

File No. 151227 Committee Item No. 4
 Board Item No. 9

COMMITTEE/BOARD OF SUPERVISORS
 AGENDA PACKET CONTENTS LIST

Committee: Public Safety and Neighborhood Services Date January 21, 2016

Board of Supervisors Meeting

Date February 9, 2016

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | PRESIDENTIAL MEETING - 1/14/16 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | REFERRAL FYI - 12/8/15 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | SPRINKLER ACTUAL COST AND EFFECT MEETING/REPORT - 01/22/2016 |
| <input type="checkbox"/> | <input type="checkbox"/> | |

Completed by: Erica Major Date January 15, 2016
 Completed by: JM Date 1/29/2016

1 [Administrative Code - Equal Pay Advisory Board Reporting Deadlines and Sunset Date]

2

3 Ordinance amending the Administrative Code to revise reporting deadlines regarding
4 equal pay reports, and the sunset date of the Equal Pay Advisory Board.

5 NOTE: Unchanged Code text and uncodified text are in plain Arial font.
6 Additions to Codes are in *single-underline italics Times New Roman font*.
7 Deletions to Codes are in ~~italics Times New Roman font~~.
8 Board amendment additions are in double-underlined Arial font.
9 Board amendment deletions are in ~~Arial font~~.
10 Asterisks (* * * *) indicate the omission of unchanged Code
11 subsections or parts of tables.

9

10 Be it ordained by the People of the City and County of San Francisco:

11

12 Section 1. The Administrative Code is hereby amended by revising Sections 12B.2,
13 12B.2-3, and 12B.2-6, to read as follows:

14 SECTION 12B.2. NONDISCRIMINATION PROVISIONS.

15 * * * *

16 (f) The contractor or subcontractor shall:

17 * * * *

18 (2) Submit an Equal Pay Report if the contractor or subcontractor has at
19 least 20 employees worldwide and, for a contract or subcontract, the agreement has a value
20 equal to or in excess of the Threshold Amount set forth in Administrative Code Chapter 6 or
21 the Minimum Competitive Amount set forth in Administrative Code Chapter 21, as applicable,
22 or, for a grant, the agreement has a value equal to or in excess of \$50,000.

23 (A) The Equal Pay Report shall provide summary information on
24 compensation paid to employees identified by sex, race, sex and race, and data points the
25 Commission has adopted by regulation.

1 (B) Each contractor or subcontractor shall file a complete and accurate
2 Equal Pay Report with the Commission commencing on a date set by the Commission but no
3 later than ~~January 31, 2016~~ July 3, 2017. Thereafter, each contractor or subcontractor shall file a
4 Equal Pay Report annually.

5 (C) The Equal Pay Report requirements of this Subsection (f)(2) shall
6 apply to all qualifying contracts, subcontracts and grants first advertised for bid, request for
7 qualification or proposal ~~is~~ issued or initiated on a date set by the Commission but no later
8 than ~~January 31, 2016~~ July 3, 2017.

9 (D) If any information in the Equal Pay Report constitutes proprietary
10 financial data, or confidential trade secret, or is protected by the right of privacy under the U.S.
11 or California Constitution, the City shall not disclose such information unless required by law,
12 including under the California Public Records Act and the San Francisco Sunshine Ordinance.

13 * * * *

14 **SEC. 12B.2-3. POWERS AND DUTIES.**

15 (a) The Advisory Board shall analyze and recommend the best method or methods
16 of data collection that will identify wage gaps between men and women of the same or
17 different races and among members of different races, and that will minimize the burden on
18 City contractors and subcontractors in providing the data. The Advisory Board shall also
19 analyze and recommend data points that may include but are not limited to employees'
20 education, years of work experience, and specialized skills, that would aid in the analysis of
21 wage disparities. The Advisory Board's recommendations shall include recommendations for
22 additional ordinances if legislative change is necessary or desirable to implement the
23 recommendations.

24 (b) The Advisory Board shall make its recommendation to the Board of Supervisors
and the Human Rights Commission within six months of its inaugural meeting. Thereafter,

1 notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides that advisory
2 bodies created by the Board shall meet at least once every four months, the Advisory Board shall
3 meet at least ~~once every four months~~ twice per calendar year to evaluate the effectiveness of the
4 data collection methods used and make further recommendations as appropriate.

