

File No. 201342

Committee Item No. 2

Board Item No. 15

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Jan. 11, 2021

Board of Supervisors Meeting

Date January 26, 2021

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date Jan 7, 2021

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Appointment, Sunshine Ordinance Task Force - Jaya Padmanabhan]

2

3 **Motion appointing Jaya Padmanabhan (residency requirement waived), term ending**  
4 **April 27, 2021, to the Sunshine Ordinance Task Force.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does  
7 hereby appoint the hereinafter designated persons to serve as a member of the Sunshine  
8 Ordinance Task Force, pursuant to the provisions of Administrative Code, Section 67.30, for  
9 the terms specified:

10 Jaya Padmanabhan (residency requirement waived), seat 4, succeeding Pixie (Rishi)  
11 Chopra, resigned, must be nominated by the local chapter of the Society of Professional  
12 Journalists and be either a journalist from a racial/ethnic-minority-owned news organization, a  
13 journalist whose work focuses on issues impacting minority racial or ethnic communities, or a  
14 journalist who works with a media organization or publication whose target audience is a  
15 minority racial or ethnic community. For purposes of this subsection (a), the term "journalist"  
16 shall be interpreted broadly, including but not limited to freelance journalists, photographers,  
17 and videographers, for the unexpired portion of a two-year term ending April 27, 2021; and, be  
18 it

19 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 20 1. The membership of the Sunshine Ordinance Task Force has a goal to be  
21 representative of the diversity of the City and County of San Francisco.
- 22 2. Applicant Jaya Padmanabhan, who is not a resident of San Francisco, is a person with  
23 experience that uniquely qualifies them to serve on the Sunshine Ordinance Task  
24 Force.

25

- 1           3. The Sunshine Ordinance Task Force has attempted to fill the position, for which Jaya  
2           Padmanabhan was nominated, with an individual who is a City resident and who has  
3           the specific experience, skills, and qualifications, but has been unable to do so at this  
4           time. The Rules Committee has certified that Jaya Padmanabhan is qualified to serve  
5           on the Sunshine Ordinance Task Force.
- 6           4. After exercising due diligence, the Board of Supervisors concludes that there is no  
7           other possible representatives, who is a resident of San Francisco, and who has the  
8           specific experience, skills, or qualifications possessed by this applicant, and who is  
9           willing to serve on the Sunshine Ordinance Task Force at this time; and, be it  
10          FURTHER MOVED, That the Board of Supervisors waives the residency requirement  
11          for Jaya Padmanabhan, as allowed in cases where no qualified City resident, willing to serve,  
12          can be found, pursuant to Charter, Section 4.101(a)(2), that requires person(s) appointed to  
13          boards, commissions, and advisory bodies established by legislative act of the Board of  
14          Supervisors to be resident(s) of the City and County of San Francisco.

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Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): Seat 4 District:

Name: Jaya Padmanabhan

[Redacted] Zip: 94022

[Redacted] Occupation: Freelance Journalist and Consultant

Work Phone: 6502489522 Employer: Self

Business Address: 13114 Maple Leaf Court, Los Altos Hills, CA Zip: 94022

Business E-Mail: jaya@ethnicmediaservices.org Home E-Mail [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [ ] No [x] If No, where registered: Santa Clara County

Resident of San Francisco [ ] Yes [x] No If No, place of residence: Los Altos Hills

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

If selected, I will be filling the task force seat reserved for a journalist from ethnic media. I am from and belong to ethnic media. I was the previous editor of India Currents, a 33-year-old publication, in the Bay Area, curating the Indian American story. I currently work as a consultant for a San Francisco-based non-profit Ethnic Media Services, helping with ethnic media briefings and training sessions, as well as writing and editing for ethnic media distribution.

**Business and/or professional experience:**

For the last five years, I've been writing a column for The San Francisco Examiner commenting on issues relating to communities of color in San Francisco. Some of my recent columns have focused on increasing the census count in hard-to-count districts; highlighting the experiences of black children growing up in the city; commenting on the backlash against Asian Americans; profiling the Mongolian community; chronicling the influence of immigrants working in health care and calling attention to the Nigerian success story. Additionally, since early 2018, I've worked on ethnic media projects, including developing a peer-to-peer student messaging model on depression on California college campuses, leading a reporting project on California water management, and briefing ethnic media on immigrant rights.

**Civic Activities:**

Since January 2020, I've been an active volunteer with Ethnic Media Services and the Office of Civic Engagement and Immigrant Affairs to increase the Census 2020 participation in San Francisco. (I waived my remuneration for the work I did from January 2020 to October 2020). I've conducted youth workshops across San Francisco, engaging students with the idea of the census and what it means for communities of color.

As part of the Writer's Grotto, a San Francisco-based consortium of professional writers, I conduct free journalism workshops for writers of color. The most recent one was held on October 18<sup>th</sup> with 22 local participants.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

**Date:** November 5, 2020 **Applicant's Signature: (required)** Jaya Padmanabhan  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



November 6, 2020

San Francisco Board of Supervisors Rules Committee  
Honorable Hillary Ronen  
Honorable Gordon Mar  
Honorable Catherine Stefani  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**RE: Nominating Jaya Padmanabhan to the Sunshine Ordinance Task Force**

**OFFICERS**

*President*  
Ben Trefny

*Vice President*  
Joe Fitzgerald Rodriguez

*Treasurer*  
Liz Enochs

**BOARD MEMBERS**

Rebecca Bowe

L.A. Chung

Liz Wagner

Carl T. Hall

Lila LaHood

Valerie Bush

Luis Felipe Godinez

Meaghan Mitchell

Ida Mojada

Troy Williams

Alexis Terrazas

Anita Varma

Dear Supervisors,

The Society of Professional Journalists, Northern California Chapter (“SPJ NorCal”) is pleased to nominate Jaya Padmanabhan for appointment to Seat 4 on the City’s Sunshine Ordinance Task Force.

Section 67.30(a) of the Sunshine Ordinance reserves a voting seat on the SOTF for a journalist nominated by SPJ NorCal whose work serves ethnic communities. The law stipulates that all SOTF members must “have experience and/or demonstrated interest in the issues of citizen access and participation in local government.”

Ms. Padmanabhan writes the biweekly “In Brown Type” column in the San Francisco Examiner, opining on issues affecting San Francisco’s ethnic, immigrant and refugee communities. She is Director of Programs at Ethnic Media Services, a new San Francisco-based nonprofit led by former New America Media founder Sandy Close, which seeks to invigorate the ethnic media sector with editorial expertise and business advice. Through this role, Ms. Padmanabhan coordinated with the City of San Francisco to increase ethnic and youth participation in the U.S. census, and recently led a group of journalists from ethnic media to report on California’s water management. Ms. Padmanabhan is the former editor-in-chief of India Currents, a Bay Area-based media outlet covering the Indian diaspora in the United States; she emigrated from India to California more than 30 years ago.

Ms. Padmanabhan’s diligence for detail and passion for government transparency and civic life makes her an excellent candidate for the Sunshine Ordinance Task Force. We strongly urge you to consider her candidacy and to forward her nomination to the full Board as expeditiously as possible.

Thank you for your time and attention to this matter.

Sincerely,

Christine Peek, SPJ NorCal Freedom of Information Committee co-chair  
Lauren Smiley, SPJ NorCal Freedom of Information Committee co-chair

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
*A PUBLIC DOCUMENT*

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

**2. Jurisdiction of Office (Check at least one box)**

State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)  
Multi-County County of  
City of Other

**3. Type of Statement (Check at least one box)**

Annual: The period covered is January 1, 2019, through December 31, 2019. Leaving Office: Date Left (Check one circle.)  
-or- The period covered is through December 31, 2019. The period covered is January 1, 2019, through the date of leaving office.  
Assuming Office: Date assumed -or- The period covered is through the date of leaving office.  
Candidate: Date of Election and office sought, if different than Part 1:

**4. Schedule Summary (must complete) ► Total number of pages including this cover page:**

**Schedules attached**

Schedule A-1 - Investments – schedule attached Schedule C - Income, Loans, & Business Positions – schedule attached  
Schedule A-2 - Investments – schedule attached Schedule D - Income – Gifts – schedule attached  
Schedule B - Real Property – schedule attached Schedule E - Income – Gifts – Travel Payments – schedule attached

-or- **None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed (month, day, year)

Signature *Jaya Padmanabhan*  
(File the originally signed paper statement with your filing official.)

This document was exported from Numbers. Each table was converted to an Excel worksheet. All other objects on each Numbers sheet were placed on separate worksheets. Please be aware that formula calculations may differ in Excel.

Numbers Sheet Name	Numbers Table Name	Excel Worksheet Name
Schedule A-1	Table 1	<a href="#">Schedule A-1</a>
Schedule B	Table 1	<a href="#">Schedule B</a>
Schedule C	Table 1	<a href="#">Schedule C</a>

**SCHEDULE A-1**

**Investments**

Stocks, Bonds, and Other Interests

(Ownership Interest is Less Than 10%)

*Do not attach brokerage or financial statements.*

**CALIFORNIA FORM 700**  
FAIR POLITICAL PRACTICES COMMISSION

Name

Jaya Padmanabhan

<BLUE> is a required field

NAME OF BUSINESS ENTITY	GENERAL DESCRIPTION OF THIS BUSINESS ACTIVITY	FAIR MARKET VALUE (Select from drop down list)	NATURE OF INVESTMENT (Select from drop down list. If "other," describe)	IF APPLICABLE, LIST DATE (mm/dd/2019)	
				ACQUIRED	DISPOSED
3M COMPANY (MMM)	consumer goods	\$10,001 - \$100,000	Stock		
ABBOTT LABORATORIES	pharmaceuticals	\$2,000 - \$10,000	Stock		
ABBVIE INC COM	pharmaceuticals	\$2,000 - \$10,000	Stock		
ACCENTURE	consulting services	\$2,000 - \$10,000	Stock		
ADOBE INC	Software	\$10,001 - \$100,000	Stock		
ADVANCED ENERGY	technology	\$2,000 - \$10,000	Stock		
ADVANCED MICRODEVICES	technology	\$2,000 - \$10,000	Stock		
AFLAC INCORPORATED	insurance	\$2,000 - \$10,000	Stock		
ALASKA AIR	airline	\$2,000 - \$10,000	Stock		
ALLSTATE CORP	insurance	\$2,000 - \$10,000	Stock		
ALNYLAM PHARMACEUTICALS INC	pharmaceuticals	\$2,000 - \$10,000	Stock		
ALPHABET INC	technology	\$10,001 - \$100,000	Stock		
AMAZON INC	E-tailer	\$100,001 - \$1,000,000	Stock		
AMERICAN EXPRESS	travel and credit card	\$2,000 - \$10,000	Stock		
AMERICAN TOWER REIT COM	real estate investment	\$2,000 - \$10,000	Stock		
AMERIPRISE FINANCIAL INC	insurance	\$2,000 - \$10,000	Stock		
AMGEN INC	pharmaceuticals	\$2,000 - \$10,000	Stock		
ANTHEM INC	insurance	\$2,000 - \$10,000	Stock		
APPLE INC	technology	\$10,001 - \$100,000	Stock		
ARCHER DANIELS MIDLAND	Food processing and commodities trading	\$2,000 - \$10,000	Stock		
AT&T INC	telecommunications	\$2,000 - \$10,000	Stock		
AUTOZONE INC	automotive parts and accessories	\$2,000 - \$10,000	Stock		
BALL CORP	aluminum packaging	\$2,000 - \$10,000	Stock		
BAXTER INTERNATIONAL	medical products	\$2,000 - \$10,000	Stock		
BECTON DICKINSON	medical technology	\$2,000 - \$10,000	Stock		
BERKSHIRE HATHAWAY	conglomerate; insurance; real estate; energy	\$10,001 - \$100,000	Stock		
BIOGEN INC	pharmaceuticals	\$2,000 - \$10,000	Stock		
BRISTOL MEYERS	pharmaceuticals	\$2,000 - \$10,000	Stock		
BROADCOM	technology	\$10,001 - \$100,000	Stock		
CAPITAL ONE FINANCIAL	credit card	\$2,000 - \$10,000	Stock		
CARRIER GLOBAL	HVAC	\$2,000 - \$10,000	Stock		
CATERPILLAR INC	construction and mining equipment	\$2,000 - \$10,000	Stock		
CHARLES RIVER LABS	research	\$2,000 - \$10,000	Stock		
CHEVRON	energy	\$2,000 - \$10,000	Stock		
CINTAS CORP	corporate identity uniforms	\$2,000 - \$10,000	Stock		
CISCO SYS INC	technology	\$10,001 - \$100,000	Stock		
CITRIX SYSTEMS INC	technology	\$2,000 - \$10,000	Stock		
COCA COLA CO	beverage	\$2,000 - \$10,000	Stock		
COGNIZANT TECH SOLUTIONS	technology	\$2,000 - \$10,000	Stock		
COMCAST	telecommunications	\$10,001 - \$100,000	Stock		
COSTCO WHOLESALE	warehouse	\$10,001 - \$100,000	Stock		
CREDIT ACCEPTANCE CORP	finance	\$2,000 - \$10,000	Stock		
CROWN CASTLE INTL CORP	communications infrastructure	\$2,000 - \$10,000	Stock		
CVS HEALTH CORP	retailer	\$2,000 - \$10,000	Stock		
DANAHER CORP	science and technology innovator	\$10,001 - \$100,000	Stock		
DARDEN RESTAURANTS	restaurants	\$2,000 - \$10,000	Stock		
DEERE & CO	agricultural; construction and forestry	\$2,000 - \$10,000	Stock		
DEXCOM INC	healthcare	\$2,000 - \$10,000	Stock		
DOMINION ENERGY	Power and energy	\$2,000 - \$10,000	Stock		
EDWARD LIFESCIENCES	medical technology	\$2,000 - \$10,000	Stock		
EQUIFAX	technology	\$2,000 - \$10,000	Stock		
FACEBOOK INC	technology	\$10,001 - \$100,000	Stock		
FEDEX CORP	shipping	\$2,000 - \$10,000	Stock		
FIDELITY NATIONAL	finance	\$2,000 - \$10,000	Stock		
FORTINET	technology	\$10,001 - \$100,000	Stock		
GARMIN LTD	GPS navigation	\$2,000 - \$10,000	Stock		
GENERAL DYNAMICS CORP	aerospace and defense	\$2,000 - \$10,000	Stock		
GENUINE PARTS CO	automotive parts and accessories	\$2,000 - \$10,000	Stock		
GILEAD SCIENCE	medical research and technology	\$2,000 - \$10,000	Stock		
HERSHEY CO	chocolates and snacks	\$2,000 - \$10,000	Stock		
HOME DEPOT	hardware store	\$2,000 - \$10,000	Stock		
HONEYWELL INTERNATIONAL	conglomerate; aerospace; building technology	\$2,000 - \$10,000	Stock		
HUBBELL INC	electrical and electronic products	\$2,000 - \$10,000	Stock		
INTEL CORP	technology	\$2,000 - \$10,000	Stock		
INTUIT INC	business and financial consulting	\$2,000 - \$10,000	Stock		










**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: SOTF

Seat # or Category (If applicable): Seats 6-11 District: \_\_\_\_\_

Name: Chris T Hyland

[Redacted] Zip: 94102

Home Phone: \_\_\_\_\_ Occupation: IT Consultant

Work Phone: \_\_\_\_\_ Employer: Self

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: vicechairhyland@gmail.com Home E-Mail: vicechairhyland@gmail.com

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Currently the longest serving member (4th term) in Seat 9  
Have served as acting Chair, as well as Vice-Chair (2 terms) of the Main Task Force, and have chaired several sub committees

**Business and/or professional experience:**

Please see addendum

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 2/6/2020      Applicant's Signature: (required) chris hyland

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

Sep 06, 2020

Dear Chairperson Hillary Ronen, Supervisors Catherine Stefani and Gordon Mar,

Please accept this as an addendum to my application for reappointment to the SOTF.

I have served for 8 years on this Task Force. This would be my fifth term on the task force, making me (if selected) the longest consecutively serving member. In the absence of a "best practices" database it is incumbent on the longer serving members to be the repository of the institutional knowledge that has kept us balanced and consistent. More about that database later!

I have been the Vice Chair of the SOTF for the past 4 years out of 6. In addition to Vice Chair I also serve on the Compliance & Amendments as well as our version of the Rules sub-committees. As Vice Chair I have also chaired many meetings of the Full Task Force and consider myself an accomplished parliamentarian.

I wanted to highlight a few things which i believe continue to make me a valuable member of this team:

- I wanted to underscore my diverse background. I am from a mixed race and mixed nationality background - my mother is Turkish, i speak several languages, and i live in the heart of the Mission. I promise not to "speak in tongues" as I did a few years ago (I introduced myself in 4 languages).
- My father (American) was an Ambassador for the United Nations and we lived in many different countries growing up including Turkey, Sudan, Bangladesh, Oman and Yemen. This exposure to different cultures early on has allowed me to interact well with people from all backgrounds and walks of life and has proved directly useful at the SOTF.
- My Information Technology background will continue to be an asset, as will my background as a paralegal.
- My 8 years of parliamentary experience be will be instrumental in continuing to run well managed meetings and staying on agenda.

In summary I am proud of the institutional capital I have helped to build over the past 8 years, and would appreciate your vote to continue doing this important work for our city.

I appreciate your continued consideration,  
Sincerely,

Chris Hyland  
(previous) Vice Chair, SOTF

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**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**

Date Initial Filing Received

Filing Official Use Only

 E-Filed  
 02/05/2020  
 20:30:51

 Filing ID:  
 186300337

Please type or print in ink.

NAME OF FILER	(LAST)	(FIRST)	(MIDDLE)
Hyland, Chris			

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable

Your Position

Sunshine Ordinance Task Force

Member

▶ If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \*SEE ATTACHED FOR ADDITIONAL POSITIONS

Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)** State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction) Multi-County CA County of San Francisco City of san francisco Other \_\_\_\_\_**3. Type of Statement (Check at least one box)** **Annual:** The period covered is January 1, 2019 through  
December 31, 2019 **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle)

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
December 31, 2019 The period covered is January 1, 2019 through the date of  
leaving office. **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date  
of leaving office. **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_**4. Schedule Summary (must complete) ▶ Total number of pages including this cover page: 3****Schedules attached** **Schedule A-1 - Investments** – schedule attached **Schedule C - Income, Loans, & Business Positions** – schedule attached **Schedule A-2 - Investments** – schedule attached **Schedule D - Income – Gifts** – schedule attached **Schedule B - Real Property** – schedule attached **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

 **None - No reportable interests on any schedule****5. Verification**

MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
<i>(Business or Agency Address Recommended - Public Document)</i>				

DAYTIME TELEPHONE NUMBER	E-MAIL ADDRESS
( )	

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 02/05/2020  
(month, day, year)Signature Chris Hyland  
(File the originally signed paper statement with your filing official.)

**STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
Expanded Statement Attachment**

<b>CALIFORNIA FORM 700</b> FAIR POLITICAL PRACTICES COMMISSION
Name <div style="text-align: center; border-top: 1px solid black; margin-top: 5px;">Chris Hyland</div>

\* This table lists all positions including the primary position listed in the Office, Agency, or Court section of the Cover Page.

Agency	Division/Board/Dept/District	Position	Type of Statement
City and County of San Francisco	Sunshine Ordinance Task Force	Board Member	Annual 1/1/2019 - 12/31/2019
City and County of San Francisco	Sunshine Ordinance Task Force	vice chair	Annual 1/1/2019 - 12/31/2019
City and County of San Francisco	Sunshine Ordinance Task Force	Member	Annual 1/1/2019 - 12/31/2019

**SCHEDULE B**  
**Interests in Real Property**  
 (Including Rental Income)

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS  
 234 Guerrero St  
 CITY  
 san francisco

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  
 \$2,000 - \$10,000  
 \$10,001 - \$100,000  
 \$100,001 - \$1,000,000  
 Over \$1,000,000

ACQUIRED: \_\_\_/\_\_\_/19 DISPOSED: \_\_\_/\_\_\_/19

NATURE OF INTEREST  
 Ownership/Deed of Trust  Easement  
 Leasehold \_\_\_\_\_ Yrs. remaining  \_\_\_\_\_ Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED  
 \$0 - \$499  \$500 - \$1,000  \$1,001 - \$10,000  
 \$10,001 - \$100,000  OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.  
 None

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS  
 \_\_\_\_\_  
 CITY  
 \_\_\_\_\_

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  
 \$2,000 - \$10,000  
 \$10,001 - \$100,000  
 \$100,001 - \$1,000,000  
 Over \$1,000,000

ACQUIRED: \_\_\_/\_\_\_/19 DISPOSED: \_\_\_/\_\_\_/19

NATURE OF INTEREST  
 Ownership/Deed of Trust  Easement  
 Leasehold \_\_\_\_\_ Yrs. remaining  \_\_\_\_\_ Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED  
 \$0 - \$499  \$500 - \$1,000  \$1,001 - \$10,000  
 \$10,001 - \$100,000  OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.  
 None

\* You are not required to report loans from a commercial lending institution made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\*  
 \_\_\_\_\_  
 ADDRESS (Business Address Acceptable)  
 \_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF LENDER  
 \_\_\_\_\_  
 INTEREST RATE TERM (Months/Years)  
 \_\_\_\_\_%  None \_\_\_\_\_  
 HIGHEST BALANCE DURING REPORTING PERIOD  
 \$500 - \$1,000  \$1,001 - \$10,000  
 \$10,001 - \$100,000  OVER \$100,000  
 Guarantor, if applicable

NAME OF LENDER\*  
 \_\_\_\_\_  
 ADDRESS (Business Address Acceptable)  
 \_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF LENDER  
 \_\_\_\_\_  
 INTEREST RATE TERM (Months/Years)  
 \_\_\_\_\_%  None \_\_\_\_\_  
 HIGHEST BALANCE DURING REPORTING PERIOD  
 \$500 - \$1,000  \$1,001 - \$10,000  
 \$10,001 - \$100,000  OVER \$100,000  
 Guarantor, if applicable

Comments: \_\_\_\_\_



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163  
BOS-Appointments@sfgov.org**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): 6 - 11 District: \_\_\_\_\_

Name: David Pilpel

[Redacted] Zip: 94116-1730

Home Phone: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist residents of the City and County of San Francisco who are 18 years of age or older. For certain bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

18 years of age or older: Yes  No

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Having served on the Sunshine Ordinance Task Force for 12 1/2 of the last 27 years (1996-2000, 2004-2008, and 2012-2016), I am extremely familiar with the Sunshine Ordinance, public meetings, public records, and public participation generally in City government. A native San Franciscan, I bring a deep understanding of the City and its communities, diversity, history, and neighborhoods, along with a comprehensive view of City government in all its complexity. I strongly support meaningful public participation in City government through access to public meetings and public records.

**Business and/or professional experience:**

Assistant Manager, Mail Boxes Etc. (retail postal services), 1989-1992

**Civic Activities:**

I have attended countless City board, commission, and committee meetings since 1985. I am familiar with the City Charter, Administrative Code, local government, public engagement, and public meetings and public records laws. In addition to the Sunshine Ordinance Task Force, I have also served on the Municipal Transportation Agency Citizens Advisory Council, the Public Utilities Commission Citizens Advisory Committee, the Redistricting Task Force, and other public bodies. Over the years I have also been involved in various Democratic Clubs, environmental and transit advocacy organizations, and neighborhood groups.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: January 6, 2021 Applicant's Signature: (required)



(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
*A PUBLIC DOCUMENT*

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Pilpel David

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
Sunshine Ordinance Task Force

Division, Board, Department, District, if applicable Your Position  
Applicant

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State
- Multi-County \_\_\_\_\_
- City of \_\_\_\_\_
- Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- County of San Francisco
- Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual:** The period covered is January 1, 2020, through December 31, 2020.  
-or- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2020.
- Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_
- Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: Period covered is 1-6-20 to 1-5-21.
- Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one circle.)
- The period covered is January 1, 2020, through the date of leaving office.
- or- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1**

**Schedules attached**

- Schedule A-1 - Investments** – schedule attached
- Schedule A-2 - Investments** – schedule attached
- Schedule B - Real Property** – schedule attached
- Schedule C - Income, Loans, & Business Positions** – schedule attached
- Schedule D - Income – Gifts** – schedule attached
- Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-  **None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)  
[Redacted] San Francisco CA 94116-1730  
EMAIL ADDRESS  
( )

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed January 6, 2021  
(month, day, year)

Signature [Signature]  
(File the originally signed paper statement with your filing official.)



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): Seats 6 - 10 (any) District: N/A

Name: Matthew A. Yankee

[Redacted] Zip: 94116  
Occupation: Chief, Clerk-Recorder's Office

Work Phone: \_\_\_\_\_ Employer: County of Alameda

Business Address: 1106 Madison St., Oakland, CA Zip: 94607

Business E-Mail: yankeema@gmail.com Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am proud of the hard work and accomplishments of the Sunshine Ordinance Task Force, and I am seeking reappointment to it. I have devoted nearly 15 years to a career in public service with county and municipal governments, specifically in offices specializing in creating and maintaining public records, as well as election related services. As an individual committed to government transparency and accessibility, I was honored to be among those recognized by the Ann Arbor Chronicle (local media) for my work in making local government more accessible to the community -- specifically, they noted my "steadfast competence and professionalism ... symbolic of the many staff who work on the front lines of our local governments, who help citizens navigate the bureaucracy of our public sector, and whose capable, often thankless work on a daily basis makes our community a better place." I am a member of the LGBT community and have lived on the west side of San Francisco since 2011. I currently reside in the Sunset/Parkside neighborhood with my husband.

**Business and/or professional experience:**

I am currently the Chief of the County Clerk-Recorder's Office in Alameda County, a division of the County's Auditor-Controller Agency. The Office I lead acts as the official custodian for over 25 million public records, serves over 100,000 customers each year, and collects and distributes approximately \$175 million annually in revenue. I manage operations responsible for recording/archiving approximately 250,000 official public records per year, collecting documentary transfer tax, providing certified copies of vital records, issuing marriage licenses, registering notaries, and all other County Clerk duties. I am also responsible for responding to numerous Public Records Act requests and subpoenas timely and accurately. I am proud to have been instrumental in expanding our office hours, opening a satellite office, and upgrading our software system so that the public has more convenient access to our records and services. Furthermore, I understand the trust that the public places in government safeguarding their records -- and to that end, I have worked closely with the District Attorney's Office to identify instances of fraudulent recorded documents in order to protect our most vulnerable residents. Prior to my work with Alameda County, I served as the Director of Elections for Washtenaw County -- Michigan's sixth largest county, and home to the City of Ann Arbor -- where I oversaw all elections within the County as well as managed the administration of the County Clerk/Register of Deeds Office, which included supporting the County's various Boards and Commissions. I provided leadership to the County's 28 local municipalities for election related issues; managed the retention of numerous official documents; published legally required notices; assured various public meetings complied with the State's Open Meetings Act; and responded to Freedom of Information Act requests. In addition, I oversaw the County's enforcement of Michigan's Campaign Finance Act and performed related compliance audits.

