

BOARD of SUPERVISORS



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MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller

FROM: Victor Young, Assistant Clerk, Rules Committee
Board of Supervisors

A handwritten signature in blue ink that reads "Victor Young".

DATE: July 1, 2022

SUBJECT: CHARTER AMENDMENT INTRODUCED
November 8, 2022, Election

The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 8, 2022, Election. This matter is being **re-referred** to you in accordance with Rules of Order 2.22.3.

File No. 22535 Charter Amendment - Homelessness Oversight Commission

Charter Amendment (Third Draft) to amend the Charter of the City and County of San Francisco to create the Homelessness Oversight Commission ("Commission") to oversee the Department of Homelessness and Supportive Housing; to provide that the Commission lacks jurisdiction to approve or disapprove criteria used to ascertain eligibility or priority for programs and services, where such criteria are required as a condition of funding; to require the Board of Supervisors to adopt an ordinance amending the Municipal Code to provide that the Commission shall appoint the members of the Local Homeless Coordinating Board, to require the Local Homeless Coordinating Board and the Shelter Monitoring Committee to advise the Commission, and to require the Our City, Our Home Oversight Committee to advise the Commission and the Health Commission, in addition to advising the Mayor and the Board of Supervisors, on administration of the Our City, Our Home Fund and on monies appropriated from the Fund; and to specify that services relating to homelessness are subject to audit by the Controller; at an election to be held on November 8, 2022.

Please review and prepare a financial analysis of the proposed measure prior to the first Rules Committee hearing.

If you have any questions or concerns, please call me at (415) 554-7723 or email: victor.young@sfgov.org. To submit documentation, please email or forward to me at the

Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Todd Rydstrom, Deputy City Controller
Peg Stevenson, City Performance Director
Natasha Mihal, City Services Auditor
Janice Levy, City Performance Deputy Director

1 [Charter Amendment - Homelessness Oversight Commission]

2
3 **Describing and setting forth a proposal to the voters at an election to be held on November**
4 **8, 2022, to amend the Charter of the City and County of San Francisco to create the**
5 **Homelessness Oversight Commission (“Commission”) to oversee the Department of**
6 **Homelessness and Supportive Housing; to provide that the Commission lacks jurisdiction**
7 **to approve or disapprove criteria used to ascertain eligibility or priority for programs and**
8 **services, where such criteria are required as a condition of funding; to require the Board of**
9 **Supervisors to adopt an ordinance amending the Municipal Code to provide that the**
10 **Commission shall appoint the members of the Local Homeless Coordinating Board, to**
11 **require the Local Homeless Coordinating Board and the Shelter Monitoring Committee to**
12 **advise the Commission, and to require the Our City, Our Home Oversight Committee to**
13 **advise the Commission and the Health Commission, in addition to advising the Mayor and**
14 **the Board of Supervisors, on administration of the Our City, Our Home Fund and on**
15 **monies appropriated from the Fund; and to specify that services relating to homelessness**
16 **are subject to audit by the Controller.**

17 NOTE: **Unchanged Charter text and uncodified text** are in plain font.
18 **Additions** are *single-underline italics Times New Roman font*.
19 **Deletions** are *strike-through italics Times New Roman font*.
20 **Asterisks (* * * *)** indicate the omission of unchanged Charter subsections.

21 Section 1. The Board of Supervisors hereby submits to the qualified voters of the City
22 and County, at an election to be held on November 8, 2022, a proposal to amend the Charter of
23 the City and County by adding Section 4.133 to Article IV, and amending Section F1.101 of
24 Appendix F, to read as follows:
25

1 **SEC. 4.133. HOMELESSNESS OVERSIGHT COMMISSION.**

2 (a) There shall be a Homelessness Oversight Commission (“Commission”) to
3 oversee the Department of Homelessness and Supportive Housing (“Department”), or any
4 successor agency. The Department shall, to the extent prescribed by ordinance, manage and
5 direct housing, programs, and services for persons experiencing homelessness in the City,
6 including, but not limited to, street outreach, homeless shelters, transitional housing,
7 homelessness prevention, and permanent supportive housing.