5 * * * *

6 **SEC. 12B.2-6. SUNSETTING.**

7 (a) The Advisory Board and sections pertaining thereto (Sections 12B.2-1 through
8 12B.2-6) shall expire by operation of law on ~~October 1, 2017~~ July 2, 2018, unless the Board of
9 Supervisors adopts an ordinance continuing the existence of the Advisory Board.

10 (b) The Advisory Board shall submit a report to the Board of Supervisors by ~~May 1,~~
11 ~~2017~~ February 1, 2018, recommending whether the Advisory Board should continue to operate,
12 and if so, whether the Board of Supervisors should consider legislative changes that would
13 enhance the capacity of the Advisory Board to achieve its goals.

14 (c) Upon expiration of the Advisory Board as specified in subsection (a), the City
15 Attorney shall cause Sections 12B.2-1, 12B.2-2, 12B.2-3, 12B.2-4, 12B.2-5, and 12B.2-6 to be
16 removed from the Municipal Code.

17
18 Section 2. Effective Date. This ordinance shall become effective 30 days after
19 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
20 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
21 of Supervisors overrides the Mayor's veto of the ordinance.

22
23 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
24 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
25 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal

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Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: 
BRADLEY A. RUSSI
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Equal Pay Advisory Board Reporting Deadlines and Sunset Date]

Ordinance amending the Administrative Code to revise reporting deadlines regarding equal pay reports, and the sunset date of the Equal Pay Advisory Board.

Existing Law

In December 2014, the Board amended Section 12B of the Administrative Code to require City contractors and subcontractors with 20 employees or more to annually submit to the City an Equal Pay Report that provides information on compensation paid to employees identified by sex, race, and other data points. Submission of Equal Pay Reports must begin by January 31, 2016. The legislation also created the Equal Pay Advisory Board, which is charged with analyzing and recommending the best method of data collection to identify wage gaps between men and women of the same or different races and among members of different races, and that will minimize the burden on City contractors and subcontractors in providing the data. The Equal Pay Advisory Board will sunset on October 1, 2017.

Amendments to Current Law

The proposed ordinance would amend the Administrative Code to extend the deadline for the submission of the initial Equal Pay Reports from January 31, 2016, to July 3, 2017. The ordinance also extends the sunset date of the Equal Pay Advisory Board to July 2, 2018.

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BOS-11, Rules, PSNS,
Leg Dep, Dep City atty,
CoB, Mayors office

President, District 5
BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7630
Fax No. 554-7634
TDD/TTY No. 544-5227

London Breed

PRESIDENTIAL ACTION

Date: 1/14/16

To: Angela Calvillo, Clerk of the Board of Supervisors

RECEIVED
CITY CLERK
JAN 14 PM 11:13
AK

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____
(Primary Sponsor)

Title. _____

Transferring (Board Rule No. 3.3)

File No. 151227 Campos
(Primary Sponsor)

Title. Equal Pay Advisory Board Reporting Deadline

From: Rules Committee

To: Public Safety & Neighborhood Services Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

London Breed, President
Board of Supervisors

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Rachel Langston, Advisory Board Chair, Equal Pay Advisory Board
Theresa Sparks, Executive Director, Human Rights Commission

FROM: Derek Evans, Assistant Clerk
Rules Committee

DATE: December 8, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Campos on December 1, 2015:

File No. 151227

Ordinance amending the Administrative Code to revise reporting deadlines regarding equal pay reports, and extending the sunset date of the Equal Pay Advisory Board by nine months to July 2, 2018.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: derek.evans@sfgov.org.

c: Mullane Ahern, Equal Pay Advisory Board

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Campos

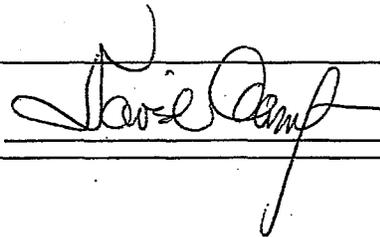
Subject:

Administrative Code - Equal Pay Advisory Board Reporting Deadlines and Sunset Date

The text is listed below or attached:

[]

Signature of Sponsoring Supervisor:



For Clerk's Use Only:

