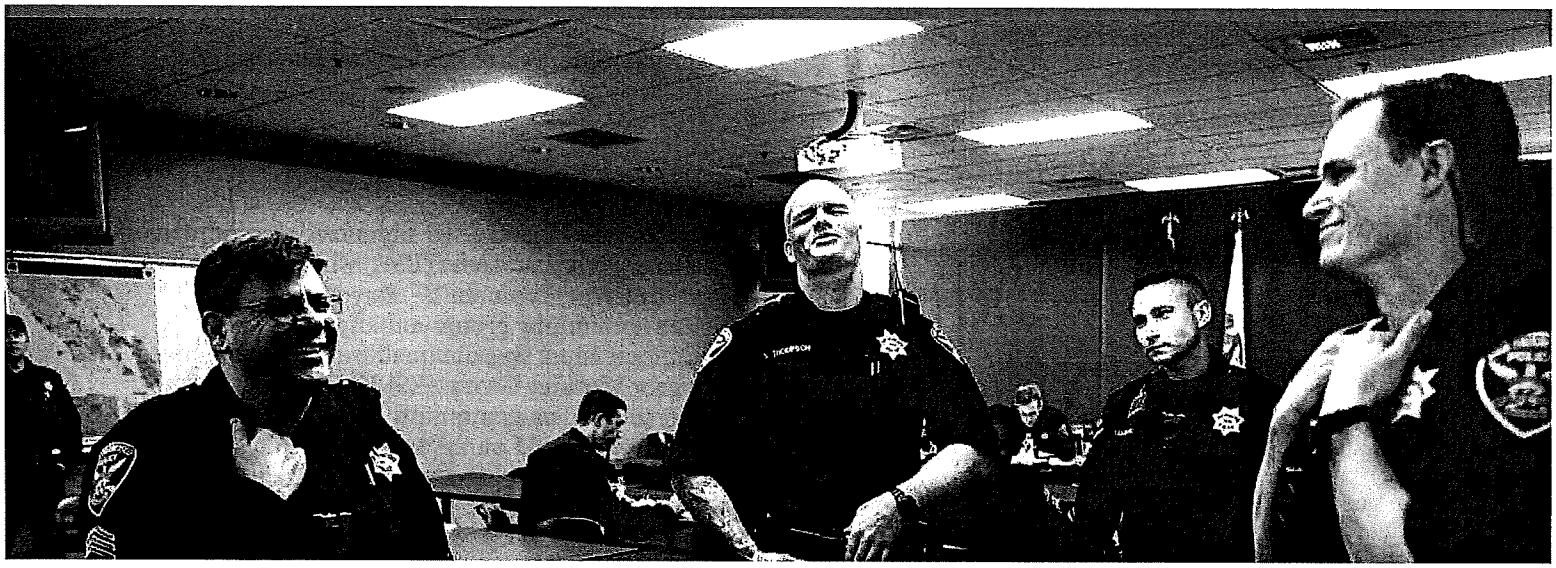
Awareness of social issues is continuing to inform modern policing approaches. A community's safety and crime rates are influenced heavily by factors such as population density, income disparities, and the "transitionality" of a population. While a police department cannot influence these factors directly, it has to be aware of the impact they have — and continue looking for partnerships to help address social determinants of safety — such as housing, employment, drug treatment and education.

Notably, the homelessness issue, aggravated by behavioral health issues and substance abuse, often puts police officers in a first responder role, without the necessary resources, tools or bandwidth to respond effectively. Consequently, police departments around the country are looking for partnerships to address social issues jointly, while letting police officers focus on threats to safety.

For example, the Los Angeles PD has partnered with the Los Angeles County Department of Mental Health to assist field officers in dealing with mentally ill people — and SFPD itself has developed new trainings for use of force, crisis intervention, and an award-winning training program on autism.

The "Principles of 21st Century Policing" are focused squarely on driving greater procedural justice, appropriate use of force, and proactive communications in order to keep earning legitimacy, respect and trust. In response, police departments around the country are making legitimacy and trust a cornerstone of their strategies. For example:

- Oakland PD's mission statement: "The Oakland Police Department is committed to reducing crime and serving the community through **fair, quality policing**"
- Houston PD's mission statement: "The mission of the Houston Police Department is to enhance the quality of life in the city of Houston by **working cooperatively with the public and within the framework of the U.S. Constitution...**"



Spotlight on: Department of Justice (DOJ) report

In October of 2016, the DOJ's COPS (Community Oriented Policing Services) office released an assessment of the SFPD. The report was commissioned at the request of the late Mayor Ed Lee and the SFPD in response to high-profile community desire for police reform as a result of officer-involved shootings and other public events that left a void in trust between the SFPD and the community.

The DOJ's assessment found that while the Department had proven to be committed to enhancing their partnership with the community, there were a number of concerning findings that warrant taking action. These findings included a history of bias against people of color, notably the African-American community, inadequate data and investigation into use of force incidents, and a lack of accountability structure within the Department.

An overarching finding within this assessment was that the Department lacked a strong and communicated vision for the future. Based on this, the COPS office recommended the development of a strategic plan that unites community leaders and the Department around shared goals for their communities. It was with this recommendation and the support of the DOJ that this strategic plan was developed with input from members of the broader San Francisco community and the Department.

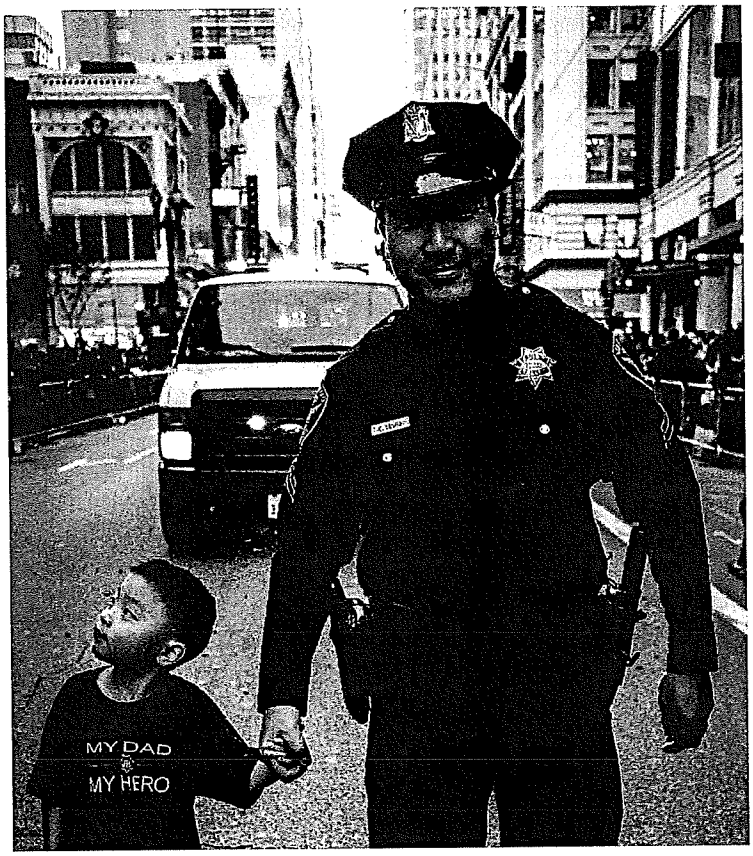
Spotlight on: San Francisco's efforts to improve safety

One of late Mayor Lee's priorities was to push for a San Francisco Strategic Planning Framework that provides vision and structure for continued collaboration across all areas of local government. The key objective of this vision was to make San Francisco "a safe, vibrant and inclusive City of shared prosperity".

Chief Scott and the SFPD have taken that vision and

and street violence, and improve officers' response to homelessness and those needing health services

3. *Trust and Accountability: Reforms* — promote cultural change and police reform through DOJ recommendations and invest in long-range strategic planning with community input
4. *Community Engagement: Partnerships and Outreach* — enhance the health and vibrancy of all our neighborhoods and engage the youth in a more coordinated effort
5. *Measure Performance: Focus on Outcomes* — collect, store and analyze data to better serve our community and increase accountability and transparency
6. *Diversity: Ensure a Diverse and Inclusive Workforce* — ensure the demographic makeup of members hired and promoted within the Department reflects the communities we service



Look in the mirror

A key input into any strategy is a "look in the mirror" — a frank assessment of an organization's strengths and challenges, and an articulation of its aspirations and priorities. In addition to the external sources — such as crime and use of force statistics and the DOJ report — it was critical to reflect how the Department sees itself.

To achieve this, we conducted focus groups with both sworn and non-sworn members of the Department. Overall, six focus groups were held, with over 70 participants, ranging from new cadets to 25-year (or more) veterans and with participation from employee groups such as the Police Officers' Association and Officers for Justice. The focus groups explored concepts of what it means for SFPD to be successful, what it means to be a good police officer, limitations to achieving these goals, and how shifting trends in public expectations of police officers may change the future of the Department. We also held interviews with key Department owners of DOJ Executive Sponsor working groups. To ensure that all members had the opportunity to voice their opinions, an email address was set up to allow for additional feedback to be submitted.

Additionally, we supplemented the discussions with a review of several in-progress initiatives and key documents to better understand the Department's aspirations, challenges and goals. Below are a few examples of what was reviewed:

- Progress summary of DOJ-related initiatives
- Published responses to the DOJ/COPS recommendations on the Department website
- IT gap analysis and technology 5-year plan
- Meeting minutes and presentation materials for Use of Force working groups

The focus group discussions were candid and emotionally charged. The feeling that came across the strongest was the sense of pride that SFPD members take in protecting and serving their community. The members take pride in responding

However, along with pride, some Department members voiced a degree of frustration. Many feel that every day they are asked to do more, are subject to more scrutiny, and face more challenges. One of the key challenges is the portrayal and perception of SFPD in the media, with City officials and community leaders. Another major challenge for the members is that so many of the calls stem from the homeless crisis in the City — an issue that the members are not well-equipped to address without support from City and community groups. There was also a request for better technology / resources needed for officers to conduct their jobs more efficiently and safely.

Finally, despite the challenges and the frustration, the members expressed the determination to serve and grow as the Department and as individuals — through training, technology, community engagement, better communications and higher awareness of self and others. Every police department, including our own, is a learning institution and we owe it to our members and the community to be ever aware of the need to be attune to police culture and our relationship with the community we serve. The members are excited for the difficult but rewarding journey the new strategic plan will provide and look forward to better serving the community.

Laying out the strategy

From the "lay of the land" research and discussions, a few key takeaways were identified including the need to earn trust through procedural justice, transparent communications and a "guardian" mindset. There was also an opportunity to continue collaborating with other departments and the community to address public safety needs.

From the "look in the mirror" it was identified that more training, development, resources including new equipment / technology, and partnerships are needed for a more effective Department.

Thus, armed with the knowledge of national and regional changes, informed by the voices of the

Statement of strategy

SFPD's strategy statement was developed holistically, combining insights from external research, as well as, our internal review of Department efforts, aspirations and challenges. The inputs are described in detail above, but included the following:

- Member challenges and aspirations
- In-progress transformation efforts
- Current mission/vision/values of the SFPD and San Francisco
- Trends and good practices inputs from community leaders
- 21st Century Policing
- Department of Justice recommendations

The strategy statement was designed as a synthesis of our priorities and aspirations in simple, easy to understand language that was concise enough to fit on the back of a business card, but targeted enough to inform processes, policies and behaviors. It was also important that the statement spoke both to members of the SFPD and to the City, and reflected ongoing SFPD evolution in line with 21st Century Policing and the recent focus on addressing bias.

SFPD's strategy statement

SFPD stands for **safety with respect** for all. We will:



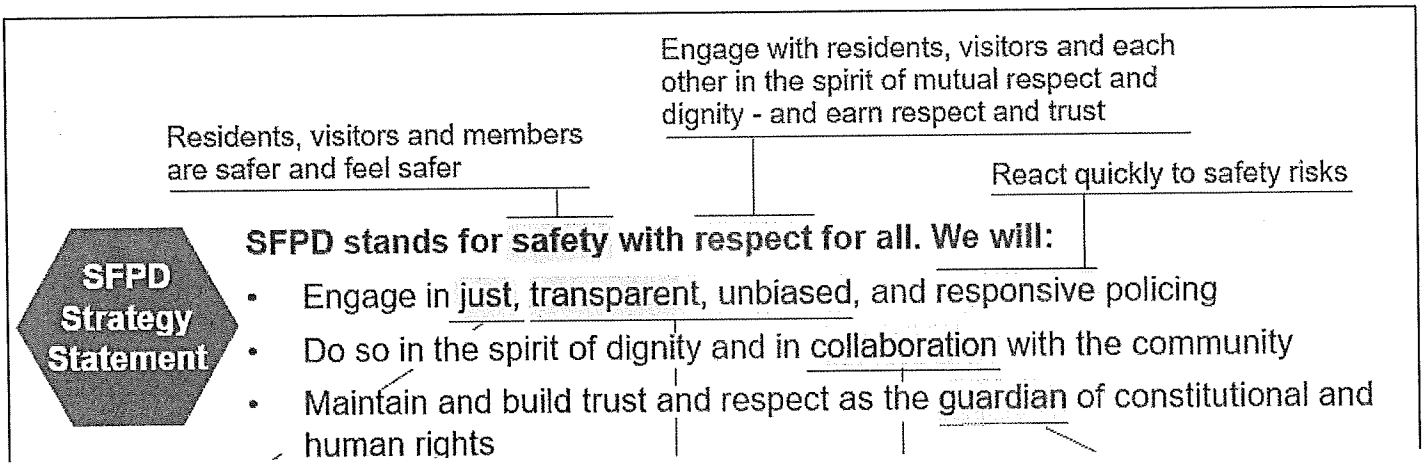
Engage in just, transparent, unbiased, and responsive policing



Do so in the spirit of dignity and in collaboration with the community



Maintain and build trust and respect as the guardian of constitutional and human rights



Strategic initiatives

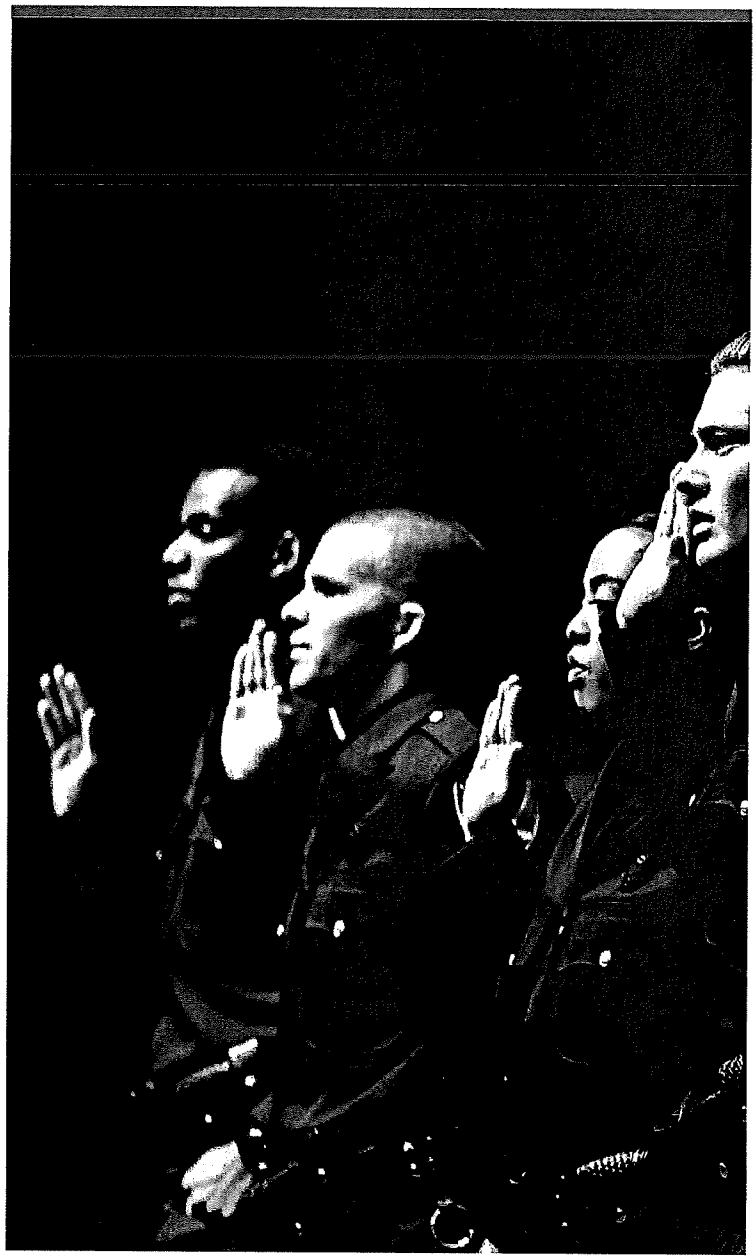
To deliver on the promise of the strategy, five high-level initiative clusters were identified — encompassing much of the Department's ongoing work, as well as, directing the development and prioritization of future initiatives.

The five strategic initiatives are:

- **Collaborate:** Build strong partnerships with the community and City agencies for addressing community-wide challenges that impact "safety with respect"
- **Improve Responsiveness:** Improve ability to respond in a timely, informed, unbiased and procedurally just way, and work towards a collaborative resolution
- **Measure and Communicate:** Align on a shared vision and transparent way of measuring "safety with respect" in order to work better with each other and our community
- **Strengthen the Department:** Instill "safety with respect" into how we organize, evaluate performance, recruit, train, promote, reward, deploy and lead the SFPD
- **Define the Future:** Develop a future-focused, longer-term strategic plan (Strategy 2.0) for a more modern, evolving, and inclusive SFPD with input from internal and external stakeholders

In the spirit of 21st Century Policing, the initiatives will support SFPD's efforts to address bias and increase trust in the City. In addition, the initiatives can be measured against their success at supporting the core components of "safety with respect":

- *Effectiveness*: Improve safety and perception of safety, and reduce crime
- *Engagement*: Create, improve and maintain dialogue between members, residents and visitors
- *Empowerment*: Develop and support the right set of skills, behaviors and culture



Looking ahead



The strategy outlined in this document will guide the Department over the next several years. It will become embedded in the way the Department recruits, rewards, operates and communicates. However, more fundamental changes are underway in our City, requiring a more forward-looking, longitudinal plan. This long-range plan would take into considerations socioeconomic, demographic, technological, and other changes emerging in San Francisco — and reflect similar long-range plans of other City Departments.

The long-range plan (think of it as Strategy 2.0) will be built on a more nuanced understanding of the needs and issues of diverse San Francisco communities and Department members. We look forward to co-creating it with you, while keeping you informed on our progress. Together, we can transform the San Francisco Police Department and create a safer City for all!

Contact the SFPD

Community Relations Unit

Connect with the SFPD

San Francisco Police Department

Governance bodies

SFPD strategic planning steering committee

- **William Scott,** Chief of Police, SFPD
- **Mikail Ali,** Deputy Chief, Special Operations Bureau, SFPD
- **Toney Chaplin,** Assistant Chief – Operations, SFPD
- **Michael Connolly,** Deputy Chief, Professional Standards and Principled Policing Bureau, SFPD
- **Catherine McGuire,** Director, Fiscal Division, SFPD
- **Susan Merritt,** Director, Technology Division, SFPD
- **Robert Moser,** Deputy Chief, Administration Bureau, SFPD
- **Michael Redmond,** Deputy Chief, Field Operations Bureau, SFPD
- **Hector Sainez,** Assistant Chief – Chief of Staff, SFPD
- **John Sanchez,** Director, Forensic Services, SFPD
- **Denise Schmitt,** Deputy Chief, Airport Bureau, SFPD
- **David Stevenson,** Director, Strategic Communications, SFPD

Internal sounding board

- **Theresa Ewins,** Commander, Municipal Transportation, SFPD
- **Marty Halloran,** President / Insp. SFPOA
- **David Lazar,** Commander, Community Engagement Division, SFPD
- **Ann Mannix,** Commander, Golden Gate Division, SFPD
- **Manny Marquez,** President, NLPOA
- **Greg McEachern,** Commander, Investigations Bureau, SFPD
- **Robert O'Sullivan,** Commander, Administration Bureau, SFPD
- **Daniel Perea,** Commander, Metro Division, SFPD
- **Peter Walsh,** Commander, Special Assistant to Chief of Staff, SFPD
- **Yulanda Williams,** President / Lieutenant, OFJ
- **Gregory Yee,** Commander, Airport Bureau, SFPD
- **Paul Yep,** Captain, Field Operations Bureau, SFPD

External senior advisors

- **Igor Belokrinitsky,** Principal, PwC
- **Sandy Boyd,** Ed.D, Core Faculty POST Command College
- **Amos Brown,** President, SF NAACP, 3rd St Baptist
- **Joelle Kenealey,** CPAB Chair (Ingleside)
- **Jay Nath,** Chief Innovation Officer, Mayor's Office of Civic Innovation
- **Michael Pappas,** SF Interfaith Council
- **Mattie Scott,** Bayview Homicide Advocates

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External resources

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4. **SF city crime metrics:** http://sfgov.org/scorecards/public-safety
5. **International Association of Chiefs of Police (IACP) website and *Research on Improving Police Efforts to Control Crime:*** http://www.policechiefmagazine.org/9-ideas-research-improving-police-efforts- control-crime/
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9. **SF's Dept. of Homelessness and *Supportive Housing Plan*:** http://hsh.sfgov.org/wp-content/uploads/2017/10/HSH-Executive-Summary-Strategic-Framework.pdf
10. **SF's Office of the Mayor website and**

Strategic plans

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2. **Los Angeles:** http://assets.lapdonline.org/assets/pdf/LAPD%20Strategic%20Plan.pdf
3. **Oakland:** http://www2.oaklandnet.com/oakca1/groups/police/documents/webcontent/oak056503.pdf
4. **Seattle:** https://www.seattle.gov/police/information-and-data/strategic-plan
5. **Chicago:** http://policy.chicagopolice.org/wp-content/uploads/2017/03/NextStepsForReformBooklet.pdf
6. **New York:** http://www.nyc.gov/html/nypd/html/home/POA/pdf/Plan-of-Action.pdf
7. **Baltimore:** https://www.documentcloud.org/documents/838086-baltimore-police-a-strategic-plan-for-improvement.htm

Interviews

1. **Jim Chapparo,** PwC Federal Homeland Security and Law Enforcement team
2. **Florence Chung,** CEO of The Hetty Group
3. **Paul Figueroa,** Assistant Chief, Oakland Police Department
4. **Ron Fisher,** PwC Global Technology Deals Leader, Chair of SJ Police Foundation
5. **Anne Fritzler,** Strategic Planning & Policy, SF Municipal Transport Agency
6. **Rahul Gupta,** PwC Head of Homeland Security and Intelligence and SMART Infrastructure
7. **Cameron McLay,** Senior Advisor at PwC, Safer Cities Initiative, Former Pittsburgh Chief of Police
8. **Ed Medrano,** Chief, Gardena Police Department
9. **Sasha O'Connell,** PwC Federal Homeland Security and Law Enforcement team
10. **Shelly Turner,** PwC Department of Justice team
11. **Chris Wyckoff,** Data Analysis Unit Director, Denver Police Department

Acknowledgement

This document was developed through San Francisco's Civic Bridge, a program led by the San Francisco Mayor's Office of Civic Innovation (http://www.innovation.sfgov.org) where pro-bono teams from the private sector work collaboratively with San Francisco City & County Departments on high-priority projects over a four-month engagement. The pro-bono teams bring unique skills, expertise, and perspective – and their generous gift of time and energy – to support City programs. The partners produce concrete deliverables to advance City staff program goals, with a focus on workable and enduring ways to make the City more livable, affordable and globally competitive. The SFPD would like to recognize and thank PricewaterhouseCoopers (PwC) for partnering with the City on this project.

We would like to specifically thank the following people for volunteering their time and experience to support this effort: Igor Belokrinitsky, Kristin Centanni, Kristin Craig, Sierra Hawthorne, Elaine Liu, Keith Lucken, Ken Lund, Kendall McCarthy, Cameron McLay, Richa Mohan, Helen Petersen, Mukund Srirangapatnam, and Martin Wan.

SFPD Sworn Position Request
June 2018

Priority	Initiative	Issue Addressed	Staffing Solution	FTE	Positions Detail
Property Crime	**Citywide Foot Patrol**	Less visibility of police presence results in increased crimes of opportunity, such as auto break-ins. Further, recommendations from the USDOJ suggest foot patrol be evaluated for improving community trust and addressing crime.	Maintains doubled foot patrol presence across the city. Current staffing levels were achieved by closing and pulling from other units in the Department. Officers will be deployed to targeted areas that are densely populated with business and/or high volumes of foot traffic. As currently staffed, this is not sustainable and has resulted in an inability to consistently staff certain areas, such as the 3rd street corridor.	**73.0**	• 64 Ofcs • 8 Sgts • 1 Lt
Property Crime	**Burglary Unit**	Unit currently does not have sufficient time available to thoroughly investigate leads on non-arrest cases given the time required for high priority arrest cases in the Auto/Burglary unit. The caseload per investigator is too high. Repeat property crime offenders cross district boundaries, making decentralized investigations less effective in identifying linkages.	Increases investigation of various leads on non-arrest cases, with a projected review of 100 additional cases per month. Centralization of investigators into one unit allows for unit to understand burglary patterns across districts and identify serial burglars. Rather than conducting broad, sweeping enforcement of lower-level offenders, this increases investigative work.	**10.0**	• 10 Sgts
Violent Crime	**Serial Crimes Unit**	When serial burglars are identified, District Station Investigations Teams are unable to conduct surveillance on suspects across districts and build citywide comprehensive cases for prosecution. A lack of consistent and frequent contact with District Attorneys at the SIT level results in less knowledge of what is needed for prosecutable cases.	Centralizes unit to investigate high-profile serial cases with more sophisticated networks. Four teams of plainclothes and undercover personnel perform surveillance on suspected serial burglars and build prosecutable cases across a range of charges, in partnership with an existing designated DA. Rather than conducting broad, sweeping enforcement of lower-level offenders, this targets sophisticated networks of repeat offenders.	**38.0**	• 28 Ofcs • 8 Sgts • 2 Lts
Violent Crime	**Station Investigations Teams (SIT)**	District Station Investigations Teams (SIT) are district-based investigators that receive cases directly from the district they serve and, as needed, redistribute cases to centralized units such as Serial Crimes Unit. Presently, these teams are only available 5 days a week, and they do not have sufficient time available to dedicate toward community-based problem solving approaches to crime.	Adds district-based investigators on weekends to achieve 7-day staffing, giving communities more direct access to the investigators handling their cases. It also affords SIT investigators more time to work with district residents in addressing crime in their neighborhoods.	**22.0**	• 21 Sgts • 1 Lt
Homelessness & Harm Reduction	**Outreach Officers** **[Healthy Streets Operations Center & Homelessness Outreach]**	DPW, DPH, HSA, and HSH encounter public safety issues when carrying out their work. Dedicated, specific resources are needed to partner with these agencies in order to ensure sector patrol officers are available to respond to all types of calls for service. Further, recommendations from the USDOJ suggest that the collaborative effort exemplified in HSOC should be used for addressing persistent issues such as homelessness.	Secures 5 key zones for DPH and DPW to provide services, and responds to 311 and 911 street behavior calls citywide. Added staff maintains current staff level at operations center and day shift outreach officers while also adding swing shifts.	**95.0**	• 83 Ofcs • 11 Sgts • 1 Lt
Homelessness & Harm Reduction	**Psychiatric Emergency Response Teams**	A few frequent users of the Psychiatric Emergency Services represent a significant proportion of total mental health incidents requiring SFPD response. DPH clinicians' outreach to these patients, both on the street and in-care, is limited by employee safety concerns and requires additional safety measures be put in place.	Provides coordinated care for frequent users of the city's mental health services. Officers escort DPH clinicians 2 days per week to perform outreach to these patients, ensuring employee safety. Officers also respond to 911/311 calls related to these individuals, identifying cases requiring an interdisciplinary approach, and allowing for consistent communication between SFPD and other city services providers/points of contact (DPH, private health providers, HSH, SFFD, and SHF).	**12.0**	• 10 Ofcs • 2 Sgts
			Total Sworn Staff	**250.0**	

CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

MARK FARRELL
MAYOR

BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN 21 AM 10: 26
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MICHAEL L. BROWN
EXECUTIVE OFFICER

June 19, 2018

Ms. Linda Wong
Clerk of the Budget and Finance Committee
San Francisco Board of Supervisors
City Hall – Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Linda.Wong@sfgov.org

Dear Ms. Wong:

This missive is a follow-up to the Civil Service Commission presentation before the Budget Committee on June 13, 2018 which contains information for possible "add-back" funding for the Civil Service Commission.

Under the authority of the San Francisco Charter, the Civil Service Commission adopts rules, policies and procedures to carry out the civil service merit system provisions of the Charter and provides oversight over the City's personnel functions performed by the Department of Human Resources (DHR) and under the Municipal Transportation Agency (MTA) Director. The Commission may direct the Human Resources director to take action as the Commission believes necessary to carry out the civil service provisions of the Charter. The Executive Officer or Director for the Civil Service Commission serves as the administrator of affairs for the five (5) members Commission. The small Department of six (6) FTE has a budget of approximately 1.2 million which mainly covers salaries, benefits and operation expenses.

As requested by the Chair of the Budget & Finance Committee, Malia Cohen, during the committee meeting on June 13, 2018, the Civil Service Commission is submitting additional information for consideration for "add-backs" to support government transparency, increased visibility and promote efficiencies within the Civil Service Commission.

Government Transparency/Visibility

The Civil Service Commission conducts meetings through public forum on the first and third Mondays of each month. We consider appeals on classification actions, application rejection, examination matters, future employment restrictions, requests for personal service contracts, EEO determinations, and discuss merit system matters. Currently our meetings are available by audio recording only. As a matter of transparency to increase visibility for an open government and to be more accessible for people who are hearing impaired, our meetings should also be included on SFGovTV. Attached you will find a recent estimate for services at an annual cost of $37,065.00 per year for twenty-four (24) Civil Service Commission Meetings. (See the attached estimate from the Department of Technology.)

Training

The Civil Service Commission staff provides training and presentations for many City Departments, labor partners, and interested stakeholders on an on-going basis on different aspects of the merit system and Civil Service Rules. Unfortunately, we must rely on other departments to access audio video media equipment for presentations. We would like funds to purchase the following basics:

1 – Laptop with remote access capability $1,800
1 – Projector -$1,000
1 - Small capacity Color Printer $600

The amount requested is a one-time cost of an additional $3,400.

Document Management, Web Design, and Information Technology Improvement

We would like to include an additional $20,000 for IT upgrades. The funds will be allocated to update our document management system (Doc Mall), improve our web design, Civil Service Rule format and access online, and to take advantage of new technology through the San Francisco Department of Technology approved products for data management. We estimate an additional amount of $20,000.

Recommendation

The budget presented on June 13, 2018 was as follows:

FY 2017-2018 Budget: $1,250, 582
FY2018-2019 Budget Submission $1,262,072
FY 2019-2020 Budget Submission $1,277,991

The requested "add-back" recommended for the Civil Service Commission would result in the following projected amounts:

FY 2017-2018 Budget: $1,250,582
FY 2018-2019 Budget Submission $1,322,537 **(+$60,465)**
FY 2019-2020 Budget Submission $1,335,056 **(+$57,065)**

Thank you for consideration of this request and your continued commitment in serving the residents of San Francisco. The Civil Service Commission stands committed to protect and uphold the merit system and welcome increasing transparency in our City government whenever possible.

Sincerely,

CIVIL SERVICE COMMISSION

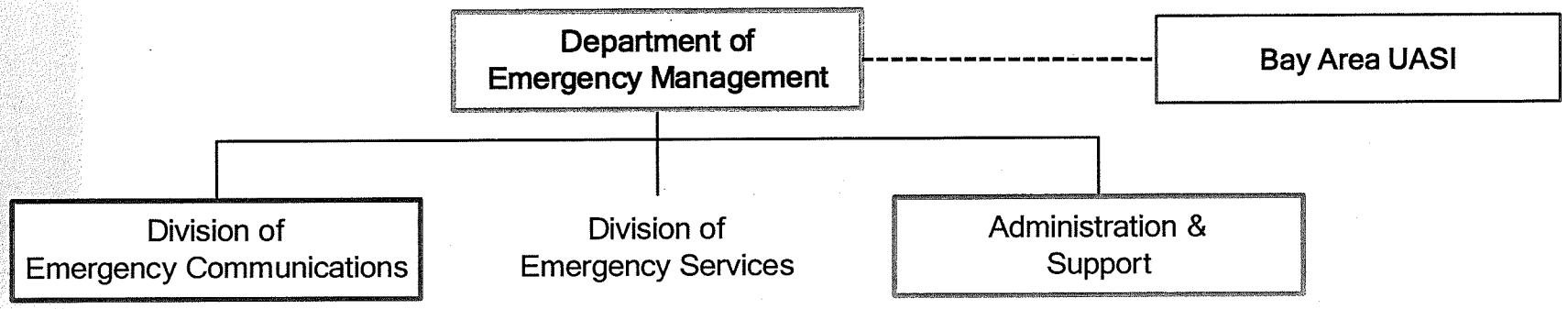
Michael L. Brown
EXECUTIVE OFFICER

Attachment: DT - SFGovTV Estimate

cc: Malia Cohen, Budget & Finance Committee Chair, Board of Supervisors
Sandra Lee Fewer, Vice-Chair, Budget & Finance Committee, Board of Supervisor
Norman Yee, Budget & Finance Committee, Board of Supervisor
Catherine Stefani, Budget & Finance Committee, Board of Supervisor
Jeff Sheehy, Budget & Finance Committee, Board of Supervisor
Angela Calvillo, Clerk of the Board of Supervisors

Budget & Finance Committee
DEM's FY 2018-2020 Budget Proposal

OVERVIEW OF DEM'S DIVISIONS



SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

Budget & Finance Committee
DEM's FY 2018-2020 Budget Proposal

STRATEGIC GOALS

DEM's Strategic Goal Objectives

- **Ensure a Prepared and Resilient City**
- **Invest in the 911 Call Center**
- **Educate & Engage Community**
- **Strengthen Regional Relationships**

SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

Department of Emergency Management

Budget & Finance Committee
DEM's FY 2018-2020 Budget Proposal

MAJOR STAFF CHANGES

New Positions for FY 2018-19

- **Hold 6 POST Academies over the next 2 fiscal years with the goal of hiring 90 new Dispatchers**
- **Watch Center Specialists: Hiring 3 New 8602s**
- **CAD Project Management: Hiring 1 New 0933 and 1 New 1054**

SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

Department of Emergency Management

Budget & Finance Committee
DEM's FY 2018-2020 Budget Proposal

MAJOR PROJECT INITIATIVES

Technology Approved Projects

FY18-19 = $9.9M for 4 projects:

1. Public Safety Radio Project
2. CAD Project – Scoping Phase
3. 911 Floor Expansion
4. Automated Fire Station Dispatching

FY19-20 = $8.3M for 2 projects:

1. Public Safety Radio Project
2. CAD Project – Scoping Phase

Capital Planning Approved Projects

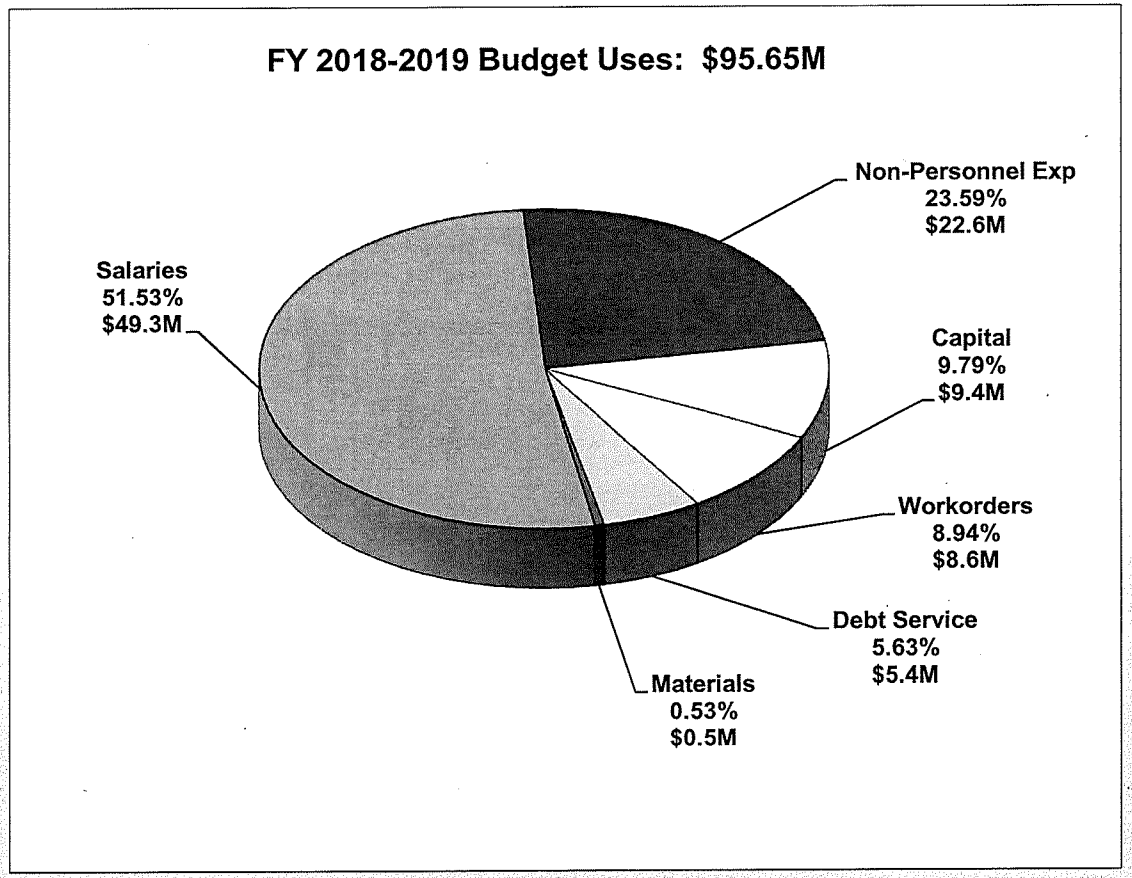
FY18-19 = $2.4M towards 3 projects:

1. Public Safety Radio Project
2. 911 Floor Expansion
3. 1011 Turk Street Expansion

SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

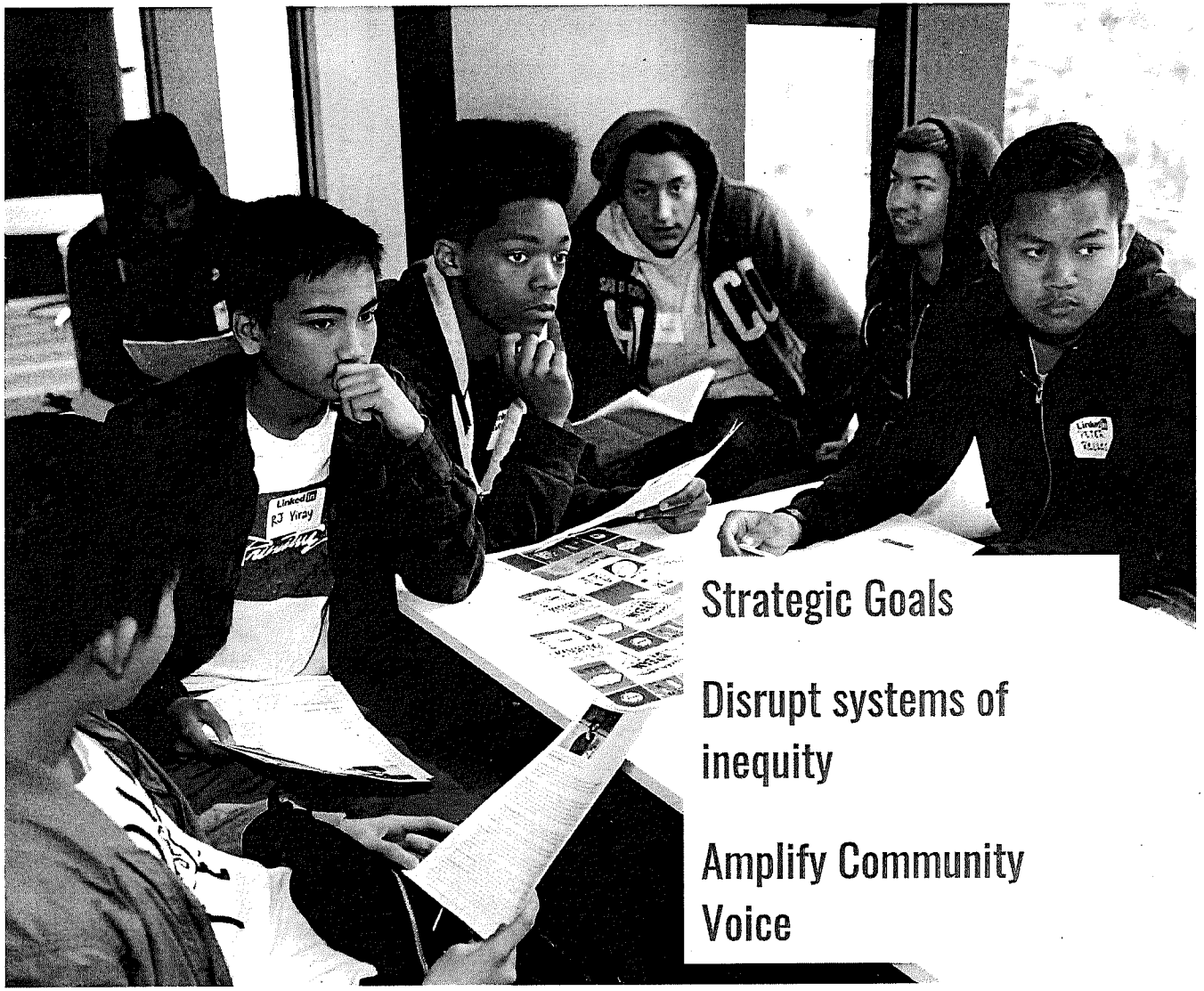
Budget & Finance Committee
DEM's FY 2018-2020 Budget Proposal

EXPENDITURE OVERVIEW



SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

Department of Emergency Management



Strategic Goals

Disrupt systems of inequity

Amplify Community Voice





New Programming

Equity Fellowships

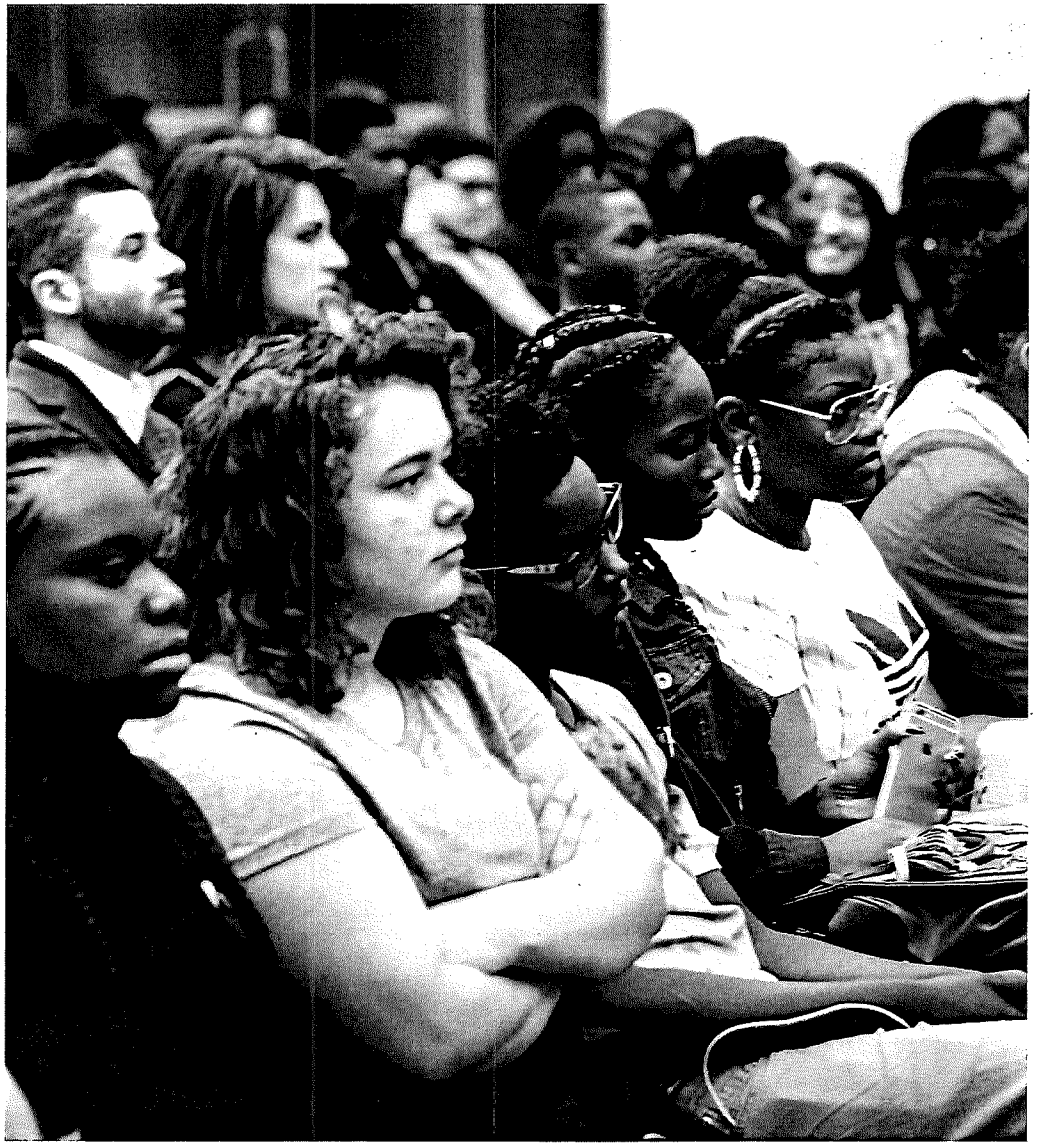
Equity Indicators
Data Collection

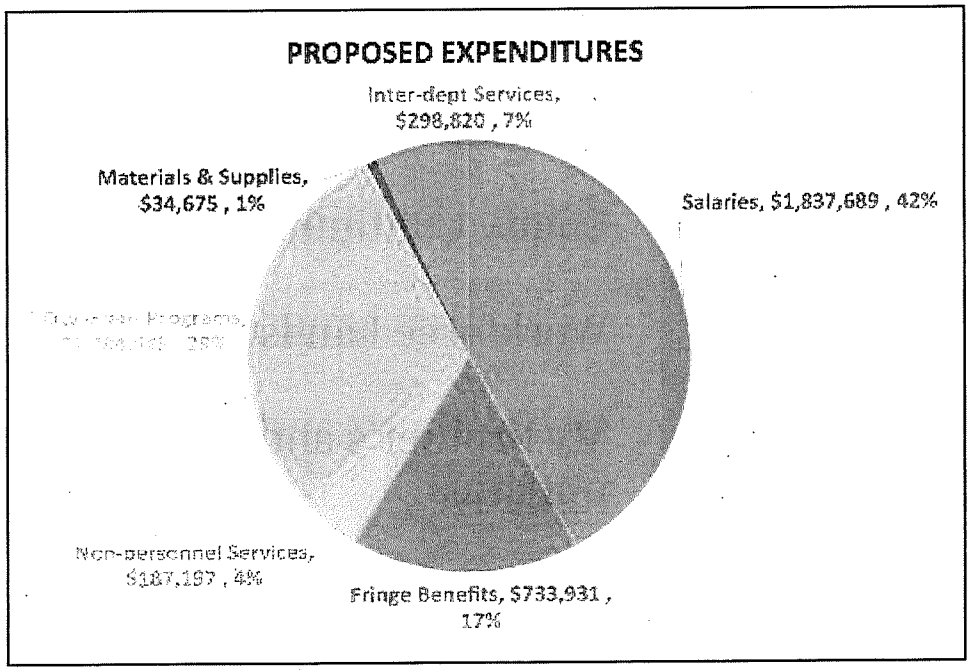
On site mental health support

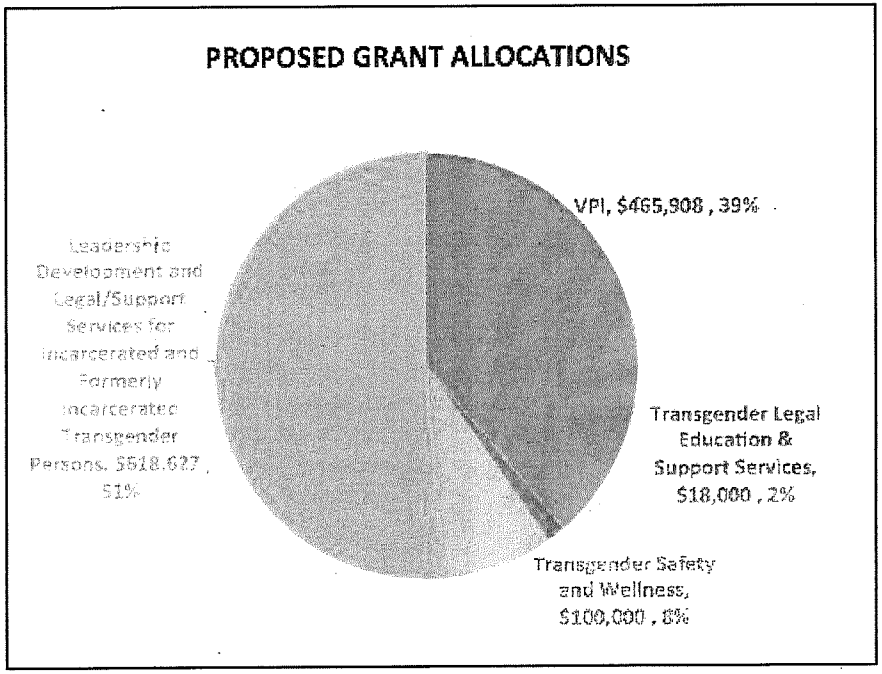
Understand the role city systems and policies play in disparities

Engage community in addressing issues of inequity

Neurodiversity

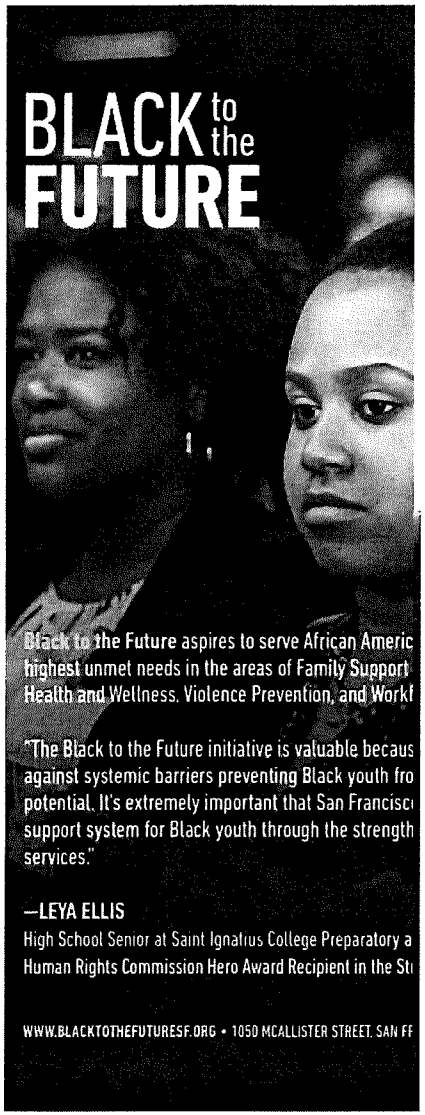






	2017-18	2018-19		2019-20	
	Actual Budget	Proposed Budget	Change from 17-18	Proposed Budget	Change from 18-19
Total Expenditures:	$4,299,600	$4,376,955	$77,355	$4,405,024	$28,069
Total FTE:	14	17	3	17	0







Major Initiatives

Discrimination

Equity Continuum/Inventory

Workforce Landscape

My Brother's and Sister's Keeper Initiative

Capacity Building

Community Engagement

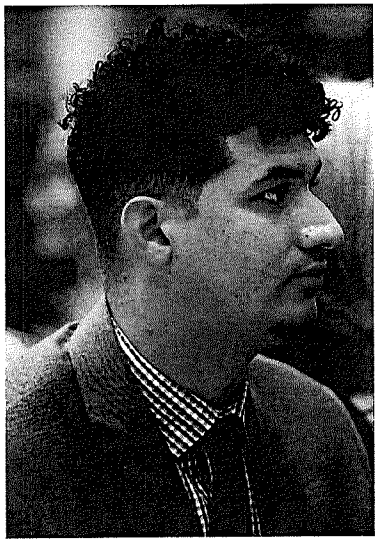
LGBT Grant Funding

Advisory Committees (EAC and LGBT)

Equity

GARE - Government Alliance for Racial Equity
Inventory - Controller's Office
Continuum - identifying strategies, resources and opportunities
Workshops - community and city departments







Individual Awareness and Cultural Humility:

Focused on individual learning, raising awareness to language, challenges, viewpoints and strategies

Numerous departments have internal events, projects and efforts that support diversity, equity and inclusion. These are strategies that contribute to the changing in behavior, perceptions, and attitudes the Human Rights Commission is advancing on behalf of the Mayor's Office in the City and County of San Francisco.

Current citywide initiatives:
DHR Workshops - implicit bias training. Internal for CCSF employees

DPH TIS (Trauma Informed Systems) Training - provided by DPH for community stakeholders and CCSF employees. (GARE participants should receive)

HRC Community Conversations - weekly lunch and learns hosted by the Human Rights Commission



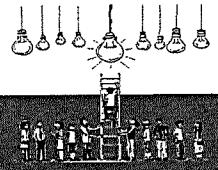
Organizational, Disrupt and Operationalize:

Operationalize practices that disrupt inequity requires commitment from organizations/departments and individuals. Time, resources, personal investments and organizational change.

GARE I - program for CCSF employees, departments commit staff time to attend monthly meetings. Participants share learnings in their departments.

Departments are expected to develop equity action plans, make a commitment to support MBSK (attend champions meetings) and implement their plans.

Engineering for Equity
Equity Fellowships - multiple strategies, one for CCSF employees and a variety of opportunities from the community. Exploring challenges in community and contributing factors.



Group
Creating a culture of equity

Gain deeper knowledge and shared understanding of the impacts of trauma, racism, and oppression on communities. Lifting up community voice.

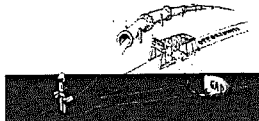
A commitment to begin to address issues across stakeholders and community groups (departments, service areas, demographics, interests, etc.)

Current citywide initiatives:
MBSK Champions - blend of community stakeholders, business and CCSF partners. Monthly meeting.

Equity Workshops - series of workshops facilitated by HRC and provided to youth, community stakeholders and CCSF.

SFPUC Community Benefits Program (SSIP)

Engineering for Equity



Transform

Commitment to long haul data

How are systems and policies changing? There is an expectation that as groups begin to identify flaws in the system or the ways that policies negatively impact communities, there will be a commitment to fundamentally change those policies and transform the system.

GARE II - building on the work done in their first year of GARE, continuing cohorts are supported in developing and
implementing the equity plans and considering their methods for community engagement.

Engineering for Equity
Equity Fellowships - building on exploration / findings to develop recommendations and implementation plans to address systems of inequity.

MBSK Justice Policy - focused on naming and addressing the role policies play in the disparities happening in the justice system.

