

1 [Administrative Code - Documentation of Acceptance of Public Works Construction Projects]

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3 **Ordinance amending the Administrative Code to require public works departments to**
4 **maintain documentation of all applicable inspections and approvals upon final**
5 **acceptance of a public work or improvement.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
8 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. Chapter 6 of the Administrative Code is hereby amended by revising
15 Section 6.22, to read as follows:

16 **SEC. 6.22. PUBLIC WORK CONSTRUCTION CONTRACT TERMS AND WORKING**
17 **CONDITIONS.**

18 All construction Contracts awarded under this Chapter 6 by the City shall contain the
19 following minimum terms and conditions:

20 * * * *

21 (k) **Inspection and Acceptance of Completed Work; Final Payment.** The
22 Department Head shall be responsible for the inspection and acceptance of Public Works or
23 Improvements on completion. Such acceptance shall be in writing and shall include the
24 certificate of the Department Head concerned that the work covered by the Contract has been
25 fully and satisfactorily completed in accordance with the plans and specifications therefor.
Departments shall maintain documentation of all inspections or approvals required by the San

