

File No. 19071

Committee Item No. A

Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date March 6, 2019

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Fire Commission Resolution
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Linda Wong

Date March 1, 2019

Completed by: Linda Wong

Date \_\_\_\_\_

1 [Accept and Expend Gift - JNJ Roof Prop - Fire Department Training Division - \$24,417]

2  
3 **Resolution authorizing the Fire Department to accept and expend a donation of a roof**  
4 **training prop valued at \$24,417 from JNJ Roof Prop for the Fire Department's Training**  
5 **Division.**

6  
7 WHEREAS, JNJ Roof Prop has gifted the Fire Department with a roof training prop  
8 valued at \$24,417; and

9 WHEREAS, JNJ Roof Prop used knowledge and input from active firefighters to design  
10 a roof prop to allow departments to conduct realistic training scenarios in safe and controlled  
11 environments; and

12 WHEREAS, This roof assists with providing members a simulation of cutting ventilation  
13 holes in a roof that are not easily duplicated in a training environment; and

14 WHEREAS, The Fire Department's intent for the use of this prop would be to provide  
15 additional tools for its Division of Training to improve hands-on training for its members; and

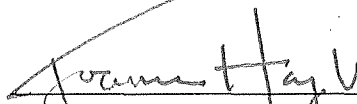
16 WHEREAS, At its regular meeting on Wednesday, August 8th, 2018, the Fire  
17 Commission voted to recommend that the Board of Supervisors approve the gift and  
18 authorize the Chief of the Fire Department to accept the donation to the Department; and

19 WHEREAS, The Fire Commission Resolution is on file with the Clerk of the Board of  
20 Supervisors in File No. 190171, which is hereby declared to be a part of this resolution as if  
21 set forth fully herein; now, therefore, be it

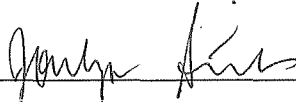
22 RESOLVED, That the Board of Supervisors approves the donation and authorize the  
23 Chief of the Fire Department to accept the gift of a roof training prop valued at \$24,417 from  
24 JNJ Roof Prop for use by the Fire Department's Training Division; and, be it  
25

1 FURTHER RESOLVED, That the Fire Commission and Fire Department extend their  
2 gratitude to JNJ Roof Prop for the gift to the City and County of San Francisco in support of  
3 the Fire Department and public safety.  
4

5  
6 Recommended:

7   
8 Joanne Hayes-White  
9 JOANNE HAYES-WHITE, Fire Chief

Approved:   
for LONDON N. BREED, Mayor

Approved:   
for BEN ROSENFELD, Controller

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Equipment donation worth \$24,417
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 415-558-3417
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$24,417

6. a. Matching Funds Required: \$ 0
- b. Source(s) of matching funds (if applicable): N/A

7. a. Grant Source Agency: Gift from JNJ Roof Prop
- b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: JNJ Roof Prop has donated a piece of equipment worth \$24,417 to the Fire Department for use by its Division of Training

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

N/A – One-time donation for specific equipment

10. Number of new positions created and funded: 0

11. Explain the disposition of employees once the grant ends? N/A

12. a. Amount budgeted for contractual services: N/A
- b. Will contractual services be put out to bid? N/A
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
- d. Is this likely to be a one-time or ongoing request for contracting out? N/A

13. a. Does the budget include indirect costs?

Yes  No

- b. 1. If yes, how much? \$0
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?

Not allowed by granting agency  To maximize use of grant funds on direct services

Other (please explain): Donation of Equipment

c. 2. If no indirect costs are included, what would have been the indirect costs? None

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

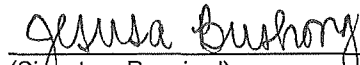
Jesusa Bushong

(Name)

HR Director

(Title)

Date Reviewed: 12-19-18

  
(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso

(Name)

Deputy Director

(Title)

Date Reviewed: 12/20/18

  
(Signature Required)

**FIRE COMMISSION**  
City and County of San Francisco  
London N. Breed, Mayor

Ken Cleaveland, *President*  
Stephen A. Nakajo, *Vice President*  
Michael Hardeman, *Commissioner*  
Francee Covington, *Commissioner*  
Joe Alioto Veronese, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451  
Fax 415.558.3413  
Maureen Conefrey, *Secretary*

**RESOLUTION 2018-03**

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS  
AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT A  
DONATION OF A ROOF PROP VALUED AT \$24,417 FROM JNJ ROOF PROP  
FOR THE DEPARTMENT'S TRAINING DIVISION**

WHEREAS, JNJ Roof Prop has gifted the San Francisco Fire Department with a roof training prop valued at \$24,417; and,

WHEREAS, JNJ Roof Prop used knowledge and input from active firefighters to design a roof prop to allow departments to conduct realistic training scenarios in safe and controlled environments; and

WHEREAS, This roof assists with providing members a simulation of cutting ventilation holes in a roof that are not easily duplicated in a training environment; and

WHEREAS, The Fire Department's intent for the use of this prop would be to provide additional tools for its Division of Training to improve hands-on training for its members; now, therefore, be it

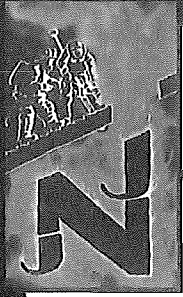
RESOLVED, That the Fire Commission recommends the Board of Supervisors approve the donation and authorize the Chief of the Fire Department to accept the gift of a roof prop valued at \$24,417 from JNJ Roof Prop for use by the San Francisco Fire Department's Training Division; and, be it

FURTHER RESOLVED, That the Fire Commission and Fire Department extend their gratitude to JNJ Roof Prop for the gift to the City and County of San Francisco in support of the Fire Department and public safety.

Adopted at the Regular Meeting of the San Francisco Fire Commission on August 8, 2018.

Ayes: 5  
Nays: 0

  
Maureen Conefrey, Fire Commission Secretary



# JNJ ROOF PROP

PATENT #8435039

FLORIAN INDUSTRIES, INC. DBA JNJ ROOF PROP - 151 INDUSTRIAL WAY BRISBANE, CA 94005 - (415) 330-9000 - WWW.ROOFPROP.COM

May 4, 2018

Lieutenant Baxter  
San Francisco Fire Department

Re: Roof Prop Donation

Dear Lieutenant Baxter,

As firefighters at Sonoma Valley Fire Department, we saw a need for a safer, more efficient training tool and developed our Roof Prop to give fellow firefighters valuable hands-on training, while remaining in service at their assigned stations. With the use of our Prop, fire departments are able to conduct realistic training scenarios and simulations of cutting ventilation holes in a safe and controlled environment. Our Props not only serve as a fire vent mimic, but extend to training in wall breaching, roll-up door cutting, and window bailout. We take great pride in knowing that our product helps to create more confident and knowledgeable first responders.

We manufacture our Roof Prop units right here in the Bay Area, and as a gesture of support and appreciation for the San Francisco Fire Department, we would be pleased if you would accept our donation of one of our 12' x 16' Free Standing Roof Props, valued at \$22,417.00. JNJ Roof Prop will also provide the labor to install, a \$2,000.00 value. The Prop can be placed at the station or training facility of your choice, as long as there is a mounting pad upon which we are able to install.

It is our hope that our Roof Prop unit will be a valuable addition to your training program.

Sincerely,

James D. Barreto

**DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM**

Thank you for your generous contribution to the San Francisco Fire Department.

In order to help the San Francisco Fire Department comply with San Francisco's Sunshine Ordinance\*, we ask that you please complete this form and return it as soon as possible to:  
698 Second Street, San Francisco, CA 94107 Attn: Donor Disclosure

Thank you again for contributing to the San Francisco Fire Department.

Donor: JNJ ROOF PROP Date: May 18, 18

Gift: VENTILATION ROOF PROP Estimated value: \$24,417.00  
(For gifts other than cash gifts)

Contact Information:

Name: JEFF PAGANINI Address: 151 INDUSTRIAL WAY Telephone: 707-732-3635  
Street  
BRISBANE CA 94005  
City State

The above contact information is:  
 Business  Residence

Financial Interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

- Contract with City (Please describe): \_\_\_\_\_
- Grant from the City (Please describe): \_\_\_\_\_
- Lease of Space to or from the City (Please describe): \_\_\_\_\_
- City License, Permit or Entitlement for Use (Please describe): \_\_\_\_\_
- Pending request for a City Contract, Grant, Permit or Other Entitlement for Use (Please describe): \_\_\_\_\_
- Other Financial Interest (Please describe): FIRE FIGHTER SAFETY

No Financial Interest

\*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that:  
SEC. 67.29-.6 Sources of Outside Funding  
No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.





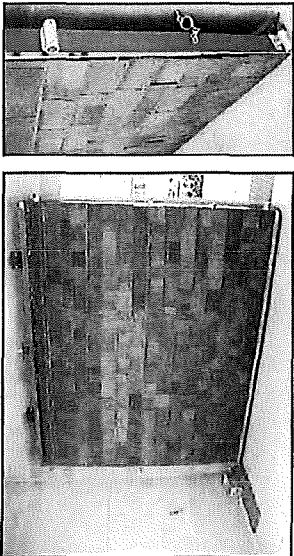
**A Revolutionary New  
Product for Realistic  
Rooftop Ventilation Training**

Patent Pending

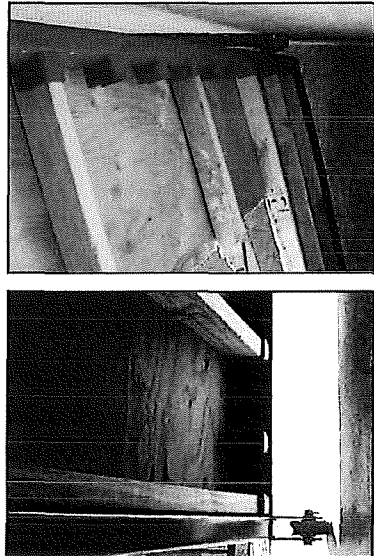
**A Revolutionary New  
Product for Realistic Rooftop  
Ventilation Training**

151 Industrial Way  
Brisbane, CA 94005  
PHONE (415) 330-9000  
CA Lic # 905511  
jbarreto@florianindustries.com  
www.roofprop.com

**FLORIAN  
INDUSTRIES**



Can be stored upright, maximizing floor space on training grounds.



Easy access to replace rafters.



Easy pull pins make rafter replacement easy.

**The ventilation roof prop is designed to  
allow your department to conduct realistic  
training scenarios and simulations.**

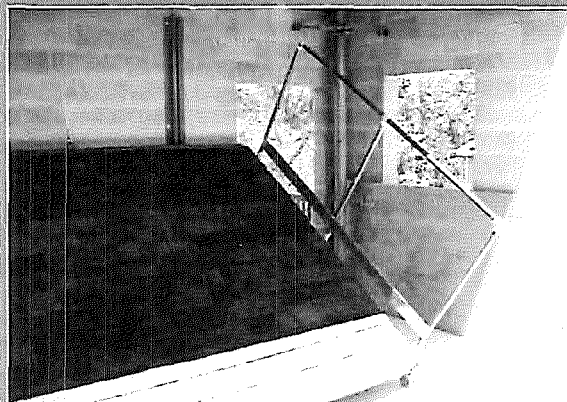
## WALL MOUNTED



Adjustable roof pitch



Room for multiple trainees



With removable safety railings

The ventilation roof prop is designed to allow your department to conduct realistic training scenarios and simulations.