**Civic Activities:**

I have been a member of San Francisco's Sunshine Ordinance Task Force since my appointment to Seat 10 in November 2018. I serve as Chair of the Information Technology Committee, and I also serve as a member of the Rules Committee and the Education, Outreach, & Training Committee. Furthermore, I am a member of both the California Association of Clerks and Election Officials (CACEO) and the County Recorders' Association of California (CRAC), and I have been a member of the latter's Legislative Committee and Documentary Transfer Tax Committee. In addition, I am active in the Northern California Local Chapter of the Property Records Industry Association (PRIA), an organization that fosters collaborative relationships between government offices that maintain public records and the industries that rely upon those records. I have attended meetings of local organizations to speak about government records, am passionate about local history, and am a member of the Western Neighborhoods Project.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 03/09/2020 Applicant's Signature: (required) Matthew A. Yankee  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**STATEMENT OF ECONOMIC INTERESTS**

**COVER PAGE**

1280628

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Yankee, Matthew A.

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
City and County of San Francisco  
Division, Board, Department, District, if applicable Your Position  
Sunshine Ordinance Task Force Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

State  Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)  
 Multi-County \_\_\_\_\_  County of San Francisco  
 City of \_\_\_\_\_  Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

**Annual:** The period covered is January 1, 2019 through December 31, 2019  
-or-  
The period covered is 11 / 08 / 2018, through December 31, 2019  
 **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_  
 **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_  
 **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one circle)  
 The period covered is January 1, 2019 through the date of leaving office.  
 The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 3**

**Schedules attached**  
 **Schedule A-1 - Investments** – schedule attached  **Schedule C - Income, Loans, & Business Positions** – schedule attached  
 **Schedule A-2 - Investments** – schedule attached  **Schedule D - Income – Gifts** – schedule attached  
 **Schedule B - Real Property** – schedule attached  **Schedule E - Income – Gifts – Travel Payments** – schedule attached  
-or-  
 **None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)  
1 Dr. Carlton B. Goodlett Pl. Room 244 San Francisco CA 94102  
DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 02/19/2020 Signature Matthew A. Yankee  
(month, day, year) (File the originally signed paper statement with your filing official.)

# SCHEDULE A-1

## Investments

### Stocks, Bonds, and Other Interests

(Ownership Interest is Less Than 10%)

Investments must be itemized.

Do not attach brokerage or financial statements.

Name

Yankee, Matthew A.

▶ NAME OF BUSINESS ENTITY  
Tesla Motors

GENERAL DESCRIPTION OF THIS BUSINESS  
Automotive/Energy

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

▶ NAME OF BUSINESS ENTITY  
Ford Motor Company

GENERAL DESCRIPTION OF THIS BUSINESS  
Automotive

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

▶ NAME OF BUSINESS ENTITY  
\_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS  
\_\_\_\_\_

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

▶ NAME OF BUSINESS ENTITY  
\_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS  
\_\_\_\_\_

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

▶ NAME OF BUSINESS ENTITY  
\_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS  
\_\_\_\_\_

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

▶ NAME OF BUSINESS ENTITY  
\_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS  
\_\_\_\_\_

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_  
(Describe)  
 Partnership     Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_/\_\_\_\_\_/19      \_\_\_\_\_/\_\_\_\_\_/19  
 ACQUIRED                      DISPOSED

Comments: \_\_\_\_\_





**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: \_\_\_\_\_

Seat # or Category (If applicable): \_\_\_\_\_ District: \_\_\_\_\_

Name: \_\_\_\_\_

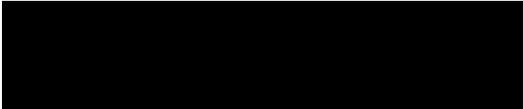


\_\_\_\_\_ Zip: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: 

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

**Business and/or professional experience:**

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

**Date:** \_\_\_\_\_ **Applicant's Signature: (required)** \_\_\_\_\_

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**COVER PAGE**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)  
Multi-County \_\_\_\_\_ County of \_\_\_\_\_  
City of \_\_\_\_\_ Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

**Annual:** The period covered is January 1, 2019, through December 31, 2019. **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Check one circle.)  
**-or-** The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through December 31, 2019. The period covered is January 1, 2019, through the date of leaving office.  
**Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_\_. **-or-** The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through the date of leaving office.  
**Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

Schedule A-1 - Investments – schedule attached Schedule C - Income, Loans, & Business Positions – schedule attached  
Schedule A-2 - Investments – schedule attached Schedule D - Income – Gifts – schedule attached  
Schedule B - Real Property – schedule attached Schedule E - Income – Gifts – Travel Payments – schedule attached

**-or-**  
**None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE



\_\_\_\_\_ of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_ Signature \_\_\_\_\_  
(month, day, year) (File the originally signed paper statement with your filing official.)



## Instructions – Schedules A-1 and A-2 Investments

“Investment” means a financial interest in any business entity (including a consulting business or other independent contracting business) that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency’s jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more at any time during the reporting period. See Reference Pamphlet, page 13.

### Reportable investments include:

- Stocks, bonds, warrants, and options, including those held in margin or brokerage accounts and managed investment funds (See Reference Pamphlet, page 13.)
- Sole proprietorships
- Your own business or your spouse’s or registered domestic partner’s business (See Reference Pamphlet, page 8, for the definition of “business entity.”)
- Your spouse’s or registered domestic partner’s investments even if they are legally separate property
- Partnerships (e.g., a law firm or family farm)
- Investments in reportable business entities held in a retirement account (See Reference Pamphlet, page 15.)
- If you, your spouse or registered domestic partner, and dependent children together have a 10% or greater ownership interest in a business entity or trust (including a living trust), you must disclose investments held by the business entity or trust. See Reference Pamphlet, page 15, for more information on disclosing trusts.
- Business trusts

### You are not required to disclose:

- Government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds) and investments held in certain retirement accounts. See Reference Pamphlet, page 13, for detailed information. (Regulation 18237)
- Bank accounts, savings accounts, money market accounts and certificates of deposits
- Insurance policies
- Annuities
- Commodities
- Shares in a credit union
- Government bonds (including municipal bonds)
- Retirement accounts invested in non-reportable interests (e.g., insurance policies, mutual funds, or government bonds) (See Reference Pamphlet, page 15.)

- Government defined-benefit pension plans (such as CalPERS and CalSTRS plans)
- Certain interests held in a blind trust (See Reference Pamphlet, page 16.)

**Use Schedule A-1** to report ownership of less than 10% (e.g., stock). Schedule C (Income) may also be required if the investment is not a stock or corporate bond. See second example below.

**Use Schedule A-2** to report ownership of 10% or greater (e.g., a sole proprietorship).

### To Complete Schedule A-1:

Do not attach brokerage or financial statements.

- Disclose the name of the business entity.
- Provide a general description of the business activity of the entity (e.g., pharmaceuticals, computers, automobile manufacturing, or communications).
- Check the box indicating the highest fair market value of your investment during the reporting period. If you are filing a candidate or an assuming office statement, indicate the fair market value on the filing date or the date you took office, respectively. (See page 21 for more information.)
- Identify the nature of your investment (e.g., stocks, warrants, options, or bonds).
- An acquired or disposed of date is only required if you initially acquired or entirely disposed of the investment interest during the reporting period. The date of a stock dividend reinvestment or partial disposal is not required. Generally, these dates will not apply if you are filing a candidate or an assuming office statement.

### Examples:

Frank Byrd holds a state agency position. His conflict of interest code requires full disclosure of investments. Frank must disclose his stock holdings of \$2,000 or more in any company that is located in or does business in California, as well as those stocks held by his spouse or registered domestic partner and dependent children.

Alice Lance is a city council member. She has a 4% interest, worth \$5,000, in a limited partnership located in the city. Alice must disclose the partnership on Schedule A-1 and income of \$500 or more received from the partnership on Schedule C.

### Reminders

- Do you know your agency’s jurisdiction?
- Did you hold investments at any time during the period covered by this statement?
- Code filers – your disclosure categories may only require disclosure of specific investments.



## Instructions – Schedule A-2

### Investments, Income, and Assets of Business Entities/Trusts

---

Use Schedule A-2 to report investments in a business entity (including a consulting business or other independent contracting business) or trust (including a living trust) in which you, your spouse or registered domestic partner, and your dependent children, together or separately, had a 10% or greater interest, totaling \$2,000 or more, during the reporting period and which is located in, doing business in, planning to do business in, or which has done business during the previous two years in your agency's jurisdiction. See Reference Pamphlet, page 13. A trust located outside your agency's jurisdiction is reportable if it holds assets that are located in or doing business in the jurisdiction. Do not report a trust that contains non-reportable interests. For example, a trust containing only your personal residence not used in whole or in part as a business, your savings account, and some municipal bonds, is not reportable.

Also report on Schedule A-2 investments and real property held by that entity or trust if your pro rata share of the investment or real property interest was \$2,000 or more during the reporting period.

#### To Complete Schedule A-2:

**Part 1.** Disclose the name and address of the business entity or trust. If you are reporting an interest in a business entity, check "Business Entity" and complete the box as follows:

- Provide a general description of the business activity of the entity.
- Check the box indicating the highest fair market value of your investment during the reporting period.
- If you initially acquired or entirely disposed of this interest during the reporting period, enter the date acquired or disposed.
- Identify the nature of your investment.
- Disclose the job title or business position you held with the entity, if any (i.e., if you were a director, officer, partner, trustee, employee, or held any position of management). A business position held by your spouse is not reportable.

**Part 2.** Check the box indicating **your pro rata** share of the **gross** income received **by** the business entity or trust. This amount includes your pro rata share of the **gross** income **from** the business entity or trust, as well as your community property interest in your spouse's or registered domestic partner's share. Gross income is the total amount of income before deducting expenses, losses, or taxes.

**Part 3.** Disclose the name of each source of income that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency's jurisdiction, as follows:

- Disclose each source of income and outstanding loan **to the business entity or trust** identified in Part 1 if your pro rata share of the **gross** income (including your community property interest in your spouse's or registered domestic partner's share) to the business entity or trust from that source was \$10,000 or more during the reporting

period. See Reference Pamphlet, page 11, for examples. Income from governmental sources may be reportable if not considered salary. See Regulation 18232. Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.

- Disclose each individual or entity that was a source of commission income of \$10,000 or more during the reporting period through the business entity identified in Part 1. See Reference Pamphlet, page 8, for an explanation of commission income.

You may be required to disclose sources of income located outside your jurisdiction. For example, you may have a client who resides outside your jurisdiction who does business on a regular basis with you. Such a client, if a reportable source of \$10,000 or more, must be disclosed.

Mark "None" if you do not have any reportable \$10,000 sources of income to disclose. Phrases such as "various clients" or "not disclosing sources pursuant to attorney-client privilege" are not adequate disclosure. See Reference Pamphlet, page 14, for information on procedures to request an exemption from disclosing privileged information.

**Part 4.** Report any investments or interests in real property held or leased **by the entity or trust** identified in Part 1 if your pro rata share of the interest held was \$2,000 or more during the reporting period. Attach additional schedules or use FPPC's Form 700 Excel spreadsheet if needed.

- Check the applicable box identifying the interest held as real property or an investment.
- If investment, provide the name and description of the business entity.
- If real property, report the precise location (e.g., an assessor's parcel number or address).
- Check the box indicating the highest fair market value of your interest in the real property or investment during the reporting period. (Report the fair market value of the portion of your residence claimed as a tax deduction if you are utilizing your residence for business purposes.)
- Identify the nature of your interest.
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property or investment during the reporting period.



## Instructions – Schedule B Interests in Real Property

Report interests in real property located in your agency's jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more any time during the reporting period. Real property is also considered to be "within the jurisdiction" of a local government agency if the property or any part of it is located within two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the local government agency. See Reference Pamphlet, page 13.

### Interests in real property include:

- An ownership interest (including a beneficial ownership interest)
- A deed of trust, easement, or option to acquire property
- A leasehold interest (See Reference Pamphlet, page 14.)
- A mining lease
- An interest in real property held in a retirement account (See Reference Pamphlet, page 15.)
- An interest in real property held by a business entity or trust in which you, your spouse or registered domestic partner, and your dependent children together had a 10% or greater ownership interest (Report on Schedule A-2.)
- Your spouse's or registered domestic partner's interests in real property that are legally held separately by him or her

### You are not required to report:

- A residence, such as a home or vacation cabin, used exclusively as a personal residence (However, a residence in which you rent out a room or for which you claim a business deduction may be reportable. If reportable, report the fair market value of the portion claimed as a tax deduction.)
- Some interests in real property held through a blind trust (See Reference Pamphlet, page 16, for exceptions.)
  - **Please note:** A non-reportable property can still be grounds for a conflict of interest and may be disqualifying.

### To Complete Schedule B:

- Report the precise location (e.g., an assessor's parcel number or address) of the real property.
- Check the box indicating the fair market value of your interest in the property (regardless of what you owe on the property).
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property during the reporting period.
- Identify the nature of your interest. If it is a leasehold,

### Reminders

- Income and loans already reported on Schedule B are not also required to be reported on Schedule C.
- Real property already reported on Schedule A-2, Part 4 is not also required to be reported on Schedule B.
- Code filers – do your disclosure categories require disclosure of real property?

disclose the number of years remaining on the lease.

- If you received rental income, check the box indicating the gross amount you received.
- If you had a 10% or greater interest in real property and received rental income, list the name of the source(s) if your pro rata share of the gross income from any single tenant was \$10,000 or more during the reporting period. If you received a total of \$10,000 or more from two or more tenants acting in concert (in most cases, this will apply to married couples), disclose the name of each tenant. Otherwise, mark "None."
- Loans from a private lender that total \$500 or more and are secured by real property may be reportable. **Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.**

When reporting a loan:

- Provide the name and address of the lender.
- Describe the lender's business activity.
- Disclose the interest rate and term of the loan. For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period. The term of a loan is the total number of months or years given for repayment of the loan at the time the loan was established.
- Check the box indicating the highest balance of the loan during the reporting period.
- Identify a guarantor, if applicable.

If you have more than one reportable loan on a single piece of real property, report the additional loan(s) on Schedule C.

### Example:

Allison Gande is a city planning commissioner. During the reporting period, she received rental income of \$12,000, from a single tenant who rented property she owned in the city's jurisdiction. If Allison received \$6,000 each from two tenants, the tenants' names would not be required because no single tenant paid her \$10,000 or more. A married couple is considered a single tenant.

ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS 4600 24th Street	
CITY Sacramento	
FAIR MARKET VALUE	IF APPLICABLE, LIST DATE:
<input type="checkbox"/> \$2,000 - \$10,000	<input type="checkbox"/> / / 18 <input type="checkbox"/> / / 18
<input type="checkbox"/> \$10,001 - \$100,000	ACQUIRED    DISPOSED
<input checked="" type="checkbox"/> \$100,001 - \$1,000,000	
<input type="checkbox"/> Over \$1,000,000	
NATURE OF INTEREST	
<input type="checkbox"/> Ownership/Deed of Trust	<input type="checkbox"/> Easement
<input type="checkbox"/> Leasehold	<input type="checkbox"/> Other
IF RENTAL PROPERTY, GROSS INCOME RECEIVED	
<input type="checkbox"/> \$0 - \$499	<input type="checkbox"/> \$500 - \$1,000
<input checked="" type="checkbox"/> \$10,001 - \$100,000	<input type="checkbox"/> OVER \$100,000
SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.	
<input type="checkbox"/> None	
Henry Wells	
NAME OF LENDER*	
Sophia Petroillo	
ADDRESS (Business Address Acceptable)	
2121 Blue Sky Parkway, Sacramento	
BUSINESS ACTIVITY, IF ANY, OF LENDER	
Restaurant Owner	
INTEREST RATE	TERM (Months/Years)
8 % <input type="checkbox"/> None	15 Years
HIGHEST BALANCE DURING REPORTING PERIOD	
<input type="checkbox"/> \$500 - \$1,000	<input type="checkbox"/> \$1,001 - \$10,000
<input checked="" type="checkbox"/> \$10,001 - \$100,000	<input type="checkbox"/> OVER \$100,000
<input type="checkbox"/> Guarantor, if applicable	
Comments:	



# Instructions – Schedule C

## Income, Loans, & Business Positions

### (Income Other Than Gifts and Travel Payments)

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#### Reporting Income:

Report the source and amount of gross income of \$500 or more you received during the reporting period. Gross income is the total amount of income before deducting expenses, losses, or taxes and includes loans other than loans from a commercial lending institution. See Reference Pamphlet, page 11. You must also report the source of income to your spouse or registered domestic partner if your community property share was \$500 or more during the reporting period.

The source and income must be reported only if the source is located in, doing business in, planning to do business in, or has done business during the previous two years in your agency's jurisdiction. See Reference Pamphlet, page 13, for more information about doing business in the jurisdiction. Reportable sources of income may be further limited by your disclosure category located in your agency's conflict of interest code.

#### Reporting Business Positions:

You must report your job title with each reportable business entity even if you received no income during the reporting period. Use the comments section to indicate that no income was received.

#### Commonly reportable income and loans include:

- Salary/wages, per diem, and reimbursement for expenses including travel payments provided by your employer
- Community property interest (50%) in your spouse's or registered domestic partner's income - **report the employer's name and all other required information**
- Income from investment interests, such as partnerships, reported on Schedule A-1
- Commission income not required to be reported on Schedule A-2 (See Reference Pamphlet, page 8.)
- Gross income from any sale, including the sale of a house or car (Report your pro rata share of the total sale price.)
- Rental income not required to be reported on Schedule B
- Prizes or awards not disclosed as gifts
- Payments received on loans you made to others
- An honorarium received prior to becoming a public official (See Reference Pamphlet, page 10, concerning your ability to receive future honoraria.)
- Incentive compensation (See Reference Pamphlet, page 12.)

#### Reminders

- Code filers – your disclosure categories may not require disclosure of all sources of income.
- If you or your spouse or registered domestic partner are self-employed, report the business entity on Schedule A-2.
- Do not disclose on Schedule C income, loans, or business positions already reported on Schedules A-2 or B.

#### You are not required to report:

- Salary, reimbursement for expenses or per diem, or social security, disability, or other similar benefit payments received by you or your spouse or registered domestic partner from a federal, state, or local government agency.
- Stock dividends and income from the sale of stock unless the source can be identified.
- Income from a PERS retirement account.

**See Reference Pamphlet, page 11, for more exceptions to income reporting.**

#### To Complete Schedule C:

##### Part 1. Income Received/Business Position Disclosure

- Disclose the name and address of each source of income or each business entity with which you held a business position.
- Provide a general description of the business activity if the source is a business entity.
- Check the box indicating the amount of gross income received.
- Identify the consideration for which the income was received.
- For income from commission sales, check the box indicating the gross income received and list the name of each source of commission income of \$10,000 or more. See Reference Pamphlet, page 8. **Note: If you receive commission income on a regular basis or have an ownership interest of 10% or more, you must disclose the business entity and the income on Schedule A-2.**
- Disclose the job title or business position, if any, that you held with the business entity, even if you did not receive income during the reporting period.

##### Part 2. Loans Received or Outstanding During the Reporting Period

- Provide the name and address of the lender.
- Provide a general description of the business activity if the lender is a business entity.
- Check the box indicating the highest balance of the loan during the reporting period.
- Disclose the interest rate and the term of the loan.
  - For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period.
  - The term of the loan is the total number of months or years given for repayment of the loan at the time the loan was entered into.
- Identify the security, if any, for the loan.

# SCHEDULE D Income – Gifts

▶ NAME OF SOURCE *(Not an Acronym)*

\_\_\_\_\_  
 ADDRESS *(Business Address Acceptable)*

\_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

\_\_\_\_\_  
 ADDRESS *(Business Address Acceptable)*

\_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

\_\_\_\_\_  
 ADDRESS *(Business Address Acceptable)*

\_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

\_\_\_\_\_  
 ADDRESS *(Business Address Acceptable)*

\_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

\_\_\_\_\_  
 ADDRESS *(Business Address Acceptable)*

\_\_\_\_\_  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

**Filer's Verification**

**Print Name** \_\_\_\_\_

**Office, Agency or Court** \_\_\_\_\_

**Statement Type**      2019/2020 Annual      Assuming      Leaving  
    \_\_\_\_\_ Annual      Candidate

(yr)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

**Date Signed** \_\_\_\_\_  
(month, day, year)

**Filer's Signature** \_\_\_\_\_

**Comments:** \_\_\_\_\_

## Instructions – Schedule D Income – Gifts

A gift is anything of value for which you have not provided equal or greater consideration to the donor. A gift is reportable if its fair market value is \$50 or more. In addition, multiple gifts totaling \$50 or more received during the reporting period from a single source must be reported.

It is the acceptance of a gift, not the ultimate use to which it is put, that imposes your reporting obligation. Except as noted below, you must report a gift even if you never used it or if you gave it away to another person.

If the exact amount of a gift is unknown, you must make a good faith estimate of the item's fair market value. Listing the value of a gift as "over \$50" or "value unknown" is not adequate disclosure. In addition, if you received a gift through an intermediary, you must disclose the name, address, and business activity of both the donor and the intermediary. You may indicate an intermediary either in the "source" field after the name or in the "comments" section at the bottom of Schedule D.

### Commonly reportable gifts include:

- Tickets/passes to sporting or entertainment events
- Tickets/passes to amusement parks
- Parking passes not used for official agency business
- Food, beverages, and accommodations, including those provided in direct connection with your attendance at a convention, conference, meeting, social event, meal, or like gathering
- Rebates/discounts not made in the regular course of business to members of the public without regard to official status
- Wedding gifts (See Reference Pamphlet, page 16)
- An honorarium received prior to assuming office (You may report an honorarium as income on Schedule C, rather than as a gift on Schedule D, if you provided services of equal or greater value than the payment received. See Reference Pamphlet, page 10, regarding your ability to receive future honoraria.)
- Transportation and lodging (See Schedule E.)
- Forgiveness of a loan received by you

### Reminders

- Gifts from a single source are subject to a \$500 limit in 2019. See Reference Pamphlet, page 10.
- Code filers – you only need to report gifts from reportable sources.

### Gift Tracking Mobile Application

- FPPC has created a gift tracking app for mobile devices that helps filers track gifts and provides a quick and easy way to upload the information to the Form 700. Visit FPPC's website to download the app.

### You are not required to disclose:

- Gifts that were not used and that, within 30 days after receipt, were returned to the donor or delivered to a charitable organization or government agency without being claimed by you as a charitable contribution for tax purposes
- Gifts from your spouse or registered domestic partner, child, parent, grandparent, grandchild, brother, sister, and certain other family members (See Regulation 18942 for a complete list.). The exception does not apply if the donor was acting as an agent or intermediary for a reportable source who was the true donor.
- Gifts of similar value exchanged between you and an individual, other than a lobbyist registered to lobby your state agency, on holidays, birthdays, or similar occasions
- Gifts of informational material provided to assist you in the performance of your official duties (e.g., books, pamphlets, reports, calendars, periodicals, or educational seminars)
- A monetary bequest or inheritance (However, inherited investments or real property may be reportable on other schedules.)
- Personalized plaques or trophies with an individual value of less than \$250
- Campaign contributions
- Up to two tickets, for your own use, to attend a fundraiser for a campaign committee or candidate, or to a fundraiser for an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. The ticket must be received from the organization or committee holding the fundraiser.
- Gifts given to members of your immediate family if the source has an established relationship with the family member and there is no evidence to suggest the donor had a purpose to influence you. (See Regulation 18943.)
- Free admission, food, and nominal items (such as a pen, pencil, mouse pad, note pad or similar item) available to all attendees, at the event at which the official makes a speech (as defined in Regulation 18950(b)(2)), so long as the admission is provided by the person who organizes the event.
- Any other payment not identified above, that would otherwise meet the definition of gift, where the payment is made by an individual who is not a lobbyist registered to lobby the official's state agency, where it is clear that the gift was made because of an existing personal or business relationship unrelated to the official's position and there is no evidence whatsoever at the time the gift is made to suggest the donor had a purpose to influence you.

### To Complete Schedule D:

- Disclose the full name (not an acronym), address, and, if a business entity, the business activity of the source.
- Provide the date (month, day, and year) of receipt, and disclose the fair market value and description of the gift.



# Instructions – Schedule E Travel Payments, Advances, and Reimbursements

Travel payments reportable on Schedule E include advances and reimbursements for travel and related expenses, including lodging and meals.

Gifts of travel may be subject to the gift limit. In addition, certain travel payments are reportable gifts, but are not subject to the gift limit. To avoid possible misinterpretation or the perception that you have received a gift in excess of the gift limit, you may wish to provide a specific description of the purpose of your travel. See the FPPC fact sheet entitled “Limitations and Restrictions on Gifts, Honoraria, Travel, and Loans” to read about travel payments under section 89506(a).

**You are not required to disclose:**

- Travel payments received from any state, local, or federal government agency for which you provided services equal or greater in value than the payments received, such as reimbursement for travel on agency business from your government agency employer.
- A payment for travel from another local, state, or federal government agency and related per diem expenses when the travel is for education, training or other inter-agency programs or purposes.
- Travel payments received from your employer in the normal course of your employment that are included in the income reported on Schedule C.
- A travel payment that was received from a non-profit entity exempt from taxation under Internal Revenue Code Section 501(c)(3) for which you provided equal or greater consideration, such as reimbursement for travel on business for a 501(c)(3) organization for which you are a board member.

**Note: Certain travel payments may not be reportable if reported via email on Form 801 by your agency.**

**To Complete Schedule E:**

- Disclose the full name (not an acronym) and address of the source of the travel payment.
- Identify the business activity if the source is a business entity.
- Check the box to identify the payment as a gift or income, report the amount, and disclose the date(s).
  - **Travel payments are gifts** if you did not provide services that were equal to or greater in value than the payments received. You must disclose gifts totaling \$50 or more from a single source during the period covered by the statement.