MBSK Steering Committee - this group reviews and works to ensure the
recommendations are implementing and advanced

Examples:
DCYF RFP process
Hope SF





San Francisco Workforce Landscape

MBSK

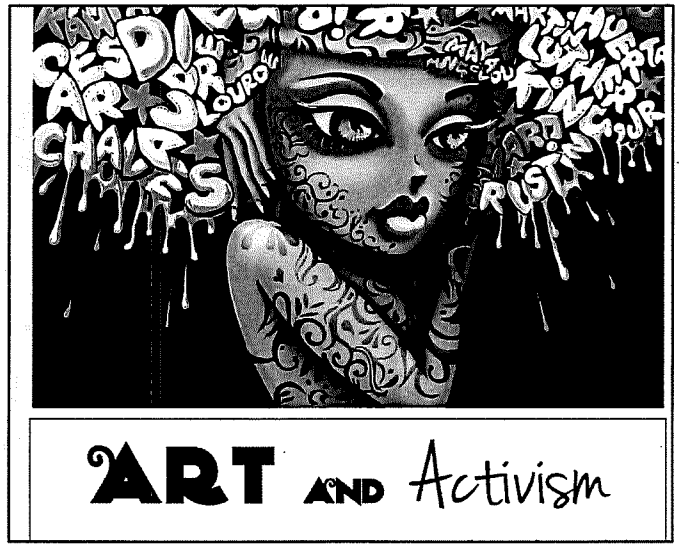
1 Youth Council

5 Community Collaborative Partners

100+ Champions





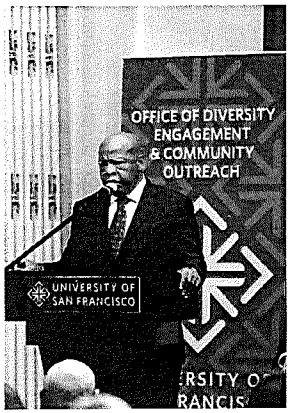


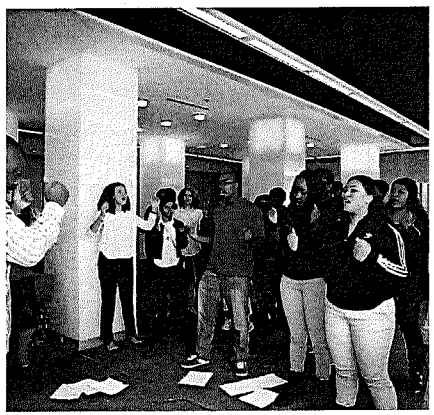
Capacity Building

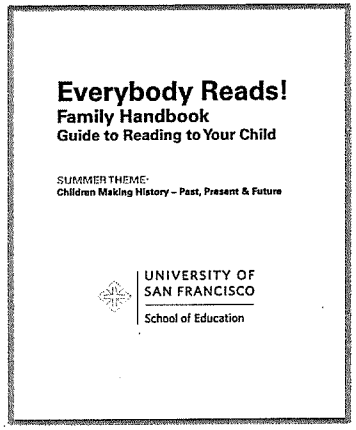
- Equity Ambassadors *(5 schools, 51 youth)*
- Presentations to departments, staff and faculty *(300)*
- Speaker Series (*2,000+*)
- Community Engagement/workshops (*10 events, 200+ participants)*
- School wide initiatives *(3 SFUSD schools, 1600 students)*
- Department of Children Youth and their Families (*5 workshops, 20+ programs, 50 people*)
- MBSK - Results Based Accountability (*5 workshops, 50 people*)

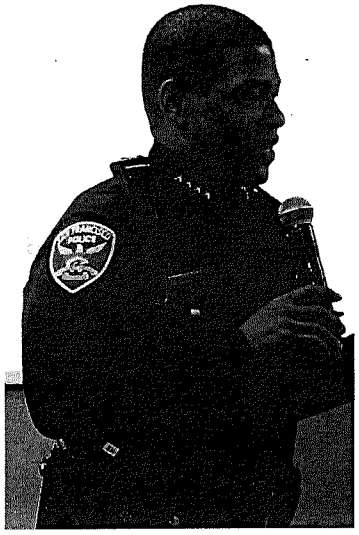
Community Engagement

- Health and Wellbeing
- Black to the Future
- SFPD Community Meetings
- Everybody Reads!
- Community Safety Initiative
- Community events/activities
- Curriculum Design
- Workforce Development









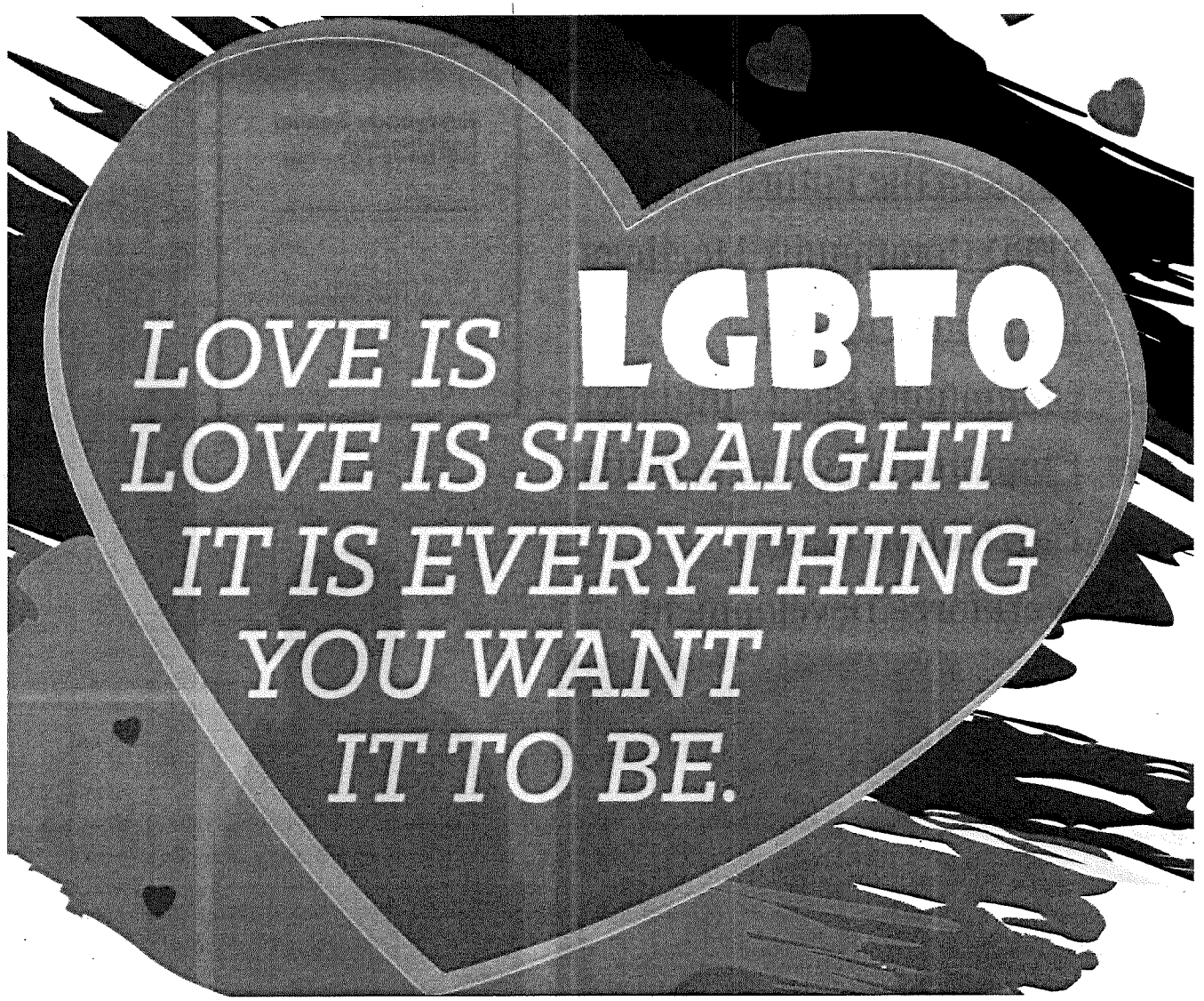











LOVE IS LGBTQ
LOVE IS STRAIGHT
IT IS EVERYTHING
YOU WANT
IT TO BE.

[Affirming the Human Rights Commission's Recommendations to Advance Racial Equity in the City and County of San Francisco's Programs, Policies and Services]

Resolution Affirming the Human Rights Commission's Recommendation to Board of Supervisors to Advance Racial Equity by Affirming the City and County of San Francisco's Responsibility to Address Existing Inequities and by Creating a Racial Equity Indicators Dashboard for Transparency and Accountability.

WHEREAS, under Mayor Ed Lee's leadership, the City and County of San Francisco (the City) developed a Strategic Planning Framework in which equity and inclusion were identified as key priorities for all City operations and Departmental services; and

WHEREAS, despite evident prosperity in measures such as low unemployment rate, stark disparities exist for City residents, especially along racial lines. Race currently predicts worse outcomes for people of color across the spectrum of key indicators including education, income, housing stability, incarceration and life expectancy; and

WHEREAS, at its hearings on October 26, 2017 and January 25, 2018, the Human Rights Commission heard about data challenges and existing racial inequities from several City departments; and

WHEREAS, the Human Rights Commission also learned at the hearing that 13% of departments do not capture race/ethnicity data, and of those departments and programs that do, this information is not consistent across the board, so therefore there is no data standard for the primary lens needed to track and progress on disparities across systems; and

WHEREAS, racial equity is defined as closing the gaps so that race does not predict one's success while also improving outcomes for all; and

WHEREAS, addressing institutional racism across all levels of government requires leadership and political will; and

WHEREAS, jurisdictions around the country such as Seattle, Portland, and Minneapolis, are working to address racial inequities in their existing systems by first explicitly naming their responsibility to do so, which is the foundation to begin integrating equity best practices throughout their systems; and

WHEREAS, as a best practice to provide transparency and accountability, these jurisdictions identify a set of key Racial Equity Indicators to track and report progress towards, and those are presented in an accessible and meaningful format to the public, such as a dashboard; and

[Affirming the Human Rights Commission's Recommendations to Advance Racial Equity in the City and County of San Francisco's Programs, Policies and Services]

WHEREAS, the Racial Equity Indicators to be meaningful for systemic change will require data governed by a data standard for race and ethnicity; and

WHEREAS, the Human Rights Commission is dedicated to participating to help realize these best practices in the City, and **now, therefore,**

BE IT RESOLVED, that the Human Rights Commission recommends that the Board of Supervisors pass a resolution affirming that the City has a collective — and urgent — responsibility to address inequities in its existing systems and their ongoing impacts on San Francisco communities of color. By doing so, the City can more explicitly begin to integrate racial equity best practices such as an equity assessment analysis, into its strategic and operational plans; budgeting; hiring; and management and reporting systems for accountability and performance.

BE IT FURTHER RESOLVED, that the City adopt a data standard for race and ethnicity and require departments and programs to comply by a certain date.

BE IT FURTHER RESOLVED, that the Human Rights Commission recommends that the Board of Supervisors allocate resources for a working group to create a Racial Equity Indicators dashboard. Work will include identifying the key stakeholders including the community, defining the featured set of indicators, and defining roles/responsibilities. The working group will present a recommended course of action and potential items for budget consideration to the Board, with a deadline aligned with the urgency of the task.

BE IT FURTHER RESOLVED, that as a pervasive area of racial disparity is in San Francisco's criminal justice system, that the Board of Supervisors require the criminal justice departments to develop a means to publicly track and report on key indicators in their system, disaggregated by race, such as arrest and incarcerations rates, and that that effort align with the Racial Equity Indicators work above.

BE IT FURTHER RESOLVED, that the Human Rights Commission urges the Board of Supervisors and the Mayor's Office to continue to work with each other, other City agencies, and community stakeholders to carefully examine and address racial inequities in current City programs, policies and services, and develop bold and forward-thinking strategies to advance racial equity in San Francisco.

[Affirming the Human Rights Commission's Recommendations to Advance Racial Equity in the City and County of San Francisco's Programs, Policies and Services]

BE IT FURTHER RESOLVED, that a copy of this Resolution be submitted to the San Francisco Board of Supervisors and the Mayor.

City & County of San Francisco
Department of Technology
Powered by innovation

One South Van Ness Avenue, 2nd Floor
San Francisco, CA 94103-0948
Office: 415-581-4001 • Fax: 415-581-4002

Estimate for Meeting Coverage

Date: June 18, 2018

To: Sandra Eng, Civil Service Commission

From: Jack Chin, Department of Technology, SFGovTV

Subject: Estimated annual cost for coverage of Civil Service Commission Meetings

Amount: $37,065.00.

SFGovTV's City Hall meeting coverage offers several features that benefit both the public and our City department clients.

SFGovTV has five remotely controlled cameras permanently installed in rooms 400, 408 and 416, four in room 263 and six in room 250. These cameras enable our staff to obtain both wide-shots and medium close-up shots of every person recognized to speak during a meeting.

SFGovTV assigns two technicians to every meeting so that we can enhance our meeting coverage with opening and closing credits and information, closed captions, and graphics that identify each agenda item and provide referrals to websites with the meeting's agenda and other information. Our meeting coverage is usually aired live on one of our two cable television channels 26 & 78 and also video streamed live on our website. The video recorded meetings are also replayed on SFGovTV and SFGovTV2 at least twice.

Our SFGovTV.org website features our archive of streaming videos on demand which enables viewers to watch meetings at their convenience. Each agenda item is indexed so the viewer can skip to the specific agenda item that they want to view. We also make the meeting's caption notes and MP3 audio recordings and video available for free downloads. DVD recordings of meetings are provided to our departmental clients for their archives, and the public can purchase DVDs from SFGovTV for $10.

City & County of San Francisco
Department of Technology
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One South Van Ness Avenue, 2nd Floor
San Francisco, CA 94103-0948
Office: 415-581-4001 • Fax: 415-581-4002

The estimated annual cost for coverage of Civil Service Commission meetings held in City Hall meeting rooms equipped with video cameras is $37,065.00. This estimate is assumes that there will be 24 meetings per year with an average length of three hours and includes the cost of adding closed captions and encoding the material for viewing on the internet and providing DVD recordings of every meeting . This estimate includes the services listed below.

task	crew	hours	meeting qty	annual hours	rate	cost
setup & strike	2.00	2.25	24.00	108.00	$110.00	$11,880.00
shoot meeting	2.00	3.00	24.00	144.00	$110.00	$15,840.00
captioning (contractor)	1.00	3.00	24.00	72.00	$97.50	$7020.00
Video Stream Hosting (contractor) annual fee						$2,325.00
Total for one year						**$37,065.00**

If you accept this estimate please send a work order documentation to Department of Technology, SFGovTV and send a copy of the documentation to Thomas.Loftus@sfgov.org. If you have questions about the work order please contact Thomas Loftus 415-554-6523.

Fire Department

SFFD Amblulance Costs

Unit Cost:	$	112,598
Previous Allocation:	$	1,400,000
Fleet Allocation FY19:	$	340,000
Total:	$	1,740,000
Units to be purchased:		15

Budget Analyst Request

FY19 Allocation:	$	700,000
FY20 Allocation:	$	700,000
Over two years:	$	1,400,000
Additional Units:		12

San Francisco Fire Department Scheduling

Sprinter/Stryker Survey Cancel Delete Apply Changes

Form Dt 06/16/2018 Deptid 49 Ambulance 49 Emplid

Vehicle

Sprinter-Driving Performance (Handling) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Driving Performance (Braking) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Driving Performance (Power) O Poor O Fair O Satisfactory O Good O Excellent

Provide comments to support ratings

Cab

Sprinter-Cab (Ergonomics and comfort) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Cab (MDT/Radio Location and Functionality) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Cab (Instruments and controls) O Poor O Fair O Satisfactory O Good O Excellent

Provide comments to support ratings

Compartment

Sprinter-Patient Compartment (Supply accessibility/location) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Patient Compartment (Patient vs caregiver proximity, access) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Patient Compartment (Patient care workspace functionality, single/two caregivers) O Poor O Fair O Satisfactory O Good O Excellent

Sprinter-Patient Compartment (Patient care workspace functionality, three or more caregivers) O Poor O Fair O Satisfactory O Good O Excellent

Provide comments to support ratings

Stryker

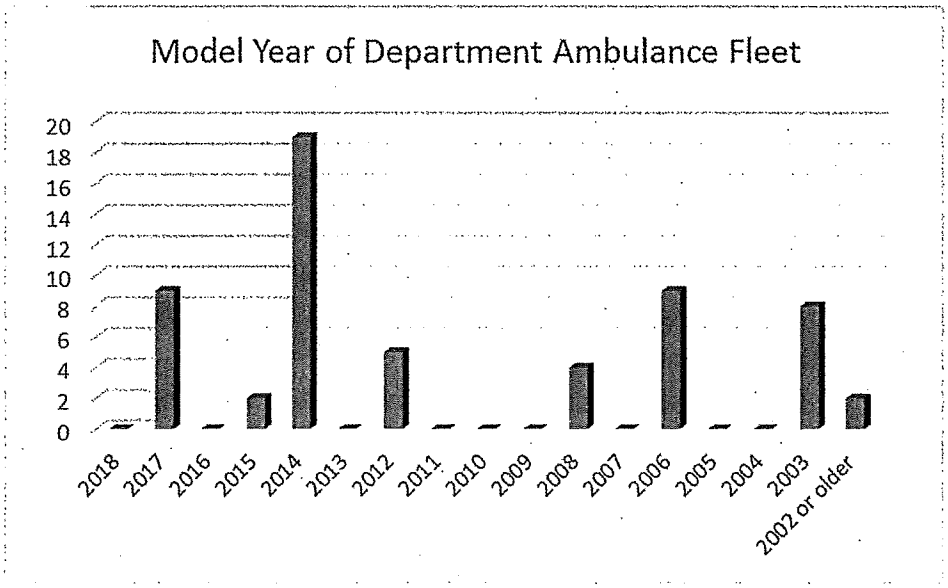
Stryker Power Cot (Overall Impression) O Poor O Fair O Satisfactory O Good O Excellent

Provide comments to support ratings

Stryker Power Load (Overall Impression) O Poor O Fair O Satisfactory O Good O Excellent

SFFD Ambulance overview

- The Fire Department strongly disagrees with the Budget Analysts' recommendation to reduce funding ($700K in each year) for new ambulances in the Department's budget.
- Due to the age/condition of the Department's current fleet, this funding is crucial to support the Department's response to emergency medical incidents. A healthy ambulance fleet is crucial for the Department to meet emergency response times.
- The Department has held off purchasing new ambulances in the current and previous fiscal year to conduct a new pilot program that it was approved for that looked at more efficient ambulance alternatives to the Department's current ambulance vehicle.
- In 2016, the Department implemented an ambulance replacement fund, allocating $700K from ambulance revenue to purchase ambulance on an annual basis.
- The Department can have over 30 ambulances responding on the street at any given point in time, with numerous others being used for shift changes.



- Department has 58 ambulances in its fleet, all of which are used in front-line operations when they are not in Central Shops for repair. Of those 58 ambulances, 23 ambulances (40% of the Department's fleet) are over 10 years old.
- Of those 23 oldest ambulances, they have an average of **165,043** miles on them, and all have over 100K miles.
- In 2014, the Department received an influx of funding to address resource issues in the City's 911 system. Part of that was for EMS equipment, specifically for the purchase of ambulances. The Department purchase 19 ambulances in Fiscal Year 2014-2015. Those ambulances have an average mileage of **68,081** miles on them currently.
- Fire Department spent **$1,025,967** on ambulance repairs in Fiscal Year 2017, mainly due to issues related to age and condition of the ambulance fleet.

SFFD Ambulance Pilot Project overview

- Considering costs for replacement ambulances as well as challenges of maneuvering through increased City traffic and congestion, the Department looked at vehicle alternatives to the Department's standard ambulance fleet, consisting of a chassis and box.
- The goal was to increase efficiency (both operationally and financially) while addressing the challenges of driving around the City and responding to an annually increasing level of EMS calls.
- Department looked to implement a pilot program to research and test a smaller ambulance that would reduce Department costs while aligning itself more closely with the City's Vision Zero program goals.

SFFD Ambulance Pilot Project timeline

- **February-March 2017** – SFFD begins research into alternatives to current ambulance models, given cost and size issues. Decision to hold off on purchasing ambulances from current City contract using FY17 funding allocation is made.
- **April-June 2017** – Department researches alternative ambulances available and surveys the operations of other jurisdictions
- **July 2017** – Department submits and is approved for a formal pilot program request by the Office of Contract Administration to try out a smaller Sprinter ambulance
- **August 2017** – Department receives fleet approval for two pilot ambulances and forwards documentation for procurement to OCA
- **September 2017** – OCA issues purchase order for two smaller pilot ambulances from Leader Industries
- **December 2017** - January 2018 – Fire Department takes receipt of two ambulances and processes them through Central Shops for acceptance
- **February 2018** – Department initiates five-month pilot program for review of ambulances in the field and solicitation of feedback (form attached)
- **July 2018** – Completion of feedback and testing portion of pilot program
- **August-September 2018** - Recommendations and data summarized and forwarded to SFFD administration for formal review of pilot program
- **Fall 2018** – Decisions on ambulances to be purchase made and Department moves forward on procurement

San Francisco Sheriff's Department
FY 18-19 and FY 19-20 Budget

Budget & Finance Committee
June 22, 2018

Expense Budget Base vs. Mayor Proposed ($M)

	Base	Mayor	Change ($)	Change (%)
Salary/Fringe	$192,614,040	$192,849,460	$235,420	0.1%
Materials & Supplies	$5,501,267	$5,501,267	$0	0.0%
Professional Services	$12,666,587	$12,920,487	$253,900	2.0%
CBOS	$5,843,689	$7,718,689	$1,875,000	32.8%
Facilities Maintenance	$592,704	$592,704	$0	0.0%
Svcs Of Other Depts	$17,072,715	$16,531,374	-$541,341	-3.3%
Total	$234,291,002	$236,113,981	$1,822,979	0.8%

BLA Proposal #1 ($M)

	Mayor	BLA	Change ($)	Change (%)
Materials & Supplies	$5,501,267	$5,337,146	$164,121	3.1%

BLA Explanation Overview

SFSD has $2.5 million in prior years' appropriations that were encumbered for contracts for materials and supplies but not yet spent; of the $2.5 million, $215,000 was encumbered more than two years ago.

SFSD Response

The encumbered funds have been spent down since the this budget recommendation was made. While there have been instances where staff used new money instead of old, we expect to fully spend our Materials and Supplies budget this year. The expenses in this area include many specific items – we are over on some and under on others – but taken as a whole, it is balanced.

BLA Proposal #1 ($M)

	Mayor	BLA	Change ($)	Change (%)
Materials & Supplies	$5,501,267	$5,337,146	$164,121	3.1%

- Total encumbrances reduced from $2.5M to $1.8M. Payments for food account for most of the decrease
- Food accounts for encumbrances of $0.6M
  - 2 months remaining bills at ~$0.3M/month
  - The Department requested an additional $150,000 from Mayor in anticipation of the Good Food Purchasing requirements; this was not funded
- Uniforms account of encumbrances of $0.6M
  - $0.2 in outstanding uniform orders
  - $0.3 for tactical vests
  - $0.1 for uniforms for new recruits
  - Uniform budget in FY18-19; ~$43,000 vs actual spending of ~$400,000 in FY17-18 to support hiring of new deputies/cadets
  - The department requested an additional $150,000 from Mayor for uniforms in support of ongoing hiring; this was not funded
- Miscellaneous supplies, including safety equipment and inmate institutional items, account for encumbrances of $0.6M
  - Represents ~20% of budget for miscellaneous supplies to pay for April, May, June invoices

BLA Proposal #2 ($M)

	Mayor	BLA	Change ($)	Change (%)
Professional Services	$12,920,487	$12,894,987	$25,500	0.2%

BLA Explanation Overview

The Department has $535,648 in prior years' appropriates that have not yet been spent;

SFSD Response

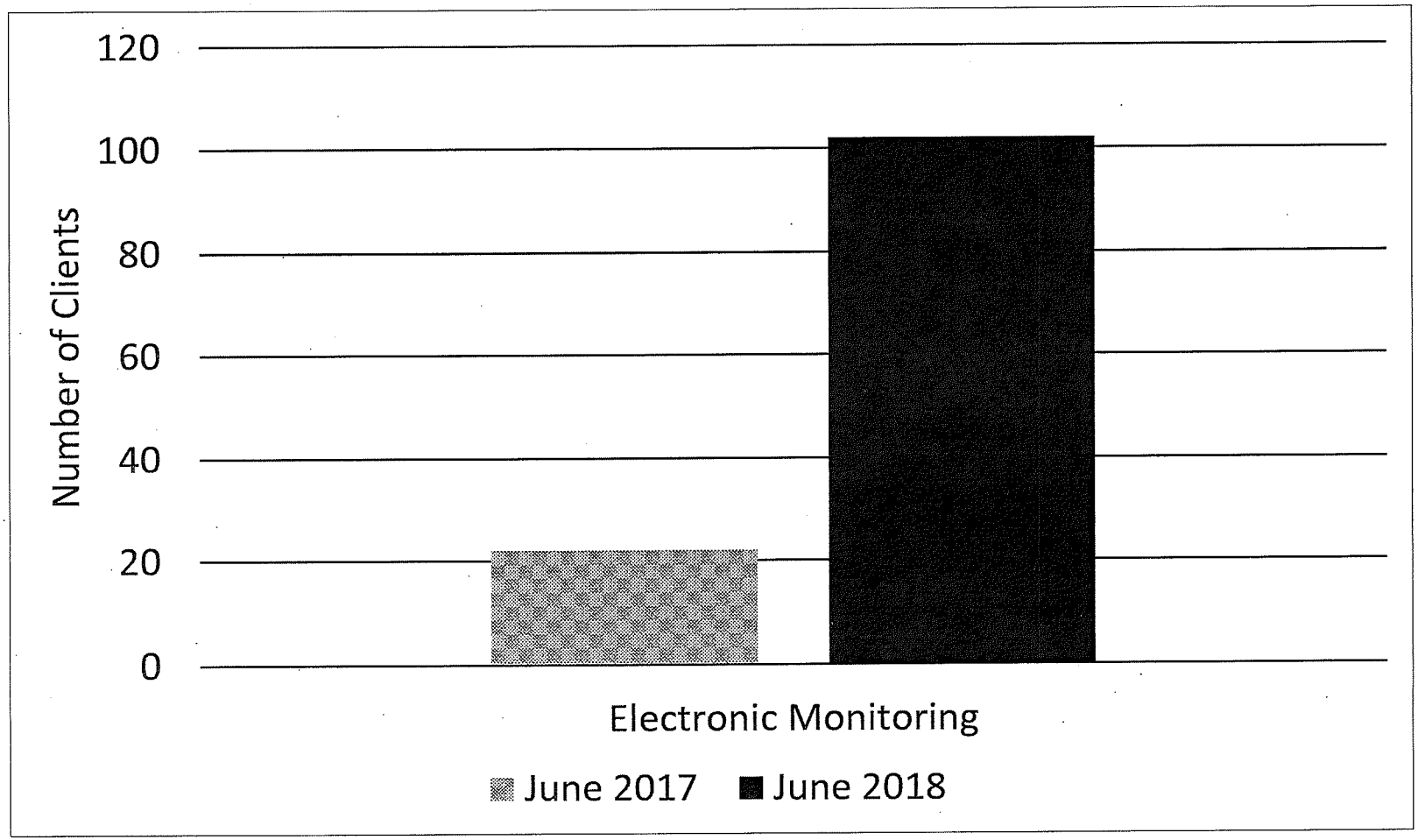
The Professional Services Budget includes 60 separate line items – some underspent and some overspent. Taken as a whole, the department has spent 100% of the original budget and has spent/encumbered over 99% of the revised budget that includes $800,000 in carry forwards from FY 16-17 to FY 17-18.

