



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 31, 2023

Carmen Chu, Director
General Services Agency – City Administrator
City Hall - 1 Dr. Carlton B. Goodlett Place, Room 362
San Francisco, CA 94102-4683

Attention: Katharine Petrucione, Deputy City Administrator

RE: Contracting for Real Estate Security Services – FY 2023-24

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2023-24 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa.Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

_____/s/_____
Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Trisha McMahon, Budget and Planning Manager

296644 ADM Internal Services - Real Estate Division
 Security Services for RED Buildings
 Insert name of the contract's main purpose here
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
 FISCAL YEAR 2023-24

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Building & Grounds Patrol Officer	8207	41.3	\$ 2,762	3,316	2,966,126	3,560,776
Superv. Building & Grounds Patrol Officer	8211	3.0	\$ 3,056	3,669	238,377	286,167
Manager I	0922	0.1	\$ 5,179	6,218	13,466	16,166
Holiday Pay (if applicable)	n/a	n/a			80,162	96,232
Night / Shift Differential (if applicable)	n/a	n/a			80,184	96,260
Overtime Pay (if applicable)	n/a	n/a				
Other Pay (if applicable)	n/a	n/a				
Total FTE		44.4				
Total Salary Costs--->					3,298,131	3,863,109
Total of Other Compensation--->					160,346	192,492

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8207	38,206	
Benefits per FTE--Job Class #:	8211	40,479	
Benefits per FTE--Job Class #:	0922	62,004	
Total Fringe Benefits			
		1,532,177	1,705,808

ADDITIONAL CITY COSTS

Cellular Phones (\$2800 per year + \$509.50 one-time cost), (\$4500 a year + \$700 one-time cost); for the 8207 officers	138,999	218,400
Uniform (\$450)	18,900	18,900
	-	-
	-	-
Total Capital & Operating	157,899	237,300

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	5,148,553	5,998,709
LESS: ESTIMATED TOTAL CONTRACT COST	2,761,443	2,818,181
ESTIMATED SAVINGS	2,387,110	3,180,527
% of Savings to City Cost	46%	53%