



**San Francisco Office of the City Administrator  
City Administrator Carmen Chu**

# **Unarmed Security Guards for DPH San Francisco General Hospital Contract (TC 86240)**

*File* **XX-XXXX**

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Office of Contract Administration

Board of Supervisors' Budget and Finance Committee

**[DATE, 2025]**

# Request Summary

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- Authorize the Office of Contract Administration (“OCA”) to increase the not-to-exceed (“NTE”) amount and extend the contract term for five months for Contract ID 1000028092 with Universal Protection Service, LP dba Allied Universal Security Services for security guard services.
- This contract provides security guard services for Zuckerberg San Francisco General Hospital (“ZSFGH”), thereby ensuring the safety of its employees and the members of the public who visit those facilities each day.



# Contract History

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- Originally awarded to Black Bear Security Services, Inc. ("Black Bear") via competitive solicitation in December 2022.
- OCA and Black Bear mutually agreed to terminate the contract for convenience on January 25, 2023.
- OCA proceeded to contract with the next highest-ranked proposer, Universal Protection Service, LP dba Allied Universal Security Services in February 2023.
  - SFGH Contract Current NTE \$9.9MM, ending on January 14, 2026
    - Request to increase the NTE to \$12.18MM
  - Request to Extend contract through June 14, 2026 to ensure continuity of services, pending completion of a new Solicitation

# Contract Expenditures

Table 2: Fiscal Year Expenditure for Contract 1000028092 SFGH

FY 22-23 (4.5 months)	FY 23-24	FY24-25	FY25-26 YTD (2 months)	TOTAL SPEND	Avg. Monthly Spend
\$185K	\$3.74M	\$3.91M	\$1.00M	\$8.84M	\$291K

# Usage and NTE Calculations

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- Allied's pricing is based on a 73.23% mark up over the fully-loaded Prevailing Wage Rate for Security Guards.
- Since the commencement of the contract, ZSFGH has spent \$290,965 per month for these security guard services

# Proposed Amendment

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- Based on actual and projected expenditures and additional 20% contingency, OCA seeks to:
  - Increase **Contract 1000028092 SFGH** NTE by \$2.19M, to \$12.18M
  - Extend contract end date through June 14, 2026, to allow solicitation for new contracts.
- **Recommendation:** Approve the resolution

**Thank You**