BLA Proposal #2 ($M)

	Mayor	BLA	Change ($)	Change (%)
Professional Services	$12,920,487	$12,894,987	$25,500	0.2%

- BLA's initially recommended Professional Services cut of $95,000 for Electronic Monitoring (EM)
- Department demonstrated EM increase driving EM cost up by at least $100,000
- New BLA cuts not supported by under spending
  - Line items within Professional Services includes source lines & use lines. Source lines will always show zero spending
  - Two line items in BLA report, Maint. Services and Other Current Expenses, are source lines only
  - Membership is a use line wherein the Mayor's proposed budget of $40,205, an increase of $8,205 from current year, is based on historical spending shared with BLA
- Professional Services budget category includes ~60 separate line items
  - Spending for some are over budget (i.e. training, over by $226,555)
  - Spending for others are under budget (i.e. debt service, under by $173,966)
  - Department has spent 100% of Professional Services original budget
  - Department has spent/encumbered over 99% of Professional Services revised budget (includes $800,000 of carry forward)

Growth of Electronic Monitoring Caseload



BLA Proposal #3 and #4 ($M)

	Mayor	BLA	Change ($)	Change (%)
Community Based Organizations	$7,718,689	$7,483,689	$235,000	3.0%

BLA Explanation Overview

The Department budget for Community Based Organizations (CBOs) increased by $2.0M; SFSD has $1.8 million encumbered for contracts for CBOs that is not yet spent, of which $600,000 are for the contract with San Francisco Pretrial Diversion Project.

SFSD Response

Total CBO budget allocated across 3 budget line items; BLA recommendations #3 and #4 target similar CBO funding. The department has spent down encumbered funds since this budget recommendation was made; now $1.3M. The Mayor's proposed budget for CBOs increased by $2.0M in support of three line items:

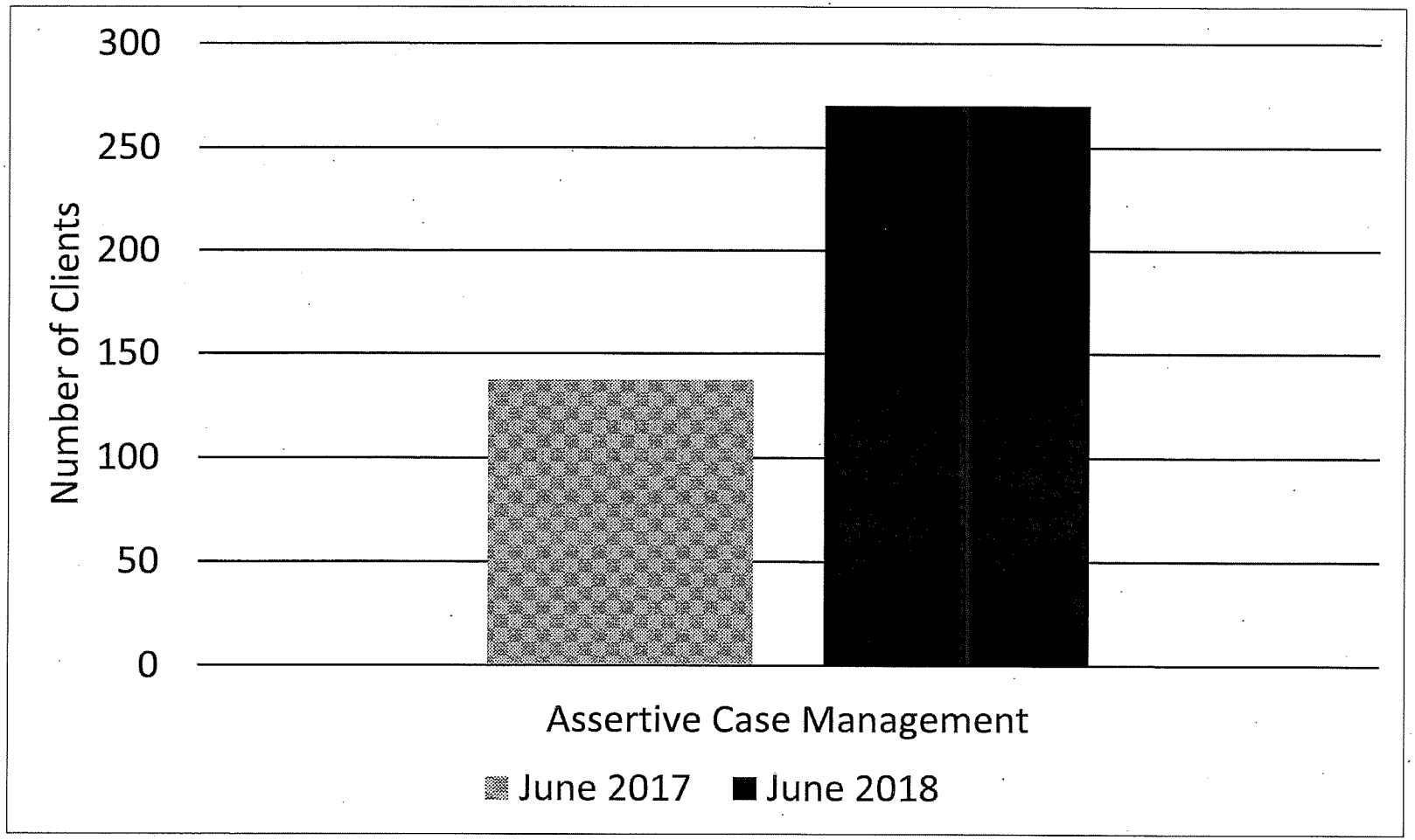
1. $1.225M for San Francisco Pretrial Diversion Project
2. $0.65M to replace grant funding in support of Misdemeanor Behavioral Court
3. $0.25M to fund a 2.5% cost of living wage adjustment for CBO workers

BLA Proposal #3 and #4 ($M)

	Mayor	BLA	Change ($)	Change (%)
Community Based Organizations	$7,718,689	$7,483,689	$235,000	3.0%

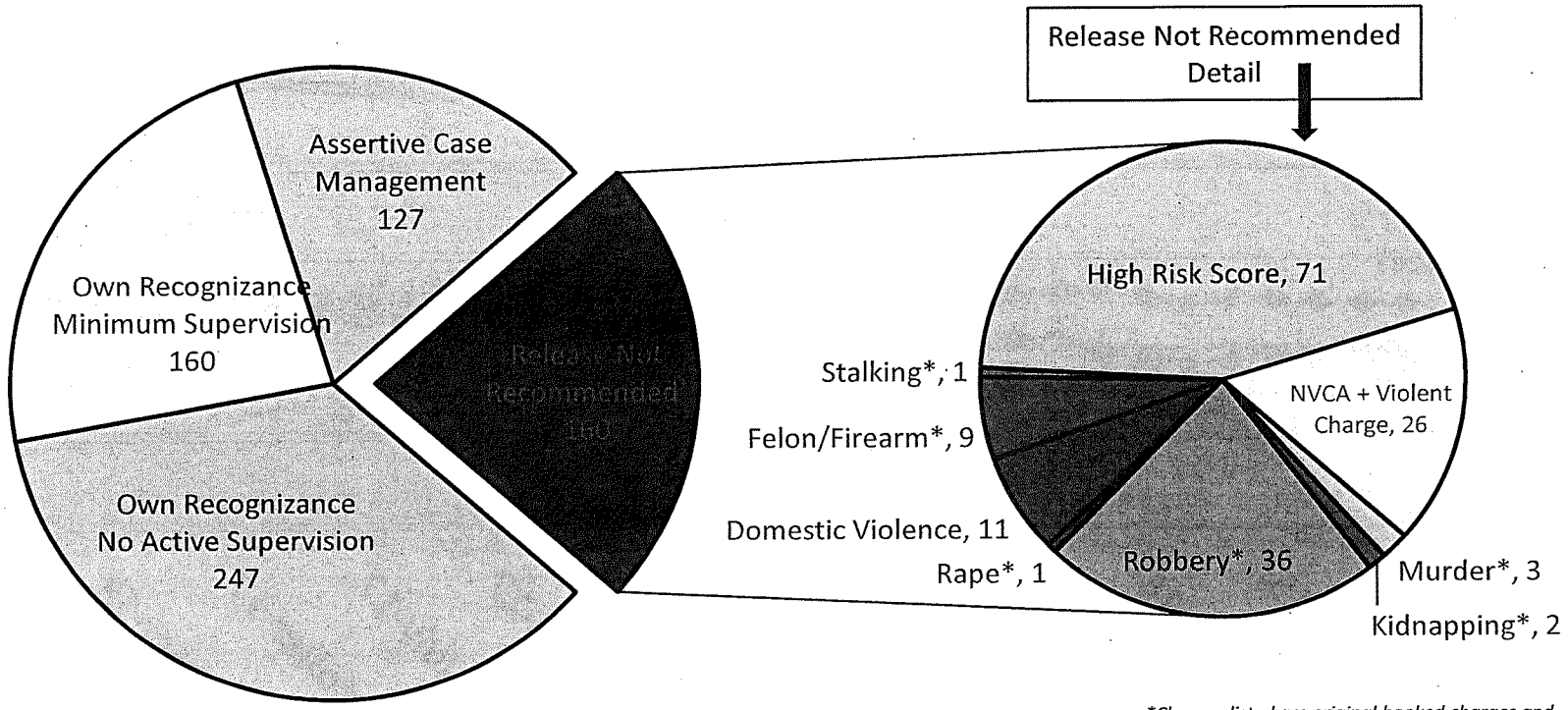
- Proposed BLA cuts #3 and #4 both target San Francisco Pretrial Detention Alternatives
- Humphrey Court decision, coupled with weekend/holiday coverage in support of re-envisioning goals, increased workload for Pretrial by 60%
  - Requested $1.7M from Mayor to additional Pretrial workload; proposed budget funds $1.2M
  - Reduced funding from Mayor based on limited funds, not lack of demonstrated need
- Since BLA ran their report, encumbrances have been reduced from $1.8M to $1.3M
  - Billing cycle lags 2 to 3 months
  - Encumbrance represents ~20% of total CBO budget to pay for April, May, June invoices

Growth of Pretrial Assertive Case Management Workload



Releases by Public Safety Assessment Recommendation

First Quarter 2018

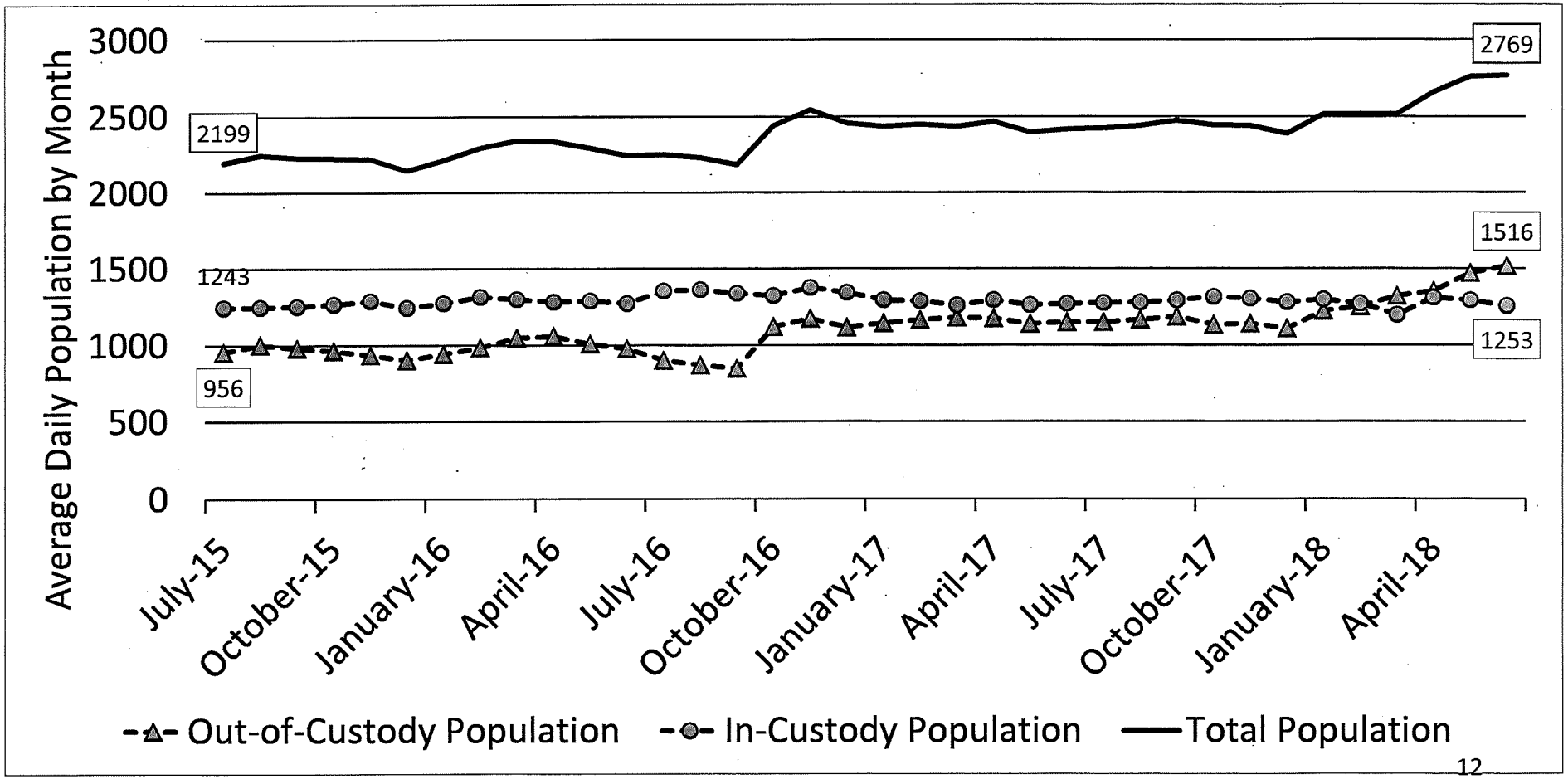


*Charges listed are original booked charges and may be attempted, conspiracy, or solicitation

[1]Although release was not recommended, these 160 cases resulted in release and assignment to Pretrial; all were designated for Assertive Case Management (intensive supervision structured for defendant needs).

San Francisco Sheriff's Department
FY18-19 and FY19-20

In-Custody and Out-of-Custody Populations



* office of Technology

FIBER for San Francisco

	Revised FiberSF Budget for 2018/2019	Estimated Cost
1	Project Manager (2080 hours)	$250,000
2	Market Study and Revenue Projections	$300,000
3	Existing Utility Conditions Research & Analysis	$1,100,000
4	Network Pilot (Hardware, Software, Services)	$400,000
5	*Sub Total*	*$2,050,000*
6	Carry forward from 2017/2018	$500,000
7	Budget for 2018/2019	$1,550,000

180-11
BOS Clerk

RECEIVED
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2018 JUN 12 AM 9:46
BY

The Police Commission

CITY AND COUNTY OF SAN FRANCISCO

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Vice President

PETRA DeJESUS
Commissioner

ROBERT M. HIRSCH
Commissioner

JOHN HAMASAKI
Commissioner

CINDY ELIAS
Commissioner

Sergeant Rachael Kilshaw
Secretary

June 7, 2018

Honorable Board of Supervisors
City Hall, Room 244
#1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Honorable Supervisors:

At the meeting of the Police Commission on Wednesday, June 6, 2018, the following resolution was adopted:

RESOLUTION NO. 18-37

APPROVAL TO RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE A BUDGET MODIFICATION REALLOCATING $6,174,380.23 IN SALARIES BUDGET TO INTERDEPARTMENTAL SERVICES FOR WORKER'S COMPENSATION

RESOLVED, that the Police Commission hereby recommend that the Board of Supervisors approve a budget modification reallocating $6,174,380.23 in salaries budget to interdepartmental services for worker's compensation.

AYES: Commissioners Mazzucco, DeJesus, Hirsch, Hamasaki, Elias

Very truly yours,

Rachael Kilshaw

Sergeant Rachael Kilshaw
Secretary
San Francisco Police Commission

949/rct

cc: Director C. McGuire/Fiscal

File #180574

Wong, Linda (BOS)

From: Cassandra Costello <cassandra@sftravel.com>
Sent: Friday, June 08, 2018 4:07 PM
To: Calvillo, Angela (BOS)
Cc: Wong, Linda (BOS)
Subject: Please Distribute
Attachments: Thank you from Clean Safe Coalition to.pdf

Good Afternoon Angela,
I hope you are well!

Can you please deliver the attached letter to each member of the board of supervisors? It is should go on file with correspondence for the FY 18/19 budget process.

Let me know if you prefer that I send it to them directly.
Thanks,
Cassandra

Cassandra Costello | **VP, Public Policy & Executive Programs**
E cassandra@sftravel.com | **T** 415.227.2655 | **F** 415.227.2631

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Got Meetings? Check Out Our Pick Two Promotion!

June 8, 2018

Mayor Mark Farrell
San Francisco City Hall
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102

Dear Mayor Farrell:

As committed business and neighborhood leaders of the Clean and Safe Coalition, we would like to thank you for your proposed investments to keep San Francisco clean and safe, while supporting our unsheltered neighbors and those suffering on our streets every day.

Thank you for your proposed investments in FY 2018-2019 budget to address homelessness, street cleanliness, and public safety. Thank you for listening to our concerns and committing the following investments:

- $4 million for permanent supportive housing
- $1.2 million for the Homeward Bound program
- $15.2 million for four new Navigation Center facilities
- $1 million for rapid rehousing programs for Transitional Age Youth
- $6 million for a dedicated drug addiction street team
- $13 million for a comprehensive street cleaning program and staffed public toilets
- $3.4 million for new street cleaning vehicles
- 250 additional sworn police officers
- $8 million for 90 new 911 dispatcher recruits
- $304 million for long-term improvement projects, including street resurfacing, sidewalk repair, and improvements to our park system

These investments will provide the much needed support to our neighbors in need, while addressing the serious concerns of our residents and visitors. On behalf of San Francisco businesses and residents, we thank you for your proposed investments in keeping San Francisco clean and safe for everyone.

Sincerely,

Joe D'Alessandro | President and CEO, San Francisco Travel Association

Kevin Carroll | Executive Director, Hotel Council of San Francisco

Jim Lazarus | Senior Vice President of Public Policy, San Francisco Chamber of Commerce

Gwyneth Borden | Executive Director, Golden Gate Restaurant Association

John Bozeman | Director, Government and Industry Affairs, Building Owners and Managers Association

Cathy Maupin | Executive Director, Yerba Buena Community Benefit District

Tracy Everwine | Executive Director, Civic Center Community Benefit District

Troy Campbell | Executive Director, Fisherman's Wharf Community Benefit District

Chris Wright | Executive Director, Committee on Jobs

CC: District 1 Supervisor Sandra Lee Fewer
District 2 Supervisor Catherine Stefani
District 3 Supervisor Aaron Peskin
District 4 Supervisor Katy Tang
District 5 Supervisor London Breed
District 6 Supervisor Jane Kim
District 7 Supervisor Norman Yee
District 8 Supervisor Rafael Mandelman
District 9 Supervisor Hillary Ronen
District 10 Supervisor Malia Cohen
District 11 Supervisor Ahsha Safai

Wong, Linda (BOS)

From: Jessica Lum <jessical@sftravel.com>
Sent: Friday, June 22, 2018 4:26 PM
To: Wong, Linda (BOS)
Cc: DPH - cassandra
Subject: Letter of Support for Police Staffing Levels - SF Travel
Attachments: SF Travel - Letter of Support for Increase Police Staffing.pdf

Hello Linda,

I hope you are well. San Francisco Travel would like to submit the attached letter of support urging the Budget and Finance Committee to approve the proposed increase of 250 uniformed police officers to the Police Department.

Could you please distribute the attached letter to the board and put it on file?

Thank you!

Jessica Lum | Director, Public Policy & Executive Office Programs
E jessical@sftravel.com | **T** 415.227.2623 | **F** 415.227.2668

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San Francisco Travel

June 22, 2018

The Honorable Malia Cohen
Chair, Budget and Finance Committee
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, #244
San Francisco, CA 94012

Re: Police Department Staffing Budget

Dear Supervisor Cohen,

On behalf of the San Francisco Travel Association, which represents over 1,300 businesses, I am urging the Budget and Finance Committee to approve the Police Department's funding request to increase staffing levels to meet the City's growing needs.

The Charter "minimum" police staffing levels, set by voters in 1994, was fixed at a time when the population was approximately 724,000, 20% lower than it is today. In 2017, San Francisco welcomed over 25 million visitors, compared to only 16 million visitors in 1999. This is an increase of approximately 25,000 more visitors per day from when the staffing levels were established.

There is a clear need for increased staffing. We believe the best way to deter crime and threatening street behavior is to put more officers on the beat in popular tourist attractions, neighborhood commercial districts, and transit hubs. We must also ensure that the City remains ahead of the curve with retirements and assure that response times to all crimes in progress are met. Our growing city needs to increase police staffing levels.

San Francisco Travel urges the Board of Supervisors to approve Mayor Farrell's four-year plan to increase the Police Department's uniformed force by 250 officers.

Sincerely,

Joe D'Alessandro
President and CEO

Wong, Linda (BOS)

From: Board of Supervisors, (BOS)
Sent: Tuesday, June 19, 2018 1:51 PM
To: Wong, Linda (BOS)
Subject: FW: Comment and requests for the Budget Approval of the SFPD and Office of the District Attorney

From: Justice for Luis Góngora Pat [mailto:justice4luis@gmail.com]
Sent: Tuesday, June 19, 2018 6:49 AM
To: Cohen, Malia (BOS) <malia.cohen@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Sheehy, Jeff (BOS) <jeff.sheehy@sfgov.org>
Cc: TeaboMaya@gmail.com; Luis Poot <luisapoot@yahoo.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Comment and requests for the Budget Approval of the SFPD and Office of the District Attorney

Dear Supervisors Cohen, Fewer, Stefani, Yee and Sheehy,

My name is Adriana Camarena and I am writing on behalf of the family of Luis Góngora Pat and our grassroots organization Justice and Honor for Luís Góngora Pat. We send our public comment to support the following requests with regards to the budgets of San Francisco Police Department (SFPD) and the District Attorney.

SFPD

In the context of racists texts, corruption scandals and a spike in police murders, the City ordered a reform of the SFPD in 2016. Since the reform began, no system of measurable outcomes and goals has been established for any of the substantive areas of reform since the process began. Except for community policing, there has been no progress towards even establishing a strategic plan for reform. As a result, neither the Supervisors nor the public (not even SFPD) know whether or not SFPD is making any progress in reforming its culture and conduct regarding intrinsic bias, community policing, use of force, hiring and recruiting practices or accountability.

We respectfully ask the Supervisors to please place a significant hold on the SFPD budget—we suggest holding 25% of the budget and denying approval of a taser acquisition budget—until such a system for establishing and continuously monitoring and evaluating measurable outcomes and goals for the SFPD reform process is established. The understanding is of course that this system will be established through community oriented processes to reflect community concerns that sparked the reform process to begin with. Once established, we request that the Supervisors continue to hold a significant percentage of the SFPD budget until there is demonstrable and significant progress towards meeting measurable goals and outcomes of reform.

We commend Sup. Yee's resolution for a study to determine the correct department size and budget for SFPD, asking that this effort align to the recommendations and process of reform mentioned above.

District Attorney

In regards to the Office of the District Attorney, in 2016, also in the context of community demands for reform and accountability, the Board of Supervisors approved a $1.8 million (later $1.5 million) dollar budget to establish the Bureau of Independent Investigations with the primary purpose of:

1. Investigating and reviewing all officer-involved shootings and in-custody deaths.
2. Investigating and reviewing all other excessive use of force cases.
3. Conviction review: assessing and remedying individual colorable claims of innocence and broadly examine cases of misconduct discovered through a proactive, internal lookback process

Since the BII was established there has not been one single OIS fatal or non-fatal of the 54 incidents that took place from 2011-2017 (or any other incident of excessive use of force for that matter) for which the D.A. has pursued criminal charges. We invite you to look at our online report on D.A. George Gascon's Scorecard on Charging SFPD Killings from 2011-March 2018: A 100% Police Impunity Rate!

As the Public Defender Jeff Adachi made clear after the D.A. announced his non-charging decision in the OIS cases of Mario Woods and Luis Góngora Pat a few weeks back, the D.A. has the evidence to pursue criminal charges against officers who kill unlawfully, but declines to do so on his own discretion. The D.A. Gascón has argued that the law makes supporting findings difficult, but what he is really doing by never pressing charges is impeding a full evidentiary case to be built and brought before a jury to decide on the merits of the case.

There are many cases in which on the basis of little evidence D.A. Gascón presses charges against citizens on a daily bases; cases that are later dropped or that he loses in court for lack of evidence, such as in the Kate Steiner tragedy. But we substantiate our doubt that the D.A. has no intention to pursue charges in OIS or other excessive use of force cases—thus mismanaging the BII and undermining its independence—when we realize that in all cases of non fatal OIS, D.A. Gascón always presses charges against the victim in a police shooting (e.g. Sean Moore, Randall Dunklin, and currently Oliver Barcenas to just name a few salient cases).

We believe that the D.A. is mismanaging the BII so that it never fulfills its purpose. **We support Sup. Cohen's call to audit the Office of the D.A., and specifically request that an exhaustive audit of the BII be carried out to understand how its budget has been used to meet its purpose.** Until results are given by the BII (aligned also to the Blue Ribbon Panel and DOJ recommendations), **we ask that quarterly audits be carried out with regards to how the BII is meeting its primary purpose of INDEPENDENTLY reviewing SFPD excessive use of force cases and conviction reviews.**

We also request that the results of such an audit be reviewed with the D.A. present in a committee of the whole of the BOS or at least of the B&F Committee, allowing for public comment.

Without decisive oversight from the Budget and Finance Committee of the BOS, regarding the use of public monies to finance the SFPD and the BII of the D.A., the reform process will be a complete failure and waste of taxpayer dollars.

Thank you for your consideration,

Adriana Camarena with ***José Góngora Pat*, brother of Luis Góngora Pat killed by SFPD,** and his cousins ***Carlos Poot Pat*** and ***Luis Poot Pat***

--
Justice and Honor for Luís Góngora Pat
Justicia y Honor para Luís Demetrio Góngora Pat
www.justice4luis.org

Wong, Linda (BOS)

From: Brown, Michael (CSC)
Sent: Tuesday, June 19, 2018 4:50 PM
To: Wong, Linda (BOS)
Cc: Cohen, Malia (BOS); Fewer, Sandra (BOS); Yee, Norman (BOS); Stefani, Catherine (BOS); Sheehy, Jeff (BOS); Calvillo, Angela (BOS); Eng, Sandra (CSC)
Subject: Additional Information Requested by Malia Cohen, Chair of the Budget & Finance Committee
Attachments: 201806191607.pdf

Dear Ms. Wong,

Attached is the estimate of additional support requested by the Civil Service Commission. The signed original in on route to your attention.

Thanking you in advance.

Michael L. Brown
Executive Officer
Civil Service Commission
City & County of San Francisco
25 Van Ness Avenue, Suite 720
San Francisco, CA 94102
Direct: 415/252-3250
Reception: 415/252-3247
FAX: 415/252-3260

CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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MAYOR

KATE FAVETTI
PRESIDENT

F. X. CROWLEY
VICE PRESIDENT

DOUGLAS S. CHAN
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COMMISSIONER

ELIZABETH SALVESON
COMMISSIONER

MICHAEL L. BROWN
EXECUTIVE OFFICER

June 19, 2018

Ms. Linda Wong
Clerk of the Budget and Finance Committee
San Francisco Board of Supervisors
City Hall – Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Linda.Wong@sfgov.org

Dear Ms. Wong:

This missive is a follow-up to the Civil Service Commission presentation before the Budget Committee on June 13, 2018 which contains information for possible "add-back" funding for the Civil Service Commission.