When reporting travel payments that are gifts, you must provide a description of the gift and the **date(s)** received. If the travel occurred on or after January 1, 2017, you must also disclose the **travel destination**

- **Travel payments are income** if you provided services that were equal to or greater in value than the payments received. You must disclose income totaling \$500 or more from a single source during the period

covered by the statement. You have the burden of proving the payments are income rather than gifts. When reporting travel payments as income, you must describe the services you provided in exchange for the payment. You are not required to disclose the date(s) for travel payments that are income.

**Example:**

City council member MaryClaire Chandler is the chair of a 501 (c)(6) trade association, and the association pays for her travel to attend its meetings. Because MaryClaire is deemed to be providing equal or greater consideration for the travel payment by virtue of serving on the board, this payment may be reported as income. Payments for MaryClaire to attend other events for which she is not providing services are likely considered gifts. Note that the same payment from a 501(c)3 would NOT be reportable.

<small>▶ NAME OF SOURCE (Not an Acronym)</small>	
Health Services Trade Association	
<small>ADDRESS (Business Address Acceptable)</small>	
1230 K Street, Suite 610	
<small>CITY AND STATE</small>	
Sacramento, CA	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
Association of Healthcare Workers	
<small>DATE(S):</small> _____	<small>AMT: \$</small> 150.00
<small>(If gift)</small>	
<small>▶ MUST CHECK ONE:</small> <input type="checkbox"/> Gift <b>-or-</b> <input checked="" type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="checkbox"/> Other - Provide Description <u>Travel reimbursement for board meeting.</u>	

**Example:**

Mayor Kim travels to China on a trip organized by China Silicon Valley Business Development, a California nonprofit, 501(c)(6) organization. The Chengdu Municipal People’s Government pays for Mayor Kim’s airfare and travel costs, as well as his meals and lodging during the trip. The trip’s agenda shows that the trip’s purpose is to promote job creation and economic activity in China and in Silicon Valley, so the trip is reasonably related to a governmental purpose. Thus, Mayor Kim must report the gift of travel, but the gift is exempt from the gift limit. In this case, the travel payments are not subject to the gift limit because the source is a foreign government and because the travel is reasonably related to a governmental purpose. (Section 89506(a)(2).) Note that Mayor Kim could be disqualified from participating in or making decisions about The Chengdu Municipal People’s Government for 12 months. Also note that if China Silicon Valley Business Development (a 501(c)(6) organization) paid for the travel costs rather than the governmental organization, the payments would be subject to the gift limits. (See the FPPC fact sheet, Limitations and Restrictions on Gifts, Honoraria, Travel and Loans, at [www.fppc.ca.gov](http://www.fppc.ca.gov).)

<small>▶ NAME OF SOURCE (Not an Acronym)</small>	
Chengdu Municipal People's Government	
<small>ADDRESS (Business Address Acceptable)</small>	
2 Caoshi St, CaoShiJie, Qingyang Qu, Chengdu Shi,	
<small>CITY AND STATE</small>	
Sichuan Sheng, China, 610000	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
<small>DATE(S):</small> 09 / 04 / XX	<small>AMT: \$</small> 3,874.38
<small>(If gift)</small>	
<small>▶ MUST CHECK ONE:</small> <input checked="" type="checkbox"/> Gift <b>-or-</b> <input type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="checkbox"/> Other - Provide Description <u>Travel reimbursement for trip to China.</u>	
<small>▶ If Gift, Provide Travel Destination</small>	
Sichuan Sheng, China	



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance

Seat # or Category (If applicable): 8 District: 1

Name: Kevin Frazier

[Redacted] Zip: 9411

Occupation: Student

Work Phone: Employer: UC Berkeley School of Law

Business Address: Zip:

Business E-Mail: Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered:

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

In my hometown of Portland, Oregon, I gained considerable experience on city commissions focused on bringing new community voices into civic affairs. As a high schooler, I volunteered on the Beaverton Visioning Advisory Committee and, later, the Beaverton Committee for Community Involvement. Later, after graduating from the University of Oregon, I worked with the Multnomah County Community Involvement Committee. These experiences, combined with being a fairly new resident of SF (3 yrs) that has worked in tech but also has experience being a graduate student, will make me a valuable addition as a representative with a background in citizen access. For example, I have experience in Multnomah County working to reduce the use of terms such as "citizen" to be more inclusive of all residents, a language change that would benefit SF as well.

**Business and/or professional experience:**

Education:  
 UC Berkeley School of Law student, pursuing a JD  
 Harvard Kennedy School student, pursuing a Masters of Public Policy  
 University of Oregon, BS in Economics, Class of 2015

Professional:  
 Executive Assistant to Governor Kate Brown  
 Legal Assistant at Google  
 Public Policy Intern at Verily

**Civic Activities:**

Volunteer as a distinguished scholarship advisor at the Clark Honors College at the University of Oregon  
 Volunteer at the SF Neighborhood Court  
 Volunteer with the Legal Aid Association of California  
 Volunteer on the Community Police Advisory Board  
 Columnist with the Marina Times

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

01/04/21

Date: 12/21/19      Applicant's Signature: (required) Kevin Frazier

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Frazier Kevin Thomas

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

Sunshine Ordinance Task Force

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

- State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
Multi-County County of
City of San Francisco Other

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2019, through December 31, 2019. Leaving Office: Date Left
-or- The period covered is through December 31, 2019.
Assuming Office: Date assumed
Candidate: Date of Election TBD and office sought, if different than Part 1:

4. Schedule Summary (must complete) Total number of pages including this cover page: 3

Schedules attached

- Schedule A-1 - Investments - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached
Schedule A-2 - Investments - schedule attached Schedule D - Income - Gifts - schedule attached
Schedule B - Real Property - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE

94720

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 01/08/2020 (month, day, year)

Signature (File the originally signed paper statement with your filing official.)



# SCHEDULE C

## Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

**CALIFORNIA FORM 700**

FAIR POLITICAL PRACTICES COMMISSION

Name

Kevin Frazier

▶ 1. INCOME RECEIVED	▶ 1. INCOME RECEIVED
<p>NAME OF SOURCE OF INCOME <u>Verily</u></p> <p>ADDRESS <i>(Business Address Acceptable)</i> <u>269 E Grand Ave</u></p> <p>BUSINESS ACTIVITY, IF ANY, OF SOURCE <u>Life Sciences</u></p> <p>YOUR BUSINESS POSITION <u>Intern</u></p> <p>GROSS INCOME RECEIVED    <input type="checkbox"/> No Income - Business Position Only</p> <p><input type="checkbox"/> \$500 - \$1,000                      <input type="checkbox"/> \$1,001 - \$10,000</p> <p><input checked="" type="checkbox"/> \$10,001 - \$100,000              <input type="checkbox"/> OVER \$100,000</p> <p>CONSIDERATION FOR WHICH INCOME WAS RECEIVED</p> <p><input checked="" type="checkbox"/> Salary    <input type="checkbox"/> Spouse's or registered domestic partner's income <small>(For self-employed use Schedule A-2.)</small></p> <p><input type="checkbox"/> Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)</p> <p><input type="checkbox"/> Sale of _____ <small style="margin-left: 100px;"><i>(Real property, car, boat, etc.)</i></small></p> <p><input type="checkbox"/> Loan repayment</p> <p><input type="checkbox"/> Commission or    <input type="checkbox"/> Rental Income, list each source of \$10,000 or more</p> <p>_____ <small><i>(Describe)</i></small></p> <p><input type="checkbox"/> Other _____ <small style="margin-left: 100px;"><i>(Describe)</i></small></p>	<p>NAME OF SOURCE OF INCOME _____</p> <p>ADDRESS <i>(Business Address Acceptable)</i> _____</p> <p>BUSINESS ACTIVITY, IF ANY, OF SOURCE _____</p> <p>YOUR BUSINESS POSITION _____</p> <p>GROSS INCOME RECEIVED    <input type="checkbox"/> No Income - Business Position Only</p> <p><input type="checkbox"/> \$500 - \$1,000                      <input type="checkbox"/> \$1,001 - \$10,000</p> <p><input type="checkbox"/> \$10,001 - \$100,000              <input type="checkbox"/> OVER \$100,000</p> <p>CONSIDERATION FOR WHICH INCOME WAS RECEIVED</p> <p><input type="checkbox"/> Salary    <input type="checkbox"/> Spouse's or registered domestic partner's income <small>(For self-employed use Schedule A-2.)</small></p> <p><input type="checkbox"/> Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)</p> <p><input type="checkbox"/> Sale of _____ <small style="margin-left: 100px;"><i>(Real property, car, boat, etc.)</i></small></p> <p><input type="checkbox"/> Loan repayment</p> <p><input type="checkbox"/> Commission or    <input type="checkbox"/> Rental Income, list each source of \$10,000 or more</p> <p>_____ <small><i>(Describe)</i></small></p> <p><input type="checkbox"/> Other _____ <small style="margin-left: 100px;"><i>(Describe)</i></small></p>

**▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD**

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

<p>NAME OF LENDER* _____</p> <p>ADDRESS <i>(Business Address Acceptable)</i> _____</p> <p>BUSINESS ACTIVITY, IF ANY, OF LENDER _____</p> <p>HIGHEST BALANCE DURING REPORTING PERIOD</p> <p><input type="checkbox"/> \$500 - \$1,000</p> <p><input type="checkbox"/> \$1,001 - \$10,000</p> <p><input type="checkbox"/> \$10,001 - \$100,000</p> <p><input type="checkbox"/> OVER \$100,000</p>	<p>INTEREST RATE                      TERM (Months/Years)</p> <p>_____ %    <input type="checkbox"/> None                      _____</p> <p>SECURITY FOR LOAN</p> <p><input type="checkbox"/> None                      <input type="checkbox"/> Personal residence</p> <p><input type="checkbox"/> Real Property _____ <small style="margin-left: 100px;"><i>Street address</i></small></p> <p style="margin-left: 100px;">_____ <small><i>City</i></small></p> <p><input type="checkbox"/> Guarantor _____</p> <p><input type="checkbox"/> Other _____ <small style="margin-left: 100px;"><i>(Describe)</i></small></p>
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**Comments:** \_\_\_\_\_

**From:** [Kevin Frazier](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Rules Committee Hearing Information from Kevin Frazier  
**Date:** Friday, January 1, 2021 8:08:31 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr. Young,

I hope your end of the year is going well. Regrettably, due to a personal appointment that I cannot move, I will not be able to attend the hearing on 1/11/2021. Given the difficulty of scheduling such appointments during these trying times, I hope the Committee members will understand.

For the record, please make sure it is noted that I attempted to converse with Supervisors Mar and Stefani. I did not hear back from either office but am more than happy to talk with them to further discuss the merits of my application beyond what is expressed in the testimony below.

Dear Chair Ronen and members of the Rules Committee,

I am humbled to have individuals ranging from Donna Hillard, Executive Director of Code Tenderloin, to Andrew Broderick, of the SF Tech Council supporting my application to the Sunshine Ordinance Task Force. As conveyed by the letters sent in by these leaders and others, I am confident that my background will allow me to contribute to the important mission of the Task Force. As a graduate student that has suffered with mental illness, I am also confident that I will bring a diverse perspective that is needed on the Task Force.

Before discussing my qualifications, I want to share the origin of my personal interest in this position. My first job--as the Executive Assistant to Governor Kate Brown of Oregon--exposed me to the importance of transparency, accountability, and meaningful public participation. Governor Brown assumed her current office, in part, because those aforementioned traits were absent during the creation of *Cover Oregon*, the state's response to the Affordable Care Act. Consequently, I was on the frontlines of restoring the faith of Oregonians in their government.

This required thinking about all the ways in which we could connect with community members. In my capacity, it meant assisting with the Governor's social media and updating her website to be more Oregonian-friendly. Those efforts required working closely with the Governor's legal counsel to understand what was permissible to share. Oftentimes, I found myself pushing back, trying to make sure that my friends and family members knew that their elected officials were working hard on their behalf and how to push back when they questioned if those officials were misguided.

My own tangles with Public Records Laws inspired my efforts to bridge the gap between community awareness and government action. I have channeled those efforts in manifold ways since arriving in San Francisco more than three years ago. First and foremost, I have done my part to inform the public of local government action and ways they can get involved. In more than thirty articles in local newspapers, I have brought San Franciscans closer to their

government.

Additionally, I have studied these issues through my graduate education in law at UC Berkeley, where I have studied constitutional law and privacy law, courses that pertain directly to the obligations of the Task Force. I have also professionally dealt with transparency related laws in my capacity as a Legal Assistant on Google's Legal Investigations Support team.

My desire to keep San Franciscans informed has also manifested itself through two projects of mine: first, Neighborhood News Network, and, second, No One Left Offline (NOLO). NOLO got started during the pandemic with one goal: make sure San Franciscans had the Internet required to thrive. Since that time, NOLO has helped distribute more than 100 hotspots, each with a year of Internet. These devices are now essential to residents staying up to date on what their government is up to. I am thankful for the opportunity to make sure San Franciscans have that chance and hope to further that work as a member on the Task Force.

I cannot speak for all Millennials, but I know that many of my friends and fellow students have come to expect transparency. They rely on entities like the Task Force to make sure that expectation is being met. If fortunate enough to join this Task Force, I will work tirelessly to make sure that the Sunshine Ordinance is enforced, that the Task Force has the institutional resources and support it requires, and that agencies with numerous violations are held accountable. Young people in this city, as well as all residents, deserve as much, especially when there is so much on the line.

I appreciate your review of my application and supplemental materials. Please feel free to direct any additional questions to me.

To a better San Francisco,

Kevin Frazier

**From:** [Andrew Broderick](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Andrew Broderick](#)  
**Subject:** Kevin Frazier Appointment to the Sunshine Ordinance Task Force  
**Date:** Monday, January 4, 2021 2:13:19 PM

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Hello Victor,

My name is Andrew Broderick, and I serve as a project director of the SF Tech Council, which is a multi-sector collaborative whose member organizations share the mission to advance digital inclusion for older adults and people with disabilities so all can participate in the City's connected community. I am writing to recommend Kevin Frazier for an appointment to the Sunshine Ordinance Task Force. Through my collaboration with Kevin and our jointly working in partnership with organizations across sectors to close the digital divide in the San Francisco community, I have seen first-hand Kevin's commitment to diversity, equity, and inclusion in action.

Given our community's approach to working in partnership across sectors as the most effective means for closing the digital divide, Kevin has consistently demonstrated his commitment and determination to ensure the well-being of San Franciscans of all backgrounds. The coalition he quickly assembled in the wake of the pandemic to advance digital inclusion comprises a broad coalition of organizations and their representatives from across the City and its diverse communities. From Dev/Mission to the SF Tech Council, Kevin has intentionally connected his initiative's singular efforts with the broader coalition of stakeholders in the City to bring greater awareness and resolve to advancing digital inclusion.

I highly recommend Kevin for this role. I have found Kevin to be personable, dependable and resourceful, and his focus on bringing people into the fold so to speak will drive him and serve him well as a member of the Task Force. This, combined with his legal and policy background, will allow him, if selected, to develop not only a strong understanding of the key issues but also potential actions that promote equity, inclusion, and collaboration. Given his educational background, I am confident that Kevin will also be able to study the Task Force's agenda items closely while ensuring the community's interests, needs, and goals are considered first and foremost.

I am happy to answer any questions or discuss in more detail my support for Kevin and his qualifications for becoming a member of the Sunshine Ordinance Task Force.

Regards,

Andrew

**From:** [Ramirez-Forcier, Joe](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Letter of Recommendation for Kevin Frazier for the Sunshine Ordinance Task Force open position  
**Date:** Monday, December 28, 2020 10:17:51 AM  
**Attachments:** [image001.png](#)

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr. Victor Young.

I am writing on behalf of Kevin Frazier who has applied for the Sunshine Ordinance Task Force open position that is available.

I would like to recommend Kevin Frazier for this open position as he has demonstrated a commitment to our community in volunteering his time in the San Francisco Neighborhood Court as a Community Member, and as community leader in leading conversations around digital equity and inclusion. Kevin demonstrates experience and a vision of what inclusion and equity is for the residents of San Francisco.

These are not just ideas or a causes for Kevin, they are his values of how people have a right to live with dignity, equity, and respect. He has a belief that people should equitably access services, information, conversations, and be at the table to create community policy, programs, and initiatives.

Kevin Frazier is an exceptional person in the community of San Francisco. I speak to this as a native born San Franciscan, resident, and worker. Kevin has demonstrated in his position as Founder for No One Left Behind, that he is a leader in the community, and his ability to listen to the needs and impediments of San Franciscans to connect digitally to San Francisco city services, and public meetings. He has committed his time and efforts to make sure San Franciscans and the multitude of individuals who are unable to access online services is communicated to policy makers and stakeholders, and to ensure that this gap in digital equity is addressed.

I fully recommend Kevin Frazier for the open position for the Sunshine Ordinance Task Force without hesitation.

Best  
Regards,

**Joe Ramirez-Forcier**  
Managing Director, Employment Services & Training,  
PRC Workforce Development Program  
Pronouns: he/him/they



**NEW LOCATION AND CONTACT INFORMATION**

170 9<sup>th</sup> Street, San Francisco, CA 94103  
Direct 415.972.0831 | Office 415.777.0333 | Fax 415.864.4068  
[joe.ramirezforcier@prcsf.org](mailto:joe.ramirezforcier@prcsf.org) | [prcsf.org](http://prcsf.org)

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Hello Victor,

I would like to share my experiences with Kevin Frazier and why I feel he would be an excellent addition to the Sunshine Ordinance Task Force. In the time that I have known Kevin he has proven to be an amazing, talented and ambitious gentleman.

I was first introduced to Kevin by a merchant/member of the Clement Street Merchants Association. He voluntarily came to us with an amazing idea, which was Community Action Nights. The idea was to bring together individuals who would like to help out the community and have the funds to do so, but aren't sure how to go about assisting directly. And these nights would be conducted at the Plough and Stars, one of our local legacy businesses. I was very excited to participate in this effort and we began planning. Unfortunately, this idea was forced to a halt due to the pandemic.

Even though it appeared we likely wouldn't be proceeding with Community Action Nights, Kevin generously reached out to see what support he could provide for the CSMA during the first week of the pandemic. Kevin started a GoFund me for our neighborhood, "Support in Place: Save our Community & Small Biz". Through this, we were able to raise funds to buy gift cards and donate them to three Non-profit organizations: Richmond District Neighborhood Center, YMCA and RAM's.

He then created a Zoom event to start a conversation about the state of The Richmond. We had a few of the merchants from Clement street on the call, along with myself, "Post-COVID in The Richmond: creating a better normal". This proved to be a valuable conversation as there was a considerable amount of concern and uncertainty at this time and I think we all benefited from coming together to share our thoughts, feelings and information.

Throughout this unprecedented time Kevin has continually reached out to share what he's been working on and to ask me to connect him with different merchants in our association to conduct interviews and to give help where he can. His assistance has been appreciated by many.

It's been great working with Kevin and it's always fun hearing about what he is working on. I believe that Kevin would be a great addition to the Sunshine Ordinance Task Force, as he pays a great deal of attention to what is best for our communities and when he has an idea he moves with it. Any group would be very fortunate to have someone of Kevin's abilities on their team.

Please let me know if you have any questions or asks.

Take care,

Ixchel Acosta  
CSMA President, SFCDMA Secretary



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): 8 District: 8

Name: Laurie Jones Neighbors

[Redacted] Street [Redacted] Zip: 94117

Occupation: Self-Employed (Consultant)

Work Phone: same Employer: Laurie Jones Neighbors Consulting

Business Address: 373 Hermann Street Zip: 94117

Business E-Mail: ljneighbors@gmail.com Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am a queer, married, physically disabled, white women living in the Lower Haight. Originally from Texas, where I was born, adopted, and raised, I am of Shawnee descent and a member of the extended Bluejacket family. I moved to the Bay Area in July of 1990. I am the mother of two adult children, who I fostered and then adopted. I am a grandmother of one. My partner has been a worker-owner at Rainbow Grocery for over 25 years and has been the primary lease holder of our rent-controlled apartment for over 20 years. I have two graduate degrees, one in English with an emphasis in Rhetoric and Composition, and one in Sociology with an emphasis in Social Movements and Globalization.

**Business and/or professional experience:**

I am currently self-employed as a consultant, working largely with philanthropic organizations. As part of this consulting work, I founded the Liberty Hill Foundations Commissions Training Program in Los Angeles, and have supported the Irvine Foundation on a number of postsecondary success initiatives as well as in support of their work on civic engagement. I am currently working with the Water Foundation in exploring how leadership programs throughout California can equip local residents for public sector commissions appointments that have the potential to advance water equity. I am also working with the national organization Living Cities to develop a program to support teams of public servants and local NGOs across the US to transform their local boards and commissions processes and appointments in order to nurture democracy and advance racial equity in their jurisdictions. Prior to beginning work on my own, I served as the Senior Director of Strategic Initiatives at Urban Habitat, one of the nation's oldest racial, economic, and environmental justice organizations, where I sat on the leadership team and founded their highly successful Boards and Commissions Leadership Institute. Prior to my time at Urban Habitat, I had a twenty-year career in higher education instruction, program management, and teacher training.

**Civic Activities:**

I currently serve on the Board of Directors for TransForm, an Oakland-based statewide organization that promotes walkable communities with excellent transportation choices to connect people of all incomes to opportunity. I also serve as an Advisory Board Member to the Committee for Green Foothills, an organization that protects open space, farmland, and natural resources in San Mateo and Santa Clara counties through advocacy, education, and grassroots action. I am an active member of the American Evaluation Association and also hold memberships in Justice Funders, the National Network of Consultants to Grantmakers, Native Americans in Philanthropy, San Francisco Evaluators and Applied Researchers, and the League of Women Voters. I have done volunteer work in San Francisco for Tenants Together and the Coalition on Homelessness. I regularly provide support for PODER, Causa Justa, and Coleman Advocates.

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 5/18/20      Applicant's Signature: (required) Laurie Jones Neighbors

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

# Laurie Jones Neighbors

email: l

## EDUCATION

### **Certificate in Evaluation Practice, The Evaluators' Institute (in progress)**

Focus on qualitative and quantitative approaches for evaluation of complex social change, strategic planning, and organizational/program development.

### **Master of Arts in Sociology, 2008, University of California Irvine, Social Movements and Globalization**

Thesis on in-country equity indicators as predictors of environmental treaty ratification.

### **Master of Arts in English, 1991, Texas Tech University, Rhetoric and Composition**

Thesis on narrative correspondence and coherence in the construction of historical texts.

### **Bachelor of Arts, Texas Tech University, May 1987 Dual Major in History and English**

## EXPERTISE

**Knowledge:** Knowledgeable about equity issues and perspectives in public decision making, especially in terms of health equity, educational equity, and racial, economic, and environmental justice for the built environment.

**Network:** Relationships across sectors and issues, with ability to build strategic networks to support new projects, particularly within the racial, economic, educational, and environmental justice spheres.

**Research and Evaluation:** Trained social science researcher and data analyst with a knowledge of the constraints of prevailing research methods and approaches in advancing social justice outcomes. Background in technical, transactional, and academic writing.

**Collective Leadership and Political Strategy:** Proven ability to develop and support under-represented stakeholders in realizing political targets and achieving breakthrough innovations, including through the design, implementation, and evaluation of communities of practice.

**Program Modeling, Management, and Evaluation:** Experienced in developing, managing, assessing, and evaluating programs that systematically address social inequities, including nonprofit programs, cross-organizational communities of practice, and programs to support at-risk college students.

**Organizational Development and Management:** Experienced in managing nonprofit organizations, programs, people, and budgets, including fundraising. Experienced in college and university program administration.

**Teaching, Facilitation, and Presentation:** Master teacher, trainer, and presenter in both traditional academic and community educational settings. Recipient of multiple teaching awards.

## RECENT SERVICE

- Member, **Bay Area Justice Funders Network**, Oakland, CA: November 2019 to Present
- Member, **League of Women Voters of San Francisco**: October 2019 to Present
- Member, **Green Foothills Advisory Board**, Palo Alto, CA: September 2019 to Present
- Member, **TransForm Board of Directors**, Oakland, CA: October 2018 to December 2020

- Member, **Native Americans in Philanthropy**, Washington, DC: March 2018 to Present
- Member, **American Evaluation Association**, Washington DC: April 2017 to Present

## PROFESSIONAL EXPERIENCE

### Managing Principal

**Cities & People Advisors** (Laurie Jones Neighbors Consulting), **San Francisco, CA: July 2012 to present**

As an independent consultant, work with nonprofit, educational, and governmental organizations and foundations to develop programs for technically and politically preparing low-income people to lead decision making in their schools, communities, regions, states, and nation. Highlights include:

- Developed a strategic program that builds the capacity of Los Angeles residents to serve on and influence **appointed city boards and commissions** and develops a community framework for stronger, active connections between community groups and appointed commissioners, allowing stakeholders to work more effectively together to achieve common progressive policy and social justice objectives. *Client: Liberty Hill Foundation.*
- Designed and led a three-part staff training on developing and supporting game-changing **communities of practice** for supporting local to national initiatives for breakthrough innovations in public projects for the built environment. *Client: PolicyLink*
- Designed and evaluated a year-long pilot for a student-centered, teacher-led, program-level **assessment of student learning** for a college program that supports students in addressing the opportunity gap. *Client: Metro Academies at San Francisco State University*
- Designed, implemented, and evaluated a two-year cross-organizational community of practice for staff members of three **college pathway organizations**, based on a three-month investigation process engaging members in shared program design. *Client: The James Irvine Foundation.*
- Provided technical and evaluative assistance for the development of a peer-to-peer capacity-building **virtual community of practice for health providers** across the country to increase their ability to better identify, plan, implement, and share high-impact prevention activities for reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities. *Client: Center for Learning and Innovation, Population Health Division, San Francisco Department of Public Health.*
- Provided technical assistance to four of **The California Endowment's** Building Healthy Communities sites (City Heights in San Diego, Central Santa Ana, Eastern Coachella Valley, and Long Beach) in order to ensure that local residents have **public planning decision-making power** through local board and commission influence and service. *Client: Liberty Hill Foundation.*

### Faculty, Health Education Department

**San Francisco State University: August 2014 to May 2017**

Developed and taught a lower-division course on the history of health and social movements in the 20th century United States and an upper-division course on the social inequities and public health.

