

File No. 130554

Committee Item No. 6

Board Item No. 13

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: 06/12/2013

Board of Supervisors Meeting

Date: JUNE 18, 2013

Cmte Board

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
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OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Interim Treasurer Island Development Authority Budget |
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Completed by: Victor Young Date June 7, 2013

Completed by: Victor Young Date 6/13/13

1 [Interim Treasure Island Development Authority Budget - FYs 2013-2014 and 2014-2015]

2
3 **Resolution approving the Interim Budget of the Treasure Island Development Authority**
4 **for FYs 2013-2014 and 2014-2015.**

5
6 WHEREAS, On May 2, 1997, the Board of Supervisors passed Resolution No. 380-97
7 authorizing the Mayor's Treasure Island Project Office to establish a nonprofit public benefit
8 corporation known as the Treasure Island Development Authority (the "Authority") to act as a
9 single entity focused on the planning, redevelopment, reconstruction, rehabilitation, reuse and
10 conversion of the former Naval Station Treasure Island; and

11 WHEREAS, Under the Treasure Island Conversion Act of 1997 (AB 699), the California
12 legislature, among other things, designated the Authority as a redevelopment agency with all
13 of the rights, powers, privileges, immunities, authorities, and duties granted to a
14 redevelopment agency pursuant to the California Community Redevelopment Law, Health
15 and Safety Code Section 33000, et seq. (the "Redevelopment Law") upon approval of the
16 Board of Supervisors; and

17 WHEREAS, The Board of Supervisors approved the designation of the Authority as a
18 redevelopment agency with powers over the former Naval Station Treasure Island in
19 Resolution 43-98 on February 6, 1998; and

20 WHEREAS, The Board of Supervisors rescinded designation of the Authority as the
21 redevelopment agency for Treasure Island under California Community Redevelopment Law
22 in Resolution No. 11-12, but such rescission does not affect Authority's status as the Local
23 Reuse Authority for Treasure Island or the tidelands trust trustee for the portions of Treasure
24 Island subject to the tidelands trust, or any of the other powers or authority of the Authority;
25 and

1 WHEREAS, The Authority has submitted to the Board of Supervisors for approval an
2 interim budget for FY2013-2014 and FY2014-2015"), a copy of which is on file with the Clerk
3 of the Board of Supervisors in File No. 130554 (the "Interim Budget"); and

4 WHEREAS, The Authority hereby requests that such approval be granted, and the
5 Board of Supervisors is agreeable to doing so; now, therefore, be it

6 RESOLVED, That the Board of Supervisors of the City and County of San Francisco
7 does hereby approve the Interim Budget of the Authority for FY2013-2014 and FY2014-2015.
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Exhibit E