Under the authority of the San Francisco Charter, the Civil Service Commission adopts rules, policies and procedures to carry out the civil service merit system provisions of the Charter and provides oversight over the City's personnel functions performed by the Department of Human Resources (DHR) and under the Municipal Transportation Agency (MTA) Director. The Commission may direct the Human Resources director to take action as the Commission believes necessary to carry out the civil service provisions of the Charter. The Executive Officer or Director for the Civil Service Commission serves as the administrator of affairs for the five (5) members Commission. The small Department of six (6) FTE has a budget of approximately 1.2 million which mainly covers salaries, benefits and operation expenses.

As requested by the Chair of the Budget & Finance Committee, Malia Cohen, during the committee meeting on June 13, 2018, the Civil Service Commission is submitting additional information for consideration for "add-backs" to support government transparency, increased visibility and promote efficiencies within the Civil Service Commission.

Government Transparency/Visibility

The Civil Service Commission conducts meetings through public forum on the first and third Mondays of each month. We consider appeals on classification actions, application rejection, examination matters, future employment restrictions, requests for personal service contracts, EEO determinations, and discuss merit system matters. Currently our meetings are available by audio recording only. As a matter of transparency to increase visibility for an open government and to be more accessible for people who are hearing impaired, our meetings should also be included on SFGovTV. Attached you will find a recent estimate for services at an annual cost of $37,065.00 per year for twenty-four (24) Civil Service Commission Meetings. (See the attached estimate from the Department of Technology.)

Training

The Civil Service Commission staff provides training and presentations for many City Departments, labor partners, and interested stakeholders on an on-going basis on different aspects of the merit system and Civil Service Rules. Unfortunately, we must rely on other departments to access audio video media equipment for presentations. We would like funds to purchase the following basics:

1 – Laptop with remote access capability $1,800
1 – Projector -$1,000
1 - Small capacity Color Printer $600

The amount requested is a one-time cost of an additional $3,400.

Document Management, Web Design, and Information Technology Improvement

We would like to include an additional $20,000 for IT upgrades. The funds will be allocated to update our document management system (Doc Mall), improve our web design, Civil Service Rule format and access online, and to take advantage of new technology through the San Francisco Department of Technology approved products for data management. We estimate an additional amount of $20,000.

Recommendation

The budget presented on June 13, 2018 was as follows:

FY 2017-2018 Budget: $1,250, 582
FY2018-2019 Budget Submission $1,262,072
FY 2019-2020 Budget Submission $1,277,991

The requested "add-back" recommended for the Civil Service Commission would result in the following projected amounts:

FY 2017-2018 Budget: $1,250,582
FY 2018-2019 Budget Submission $1,322,537 **(+$60,465)**
FY 2019-2020 Budget Submission $1,335,056 **(+$57,065)**

Thank you for consideration of this request and your continued commitment in serving the residents of San Francisco. The Civil Service Commission stands committed to protect and uphold the merit system and welcome increasing transparency in our City government whenever possible.

Sincerely,

CIVIL SERVICE COMMISSION

Michael L. Brown
EXECUTIVE OFFICER

Attachment: DT - SFGovTV Estimate

cc: Malia Cohen, Budget & Finance Committee Chair, Board of Supervisors
Sandra Lee Fewer, Vice-Chair, Budget & Finance Committee, Board of Supervisor
Norman Yee, Budget & Finance Committee, Board of Supervisor
Catherine Stefani, Budget & Finance Committee, Board of Supervisor
Jeff Sheehy, Budget & Finance Committee, Board of Supervisor
Angela Calvillo, Clerk of the Board of Supervisors

City & County of San Francisco
Department of Technology
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One South Van Ness Avenue, 2nd Floor
San Francisco, CA 94103-0948.
Office: 415-581-4001 • Fax: 415-581-4002

Estimate for Meeting Coverage

Date: June 18, 2018

To: Sandra Eng, Civil Service Commission

From: Jack Chin, Department of Technology, SFGovTV

Subject: Estimated annual cost for coverage of Civil Service Commission Meetings

Amount: $37,065.00.

SFGovTV's City Hall meeting coverage offers several features that benefit both the public and our City department clients.

SFGovTV has five remotely controlled cameras permanently installed in rooms 400, 408 and 416, four in room 263 and six in room 250. These cameras enable our staff to obtain both wide-shots and medium close-up shots of every person recognized to speak during a meeting.

SFGovTV assigns two technicians to every meeting so that we can enhance our meeting coverage with opening and closing credits and information, closed captions, and graphics that identify each agenda item and provide referrals to websites with the meeting's agenda and other information. Our meeting coverage is usually aired live on one of our two cable television channels 26 & 78 and also video streamed live on our website. The video recorded meetings are also replayed on SFGovTV and SFGovTV2 at least twice.

Our SFGovTV.org website features our archive of streaming videos on demand which enables viewers to watch meetings at their convenience. Each agenda item is indexed so the viewer can skip to the specific agenda item that they want to view. We also make the meeting's caption notes and MP3 audio recordings and video available for free downloads. DVD recordings of meetings are provided to our departmental clients for their archives, and the public can purchase DVDs from SFGovTV for $10.

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San Francisco, CA 94103-0948
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The estimated annual cost for coverage of Civil Service Commission meetings held in City Hall meeting rooms equipped with video cameras is $37,065.00. This estimate is assumes that there will be 24 meetings per year with an average length of three hours and includes the cost of adding closed captions and encoding the material for viewing on the internet and providing DVD recordings of every meeting . This estimate includes the services listed below.

task	crew	hours	meeting qty	annual hours	rate	cost
setup & strike	2.00	2.25	24.00	108.00	$110.00	$11,880.00
shoot meeting	2.00	3.00	24.00	144.00	$110.00	$15,840.00
captioning (contractor)	1.00	3.00	24.00	72.00	$97.50	$7020.00
Video Stream Hosting (contractor) annual fee						$2,325.00
Total for one year						**$37,065.00**

If you accept this estimate please send a work order documentation to Department of Technology, SFGovTV and send a copy of the documentation to Thomas.Loftus@sfgov.org. If you have questions about the work order please contact Thomas Loftus 415-554-6523.

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SAN FRANCISCO
PUBLIC GOLF ALLIANCE

1370 Masonic Ave., San Francisco, CA 94117 • 415-290-5718 • info@sfpublicgolf.org

BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN 20 PM 2:51

June 20, 2018

San Francisco Board of Supervisors
Budget and Finance Committee
Supervisor Malia Cohen, Chair
City Hall, Room 210
1 Dr. Carlton B. Goodlett Pl.
San Francisco, Ca. 94102

Re: Budget & Finance Committee Hearing, June 21, 2018, 10 a.m.
File #180574 / San Francisco Recreation and Park Department Budget

San Francisco Public Golf Alliance supports the Rec & Park Budget, Including its fee Increase package for the City's municipal golf courses.

Dear Chairperson Cohen and Supervisors,

San Francisco Public Golf Alliance is a pro-bono, non-profit public benefit organization with 6,500-plus members – men, women, seniors and juniors, across the full spectrum of race, preference, and socio-economy, who use and care deeply about golf and San Francisco's city-owned public courses. Our members include residents of every neighborhood and players at every public course in the city. Since 2007 we have closely followed, and on numerous occasions we and our members have appeared in large numbers in person and in writing before Your Board and several other local, state, and federal governmental agencies, in support of public golf and the public courses.

We come now to Your Board in support of the Rec & Park Department's proposed 2018-2019 and 2019-2020 Budget, and specifically the fee increases reflected in the proposed amendments to Park Code Sections 12.12 and 12.20, including an extension of "flexible pricing," increase in tournament fees, super-twilight rates, and imposition of a $2-per-9-hole "Special Projects Maintenance Fee," as spelled-out at Section 12.12(f) of the proposed revised Park Code.[1] Taken together these will mean the golfers will pay more and the City will gain substantial increased revenues from the golf courses, as projected at pages 3-4 of the Department's May 17, 2018 Staff Memo to the Rec & Park Commission.[2]

[1] The draft code changes are at https://drive.google.com/open?id=1-pJ1f5y1tGw7vUV9YxYA0GlpvlJwYGxn , where revised Park Code Section 12.12(f), which established the Special Projects Maintenance Fee, reads:

> (f) Special Projects Maintenance Fee. The Department shall require each player at Harding Park, Fleming, Lincoln Park, Sharp Park, and Golden Gate Park who is above the age of 17 to pay an additional fee for that Golf Course of $2 per nine holes, which the Department shall set aside in a separate fund for that Golf Course to pay for special maintenance repairs or course improvements.

[2] The Staff Memo to the Rec & Park Commission, dated May 17, 2018, is found at this link: https://drive.google.com/open?id=1PFuYugN_sv7ZfxN1jwgTUEkVU5G35uMy

On behalf of our members, San Francisco Public Golf Alliance supports this fee increase proposal because of the Department's commitment to now create a "Special Projects Maintenance Fee" and set-aside fund to address long-deferred maintenance and deteriorating infrastructure, which have been particularly problematic at Sharp, Lincoln, and Golden Gate. Deferred maintenance and deteriorating infrastructure at the city's recreational facilities have for years been identified by city residents, RPD staff, and the city's outside consultants as a major chronic problem.[3]

Even after application of the Special Maintenance Fee, the proposed new resident rates are very reasonable – in fact, significantly lower at all courses, except Harding, than at the surrounding public courses.[4] And the Special Projects Maintenance Fee and set-aside represents a beginning step by the Department to finally address the longstanding deferred maintenance and infrastructure deterioration problems at the golf courses. So the San Francisco Public Golf Alliance is pleased to support the Department's 2018-2019 and 2019-2020 Budget, including the golf fee increase proposals and revision of Park Code Sections 12.12 and 12.20.

Very truly yours,
San Francisco Public Golf Alliance

Richard Harris

Richard Harris and Bo Links, Co-Founders

cc:
Phil Ginsburg, Mark Buell, Dana Ketcham, Lyn Nelson, Dan Burke, Tom Smith, Mike Ippolito, Bob Downing, Lauren Elliot, Lisa Villasenor, Mark Duane, Lance Wong, Tom Hsieh

---

[3] Recreation Assessment Report, San Francisco Recreation and Park Department, Leon Younger & PROS, LLC, Aug., 2004: https://www.slideshare.net/SFOceanEdge/leon-younger-recreation-assessment-report-san-francisco "Department Weaknesses. Facility Conditions. Although there is a benefit to the community to have a good number of recreation facilities and program space, it is equally important to assure the facilities are kept in good condition and inviting. Many [citizen focus group] comments were made about the deteriorating conditions found at the recreation facilities. These conditions were cited as a reason recreation facilities are not used. . . The Department is at a point where it can no longer reduce maintenance. . . repairs needed to be made to keep the faiclities inviting. . . The City does not have an on-going capital improvement budget to address deferred maintenance needs. . . . Staff Focus Group Results Summary. The general perception expressed by staff is that recreation facilities are run down and not maintained well." Id., at pages 5-6. . . .
"Section 6. Implementation Approach. . . . The public desires access to quality recreation. . . facilities. . . The five major moves the Department must incorporate . . . [include] . . .Recreational facilities will be valued Community assets by upgrading and maintaining all indoor and outdoor facilities in need of major repair . . ." Id., at page 42.

[4] See, e.g., the published rates at San Mateo's municipal Poplar Creek Golf Course: http://www.poplarcreekgolf.com/course/rates/

Bos-11
BOF clerk

BOARD OF SUPERVISORS
SAN FRANCISCO
2018 JUN 12 AM 9:46
BY

The Police Commission

CITY AND COUNTY OF SAN FRANCISCO

THOMAS MAZZUCCO
Vice President

PETRA DeJESUS
Commissioner

ROBERT M. HIRSCH
Commissioner

JOHN HAMASAKI
Commissioner

CINDY ELIAS
Commissioner

Sergeant Rachael Kilshaw
Secretary

June 7, 2018

Honorable Board of Supervisors
City Hall, Room 244
#1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Honorable Supervisors:

At the meeting of the Police Commission on Wednesday, June 6, 2018, the following resolution was adopted:

RESOLUTION NO. 18-37

APPROVAL TO RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE A BUDGET MODIFICATION REALLOCATING $6,174,380.23 IN SALARIES BUDGET TO INTERDEPARTMENTAL SERVICES FOR WORKER'S COMPENSATION

RESOLVED, that the Police Commission hereby recommend that the Board of Supervisors approve a budget modification reallocating $6,174,380.23 in salaries budget to interdepartmental services for worker's compensation.

AYES: Commissioners Mazzucco, DeJesus, Hirsch, Hamasaki, Elias

Very truly yours,

Rachael Kilshaw

Sergeant Rachael Kilshaw
Secretary
San Francisco Police Commission

949/rct

cc: Director C. McGuire/Fiscal

File #180574

Wong, Linda (BOS)

From: Cassandra Costello <cassandra@sftravel.com>
Sent: Friday, June 08, 2018 4:07 PM
To: Calvillo, Angela (BOS)
Cc: Wong, Linda (BOS)
Subject: Please Distribute
Attachments: Thank you from Clean Safe Coalition to.pdf

Good Afternoon Angela,
I hope you are well!

Can you please deliver the attached letter to each member of the board of supervisors? It is should go on file with correspondence for the FY 18/19 budget process.

Let me know if you prefer that I send it to them directly.
Thanks,
Cassandra

Cassandra Costello | VP, Public Policy & Executive Programs
E cassandra@sftravel.com | T 415.227.2655 | F 415.227.2631

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Never the Same. Always San Francisco.
June 23-24 SF Pride | July 20-22 Rugby World Cup Sevens

Got Meetings? Check Out Our Pick Two Promotion!

June 8, 2018

Mayor Mark Farrell
San Francisco City Hall
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102

Dear Mayor Farrell:

As committed business and neighborhood leaders of the Clean and Safe Coalition, we would like to thank you for your proposed investments to keep San Francisco clean and safe, while supporting our unsheltered neighbors and those suffering on our streets every day.

Thank you for your proposed investments in FY 2018-2019 budget to address homelessness, street cleanliness, and public safety. Thank you for listening to our concerns and committing the following investments:

- $4 million for permanent supportive housing
- $1.2 million for the Homeward Bound program
- $15.2 million for four new Navigation Center facilities
- $1 million for rapid rehousing programs for Transitional Age Youth
- $6 million for a dedicated drug addiction street team
- $13 million for a comprehensive street cleaning program and staffed public toilets
- $3.4 million for new street cleaning vehicles
- 250 additional sworn police officers
- $8 million for 90 new 911 dispatcher recruits
- $304 million for long-term improvement projects, including street resurfacing, sidewalk repair, and improvements to our park system

These investments will provide the much needed support to our neighbors in need, while addressing the serious concerns of our residents and visitors. On behalf of San Francisco businesses and residents, we thank you for your proposed investments in keeping San Francisco clean and safe for everyone.

Sincerely,

Joe D'Alessandro | President and CEO, San Francisco Travel Association

Kevin Carroll | Executive Director, Hotel Council of San Francisco

Jim Lazarus | Senior Vice President of Public Policy, San Francisco Chamber of Commerce

Gwyneth Borden | Executive Director, Golden Gate Restaurant Association

John Bozeman | Director, Government and Industry Affairs, Building Owners and Managers Association

Cathy Maupin | Executive Director, Yerba Buena Community Benefit District

Tracy Everwine | Executive Director, Civic Center Community Benefit District

Troy Campbell | Executive Director, Fisherman's Wharf Community Benefit District

Chris Wright | Executive Director, Committee on Jobs

CC: District 1 Supervisor Sandra Lee Fewer
District 2 Supervisor Catherine Stefani
District 3 Supervisor Aaron Peskin
District 4 Supervisor Katy Tang
District 5 Supervisor London Breed
District 6 Supervisor Jane Kim
District 7 Supervisor Norman Yee
District 8 Supervisor Rafael Mandelman
District 9 Supervisor Hillary Ronen
District 10 Supervisor Malia Cohen
District 11 Supervisor Ahsha Safai

FACT SHEET: NUHW and Richmond Area Multi-Services (RAMS)

NATIONAL UNION OF HEALTHCARE WORKERS

In October of 2017, mental health providers at RAMS voted by more than a 90% margin to join the National Union of Healthcare Workers (NUHW). Caregivers are now negotiating a labor contract with RAMS administrators.

About RAMS:
RAMS is a non-profit mental health agency offering over 30 clinical programs at over 130 sites across San Francisco. According to RAMS, it offers "comprehensive services that aim to meet the behavioral health, social, vocation, and education needs of the diverse community of the San Francisco Area." Included among the RAMS's programs is its Broderick Street Adult Residential Facility, where it provides board & care, mental health, and medical support services to adult residents who would otherwise be at risk for homelessness. The organization aims to provide culturally competent care with a special focus on Asian & Pacific Islander American and Russian-speaking populations, and serves around 18,000 adults, children, youth and families annually.

NUHW's Members at RAMS:
- NUHW represents 107 mental health clinicians at RAMS. These clinicians care for children, adolescents, and adults, and represent over 30 job classifications, including Mental Health Counselors and Consultants, Behavioral Health Counselors, Clinical Supervisors, Psychiatric Nurse Practitioners, among others.
- 65% of NUHW's RAMS members live in San Francisco, with the largest concentration living in the 94121 ZIP code (Richmond/Outer Richmond). Nearly 10% of members live in Oakland, with others commuting to San Francisco from as far away as Richmond and San Jose.
- On average, NUHW's RAMS members have worked at the organization for 3.5 years, with four employees having worked at RAMS for over 20 years.
- Workers' median hourly wage rate is $24.04. The lowest wage rate is $18.00 (a Case Manager/Outreach Worker). At RAMS, the average hourly rate earned by licensed mental health clinicians is $24.46, significantly lower than the City and County of San Francisco start rate of $40.25 for similar classifications (MFTs), nearly 45 percent below the comparable start rate of $44.95 for MFTs working at Kaiser Permanente, and $3 to $12 lower than the start rate at local mental health nonprofits, including La Clinica de la Raza and Asian Health Services.
- Nearly one-third of NUHW's RAMS members have active licensure in a psychology or mental health profession (i.e., MFT, LCSW, PsyD, among others).

RAMS' Finances:
RAMS receives the majority of its funding from ongoing contracts with the San Francisco Department of Public Health (DPH). For the year ended June 30, 2016, RAMS received $18 million in government grants and contracts. For the year ended June 30, 2017, RAMS reported $19.94 million in total revenues and $369,702 in net income. In 2018, RAMS contracted with a new third-party administrator for health benefits. As part of this arrangement, the health plans being offered to employees are now different. For example, the 2018 Kaiser plan offered to employees is a high deductible plan instead of a traditional Kaiser HMO plan as was offered in prior years. This new arrangement is expected to save RAMS a significant amount in the coming years.

RAMS's Financial Performance (Source: Audited Financial Statements)

	FYE June 30, 2017	FYE June 30, 2016
Net Income/(Loss)	$369,702	$421,097
Net Income Margin	1.85%	2.19%

Additionally, at the end of June 2017, RAMS held $5.89 million in cash and investments and reported total net assets of $4.39 million.

RAMS's Funding:

RAMS has an annual operating budget of approximately $24 million and receives the majority of its funding from the SFDPH's Community Behavioral Health Services (BHS). BHS funds RAMS to provide a range of services, including residential mental health treatment, adult outpatient care, child outpatient care, prevention and early intervention services for children age 0-5, and numerous workforce development programs. RAMS is the primary community partner for San Francisco's Wellness Initiative which implements wellness programs at a variety of SFUSD schools. This particular initiative is jointly funded by SFDPH, SF Department of Children, Youth and Their Families, and the San Francisco Unified School District. About 20% of RAMS members work for the Wellness Centers. RAMS also receives funding from SFDPH Housing & Urban Health, the California Department of Rehabilitation, fee-for-service programs, and private contributions.

NUHW's Proposal:

The cost of NUHW's first-year proposal is $602,751 - this amount factors in the planned 2.5 percent cost-of-living adjustment. NUHW is requesting that $602,751 be allocated to RAMS during the budget add-back process. The below table provides an overview of how this amount was derived.

The majority of RAMS's NUHW members live in the San Francisco Bay Area, and face high costs of living. Negotiating improved wages and benefits is a priority for RAMS clinicians--and this would also improve RAMS's ability to attract and retain a stable, qualified, and experienced workforce.

NUHW's proposal would enable RAMS workers to earn sustainable, market-rate wages, and continue to provide consistent, high-quality care to the community.

Estimated Costs of NUHW's Proposal:

	Annual Increase - Year 1
NUHW Proposal Cost: Wage Increase	$678,199
NUHW Proposal Cost: Retirement/Health Insurance Contribution ($350/month)	$324,552
City of San Francisco: Nonprofit 2.5% Cost-of-Living Adjustment (COLA)	($400,000)
TOTAL:	**$602,751**

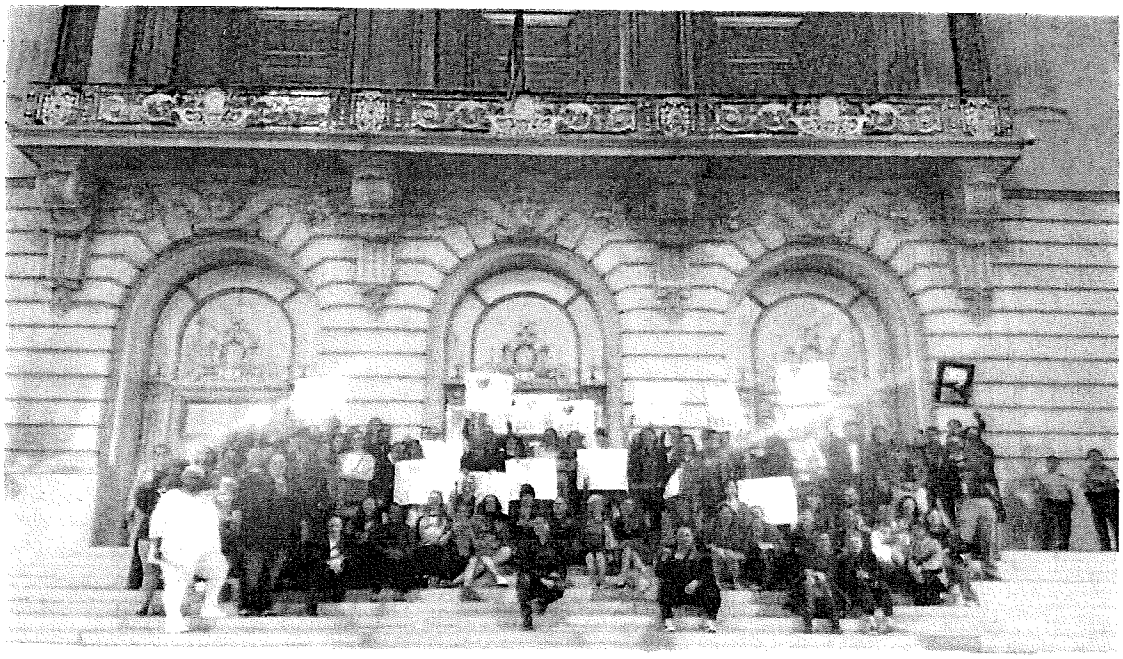
Notes: (1) Estimated costs are based on NUHW's 107 bargaining unit members at RAMS and (2) estimated revenues from a 2.5% COLA, pending final approval by the San Francisco Board of Supervisors.

* * *

About NUHW:

Founded in 2009, NUHW is the nation's fastest growing healthcare union, representing 14,000 mental health clinicians, nurses, nursing assistants, medical technicians, clerks, and service workers. NUHW mental health clinicians are leading the fight to end the stigma surrounding mental illness, provide better access to care, and enforce mental health parity rules so that patients get the treatment they need when they need it.

Addressing
Violence Against Women
in the
FY 18-19
Budget



No One Left in the Shadows
The VAW Community
Working Together to Save Lives

Let's Look at the Data

DEPARTMENT ON THE STATUS OF WOMEN

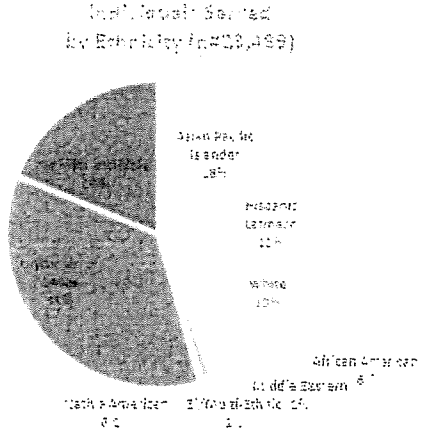
Violence Against Women Prevention and Intervention (VAW) Grants Program
FY2016-2017 Year-End Performance Summary

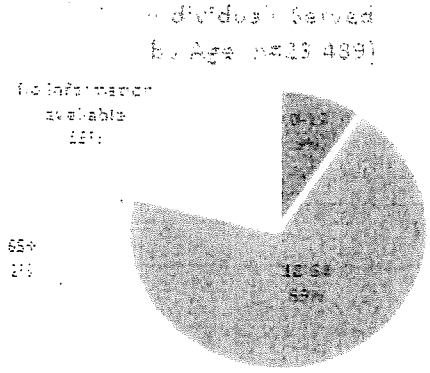
In Fiscal Year 2016-2017 (FY16-17), the Department on the Status of Women distributed grants totaling $6,106,806, to 39 programs that provided violence against women prevention and intervention services, including domestic violence, sexual assault, and human trafficking, in six core service areas: Crisis Lines, Intervention and Advocacy, Legal Services, Prevention and Education, Emergency Shelter, and Transitional Housing. During FY16-17, Partner Agencies served a total of 23,489 individuals and provided approximately 30,416 hours of supportive services. We saw an 8% increase in funding from FY 2015-2016 and an 11% increase in the number of individuals served.

Ethnicity, Gender and Age

Due to the confidential nature of the work, particularly for crisis line services, the ethnicity and age of many individuals served are unknown. While every effort is made to collect the age and ethnicity of clients, some individuals elect not to disclose or report this information. During FY16-17, Partner Agencies served 23,489 individuals. No demographic information based on ethnicity or age was available for 4,423 clients. The charts and tables below reflect the total number of individuals served, including those who declined to report any demographic information.

Ethnicity	Female	Male	Trans	Total
Asian Pacific Islander	2,883	1,306	13	4,202
Hispanic Latina/o	2,073	159	63	2,295
White	2,084	143	47	2,274
African American	1,223	90	49	1,362
Middle Eastern	212	8	1	221
Bi/Multi-Ethnic	205	62	35	302
Native American	24	4	1	29
Unknown or Other	8,194	147	40	8,381
No information available				4,423
Total	**16,898**	**1,919**	**249**	**23,489**





Age	Female	Male	Trans	Total
0-17	1,368	827	13	2,208
18-64	15,163	910	235	16,308
65+	367	182	1	550
No information available				4,423
Total	**16,898**	**1,919**	**249**	**23,489**

Additional Characteristics

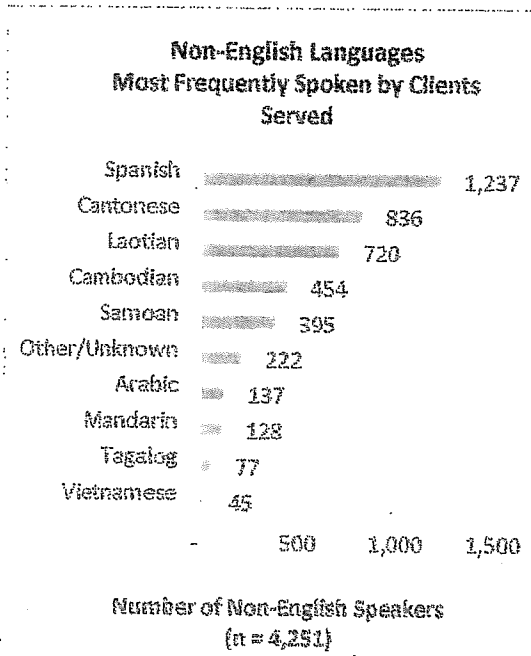
The strength of the Partner Agencies providing services is in their capacity to serve such a broad array of community members. What follows is a summary of the disability status, sexual orientation and languages spoken by clients served by the Violence Against Women Prevention and Intervention Grants Program.

Of the 23,489 individuals served during FY16-17, 4,251 individuals (18%) spoke a language other than English. The left table below presents the most frequently spoken languages. A total 596 individuals identified as Lesbian, Gay, Bisexual, Queer, Questioning, or Other, representing 3% of all individuals served. A total of 1,2774 cases of disability were reported by individuals served, though it is possible that some individuals may possess multiple disabilities, and other disabilities were undeclared.

Languages Spoken	Total	%
Vietnamese	45	1%
Tagalog	77	2%
Mandarin	128	3%
Arabic	137	3%
Other/Unknown*	222	5%
Samoan	395	9%
Cambodian	454	11%
Laotian	720	17%
Cantonese	836	20%
Spanish	1,237	29%
Total Non-English Speakers (18%)		**4,251**
*** less than 1% of all other languages**		

LGBQQ Identity	Total	%
Lesbian	125	21%
Gay	122	20%
Bisexual	121	20%
Queer	143	24%
Questioning	19	3%
Other	66	11%
Total LGBQQ-Identified Individuals (3%)		**596**
Straight/Heterosexual		7,258
Unknown/Declined to State		15,635

Disability	Total	%
HIV/AIDS	21	2%
Visual Impairment	23	2%
Deaf/Hearing Impairment	34	3%
Developmental Disability	38	3%
Chemical Dependency	131	10%
Physical Disability	338	26%
Mental Disability	351	27%
Other or Unknown	341	29%
Total Individuals with Disability (5%)		**1,277**
No demographic information available		22,212



Description of Services Provided

In FY16-17, the Department funded 39 programs operated by 27 Partner Agencies through our Violence Against Women Prevention and Intervention Grants Program. The VAW Grants Program provides funding for six core service areas: Crisis Lines, Intervention and Advocacy Services, Prevention and Education Services, Legal Services, Emergency Shelter, and Transitional Housing.

The Department funds two crisis lines that operate 24 hours a day, 7 days a week to support survivors of violence in San Francisco. Crisis calls received by the domestic violence and sexual assault hotlines funded by the Department can involve hours of intervention services, including phone counseling and safety planning. In total, the VAW Partner Agencies fielded 15,257 service calls; among these fielded 13,632 of these were crisis calls.

Following a crisis, clients may require long-term counseling and case management to gain stability in their lives. VAW Partner Agencies provided 7,110 hours of counseling in FY16-17, which included individual and group counseling. Intervention and advocacy programs funded by the Department provided a total of 10,047 hours of case management. Advocates of these programs provided accompaniment, case management, safety planning, counseling, information, referrals, and support to empower survivors in leaving and healing from the violence they experienced.

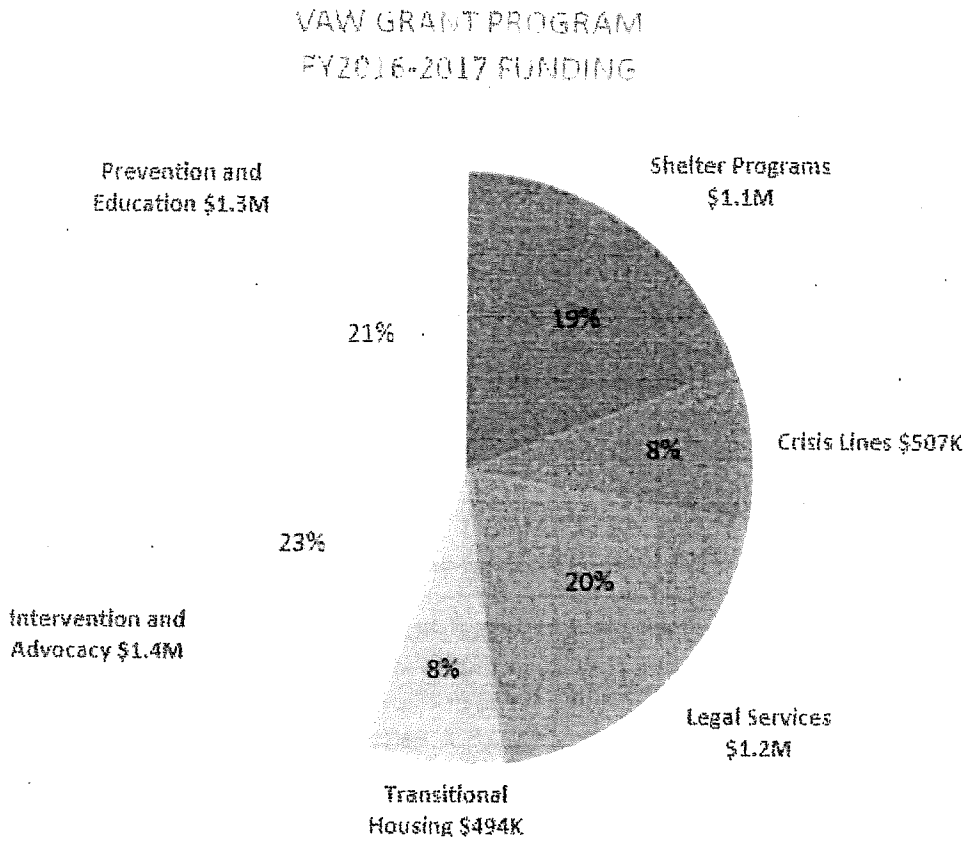
The Department also funds 14 programs to provide prevention and education services, including workshops to survivors, youth, and those at risk in the community. Among the services provided are self-esteem and healthy relationship workshops for youth and young adults, self-defense training sessions for women, life-skills and support groups for survivors of abuse, and training on elder abuse for health and social service providers. Although these Partner Agencies primarily focus on prevention and outreach, often survivors and those at-risk come forward in need of crisis intervention and emotional support. In total, the VAW Partner Agencies provided prevention services, educational workshops and training to 11,029 individuals.

The Department funded five (5) legal services agencies in FY16-17 that provided 13,259 hours of legal and supportive services. A few examples of legal services provided by these agencies include assistance with applying for restraining orders, advocacy and court accompaniment during child custody cases or divorce proceedings, public benefits and support with immigration procedures.

The Department funded three (3) emergency shelter programs in FY FY16-17 which provided 4,057 bed nights to women and their children escaping domestic violence. The Department also funded four (4) transitional housing agencies which provided 15,612 bed nights to women seeking long-term stability. In addition to providing much needed shelter and housing these organizations also provided case management, counseling, and advocacy services. These same organizations turned away 172 women and children from shelter, and 231 women and children from transitional housing.

Technical assistance is another type of service that the Department funds. Technical assistance includes training other community service providers or volunteers about working with a specific population of clients, such as the elderly, transgender, LGBQQ, or limited English speaking clients. Training staff is a necessary component of ensuring high-quality, culturally-appropriate services. This year VAW Partner Agencies provided technical assistance to 527 service providers of other agencies.

VAW Funding Allocation & Partner Agencies



The Department on the Status of Women distributes grants to fund violence against women prevention and intervention services. The above graph represents each service area that was funded during Fiscal Year 16-17, which received an annual budget of $6.1 Million. A list of the Partner Agencies providing these services are displayed subsequently.

Partner Agencies	
Crisis Line Services	
S.F. Women Against Rape	Sexual Assault Crisis Line
W.O.M.A.N., Inc.	Domestic Violence Crisis Line

Intervention & Advocacy	
APA Family Support Services	Home Visitation
Asian Women's Shelter	San Francisco Options for Comprehensive Action for Youth
Asian Women's Shelter	Trans Services
Donaldina Cameron House	Asian Domestic Violence Advocacy
La Casa de las Madres	Safe Housing – Crisis Intervention for S.F. Housing Authority
Mujeres Unidas y Activas	Sanando el Alma
Not For Sale	Reinvent: Bay Area
San Francisco Network Ministries	San Francisco Safe House
S.F. Women Against Rape	Sexual Assault Advocacy
St. James Infirmary	Violence Prevention and Intervention for Sex Workers
W.O.M.A.N., Inc.	Therapy and Latina Case Management Program
Prevention, Education, & Training	
Asian Pacific Islander Legal Outreach	Asian Anti-Trafficking Collaborative
Asian Women's Shelter	Arab Women's Services
Community Initiatives	El/La Para Trans Latinas
Community United Against Violence	Community Building Services
Community United Against Violence	LBT Women's Prevention & Education Project
Community Youth Center	Young Asian Women Against Violence
Filipino Community Center	Babae Domestic Violence Program
Glide Foundation	Glide Women's Center
Horizons Unlimited of San Francisco	Females Against Violence Peer Leadership Program
LYRIC	Queer and Trans Youth Overcoming Violence
Mission Neighborhood Centers, Inc.	Real Arising Issues Creating Empowered Students
S.F. Women Against Rape	Sexual Assault Education
S.F. Women Against Rape	Students Talking About Non-Violent Dating (STAND)
Women in Dialogue	In Defense of Prostitute Women's Safety
Legal Services	
Asian Pacific Islander Legal Outreach	Asian Pacific Islander Domestic Violence Project
Bay Area Legal Aid	Domestic Violence Legal Services
Legal Aid Society – Employment Law	Project SURVIVE
San Francisco Bar Association	Cooperative Restraining Order Clinic
San Francisco Bar Association	Justice & Diversity Center: Legal Services Programs
Emergency Shelter Programs	
Asian Women's Shelter	Domestic Violence Shelter Program
La Casa de las Madres	Domestic Violence Shelter Services
St. Vincent de Paul – Riley Center	Rosalie House – Domestic Violence Shelter Services
Transitional Housing	
Gum Moon Women's Residence	Transitional Housing for Immigrant DV Survivors
Jewish Family and Children's Services	Dream House
Mary Elizabeth Inn	Inn Roads
St. Vincent de Paul – Riley Center	Brennan House

Let's Hear from Those Doing the Work...

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APA Family Support Services

According to the 2010 Bay Area Census, Asians and Pacific Islanders represents 34% of San Francisco's population. Citywide, 50% of San Francisco's API residents have limited English skills and 61% are immigrants, Only 38% of Asians in San Francisco have attained a college degree (Census 2004), and Asians' per-capita income in San Francisco is 48% that of whites (SF 2010-14 Consolidated Plan). API children represent the largest number of children living in poverty in the city. In Chinatown alone, a remarkable 81% of households have incomes of less than $45,000. Low-income immigrant API parents usually are unaware on how to achieve financial stability in the U.S; how to access online information for jobs, benefit and banking; and how to build their family assets as they are unfamiliar with the workings of the US system. Additionally, they often find it hard to adjust in the new environment and need assistance accessing resources in the community. Financial instability can also cause strain in a family's relationship, which may in turn lead to arguments, unhealthy relationships and even domestic abuse.

Many of our clients refuse to acknowledge abuse because of the shame, stigma and because they don't have the financial resources to break free. Our staff plays a crucial role in helping our clients overcome the barriers they face as new immigrants-monolingual, lack of self-sufficiency, limited education, and conditional or no legal residency status. The increasing high cost of living and affordable housing shortages makes it challenging for our clients to find options to transition from an abusive environment and collocated to a safe and healthy home. During this political time, the attitude and response to immigrants are unfavorable adding on to the fear that traps victims in an abusive relationship. A 20% increase will help with staff retention so that we can continue to sustain and output quality services in the prevention of domestic violence and child abuse, and promotion of family economic success. Investing in staff retention is an investment in preserving our families and SF communities. Our staff has built rapport with our clients and the community. Because we cannot address the long-term housing situation, the 20% increase to help retain our staffing, provide our clients a sense of security and reassurance to have staff support to be informed, protect themselves and navigate community resources. A 20% increase will help us to continue to help our clients find their voice, be empowered and seek justice for their abuse by their significant other, a family member and or by the system.

The key to preventing domestic violence is to stop it from happening before it begins. With the 20% increase, we can continue to provide our clients with strategies that promote healthy behaviors in relationships. Our home visitation program provides preventive services to families and young children. Due to language barrier, disability, and fear that prevent them from leaving home and visiting our center or any service centers, our bilingual, trained staff brings information, resources and support to the families. During the home visits, we assess needs and identify goals with the clients and follow-up on progress to achieve goals. We provide information and support, including accompanying them to doctor visits, school appointments and other community events to help them be familiar with their environment and build confidence to go on their own. We connect them to counseling support and other services in our FRC programs as well as other community events opportunity that may benefit the family in their neighborhood. Depending on the level of need and readiness of clients, our case managers provide individualized service plan for each client that includes ESL tutoring, financial literacy and management information, skills and resources; as well as employment, vocational and education assistance. Essentially to help clients build confidence, skills and knowledge to be self-sufficient. Any cuts to our VAW funding and program, will affect our ability to protect our clients, SF families and communities already living in the City's shadows.

Vignette:
Sally is a 26 years old, who came to USA from Thailand as a student four years ago. A year later, she went to live with her boyfriend, a Thai-American who promised to sponsor her to become a US resident through marriage. After two years living with the boyfriend, she found out that he had a lot of debt from gambling. She quit school, lost her legal status in USA, and started to work because he said he needed more income to pay off the debts. Then they could marry and she could get her green card. She helped him pay off his first big debt but there were more. She became stressed out and complained to him that he must stop gambling. He increased his drinking and started verbally and physically to abuse her. She went to the Thai temple and a temple member referred her to Lao Seri Association for help. Lao Seri offered to refer her to legal advice but she refused to go because she had heard about the crackdown on undocumented aliens. She started to come to the Domestic Violence workshop. After individual counseling, she receives help in relocating to another place with a roommate so she could stay away from the boyfriend.

Family advocate continues to work with Sally on personal safety – not to tell the boyfriend where she lives and to be sure to have a mobile phone handy to call the Hotline for emotional support and if he does bother her to call 911 if she feels unsafe. Family advocate is working with her to be informed and build up her confidence, so she can further protect herself by going to a lawyer and get legal advice on her options.

API Legal Outreach
Formerly Nihonmachi Legal Outreach

> "I'm not formally educated, and I can't read or write. I have always tried to be a good person though. My husband promised me he would stop hurting me once we got to America. I have no family, friends, or support here, and I have two children to raise. He beat me like I wasn't even human, like I was a dog. I had nowhere to go. The police referred me to API Legal Outreach. They spent the time to explain to me the laws in America and my rights and options. They helped me get custody of my children, which is the most important thing, and I am so thankful for that."

A 20% increase in Department on the Status of Women Violence Against Women Program Funding will sustain the provision of legal services to the underserved, low-income immigrant women and children, in the languages and cultural contexts these populations are most familiar with. We are a survivor-centered organization, working to empower survivors so they can empower themselves.

Since 1975, we have dedicated ourselves to serving survivors of domestic violence, sexual assault, stalking, and trafficking. We are an active member of San Francisco collaboratives and consortiums, working closely with other local community-based organizations to provide legal and social services to survivors of violence against women and human trafficking.

Our services are holistic—*all* survivor needs are met through coordinated services from API Legal Outreach and partner organizations, including: counseling, transitional housing, protection orders, and more. If a survivor requires assistance with immigration, housing, public benefits, or another legal issue, they are represented in those areas as well. To truly promote the safety and well-being of survivors, we acknowledge that their widespread needs are interconnected and must therefore all be addressed. Our holistic service model is effective, but can weigh heavily on our funding.

A 20% increase in funds will:

- **Enable us to enhance holistic services** through access to additional resources such as psych evaluations for disability waivers for VAW survivors with disabilities.
- **Help build capacity** such as through potential partnerships with court reporters who can assist with depositions and direct subpoenas to gain critical information from perpetrators of violence.
- **Alleviate pressures** stemming from costs for parking, phone, legal printing and paper supplies, and other necessary fees that accumulate quickly and are often overlooked by available public and private funding.

The survivors we serve face innumerable barriers due to language, differing cultures, cultural stigma, economic status, and more. We confront their daily struggles with them by working directly in the community, as a part of the community. Our clients often express relief at finding an agency that speaks their language. It is crucial that we continue to strengthen our capacity, so our services remain accessible to these survivors.

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AWS has provided comprehensive programs and services for survivors of domestic violence and human trafficking for nearly 30 years. Having grown from a shelter program designed to support Asian immigrant women in establishing lives free from violence, AWS's current programs span residential and non-residential services and community-based education and empowerment programs. AWS serves primarily immigrant and refugee, limited English proficient (LEP) survivors across the gender spectrum. The foundation for of AWS's programs and services is the AWS Multilingual Access Model (MLAM), through which AWS trains 40-50 volunteers, bilingual advocates and interpreters each year. These trained language advocates provide DV-specific interpretation and culturally appropriate emotional support in 42 languages for all residential services and non-residential programs and advocacy efforts. AWS's language access model program also extends to the Citywide MLAM Program—a membership language access program through which four other domestic violence programs have direct access to AWS's trained language advocates, thereby expanding language and cultural access to their services. AWS is nationally recognized for its language access model and interpreter training, and technical assistance on both to other agencies statewide and nationally. AWS is also deeply rooted in its local work, sustaining collaborations, partnerships, and shared funding that build a stronger safety net for San Francisco communities. AWS currently shares funding with WOMAN Inc., LYRIC, and APILO; we regularly share clients and provide complementary services with LYRIC, APILO, CUAV, Cameron House, Riley Center, La Casa, CROC, MUA, BALA, SF WAR, SF Bar Association, Gum Moon, and APA Family Services.

Thanks to recognition by the Major and the Department on the Status of Women, AWS has expanded its programs for survivors over the last several years, paying special attention to heightened vulnerabilities of Arab and Muslim survivors, sex-trafficked youth, and transgender survivors of violence. However, in part because of growing community needs in response to the housing crisis in the city, we continue to depend on individual fundraising and unrestricted funding to cover important agency and program needs, including:

- **Full funding of administrative positions**, including Executive Director, Associate Director, Data and Reporting Officer, and Finance team. The importance of each of these staff positions cannot be overstated, as they relate to agency leadership, representation, quality control, and impeccable financial management.
- **Sustainable program staff positions:** We currently supplement government funding with unrestricted funds to maintain, but not increase, salaries. San Francisco needs a safety net staffed by strong advocates who can actually afford to live in the areas in which they work. More so than ever before, sustainable staff salaries and modest salary growth are critical for our agencies' sustainability.
- Full funding to meet **case management and mental health needs of Arab and Muslim survivors** through AWS's Arab Women's Services Program.
- **Technical needs**, including upgrading of computer equipment, purchasing of software and training in the use of up-to-date documentation and reporting programs, and ongoing IT maintenance for modern and smooth organizational operation. With the rising demands from federal and state funders for hour by hour reporting of staff time, this has become a major task for the agency.
- **Unfunded needs of survivors**: We also use donations and unrestricted foundation funds to try to support needs of survivors including move-in support to independent stable housing, emergency food, transportation, language support, and activities that increase community building for survivors.

A 20% increase in DOSW Violence Against Women program funding will sustain AWS's four current programs funded by DOSW (AWS Shelter Services, AWS Trans Services, AWS Arab Women's Services, and AWS San Francisco Options for Comprehensive Action for Youth) and help AWS address the funding shortfalls listed above.

We would be very happy to provide additional information on our services, funding needs, and program successes. Please contact: Orchid Pusey, Acting Executive Director, 415-751-7110, orchid@sfaws.org.



The intensive, comprehensive representation BayLegal provides survivors of domestic violence and sexual assault is dependent on support afforded through the Department on the Status of Women by the City and County of San Francisco. An increased investment by the City of 20% of the current violence against women funds allocated to CBOs would permit BayLegal to increase some services to clients, improve staff retention, and expand some violence prevention efforts.

Increased Services:

- Language Access: Staff in our office can assist clients in Spanish, Cantonese, Mandarin, Vietnamese and Russian. However, given our client volume, scheduling conflicts and occasional requirements for professional interpretation, additional funding focused on language access would permit us to serve more clients more expeditiously in a linguistically competent manner, and would include interpretation services for our deaf clients who require American Sign Language interpretation or Communication Access Realtime Translation services.
- Targeted Outreach: Outreach efforts targeted to populations that are not accessing services commensurate with the levels of domestic violence they are experiencing could be increased. Previous efforts have focused on the African-American and LGBTQ communities, but should be expanded.

Violence Prevention Initiatives:

- Gun Relinquishment: Our regional scope has allowed us to participate in innovative prevention efforts that can be replicated in San Francisco. BayLegal was instrumental in the development of the San Mateo county gun relinquishment protocol along with the San Mateo County Sheriff's office. We can bring out experience with the development and implementation of this policy to assist San Francisco to create its own policy regarding those subject to restraining orders.

Sustainability:

- Competitive Salaries: This year alone, three senior staff attorneys left BayLegal to pursue higher paying opportunities in our community. Although we routinely use law student volunteers to increase the volume of clients we serve and variety of services we can provide, we have yet to recruit volunteer law students or staff for our family law unit this year. In this economic climate, we need to provide compensation that allows law students, support staff and attorneys to live and work in San Francisco, or nearby.
- Commercial Rents: In 2017, the rent in our San Francisco office increased and we now pay 50% more than we did in the past. Moving forward, our San Francisco office rent will increase by 3% each year. These pressures on non-profit businesses must be factored into the equation of sustainability and cannot be offset by simple cost of living allowance increases.

CAMERON HOUSE 金美倫堂

There Is A Cost To Saving Lives

Donaldina Cameron House is a multi-service agency based in San Francisco Chinatown serving the needs of the community since 1874. We empower generations of Chinese American individuals and their families to fully participate in and contribute positively toward a healthy society. We put our Christian faith in action to help people learn, heal, and thrive.

"Empowering and Saving Lives." Staff at Cameron House may not be wearing life jackets or bullet proof vests in the front line rescuing people each day, but we are truly saving lives. Each day, we are empowering and supporting domestic violence survivors to be safe and equipping them with knowledge and resources so that they can be self-sufficient.

"Sustainability." Because Cameron House has multi-lingual and culturally competent staff who speak Cantonese, Mandarin, and Vietnamese, many in the Asian community may not be able to access these services if budget cuts were to occur. As a reminder, 34% of the population in San Francisco is Asian, and the Chinese population is the largest Asian ethnic group in the city. Without these crucial services, families and the community as a whole will be in dire situations. Because San Francisco is such a diverse city and is a Sanctuary City, there may be more people who are in vulnerable and challenging situations coming into San Francisco for help in addition to people already living in the city. All of us need to be prepared for that. Therefore, there should be NO CUTS to our funding; rather, there should be consideration in increases.

Cameron House's **Asian Domestic Violence Intervention and Advocacy Program** provides holistic services to domestic violence survivors and their children. We provide case management and support services, such as, but not limited to, interpretation, information and referrals to shelters, health, welfare, educational, employment, and legal services, and accompaniment to court and the immigration bureau. Also we have a monthly support group for domestic violence survivors and their children so that they don't have to be isolated. Instead, they will have a sense of belonging to a community and network by meeting others who share similar experiences. Through the support group, survivors grow and heal together. For survivors who are not comfortable to be in groups, we offer individual and family counseling where the healing could be more individualized and tailored to their specific needs.

If Cameron House were to receive a **20% increase** to our Violence Against Women funding through the Department on the Status of Women (DOSW), this will help us build our capacity to provide deeper and more quality programming. The funding increase will help us improve our office technology, pay for staff development and training, offer a more competitive salary and healthcare benefits package to keep multi-lingual and skilled staff in this field of work, and compensate for transportation and parking costs when we accompany survivors to their appointments. Programs do not run on its own. Each day, staff are the ones who support, guide, and empower survivors. They are the ones who save and impact lives. Programs need to survive in order to help people survive.

CUAV

community united against violence

Community United Against Violence (CUAV) has been working to create sustainable forms of safety within LGBTQ communities, particularly those most affected by violence for 37 years. These survivors receive life-saving and life-affirming services at CUAV, which help mitigate the effects of domestic/intimate partner violence, anti-LGBT violence and harassment, police brutality and state violence. At CUAV we work to create and maintain deep relationships and strong ties with all service providers and organizations in the vein of being part of a strong safety net for survivors of violence.

At CUAV we work to center those most affected by violence, and the support of local government, and departments like the Department on the Status of Women's VAW funds are crucial investments in how people get healthy and find safety, and build safety-creating skills and patterns in their lives, which includes intimate relationships, and friendship circles. Thanks to these funds our Prevention & Education Program creates opportunities for survivors of violence, their allies and friends, service providers and community members to work together to come up with strategies and practices that prioritize healing from violence and safety in their lives.

Our ask again this year is for a 20% increase to have a continuity of quality service provision, of essential services being uninterrupted, despite current the political climate and the economic hardship brought upon the city's most marginalized and vulnerable communities, which include the LGBTQ communities. And this includes providing a competitive salary for our staff.

We cannot stress enough the imperative role a city plays in the health and safety of its constituents. But nothing says more than how the city provides for those most impacted by socio-economic and political struggles and the ones who are there to help. We believe San Francisco and its Mayor want to do all that they can to support and sustain the services organizations like CUAV provide. We are a safety net, but also a strong partner with City Hall. That is some of the connective tissue that makes our work possible and sustainable.

This ask is about building the scaffolding that gives us the long view on violence against women and how to address it and help people heal. This funding is about investing in our communities and our staff, and about the partnering necessary to continue to be here for those we serve.

Thank you.

Impact Statement: A 20% Increase in funding from DOSW/VAW

El/La Para TransLatinas started in 2006, and since then, we have always fought for the rights of translatinas. **El/La is an organization for transgender Latinas that works to build collective vision and action to promote our survival and improve our quality of life in San Francisco.**

A key issue facing the translatinas community in San Francisco is trauma: traumas caused by transphobia, intimate partner and/or anti-immigrant violence. The increasing criminalization of immigrants under the current administration adds fear to that trauma. Our work bridges the LGBTQ, immigrant and anti-violence movements.

With funding from DOSW we provide services called *TUYA! (Translatinas Unidas YA!)*, which is violence prevention education and healing for the translatina community within the unique safe space we have created. El/La utilizes (1) peer-to-peer outreach and engagement and (2) partnerships to improve cultural competency and access as the primary strategies to engage members of the translatinas community. El/La's outreach workers "meet their peers where they are at," through street and bar outreach, increasing the translatinas community's awareness of the range of programs available through El/La.

For 4 hours per week for 18 weeks (DOSW portion), *TUYA! (Translatinas Unidas YA!)* provides a unique safe space for translatinas to cultivate their leadership and advocate for the safety and visibility of their community. Facilitated by guest presenters and El/La staff members, these groups address such topics as Harm Reduction, Healthy Relationships, Self-Esteem, and Non-Violent Communication (NVC). Each year, a minimum of 10 unduplicated translatinas participates in the DOSW-supported portion of *TUYA!*

With a 20% increase in funding, we could increase our outreach efforts, bringing more women into our safe space. Each woman who comes through our door is welcomed like family, and then receives the tools and support to enhance her healing processes. A 20% increase in funding actually has an exponential impact on our capacity. We won't just serve 20% more women, with increased funding, efficiencies are gained, and we can provide more and higher quality services to more individuals.

Violence against transgender individuals as at an all-time high in this country. Similarly, violence against immigrants is at an all-time high. But we are lucky, because San Francisco is a sanctuary city and so we are honored to have the opportunity to increase our services here for Translatinas.

In Defense of Prostitute Women's Safety Project (IDPWS) provides a comprehensive prevention of violence program including community education, public awareness, and education on violence against sex workers. Through these activities, we aim to build public support for city policies which prioritize protection over prosecution with a view to helping prevent rape and other violence including murder. Studies show that sex workers are 40 times more likely to be murdered than other women.

A 20% increase would have a major impact on the work of the IDPWS, a group with one of the smallest grants. Several years ago, we organized a successful campaign to change the rules governing compensation for sex workers so that sex workers who are victims of violence could get compensation. They had been previously denied. More work is needed to inform sex workers of this right and how to apply, and to inform agencies and others of this and other changes in access to compensation. A 20% increase would enable us to strengthen our organizational capacity: by upgrading our technology and other resources to expand our public awareness, education and advocacy on violence against sex workers and allow for more service hours.

IDPWS is one of the few places victims can turn to for help with getting justice and compensation for violence. We also prioritize outreach to immigrant sex workers who are one of the most vulnerable, underground and hidden sectors facing high levels of rape and other violence. Most don't report violence to the police for fear of arrest and deportation. A 20% increase would enable us to print more of our project brochures in Spanish, and increase our outreach to the Latinx community. The more visible our public advocacy is against violence against sex workers, the more concern there is on the part of the public, City officials and others to address this problem. It is also harder for serial murderers and other violent men to operate with impunity with more public scrutiny. Many sex workers are mothers, so the impact of increased services would impact families. This money will help save women and girls' lives.

Mujeres Unidas y Activas (MUA) is a grassroots organization of Latina immigrant women with a dual mission of promoting personal transformation personal transformation and building community power for social and economic justice. Since 1989, MUA has created a safe haven for Latina immigrant women suffering from domestic violence, poverty, and exploitation. We are a peer-led organization and as such all direct services staff (except for our supervising psychotherapist) are former clients of our program. All our services are conducted in Spanish, with translation services available for immigrant speakers of indigenous languages of Guatemala and Mexico. All services are provided free of charge.

With support from DOSW, we are currently supporting over 300 DV survivors per year at our Mission District office with crisis intervention and advocacy, including:

- Drop-in support groups and peer counseling
- Short term psychotherapy (individual and group)
- Coaching and case management
- Intensive support to file police reports, take batterers to court, and retain child custody
- Help navigating the bureaucracy to access additional services, including CalVCP
- Mental health evaluations that are required to file for a U-Visa
- Leadership training programs for survivors to become state-certified Domestic Violence Advocates
- Childcare for all services with providers trained to support children exposed to early trauma.

We are a safety net agency for women in crisis who often do not receive services due to language barriers or waiting lists. For example, women who qualify for CalVCP (state-funded victims compensation programs) have to wait 8 months before they can begin to receive psychotherapy, and waiting lists at other local agencies with Spanish speaking staff are very long.

A 3% budget cut would require us to significantly cut back hours for our childcare program. Less childcare available would mean fewer women can access our services. We estimate this could result in up to a 15% drop in women receiving services.

A 20% budget increase would allow us to expand our psychotherapy program, currently in very high demand. Over 50% of our therapy clients utilize our services to file for U-visas, which means they can adjust their immigration status, gaining work permits and economic independence. We would also significantly expand our group therapy and group coaching programs, both of which we keep limited to 10 women twice per year, or 40 women total. With increased capacity we would do more community outreach knowing that we would no longer have waiting lists for any of our services. Many more women could gain access to greater support, helping them gain independence and stability more quickly as they recover from the effects of violence.

Impact of 20% Increase in Department on the Status of Women
Violence Against Women Program Funding
FY 18 -19

Founded in 1973, San Francisco Women Against Rape (SFWAR) is a community-based, anti-sexual assault, social justice organization. We provide support to sexual assault survivors, their families, and communities, and use education and community organizing as tools of prevention. We believe that ending all forms of oppression is integral to ending sexual assault. We are women of color-led and prioritize working with and for communities facing multiple forms of violence and oppression.

A 20% increase in Department on the Status of Women Violence Against Women Program Funding will position SFWAR to sustain and expand our work with San Francisco's most marginalized populations and respond to the increasing cost of living in San Francisco City & County.

In 2006, SFWAR undertook an extensive community mapping project. Through that process we identified five groups that experience critically high rates of sexual violence. Those groups are youth, marginally housed and homeless women, Latina immigrants, queer/LBT women of color, and formerly incarcerated women. In addition, these groups are often very much underserved. Over the past twelve years, SFWAR has diligently worked to build services with and for these communities rooted in cultural humility. An increase in DOSW Violence Against Women Program funding will support SFWAR in enhancing our community specific direct service and prevention education efforts with these vulnerable populations. In addition, increased funding will allow SFWAR to continue to enhance and expand our newly launched Disability & Deaf Services Program.

The current economic context continues to pose unique concerns that impact the sustainability of our critical work with vulnerable populations. It is imperative that SFWAR continue to realign our salary structure to ensure sexual assault survivors skilled staff and to ensure staff a just and living wage. COLA alone will not adequately address the extent of the salary structure realignment necessary. And, as our program work grows, we require additional office space to house our work; skyrocketing rents make this challenging to achieve.

At this time, increased funding with absolutely no cuts is critically necessary for all DOSW funded Violence Against Women Program Partners. Thank you for your thoughtful consideration and your support.

Most Respectfully

Janelle L. White, Ph.D.
Executive Director

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Support Line: 415.864.4722
877.DVHELPU
www.womaninc.org

Thank you for the opportunity to outline the benefits of a 20% increase in funding for W.O.M.A.N, Inc. Based in San Francisco's SOMA neighborhood, W.O.M.A.N., Inc.'s mission is to support those impacted by violence using an innovative approach to services and programs that build stronger, safer communities.

We serve all those impacted by domestic violence in San Francisco (including survivors, their friends and families) with a 24-hour support line, drop-in support, individual and group therapy, support groups, Latinx-specific programming, volunteer programming, and community education and outreach activities. Our community education and empowerment efforts directly address domestic violence, violence against women, and discrimination that disproportionately impacts women (particularly low-income women of color) and LGBTQ communities. Rooted in inclusion and intersectional feminism, our approach to empowerment meets each survivor "where they're at" as the expert of their situation. We provide resources and ongoing support to facilitate self-determination and independent decision-making affecting all facets of a survivor's individual and family life.

W.O.M.A.N., Inc. seeks a model of sustainability for its operations, ensuring access to programs and services for the community. Attracting and retaining qualified trained staff and volunteers is integral in providing these services. In the last few years, the landscape in San Francisco has changed dramatically and W.O.M.A.N., Inc. is responding to those changes. Over half of the core staff have left the City within the last few years due to rising housing [living] costs. W.O.M.A.N., Inc. recognizes the need to compensate key personnel at sustainable levels and has raised salary levels for core staff 57% since 2011; yet W.O.M.A.N., Inc. core staff compensation remains at 2/3 of the median income in San Francisco of $80,700; for program advocates [at minimum wage] the compensation falls at 1/3 of the median.

W.O.M.A.N., Inc. has adapted to the changing landscape by cutting operational costs where possible, such as moving into a paperless environment as well as ensuring key infrastructure is in place to allow staff to work remotely in serving the community. We remain committed to working collaboratively with funding agencies to enable W.O.M.A.N, Inc. to attract and retain highly skilled trained staff and volunteers.

Cost of living increases in SF impact not only its non-profit organizations, of course. These cost of living increases make low cost/free services for survivors of trauma more important than ever. Many survivors who, at one time, may have been able to pay for expensive mental health services and programs find themselves without the funds needed to maintain these services. Funneling additional funds to VAWA grantees is pivotal during this time of change in the city and in the country. As a result of increased funding, W.O.M.A.N., Inc. could serve more survivors, their family and friends. In addition, we could widen our scope of impact by increasing outreach not only by adding staff but by continuously engaging our Latinx leadership advocates who are trained DV advocates. We could also

move closer to providing equitable compensation for our Latinx staff members who are bilingual/bicultural given that their added skills are vital to the work.

We hope to receive an increase in funding; VAWA grantees will ensure that not only is our funding base strengthened, but the survivors of violence in the city will reap the benefits of our increased capacity.

Thank you!

Our Proposal…

Increase to VAW Funding - $1,260,493

Department on the Status of Women
Violence Against Women Prevention and Intervention (VAW) Grants Program

This is only an approximation and for discussion purposes only....

Agency by Service Category	Programs	FY 2017-2018 General Fund Base		Proposed 20% Increase (Across the Board)	
Domestic Violence Shelter Programs		W/O MLFs			
Asian Women's Shelter	Domestic Violence Shelter Program	212,207		254,648	
La Casa de las Madres	Domestic Violence Shelter Services	512,176		614,611	
St. Vincent de Paul (Riley Center)	Rosalie House	235,503		282,604	
	Subtotal for DV Shelters	959,886		1,151,863	
Crisis Line Services					
S.F. Women Against Rape	Sexual Assault Crisis Line	171,798		206,158	
W.O.M.A.N., Inc.	Domestic Violence Crisis Line	359,913		431,896	
	Subtotal for Crisis Line Services	531,711		630,053	
Legal Services					
Asian Pacific Islander Legal Outreach	Asian/Pacific Domestic Violence Project	359,045		403,854	
Bay Area Legal Aid	Domestic Violence Legal Services	263,443		316,132	
S.F. Bar Volunteer Legal Services	Justice and Diversity Center (VLSP)	272,550		327,060	
S.F. Bar Volunteer Legal Services	Cooperative Restraining Order Clinic (CROC)	322,059		386,471	
Legal Aid Society - Employment Law Center	SURVIVE	70,521		846,252	
	Subtotal for Legal Services	1,287,618		1,545,142	
Transitional Housing					
Gum Moon Women's Residence	Transitional Housing for Immigrant Domestic Violence Women	106,406		127,687	
Jewish Family and Children's Services	Dream House	86,985		104,382	
Mary Elizabeth Inn	INNroads	159,292		191,150	
St. Vincent de Paul (Riley Center)	Brennan House	336,129		403,355	
	Subtotal for Transitional Housing	688,812		826,574	
Intervention & Advocacy Programs					
APA Family Support Services	Home Visitation	132,219		158,663	
Asian Women's Shelter	San Francisco Options for Comprehensive Action for Youth	215,754		258,905	
Asian Women's Shelter	Trans Services	38,700		46,440	
Donaldina Cameron House	Asian Domestic Violence Advocacy	225,900		271,080	
La Casa de las Madres	Safe Housing Project - San Francisco Housing Authority	141,903		170,283	
Mujeres Unidas y Activas	Sanando el Alma	215,121		258,145	
Not For Sale	Reinvent: Bay Area	70,521		84,625	
San Francisco Safe House	Safe House	36,643		439,716	
S.F. Women Against Rape	Sexual Assault Intervention and Advocacy	232,925		2,795,100	
St. James Infirmary	Violence Prevention and Intervention for Sex Workers	70,564		84,677	
W.O.M.A.N., Inc.	Latina Program	86,986		104,383	
	Subtotal for Intervention & Advocacy Programs	1,467,236		1,760,683	
Prevention, Education & Training					
Asian Women's Shelter	Arab & Muslim Services	86,001		103,201	
Asian Pacific Islander Legal Outreach	Asian Anti-Trafficking Collaborative	48,380		58,056	
Community United Against Violence	LBT Prevention and Education Services	109,271		131,126	
Community United Against Violence	Community Building Services	57,334		68,800	
Community Youth Center – S.F.	Young Asian Women Against Violence (YAWAV) Project	203,855		244,626	
El/La Para Trans Latinas	El/La Para Trans Latinas	70,077		84,092	
Filipino Community Center	Babae Domestic Violence Program	80,269		96,323	
Glide Foundation	Glide Women's Center	78,286		93,943	
Horizons Unlimited of San Francisco, Inc.	Females Against Violence Peer Leadership and Education Program	59,927		71,912	
Lavender Youth Recreation & Information Center	Queer and Trans Youth Overcoming Violence	130,920		157,104	
Mission Neighborhood Centers, Inc.	Real Arising Issues Creating Empowered Students (RAICES)	212,815		255,378	
S.F. Women Against Rape	Sexual Assault Education	54,907		65,888	
S.F. Women Against Rape	Students Talking About Non-Violent Dating (STAND)	128,839		154,607	
Women in Dialogue	In Defense of Prostitute Women's Safety	46,319		55,583	
	Subtotal for Prevention, Education, & Training	1,367,200		1,640,640	
	TOTAL	6,302,463		7,562,956	
			$ -		

To: The Board of Supervisors June 18, 2018

Re: Add back request for the Japantown Task Force Visitor Learning Center Project

Hello, my name is Kaori Tando from the Japantown Task Force, a member of the API Council. The Japantown Task Force's mission is to preserve and develop San Francisco Japantown, strengthen the ethnic diversity, and create an atmosphere of safety, beauty, vitality, and prosperity. San Francisco is one out of the three remaining Japantowns in the country, the other two being San Jose and Los Angeles. We work to ensure that San Francisco's Japantown will thrive as a culturally rich, authentic, and economically vibrant neighborhood that will serve as the cultural heart of the Japanese and Japanese American communities for generations to come.

Through our Japantown Visitor Kiosk project in 2016, the Japantown Task Force developed a mobile visitor center that provides Japantown visitors information on neighborhood businesses and activities. The mobile Japantown Visitor Kiosk funded by the MOEWD currently serves thousands of Japantown visitors and community members every year, and has been integral in improving visitor experience and providing economic support to the Japantown businesses. We are applying for an addback to fund the expansion of services that the Visitor Kiosk currently has, by opening a Visitor Learning Center. In addition to the current services that the Visitor Kiosk provides, we see the community need of supplying a larger space that acts as a community lounge, gallery, and learning center. Having this Visitor Learning Center would enhance the visitor's experience in Japantown, thus driving greater economic success to the neighborhood and increasing the overall neighborhood vitality.

Sincerely,

Kaori (Coco) Tando

JAPANTOWN TASK FORCE
日本町の経済発展・計画・保存
ECONOMIC DEVELOPMENT, PLANNING & PRESERVATION OF JAPANTOWN

Kaori "Coco" Tando
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Keeping San Franciscans Housed and Housing San Franciscans:
A Funding Proposal
Presented by the
Homeless Emergency Service Providers Association, San Francisco
April 2018

San Francisco is in the midst of a humanitarian crisis. According to the Department of Homelessness and Supportive Housing, over 20,000 people experience homelessness in our city each year. The City's Point in Time Count found over 7,000 people experiencing homelessness at any one time. However, we have only 1,400 shelter beds, causing our shelter wait list for single adults to exceed 1,000 shelter seekers. With only 800 housing exits anticipated this year, it is clear that the City and County of San Francisco must address this crisis. San Francisco only spends 2.7% of its entire budget on homelessness, making it a low priority in spending decisions historically. The Homeless Emergency Service Providers Association (HESPA) recognizes this disastrous situation can be mitigated with wise policy decisions and prioritization by our civic leaders. This proposal is not meant to be the complete solution to homelessness – much more revenue over several years is needed to build the supportive housing necessary to end the crisis. However, this is an attempt to do as much as we can in the short term and within the restraints of a two-year budget to keep San Franciscans housed and house San Franciscans, while fortifying key components of our homeless response system.

History of HESPA Funding Proposals and Context for Ask

Since 2012, HESPA has developed proposals to ensure safe and dignified emergency services, replace expired federal Homeless Prevention and Rapid Re-Housing grants, prevent homelessness among people at risk, and create additional exits out of homelessness through subsidies and vacant unit rehabilitation.

Since HESPA's advocacy began, San Francisco's homeless response system has benefited from the following funding allocations:

Fiscal year	Funding investment from HESPA budget proposals
2012/13	$3 million
2013/14	$2.95 million
2014/15	$6.5 million
2015/16	$4.1 million
2016/17	$9.2 million ($2.5 million was funded in June and then removed due to the failed sales tax initiative on the November 2016 ballot)
2017/18	$6.7 million

These investments have been indispensable as we strive to alleviate the housing crisis faced by low-income San Franciscans. **As a result of these investments, by the end of this fiscal year, almost 1,252 households will exit homelessness, thousands of households will maintain their housing, and thousands of homeless people will have received deeply enriched emergency services that enable safety and dignity.**

Summary of Two-Year Budget Request

The goals of HESPA's 2018-19 and 2019-20 budget proposal are to:

- Prevent homelessness among people who are at risk of eviction;
- Provide housing solutions to a greater number of homeless San Franciscans; and
- Respond to the emergency health and mental health and other basic needs of people who are on our streets due to the limited capacity of our current shelter and housing system.

Despite the successes enabled by the City's investments in the homeless service system, significant gaps persist that result in long waits for shelter and housing, visible street-based homelessness, unmet mental health needs among homeless people, and a lack of housing exits from the existing emergency shelter system. **New initiatives and expanded programs are needed to keep pace with the scope of the crisis.** Funding our proposal for 2018-19 and 2019-20 will provide the tools to halt preventable displacement of low-income San Franciscans from rent-controlled housing and relieve the burden on our city's shelters by both expanding shelter capacity and providing housing subsidies to some of our most vulnerable citizens.

This year, we can build on past successes through **an infusion of $14.8 million in new and baseline funding for FY 2018-19 and $15.7 million in FY 2019-20 to assist an additional 3,000 homeless people and households**. This budget proposal attempts to both prevent homelessness and create exits out of homelessness, while ensuring an adequate emergency services system for those forced to remain on the streets.

This proposal is the result of a careful, data-driven process to analyze our current housing and homeless system, identify service gaps, and tap into the experience and creativity of our providers to determine the most cost-effective solutions. Please see Attachment 1 for a detailed budget for our proposal.

- **Private Market Housing Subsidies:** Fund 257 new household subsidies to families, Transitional Age Youth (TAY), single adults, elderly, and people with disabilities to allow San Franciscans to move out of homelessness or retain permanent, rent-controlled housing.

- **Homelessness Prevention and Right to Counsel:** Even the playing field and ensure all San Franciscans have a Right to Counsel in eviction proceedings by adding 16 attorneys to serve approximately 600 more people annually who are at risk of eviction.

- **Emergency Services:** Expand emergency services to thousands of individual experiencing homelessness in severely underserved communities. This initiative would provide funding for a new adult shelter in the Bayview, replacement funding for a family shelter, and restore hotel vouchers to families turned away from shelter. It would also expand housing navigation services for homeless people in shelters and drop-in centers, maintain street outreach to homeless LGBTQ TAY and restore cuts, and expand an

emergency housing fund for TAY citywide. Finally, it would fund expanded bathroom services to those who are forced into street homelessness.

- **Employment Services:** Backfill cuts to homeless employment services that benefit 75 homeless job seekers annually.

- **Critical Mental Health Services:** Backfill State Mental Health Service Act (MHSA) funding cuts to programs that provide prevention and early intervention to 75 homeless adults and restore 10 units of supportive housing to TAY with mental illness and provide mental health services to 450 family members residing in shelter.

Part 1: Expansion of Private Market Housing Subsidies

Background

The limited creation of housing units affordable to homeless people in recent years has greatly restricted the available inventory for potential placement of destitute households, resulting in a stagnant shelter system and street homelessness. The lack of affordable units for homeless individuals and families has forced more homeless households to seek housing in the private market. Tenant-based subsidy programs allow homeless households to take advantage of units in new affordable developments that are priced above their income level, and can also allow homeless households to acquire housing in the private market.

Summary of Initiatives and Outcomes

Initiative	Amount requested	Department	Number of people served and outcome
Expand graduated tenant-based subsidies for TAY	FY 2018/19: $339,843 FY 2019/20: $339,843	DHSH	20 new formerly homeless TAY will exit shelters, time-limited housing, or supportive housing into affordable or market-rate units.
Baseline funding for needs-based housing subsidies for families	FY 2018/19: $450,103 FY 2019/20: $450,103	DHSH	12 formerly homeless high-need households will be housed in San Francisco.
Expand needs-based housing subsidies for primarily seniors and people with disabilities	FY 2018/19: $3,000,000 FY 2019/20: $3,750,000	MOHCD	225 households will either be prevented from becoming homeless, or will be able to exit homelessness into housing. Year 2 55 households from 2017 will be baselined.

Expand of Rapid Re-Housing Subsidies for Transition Age Youth (TAY)

Youth under the age of 25 represent one out of every five individuals experiencing homelessness in San Francisco, and 50% of the city's homeless individuals first experienced homelessness when they were under age 25. Ending homelessness for TAY is critical to the city's larger efforts to prevent and end homelessness. In 2015, the city began a pilot to provide formerly homeless TAY with graduated rental subsidies in market rate units to divert youth from the shelter system, provide a "soft landing" out of time-limited youth housing, or create flow through the supportive housing system for those ready and able to live independently. The subsidies decrease over time so that the lease-holder eventually takes over the full amount of the lease. This funding request would expand the successful program (which provides up to 50 formerly homeless TAY with tenant-based subsidies) by an additional 20 TAY annually.

Baseline Funding for Need-Based Subsidy for Families

The current rapid re-housing subsidy programs have been effective for a sliver of the population: 1) those who require only temporary help until they can cover market rent on their own, and 2) those for whom moving out of San Francisco is a viable option. Most rapid re-housing households, due to the housing crisis, are placed outside San Francisco, disrupting their community ties, employment, and schooling for their children. This system leaves behind those who are unable to increase their income in a relatively short period of time, and those who cannot move outside San Francisco, including families who have special needs children or health conditions, those paroled to San Francisco, or undocumented families with children who would be put at risk leaving San Francisco.

This subsidy is deep enough to enable households to rent in the bottom 20% of the rental market, while contributing 30% of their income toward the rent. Similarly, it is need-based, allowing households to use it as long as necessary. The program fills the gap for those who cannot demonstrate an ability to substantially increase their income, while keeping low-income people of color close to their communities in San Francisco. It also provides the flexibility to be used in non-profit owned buildings, master lease buildings, or in scattered sites.

This program has a track record of success, having moved 20 families with no other housing option into housing last year. The Board of Supervisors demonstrated its commitment to this project through the initial funding and its expansion last year, and yet, with only a single year of committed funding (which was then split over two years, minimizing its impact), its continued success can only be sustained through baseline funding. This funding would complete last year's ask and baseline the funding.

Expand Need-Based Subsidy for Primarily Seniors and People with Disabilities

In 2014, the City funded a successful new pilot subsidy program for households with seniors and people with disabilities that fills a gaping hole in our system through a deep, need-based subsidy targeted at rent levels in San Francisco. Like the family subsidy described above, it is deep enough to enable households to rent in the bottom 20% of the rental market; it is need-based

rather than time-limited; and it can be used in non-profit owned, master-lease buildings, and scattered sites.

This expanded subsidy program will serve the most vulnerable citizens with the highest barriers to stability. One example population is the aging disabled: the LGBT Aging Policy Task Force and the federally mandated Ryan White CARE Council have both identified an emerging crisis need for rental subsidies to keep disabled seniors in their homes when their employer-sponsored long-term disability policies expire as they reach retirement age. 18.9% of aging people with HIV will lose access to their long-term disability programs when they reach retirement age and are no longer considered disabled. 1,700 older adults with disabling HIV/AIDS are in need of rental assistance to remain in their housing. In addition, according to the Human Services Agency Planning Division, 4,600 LGBT seniors need access to permanent rental assistance to remain in their homes. This program would serve those most at risk, keeping them in housing and preventing homelessness. Those served by this program are the most likely to become chronically homeless without intervention, making this both a fiscally sound and humanitarian response to the crisis. This funding in year 1 would complete the partially funded last year, and in year 2 baseline next and last year's funding.

Part 2: Keeping San Francisco Housed – Homeless Prevention

Background

As the Five-Year Strategic Framework for the Department of Homelessness and Supportive Housing (HSH) makes clear, preventing homelessness is a key component of achieving HSH's goals: "Expanding eviction prevention must be part of our efforts to reduce overall homelessness in San Francisco."

San Francisco's eviction crisis is not over, as the demand for eviction defense legal services continues to outpace the ability of service providers to respond. While the increase in the number of eviction defense attorneys has made a significant difference in the number of tenants who receive full representation, and who have as a result retained their housing, the need is far from fully met. As of October 19, 2017, 463 tenants have appeared at mandatory settlement conference without an attorney. In 2016, 624 clients appeared for settlement conference without an attorney. While most of these tenants have been provided with last-minute counsel through the Justice & Diversity Center's Housing Negotiation Project (HNP), that representation lasts for only one afternoon, and must proceed without any investigation or discovery, and with the knowledge that if the case does not settle, the client will be on their own for trial. While this usually results in fairer outcomes for the tenant than if they were left completely on their own, it means that the options for the client are quite limited. In other words, there are still at least 50 clients per month being evicted in San Francisco who have no actual representation. Notably, there are likely many more, as these clients at least succeed in getting a response on file and asking for a jury trial, usually through the Eviction Defense Collaborative. It is unknown how many more tenants lose by default and never get into court.

Summary of Initiatives and Outcomes

Initiative	Amount requested	Department	Number of people served and outcome
New Eviction Prevention Legal Services	FY 2018/19: $2,000,000	MOHCD	600 people would receive eviction prevention legal services by 16 new staff attorneys

Justification of Funding Request

Given the need and staff time required to represent an additional 50 clients per month, funding would support at least sixteen additional eviction defense staff attorneys in the community, with a particular focus on bilingual attorneys. Ancillary support services would further augment the staff attorneys' work. Experience has shown that the use of paralegal support – to conduct interviews, prepare paperwork, file and serve documents, engage in research and provide other support – enables the attorneys to focus on legal representation much more effectively, increasing both the number of clients served and the quality of the representation. In addition, the involvement of social workers and social service advocates makes a significant difference in the outcome of cases. Especially when the tenant is facing multiple issues that may be contributing to the eviction, a social worker – who can provide or secure ongoing treatment for physical, mental health or substance abuse issues, get a tenant help cleaning their unit, or help the client to obtain rental assistance – can mean the difference between tenants keeping or losing their housing.

Furthermore, the value of legal services cannot be over-stated as part of a system's larger homelessness strategy. First, **legal services are effective.** In fact, full scope representation doubles tenants' chances of staying in their homes (1). The provision of full scope representation by experienced litigators affords tenants the benefit of representation by attorneys who can utilize all the tools of litigation and ensure that their rights are protected. Without the knowledge or ability to propound discovery, properly gather and prepare supporting evidence, or prepare and argue key motions, tenants cannot begin to be adequately prepared for trial, let alone effectively prepare for and conduct their own trial. Even attorneys who step in at the last moment in these kinds of cases have limited options for success with little time to prepare.

Second, **legal services are an efficient use of city resources.** A social return on investment study determined that for every $1 invested in the Justice and Diversity Center of the Bar Association of San Francisco (JDC)'s housing legal services, the San Francisco community reaped $11.74 of immediate and long-term benefits by keeping people housed and preventing homelessness (2).

Third, **fighting evictions is a critical strategy in reducing homelessness.** The City cannot build its way out of the housing crisis. The City's Housing Balance Report showed that the City gained 6,559 affordable units between 2005 and 2014; however, landlords took at least 5,470 rent-controlled apartments off the market, due to Ellis Act evictions, owner move-ins, and increased actions by landlords to vigorously pursue other types of evictions against tenants in rent-

controlled units. There are over 8,000 homeless San Franciscans, and new affordable housing alone cannot keep pace with the needs of low-income tenants. Keeping people housed stems the tide.

Finally, **legal services preserve rent-controlled, affordable units.** Each time a tenant is evicted from their rent-controlled home, the city loses yet another affordable unit. But for the work of eviction defense attorneys, hundreds more rent-controlled affordable housing units would be lost in San Francisco, and countless San Franciscans would be added to the ranks of the city's homeless population. Protecting private rent-controlled tenancies is a critically important affordable housing strategy.

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1 Stanford Law School - John and Terry Center for Public Service and Public Interest– San Francisco Right to Civil Counsel Pilot Program Documentation Report p. 14.
2 Community Services Analysis LLC Social Return on Investment Analysis of JDC for year ended December 31, 2013.

Part 3: Emergency Services

Background

It is unacceptable that anyone would have to sleep on the street, and yet the 2017 Point-in-Time count revealed that 4,353 San Franciscans are unsheltered on a given night. The city's outreach, drop-in center, and emergency shelter system is the safety net that individuals rely on to catch them before they reach the street, yet the system is overwhelmed, whole neighborhoods are grossly underserved, and the result is a persistent street homelessness crisis that is inhumane. The response must be multifaceted and targeted in order to fill gaps and make a measurable difference in street homelessness. HESPA's budget request reflects the diversity of needs to fill, including street-based outreach, flexible emergency housing funds, hotel vouchers, adult and family shelter funding, housing navigation services, and expanded bathroom access.