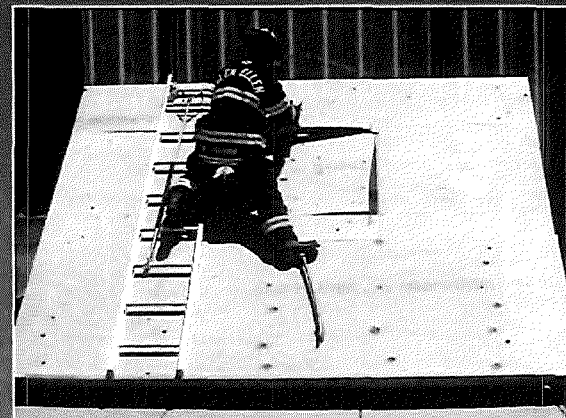
*Until today, the only method of rooftop training was access to abandoned buildings. Now the new Roof Prop allows simulated roof top training, and ventilation practices anytime.*

- Provides firefighters the challenge of cutting vent holes in a realistic, but safely controlled environment.
- Simulates different roof pitches from flat to 12 in 16.
- Multi locational - place on drill tower roof, flat wall, or in a parking lot with support poles.
- Custom powder coating available.
- Designed by three firefighters with more than 80 years combined fire service experience.
- Standard Wall Mount sizes: 8 feet tall x 10 feet wide and 8 feet tall x 12 feet wide.
- Price Range for Wall Mount: \$7,400.00 up to \$7,900.00
- Standard Free Standing sizes: 10 feet tall x 12 feet wide, 10 feet tall x 14 feet wide, and 12 feet tall x 16 feet wide.
- Price Range for Free Standing: \$8,500.00 up to \$12,500.00

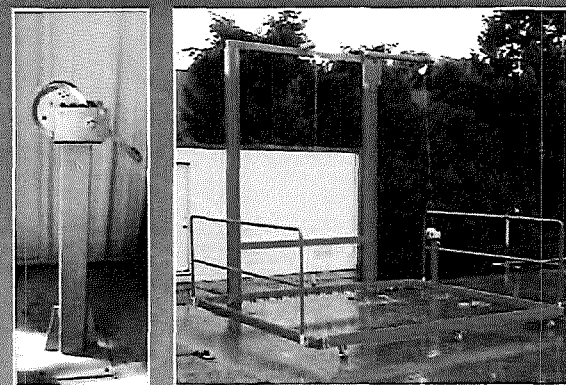
(S&H, wood & roofing materials not included.)

[www.RoofProp.com](http://www.RoofProp.com)

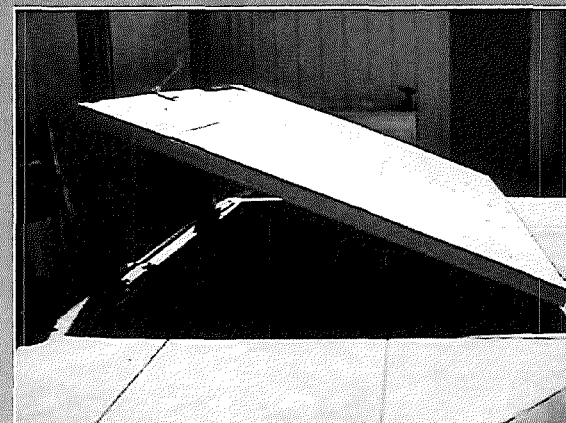
## FREE STANDING



Can be used with or without roof ladder



Winch included



Standard colors red and black



**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Mark Corso, Finance, San Francisco Fire Department  
**DATE:** January 24, 2019  
**SUBJECT:** Accept and Expend Resolution for Gift  
**GIFT TITLE:** Equipment Donation for the SFFD

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Attached please find the original and 4 copies of each of the following:

- Proposed gift ordinance; original signed by Department, Mayor, Controller
- Grant (gift) information form, including disability checklist
- Gift budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution 2018-03 requesting approval by the Board of Supervisors; Donor Disclosure Form

**Special Timeline Requirements: N/A**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes

No

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

2019 FEB 12 PM 4:33

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Kanishka Karunaratne Cheng *KKC*  
RE: Accept and Expend Gift – JNJ Roof Prop - \$24,417.00  
DATE: February 12, 2019

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**Resolution authorizing the San Francisco Fire Department to accept and expend a donation of a roof training prop valued at \$24,417.00 from JNJ Roof Prop for the Fire Department's Training Division.**

Please note that Supervisor Brown is a co-sponsor of this legislation.

Should you have any questions, please contact Kanishka Karunaratne Cheng at 415-554-6696.