

File No. 110338

Committee Item No. 6

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee CITY OPERATIONS AND
NEIGHBORHOOD SERVICES

Date 4/11/11

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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Completed by: Gail Johnson

Date 4/7/11

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

1 [Accept and Expend Grant - Palace of Fine Arts Parking Mitigation Project - Not to Exceed
2 \$1,000,000]

3 **Resolution authorizing the San Francisco Recreation and Park Department to**
4 **retroactively accept and expend a grant administered by the San Francisco County**
5 **Transportation Authority in the amount not to exceed \$1,000,000 for the Palace of Fine**
6 **Arts Parking Mitigation Project.**

7
8 WHEREAS, the San Francisco County Transportation Authority has received funding
9 from the Proposition K for the Presidio Parkway Project; and,

10 WHEREAS, The San Francisco Recreation and Park Department will be providing
11 project management services for developing and implementing proposed strategies; and,

12 WHEREAS, The San Francisco Recreation and Park Department is working with the
13 Exploratorium and Palace of Fine Arts Theatre to develop strategies to accommodate visitor
14 parking and bus activity and to minimize parking overflow into adjacent neighborhoods; and,

15 WHEREAS, the San Francisco Recreation and Park Department will oversee the
16 selection of, and enter into contracts with, consultants other City departments, and
17 contractors; and,

18 WHEREAS, the potential parking strategies include but are not limited to: creating new
19 Palace Drive parking and driveway modifications; reconfiguring St. Francis and Golden Gate
20 Yacht Club parking, adding security lighting; removing bus restrictions along two blocks of
21 Chestnut and Lyon streets; and improving pedestrian safety at the five corner Intersection;
22 and,

23 WHEREAS, All proposed parking strategies shall be temporary in nature; and,

24 WHEREAS, The grant does not require an ASO Amendment; and,

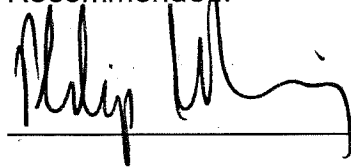
25 WHEREAS, The grant budget includes provision for indirect costs of \$172,000; and,

1 WHEREAS, The San Francisco Recreation and Park Department has entered into an
2 agreement with the San Francisco County Transportation Authority on file with the Clerk of the
3 Board of Supervisors in File No. , which is hereby declared to be a part of this resolution as
4 if set forth fully herein: now, therefore, be it

5 RESOLVED, That the City and County of San Francisco hereby approves the
6 acceptance and expenditure of a grant administered by the San Francisco County
7 Transportation Authority in the amount not to exceed \$1,000,000 for the Palace of Fine Arts
8 Parking Strategies Implementation.

9

10 Recommended:

11 
12 _____

13 General Manager, Recreation and Park Department


14

15

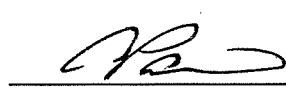
16 Approved:

17

18

19 
20 _____

21 Mayor

20 

21 Controller

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23

24

25

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Philip A. Ginsburg, Recreation and Park Department
DATE: March 11, 2011
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: Palace of Fine Arts Parking Strategies Implementation

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget

Other (Explain): MOA from the San Francisco County Transportation Authority

Special Timeline Requirements:

Note, urgency of processing requested to expedite reimbursement of funds to the San Francisco Recreation and Park Department

Departmental representative to receive a copy of the adopted resolution:

Name: Tonie Cox

Phone: 581-2547

Interoffice Mail Address: 30 Van Ness Avenue – 5th Floor

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective July 2006)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Palace of Fine Arts Funding Agreement
2. Department: Recreation and Park Department
3. Contact Person: Tonie Cox Telephone: 415 581-2547
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: Not-to-Exceed \$1,000,000
- 6a. Matching Funds Required: \$ 0
- b. Source(s) of matching funds (if applicable):
Not Applicable
- 7a. Grant Source Agency: San Francisco County Transportation Authority – Proposition K
- b. Grant Pass-Through Agency (if applicable): Not Applicable
8. Proposed Grant Project Summary:

Funding will be used to implement the Palace of Fine Arts Parking Mitigation Strategies developed to assist the Palace of Fine Arts Theatre and Exploratorium accommodate visitors and to minimize parking overflow into adjacent neighborhoods. The proposed strategies are temporary; to be implemented while the Presidio Parkway is under construction and restored to the existing condition when the project is completed in late 2013/mid 2014
9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: December 20, 2010 End-Date: December 31, 2011
10. Number of new positions created or funded: 0
11. Explain the disposition of employees once the grant ends? Not Applicable.
- 12 a. Amount budgeted for contractual services: \$ 650,000 (Approximate)
- b. Will contractual services be put out to bid? Yes
- c. If so, will contract services help to further the goals of the department's MBE/WBE

requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

13a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$ 172,000 (approximate)

b2. How was the amount calculated? The Recreation and Park Department cost allocation method indicates approximately 50% of billing rate is overhead.

c. If no, why are indirect costs not included?