8 (b) The Commission shall consist of seven members, appointed as follows:

9 (1) Seats 1, 2, 3, and 4 shall be appointed by the Mayor subject to
10 confirmation by the Board of Supervisors. Each nomination of the Mayor shall be subject to
11 approval by the Board of Supervisors, and shall be the subject of a public hearing and vote
12 within 60 days of the date the Clerk of the Board receives notice of the nomination from the
13 Mayor. If the Board fails to act on the nomination within those 60 days, the nominee shall be
14 deemed approved. The appointment shall become effective on the date the Board adopts a
15 motion approving the nomination or on the 61st day after the Clerk of the Board receives notice
16 of the nomination, whichever is earlier. Seat 1 shall be held by a person who has personally
17 experienced homelessness. Seat 2 shall be held by a person with significant experience
18 providing services to or engaging in advocacy on behalf of persons experiencing homelessness.
19 Seat 3 shall be held by a person with expertise in mental health service delivery or substance use
20 treatment. Seat 4 shall be held by a person with a record of participation in a merchants’ or
21 small business association, or neighborhood association. In addition to the aforementioned
22 qualifications, at least one of the Mayor’s appointees shall have experience in budgeting,
23 finance, and auditing.

24 (2) Seats 5, 6, and 7 shall be appointed by the Board of Supervisors. Seat 5
25 shall be held by a person who has personally experienced homelessness. Seat 6 shall be held by

1 a person with significant experience providing services to or engaging in advocacy on behalf of
2 persons experiencing homelessness. Seat 7 shall be held by a person with significant experience
3 working with homeless families with children and/or homeless youth.

4 (3) Section 4.101 shall apply to these appointments, with a particular
5 emphasis on diversity in ethnicity, race, age, sex, gender identity, sexual orientation, and types of
6 disabilities.

7 (c) Commission members shall serve at the pleasure of their respective appointing
8 authorities and may be removed by their appointing authorities at any time. Vacancies shall be
9 filled by the respective appointing authorities as prescribed in subsections (b)(1) and (2).

10 (d) Commissioners shall serve four-year terms, beginning at noon on May 1, 2023;
11 provided, however, the term of the initial appointees in Seats 1, 4, and 6 shall be a two-year
12 term, expiring at noon on May 1, 2025.

13 (e) The Commission shall elect a Chair, Vice-Chair, and officers for other such
14 positions, if any, that it chooses to create.

15 (f) The Commission shall have the following powers and duties:

16 (1) With respect to the Department, the Commission shall exercise all of the
17 powers and duties of boards and commissions as set forth in Sections 4.102, 4.103, and 4.104,
18 including but not limited to, approving applicable departmental budgets, formulating annual and
19 long-term goals consistent with the overall objectives of the City and County, establishing
20 departmental performance standards, holding hearings and taking testimony, conducting public
21 education and outreach concerning programs and services for homeless persons in San
22 Francisco, and issues concerning homelessness, and conducting performance audits of the
23 Department to assess the efficiency and effectiveness of the Department's delivery of services to
24 persons experiencing homelessness and persons participating in programs overseen by the
25

1 Department, and the extent to which the Department has met the annual goals and performance
2 standards established by the Commission.

3 (2) Notwithstanding the Commission’s authority to review and set policies,
4 the Commission shall not have the authority to approve, disapprove, or modify criteria used to
5 ascertain eligibility or priority for programs and/or services operated or provided by the
6 Department, where such criteria are required as a condition of the receipt of state or federal
7 funding.

8 (g) The Mayor and the Board of Supervisors shall make their initial appointments to
9 Seats 1-7, respectively, on the Commission by no later than noon, March 1, 2023. The
10 Commission shall come into existence upon the appointment, and confirmation where required,
11 of four members, or at noon on May 1, 2023, whichever is later. The Commission shall have its
12 inaugural meeting within 30 days of its coming into existence.