**Senior Director of Strategic Initiatives** (outgoing title)

**Urban Habitat, Oakland, CA: July 2008 to July 2012**

- As part of a team of four senior managers and a President/CEO, contributed to decision making for all aspects of the organization's programmatic, personnel, and financial goals and strategies.
- Led the strategic planning process to develop a clear, collaborative, values-driven plan that supports the organization in leveraging its technical and political capacity across programs.
- Researched, developed, and piloted the Boards and Commissions Leadership Institute, implementing the pilot on time and under budget and placing 100% of the pilot cohort in priority boards and commissions seats in the region.
- Provided oversight and direction for Urban Habitat's Bay Area strategic programs and developing areas of expertise, with core responsibilities for continuing innovation in the Boards and Commissions Leadership Institute, Social Equity Caucus, and annual State of the Region conference.
- Designed and implemented curriculum, including in support of community engagement strategies, policy and decision-making processes, deliberation, and with technical content to support equitable decision making in public planning processes including transportation, land use, housing, jobs, and the environment.
- Developed and oversaw the Strategic Initiatives budget, and participated with the CEO in fundraising for that budget as well as for general operating support.
- Worked with the Richmond Equitable Development Initiative to determine plug-in points for community members in order to move equitable revisions to the city's General Plan update, including the Health Element.
- Represented Urban Habitat as a speaker and panelist at conferences and coalition events.
- Managed consultants and contractors and supervised staff.
- Shepherded the organization's adoption of educational technology to enhance training.

**Teaching Assistant**

**University of California Irvine: August 2006 to August 2008**

- Upon returning to college for a second graduate degree, developed and taught discussion sections and assisted professors of record in various courses in the Department of Sociology and in the School of Education.

**Faculty Consultant and Instructor**

**Teaching Effectiveness Program, University of Oregon: August 2002 to June 2006**

- Co-led a mandatory training for all faculty and staff of the College of Education to ensure accountability to student concerns about respect for a racially diverse student body.
- Designed and implemented cross-campus workshops on a variety of teaching, curriculum, educational technology, and administration issues.
- Served as the point-person for teaching-crisis support for all levels of instructors.

**Online Course Developer and Instructor**  
**Kaplan Colleges, Virtual: August 2001 to December 2002**

- Developed all assignments, activities, message board threading, and seminar directives for a composition course to be delivered online through synchronous and asynchronous methods.
- Taught various online classes through the English and Communication Department in the College of Arts and Sciences, including Intercultural Communication.

**Director of Learning**  
**Kinecton, Inc., Santa Cruz, CA: August 2001 to July 2002**

- Managed all aspects of the firm's technology-enhanced projects, including a strategic mentoring process for the New Teachers Project, a suite of courses for the San Jose State University Extension program, and an online workforce learning community prototype for the United States Navy.
- Developed architecture and content development plans for two online statistics courses for the Naval Postgraduate School.
- Communicated, managed, and negotiated with a diverse array of stakeholders and contributors: subject-matter experts, graphic designers, copyeditors, instructional technicians, Web designers and programmers, and technical project managers.
- Oversaw budgets for all in-house projects and consistently completed projects under-budget and with high client satisfaction.

**Director (outgoing title)**  
**ProSeminar, California State University Monterey Bay: August 1995 to July 2001**

- Administered all aspects of a university-wide first-year academic program enrolling approximately 700 students per year in a mandatory course taught by faculty from across the disciplines, including overseeing budget, managing support staff, setting policies, and recruiting, hiring, training, and evaluating program faculty.
- Planned and delivered a teacher-training curriculum that addressed achieving outcomes, facilitating discussions, responding to student work, using portfolios, fostering climates of shared leadership and self-directed learning, and building learning communities.
- Coordinated, compiled, and distributed a program self-study, collecting and analyzing perspectives on program effectiveness from the campus community, comparing program issues to similar programs nationwide, and making recommendations to the administration and general campus community regarding structure, content, policies, and approaches.
- Designed and updated a progressive curriculum for diversity awareness and anti-oppression for use with a demographically diverse first-year student body.
- Worked with interdisciplinary faculty to build an innovative skills center (the Academic Skills Achievement Program) at a new university by setting policies, developing programs, and determining appropriate pedagogy that allowed for the support and respect of all students.

**PRESENTATION HIGHLIGHTS**

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: May 19, 2018.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "A Cross-Site Program Evaluation Tool." Oakland, July 27, 2017.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "What Does Long-Term Program Sustainability Look Like?" Oakland, July 27, 2017.

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: June 24 2017.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: November 6, 2014.

**New American Leaders Project National Alumni Convening.** "Getting Appointed to Boards and Commissions." Washington, DC: July 26, 2013.

**Long Beach Rising!** "Local Boards and Commissions Leadership for Movement Building." Long Beach, CA: June 5, 2013.

**Building Healthy Communities Santa Ana** (The California Endowment). "Civic Engagement Strategies for Building Healthy Communities." Santa Ana, CA: June 4, 2013.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: April 20, 2013.

**Building Healthy Communities Long Beach** (The California Endowment). "Resident-Led Change: Boards and Commissions Leadership Strategies for Building Healthy Communities." Long Beach, CA: April 2, 2013.

**California Convergence Steering Committee Meeting.** "New Approaches to Civic Leadership for Resident Capacity Building." Sacramento, CA: February 15, 2013.

**California Convergence Steering Committee Meeting.** "Move the Needle on CA Convergence Capacity Building Efforts." Baldwin Park, CA: October 4, 2012.

**2012 State of the Region** (Urban Habitat). "Reciprocal Accountability: Bringing the Outside Movement into Insider Advocacy." Oakland, CA: April 26, 2012.

**Equity Summit California.** "Leadership Development and Community Engagement." (Panelist) Sacramento, CA: April 10, 2012.

**PolicyLink Equity Summit.** "What It Takes: Preparing Equity Leaders." Detroit: MI: November 8, 2011.

**The State of Environmental Justice in America.** "Setting the Agenda, Creating Change." (Panelist) Detroit, MI: April 27, 2011.

**Funders' Network for Smart Growth and Livable Communities.** "Catalyzing New Community Leadership." (Panelist) Detroit, MI: March 22, 2011

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
*A PUBLIC DOCUMENT*

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Neighbors Laurie Jones

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
San Francisco Board of Supervisors

Division, Board, Department, District, if applicable Your Position  
Sunshine Ordinance Task Force Commissioner

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State
- Multi-County \_\_\_\_\_
- City of C \_\_\_\_\_
- Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- County of \_\_\_\_\_
- Other City and County of San Francisco

**3. Type of Statement (Check at least one box)**

- Annual: The period covered is January 1, 2019, through December 31, 2019.
- or-
- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2019.
- Assuming Office: Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_
- Leaving Office: Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one circle.)
- The period covered is January 1, 2019, through the date of leaving office.
- or-
- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.
- Candidate: Date of Election Appointed and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 2**

**Schedules attached**

- Schedule A-1 - Investments – schedule attached
- Schedule A-2 - Investments – schedule attached
- Schedule B - Real Property – schedule attached
- Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule D - Income – Gifts – schedule attached
- Schedule E - Income – Gifts – Travel Payments – schedule attached

-or-  None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)



I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 5/18/20  
(month, day, year)

Signature Laurie Jones Neighbors  
(File the originally signed paper statement with your filing official.)



# SCHEDULE C

## Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

**CALIFORNIA FORM 700**

FAIR POLITICAL PRACTICES COMMISSION

Name \_\_\_\_\_

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME  
Rainbow Grocery, A Worker-Owned Cooperative

---

ADDRESS (Business Address Acceptable)  
1745 Folsom Street, San Francisco CA 94103

---

BUSINESS ACTIVITY, IF ANY, OF SOURCE  
Vegetarian Grocery Store

---

YOUR BUSINESS POSITION  
Spousal Income, Salary and Profit-Sharing (50%)

---

GROSS INCOME RECEIVED     No Income - Business Position Only

\$500 - \$1,000                       \$1,001 - \$10,000

\$10,001 - \$100,000               OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

Salary     Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)

Sale of \_\_\_\_\_  
*(Real property, car, boat, etc.)*

Loan repayment

Commission or     Rental Income, list each source of \$10,000 or more

---

*(Describe)*

Other \_\_\_\_\_  
*(Describe)*

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME

---

ADDRESS (Business Address Acceptable)

---

BUSINESS ACTIVITY, IF ANY, OF SOURCE

---

YOUR BUSINESS POSITION

---

GROSS INCOME RECEIVED     No Income - Business Position Only

\$500 - \$1,000                       \$1,001 - \$10,000

\$10,001 - \$100,000               OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

Salary     Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)

Sale of \_\_\_\_\_  
*(Real property, car, boat, etc.)*

Loan repayment

Commission or     Rental Income, list each source of \$10,000 or more

---

*(Describe)*

Other \_\_\_\_\_  
*(Describe)*

**▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD**

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\* \_\_\_\_\_

---

ADDRESS (Business Address Acceptable) \_\_\_\_\_

---

BUSINESS ACTIVITY, IF ANY, OF LENDER \_\_\_\_\_

---

HIGHEST BALANCE DURING REPORTING PERIOD

\$500 - \$1,000

\$1,001 - \$10,000

\$10,001 - \$100,000

OVER \$100,000

INTEREST RATE                      TERM (Months/Years)

\_\_\_\_\_ %     None                      \_\_\_\_\_

SECURITY FOR LOAN

None                       Personal residence

Real Property \_\_\_\_\_  
*Street address*

\_\_\_\_\_

*City*

Guarantor \_\_\_\_\_

Other \_\_\_\_\_  
*(Describe)*

Comments: \_\_\_\_\_

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Sheryl Lane](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Support for Laurie's Appointment to Sunshine Ordinance Task Force  
**Date:** Thursday, January 7, 2021 11:21:39 AM

---

Thank you for writing, Sheryl. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Sheryl Lane <lane.sheryl@gmail.com>  
**Sent:** Thursday, January 7, 2021 11:07 AM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Support for Laurie's Appointment to Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Ms. Beinart:

My name is Sheryl Lane and I'm writing to you to share my support for Laurie Jones Neighbor's appointment to the Sunshine Ordinance Task Force. Laurie would be an excellent addition to SOTF because of her demonstrated commitment to transparency, her active participation in attending SOTF meetings, and most importantly to me, she continues to actively create programs and content that promotes that boards, commissions, and committees throughout California are equipped with leaders of color and low-income residents.

More than 10 years ago, I was a participant of Urban Habitat's Boards and Commissions Leadership Institute (BCLI) which Laurie facilitated and developed the program's content. I went on to serve eight years as a Planning Commissioner in Richmond, Ca., and as its chair for more than 5 years. In addition, I collaborated with Laurie to create policy advocacy content for clients at EARN, now SaverLife, a nonprofit organization based in San Francisco. Many of these clients were San Francisco

residents who had never directly engaged in the policy process but learned that not only do they have the right to engage in civic matters but increased their confidence to do so when meeting with San Francisco's elected officials.

In conclusion, Laurie's leadership, her commitment, and her dedication to public service are evident and she will be a great addition to the Task Force.

Sincerely,

Sheryl Lane

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Antonio Diaz](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Fwd: Support for Laurie Jones Neighbors appointment to Sunshine Ordinance Task Force  
**Date:** Tuesday, January 5, 2021 6:47:02 PM

---

Thank you, Antonio. Have you sent this also to the other members of Rules Committee?

Best wishes for 2021,  
Amy

>>>>>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Antonio Diaz <[adiaz@podersf.org](mailto:adiaz@podersf.org)>  
**Sent:** Tuesday, January 5, 2021 12:27:56 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Support for Laurie Jones Neighbors appointment to Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Amy,

I am writing in support of Laurie Jones Neighbors appointment to the Sunshine Ordinance Task Force.

I have known Laurie for many years. During her time at Urban Habitat, she successfully nurtured low-income people of color to serve on local boards and commissions.

I know that she is committed to government transparency and people's access to how our government works.

I strongly support Laurie Jones Neighbors appointment to the Sunshine Ordinance Task Force.

Please do not hesitate to contact me if you have any questions.

Thank you.

Sincerely,

Antonio

--  
Antonio Díaz

Organizational Director

PODER

People Organizing to Demand Environmental & Economic Rights

474 Valencia Street, #125

San Francisco, CA 94103

Phone: 415-431-4210

Email: [adiaz@podersf.org](mailto:adiaz@podersf.org)

[Website](#) • [Twitter](#) • [Instagram](#) • [Facebook](#)



Support our work by [donating now!](#)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Helen](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Re: Letter of Support for Appointment of Laurie Jones Neighbors to SOTF  
**Date:** Tuesday, January 5, 2021 6:47:55 PM

---

Thank you, Helen. Have you sent this also to the other members of Rules Committee?

Best wishes for 2021,

Amy

>>>>>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Helen <[helenchin1221@gmail.com](mailto:helenchin1221@gmail.com)>  
**Sent:** Monday, January 4, 2021, 4:43 PM  
**To:** Beinart, Amy (BOS)  
**Subject:** Letter of Support for Appointment of Laurie Jones Neighbors to SOTF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Rules Committee Members,

This written comment is in support of the appointment of Laurie Jones Neighbors for a seat on the Sunshine Ordinance Task Force. The SOTF's creation to protect the public's interest in open government is in direct alignment with Laurie's commitment and work over the years to pull aside the curtain and make the invisible visible and the opaque transparent, for the people.

I met Laurie in 2019 at the Liberty Hill Foundation Leadership Institute for Change Commissions Training program. She led my cohort through an extensive and intensive training to prepare and bring grassroots and community leaders into positions of appointed office. These leaders would ensure that appointed commissioners and board members are actually from and can speak to the needs of the communities they work with. This is just one example of Laurie's dedication to ensuring good governance for people in all communities, but especially for communities that have been overlooked and marginalized by government for decades.

If appointed to the SOTF, you can be assured that Laurie will support the Task Force in fulfilling its goals to keep the deliberations of governing bodies open to the people and available for the people's review. In addition to her deep knowledge of the interiors of government processes and procedures, she is also incredibly thoughtful, really fun to work

with, and would be such an asset to the Task Force.

Please don't hesitate to contact me should I be able to provide additional testimony to support Laurie's appointment.

My best,  
Helen

--

Helen Chin

[helenchin1221@gmail.com](mailto:helenchin1221@gmail.com)



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): 8 District: 8

Name: Jason Rowland

[Redacted] Street Zip: 94114

Occupation: Program Manager, Communications Strategy

Work Phone: N/A Employer: Google

Business Address: 1600 Ampitheater Pkwy Mountain View, CA Zip: 94043

Business E-Mail: jerow@google.com Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered: \_\_\_\_\_

Resident of San Francisco [X] Yes [ ] No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As a Black man in my early 20s, the only world I've ever known has been one of heightened mistrust between my community and the institutions ostensibly designed to serve us. However, as an optimist and strong believer in the potential of these institutions to do good, I know it doesn't have to be this way. Still, we can't tackle any of the big issues without first building trust — and we can't build trust unless we can guarantee transparency and accountability for those in charge. A government that operates in the open can't easily neglect its duty to serve all of its constituents. However, the ability to effortlessly access this information is just as important — especially for members of communities that've been unequally harmed. To that end, I believe that my background and identity as a young, proud, and unapologetically Black man — coupled with my communications skills outlined below — qualify me to sit on this Task Force as an advocate for San Franciscans who may be finding it tough to trust government at any level.

**Business and/or professional experience:**

As mentioned above, I strongly believe that my professional experiences, alongside my personal ones, qualify me for this seat. In May 2019, I graduated with high distinction from the University of Michigan, where I majored in Organizational Studies and minored in writing. At Michigan and beyond, I've had a variety of professional experiences — from working with think tanks, to trying out university development, to aiding research projects. In those capacities, I've analyzed and published reports and presentations covering trends in global think tank development; I've piloted different social media platforms with key donors to improve fundraising; and I've broken down complex white papers into easily understandable one-pagers and videos. The common thread between all of these experiences is that I was focused on simplifying complicated and jargony information and getting it to those who needed it most. Currently, I work in communications strategy at Google. Through this role, which involves disseminating information about process or technology changes to folks across the organization, I'm continuing to foster the necessary skills that will be required to help ensure important information reaches all communities.

**Civic Activities:**

For three years, I was heavily involved with The Michigan Daily — the only daily print publication in Washtenaw County (population: 367,000). For two of those years, I was the managing editor of Michigan in Color: a section on the paper dedicated to telling the narratives of people of color. In this position, I worked tirelessly to advocate for fellow POC on campus and across the county. Furthermore, as a managing editor, I regularly met with leaders in an effort to hold those in power accountable and uplift narratives that have traditionally been ignored. Additionally, I served on the Michigan Union Board of Representatives: a body appointed by the university to represent the desires of students to the university administration (regarding the renovation of the historic Michigan Union). Since moving to San Francisco, most of my involvement has been more grassroots based, such as participating in anti-racism protests across the city and attending Juneteenth and Pride demonstrations earlier this month. However, I see participation on the Sunshine Ordinance Task Force as a great opportunity to get further involved in our community.

Have you attended any meetings of the Board/Commission to which you wish appointment?    Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 6/29/2020    Applicant's Signature: (required) Jason Ellis Rowland

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
*A PUBLIC DOCUMENT*

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Rowland Jason Ellis

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
San Francisco Board of Supervisors

Division, Board, Department, District, if applicable Your Position  
Sunshine Ordinance Task Force Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State  Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- Multi-County \_\_\_\_\_  County of San Francisco
- City of San Francisco  Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual:** The period covered is January 1, 2019, through December 31, 2019.  **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Check one circle.)
- Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_\_.  The period covered is January 1, 2019, through the date of leaving office.
- Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_  **-or-** The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through the date of leaving office.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 3**

**Schedules attached**

- Schedule A-1 - Investments** – schedule attached  **Schedule C - Income, Loans, & Business Positions** – schedule attached
- Schedule A-2 - Investments** – schedule attached  **Schedule D - Income – Gifts** – schedule attached
- Schedule B - Real Property** – schedule attached  **Schedule E - Income – Gifts – Travel Payments** – schedule attached

**-or-**  **None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)



I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 06/29/2020  
(month, day, year)

Signature Jason Ellis Rowland  
(File the originally signed paper statement with your filing official.)

# SCHEDULE A-1

## Investments

### Stocks, Bonds, and Other Interests

(Ownership Interest is Less Than 10%)

Investments must be itemized.

Jason Rowland

▶ NAME OF BUSINESS ENTITY  
Alphabet

GENERAL DESCRIPTION OF THIS BUSINESS  
Technology Company

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 10 / 02 / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

▶ NAME OF BUSINESS ENTITY  
N/A

GENERAL DESCRIPTION OF THIS BUSINESS  
N/A

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_ / \_\_\_\_\_ / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

▶ NAME OF BUSINESS ENTITY  
N/A

GENERAL DESCRIPTION OF THIS BUSINESS  
N/A

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_ / \_\_\_\_\_ / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

▶ NAME OF BUSINESS ENTITY  
N/A

GENERAL DESCRIPTION OF THIS BUSINESS  
N/A

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_ / \_\_\_\_\_ / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

▶ NAME OF BUSINESS ENTITY  
N/A

GENERAL DESCRIPTION OF THIS BUSINESS  
N/A

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_ / \_\_\_\_\_ / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

▶ NAME OF BUSINESS ENTITY  
N/A

GENERAL DESCRIPTION OF THIS BUSINESS  
N/A

FAIR MARKET VALUE  
 \$2,000 - \$10,000       \$10,001 - \$100,000  
 \$100,001 - \$1,000,000       Over \$1,000,000

NATURE OF INVESTMENT  
 Stock       Other \_\_\_\_\_ (Describe)  
 Partnership       Income Received of \$0 - \$499  
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:  
 \_\_\_\_\_ / \_\_\_\_\_ / 19      \_\_\_\_\_ / \_\_\_\_\_ / 19  
 ACQUIRED      DISPOSED

Comments: Employee stock



To Whom It May Concern:

I met Jason Rowland volunteering together for the Future Business Leaders of America, a 501(c)3 organization dedicated to teaching high school students entrepreneurship and career skills. I have worked with Jason for many years since then on several community projects and can attest to his exemplary character, professionalism, and commitment to actively participating in his community and working collaboratively to address local issues equitably and effectively.

In late 2015 I asked Jason to serve as the Chairman of my non-partisan, grassroots campaign for a seat on the North Penn School District's Board of Directors in Pennsylvania serving 12,000 students. As a highly engaged member of the community, Jason had long noticed a lack of diversity among school administration at all levels which failed to represent the vibrant economic, social, and ethnic diversity of our community. Jason's keen observation and commitment to empowering all members of the district heavily influenced our campaign's messaging around community inclusion and made him an ideal fit for the role.

Over the following months, Jason planned several outreach events to connect directly with constituents face-to-face. Despite our initial momentum, running as an Independent candidate meant that my candidacy was a longshot. That did not stop Jason, whose passion for addressing the issues and helping others rallied our team to continue fighting in the face of our odds. We knew that for Jason the fight wasn't about how many votes we collected, but rather how many voices we elevated to speak on behalf of students from all backgrounds.

While I ultimately did not win, Jason's outreach and communication using in person and digital channels left a lasting impact on our community. Jason's dedication inspired a new generation to become active members in their communities. Several of the volunteers that worked directly with Jason have gone on to successful careers in Social Work and International Diplomacy, continuing his work to empower and serve marginalized groups within our communities and beyond.

I am confident that Jason has the character, experience, and qualifications to serve on the Sunrise Ordinance Task Force.

You can reach me at [oscar.arnas-luy@sap.com](mailto:oscar.arnas-luy@sap.com) or 610-787-9025 should you have further questions.

Regards,

A handwritten signature in black ink, appearing to read "Oscar Armas-Luy". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Oscar Armas-Luy  
Head of Operations for Digital Supply Chain & Billing Solutions  
SAP America

July 1, 2020

Emma Kinery  
National Political Correspondent, Bloomberg News  
1101 New York Ave NW  
Washington, DC, 20005

To whom it may concern,

My name is Emma Kinery, and I'm a national political correspondent for Bloomberg News in Washington, DC covering the upcoming presidential election and White House politics.

Before joining Bloomberg, I was the Editor-in-Chief (EIC) of The Michigan Daily. Through that role, I worked closely with Jason and can speak to his commitment and experience with affecting change at a local level. During my tenure as EIC, he was the managing section editor of Michigan in Color: a section on the paper dedicated to showcasing the voices of minority students and residents of Ann Arbor. Jason was in the newsroom five nights a week and worked tirelessly to elevate the demands and experiences of people of color within the University community and city writ large. The Daily is the only newspaper serving the Ann Arbor community, making this section essential.

During that time, Jason wrote, edited, and published countless articles and interviews. From a letter of support to marginalized students on campus after the 2016 election, to an editorial urging young people to vote for local candidates, to personal op-eds in response to police officers killing unarmed Black folks, all of these articles (and the hours of required research and interviews) were focused on creating a positive change in the greater Ann Arbor community.

In addition to advocating on behalf of community members through writing, Jason also worked actively with community leaders to create spaces for learning. For example, Jason partnered with the local Museum of Art to organize an open mic night for members of the community to speak and listen to the voices of POC. In this effort, Jason coordinated with the museum to rent the space, and then publicized this event to the larger community.

Outside of his activism at the Daily, Jason was a pleasure to work with. He's incredibly dedicated to the role and driven by a passion for social justice issues and to make sure every voice is heard. Jason listens to the concerns of others and leads by making every person feel valued. For that reason, perhaps it's no surprise that Jason became the paper's Access & Inclusion chair after his term as managing editor ended. In that role, he partnered with the university to host accessibility workshops, created a committee dedicated to listening to the needs of organizations on campus, and worked with each of The Daily's managing editors to achieve their section's accessibility goals. All of this with the goal of ensuring The Daily was providing accessible information for all.

I strongly believe that Jason will bring this same attitude to the Sunshine Ordinance Task Force. If you need more information from me, please don't hesitate to contact me at [kineryem@gmail.com](mailto:kineryem@gmail.com) or [ekinery@bloomberg.net](mailto:ekinery@bloomberg.net).

Emma F. Kinery



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): Seat #8 District: \_\_\_\_\_

Name: Ryan Khojasteh



Campbell, CA Zip: 95008

Assistant District Attorney

Work Phone: 415-753-4405 Employer: San Francisco District Attorney's Office

Business Address: 357 Woodside Avenue, Room 134, San Francisco, CA Zip: 94127

Business E-Mail: ryan.a.khojasteh@sfgov.org Home E-Mail:

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_ Temporarily living in South Bay with family during SIP

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am a San Francisco Bay Area native, the son of immigrants from Iran, and the first in my family with a graduate degree. I am especially passionate about increasing citizen & non-citizen participation in all aspects of local government. At the start of 2017, as the co-chair of the Leadership Development Committee within the San Francisco Young Democrats, we unveiled the Leadership Workshop series, covering topics from how to apply to city commissions, committees, and taskforces and building the basics of organizing, to educational events around ballot measures and how to get involved with local campaigns and causes. I have been a guest speaker at USF, SFSU, and other colleges across the Bay Area to discuss the importance of civic engagement and youth involvement in government.

**Business and/or professional experience:**

J.D. from University of California, Hastings College of the Law (December 2018); Staff Editor for the Hastings Women's Law Journal

Post-Bar Fellow at the San Francisco Public Defender's Office (March - May 2019); Pretrial Release & Bail Units

Deputy Public Defender at the San Francisco Public Defender's Office (June - January 2020); Misdemeanor Unit

Assistant District Attorney at San Francisco District Attorney's Office (February 2020 - Present); Youth Guidance Center

**Civic Activities:**

San Francisco Immigrant Rights Commission (2016 - Present); Member of the Executive Committee and Co-Chair of the Policy Committee

Board Member of San Francisco Young Democrats (2017 - 2020); Co-Chair/ Chair of the Leadership Development Committee

Former Intern for Supervisor Jane Kim (Summer 2017); constituent services (including handling Sunshine requests)

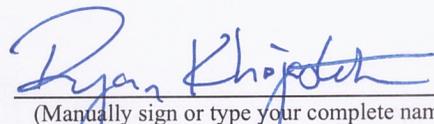
Former Intern for Congressman Mike Honda (2015 - 2016); constituent services & casework

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

\* While I have not physically attended a meeting, I have listened to a number of meetings online via the Audio Archive.

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. (Please submit your application 10 days before the scheduled hearing.)

Date: 06/01/2020 Applicant's Signature: (required)

  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**COVER PAGE**

**A PUBLIC DOCUMENT**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Khojasteh Ryan A.

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

San Francisco District Attorney's Office

Division, Board, Department, District, if applicable

Your Position

Assistant District Attorney

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

State

Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)

Multi-County \_\_\_\_\_

County of San Francisco

City of \_\_\_\_\_

Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

**Annual:** The period covered is January 1, 2019, through December 31, 2019.

**Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle.)

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2019.

The period covered is January 1, 2019, through the date of leaving office.

-or-

**Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.

**Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1**

**Schedules attached**

**Schedule A-1 - Investments** – schedule attached

**Schedule C - Income, Loans, & Business Positions** – schedule attached

**Schedule A-2 - Investments** – schedule attached

**Schedule D - Income – Gifts** – schedule attached

**Schedule B - Real Property** – schedule attached

**Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-  **None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 3/12/20  
(month, day, year)

Signature [Signature]  
(file the originally signed paper statement with your filing official.)

**Bruce M. Wolfe, M.S.W.**



06/01/2020

**Rules Committee - SF Board of Supervisors**

1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**Dear Chair Hillary Ronen and Supervisors**

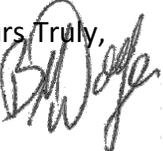
Thank you for the opportunity, once again, of your consideration for re-appointment to the Sunshine Ordinance Task Force. I desire reappointment to Seat #6 which I am applying for unless you see fit to appoint me to another such as #7, 8, 9 or 10 of which I am eligible, too.

My history here is well known and my complete resume is attached to the application. I enjoy the work and service to the citizens and residents of San Francisco in this way of helping to ensure open government. While fully employed, I am able to fulfill my duties on the SOTF due to flexibility in my schedule. As our world is ever changing there is still much to do, much to streamline, much to build on. I am committed to SOTF's efficacy and continued success as I know you are, too.

There is a lot I bring to this body in experience, expertise and history to add to the collective brain trust. For instance, as an IT professional, with the changing environment of technology comes new and innovative ways to deliver services that I have been participant in for some time. As the city's new technology systems come online, more efficiency of compliance of Sunshine will be apparent thus reducing time in fulfilling the public's requests. This is for certain. As a social worker, martial arts instructor, governance advisor and computing trainer, I bring ample methods of instructional delivery to help bolster training in Sunshine where it's needed.

There is much to be done in increasing the efficiency of the Sunshine Ordinance Task Force process and its charge. Over the past two years, much progress has been made to bring inefficiencies into order and, if it be your pleasure, I plan on continuing this work in conjunction with various connected city offices to continue that trend towards fruition. For instance, the advent of the Digital Services Team allows SOTF to collaborate to ensure that all city/county departments and agencies have as much public information available on their website to the public as possible reducing staff time. In addition, the excitement of the adoption of the NextRequest platform. Some other areas of ongoing work are increased training to struggling departments; streamlined the hearing process to reduce time spent by all parties; resolving concerns about compliance at the administrative level before becoming official complaints; ensuring administration of the SOTF functions are adequately supported so that it can perform efficiently. These are all just a smattering of areas that I continue to be helpful with along with your support.

Once again, I appreciate the opportunity to serve once again, and will work deliberately and more closely with you and the city family to help ensure that, both, we maintain the integrity of open government and deliver it to the people of the City and County of San Francisco.

Yours Truly,  




**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: SUNSHINE ORDINANCE TASK FOF

Seat # or Category (If applicable): 6 (currently), 7, 8, 9 OR 10 District: \_\_\_\_\_

Name: BRUCE WOLFE

[Redacted] Zip: 94117

Occupation: Chief Information Officer/Social Worker

Work Phone: 415-456-5692 Employer: Alcohol Justice

Business Address: 24 Belvedere St Zip: 94901

Business E-Mail: \_\_\_\_\_ Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Current Chair and Member of SOTF. I work for a consumer advocacy organization that works with access to public documents on local, state and federal levels. I am also a person with a disability. My occupation in the technology field lends added value to this position in bringing expertise and understanding to the SOTF and also ability to review city applications to assure compliance with the Sunshine Ordinance. My interest, knowledge, experience and focus on open government dates back to 1993 here in San Francisco and prior in New York.

**Business and/or professional experience:**

Please see cover letter and resumen/CV attached.

**Civic Activities:**

Please see cover letter and resumen/CV attached.

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

**Date:** 06/01/2020      **Applicant's Signature: (required)** Bruce Wolfe

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**COVER PAGE**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Wolfe Bruce M

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
Sunshine Ordinance Task Force

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State
- Multi-County \_\_\_\_\_
- City of San Francisco
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of San Francisco
- Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual:** The period covered is January 1, 2017, through December 31, 2017.
- Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Check one)
  - The period covered is January 1, 2017, through the date of leaving office.
  - The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through the date of leaving office.
- Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
**-or-**
- Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

- Schedule A-1 - Investments** – schedule attached
- Schedule A-2 - Investments** – schedule attached
- Schedule B - Real Property** – schedule attached
- Schedule C - Income, Loans, & Business Positions** – schedule attached
- Schedule D - Income – Gifts** – schedule attached
- Schedule E - Income – Gifts – Travel Payments** – schedule attached

**-or-**  
 **None - No reportable interests on any schedule**

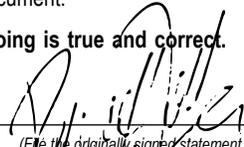
**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
[Redacted] CA 94117

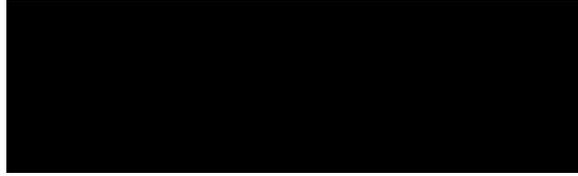
I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 04/18/2018  
(month, day, year)

Signature   
(File the original/ signed statement with your filing official.)

## **Bruce M. Wolfe, M.S.W.**



### **RESUME**

#### **HIGHLIGHTS**

- Experienced & learned in CA government & nonprofit open meetings, public records and higher education laws
- Experience and learned in disability policy and regulations
- Experienced & learned in budgets and budgeting
- Information Technology Professional
- Social Worker
- Experienced in organizational governance. Revised many organizational constitutions, bylaws, policies, rules & other governing documents including proposed legislation for local and state legislatures. Co-wrote several legislative bills including AB1857- Gloria Romero Open Meetings Act of 2000
- Over twenty-five years' management experience emphasizing a collaborative yet decisive style as a team player, board member and in board dynamics.
- Adept at building productive relationships to further the organization's goals.
- Persuasive skills, both written and verbal.
- Specific focus on personal leadership and program development.
- Excellent nonprofit policy and legislative skills.

#### **DEVELOPMENT / MOTIVATION WHILE SERVING ON BOARDS & BODIES**

- Increases participation in representation and administration decisionmaking
- Assists in identifying interests and concerns, and finds innovative ways to implement them.
- Increases motivation for participation and public speaking.
- Able to write persuasive letters and documents, frequently influencing decision makers.
- Helps members develop leadership skills and motivation to carry out their concerns without substantial reproach.

#### **BUSINESS & EMPLOYMENT**

**2007-present Chief Information, Security & Technology Officer (CISTO) and Social Worker Alcohol Justice – The Industry Watchdog (formerly, The Marin Institute), San Rafael, CA**

## **EXPERIENCE**

**2018-present Policy Committee  
California Community Land Trust Network**

**2016-present President  
SF Community Land Trust**  
History: 2003-2010, 2012-2014 Board member

**2016-present Treasurer  
Care Association**

**2010-present President  
DogPAC of SF**

**2009-2011 Treasurer  
Harvey Milk LGBT Democratic Club PAC**

**2016-present Vice-President  
Haight Ashbury Neighborhood Council**  
History: 1996-present Board and general member

**2016-present Chair  
SF Sunshine Ordinance Task Force**  
History: 2005-2012 Vice-Chair and Member

**2008-2010 President  
GreenCampaigns, a division of Vcampaign, Inc**

**2004-present Co-Founder/-Coordinator  
SF Clean Energy Advocates**

**2004-present Co-Founder/-Coordinator  
PublicNet-SF**

**2005-2018 Member  
Sierra Club – SF Group and Bay Area Chapter**

**2006-2008 SF Ambassador  
Voters Injured At Work (VIAW)**

**2006-2008 Steering Committee Member  
SF Coalition for Transit Justice**

**2004-2006 Council Member  
SF Department of Health -  
Eastern Neighborhoods Community Health Impact Assessment (ENCHIA)**  
Community representative/advocate on housing issues from SF Community Land Trust

**2004-2008 Committee member (appointed by SFUSD Commissioner Eric Mar)**

Prop H (Ammiano) – SFUSD School Enrichment Fund Advisory Committee to Board of Education  
To review programs and services as outlined in Prop H, and make recommendations to the Board of Education

**2004 Senior Campaign Staffer**

**Ross Mirkarimi for Supervisor, San Francisco**

Managed facilities, technology, organizational infrastructure

Notable: Managed telecommunications and computer network, provided organizational infrastructure support, campaign team, promotional fulfillment.

**January-July, 2004 Financial Manager**

**SF Student Community Housing Organization (SFSCHO)**

Managed finances and budget

Notable: Put org back in financial stability

**2004-2006 Founding Member**

**Progressive Voter Project (PVP)**

**2003, August-December Senior Campaign Volunteer**

**Matt Gonzalez for Mayor, San Francisco**

**2001-2004 Chair/member**

**Learning Support Services Coalition - San Francisco**

Board development, policy creation and strategy planning

Notable: Concerns with school social workers, psychologists, counselors and nurses in San Francisco Unified School District

-Led successful campaign to increase staff rolls of School Social Workers and Nurses in SF Unified School District through the passage of Prop H (Sup. Ammiano, 2004)

**2001-2010 Education & Training Team Coordinator**

**National Association of Social Workers (NASW)-CA Chapter; Social Action/Social Justice Council**

Provide educational and training plans and processes

Notable: Design and facilitate annual Social Action Workshop conference for over 300 participants

**2000-2002 Intern (required for college coursework)**

**Assemblywoman Carole Migden**

Case mgmt., field work, policy analysis

Notable: Helped countless constituents; co-brokered funding for CALLES Anti-Gang/Violence Prevention Program; gave presentations on behalf of the Assemblywoman.

**2000-2003 Steering committee member**

**Education In Action (EIA)**

Fundraising and community organizing

**1999-2001 Worker Representative**

**CA Department of Industrial Relations, Commission on Health & Safety and Worker's Compensation (CHSWC) Advisory Committee**

**1999-2000 Intern** (required for college coursework)

**Roma Guy, MSW, Supervisor, Bay Area Homelessness Program (BAHP), S.F., CA**

Case manager and disability coordinator

**1998-2000 Intern** (required for college coursework)

**Tenant/Owner Development Corp (TODCO), S.F., CA**

Notable: Created computerized map of housing inventory in the South of market district of S.F.

**1994-2000 Peer counselor/Presenter**

**East Bay RSI Support Group, Oakland, CA**

**1994-2000 Community advocate**

**WORKSAFE! Representing workplace safety and workers' compensation policy**

**1993-1997 Advisor and creative consultant**

**Health Arts Wellness Services, Berkeley, CA**

Notable: Development of The Desktop Vacation<sup>tm</sup>, on-site ergonomic preventative health and safety programs for business, and Stress Warning Radar<sup>tm</sup>.

**1993-1997 Consultant and producer/director**

**Vision Arts Video/Media Research Associates, S.F., CA**

Notable: Consultant for video productions of educational videos of Chinese internal health & martial arts.

**1991-present Health Educator/Instructor**

**Integral Ch'uan Institute, Berkeley, CA**

Instructor for the martial and health art of Ch'i Kung(Qigong), T'ai Chi Ch'uan(taijiquan) & other Chinese Internal Arts; general operations of school; develop & manage website and arrange international touring circuit.

**1992-97 National Executive Secretary, Chinese Martial Arts Program & Level 1 Judge**

**Amateur Athletic Union (AAU), Orlando, FL**

**1991-92 Assemblyline trainer and supervisor, End-of-line technician**

**Audible Illusions**

All provisions from ground-up assembly through delivery of esoteric, electronic audio components and speakers.

**1990-91 Trail guide, wrangler, ranch hand**

**Holidays On Horseback, Descanso, CA**

Performed all duties of ranch management including dispatching and care of over forty horses and other farm animals.

**1986-90 Owner**

**Counter Theft/Clandestine Enterprises, Mamaroneck/Harrison, NY**

Sales, Service and Installation of professional-grade wireless/wired security products, telephone and data systems, closed-circuit video, Audio and cable systems, trained complete staff including motivational management and ergonomic health & safety.

**1981-87 Owner**

**BG's Autosound/Westchester Autophonics, Ltd., White Plains, NY**

Duties: Sales service, Installation of custom, esoteric car audio systems, burglar alarms and accessories, trained complete staff including motivational management and workplace/ergonomic health & safety.

**1994-1998 Peace Officer of the State of New York, Supervisor/Agent**

**Yonkers' Society for the Prevention of Cruelty to Children (SPCC), Yonkers, NY**

Duties: Sworn supervisor/agent for NY state chartered nonprofit agency in the investigation and protection of child abuse & neglect victims.

**1983-85 Partner & Talent Manager**

**IMMP Media productions, Ltd., Hartsdale/New York, NY**

Duties: Oversight on business operations, provided contacts, Public Relations, and consulted & advised talent agents.

**1981-1990 Instructor/Student**

**Red Lion T'ai Chi Ch'uan School, Dobbs Ferry, NY**

Duties: Instructed others in the nature, study & practice of T'ai Chi as a health preventative maintenance program, philosophy and martial art. Learned the art of teaching and assessing student's needs.

**1976-82 Sound reinforcement engineer, technician, operator and stage hand**

**Pragmatech Sound Corp., New Rochelle/Bronx, NY**

Duties: All facets of business & operations on-the-road.

**EDUCATION ACTIVITY, STUDENT GOVERNMENT & CAMPUS POSITIONS**

**San Francisco State University, S.F., CA**

**1999-2000 President**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

Notable: developed campus shared governance program for student participation; Prevented student fee increase; Organized students on campus policies on sweatshops; Co-wrote Gloria Romero Open Meetings Act of 2000; Organized students on housing & homelessness issues; CFA Teach-in speaker

**1998-99, 2001-2002 College of Health & Human Services Representative & Chief Justice/Parliamentarian**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

Notable: Developed book loan program; Organized students on prison industrial complex; Organized students on athletics issues; Revise bylaws & policies; Organized students on housing & homelessness issues; Organized students on disability issues; CFA Teach-in speaker

**2002-2003 Vice-President of External Affairs**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA  
& CA State Student Association (CSSA) Legislative Affairs Officer & Chair**

Notable: Brought accountability to organization; Carried legislation to Capitol; Coordinated with Legislative Affairs Director on legislation & lobbying efforts; Wrote legislation & policies; Oversaw Lobby Corps officer & clinic; Oversaw CHES

**1998-2003 Shared Governance**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

CSU: CalState Chancellor's Advisory Cmte. On Services To Students With Disabilities.

SFSU: Student affairs cmte., Advisory Cmte. On Students, Faculty & Staff with Disabilities, College of Extended Learning Dean Search Cmte., Student/Campus Fee Advisory Cmte., Human Relations Advisory Cmte., Academic Senate, Franciscan Shops, Inc. Board of Directors

**City College of San Francisco (CCSF), S.F., CA**

**Notable: Taught the nature of stress management and preventative health care in the workplace.**

1995-2000 Instructor for Faculty/staff Flex Days; Featured guest speaker for Concert & Lecture series; Instructor for various classes (volunteer)

**City College of San Francisco (CCSF), S.F., CA**

**1997-98 Executive Vice-president/Vice-president of Administration**

**Associated Students of CCSF (student activity)**

**1996-97 Director of Technology**

**Associated Students of CCSF (student activity)**

**1996-98 Campus Representative**

**California State Assn. of Community Colleges (CALSACC) (student activity)**

**1996-98 Campus Representative**

**United States Student Assn. (student activity)**

Notable: Work on Dream Act with Senator Paul Wellstone

**1996-97 Intern**

**High tech Center for Disabled People at CCSF**

Assist and aide users in the use of computers, software and stress management.

**1995-98 Member/Organizer**

**Political Action Coalition at CCSF**

Notable: No on Props 209, 187; Yes on Props 221, 227

**1995-1998 Created T'ai Chi club**

**1995-1997 Member**

-Disabled Students Club

-Shared Governance at CCSF

- College Advisory Council, Teaching & Learning Technology Roundtable, Academic Policies Cmte., Computer Policies cmte., Campus Arts Cmte.

## **EDUCATION**

### **San Francisco State University (SFSU), S.F., CA**

School of Social Work

Graduated: Bachelor's in Social Work (B.S.W.), 2000

Post-Graduate: Master's in Social Work (M.S.W.), 2004

### **City College of San Francisco (CCSF); S.F., CA**

Undergraduate, focus: Social Work, Interpersonal Communication,  
Adaptive technology, labor studies 1995-98

High Tech Center, intern

T'ai Chi Club. President

Disability Rights Club, member

### **Institute for Audio Research; Greenwich Village, NY**

Audio engineering, 1979-80

All facets from the nature and physics of sound to production & mastering.

### **Monmouth College; West Long Branch, NJ**

Undergraduate, electronic Engineering, 1978-79

Technician & Deejay for WMCX-Fm stereo; Technician and operator of audio/visual; Lighting, audio  
& production designer for drama dept.

### **New Rochelle High School; New Rochelle, NY**

Graduate, class of 1978

Audio/visual & technology operator, Stage crew, lighting/audio designer and engineer.

## **Relevant Skills and Experience**

### **Social work:**

- non-profit mgmt
- grantwriting & fundraising
- organizational development
- empowering and motivating organizational steps
- conflict & crisis mgmt
- Policy development
- budget development & tracking
- program development
- leadership & group development
- Interviewing & counseling
- Working w/ diverse communities
- Recognizing students' needs in the context of personal, family and community and applying methods of resolution
- Community organizing
- Legal & business experience w/ 501c3 nonprofits specializing in student gov'ts
- Meeting facilitation

### **Business:**

- Program development
  - Budget & finance
  - Human resources
  - Risk mgmt
  - Workplace safety
  - Bylaws/Policy/Resolutions creation, development & revision
  - Org'l development
  - Meeting facilitation with parliamentary skills
  - Board development
  - Office mgmt
  - IT mgmt, network infrastructure & security
  - Communications systems
  - Social office communication
  - Inventory control
  - External resource assessment
- References furnished upon request
- Org'l legal aspects
  - Political analysis & legislation development
  - Contracts & agreements
  - Org'l direction for electoral campaigns
  - Facilities mgmt & operations

### **Related skills & experience:**

- Insurance
- Risk mgmt
- Workplace safety
- Counseling on business issues
- Org'l direction for electoral campaigns
- IT, network and website mgmt
- Policy & Legislative creation & analysis

### **Skills**

- Interpersonal communicator
- Computer technology: Windows, Macintosh, networks; Experienced with voice-recognition applications, i.e., DragonDictate® and many other computer programs;
- Advanced experience of Internet
- Proficient in the art of T'ai Chi Ch'uan and other Chinese Internal Health Arts
- Ability to assess others learning processes and skills, and occupational talents
- Experienced in the teaching process
- Experienced working with people with disabilities in various settings
- Calm, patient, attentive, supportive listener
- Assertive towards reaching goals
- Resourceful, motivated and contributing
- Cheerful, respectful and sensitive to others' needs

**STATEMENT OF ECONOMIC INTERESTS**

**COVER PAGE**

1287785

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Wolfe, Bruce

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable Your Position

Sunshine Ordinance Task Force Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State
- Multi-County \_\_\_\_\_
- City of \_\_\_\_\_
- Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- County of San Francisco
- Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual:** The period covered is January 1, 2019 through December 31, 2019  
-or-  
The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2019
- Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one circle)  
 The period covered is January 1, 2019 through the date of leaving office.  
 The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.
- Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_
- Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1**

**Schedules attached**

- Schedule A-1 - Investments** – schedule attached
- Schedule A-2 - Investments** – schedule attached
- Schedule B - Real Property** – schedule attached
- Schedule C - Income, Loans, & Business Positions** – schedule attached
- Schedule D - Income – Gifts** – schedule attached
- Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

**None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)



94117

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 03/03/2020  
(month, day, year)

Signature Bruce Wolfe  
(File the originally signed paper statement with your filing official.)



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): seat 8, 9, 10 or 11 District: 7

Name: Laura Stein

[Redacted] Address San Francisco, CA Zip: 94104

[Redacted] Occupation: independent scholar/writer

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I have been living in San Francisco for the past 4 years, after having a successful career as a university professor for over 20 years. My teaching, research and writing dealt with issues of access to communication and information, particularly for underserved communities and those advocating for social change. I have worked with and written about activist and advocacy groups addressing issues of the environment, poverty, human rights, LGBTQ+, and gun violence, among others. My immediate family is multi-ethnic (Caucasian and South Asian). For many years, I taught at a large university with a diverse student population, and I understand the value of listening to diverse voices and perspectives to democratic governance. I am currently a part time student at City College of San Francisco, where I appreciate and have learned from a diverse student cohort.

**Business and/or professional experience:**

I have been a teacher, researcher and educational administrator for most of my professional career. I was a tenured professor in the College of Communication at the University of Texas at Austin, an assistant professor at the University of San Francisco in the Media Studies Department, a visiting scholar in the Journalism Department at UC Berkeley, and a US-India Fulbright Scholar at Jamia Millia Islamia University in New Delhi. My academic work revolved around issues of access to the media. I taught courses in communication law and policy, communications technology and society and documentary studies, among others. I have authored a book titled, "Speech Rights in America," co-wrote an extended entry on "Freedom of Information" for the Oxford Research Encyclopedia of Communication, and produced numerous other writings on the necessity of access to media and information in democratic societies.

**Civic Activities:**

In addition to being a San Francisco voter, I am a founding member of the Northern California Leadership Council for the Brady Campaign to Prevent Gun Violence. As such, I have participated in educational activities and events designed to raise awareness of gun violence in California and the nation. My husband and I have donated money to several San Francisco schools, including to the association that helps support the Ruth Asawa School of the Arts, which my son currently attends. I have volunteered in various capacities at SOTA, and participated in the Inclusive Practices Parents Advisory Council. My husband and I are also part of Indiaspora, an international network of members of the Indian diaspora, based here in San Francisco, who work for positive collective action in the US and abroad.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. (Please submit your application 10 days before the scheduled hearing.)

Date: July 10, 2020 Applicant's Signature: (required)

*Laure Stein*

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
A PUBLIC DOCUMENT

Date Initial Filing Received  
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Stein-Sinha Laina

1. Office, Agency, or Court

Agency Name (Do not use acronyms)  
San Francisco Board of Supervisors  
Division, Board, Department, District, if applicable Your Position  
Sunshine Ordinance Task Force Task Force Seat  
► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)  
Agency: \_\_\_\_\_ Position: \_\_\_\_\_

2. Jurisdiction of Office (Check at least one box)

State  Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)  
 Multi County \_\_\_\_\_  County of \_\_\_\_\_  
 City of San Francisco  Other \_\_\_\_\_

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2019, through December 31, 2019.  Leaving Office: Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one circle.)  
-or- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_ through  The period covered is January 1, 2019, through the date of leaving office.  
 Assuming Office: Date assumed 08 / 01 / 2020  -or-  The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_ through the date of leaving office.  
 Candidate: Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

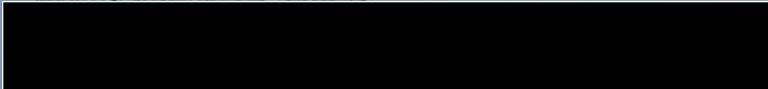
4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_

Schedules attached  
 Schedule A-1 - Investments - schedule attached  Schedule C - Income, Loans, & Business Positions - schedule attached  
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 Schedule B - Real Property - schedule attached  Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-  None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)



I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 7/27/2020  
(month, day, year)

Signature Laina Stein  
(file the originally signed paper statement with your filing official)



Publications Board (overseeing the university's student media), and member of the UT College of Communication Diversity Committee

-Current San Francisco-based service as phone bank volunteer for the SF Democrats, elected Chair of the School Site Council for the Ruth Asawa School for the Arts, and 10<sup>th</sup> Grade Parent Representative for International High School

I would be honored to contribute my experience and expertise on access to information and public meetings to the city of San Francisco. Please feel free to contact me if you have any questions about my qualifications or interest.

Sincerely, Laura Stein ([c](#) 

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### SUNSHINE ORDINANCE TASK FORCE

#### Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

Seat 1, Dean Schmidt, term expiring April 27, 2022, must be nominated by the local chapter of the Society of Professional Journalists and be an attorney, for a two-year term.

Seat 2, Lila LaHood, term expiring April 27, 2022, must be nominated by the local chapter of the Society of Professional Journalists and be a journalist, for a two-year term.

**Vacant Seat 3**, succeeding Josh Wolf, resigned, must be a member from the press or electronic media, for the unexpired portion of a two-year term ending April 27, 2022.

**Vacant Seat 4**, succeeding Pixie (Rishi) Chopra, resigned, must be nominated by the local chapter of the Society of Professional Journalists and be either a journalist from a racial/ethnic-minority-owned news organization, a journalist whose work focuses on issues impacting minority racial or ethnic communities, or a journalist who works with a media organization or publication whose target audience is a minority racial or ethnic community. For purposes of this subsection (a), the term "journalist" shall be interpreted broadly, including but not limited to freelance journalists, photographers, and videographers, for the unexpired portion of a two-year term ending April 27, 2021.

Seat 5, Jennifer Wong, term expiring April 27, 2022, must be nominated by the local chapter of the League of Women Voters, for a two-year term.

**Seat 6**, Bruce Wolfe, term expired, must be a member of the public experienced in consumer advocacy, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 7**, Rodman Martin, term expired, must be a member of the public experienced in consumer advocacy, for the unexpired portion of a two-year term ending April 27, 2022.

**Vacant Seat 8**, succeeding Frank Cannata, resigned, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion of a two-year term ending April 27, 2022.

**Seat 9**, Chris Hyland, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 10**, Matthew Yankee, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 11**, succeeding Fiona Hinze, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion of a two-year term ending April 27, 2021.

**Additional Qualifications:** At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government.

**Reports:** The Task Force shall receive and review the Annual Report of the Supervisor of Public Records and may request additional reports or information, as it deems necessary. It shall also issue public reports, as it sees fit, evaluating compliance with the Sunshine Ordinance (Administrative Code, Chapter 67) and related California laws by the City or any department, officer, or official thereof.

**Sunset Date:** None.

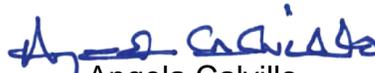
Additional information relating to the Sunshine Ordinance Task Force, or other seats on this body that are appointed by another authority, may be obtained by reviewing Administrative Code, Section 67.30, at <http://www.sfbos.org/sfmunicodes> or by visiting their website at <http://www.sfbos.org/sunshine>.

Pursuant to Board of Supervisors Rules of Order 2.19 (Motion No. 05-92) all applicants applying for this Commission must complete and submit, with their application, a copy (**not original**) of Form 700, Statement of Economic Interests. Applications will not be considered if a copy of Form 700 is not received. Form 700, Statement of Economic Interests, may be obtained at <http://www.sfbos.org/form700>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Task Force is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

  
Angela Calvillo  
Clerk of the Board

vy:jec:ams

DATED/POSTED: October 16, 2020

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 22, 2017

Date Established:

August 18, 1993

Active

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**SUNSHINE ORDINANCE TASK FORCE**

---

**Contact and Address:**

Victor Young Administrator  
Board of Supervisors  
City Hall, Room 244  
San Francisco, CA 94102

Phone: (415) 554-5184

Fax: (415) 554-5163

Email: sotf@sfgov.org

**Authority:**

---

Administrative Code, Section 67.30 (Ordinance Nos. 265-93; 118-94; 432-94; 287-96; 198-96; 387-98; and Proposition G, November 1999)

---

**Board Qualifications:**

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The Sunshine Ordinance Task Force (the "Task Force") was established to advise the Board of Supervisors and provide information to other City departments on appropriate ways in which to implement Administrative Code, Chapter 67 (The San Francisco Sunshine Ordinance of 1999) (the "Ordinance"). The Task Force shall develop goals to ensure practice and timely implementation of the Ordinance; propose amendments to the Ordinance; receive and review the annual report of the Supervisor of Public Records and may request additional reports or information; and make referrals to a municipal office with enforcement power under the Ordinance, the California Public Records Act, or the Brown Act, whenever it concludes a person has violated the provisions of the Ordinance.

The Task Force consists of a total of thirteen (13) members:

- > Eleven (11) voting members appointed by the Board of Supervisors
  - Two (2) members nominated by the local chapter of the Society of Professional Journalists; one (1) shall be an attorney and one (1) shall be a journalist.
  - One (1) member shall be a member from the press or electronic media.
  - One (1) member shall be a journalist from a racial/ethnic-minority-owned news organization and nominated by New California Media.
  - One (1) member nominated by the local chapter of the League of Women Voters.
  - Two (2) members of the public experienced in consumer advocacy.
  - Four (4) members of the public who have demonstrated interest in, or have experience in,

San Francisco  
BOARD OF SUPERVISORS

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the issues of citizen access and participation in local government.

- > One (1) member shall be the Mayor, or his/her designee, and serve as a non-voting member.
- > One (1) member shall be the Clerk of the Board of Supervisors, or his/her designee, and serve as a non-voting member.

At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government. The City Attorney's Office shall assign an attorney to the Task Force who is experienced in public-access law matters and serve as a legal advisor and advocate to the Task Force.

The term of each appointed member shall be two years unless removed by the Board of Supervisors. In the event of such removal or vacancy during the term of office of any appointive member, a successor shall be appointed for the unexpired term of the office vacated.

In addition to regular Task Force meetings, Task Force members are expected to participate in committee work.

Reports: The Task Force shall report annually to the Board of Supervisors on any practical or policy problems encountered in the Administration of the Ordinance. The Task Force shall, as it sees fit, issue public reports evaluating compliance with the Ordinance and related California laws by the City or any department, office or official.

Sunset Date: None.

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# ***GENDER ANALYSIS OF COMMISSIONS AND BOARDS***

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City and County of San Francisco  
London N. Breed  
Mayor

Department on the Status of Women  
Emily M. Murase, PhD  
Director



## Acknowledgements

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The data collection and analysis for this report was conducted by Public Policy Fellow Diana McCaffrey with support from Policy and Projects Director Elizabeth Newman, Associate Director Carol Sacco, and Director Emily Murase, PhD, at the San Francisco Department on the Status of Women.

The San Francisco Department on the Status of Women would like to thank the various policy body members, Commission secretaries, and department staff who graciously assisted in collecting demographic data and providing information about their respective policy bodies.

### **San Francisco Commission on the Status of Women**

President Debbie Mesloh

Vice President Breanna Zwart

Commissioner Shokooh Miry

Commissioner Carrie Schwab-Pomerantz

Commissioner Andrea Shorter

Commissioner Julie D. Soo

Emily M. Murase, PhD, Director  
Department on the Status of Women

This report is available at the San Francisco Department on the Status of Women website, <https://sfgov.org/dosw/gender-analysis-reports>.

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## Executive Summary

In 2008, San Francisco voters overwhelmingly approved a City Charter Amendment (section 4.101) establishing as City policy for the membership of Commissions and Boards to reflect the diversity of San Francisco’s population, and that appointing officials be urged to support the nomination, appointment, and confirmation of these candidates. Additionally, it requires the San Francisco Department on the Status of Women to conduct and publish a gender analysis of Commissions and Boards every two years.

The *2019 Gender Analysis of Commissions and Boards* includes more policy bodies such as task forces, committees, and advisory bodies, than previous analyses, which were limited to Commissions and Boards. Data was collected from 84 policy bodies and from a total of 741 members mostly appointed by the Mayor and Board of Supervisors. These policy bodies fall under two categories designated by the San Francisco Office of the City Attorney.<sup>1</sup> The first category, referred to as “Commissions and Boards,” are policy bodies with decision-making authority and whose members are required to submit financial disclosures to the Ethics Commission. The second category, referred to as “Advisory Bodies,” are policy bodies with advisory function whose members do *not* submit financial disclosures to the Ethics Commission. This report examines policy bodies and appointees both comprehensively as a whole and separately by the two categories.

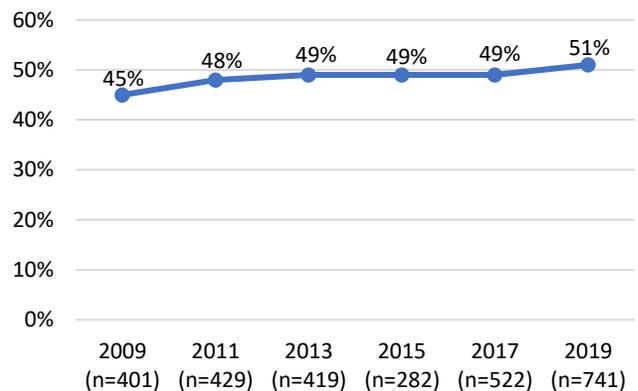
The *2019 Gender Analysis* evaluates the representation of women; people of color; lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) individuals; people with disabilities; and veterans on San Francisco policy bodies.

### Key Findings

#### Gender

- Women’s representation on policy bodies is 51%, slightly above parity with the San Francisco female population of 49%.
- Since 2009, there has been a small but steady increase in the representation of women on San Francisco policy bodies.

#### 10-Year Comparison of Representation of Women on Policy Bodies



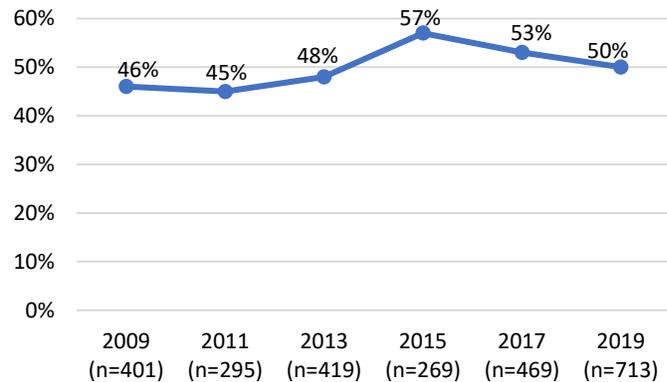
Source: SF DOSW Data Collection & Analysis.

<sup>1</sup> “List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute,” Office of the City Attorney, <https://www.sfcityattorney.org/wp-content/uploads/2016/01/Commission-List-08252017.pdf>, (August 25, 2017).

## Race and Ethnicity

- People of color are underrepresented on policy bodies compared to the population. Although people of color comprise 62% of San Francisco’s population, just 50% of appointees identify as a race other than white.
- While the overall representation of people of color has increased between 2009 and 2019, as the Department collected data on more appointees, the representation of people of color has decreased over the last few years. The percentage of appointees of color decreased from 53% in 2017 to 49% in 2019.
- As found in previous reports, Latinx and Asian groups are underrepresented on San Francisco policy bodies compared to the population. Latinx individuals are 14% of the population but make up only 8% of appointees. Asian individuals are 31% of the population but make up only 18% of appointees.

**10-Year Comparison of Representation of People of Color on Policy Bodies**

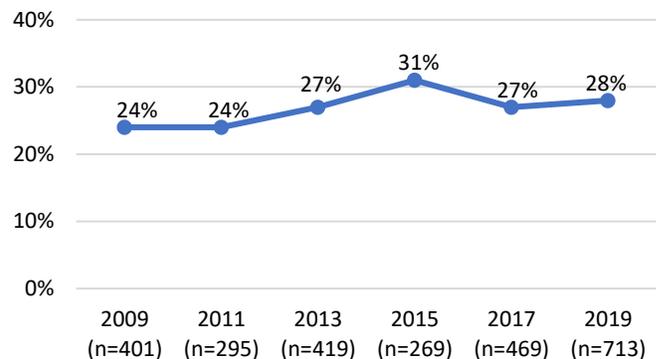


Source: SF DOSW Data Collection & Analysis.

## Race and Ethnicity by Gender

- On the whole, women of color are 32% of the San Francisco population, and 28% of appointees. Although still below parity, 28% is a slight increase compared to 2017, which showed 27% women of color appointees.
- Meanwhile, men of color are underrepresented at 21% of appointees compared to 31% of the San Francisco population.
- Both White women and men are overrepresented on San Francisco policy bodies. White women are 23% of appointees compared to 17% of the San Francisco population. White men are 26% of appointees compared to 20% of the population.
- Black and African American women and men are well-represented on San Francisco policy bodies. Black women are 9% of appointees compared to 2.4% of the population, and Black men are 5% of appointees compared to 2.5% of the population.
- Latinx women are 7% of the San Francisco population but 3% of appointees, and Latinx men are 7% of the population but 5% of appointees.
- Asian women are 17% of the San Francisco population but 11% of appointees, and Asian men are 15% of the population but just 7% of appointees.

**10-Year Comparison of Representation of Women of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

### Additional Demographics

- Out of the 74% of appointees who responded to the survey question on LGBTQ identity, 19% identify as lesbian, gay, bisexual, transgender, nonbinary, queer, or questioning, and 81% of appointees identify as straight/heterosexual.
- Out of the 70% of appointees who responded to the question on disability, 11% identify as having one or more disabilities, which is just below the 12% of the adult population with a disability in San Francisco.
- Out of the 67% of appointees who responded to the question on veteran status, 7% have served in the military compared to 3% of the San Francisco population.

### Proxies for Influence: Budget & Authority

- Although women are half of all appointees, those Commissions and Boards with the largest budgets have fewer women and especially fewer women of color. Meanwhile, women exceed representation on Boards and Commissions with the smallest budgets and women of color reach parity with the population on the smallest budgeted Commissions and Boards.
- Although still underrepresented relative to the San Francisco population, there is a larger percentage of people of color on Commissions and Boards with both the largest and smallest budgets compared to overall appointees.
- The percentage of total women is greater on Advisory Bodies than Commissions and Boards. Women are 54% of appointees on Advisory Bodies and 48% of appointees on Commissions and Boards. However, the percentages of people of color and women of color on Commissions and Boards exceed the percentages of people of color and women of color on Advisory Bodies.

### Appointing Authorities

- Mayoral appointments include 55% women, 52% people of color, and 30% women of color, which is more diverse by gender and race compared to both Supervisorial appointments and total appointments.

### Demographics of Appointees Compared to the San Francisco Population

	Women	People of Color	Women of Color	LGBTQ	Disability Status	Veteran Status
San Francisco Population	49%	62%	32%	6%-15%*	12%	3%
Total Appointees	51%	50%	28%	19%	11%	7%
10 Largest Budgeted Commissions & Boards	41%	55%	23%			
10 Smallest Budgeted Commissions & Boards	52%	54%	32%			
Commissions and Boards	48%	52%	30%			
Advisory Bodies	54%	49%	28%			

Sources: 2017 American Community Survey 5-Year Estimates, SF DOSW Data Collection & Analysis, 2019, \*Note: Estimates vary by source. See page 16 for a detailed breakdown.

## I. Introduction

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Inspired by the 4th UN World Conference on Women in Beijing, San Francisco became the first city in the world to adopt a local ordinance reflecting the principles of the U.N. Convention on the Elimination of All Forms of Discrimination (CEDAW), an international bill of rights for women. The CEDAW Ordinance was passed unanimously by the San Francisco Board of Supervisors and signed into law by Mayor Willie L. Brown, Jr. on April 13, 1998.<sup>2</sup> In 2002, the CEDAW Ordinance was revised to address the intersection of race and gender and incorporate reference to the UN Convention on the Elimination of all Forms of Race Discrimination. The Ordinance requires City Government to take proactive steps to ensure gender equity and specifies “gender analysis” as a preventive tool to identify and address discrimination. Since 1998, the Department on the Status of Women has employed this tool to analyze the operations of 10 City Departments using a gender lens.

In 2007, the Department on the Status of Women conducted the first gender analysis to evaluate the number of women appointed to City Commissions and Boards. The findings of this analysis informed a City Charter Amendment developed by the Board of Supervisors for the June 2008 Election. This City Charter Amendment (Section 4.101) was overwhelmingly approved by voters and made it city policy that:

- The membership of Commissions and Boards are to reflect the diversity of San Francisco’s population,
- Appointing officials are to be urged to support the nomination, appointment, and confirmation of these candidates, and
- The Department on the Status of Women is required to conduct and publish a gender analysis of Commissions and Boards every 2 years.

The *2019 Gender Analysis* examines the representation of women; people of color; lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) individuals; people with disabilities; and veterans on San Francisco policy bodies primarily appointed by the Mayor and the Board of Supervisors. This year’s analysis included more outreach to policy bodies as compared to previous analyses that were limited to Commissions and Boards. As a result, more appointees were included in the data collection and analysis than even before. These policy bodies fall under two categories designated by the San Francisco Office of the City Attorney. The first category, referred to as “Commissions and Boards,” are policy bodies with decision-making authority and whose members are required to submit financial disclosures to the Ethics Commission, and the second category, referred to as “Advisory Bodies,” are policy bodies with advisory function whose members do not submit financial disclosures to the Ethics Commission. A detailed description of methodology and limitations can be found at the end of this report on page 23.

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<sup>2</sup> San Francisco Administrative Code Chapter 33.A.  
[http://library.amlegal.com/nxt/gateway.dll/California/administrative/chapter33alocalimplementationoftheunited?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:sanfrancisco\\_ca\\$sanc=JD\\_Chapter33A](http://library.amlegal.com/nxt/gateway.dll/California/administrative/chapter33alocalimplementationoftheunited?f=templates$fn=default.htm$3.0$vid=amlegal:sanfrancisco_ca$sanc=JD_Chapter33A).

## II. Gender Analysis Findings

Many aspects of San Francisco’s diversity are reflected in the overall population of appointees on San Francisco policy bodies. The analysis includes 84 policy bodies, of which 823 of the 887 seats are filled leaving 7% vacant. As outlined below in the summary chart, slightly more than half of appointees are women, half of appointees are people of color, 28% are women of color, 19% are LGBTQ, 11% have a disability, and 7% are veterans.

**Figure 1: Summary Data of Policy Body Demographics, 2019**

Appointee Demographics	Percentage of Appointees
Women (n=741)	51%
People of Color (n=706)	50%
Women of Color (n=706)	28%
LGBTQ Identified (n=548)	19%
People with Disabilities (n=516)	11%
Veteran Status (n=494)	7%

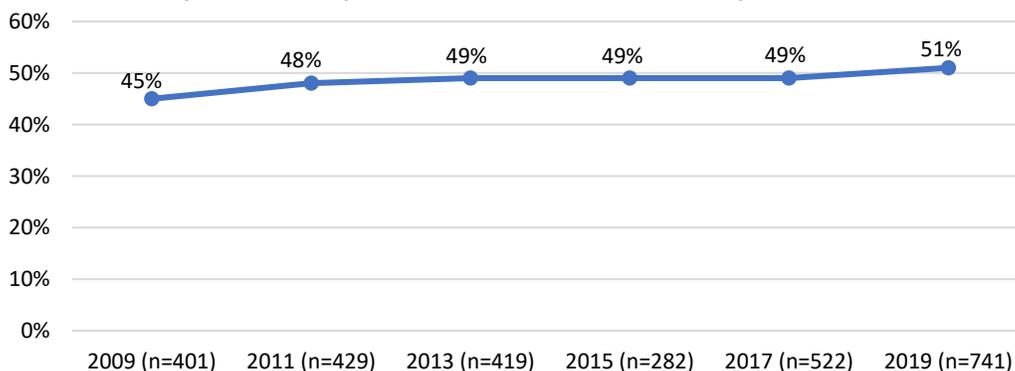
Source: SF DOSW Data Collection & Analysis.

However, further analysis reveals underrepresentation of particular groups. Subsequent sections present comprehensive data analysis providing comparison to previous years, detailing the variables of gender, race/ethnicity, LGBTQ identity, disability, veteran status, and policy body characteristics of budget size, decision-making authority, and appointment authority.

### A. Gender

On San Francisco policy bodies, 51% of appointees identify as women, which is slightly above parity compared to the San Francisco female population of 49%. The representation of women remained stable at 49% from 2013 until 2017. This year, the representation of women increased by 2 percentage points, which could be partly due to the larger sample size used in this year’s analysis compared to previous years. A 10-year comparison shows that the representation of women appointees has gradually increased since 2009 by a total of six percentage points.

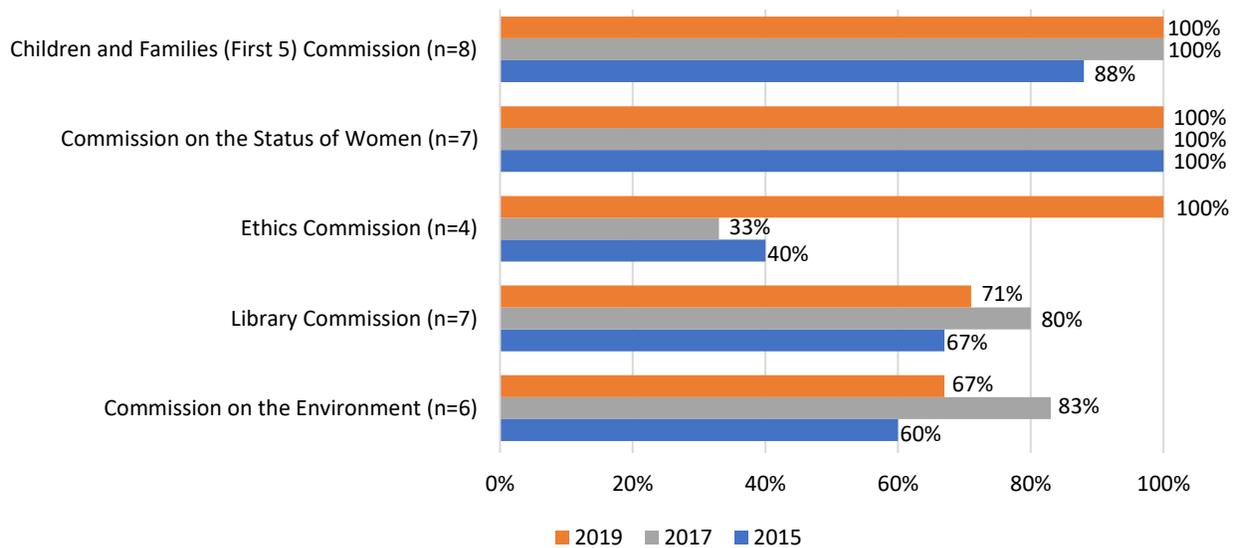
**Figure 2: 10-Year Comparison of Representation of Women on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

Figures 3 and 4 analyze Commissions and Boards. Figure 3 showcases the five Commissions and Boards with the highest representation of women appointees as compared to 2015 and 2013. The Children and Families (First Five) Commission and the Commission on the Status of Women are currently comprised of all women appointees. This finding has been consistent for the Commission on the Status of Women in 2015 and 2017. While the Ethics Commission has 100% women appointees, much more than 2015 and 2017, its small size of five appointees means that minimal changes in its demographic composition greatly impacts percentages. This is also the case for other policy bodies with a small number of members. The Library Commission and the Commission on the Environment are fourth and fifth on the list at 71% and 67% women, respectively, with long standing female majorities on each.

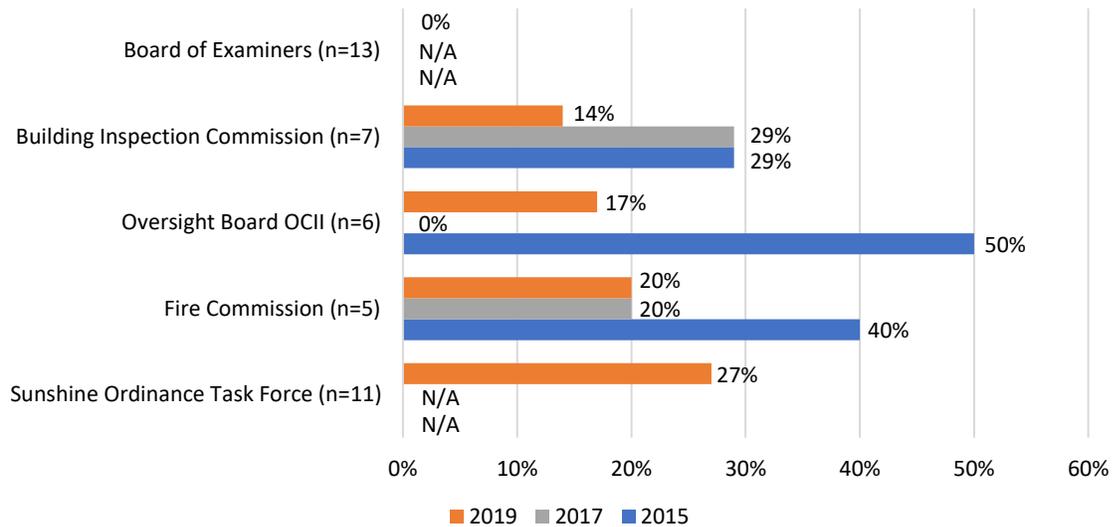
**Figure 3: Commissions and Boards with Highest Percentages of Women, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

Out of the Commissions and Boards in this section, 23 have 40% or less women. The five Commissions and Boards with the lowest representation of women are displayed in Figure 4. The lowest percentage is found on the Board of Examiners where currently *none* of the 13 appointees are women. Unfortunately, demographic data is unavailable for the Board of Examiners for 2017 and 2015. Next is the Building Inspection Commission at 14%, which is a decrease of female representation compared to 2017 and 2015. The Oversight Board of Community Investment and Infrastructure, Fire Commission, and Sunshine Ordinance Task Force also have some of the lowest percentages of women at 17%, 20%, and 27%, respectively. Unfortunately, the Sunshine Ordinance Task Force did not participate in previous analyses and therefore demographics data is unavailable for 2017 and 2015.

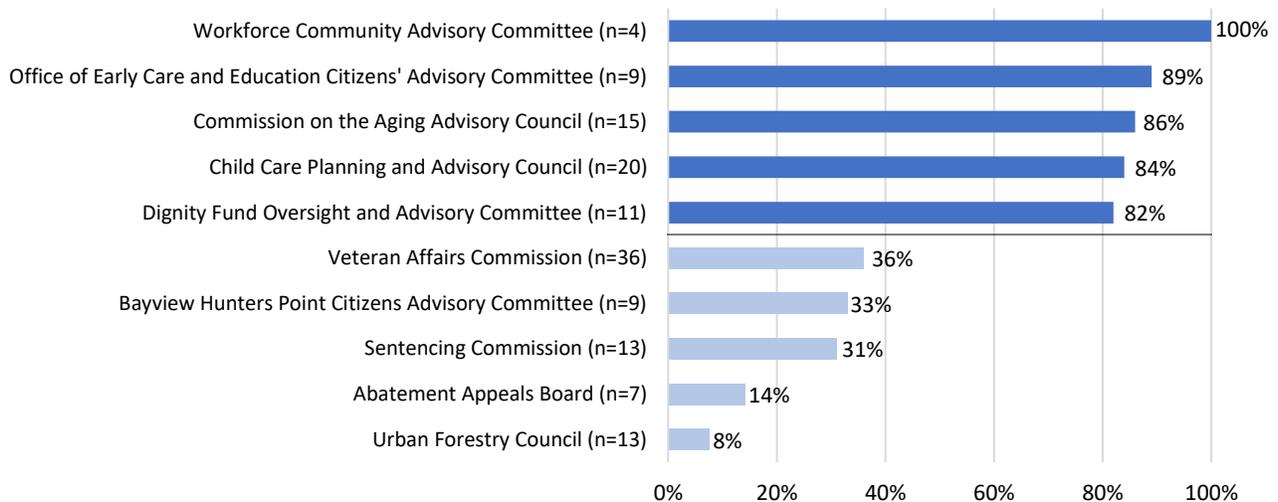
**Figure 4: Commissions and Boards with Lowest Percentage of Women, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

In addition to Commissions and Boards, Advisory Bodies were examined for the highest and lowest percentages of women. This is the first year such bodies have been included, thus comparison to previous years is unavailable. Figure 9 below displays the five Advisory Bodies with the highest and the five with the lowest representations of women. The Workforce Community Advisory Committees has the greatest representation of women at 100%, followed by the Office of Early Care and Education Citizen’s Advisory Committee at 89%. The Advisory Bodies with the lowest percentage of women are the Urban Forestry Council at 8% of the 13-member body and the Abatement Appeals Board at 14% of the 7-member body.

**Figure 5: Advisory Bodies with the Highest and Lowest Percentage of Women, 2019**

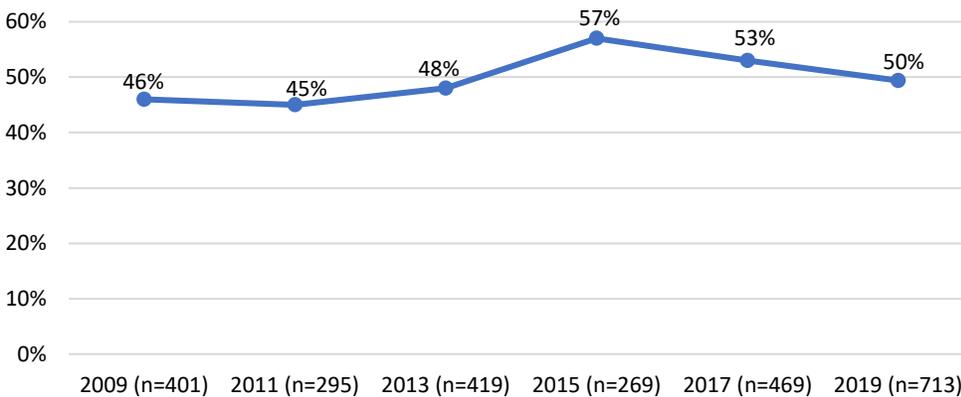


Source: SF DOSW Data Collection & Analysis.

## B. Race and Ethnicity

Data on racial and ethnic identity was collected for 706, or 95%, of the 741 surveyed appointees. Although half of appointees identify as a race or ethnicity other than white or Caucasian, people of color are still underrepresented compared to the San Francisco population of 62%. The representation of people of color has increased since 2009 but has decreased following 2015. The number of appointees analyzed increased substantially in 2017 and 2019 compared to 2015, and these larger data samples have coincided with smaller percentages of people of color. The percentage decrease following 2017 could be partially due to the inclusion of more policy and advisory bodies, as the representation of people of color on Commissions and Boards dropped only slightly from 53% in 2017 to 52% in 2019.

**Figure 6: 10-Year Comparison of Representation of People of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

The racial and ethnic breakdown of policy body members compared to the San Francisco population is shown in Figure 7. This analysis reveals underrepresentation and overrepresentation in San Francisco policy bodies for certain racial and ethnic groups. Half of all appointees are white, an overrepresentation by more than 10 percentage points. The Black and African American community is well represented on appointed policy bodies at 14% compared to 5% of the population of San Francisco. Characterizing this as an overrepresentation is inaccurate given the representation of Black or African American people on policy bodies has been consistent over the years while the San Francisco population has declined over the same period.<sup>3</sup> Furthermore, the most recent nationwide estimate for the Black or African American population is 13%, which is nearly equal to the 14% of Black or African American appointees present on San Francisco policy bodies.<sup>4</sup>

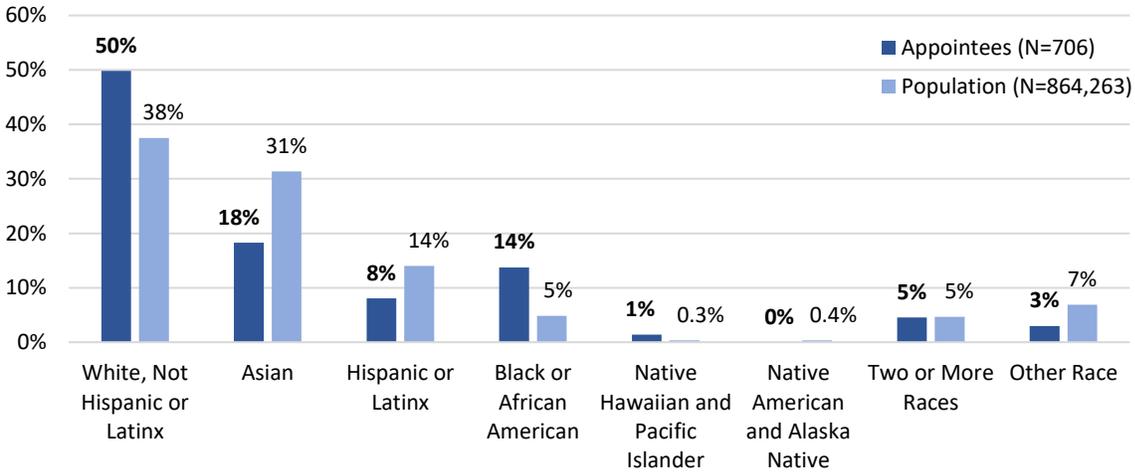
Considerably underrepresented racial and ethnic groups on San Francisco policy bodies compared to the San Francisco population are individuals who identify as Asian or Latinx. While Asians are 31% of the San Francisco population, they only make up 18% of appointees. While the Latinx population of San Francisco is 14%, only 8% of appointees are Latinx. Although there is a small population of Native

<sup>3</sup> Samir Gambhir and Stephen Menendian, "Racial Segregation in the Bay Area, Part 2," *Haas Institute for a Fair and Inclusive Society* (2018).

<sup>4</sup> US Census Bureau, 2018, Retrieved from <https://www.census.gov/quickfacts/fact/table/US/PST045218>.

Americans and Alaska Natives in San Francisco of 0.4%, none of the surveyed appointees identified themselves as such.

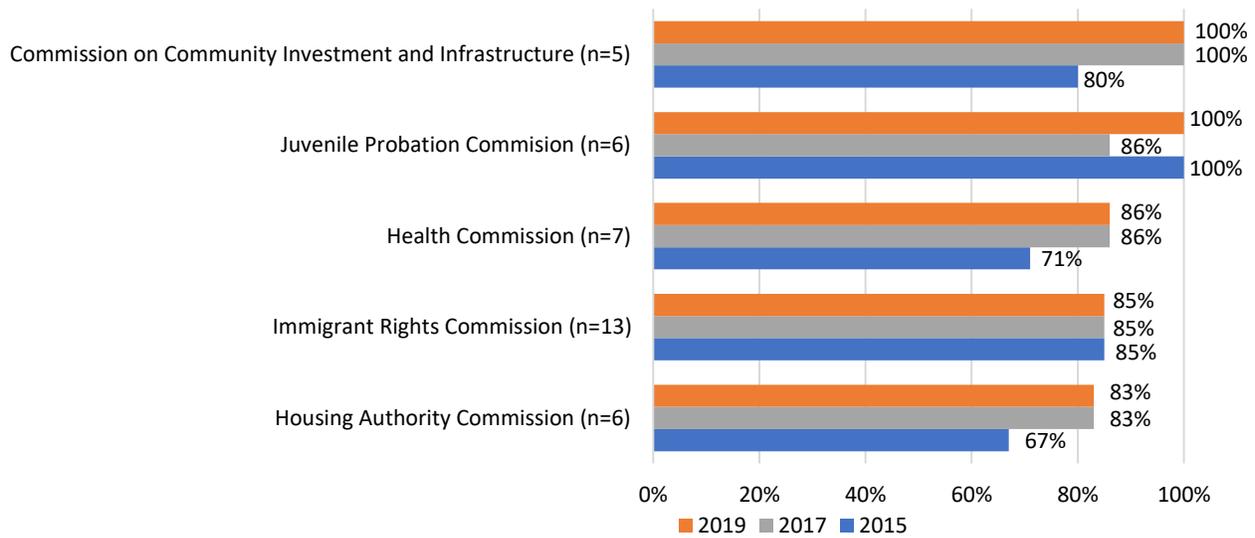
**Figure 7: Race and Ethnicity of Appointees Compared to San Francisco Population, 2019**



Sources: 2017 American Community Survey 5-Year Estimates, SF DOSW Data Collection & Analysis.

The next two graphs illustrate Commissions and Boards, and Advisory Bodies with the highest and lowest percentages of people of color. As shown in Figure 8, the Commission on Community Investment and Infrastructure remained at 100% from 2017, while the Juvenile Probation Commission has returned to 100% this year after a dip in 2017. Next is the Health Commission, Immigrant Rights Commission, and Housing Authority Commission at 86%, 85%, and 83%, respectively. Percentages of people of color on both the Health Commission and the Housing Authority Commission increased following 2015, and have remained consistent since 2017.

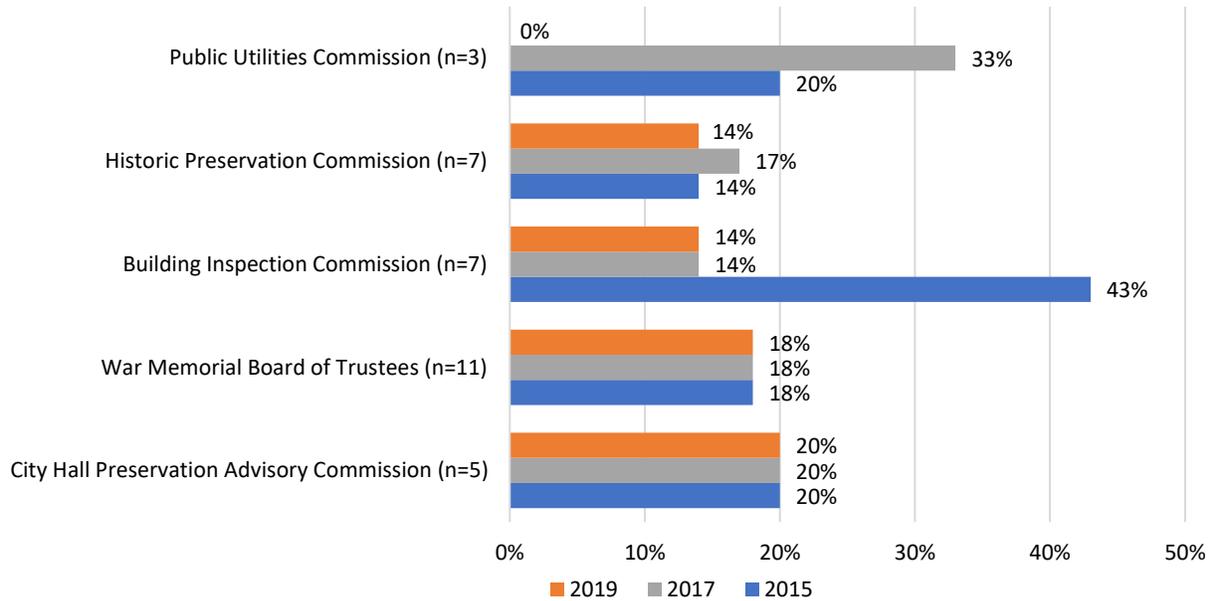
**Figure 8: Commissions and Boards with Highest Percentage of People of Color, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

There are 23 policy bodies that have 40% or less appointees who identified a racial and ethnic category other than white. Although the Public Utilities Commission has two vacancies, *none* of the current appointees identify as people of color. The Historic Preservation Commission and Building Inspection Commission are both at 14% representation for people of color. The Building Inspection Commission had a large drop from 43% in 2015, with the percentage of people of color decreasing to 14% in 2017 and remaining at this percent for 2019. Lastly, the War Memorial Board of Trustees and City Hall Preservation Advisory Commission have 18% and 20%, respectively.

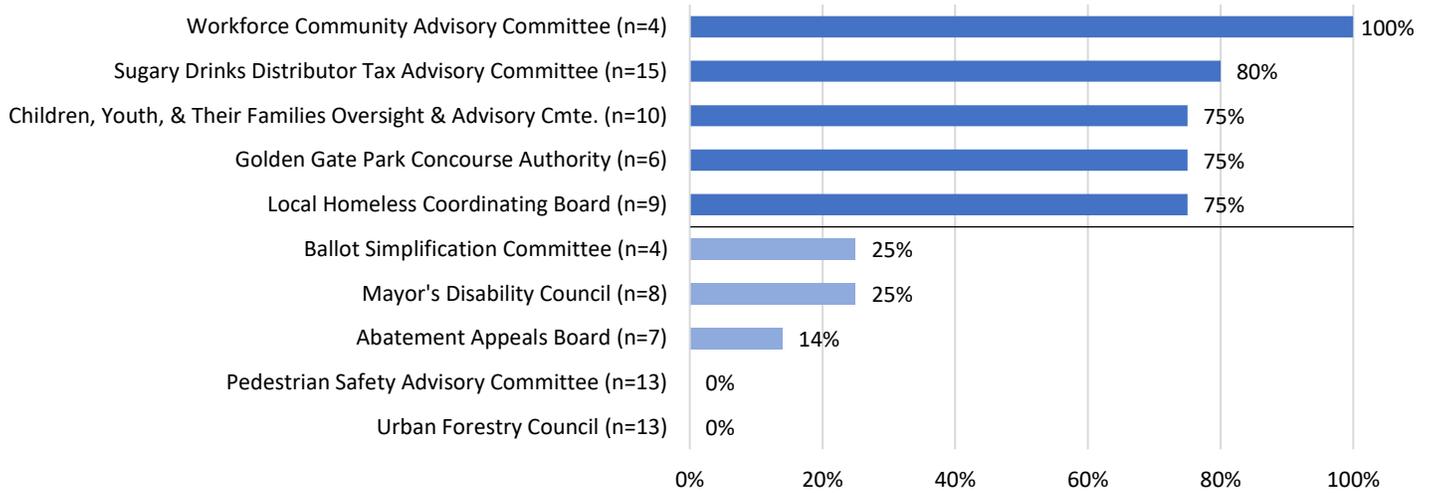
**Figure 9: Commissions and Boards with Lowest Percentage of People of Color, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

In addition to Commissions and Boards, Advisory Bodies were examined for the highest and lowest percentages of people of color. This is the first year such bodies have been included, thus comparison to previous years is unavailable. All members of the Workforce Community Advisory Committee are people of color. People of color comprise 80% of the Sugary Drinks Distributor Tax Advisory Committee, and 75% of appointees on the Children, Youth and Their Families Oversight and Advisory Committee, the Golden Gate Park Concourse Authority, and the Local Homeless Coordinating Board. Out of the five Advisory Bodies with the lowest representation of people of color, the Ballot Simplification Committee and the Mayor’s Disability Council have 25% appointees of color, and the Abatement Appeals Board has 14% appointees of color. The Urban Forestry and the Pedestrian Safety Advisory Committee have no people of color currently serving.

**Figure 10: Advisory Bodies with the Highest and Lowest Percentage of People of Color, 2019**

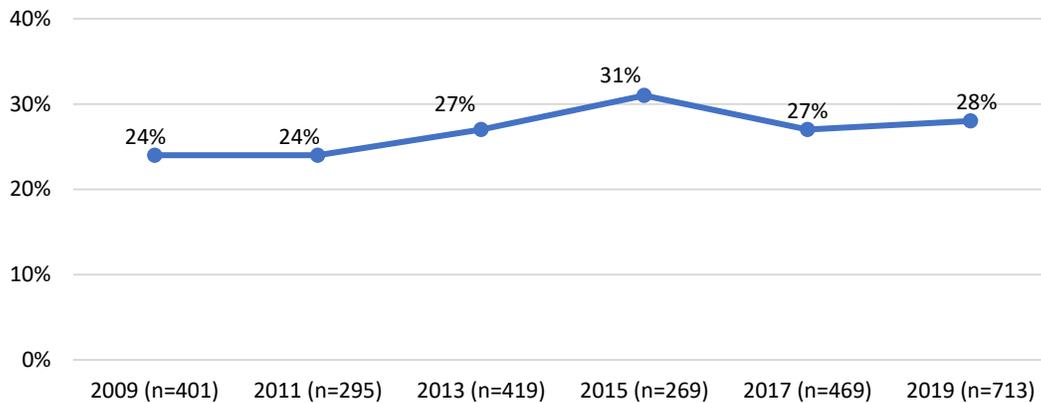


Source: SF DOSW Data Collection & Analysis.

### C. Race and Ethnicity by Gender

White men and women are overrepresented on San Francisco policy bodies, while Asian and Latinx men and women are underrepresented. While women of color continue to be underrepresented at 28% compared to the San Francisco population of 32%, this is a slight increase from 2017 which showed 27% women of color. Meanwhile, men of color are 21% of appointees compared to 31% of the San Francisco population.

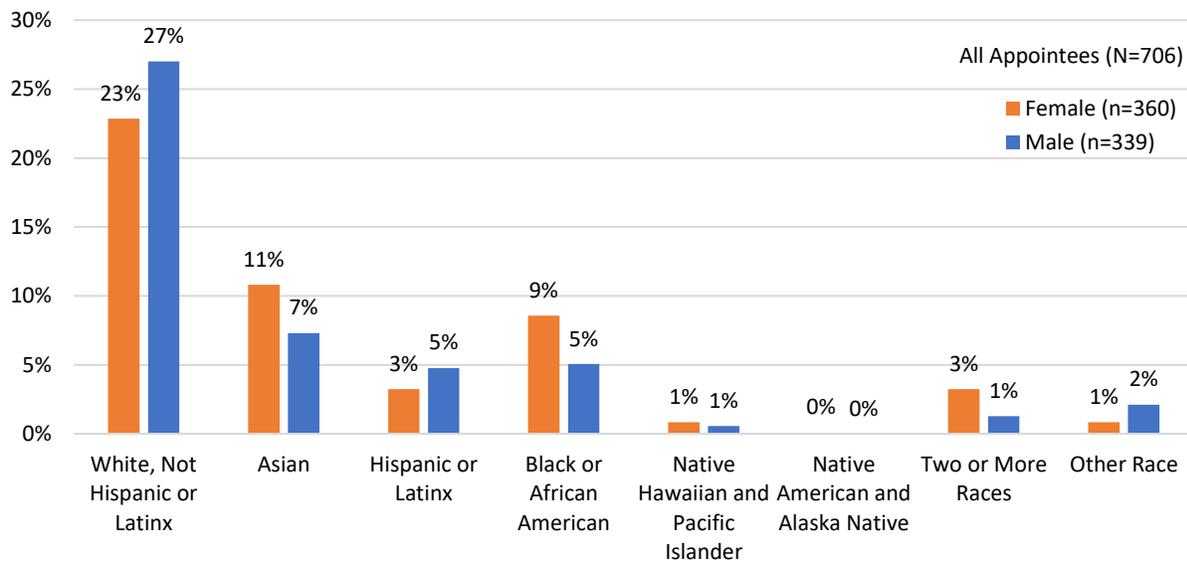
**Figure 11: 10-Year Comparison of Representation of Women of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

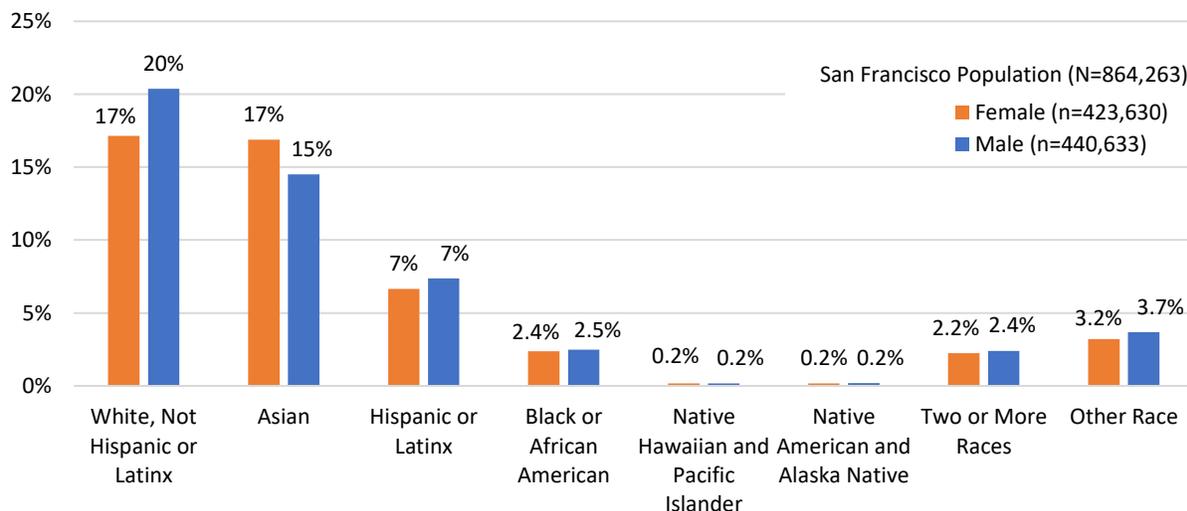
The following figures present the breakdown for appointees and the San Francisco population by race and ethnicity and gender. White men and women are overrepresented, holding 27% and 23% of appointments, respectively, compared to 20% and 17% of the population, respectively. Asian men and women are both greatly underrepresented with Asian women making up 11% of appointees compared to 17% of the population while Asian men comprise 7% of appointees and 15% of the population. Latinx men and women are also underrepresented, particularly Latinx women, who are 3% of appointees and 7% of the population, while Latinx men are 5% of appointees and 7% of the population. Black or African American men and women are well-represented with Black women comprising 9% of appointees and Black men comprising 5% of appointees. Pacific Islander men and women, and multiethnic women also exceed parity with the population. Although Native American men and women make up only 0.4% of San Francisco’s population, none of the surveyed appointees identified themselves as such.

**Figure 12: Appointees by Race/Ethnicity and Gender, 2019**



Source: SF DOSW Data Collection & Analysis.

**Figure 13: San Francisco Population by Race/Ethnicity, 2019**



Source: 2017 American Community Survey 5-Year Estimates.

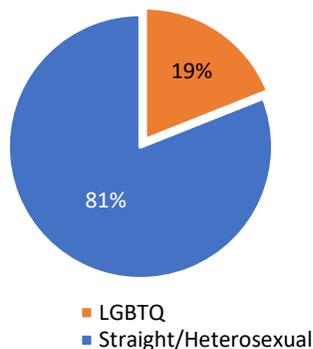
## D. LGBTQ Identity

Lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) identity data was collected from 548, or 75%, of the 741 surveyed appointees, which is much more data on LGBTQ identity compared to previous reports. Due to limited and outdated information on the population of the LGBTQ community in San Francisco, it is difficult to adequately assess the representation of the LGBTQ community. However, compared to available San Francisco, larger Bay Area, and national data, the LGBTQ community is well represented on San Francisco policy bodies. Recent research estimates the national LGBT population is 4.5%.<sup>5</sup> The LGBT population of the San Francisco and greater Bay Area is estimated to rank the highest of U.S. cities at 6.2%,<sup>6</sup> while a 2006 survey found that 15.4% of adults in San Francisco identify as LGBT<sup>7</sup>.

Of the appointees who responded to this question, 19% identify as LGBTQ and 81% identify as straight or heterosexual. Of the LGBTQ appointees, 48% identify as gay, 23% as lesbian, 17% as bisexual, 7% as queer, 5% as transgender, and 1% as questioning. Data on LGBTQ identity by race was not captured. Efforts to capture data on LGBTQ identity by race for future reports would enable more intersectional analysis.

**Figure 14: LGBTQ Identity of Appointees, 2019**

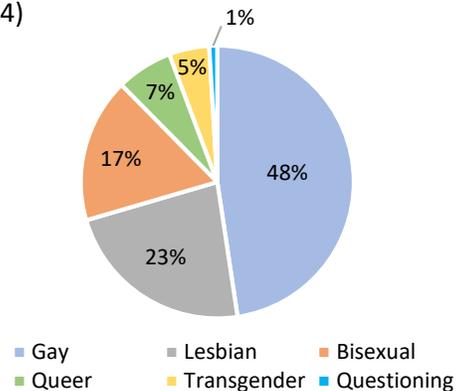
(N=548)



Source: SF DOSW Data Collection & Analysis.

**Figure 15: LGBTQ Population of Appointees, 2019**

(N=104)



Source: SF DOSW Data Collection & Analysis.

## E. Disability Status

Overall, 12% of adults in San Francisco have one or more disabilities, and when broken down by gender, 6.2% are women and 5.7% are men. Disability data for transgender and gender non-conforming individuals in San Francisco is currently unavailable. Data on disability was obtained from 516, or 70%, of the 714 appointees who participated in the survey. Of the 516 appointees, 11.2% reported to have one

<sup>5</sup> Frank Newport, "In U.S., Estimate of LGBT Population Rises to 4.5%," *GALLUP* (May 22, 2018) <https://news.gallup.com/poll/234863/estimate-lgbt-population-rises.aspx>.

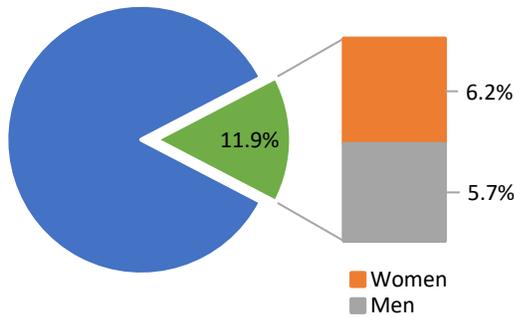
<sup>6</sup> Gary J. Gates and Frank Newport, "San Francisco Metro Area Ranks Highest in LBGT Percentage," *GALLUP* (March 20, 2015) [https://news.gallup.com/poll/182051/san-francisco-metro-area-ranks-highest-lgbt-percentage.aspx?utm\\_source=Social%20Issues&utm\\_medium=newsfeed&utm\\_campaign=tiles](https://news.gallup.com/poll/182051/san-francisco-metro-area-ranks-highest-lgbt-percentage.aspx?utm_source=Social%20Issues&utm_medium=newsfeed&utm_campaign=tiles).

<sup>7</sup> Gary J. Gates, "Same Sex Couples and the Gay, Lesbian, Bisexual Population: New Estimates from the American Community Survey," *The Williams Institute on Sexual Orientation Law and Public Policy, UCLA School of Law* (2006).

or more disabilities, which is near parity with the San Francisco population. Of the 11.2% appointees with one or more disabilities, 6.8% are women, 3.9% are men, 0.4% are trans women, and 0.2% are trans men.

**Figure 16: San Francisco Adult Population with a Disability by Gender, 2017**

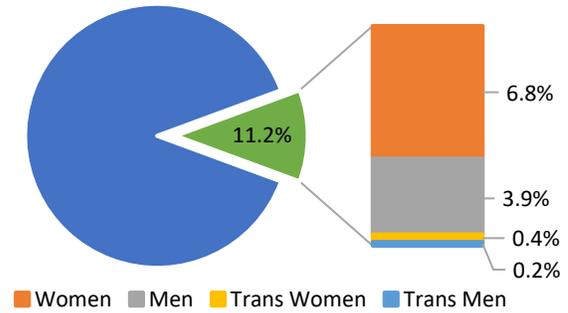
(N=744,243)



Source: 2017 American Community Survey 5-Year Estimates.