- Not allowed by granting agency To maximize use of grant funds on direct services
- Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

14. Any other significant grant requirements or comments: The Presidio Parkway Project (Doyle Drive) is causing major parking and traffic issues in the Marina District and on Recreation and Park properties. This grant will fund strategies to address these and other public safety issues in the area.

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- Existing Site(s) Existing Structure(s) Existing Program(s) or Service(s)
- Rehabilitated Site(s) Rehabilitated Structure(s) New Program(s) or Service(s)
- New Site(s) New Structure(s)

16. The departmental ADA Access Coordinator has reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations, as described in the comments section:

Comments:

The Palace of Fine Arts Parking Mitigation strategies will be reviewed for accessibility by SFDPW Engineering staff that are well versed in accessibility issues in our city's parks and public spaces. The changes to these sites were designed to improve pedestrian and vehicular safety.

Departmental Reviewer: Paulina Araica, ADA Compliance Coordinator, Recreation and Park Dept.
(Name)

Date Reviewed: 3/10/11

Paulina Araica, Recreation and Park Dept. Project Manager
(Signature)

Department Approval: Philip A. Ginsburg, General Manager, Recreation and Park Department
(Name) (Title)

[Signature]
(Signature)

Doyle Drive: Implementation Hard & Soft Costs Summary (estimates)		
PFA Parking strategies - (Hard & Soft Cost)Engineer's estimate		
1	Hard Costs	\$518,409
2	Softs Costs (see attachment for details)	\$342,815
3	Available contingency due to the nature of this multi-agency project	\$138,776
Grand total Hard and Soft costs		\$1,000,000
PFA Parking strategies - (Hard Cost)Engineer's estimate		
1	Reconfigure St. Francis Yacht Club Parking /Restripe Yacht Road	\$64,844
2	Lyon/Gorgas /Richardson Intersection Modifications (does not include signal changes)	\$47,960
3	Five Corner Intersections (does not include signal changes)	\$90,750
4	Palace Drive angled Parking and Driveway modifications	\$102,575
5	Signal Light Changes (Richardson and Five Corner Intersection)	\$212,280
TOTAL		\$518,409



**AMENDMENT #1 TO THE
MEMORANDUM OF AGREEMENT # 10/11-10**

for

Palace of Fine Arts Parking Strategies Implementation

THIS AMENDMENT is made and shall be effective on the 26th day of January, 2011, by and between the San Francisco County Transportation Authority (“the Authority”), and the City and County of San Francisco (“City”), through its San Francisco Recreation and Park Department (“Recreation and Park Department”), referred to collectively as “Parties.”

RECITALS

- A. Whereas, the Parties entered into a Memorandum of Agreement (“Agreement”) effective as of December 20, 2010 for Palace of Fine Arts Parking Strategies Implementation for the Presidio Parkway Project; and
- B. Whereas, through Resolution 11-36, the Authority approved increasing the amount of the Agreement with the Recreation and Park Department by \$929,380, to a total amount not to exceed \$1,000,000, for Palace of Fine Arts Parking Strategies Implementation for the Presidio Parkway Project and authorized the Executive Director to modify certain agreement terms; and

Now, therefore, the Parties hereby agree as follows:

AGREEMENT

Section 1 of Agreement is struck and replaced by this Section 1 below:

1. **Scope and Budget.** This Agreement is limited to the “Description of Services” set forth in Appendix A, attached hereto and incorporated by reference as though fully set forth. The breakdown of costs associated with this Agreement appears in Appendix B, “Calculation of Charges,” attached hereto and incorporated by reference as though fully set forth. In no event shall the amount of this Agreement exceed eight hundred sixty-seven thousand dollars (\$867,000).

Section 3 of Agreement is struck and replaced by this Section 3 below:

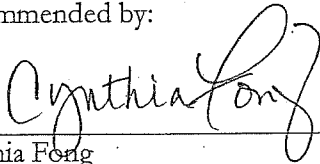
3. **Term.** The term of this Agreement shall be from December 20, 2010 to December 31, 2011. The Recreation and Park Department and the Authority shall not incur expenses beyond December 31, 2011. Time extensions shall be by amendment to this Agreement and by mutual agreement between the Parties.