IDA OPERATIONS PROJECTED EXPENSES (as of 5/20/13)	APPROVED FY2012-13 BUDGET	FY2013-14 BUDGET	FY2014-15 BUDGET
A. ADMINISTRATION			
TRAINING, CONFERENCES AND TRAVEL COSTS (02200)	\$6,300	\$20,300	\$20,300
EMPLOYEE FIELD EXPENSES (LOCAL FIELD EXPENSES) (02300)	\$1,750	\$2,000	\$2,000
MEMBERSHIP FEES (02400)	\$6,700	\$6,700	\$6,700
PROMOTIONAL AND MARKETING EXPENSE (02500)	\$13,500	\$35,000	\$35,000
ADMIN PROFESSIONAL & SPECIALIZED SERVICES (02700)			
TIHDI - OPERATING CONTRACT	\$162,000	\$171,000	\$171,000
TREASURE ISLAND BOYS & GIRLS CLUB HOUSE	\$136,990	\$146,990	\$146,990
TI GYM OPERATIONS YMCA	\$146,775	\$146,775	\$146,775
OTHER PROFESSIONAL SERVICES (02799)	\$87,500	\$45,000	\$45,000
REDEVELOPMENT PROFESSIONAL SERVICES (02799)	\$1,000,400	\$695,000	\$1,030,000
TOTAL ADMINISTRATION	\$1,561,915	\$1,268,765	\$1,603,765
PROFESSIONAL & SPECIALIZED SERVICES (2800)			\$0
MAINTENANCE SERVICES - BUILDINGS			\$0
SCAVENGER SERVICES (Trash Disposal)	\$25,000	\$31,250	\$31,250
JANITORIAL SERVICES (TOOLWORKS)	\$123,600	\$130,000	\$130,000
PEST CONTROL (2803)		\$5,000	\$5,000
GROUNDS MAINTENANCE (RUBICON) (02801)	\$660,000	\$705,000	\$705,000
MAINTENANCE SERVICES (BUILDING) (02899)	\$90,010	\$100,000	\$100,000
MAINTENANCE SERVICES (FACILITY) (02800)	\$100,000	\$150,000	\$150,000
MISC. FACILITY (PUBLIC ART HISTORICAL PRESERVATION) (03031)	\$17,000	\$20,000	\$20,000
RENTS & LEASES - EQUIPMENT (03100-03599)	\$11,700	\$50,000	\$50,000
MATERIALS & SUPPLIES (04000)	\$15,000	\$25,000	\$25,000
OTHER MATERIAL AND SUPPLIES - PUBLIC SAFETY (04599)		\$25,000	\$25,000
TOTAL PROFESSIONAL & SPECIALIZED SERVICES	\$1,042,310	\$1,241,250	\$1,241,250
CITY DEPARTMENT WORK-ORDERS			
GENERAL SERVICES AGENCY (081CA)	\$1,998,079	\$2,164,368	\$2,164,368
OFFICE OF COMMUNITY INVESTMENT AND INFRASTRUCTURE (081AD)	\$39,526		
RISK MANAGEMENT SERVICES (OPERATIONS AND REDEVELOPMENT INSURANCE) (081CB)	\$156,000	\$186,500	\$86,500
CONTROLLER MANAGEMENT SERVICES (081CO)	\$20,000		
CF - CITY ATTORNEY - LEGAL SERVICES OPERATIONS (081CT)	\$993,588	\$996,558	\$996,558
S - TIS - ISD SERVICES (081CI)	\$26,621	\$26,181	\$25,511
IS-IDS SERVICES (081C5)	\$487	\$487	\$487
CF - TIS TELEPHONE SERVICES (081ET)	\$13,619	\$13,892	\$14,158
CF - FIRE (081FD)	\$3,000	\$103,000	\$5,000
IR - MANAGEMENT TRAINING	\$3,000	\$4,740	\$4,740
S-PURCH-CENTRAL SHOPS-AUTO MAINT (AAO) (081PA)	\$12,000	\$11,660	\$10,100
S-PURCH-CENTRAL SHOPS-FUEL STOCK (AAO) (081PF)	\$4,000	\$3,887	\$2,210
CF - PARKING & TRAFFIC (081PK)	\$25,000	\$25,000	\$25,000
S-PURCH-REPRODUCTION (AAO) (081PR)	\$6,000	\$6,000	\$6,000
CF - POLICE SECURITY (SFPD) (081SP)	\$74,234	\$80,087	\$83,690
CF-PUC-HETCH HETCHY (081UH)	\$1,043,360	\$1,074,661	\$1,113,780
IR-DPW-BUILDING REPAIR (081WB)	\$810,157	\$849,835	\$810,157
IR-DPW-BUREAU OF STREET ENVIRONMENTAL SERVICES (081WC)	\$214,724	\$154,063	\$154,063
IR-DPW-BUREAU OF STREETS AND SEWER REPAIR SERVICES (081WR)	\$62,673	\$180,681	\$131,677
IR-DPW-BUREAU OF URBAN FORESTRY SERVICES (081WU)	\$164,000	\$305,902	\$185,000
IDM - REAL ESTATE SPECIAL SERVICES (DEPT. OF REAL ESTATE- FACILITIES MGMT) (081W ⁰)	\$32,072	\$32,040	\$32,040
HUMAN SERVICES AGENCY (081SS)		\$40,000	\$40,000
DEPARTMENT OF PUBLIC HEALTH (081HP)		\$50,000	\$15,000
TOTAL CITY DEPARTMENT WORK-ORDERS	\$5,722,140	\$6,309,542	\$5,906,042
TOTAL OPERATIONS EXPENDITURES	\$8,326,365	\$8,819,557	\$8,751,057
TOTAL REVENUES	\$8,326,365	\$8,819,557	\$8,751,057
RESIDUAL FOR RESERVE	\$0	\$0	\$0

130554

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *for* Mayor Edwin M. Lee *gc*
RE: Treasure Island Development Authority Interim Budget
DATE: May 30, 2013

Attached for introduction to the Board of Supervisors is the resolution approving the Interim Budget of the Treasure Island Development Authority for FY2013-2014 and FY2014-2015.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

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CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

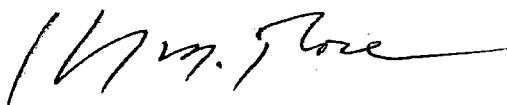
BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 10, 2013

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst



SUBJECT: June 12, 2013 Budget and Finance Committee Meeting

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	13-1534 Interim Annual Salary Ordinance – FYs 2013-2014 and 2014-2015	
	13-0554 Interim Treasure Island Development Authority Budget – FYs 2013-2014 and 2014-2015	
	13-0564 Interim Office of Community Investment and Infrastructure Budget – FY 2013-2014.....	1

Items 4, 5, 6 and 7 Files 13-0533, 13-0534, 13-0554 & 13-0564	
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EXECUTIVE SUMMARY

The proposed legislation would approve for FY 2013-14: (a) the Interim Annual Appropriation Ordinance (File 13-0533), (b) the Interim Annual Salary Ordinance (File 13-0354), (c) a resolution approving an Interim Budget for the Treasure Island Development Authority (TIDA) (File 13-0554) and (d) a resolution approving an Interim Budget for the Office of Community Investment and Infrastructure, the Successor Agency to the San Francisco Redevelopment Agency (File 13-0564).

Overview of Interim Budget

Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance

The annual budget process for the City and County requires that the Board of Supervisors approve an Interim Annual Appropriation Ordinance and an Interim Annual Salary Ordinance for FY 2013-14 on or before June 30, 2013. The purpose of these interim ordinances is to provide position and expenditure authorization for the various departments of the City and County during the time that the Board of Supervisors Budget and Finance Committee is reviewing the Mayor's recommended budget for FY 2013-14.

The Interim Annual Appropriation Ordinance and the Interim Annual Salary Ordinance are anticipated to be passed on first reading at the June 18, 2013 meeting of the Board of Supervisors. Final passage of these ordinances is anticipated for June 25, 2013.

The Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance are based on the Mayor's proposed FY 2013-14 and FY 2014-15 budgets, and include authorization and funding for all programs and program revisions. The Budget and Legislative Analyst will submit our reports on the Mayor's proposed FY 2013-14 and FY 2014-15 budgets for the City departments with our recommendations to the Budget and Finance Committee for the budget hearings scheduled from June 17 through June 27, 2013.

Interim Treasure Island Development Authority Budget

The proposed resolution (File 13-0554), approving an interim budget for the Treasure Island Development Authority (TIDA), provides expenditure authority for TIDA for the period from July 1, 2013 until the Board of Supervisors adopts final approval of the FY 2013-14 and FY 2014-15 budget for TIDA. Approval of this proposed resolution would not constitute final approval of any new positions, programs, capital improvements and equipment for TIDA.

Interim Office of Community Investment and Infrastructure Budget

The proposed resolution (File 13-0564), approving an interim budget for FY 2013-14 for the Office of Community Investment and Infrastructure, operating as the Successor Agency to the San Francisco Redevelopment Agency, provides expenditure authority for Office of Community Investment and Infrastructure for the period from July 1, 2013 until the Board of Supervisors adopts final approval of the FY 2013-14 budget. Approval of this proposed resolution would not

constitute final approval of any new positions, programs, capital improvements and equipment for the Office of Community Investment and Infrastructure.

Interim Annual Appropriation Ordinance

New positions, programs, capital improvements and equipment during the interim budget period are subject to Board of Supervisors approval. If the Board of Supervisors approves an exception, new positions can be filled effective July 1, 2013. Otherwise, new positions will generally not be filled until October 1 of each fiscal year. The Mayor's Budget Director has not requested interim exceptions as of the writing of this report. If exceptions are submitted by the Mayor's Office to the Board of Supervisors, the Budget and Legislative Analyst will analyze such exceptions and make recommendations to the Budget and Finance Committee during the Board of Supervisors annual budget process.

Revisions to the Administrative Provisions of the Annual Appropriation Ordinance

The Controller has recommended the following changes to the Administrative Provisions of the FY 2013-14 and FY 2014-15 Annual Appropriation Ordinance:

Section 3.1 Two-Year Budget: The Board of Supervisors approved fixed two-year budgets for the Port, Airport, and Public Utilities Commission in FY 2013-14 and FY 2014-15, which are subject to amendment if actual revenues or expenditures change by more than 5 percent compared to the adopted two-year budget (Resolution 464-11). The proposed amendment to Section 3.1 contains new language, authorizing the Controller to (1) adjust the two-year budgets to reflect transfers and substitutions consistent with the City's policies and restrictions for such transfers, and (2) adjust the second year of the two-year fixed budgets consistent with Citywide estimates for salaries, fringe benefits, and work orders.

Section 4 Interim Budget Provisions: Currently, Section 4 states that no new equipment can be authorized during the interim period unless the Controller determines that the equipment is necessary for continued operation of existing programs or projects previously approved by the Board of Supervisors. The proposed amendment to Section 4 adds capital improvements to the restriction on expenditures during the interim period.

Section 7.2 Equipment Defined: Currently, Section 7.2 allows City departments to purchase additional or replacement equipment from the department's previous appropriations for equipment or lease-purchase or from Citywide equipment appropriations with the approval of the Mayor's Office and Controller. The proposed amendment to Section 7.2 adds Citywide non-salary appropriations as a source for City departments to purchase equipment with the approval of the Mayor's Office and Controller.

Section 11.11 Hotel Tax: Section 11.11, which allocates the City's Hotel Tax revenues to City departments and programs in accordance with the Business and Tax Regulations Code, is deleted. File 13-0545, which is an ordinance pending before the Board of Supervisors, would amend the Business and Tax Regulations Code to eliminate some of the specific allocations of the Hotel Tax, including expired allocations. In accordance with pending File 13-0545, 50 percent of Hotel Tax revenues would be allocated to the Moscone Convention Center and the balance would be allocated to the City's Publicity and Advertising program and to the General Fund.

Section 12.12 Parking Tax Allocation: Section 12.12 is amended to clarify that the Controller transfers Parking Tax revenues, based on actual collection, to the Municipal Transportation Agency but not, as included in the prior provision, the Human Services Agency.

Section 12.13 Former Redevelopment Agency Funds: The proposed amendment to Section 12.13 clarifies that the Office of Community Investment and Infrastructure, which is the Successor Agency to the Redevelopment Agency, is a separate legal entity from the City and its budget is subject to separate approval by resolution of the Board of Supervisors.

Also, the proposed amendment to Section 12.13 provides that, if during the course of the fiscal year, the Office of Community Investment and Infrastructure requests services from City departments beyond budgeted amounts, the City department's expenditure authority is automatically appropriated in order to provide the services if the Controller determines that the Office of Community Investment and Infrastructure has sufficient funds to pay for the service.

Section 16 Audit and Adjustment Reserve: The Controller maintains a reserve in the General City Responsibility budget to offset audit adjustments and to balance expenditure accounts to conform to year-end balancing and year-end close requirements. The proposed amendment to Section 16 would formally authorize this reserve.

Section 26 Work Order Appropriations: Under the proposed amendment to Section 26, if during the course of the fiscal year, an agency external to the City requests services from City departments beyond budgeted amounts, the City department's expenditure authority is automatically appropriated in order to provide the services if the Controller determines that the external agency has sufficient funds to pay for the service.

Section 27 Fee Reserves and Deferrals: Section 27 is a new provision that authorizes the Controller to establish fee reserve allocations in order to balance fee revenues and expenditures over more than one fiscal year, if expenditures for fee-based programs in a given year exceed fee revenues.

Business Improvement Districts

The Attachment shows the FY 2013-14 and FY 2014-15 Business Improvement District assessments. These assessments are levied on real property in the Business Improvement Districts, established by ordinance of the Board of Supervisors, and are used for purposes defined in the district plans, budgets, and management agreements, as previously approved by the Board of Supervisors.

