

File No. 201263

Committee Item No. 2

Board Item No. 6

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Dec. 3, 2020

Board of Supervisors Meeting

Date December 15, 2020

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
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Completed by: Victor Young Date Dec 7, 2020

Completed by: _____ Date _____

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

RULES COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Hillary Ronen, Chair
Rules Committee

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: December 7, 2020

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**
Tuesday, December 8, 2020

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, December 8, 2020. This item was acted upon at the Rules Committee Meeting on Monday, December 7, 2020, at 10:00 a.m., by the votes indicated.

Item No. 43 File No. 201263

[Administrative Code - Guaranteed Income Advisory Group]

Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

RECOMMENDED AS AMENDED AS A COMMITTEE REPORT

Vote: Supervisor Hillary Ronen - Aye
Supervisor Catherine Stefani - Aye
Supervisor Gordon Mar - Aye

c: Board of Supervisors
Angela Calvillo, Clerk of the Board
Alisa Somera, Legislative Deputy Director
Anne Pearson, Deputy City Attorney

1 [Administrative Code - Guaranteed Income Advisory Group]

2
3 **Ordinance amending the Administrative Code to establish the Guaranteed Income**
4 **Advisory Group to advise the Board of Supervisors, the Mayor, and City departments**
5 **regarding the establishment of a Guaranteed Income Pilot Program.**

6
7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15
16 Section 1. Chapter 5 of the Administrative Code is hereby amended by adding
17 Article XLVII, consisting of Sections 5.47-1 through 5.47-6, to read as follows:

18
19 **ARTICLE XLVII:**

20 **GUARANTEED INCOME ADVISORY GROUP**

21 **SEC. 5.47-1. CREATION OF ADVISORY GROUP.**

22 *The Board of Supervisors hereby establishes the Guaranteed Income Advisory Group (the*
23 *“Advisory Group”). Guaranteed Income, also referred to as Universal Basic Income, is an income-*
24 *distribution program that provides individuals with a fixed amount of money each month to cover basic*
25 *living expenses. The goal of a Guaranteed Income program is to prevent people from becoming poor*
or remaining in poverty, and consequently to promote a more just society.

1
2 **SEC. 5.47-2. MEMBERSHIP.**

3 (a) The Advisory Group shall consist of ~~nine~~eleven voting members, appointed as follows:

4 (1) Seats 1, 2, and 3 shall each be held by a person with expertise in economics,
5 finance, political science, or public policy, and with experience researching and analyzing Guaranteed
6 Income programs, appointed by the Board of Supervisors.

7 (2) Seat 4 shall be held by a person who has personally experienced poverty while
8 living in San Francisco, appointed by the Board of Supervisors.

9 (3) Seat 5 shall be held by a person under the age of 24 at the time of
10 appointment who has personally experienced poverty, appointed by the Board of Supervisors.

11 (~~3~~4) ~~Seats 5 and 6, 7, and 8~~ shall each be held by a person with professional
12 experience serving low-income individuals, families, or youth, and with training and expertise in social,
13 racial, or gender equity, intersectional problem-solving, or cultural humility, appointed by the Board of
14 Supervisors.

15 (~~4~~5) ~~Seat 7~~9 shall be held by an employee of the Office of the Treasurer and Tax
22 Collector, appointed by the Treasurer.

17 (~~5~~6) ~~Seat 8~~10 shall be held by an employee of the San Francisco Human Rights
18 Commission (“HRC”), appointed by the Executive Director of HRC.

19 (~~6~~7) ~~Seat 9~~11 shall be held by an employee of the Human Services Agency (“HSA”),
20 appointed by the Executive Director of HSA.

21 (b) Seats 1, 2, 3, 4, 5, 6, ~~7,~~ and 8 may not be held by employees of the City and County of
22 San Francisco.

1 **SEC. 5.47-3. ORGANIZATION AND TERMS OF OFFICE.**

2 (a) Members of the Advisory Group shall serve at the pleasure of their respective
3 appointing authorities and may be removed by the member's appointing authority at any time. Each
4 member may remain on the Advisory Group until the termination of the Advisory Group under Section
5 5.47-6, unless removed by the member's appointing authority. A seat that is vacant on the Advisory
6 Group shall be filled by the appointing authority for that seat as provided in Section 5.47-2.

7 (b) Any member who misses three regular meetings of the Advisory Group within a three-
8 month period without the express approval of the Advisory Group at or before each missed meeting
9 shall be deemed to have resigned from the Advisory Group ten days after the third unapproved
10 absence. The Advisory Group shall inform the appointing authority and the Clerk of the Board of
11 Supervisors of any such resignation.