13 (h) By no later than May 1, 2023, the City shall enact an ordinance that:

14 (1) Amends Article XXXI of Chapter 5 of the Administrative Code, to provide
15 that the Commission shall appoint all members of the Local Homeless Coordinating Board
16 (“LHCB”) and that the LHCB’s sole duties shall be to serve as the Continuum of Care
17 governing body and to advise the Commission on issues relating to the City’s participation in the
18 Continuum of Care program. This subsection (h)(1) shall not preclude the City by ordinance
19 from amending said Article XXXI in a manner that is not inconsistent with this subsection or as
20 necessary to comply with federal requirements relating to the Continuum of Care.

21 (2) Amends Article XII of Chapter 20 of the Administrative Code, to provide
22 that the Shelter Monitoring Committee shall advise the Commission in lieu of advising the
23 LHCB. This subsection (h)(2) shall not preclude the City by ordinance from amending said
24 Article XII in a manner that is not inconsistent with this subsection.
25

1 (3) Amends Article XLI of Chapter 5 of the Administrative Code and Section
2 2810 of Article 28 of the Business and Tax Regulations Code, to provide that the Our City, Our
3 Home Oversight Committee (“Oversight Committee”) shall advise and make recommendations
4 to the Commission and the Health Commission, in addition to advising and making
5 recommendations to the Mayor and the Board of Supervisors, on administration of the Our City,
6 Our Home Fund (“Fund”) and on monies appropriated from the Fund, which monies are subject
7 to the City budget approval process set forth in Article IX of the Charter, and to provide that the
8 needs assessment conducted by the Oversight Committee shall inform the Department’s strategic
9 planning process. This subsection (h)(3) shall not preclude the City by ordinance from
10 amending said Article XLI and said Section 2810 in a manner that is not inconsistent with this
11 subsection, Section 2811 of the Business and Tax Regulations Code, and Articles XIII A and
12 XIII C of the California Constitution, as may be amended from time to time.

13 (i) The references in subsection (h) to the LHCB, Shelter Monitoring Committee, and
14 Oversight Committee do not change their character as bodies created by ordinance.
15 Accordingly, they are not subject to provisions in the Charter or Municipal Code that apply
16 exclusively to bodies enumerated in the Charter or created by the Charter, including but not
17 limited to Charter Sections 4.101.1 and 4.101.5.

18 (j) Within one year of the effective date of the ordinance adopted by the Board of
19 Supervisors in compliance with subsection (h), the City Attorney shall cause subsections (h)-(j)
20 of this Section 4.133 to be removed from the Charter.

21
22 **F1.101. CITY SERVICES AUDITOR; SERVICES AUDIT UNIT.**

23 (a) In addition to the other duties prescribed by this Charter, the Controller shall
24 perform the duties of a City Services Auditor, responsible for monitoring the level and
25 effectiveness of services provided by the government of the City and County of San Francisco to

1 the people of San Francisco. The City Services Auditor shall establish and maintain a Services
2 Audit Unit in the Controller's Office to ensure the financial integrity and improve the overall
3 performance and efficiency of City government. The Services Audit Unit shall review
4 performance and cost benchmarks developed by City departments in consultation with the
5 Controller and based on their departmental efficiency plans under Chapter 88 of the
6 Administrative Code, and conduct comparisons of the cost and performance of San Francisco
7 City government with other cities, counties, and public agencies performing similar functions. In
8 particular, the Services Audit Unit shall assess:

9 (1) Measures of workload addressing the level of service being provided or
10 providing an assessment of need for a service;

11 (2) Measures of efficiency including cost per unit of service provided, cost per unit
12 of output, or the units of service provided per full time equivalent position; and

13 (3) Measures of effectiveness including the quality of service provided, citizen
14 perceptions of quality, and the extent a service meets the needs for which it was created.

15 (b) The service areas for which data is collected and comparisons conducted shall
16 include, but not be limited to:

17 (1) The cleanliness and condition of streets, sidewalks, and the urban environment
18 and landscape;

19 (2) The performance of other public works and government-controlled public
20 utilities, including water and clean water programs;

21 (3) Parks, cultural, and recreational facilities;

22 (4) Transportation, as measured by the standards set out in Charter Section 8A.103,
23 provided, however, that primary responsibility for such assessment shall continue to be exercised
24 by the Municipal Transportation Agency pursuant to Charter Section 8A.100 et seq.;