IN WITNESS WHEREOF, The parties have executed this AGREEMENT on the date set forth above:

SAN FRANCISCO COUNTY
TRANSPORTATION AUTHORITY

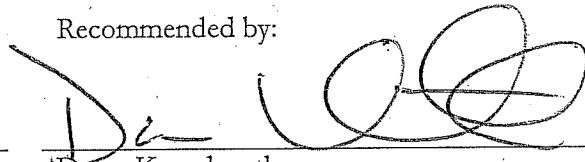
CITY AND COUNTY OF SAN
FRANCISCO

Recommended by:



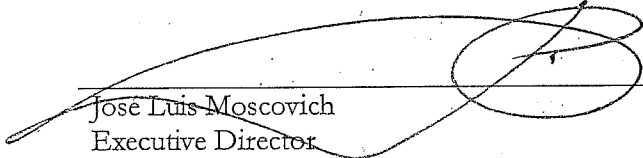
Cynthia Fong
Deputy Director for Finance and Administration
San Francisco County Transportation Authority

Recommended by:

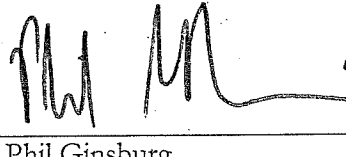


Dawn Kamalanathan
Director of Capital & Planning
Recreation and Park Department

Approved by:

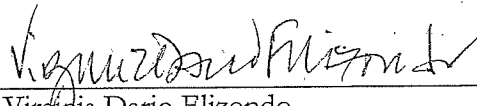


José Luis Moscovich
Executive Director
San Francisco County Transportation Authority



Phil Ginsburg
General Manager
Recreation and Park Department

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney



Virginia Dario Elizondo
Deputy City Attorney

APPENDICES

Appendix A: Description of Services

Appendix B: Calculation of Charges

Appendix A

Services to be Provided by Contractor

I. Description of Services

The Recreation and Park Department agrees to perform the following services with respect to the administration and funding of the Parking Strategies Project:

- i. Recreation and Park Department shall provide project management duties.
- ii. Recreation and Park Department shall assist in the activities of the project team representing the design and construction of proposed parking strategies.
- iii. Recreation and Park Department shall participate in internal coordination meetings with a project team that includes the Authority and its consultants, ARUP/PB Joint Venture, Palace of Fine Arts Theatre staff, the Exploratorium staff with neighborhood and community groups.
- iv. Recreation and Park Department staff shall coordinate with the Caltrans, Department of Public Works, Public Utilities Commission, Department of Parking and Traffic and others as necessary to implement strategies.
- v. Recreation and Park Department will oversee the selection of, and enter into contracts with consultants, other City departments, and contractors as necessary for the implementation of the strategies.
- vi. Recreation and Park Department shall direct and manage consultants, other City departments, and contractors on a day-to-day basis; provide direction to consultants, other City departments, and contractors; have primary responsibility to determine adequacy of deliverables; and review and approve all invoices prior to submission to the Authority for final review, approval and payment.

Task 1: Reconfigure St. Francis Yacht Club Parking/Restripe Yacht Road

- Stripe the parking bays on the western Yacht Road (southbound) side of Yacht Road between the Yacht Club parking lot and Mason Street, to create 18 parallel parking spaces.
- Slurry coat of pavement and re-striping of the parking lot west of the Saint Francis Yacht Club to create 161 spaces.
- Slurry and re-striping of the parking lot between the Saint Francis and Golden Gate Yacht Clubs to create 157 spaces.
- Provide signage on 6" X 6" posts with concrete footing per plans (4 total).
- Provide project management and design services for parking striping changes. In addition provide signage design services
- Bid and procure contacting services and construction administration during implementation of proposed changes

Deliverables: Plans, specification and project implementation

Task 2: Lyon/Gorgas/Richardson Intersection Modifications

- Provide project management and engineering services for curb modifications and signal light changes.
- Bid and procure contracting services and construction administration during construction of proposed modifications.

Deliverables: Plans specifications and project implementation

Task 3: Five Corner Improvements

- Provide project management and engineering services for curb modifications and signal light changes.
- Bid and procure contracting services and construction administration during construction of proposed modifications.

