

File No. 180937

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date November 28, 2018

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER** (Use back side if additional space is needed)

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Completed by: Victor Young Date Nov. 21, 2018

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Administrative Code - Composition and Sunset Date - Single Room Occupancy Task Force]

2  
3 **Ordinance amending the Administrative Code to extend the sunset date of the Single**  
4 **Room Occupancy (SRO) Task Force by three years to December 31, 2021; to eliminate**  
5 **one seat on the Task Force; and to change the membership of one seat on the Task**  
6 **Force.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
10 **Board amendment additions** are in double-underlined Arial font.  
11 **Board amendment deletions** are in ~~Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. Chapter 5 of the Administrative Code is hereby amended by revising Article  
16 XXVIII, Sections 5.28-3, 5.28-4, and 5.28-7, to read as follows:

17 **SEC. 5.28-3. MEMBERSHIP.**

18 (a) The Task Force shall consist of ~~thirteen~~12 members, appointed as follows:

19 (1) Seats 1 and 9 shall be held by a current tenant of an SRO, appointed by the  
20 Board of Supervisors.

21 (2) Seats 2 and 3 shall be held by owners or operators of SROs, appointed by  
22 the Board of Supervisors.

23 (3) Seat 4 shall be held by an employee or officer of a nonprofit organization  
24 that owns or operates an SRO, appointed by the Board of Supervisors.

1 (4) Seat 5 shall be held by an employee or officer of the Mission SRO  
2 Collaborative, appointed by the Board of Supervisors.

3 (5) Seat 6 shall be held by an employee or officer of the Central City SRO  
4 Collaborative, appointed by the Board of Supervisors.

5 (6) Seat 7 shall be held by an employee or officer of the Chinatown SRO  
6 Collaborative, appointed by the Board of Supervisors.

7 (7) Seat 8 shall be held by an employee or officer of the Families SRO  
8 Collaborative, appointed by the Board of Supervisors.

9 (8) Seat 10 shall be held by an employee of the Department of Homelessness and  
10 Supportive Housing Human Services Agency, appointed by the Director of the Department of  
11 Homelessness and Supportive Housing Human Services Agency.

12 (9) Seat 11 shall be held by an employee of the Department of Building  
13 Inspection, appointed by the Director of ~~the Department of~~ Building Inspection.

14 (10) Seat 12 shall be held by ~~an employee of the Department of Public Health~~  
15 ~~working in the Housing and Urban Health Section, appointed by the Director of the Department of~~  
16 ~~Public Health~~.

17 ~~(11) Seat 13 shall be held by~~ an employee of the Department of Public Health  
18 working in the Environmental Health Section, appointed by the Director of ~~the Department of~~  
19 ~~Public Health~~.

20 (b) The City Attorney shall assign a representative to advise the Task Force.

21  
22 **SEC. 5.28-4. ORGANIZATION AND TERMS OF OFFICE.**

23 (a) Each member shall serve at the pleasure of the member's appointing authority,  
24 and shall serve for the life of the Task Force unless removed by the appointing authority.

1  
2 (b) If a vacancy occurs in any seat on the Task Force, the appointing authority for the  
3 vacated seat shall appoint a successor to that seat.

4 (c) Members of the Task Force shall receive no compensation from the City, except  
5 that the members in seats 10 through ~~13~~12 may receive their regular salaries for time spent on  
6 the Task Force because they are serving in an official capacity as representatives of their  
7 departments.

8 (d) Any member who misses three regular meetings of the Task Force without the  
9 express approval of the chairperson of the Task Force at or before each missed meeting shall  
10 be deemed by operation of law to have resigned from the Task Force ten days after the third  
11 unapproved absence. The chairperson of the Task Force shall inform the appointing authority  
12 of the resignation.

13 (e) The Department of Building Inspection shall provide clerical and administrative  
14 support and staffing for the Task Force.

15  
16 **SEC. 5.28-7. SUNSET.**

17 Unless extended by ordinance, this Article XXVIII shall expire by operation of law, and  
18 the Task Force shall terminate, on December 31, ~~2018~~2021. After the expiration of the Task  
19 Force, the City Attorney shall cause this Article to be removed from the Administrative Code.

20  
21 Section 2. Effective Date. This ordinance shall become effective 30 days after  
22 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
23 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
24 of Supervisors overrides the Mayor's veto of the ordinance.

1 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
2 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
3 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
4 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
5 additions, and Board amendment deletions in accordance with the "Note" that appears under  
6 the official title of the ordinance.

7  
8 APPROVED AS TO FORM:  
9 DENNIS J. HERRERA, City Attorney

10 By: 

11 JON GIVNER  
12 Deputy City Attorney

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**LEGISLATIVE DIGEST**

[Administrative Code - Composition and Sunset Date - Single Room Occupancy Task Force]

**Ordinance amending the Administrative Code to extend the sunset date of the Single Room Occupancy (SRO) Task Force by three years to December 31, 2021; to eliminate one seat on the Task Force; and to change the membership of one seat on the Task Force.**

Existing Law

The Single Room Occupancy Task Force (“SRO Task Force”) is a 13-member body that advises the Board of Supervisors, the Mayor, and City departments toward achievement of two primary goals: (1) that all SRO hotels in the City are safe, accessible, and stable places to reside, and (2) that affordable, healthy, and appropriate housing options are available in the City so that extremely low-income families do not have to raise their children in SRO hotels. The Board of Supervisors appoints nine of the 13 members of the Task Force. The other four seats are appointed by the Director of the Human Services Agency (who appoints one member), the Director of the Department of Building Inspection (who appoints one member), and the Director of Public Health (who appoints two members).

The Task Force is scheduled to expire on December 31, 2018.

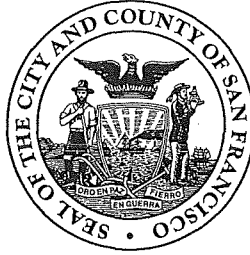
Amendments to Current Law

The proposed ordinance eliminates one seat on the Task Force that currently must be held by an employee of the Department of Public Health working in the Housing and Urban Health Section. The proposed ordinance also eliminates a separate seat on the Task Force appointed by the Director of the Human Services Agency and replaces it with a seat that must be held by an employee of the Department of Homelessness and Supportive Housing and appointed by the Director of that department. Under the proposed ordinance, the Task Force will have 12 members—nine appointed by the Board of Supervisors, one appointed by the Director of the Human Services Agency, one appointed by the Director of the Department of Building Inspection, and one appointed by the Director of Public Health

The proposed ordinance extends the sunset date of the SRO Task Force by three years to December 31, 2021.

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BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Tom Hui, Director, Department of Building Inspection  
Jeff Kositsky, Director, Department of Homelessness and Supportive  
Housing  
Greg Wagner, Acting Director, Department of Public Health

FROM:  Alisa Somera, Legislative Deputy Director  
Rules Committee

DATE: October 3, 2018

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Kim on September 25, 2018:

**File No. 180937**

**Ordinance amending the Administrative Code to extend the sunset date of the Single Room Occupancy (SRO) Task Force by three years to December 31, 2021; to eliminate one seat on the Task Force; and to change the membership of one seat on the Task Force.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org).

c: William Strawn, Department of Building Inspection  
Carolyn Jayin, Department of Building Inspection  
Emily Cohen, Department of Homelessness and Supportive Housing  
Naveena Bobba, Department of Public Health  
Sneha Patil, Department of Public Health

Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2010 SEP 25 PM 3:50

Time stamp

BY [Signature] or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Kim

Subject:

Administrative Code - Single Room Occupancy Task Force

The text is listed:

Attached

Signature of Sponsoring Supervisor:

[Signature]

For Clerk's Use Only