**Figure 17: Appointees with One or More Disabilities by Gender, 2019**

(N=516)



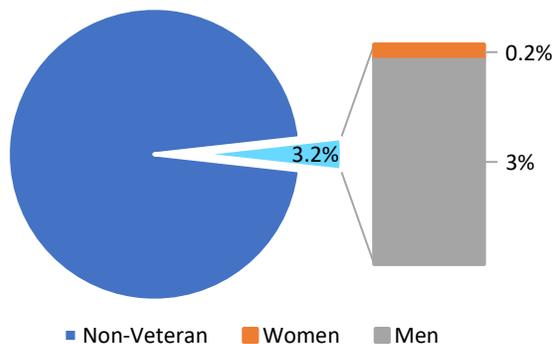
Source: SF DOSW Data Collection & Analysis.

## F. Veteran Status

Overall, 3.2% of the adult population in San Francisco has served in the military. There is a considerable difference by gender, as male veterans are 3% and female veterans are 0.2% of the population. Data on veteran status was obtained from 494, or 67%, of appointees who participated in the survey. Of the 494 appointees who responded to this question, 7.1% have served in the military. Like the San Francisco population, there is a large difference by gender, as men comprise 5.7% and women make up only 1.2% of the total number of veteran appointees. Of participating appointees, 0.2% of veterans are trans women. Veteran status data on transgender and gender non-conforming individuals in San Francisco is currently unavailable.

**Figure 18: San Francisco Adult Population with Military Service by Gender, 2017**

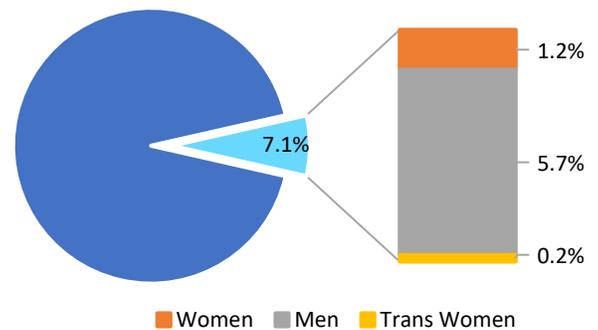
(N=747,896)



Source: 2017 American Community Survey 5-Year Estimates.

**Figure 19: Appointees with Military Service, 2019**

(N=494)



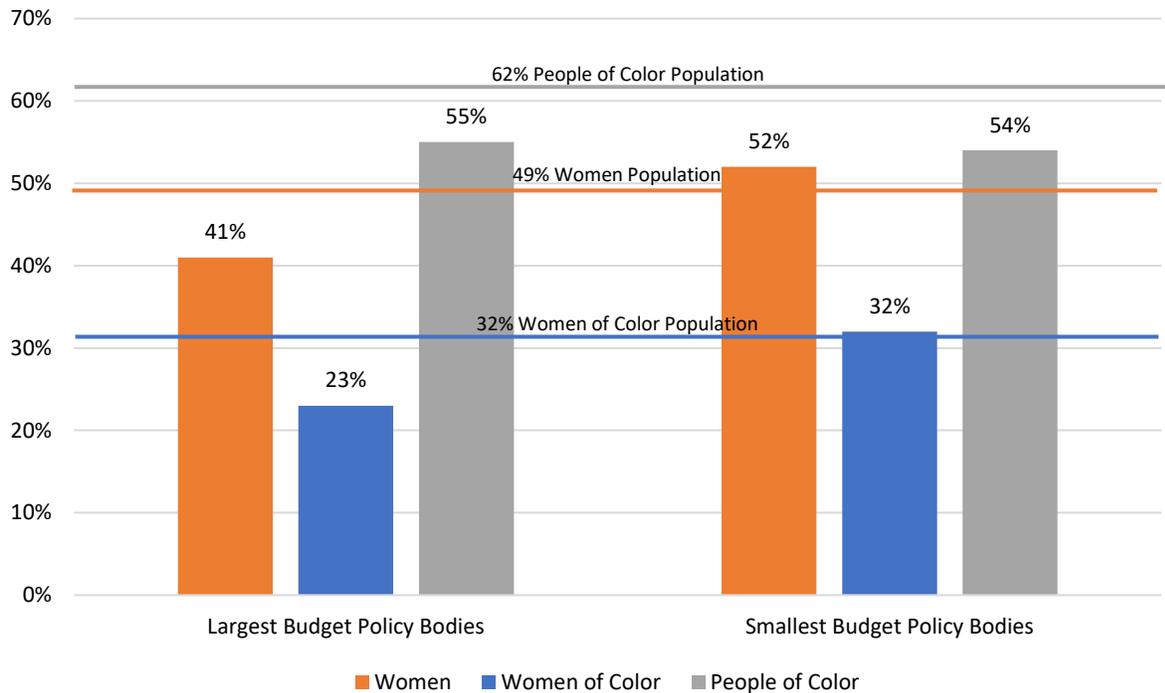
Source: SF DOSW Data Collection & Analysis.

## G. Policy Bodies by Budget

This report also examines whether policy bodies with the largest and smallest budget sizes and other characteristics are demographically representative of the San Francisco population. In this section, budget size is used as a proxy for influence. Although this report has expanded the scope of analysis to include more policy bodies compared to previous reports, this section of analysis was limited to Commissions and Boards with decision-making authority and whose members file financial disclosures with the Ethics Commission. The purpose of this analysis is to evaluate the demographics for the spectrum of budgetary influence of policy bodies with decision-making authority in San Francisco.

Overall, appointees from the 10 largest budgeted Commissions and Boards are 55% people of color, 41% women, and 23% women of color. Appointees from the 10 smallest budgeted Commissions and Boards are 54% people of color, 52% women, and 32% women of color. Although still below parity with the San Francisco population, the representation of people of color on both the largest and smallest budgeted policy bodies is greater than the percentage of people of color for all appointees combined (50%). For women and women of color, their representation meets or exceeds parity with the population on the 10 smallest budgeted bodies. However, it falls far below parity for the 10 largest budgeted bodies. The representation of total women and women of color is greater on smaller budgeted policy bodies by 27%, and 39%, respectively.

**Figure 20: Percent of Women, Women of Color, and People of Color on Commissions and Boards with Largest and Smallest Budgets in Fiscal Year 2018-2019**



Source: SF DOSW Data Collection & Analysis.

**Figure 21: Demographics of Commissions and Boards with Largest Budgets, 2019**

Body	FY18-19 Budget	Total Seats	Filled seats	Women	Women of Color	People of Color
Health Commission	\$2,200,000,000	7	7	29%	14%	86%
Public Utilities Commission	\$1,296,600,000	5	3	67%	0%	0%
MTA Board of Directors and Parking Authority Commission	\$1,200,000,000	7	7	57%	14%	43%
Airport Commission	\$1,000,000,000	5	5	40%	20%	40%
Commission on Community Investment and Infrastructure	\$745,000,000	5	5	60%	60%	100%
Police Commission	\$687,139,793	7	7	43%	43%	71%
Health Authority (Plan Governing Board)	\$666,000,000	19	15	33%	27%	47%
Human Services Commission	\$529,900,000	5	5	40%	0%	40%
Fire Commission	\$400,721,970	5	5	20%	20%	40%
Aging and Adult Services Commission	\$334,700,000	7	7	43%	14%	57%
<b>Total</b>	<b>\$9,060,061,763</b>	<b>72</b>	<b>66</b>	<b>41%</b>	<b>23%</b>	<b>55%</b>

Source: SF DOSW Data Collection & Analysis.

**Figure 22: Demographics of Commissions and Boards with Smallest Budgets, 2019**

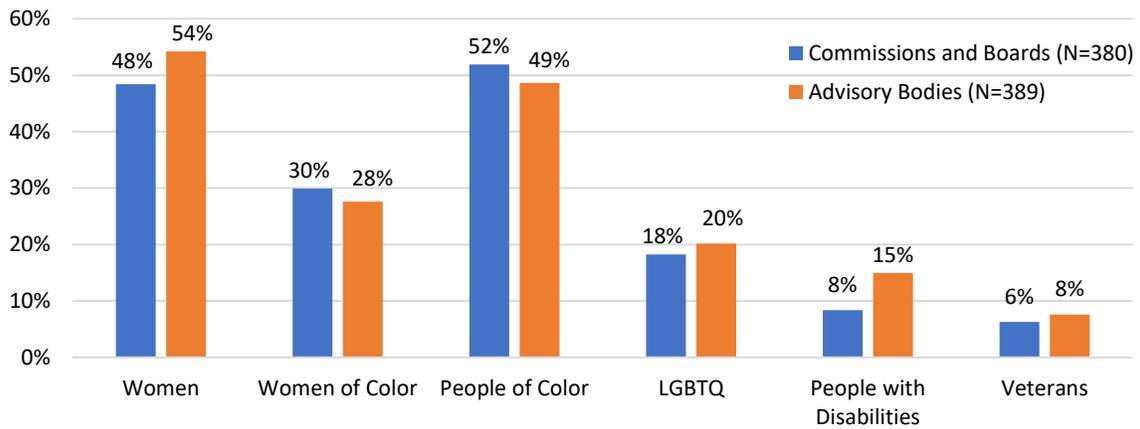
Body	FY18-19 Budget	Total Seats	Filled Seats	Women	Women of color	People of Color
Rent Board Commission	\$8,543,912	10	9	44%	11%	33%
Commission on the Status of Women	\$8,048,712	7	7	100%	71%	71%
Ethics Commission	\$6,458,045	5	4	100%	50%	50%
Human Rights Commission	\$4,299,600	12	10	50%	50%	70%
Small Business Commission	\$2,242,007	7	7	43%	29%	43%
Civil Service Commission	\$1,262,072	5	4	50%	0%	25%
Board of Appeals	\$1,072,300	5	5	40%	20%	40%
Entertainment Commission	\$1,003,898	7	7	29%	14%	57%
Assessment Appeals Board No.1, 2, & 3	\$663,423	24	18	39%	22%	44%
Youth Commission	\$305,711	17	16	56%	44%	75%
<b>Total</b>	<b>\$33,899,680</b>	<b>99</b>	<b>87</b>	<b>52%</b>	<b>32%</b>	<b>54%</b>

Source: SF DOSW Data Collection & Analysis.

#### H. Comparison of Advisory Body and Commission and Board Demographics

The comparison of the two policy body categories in this section provides another proxy for influence, as Commissions and Boards whose members file disclosures of economic interest have greater decision-making authority in San Francisco than Advisory Bodies whose members do not file economic interest disclosures. The percentages of total women, LGBTQ people, people with disabilities, and veterans are larger for total appointees on Advisory Bodies. However, the percentages of women of color and people of color on Commissions and Boards slightly exceeds the percentages of women of color and people of color on Advisory Bodies.

**Figure 23: Demographics of Appointees on Commission and Boards and Advisory Bodies, 2019**

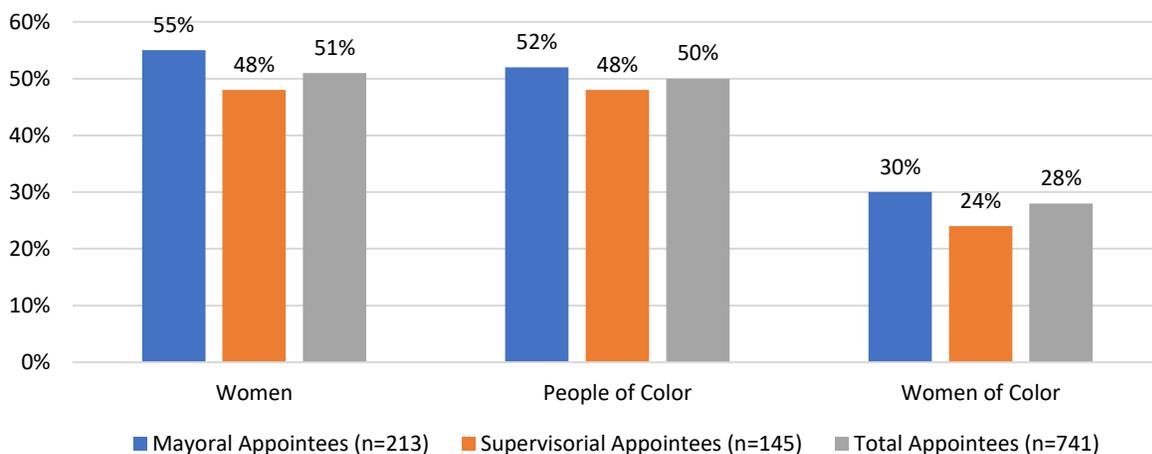


Source: SF DOSW Data Collection & Analysis.

### I. Demographics of Mayoral, Supervisorial, and Total Appointees

Figure 24 compares the representation of women, women of color, and people of color for appointments made by the Mayor, Board of Supervisors, and by the total of all approving authorities combined. Mayoral appointments are more diverse, and consist of more women, women of color, and people of color compared to Supervisorial appointments. Mayoral appointments include 55% women, 30% women of color, and 52% people of color, while Supervisorial appointments are 48% women, 24% women of color, and 48% people of color. The total of all approving authorities combined average out at 51% women, 28% women of color, and 50% people of color. This disparity in diversity between Mayoral and Supervisorial appointments may be due in part to the appointment section process for each authority. The 11-member Board of Supervisors only sees applicants for specific bodies through the 3-member Rules Committee or by designees, stipulated in legislation (e.g. “renter,” “landlord,” “consumer advocate”), whereas the Mayor typically has the ability to take total appointments into account during selections, and can therefore better address gaps in diversity.

**Figure 24: Demographics of Mayoral, Supervisorial, and Total Appointees, 2019**



Source: SF DOSW Data Collection & Analysis.

### III. Conclusion

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Since the first gender analysis of Commissions and Boards in 2007, the representation of women appointees on San Francisco policy bodies has gradually increased. The *2019 Gender Analysis* finds the percentage of women appointees is 51%, which slightly exceeds the population of women in San Francisco.

When appointee demographics are analyzed by gender and race, women of color continue to be underrepresented on San Francisco policy bodies compared to the San Francisco population. Most notably underrepresented are Asian women who make up 17% of the population but only 11% of appointees, and Latinx women who make up 7% of the population but only 3% of appointees. Additionally, men of color are underrepresented relative to their San Francisco population, primarily Asian and Latinx men.

Furthermore, when analyzing the demographic composition of larger and smaller budgeted Commissions and Boards, women are underrepresented on those with the largest budgets, and overrepresented or reach parity with the population on smaller budgeted Commissions and Boards. These two trends are amplified for women of color appointees. Women comprise 41% of total appointees on the largest budgeted policy bodies, which is 8 percentage points below the population, and women of color comprise 23% of total appointees on the largest budgeted policy bodies, 9 percentage points below their San Francisco population. Comparatively, women are 52% of total appointees on the smallest budgeted policy bodies, and women of color are 32% of appointees, which is equal to the San Francisco population. However, the issue of largest and smallest budgeted policy bodies does not seem to impact the representation of people of color. People of color make up 55% of appointees on the largest budgeted policy bodies and 54% of appointees on the smallest budgeted policy bodies compared to 50% of total appointees. Nonetheless, these percentages still fall below the San Francisco population of people of color at 62%.

In addition to using budget size as a proxy for influence, this report analyzed demographic characteristics of appointees on Commissions and Boards who file disclosures of economic interest and have decision-making authority, and appointees on Advisory Bodies who do not file economic interest disclosures. Over half (54%) of appointees on Advisory Bodies are women, while 48% of appointees on Commissions and Boards are women. Although 48% is only slightly below the San Francisco population of women, women comprise a decently higher percentage of appointees on Advisory Bodies compared to Commissions and Boards.

This year's report features more data on LGBTQ identity, veteran status, and disability than previous gender analyses. The *2019 Gender Analysis* found a relatively high representation of LGBTQ individuals on San Francisco policy bodies. For the appointees that provided LGBTQ identity information, 19% identify as LGBTQ with the largest subset being gay men at 48%. It is recommended for future gender analyses to collect LGBTQ data by race and gender to provide additional intersectional analysis. The representation of appointees with disabilities is 11%, just below the 12% population. Veterans are highly represented on San Francisco policy bodies at 7% compared to the veteran population of 3%.

Additionally, this report evaluates and compares the representation of women, women of color, and people of color appointees by the Mayor, Board of Supervisors, and by the total of all approving authorities combined. Mayoral appointees include 55% women, 30% women of color, and 52% people

of color, which overall is more diverse by gender and race compared to both Supervisorial appointees and total appointees.

This report is intended to advise the Mayor, Board of Supervisors, and other appointing authorities, as they select appointments for policy bodies of the City and County of San Francisco. In spirit of the 2008 City Charter Amendment that establishes this biennial Gender Analysis report requirement and the importance of diversity on San Francisco policy bodies, efforts to address gaps in diversity and inclusion should remain at the forefront when making appointments in order to accurately reflect the population of San Francisco.

## IV. Methodology and Limitations

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This report focuses on City and County of San Francisco Commissions, Boards, Task Forces, Councils, and Committees that have the majority of members appointed by the Mayor and Board of Supervisors and that have jurisdiction limited to the City. The gender analysis reflects data from the policy bodies that provided information to the Department on the Status of Women through digital and paper survey.

Data was requested from 90 policy bodies and acquired from 84 different policy bodies and a total of 741 appointees. A Commissioner or Board member's gender identity, race/ethnicity, sexual orientation, disability status, and veteran status were among data elements collected on a voluntary basis. Data on lesbian, gay, bisexual, transgender, queer, or questioning (LGBTQ) identity, disability, and veteran status of appointees were incomplete or unavailable for some appointees but are included to the extent possible. As the fundamental objective of this report is to surface patterns of underrepresentation, every attempt has been made to reflect accurate and complete information in this report. Data for some policy bodies was incomplete, and all appointees who responded were included in the total demographic categories. Only policy bodies with full data on gender and race for all appointees were included in sections comparing demographics of individual bodies. It should be noted that for policy bodies with a small number of members, the change of a single individual greatly impacts the percentages of demographic categories. As such, these percentages should be interpreted with this in mind.

The surveyed policy bodies fall under two categories designated by the San Francisco Office of the City Attorney document entitled *List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute*.<sup>8</sup> This document separates San Francisco policy bodies into two different categories. The first category includes Commissions and Boards with decision-making authority and whose members are required to submit financial disclosures with the Ethics Commission, and the second category encompasses Advisory Bodies whose members do not submit financial disclosures with the Ethics Commission. Depending on the analysis criteria in each section of this report, the surveyed policy bodies and appointees are either examined comprehensively as a whole or examined separately in the two categories designated by the Office of the City Attorney.

Data from the U.S. Census 2013-2017 American Community Survey 5-Year Estimates provides a comparison to the San Francisco population. Figures 26 and 27 in the Appendix display these population estimates by race/ethnicity and gender.

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<sup>8</sup> "List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute," Office of the City Attorney, <https://www.sfcityattorney.org/wp-content/uploads/2016/01/Commission-List-08252017.pdf>, (August 25, 2017).

## Appendix

**Figure 25: Policy Body Demographics, 2019<sup>9</sup>**

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Abatement Appeals Board	7	7	\$76,500,000	14%	0%	14%
Aging and Adult Services Commission	7	7	\$334,700,000	57%	33%	57%
Airport Commission	5	5	\$1,000,000,000	40%	50%	40%
Arts Commission	15	15	\$37,000,000	67%	50%	60%
Asian Art Commission	27	27	\$30,000,000	63%	71%	59%
Assessment Appeals Board No.1	8	5	\$663,423	20%	0%	20%
Assessment Appeals Board No.2	8	8	-	50%	75%	63%
Assessment Appeals Board No.3	8	4	-	50%	50%	50%
Ballot Simplification Committee	5	4	\$0	75%	33%	25%
Bayview Hunters Point Citizens Advisory Committee	12	9	\$0	33%	100%	67%
Board of Appeals	5	5	\$1,072,300	40%	50%	40%
Board of Examiners	13	13	\$0	0%	0%	46%
Building Inspection Commission	7	7	\$76,500,000	14%	0%	14%
Child Care Planning and Advisory Council	25	19	\$26,841	84%	50%	50%
Children and Families Commission (First 5)	9	8	\$28,002,978	100%	75%	75%
Children, Youth, and Their Families Oversight and Advisory Committee	11	10	\$155,224,346	50%	80%	75%
Citizen's Committee on Community Development	9	8	\$39,696,467	75%	67%	63%
City Hall Preservation Advisory Commission	5	5	\$0	60%	33%	20%
Civil Service Commission	5	4	\$1,262,072	50%	0%	25%
Commission on Community Investment and Infrastructure	5	5	\$745,000,000	60%	100%	100%
Commission on the Aging Advisory Council	22	15	\$0	80%	33%	31%
Commission on the Environment	7	6	\$27,280,925	67%	50%	50%
Commission on the Status of Women	7	7	\$8,048,712	100%	71%	71%
Dignity Fund Oversight and Advisory Committee	11	11	\$3,000,000	82%	33%	45%
Eastern Neighborhoods Citizens Advisory Committee	19	13	\$0	38%	40%	44%
Elections Commission	7	7	\$15,238,360	57%	25%	29%
Entertainment Commission	7	7	\$1,003,898	29%	50%	57%
Ethics Commission	5	4	\$6,458,045	100%	50%	50%
Film Commission	11	11	\$0	55%	67%	50%
Fire Commission	5	5	\$400,721,970	20%	100%	40%
Golden Gate Park Concourse Authority	7	6	\$0	50%	67%	75%

<sup>9</sup> Figure 25 only includes policy bodies with complete data on gender for all appointees. Some bodies had incomplete data on race/ethnicity of appointees. For these, percentages for people of color are calculated out of known race/ethnicity.

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Health Authority (Plan Governing Board)	19	15	\$666,000,000	33%	80%	50%
Health Commission	7	7	\$2,200,000,000	43%	50%	86%
Health Service Board	7	6	\$11,632,022	33%	0%	50%
Historic Preservation Commission	7	7	\$53,832,000	43%	33%	14%
Housing Authority Commission	7	6	\$60,894,150	50%	100%	83%
Human Rights Commission	12	10	\$4,299,600	60%	100%	70%
Human Services Commission	5	5	\$529,900,000	40%	0%	40%
Immigrant Rights Commission	15	13	\$0	54%	86%	85%
In-Home Supportive Services Public Authority	13	9	\$70,729,667	44%	50%	56%
Juvenile Probation Commission	7	6	\$48,824,199	33%	100%	100%
Library Commission	7	7	\$160,000,000	71%	40%	57%
Local Homeless Coordinating Board	9	9	\$40,000,000	56%	60%	75%
Mayor's Disability Council	11	8	\$0	75%	17%	25%
Mental Health Board	17	15	\$184,962	73%	64%	73%
MTA Board of Directors and Parking Authority Commission	7	7	\$1,200,000,000	57%	25%	43%
Office of Early Care and Education Citizens' Advisory Committee	9	9	\$0	89%	50%	56%
Oversight Board (COII)	7	6	\$745,000,000	17%	100%	67%
Pedestrian Safety Advisory Committee	17	13	\$0	46%	17%	8%
Planning Commission	7	6	\$53,832,000	50%	67%	33%
Police Commission	7	7	\$687,139,793	43%	100%	71%
Port Commission	5	5	\$192,600,000	60%	67%	60%
Public Utilities Citizen's Advisory Committee	17	13	\$0	54%	14%	31%
Public Utilities Commission	5	3	\$1,296,600,000	67%	0%	0%
Public Utilities Rate Fairness Board	7	6	\$0	33%	100%	67%
Public Utilities Revenue Bond Oversight Committee	7	5	\$0	40%	50%	40%
Recreation and Park Commission	7	7	\$230,900,000	29%	50%	43%
Reentry Council	24	23	\$0	43%	70%	70%
Rent Board Commission	10	9	\$8,543,912	44%	25%	33%
Residential Users Appeal Board	3	2	\$0	0%	0%	50%
Retirement System Board	7	7	\$95,000,000	43%	67%	29%
Sentencing Commission	13	13	\$0	31%	25%	67%
Small Business Commission	7	7	\$2,242,007	43%	67%	43%
SRO Task Force	12	12	\$0	42%	25%	55%
Sugary Drinks Distributor Tax Advisory Committee	16	15	\$0	67%	70%	80%
Sunshine Ordinance Task Force	11	11	\$0	27%	67%	36%
Sweatfree Procurement Advisory Group	11	7	\$0	43%	67%	43%
Treasure Island Development Authority	7	6	\$18,484,130	50%	N/A	N/A

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Treasure Island/Yerba Buena Island Citizens Advisory Board	17	13	\$0	54%	N/A	N/A
Urban Forestry Council	15	13	\$153,626	8%	0%	0%
Veterans Affairs Commission	17	11	\$0	36%	50%	55%
War Memorial Board of Trustees	11	11	\$18,185,686	55%	33%	18%
Workforce Community Advisory Committee	8	4	\$0	100%	100%	100%
Youth Commission	17	16	\$305,711	56%	78%	75%

Source: SF DOSW Data Collection & Analysis, 2019.

**Figure 26: San Francisco Population Estimates by Race/Ethnicity, 2017**

Race/Ethnicity	Total	
	Estimate	Percent
<b>San Francisco County California</b>	864,263	-
White, Not Hispanic or Latino	353,000	38%
Asian	295,347	31%
Hispanic or Latinx	131,949	14%
Some other Race	64,800	7%
Black or African American	45,654	5%
Two or More Races	43,664	5%
Native Hawaiian and Pacific Islander	3,226	0.3%
Native American and Alaska Native	3,306	0.4%

Source: 2017 American Community Survey 5-Year Estimates.

**Figure 27: San Francisco Population Estimates by Race/Ethnicity and Gender, 2017**

Race/Ethnicity	Total		Female		Male	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
San Francisco County California	864,263	-	423,630	49%	440,633	51%
White, Not Hispanic or Latino	353,000	38%	161,381	17%	191,619	20%
Asian	295,347	31%	158,762	17%	136,585	15%
Hispanic or Latinx	131,949	14%	62,646	7%	69,303	7%
Some Other Race	64,800	7%	30,174	3%	34,626	4%
Black or African American	45,654	5%	22,311	2.4%	23,343	2.5%
Two or More Races	43,664	5%	21,110	2.2%	22,554	2.4%
Native Hawaiian and Pacific Islander	3,226	0.3%	1,576	0.2%	1,650	0.2%
Native American and Alaska Native	3,306	0.4%	1,589	0.2%	1,717	0.2%

Source: 2017 American Community Survey 5-Year Estimates.

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