Deliverables: Plans specifications and project implementation

Task 4: Palace Drive Angled Parking and Driveway Modifications

- Provide project management and engineering services, this included layout curb modifications as necessary.
- Bid and procure contracting services and construction administration during the construction of proposed modifications

Deliverables: Plans, specifications and project implementation

Task 5: Signal Light Changes (by SFMTA)

- Provide traffic light changes per proposed modifications, site verification, including coordination with DPW electrical for changes.
- Bid and procure contracting services

Deliverables: Plans, specifications

II. Reports

The Recreation and Park Department shall submit written reports as requested by Authority. Authority shall determine format for the content of such reports. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible. The Recreation and Park Department shall submit, with each invoice, a brief report on the worked performed and charged to the invoice.

III. Department Liaison

In performing the services provided for in this Agreement, The Recreation and Park Department's liaison with Authority will be:

Leroy Saage
Deputy Director for Capital Projects
San Francisco County Transportation Authority
100 Van Ness Ave., FL 26
San Francisco, California 94102-5244
Phone: 415.522.4800
Fax: 415.522.4829
E-mail: lee.saage@sfcta.org

APPENDIX B:

Calculation of Charges

Doyle Drive: Implementation Hard & Soft Costs Summary (estimates)			
PFA Parking strategies - (Hard & Soft Cost)Engineer's estimate			
1	Hard Costs		\$524,185
2	Softs Costs (see attachment for details)		\$342,815
Grand total Hard and Soft costs			\$867,000
PFA Parking strategies - (Hard Cost)Engineer's estimate			
1	Reconfigure St. Francis Yacht Club Parking /Restripe Yacht Road		\$70,620
2	Lyon/Gorgas /Richardson Intersection Modifications (does not include signal changes)		\$47,960
3	Five Corner Intersections (does not include signal changes)		\$90,750
4	Palace Drive angled Parking and Driveway modifications		\$102,575
5	Signal Light Changes (Richardson and Five Corner Intersection)		\$212,280
TOTAL			\$524,185

Cost Estimate
Yacht Club Parking and Stripping

Prepared by:
Checked by:
Date: 12/20/2010

Bid Item	Bid Item Description	Estimated Quantity	Unit*	Unit price	Extension
Parking Stripping					
P-1	Traffic Controls	-	LS	\$ 5,500.00	\$ 6,000.00
P-2	Slurry Coat	142,000	SF	\$ 0.30	\$ 42,600.00
P-3	Parking stripping	430		\$ 10.00	\$ 4,300.00
P-4	Patching		LS	\$ 6,500.00	\$ 6,500.00
P-5	Parking signage	4	EA	\$ 1,200.00	\$ 4,800.00
				TOTAL	\$ 64,200.00

Construction	\$	64,200.00
Construction Contingency @ 10%	\$	6,420.00
Total Project Cost	\$	70,620.00

*Note: AL = Allowance, EA = Each, LF = Linear Feet, LS = Lump Sum, SF= Square Feet, TON = Tons

ENGINEER'S COST ESTIMATE

Lyon/Gorgas/Richardson Intersection Modifications

Prepared By:

Checked By:

Date: 11/4/2010

Bid Item	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
ROADWAY					
R-1	Traffic Routing Work	-	LS	\$5,000.00	\$5,000.00
R-2	Demolition of Concrete Sidewalk	800	SF	\$2.00	\$1,600.00
R-3	Full Depth Planing Per 2-Inch Depth of Cut	1,600	SF	\$1.00	\$1,600.00
R-4	Asphalt Concrete (Type a, 1/2 Inch Maximum With Medium Grading)	10	TON	\$200.00	\$2,000.00
R-5	8-Inch Thick Concrete Gutter	200	SF	\$25.00	\$5,000.00
R-6	3 1/2-Inch Thick Concrete Sidewalk	800	SF	\$15.00	\$12,000.00
R-7	6-Inch Concrete Curb	120	LF	\$45.00	\$5,400.00
R-8	Concrete Curb Ramp With Detectable Surface Tiles	2	EA	\$2,500.00	\$5,000.00
R-9	Relocate Catchbasin	1	EA	\$6,000.00	\$6,000.00
TOTAL					\$43,600.00

Construction	\$43,600.00
Construction Contingency @ 10%	\$4,360.00
Total Project Cost	\$47,960.00

ENGINEER'S COST ESTIMATE

Five Corners Intersection Modifications

Prepared By:
Checked By:
Date: 11/4/2010

Bid Item	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
ROADWAY					
R-1	Traffic Routing Work	-	LS	\$10,000.00	\$10,000.00
R-2	Demolition of Concrete Median	500	SF	\$2.00	\$1,000.00
R-3	Full Depth Planing Per 2-Inch Depth of Cut	5,000	SF	\$1.00	\$5,000.00
R-4	Asphalt Concrete (Type a, 1/2 Inch Maximum With Medium Grading)	65	TON	\$200.00	\$13,000.00
R-5	8-Inch Thick Concrete Gutter	200	SF	\$25.00	\$5,000.00
R-6	3 1/2-Inch Thick Concrete Sidewalk	1,000	SF	\$15.00	\$15,000.00
R-7	6-Inch Concrete Curb	300	LF	\$45.00	\$13,500.00
R-8	Concrete Curb Ramp With Detectable Surface Tiles	8	EA	\$2,500.00	\$20,000.00
				TOTAL	\$82,500.00

Construction	\$82,500.00
Construction Contingency @ 10%	\$8,250.00
Total Project Cost	\$90,750.00

ENGINEER'S COST ESTIMATE

Palace Dr Angled Parking & Driveway Modifications

Prepared By:

Checked By:

Date: 12/16/2010

Bid Item	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
ROADWAY					
R-1	Traffic Routing Work	-	LS	\$5,000.00	\$5,000.00
R-2	Demolition	2,500	SF	\$1.00	\$2,500.00
R-3	Type 2 Aggregate Base	100	CY	\$35.00	\$3,500.00
R-4	Asphalt Concrete (Type a, 1/2 Inch Maximum With Medium Grading)	50	TON	\$200.00	\$10,000.00
R-5	8-Inch Thick Concrete Base/Pavement	1,600	SF	\$25.00	\$40,000.00
R-6	3 1/2-Inch Thick Concrete Sidewalk	550	SF	\$15.00	\$8,250.00
R-7	6-Inch Concrete Curb	300	LF	\$45.00	\$13,500.00
R-8	Concrete Curb Ramp With Detectable Surface Tiles	1	EA.	\$2,500.00	\$2,500.00
R-9	Striping	4,000	SF	\$2.00	\$8,000.00
TOTAL					\$93,250.00

Construction \$93,250.00
 Construction Contingency @ 10% \$9,325.00

Total Project Cost \$102,575.00

Palace of Fine Arts Intersection Modifications

SCOPE: Cost Estimate

- 1 Install new conduit.
- 2 Remove and install new mast arm.
- 3 Install new 12" signal heads.
- 4 Install 2 new pedestrian signals.
- 5 Remove and install 2 Type 1-A poles.
- 6 Remove and install new street lighting.
- 7 Relocate pullboxes.
- 8 Install 2 pedestrian barricades.
- 9 Relocate RLC pole and install loops.
- 10 Remove and install striping/markings.
- 11 Remove and install signs.

Project Item	Quantity	Unit	Unit Cost	Cost
Electrical Work - Wiring, Conduits, and Trenches	1	LS	\$50,000	\$50,000
Remove Type 17B-1-70 with 6' Luminaire Arm and 20' Mast Arm (EX)	1	LS	\$10,000	\$10,000
Furnish & Install 4S12"	2	EA	\$2,000	\$4,000
Furnish & Install 3S12"	4	EA	\$1,000	\$4,000
Furnish & Install Pedestrian Signal, 10' Pole, and Foundation	2	EA	\$3,000	\$6,000
Remove Type 1-A Pole (10') in Median	2	EA	\$1,200	\$2,400
Furnish & Install Type 1-A Pole (13') with Concrete Foundation	2	EA	\$2,000	\$4,000
Type 19-1-100 Pole with 20' Signal Mast Arm, MAS Mounting, and 6' Luminaire Arm, Luminaire, and Concrete Foundation	1	EA	\$15,000	\$15,000
Remove Street Lighting	1	EA	\$1,500	\$1,500
Furnish & Install Street Lighting	1	EA	\$4,000	\$4,000
Relocate Utility, Traffic Signal, and RLC Pullboxes	10	EA	\$500	\$5,000
Furnish & Install Pedestrian Barricades	2	EA	\$1,000	\$2,000
Relocate RLC Pole and Remove/Install Detector Loops	1	LS	\$30,000	\$30,000
Remove Existing Striping and Install New Striping	1	LS	\$15,000	\$15,000
Remove Existing Signs and Install New Signs	1	LS	\$2,000	\$2,000
Traffic Control*	1	LS	\$22,000	\$22,000
			Sub-total	\$176,900
Contingency			20.0%	\$35,380

TOTAL **\$212,280**

Assumptions:

* Traffic Control was based on 5% of subtotal of work, including 2 officers at each intersection.

1. Traffic signals will not be removed until new signals are in place and ready to be activated.
2. No temporary signals will be necessary during construction.
3. Preliminary survey was conducted but additional work may be needed based on field conditions during time of construction.
4. Costs are based on improvements shown on plans provided by the consultant.
5. Any costs associated with mobilization have not been included.