Summary of Initiatives and Outcomes

Initiative	Amount requested	Department	Number of people served and outcome
Replace Adult Shelter in Bayview	FY 2018/19: $2,628,498 FY 2019/20: $2,628,498	DHSH	Emergency shelter for 100 people at any one time
Expand funds for Emergency Shelter for Families	FY 2018/19: $1,932,506 FY 2019/20: $1,932,506	DHSH	Emergency shelter for 100 people or 33 families at any one time
Restore Hotel Vouchers for Turn Away Families	FY 2018/19: $101,194 FY 2019/20: $101,194	DHSH	Five hotel nights a month for families seeking emergency shelter who are turned away because First Friendship and Providence shelters are full

New Housing Navigators in the Single Adult Shelter & Resource Centers	FY 2018/19: $1,009,967 FY 2019/20: $1,009,967	DHSH	Housing Navigation Services for 400 people in drop-ins and shelters
Expand Emergency Housing Assistance Fund for TAY	FY 2018/19: $1,106,603 FY 2019/20: $1,105,603	DHSH	50 TAY experiencing homelessness or at imminent risk of homelessness
Maintain and Backfill Street Outreach Services for TAY	FY 2018/19: $321,255 FY 2019/20: $321,255 (partially funded)	DHSH	450 TAY experiencing street-based homelessness
Expand Pit Stops	FY 2018/19: $500,000 FY 2019/20: $500,000	DPW	1,500 additional visits per day

Replace Adult Shelter in Bayview

Homelessness and racism are deeply and inextricably linked. African Americans are dramatically over-represented in the homeless population – they make up 40 to 50% of people experiencing homelessness in San Francisco even though they represent only 3 – 6% of the city's population. A legacy of racism, lack of accumulated wealth, real estate speculation, wholesale destruction of public housing, and mass incarceration have all led to this reality. Unfortunately, our homeless service infrastructure reflects these same racial disparities.

The Department of Homelessness and Supportive Housing is part of the Center for Social Innovation's SPARC Initiative to address the intersection of racism and homelessness. One of the key goals is to address the disparate funding of organizations centered in communities of color. The allocation of shelter funding is an especially egregious example in San Francisco, with programs serving neighborhoods historically dominated by people of color grossly under-resourced. The Bayview, for example, has 40% of our city's homeless population but only 7% of homeless services.

Homeless and at-risk individuals in the Bayview must access shelter, emergency housing, and related support services outside of the district, putting many at an insurmountable disadvantage if they have mobility issues, lack of resources for transportation, or other circumstances that create barriers to accessing shelter services. The only current shelter is operated out of Providence Church – a site that was meant to be temporary and needs to be replaced. The need for a 100-bed full-service shelter in the Bayview District is critical, as currently the community has only one emergency shelter, which is closed during the day, lacks adequate shower access, and is comprised of mats on the floor. There is also a drop-in center in the neighborhood, and each night elderly homeless people, mostly African Americans, are forced to sit in chairs all night, while their legs swell and they suffer from sleep deprivation.

The proposed 100-bed shelter will be open 24-hours, and provide support services similar to those currently provided at the Next Door and Sanctuary shelter operated by Episcopal Community Services. These support services shall include but not be limited to case management, mental health counseling, life skills training, housing workshops, information and referral, and triage medical services.

According to community-based service providers in the Bayview District, while there is an absence of shelter beds, there are ample collateral services in the area inclusive of medical services through the Southeast Health Center and SFGH, as well as meals, food distribution, and other support services provided by Mother Brown's. The primary gaps that a new full-service adult shelter will fill are:

- **Health Concerns:** Many homeless Bayview residents present with severe and chronic health issues inclusive of hypertension, diabetes, respiratory disorders, and mobility issues. There is also a significant presence of severe and persistent mental illnesses as well as substance use disorders.
- **Seniors:** It has been suggested by Bayview providers that of the proposed 100 beds, 40% should be dedicated to seniors, as there are an overwhelming number of homeless seniors residing the Bayview District; these individuals are most likely to present with complex medical and mobility issues. This fragile population is also most vulnerable to severe weather conditions. Bayview providers have also stated that this population includes frequent and historic users of available services, and are likely to qualify as Priority I for Coordinated Entry housing services.
- **Laundry:** Accessibility to laundry services for homeless people in the Bayview area is a critical need for both health and hygienic purposes.

We suggest using Voter Supported Capitol funds for the securing and rehabbing of an appropriate building.

Baseline Emergency Shelter for Families

The City and County of San Francisco operates emergency shelters for families in two different churches. If the first church is full, families are sent to another church that also shelters single men and women with overflow beds. Families sleep in a relatively small space, on mats on the floor. There are no showers, and not enough bathrooms; babies in diapers have no access to baths. Furthermore, the facility is closed during the day forcing families to rise early, find a place to shower, often times across town at a women's drop-in center, and then get their children to school. They show up night after night, and must bring their belongings with them. This is an untenable situation for families in crisis and provides no foundation for stability. The City of San Francisco passed a bond in 2016 that creates capital funds for shelter. Last year, the Board of Supervisors allocated three months of services funding for a shelter for homeless families in order to give the city enough time to secure a facility. Now, ongoing funding is needed for years 1, 2 and beyond. The facility would serve 100 people or 33 families at one time.

Restore Hotel Vouchers for Family Access Points

When the access points for family shelter were reconfigured, a vital resource was lost. In the past, the City funded program budgets at each shelter access point that could be used for hotel vouchers in extreme situations. There are a variety of extreme cases that this flexible funding was used for in the past, including medical emergencies or a mother about to give birth with nowhere. In addition, the vouchers could be used when families were turned away with nowhere

to go. We propose a small amount of funds for five hotel nights a month be used for families seeking emergency shelter who are inappropriate placements or unable to be placed in congregate shelters, given out by access points. They would stay in a moderately-priced hotel for one night and then return to the emergency system. This was funded last year and was used for hotel rooms for pregnant women instead, also a critical need. We are asking for it again.

New Housing Navigators in the SF Single Adult Shelters and Resource Centers

Currently, nearly 1,200 homeless people are languishing in San Francisco's single adult shelter system with little hope of a housing exit. Furthermore, other City systems of care such as hospitals frequently use shelters as a "catch-all" for those needing a higher level of care because they have nowhere else to go. The existing SF Single Adult Shelter System and Resource Centers do not currently have the tools, resources or housing opportunities to move people out of shelters into housing, and there is a huge problem of long-term shelter residents who, through no fault of their own, are caught having to stay in shelter for months to years without a housing exit. Homeless shelters were originally planned as a short-term, emergency housing intervention, and are not an appropriate, healthy long-term living environment for anyone. Yet, the shelter system as it currently exists cannot possibly meet housing outcomes without additional resources from HSH.

The existing shelter system for single adults is in need of housing placement services as many shelter users are unable to navigate systems of care on their own. Housing Navigator services are needed in shelter to move people with the most acute needs currently in shelter to appropriate placements. Housing Navigators will ensure HSH's goal of a streamlined Homelessness Response System that effectively identifies and houses those shelter-users with the highest need, opening up new shelter beds for those living out on the streets by providing the following:

- Standardized Assessments and prioritization tools
- Determination of a housing path based on the HSH-designated assessment tool
- Immediate, intensive, onsite Housing Navigator services to those assessed as the highest need, including:
  - Housing-focused case management with development of an individualized housing plan tailored for each participant.
  - Valid IDs, income documentation, benefits advocacy and documentation, credit repair, legal aid, IHSS enrollment, money management, and any other services and documentation required to move a participant into housing
  - Assistance with completing housing applications
  - Assistance with outstanding warrants and criminal records
  - Transportation to property management meetings
  - Advocacy and barrier removal related to prior evictions
  - Move-in assistance (security deposits; furniture; household items, etc.)
  - Follow-up services through leasing process
  - Warm hand-offs to supportive housing case managers
  - Linkages to external mental health, treatment, and primary health providers
  - Input into the ONE system.

Expanded Emergency Housing Fund for TAY

San Francisco currently funds one TAY-specific shelter with a capacity of 40 beds; the Lark-Inn for Youth operates at or near capacity nightly, and a small emergency housing fund has provided for 1 – 2 month stays in SROs for TAY when the shelter is full or when the shelter is not a viable option. Moreover, the Board of Supervisors funded a small flexible housing fund for LGBTQ TAY experiencing street homelessness last year; this fund is extremely flexible and can be used for rental assistance, utility assistance, or other costs that would either help retain housing or quickly obtain housing. This expansion would make this flexible funding pool available to TAY citywide.

Maintain and Backfill Street Outreach Services for TAY

Among youth experiencing homelessness, those who identify as LGBTQ are dramatically over-represented, accounting for a full 50% of unsheltered homeless TAY in the most recent PIT count. This request would extend and baseline expanded street outreach services funded last year to target LGBTQ TAY experiencing street homelessness and link them quickly with housing resources (including the emergency housing fund described above) and other developmentally appropriate support services. It would also backfill cuts to TAY outreach made through DCYF. [Update: Funding to maintain outreach activities for LGBTQ youth has been baselined; cuts made through DCYF remain to be backfilled].

Expanded Bathroom Accessibility at Pit Stops

There is a bathroom accessibility crisis in San Francisco. It is felt by tourists, shoppers, residents out for the day, and most acutely, those living on our streets. The last homeless Point-in-Time count recorded that 4,353 of our homeless neighbors are unsheltered. Assuming on average that each person needs to go to the bathroom 4 times a day, that means that those who are unsheltered need access to a bathroom 17,412 times a day. If we include those who are using shelters but need to leave during the day, and assume they need to use the bathroom twice while they are out, this number surpasses 20,000.

Pit Stops have provided a much-needed response to San Francisco's bathroom access issue felt most significantly by those who are homeless and unsheltered. The Department of Public Works estimates that the 17 Pit Stop facilities are getting 1,700 uses a day. A preliminary survey of one-third of HESPA member agencies estimates that our combined bathroom usage is about 1,300 uses a day for both clients and the public. There remains a deficit of 17,000 bathroom uses every day. Libraries, unmanned JCDecaux toilets, and private institutions cannot make up for that deficit, and thus, people are using the street. This is a public health and humanitarian issue that has drawn attention, including a website on the homeless crisis by Jennifer Wong, which tracks human waste based on 311 calls, mochimachine.org/wasteland/#. Adding more staff coverage to select Pit Stops to increase daily access, we would expect to see a ten-fold increase in their usage. By the Department of Public Works estimation, adding more staff coverage to select Pit Stops we would expect to see up to a ten-fold increase in their usage.

Part 4: Employment Services

Background

In alignment with the City's framework for preventing and ending homelessness, homeless job seekers require a continuum of employment supports that enables re-entry into the workforce at a living wage. Cuts to this HSA program will leave 75 job seekers without the support they need to secure employment, contribute to housing stability, and reduce street homelessness.

Summary of Initiatives and Outcomes

Initiative	Amount requested	Department	Number of people served and outcome
Restore Homeless Employment Collaborative	FY 2018/19: $140,200 FY 2019/20: $140,200	HSA	75 individuals will have access to an array of employment services

Restore Homeless Employment Funds

Homeless Employment Collaborative funding supports a range of employment and workforce development activities specifically targeted for homeless job seekers. For 20 years, the Homeless Employment Collaborative has provided a continuum of employment services, barrier remediation, resume and cover letter writing, interview preparation, employer matching, job coaching, and job placement. Job seekers have access to one-on-one support, barrier remediation such as obtaining documentation/birth certificates, transportation assistance, work-related fees and dues, work tools/supplies, etc. Funds support hiring fairs with a range of employers and assist homeless job seekers with employer outreach, job application, access to computers for tailored job search, mock interviews, interview clothing, composing resumes and cover letters. Funding will restore 1.75 FTE to provide barrier remediation and job seeking support.

Part 5: Critical Mental Health Services

Background

Mental Health Services Act (MHSA) funding is a State funding source that supports a wide variety of services for people experiencing homelessness with behavioral health needs. Unfortunately, the funding is unstable and fluctuates depending on the State economy. This year, cuts to San Francisco's MHSA allocation translated to the end of critical prevention and early intervention services to adults who are homeless, and cut 10 units of housing and support services for TAY. In year's past, mental health services for families residing in shelter were also lost.

Summary of Initiatives and Outcomes

Initiative	Amount requested	Department	Number of people served and outcome
Backfill mental health prevention and early intervention services for adults	FY 2018/19: $83,500 FY 2019/20: $167,000	DPH	75 adults experiencing homelessness will access low-threshold, peer-based mental health support
Restore housing and support services for TAY with mental illness	FY 2018/19: $354,813 FY 2019/20: $354,813	HSH	10 TAY with mental illness will receive housing and support services
Restoration of Mental Health Services for Families Experiencing Homelessness	FY 2018/19: $887,375 FY 2019/20: $887,375	DPH	5 FTE Clinical Director to serve 450 Households / Families at 5 agencies

Backfill Prevention and Early Intervention Services for Adults

MHSA funding supports a range of prevention and early intervention services that are part of Hospitality House's low-threshold, peer-based, drop-in model. Unless restored, 75 people would lose access to case management, housing and benefits advocacy, individual and group therapy, wellness groups, and ancillary client services.

Hospitality House's approach combines harm reduction interventions with structured case management, individual and group therapy, support groups, civic engagement activities and strengths-based wellness recovery plans. All activities promote individual resilience, recovery from psychological trauma, and holistic wellness that reduces need for restrictive instructive and more expensive interventions. Funding would restore 2.5 FTE to provide these critical services.

Restore Ten Units of Supportive Housing for TAY with Mental Illness

MHSA funding supports ten scattered site, master leased units for TAY with mental illness. We know that 50% of all individuals who are homeless in San Francisco first experienced homelessness before they were 25. Moreover, TAY with mental illness are among those most at risk of becoming chronically homeless adults if they do not engage early and deeply in housing and support services that are developmentally appropriate to their needs. Unless this funding is restored, these ten units will be lost to San Francisco's housing stock for TAY with mental illness.

Restoration of Mental Health Services for Families Experiencing Homelessness

Increasing evidence shows that homelessness has a lasting and pervasive impact on all aspects of children's development – even after they transition to stable housing. Homeless children are twice as likely to experience hunger as other children, and they are sick four times more often.[1] They are three times more likely than their peers to develop emotional behavioral problems, and four times more likely to show delayed development.[2] Stress from frequent moves and housing instability has a deleterious effect on school attendance and academic outcomes: children who are homeless are more than twice as likely to repeat a school grade, be expelled or suspended, or drop out of school.[3] Across the board, the stress of homelessness profoundly affects all dimensions of childhood development. Homeless mothers are also extremely likely to be impacted by major depressive episodes (50%), Post-Traumatic Stress Disorder (36%, or triple the rate of the general population) and substance abuse disorders (41%, or double the rate of the general population).

However, research suggests that early intervention can minimize or even reverse the effects of trauma in homeless children and parents. A recent study from the University of Minnesota's Center for Urban and Regional Affairs demonstrated that homeless children's academic success correlates with parental closeness, quality relationships with teachers, and relationships with caring adults.[4] Furthermore, early childhood mental health consultation in shelter settings has been found to be a central contributor to positive change in caregiver's behavior and children's experience. Mental health services help adult caregivers to attend to the needs of children experiencing homelessness and reduce the traumatic impact of the experience on both adult and child.[5] Further, recommendations from Child Trends include ensuring mental health support for children, as well as incorporating play-based strategies to encourage healthy development.

This new body of research represents hope for children recovering from the experience of homelessness. With the necessary support and tools in place, children will be more likely to succeed in school, less likely to experience homelessness as adults, and the entire family will be more likely to recover from the traumatic impacts of homelessness.

Agencies serving families experiencing homelessness in San Francisco have seen funding that supports childhood and family mental health services cut severely during the past five years – including cuts in funding from First 5, and DPH. With the growth in family homelessness due to the current housing crisis in San Francisco, families are finding it harder and taking longer to end the experience of homelessness in their lives – resulting in deeper effects on the mental health of children and their caregivers. The restoration of this funding will support approximately 450 households with on-site direct mental health support in family shelters, transitional housing, and housing subsidy programs - as well as mental health consultation and training for staff working within those programs.

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[1] National Center on Family Homelessness. [http://www.familyhomelessness.org/children.php?p=ts]
[2] Ibid.
[3] Child Trends. [http://www.childtrends.org/?indicators=homeless-children-and-youth]
[4] Family Housing Fund. [http://www.fhfund.org/_dnld/reports/SupportiveChildren.pdf]
[6] Charles F. Brinamen, Adriana N. Taranta and Kadija Johnston, *Expanding Early Childhood Mental Health Consultation to New Venues: Serving Infants and Young Children in Domestic Violence and Homeless Shelters* (Infant Mental Health Journal, Vol 33(3), 2012), 283- 292.

HESPA Funding Proposal Summary - 2018 – 2020

Keep San Franciscans Housed and House San Franciscans

	Expand Portable Subsidies for TAY	Baseline and Maintain Need-based Subsidies for Families	Expand Need-based flexible subsidies for Elderly or Disabled Adults	New Tenant Right to Counsel	Replace Adult Shelter in Bayview	Baseline Family Emergency Shelter	Restore Hotel Vouchers for Families	New Housing Navigation in Adult Access Points	Expand Emergency Housing Fund for TAY	Maintain Outreach for LGBTQ TAY and backfill cuts	Expand Pit Stops	Backfill Homeless Employment	Backfill MHSA Prevention & Early Intervention Funds	Backfill MHSA funding for TAY with Mental Illness	Restore Mental Health Services for Families Experiencing Homelessness	TOTAL
Request Fiscal Year 18/19	**$339,843**	**$450,104**	**$2,999,999**	**$2,000,000**	**$2,628,498**	**$1,932,506**	**$101,194**	**$1,009,967**	**$1,105,603**	**$321,255**	**$500,000**	**$140,200**	**$83,500**	**$354,813**	**$887,375**	
Funded by Mayor 18/19	$1,000,000	$0	$0	$0	$300,000	$300,000	$0	?	$0	$160,000	$500,000	$0	$0	$0	$0	$2,260,000
Funded by BOS 18/19																
Total Funded 18/19																
Request Fiscal Year 19/20	**$339,843**	**$450,104**	**$3,771,674**	**$2,000,000**	**$2,628,498**	**$1,932,506**	**$101,194**	**$1,009,967**	**$1,105,603**	**$321,255**	**$500,000**	**$140,200**	**$167,000**	**$354,813**	**$887,375**	**$14,487,844**
Funded by Mayor 19/20	$2,100,000	$0	$0	$0	$550,000	$550,000	$0	?	$0	$160,000	$500,000	$0	$0	$0	$0	$3,860,000
Funded by BOS 19/20																
Total Funded 19/20																
Total Funded over 2 years	$3,100,000	$0	$0	$0	$850,000	$850,000	$0		$0	$320,000	$1,000,000	$0	$0	$0	$0	$6,120,000
Not Funded	-$2,420,314	$900,208	$6,771,673	$4,000,000	$4,406,996	$3,015,012	$202,388		$2,211,206	$322,510	$0	$280,400	$250,500	$709,626	$1,774,750	$22,424,955
Not Yet Funded Year 1	-$660,157	$450,104	$2,999,999	$2,000,000	$2,328,498	$1,632,506	$101,194		$1,105,603	$161,255	$0	$140,200	$83,500	$354,813	$887,375	$11,584,890
Not Yet Funded Year 2	-$1,760,157	$450,104	$3,771,674	$2,000,000	$2,078,498	$1,382,506	$101,194		$1,105,603	$161,255	$0	$140,200	$167,000	$354,813	$887,375	$10,840,065

2018 - 2019 Request

	Housing Subsidies			Prevention	Emergency Services Needs							Job Training	Mental Health Servcies			Total
	Expand Portable Subsidies for TAY	Baseline and Maintain Need-based Subsidies for Families	Expand On-going Flexible Subsidies Primarily for Elderly or Disabled Adults	New Tenant Right to Counsel	New Adult Shelter in Bayview	Baseline Family Emergency Shelter	Restore Hotel Vouchers for Families	New Housing Navigation in Adult Shelters/Drop ins	Expand Emergency Housing Fund for TAY	Maintain Outreach for LGBTQ TAY and Restore Cuts [Partially Funded]	Expand Pit Stops	Backfill Homeless Employment	Backfill MHSA Prevention & Early Intervention Funds	Backfill MHSA funding for TAY with Mental Illness	Restore Mental Health Services for Families Experiencing Homelessness	TOTAL
Personnel																
Program Directors		$0	$54,000		$243,000	$222,000	$0	$0		$45,000	25,000	$40,000	$7,200			$636,200
Services Staff	$42,000	$30,566	$150,000		$741,650	$707,600	$56,250	$484,744	$84,000	$150,000	204,400	$44,000	$40,000	$100,000	$425,000	$3,260,210
Staff Attorney				$1,200,000												$1,200,000
Eligibility Worker	$0	$0	$0		$0	$0	$0	$118,192	$0		$0	$0	$0	$0		$118,192
Tenant Counselor/Outreach Workers	$0	$0	$35,000		$0	$0	$0	$0	$0	$63,000	$0	$0	$0	$0		$98,000
Total Personnel	$42,000	$30,566	$239,000	$1,200,000	$984,650	$929,600	$56,250	$602,936	$84,000	$258,000	$229,400	$84,000	$47,200	$100,000	$425,000	$5,312,602
Payroll Taxes and Benefits	$10,332	$5,394	$71,700	$300,000	$381,360	$371,840	$16,875	$200,979	$20,664	$26,568	45,880	$23,000	$12,800	$24,600	$150,000	$1,661,992
Total Personnel and Benefits	**$52,332**	**$35,960**	**$310,700**	**$1,500,000**	**$1,366,010**	**$1,301,440**	**$73,125**	**$803,915**	**$104,664**	**$284,568**	**$275,280**	**$107,000**	**$60,000**	**$124,600**	**$575,000**	$6,974,594
Client Financial Assistance																
Client Support/Housing Barriers	$0	$0	$0	$0	$0	$0	$10,200	$18,540	$0	$0	$0	$8,700	$6,900	$0	$0	$44,340
Furniture Grants	$0	$3,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,000
Move-in Assistance Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subsidies	$254,160	$400,000	$2,585,000	$0	$0	$0	$0	$0	$960,000	$0	$0	$0	$0	$0	$0	$4,199,160
Total Client Financial Assistance	**$254,160**	**$403,000**	**$2,585,000**	**$0**	**$0**	**$0**	**$10,200**	**$18,540**	**$960,000**	**$0**	**$0**	**$8,700**	**$6,900**	**$0**	**$0**	$4,246,500
Operating Expenses																
Program Costs	$22,500	$5,000	$50,169	285714	$919,640	$379,000	$6,000	$58,195	$22,500	$15,000	224,720	$14,500	$4,300	$185,280	$200,000	$2,392,518
Construction Costs		$0	$0		$0	$0	$0	$0	$0	$0						$0
Total Operating Expenses	**$22,500**	**$5,000**	**$50,169**	**$285,714**	**$919,640**	**$379,000**	**$6,000**	**$58,195**	**$22,500**	**$15,000**	**$224,720**	**$14,500**	**$4,300**	**$185,280**	**$200,000**	$2,392,518
Indirect Costs	$10,851	$6,144	$54,130	$214,286	$342,848	$252,066	$11,869	$129,317	$18,439	$21,687	$0	$10,000	$12,300	$44,933	$112,375	$1,241,244
Total Expenses	**$339,843**	**$450,104**	**$2,999,999**	**$2,000,000**	**$2,628,498**	**$1,932,506**	**$101,194**	**$1,009,967**	**$1,105,603**	**$321,255**	**$500,000**	**$140,200**	**$83,500**	**$354,813**	**$887,375**	$14,854,856
Cost/household:	$16,992	$37,509	$13,333	$3,333	$26,285	$19,325	$1,687	$2,525	$22,112	$714	$1,667	$1,869	$1,113	$35,481	$1,972	
Households Served:	20	12	225	600	100	100	60	400	50	450	300	75	75	10	450	2,927

2019- 2020 Request

	Housing Subsidies			Prevention	Emergency Services Needs							Job Training	Mental Health Servcies			Total
	Expand Portable Subsidies for TAY	Baseline and Maintain Need-based Subsidies for Families	Baseline On-going Flexible Subsidies Primarily for Elderly or Disabled Adults	Expanded Tenant Right to Counsel	New Adult Shelter in Bayview	Baseline Family Emergency Shelter	Feel	New Housing Navigation in Adult Access Points	Expand Emergency Housing Fund for TAY	Maintain Outreach for LGBTQ TAY and Restore Cuts [Partially Funded]	Expand Pit Stops	Backfill Homeless Employment Services	Backfill MHSA Prevention & Early Intervention Funds	Backfill MHSA funding for TAY with Mental Illness	Restore Mental Health Services for Families Experiencing Homelessnes s	TOTAL
Personnel																
Program Directors	$0	$0	$54,000	$0	$243,000	$222,000	$0	$0		$45,000	$25,000	$40,000	$14,400			$643,400
Services Staff	$42,000	$30,566	$315,000	$0	$741,650	$707,600	$56,250	$484,744	$84,000	$150,000	$204,400	$44,000	$92,300	$100,000	$425,000	$3,477,510
Staff Attorney				$1,200,000												$1,200,000
Eligibility Worker	$0	$0	$0	$0	$0	$0	$0	$118,192	$0		$0	$0	$0			$118,192
Tenant Counselor/Outreach Workers	$0	$0	$35,000	$0	$0	$0	$0		$0	$63,000	$0	$0	$0			$98,000
Total Personnel	$42,000	$30,566	$404,000	$1,200,000	$984,650	$929,600	$56,250	$602,936	$84,000	$258,000	$229,400	$84,000	$106,700	$100,000	$425,000	$5,537,102
Payroll Taxes and Benefits	$10,332	$5,394	$121,200	$300,000	$381,360	$371,840	$16,875	$200,979	$20,664	$26,568	$45,880	$23,000	$25,600	$24,600	$150,000	$1,724,292
Total Personnel and Benefits	$52,332	$35,960	$525,200	$1,500,000	$1,366,010	$1,301,440	$73,125	$803,915	$104,664	$284,568	$275,280	$107,000	$132,300	$124,600	$575,000	$6,561,794
Client Financial Assistance																
Client Support/Housing Barriers		$0	$0	$0	$0	$0	$10,200	$18,540	$0	$0	$0	$8,700	$13,800	$0	$0	$51,240
Furniture Grants		$3,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,000
Move-in Assistance Grants		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subsidies	$254,160	$400,000	$3,110,000	$0	$0	$0	$0	$0	$960,000	$0	$0	$0	$0	$0	$0	$4,724,160
Total Client Financial Assistance	$254,160	$403,000	$3,110,000	$0	$0	$0	$10,200	$18,540	$960,000	$0	$0	$8,700	$13,800	$0	$0	$4,778,400
Operating Expenses																
Program Costs	$22,500	$5,000	$50,169	285714	$919,640	$379,000	$6,000	$58,195	$22,500	$15,000	$224,720	$14,500	$8,600	$185,280	$200,000	$2,396,818
Construction Costs		$0	$0	$0	$0	$0	$0		$0	$0	$0	$0	$0	$0		$0
Total Operating Expenses	$22,500	$5,000	$50,169	$285,714	$919,640	$379,000	$6,000	$58,195	$22,500	$15,000	$224,720	$14,500	$8,600	$185,280	$200,000	$2,396,818
Indirect Costs	$10,851	$6,144	$86,305	$214,286	$342,848	$252,066	$11,869	$129,317	$18,439	$21,687	$0	$10,000	$12,300	$44,933	$112,375	$1,273,419
Total Expenses	$339,843	$450,104	$3,771,674	$2,000,000	$2,628,498	$1,932,506	$101,194	$1,009,967	$1,105,603	$321,255	$500,000	$140,200	$167,000	$354,813	$887,375	$15,710,031
Cost/household:	$16,992	$37,509	$15,395	$3,333	$26,285	$19,325	$1,687	$2,525	$22,112	$714	$1,667	$1,869	$1,113	$35,481	$1,972	
Households Served	20	12	245	600	100	100	60	400	50	450	300	75	150	10	450	3,022