Revisions to the Administrative Provisions of the Annual Salary Ordinance

The Department of Human Resources has recommended the following change to the Administrative Provisions of the Interim Annual Salary Ordinance:

Section 2.1 PUC Employees Assigned to Hetch Hetchy and Recreation and Park Department Employees Assigned to Camp Mather: Public Utilities Commission (PUC) and Recreation and Park Department employees, who work and reside in locations that are not serviced by the Health Maintenance Organizations (HMOs) contracted by the City's Health Service System, and therefore are only eligible to enroll in the City Health Plan, receive a monthly stipend to compensate for the higher cost of the City Health Plan compared to the HMOs. Section 2.1 has

been amended to increase the monthly stipend for (a) PUC and Recreation and Park employees with two or more dependents from \$1,440.79 to \$1,480.28, and (b) PUC employees with one dependent from \$1,029.10 to \$1,051.23.

Approval of the Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance

We recommend approval of the Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance, excluding exceptions for new positions, programs, capital improvements and equipment. As previously noted, if exceptions are submitted by the Mayor's Office to the Board of Supervisors, the Budget and Legislative Analyst will analyze such exceptions and make recommendations to the Budget and Finance Committee during the Board of Supervisors annual budget process. Approval of these two ordinances by June 30, 2013 is necessary to authorize expenditures for the City's payroll, vendor payments, and other necessary expenditures prior to approval of the final Annual Appropriation Ordinance and Annual Salary Ordinance.

Summary

- File 13-0533 is an ordinance approving the FY 2013-14 Interim Annual Appropriation Ordinance and File 13-0534 is an ordinance approving the FY 2013-14 Interim Annual Salary Ordinance for the period from July 1, 2013 until the Board of Supervisors finally adopts the FY 2013-14 and FY 2014-15 budgets. These two ordinances will be superseded by any further changes made by the Board of Supervisors during the Board of Supervisors FY 2013-14 and FY 2014-15 budget review.
- File 13-0554 is a resolution approving the interim budget for the Treasure Island Development Authority and File 13-0564 is a resolution approving the interim budget for the Office of Community Investment and Infrastructure, the Successor Agency to the Redevelopment Agency. Approval of these resolutions provides expenditure authority for each agency for the period from July 1, 2013 until the Board of Supervisors finally approves the FY 2013-14 and FY 2014-15 budgets. Approval of these two proposed resolutions would not constitute final approval of any new positions, programs, capital improvements and equipment for these agencies.

Recommendation

- Except for potential exceptions to the Interim Budget, which as of the writing of this report have not been submitted by the Mayor's Budget Director, approve (a) the FY 2013-14 and FY 2014-15 Interim Annual Appropriation Ordinance (File 13-0533), (b) the FY 2013-14 and FY 2014-15 Interim Annual Salary Ordinance (File 13-0534), (c) the FY 2013-14 and FY 2014-15 Interim Treasure Island Development Authority Budget (File 13-0554), and (d) the FY 2013-14 Interim Office of Community Investment and Infrastructure Budget (File 13-0564).

Attachment

District/Resolution No./Special Assessment No.	FY 2013-14	FY 2014-15
Castro/Upper Market Community Benefit District, 582-05, 63	\$408,091	\$408,091
Central Market Community Benefit District, 631-06, 66	574,164	574,164
Civic Center Community Benefit District, 021-11, 31	695,819	695,819
Fisherman's Wharf Community Benefit District, 540-05, 64	600,215	600,215
Fisherman's Wharf Portside, 539-05, F-107	198,000	198,000
Greater Union Square Business Improvement District, 550-10, 57	3,025,830	3,025,830
Mission Miracle-2500 Block of Mission Street Business Improvement District, 473-10, 65	85,002	85,002
Moscone Expansion Business Improvement District, 550-10, 57	19,332,000	19,332,000
Noe Valley Community Benefit District, 583-05, 61	232,710	232,710
North of Market/Tenderloin Community Benefit District, 584-05, 62	1,004,623	1,004,623
Ocean Avenue, 587-10, 73	239,578	239,578
Tourism Improvement District, 504-08, 75	27,490,000	27,490,000
Yerba Buena Community Benefit District 330-08, 96	2,346,649	2,346,649