12 (c) Service on the Advisory Group is voluntary and members shall receive no compensation
13 from the City, except that a City employee appointed to Seat 7, 8, or 9 shall receive compensation from
14 the City as an employee, because work on the Advisory Group shall be considered part of the
15 employee's work for the City.

16 (d) The office of the Treasurer and Tax Collector shall provide administrative and clerical
17 support for the Advisory Group. All City officials and agencies shall cooperate with the Advisory
18 Group in the performance of its functions.

19
20 **SEC. 5.47-4. POWERS AND DUTIES.**

21 (a) The Advisory Group shall advise the Board of Supervisors, the Mayor, and appropriate
22 City departments, commissions, boards, agencies, and the public regarding:

23 (1) Different paths to economic security, modeled on the principles of Guaranteed
24 Income;

1 (2) Best practices in the administration and delivery of Guaranteed Income
2 programs, and challenges in the implementation of such programs;

3 (3) How a Guaranteed Income program may be associated with reductions in
4 poverty and violence (including gender-based violence, intimate partner violence, and community
5 violence), and improvements in personal financial savings, school attendance, youth engagement with
6 school and community programming, birth outcomes, health, and well-being;

7 (4) How a Guaranteed Income program affects work stability, economic security,
8 consumer protections, and economic mobility;

9 (5) How a Guaranteed Income Program would impact children and families
10 living in San Francisco;

11 (56) The recommended components of a Guaranteed Income pilot program for 500-
12 1,000 participants, in which each participant would be provided with a minimum of \$500/month to be
13 used without restrictions, which components shall be informed by an analysis of:

14 (A) The need for partnerships between City departments and external
15 stakeholders, foundations, advocacy organizations, philanthropists, and leading public policy makers
22 to support a pilot program;

17 (B) Best practices in program design and evaluation;

18 (C) Potential target populations;

19 (D) Fundraising strategies and opportunities;

20 (E) Legislative proposals;

21 (F) The implications for program participants of the receipt of Guaranteed
22 Income Benefits on eligibility for and/or receipt of public benefits;

23 (G) The tax implications for program participants of the receipt of
24 Guaranteed Income Benefits;

25 (H) The method of disbursement of benefits; and

1 (I) Long-term sustainability, including the identification of future funding
2 sources.

3 (b) By no later than December 1, 2021, the Advisory Group shall submit to the Board of
4 Supervisors and the Mayor a final report summarizing its research, findings, and recommendations on
5 the topics set forth in subsection (a), and any additional findings and recommendations that the
6 Advisory Group concludes advances its goals and fulfills its duties.

7 (c) In conducting the research and making the recommendations required under this Article
8 XLVII, the Advisory Group shall consider best practices and approaches from other jurisdictions and
9 the perspectives of low- and moderate-income people who are directly impacted by the benefits of
10 Guaranteed Income programs.

11 (d) After submitting its final report to the Board of Supervisors and until its termination
12 under Section 5.47-6, the Advisory Group shall advise the Board of Supervisors, the Mayor, and
13 appropriate City departments, commissions, boards, agencies on strategies to implement the
14 recommendations contained in its final report.

15
22 **SEC. 5.47-5. MEETINGS AND PROCEDURES.**

17 (a) The Board of Supervisors, the Treasurer, the Executive Director of the San Francisco
18 Human Rights Commission, and the Executive Director of the Human Services Agency shall make
19 initial appointments to the Advisory Group within 60 days of the effective date of the ordinance in
20 Board File No. 201263, enacting this Article XLVII, and the Advisory Group shall come into existence
21 upon the appointment of five members. The Advisory Group shall have its inaugural meeting within 30
22 days of its coming into existence. Following the inaugural meeting, the Advisory Group shall hold a
23 regular meeting not less than once each month until the sunset date set forth in Section 5.47-6.

24 (b) The Advisory Group shall elect a chair and may elect such other officers as it deems
25 appropriate, and may establish bylaws and rules for its organization and procedures.

1
2 **SEC. 5.47-6. SUNSET.**

3 Unless the Board of Supervisors by ordinance extends the term of the Advisory Group, this
4 Article XLVII shall expire by operation of law, and the Advisory Group shall terminate, two years after
5 the effective date of the ordinance in Board File No. 201263 enacting this Article. After that date, the
6 City Attorney shall cause this Article XLVII to be removed from the Administrative Code.
7

8 Section 2. Effective Date. This ordinance shall become effective 30 days after
9 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
10 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
11 of Supervisors overrides the Mayor’s veto of the ordinance.

12
13 APPROVED AS TO FORM:
14 DENNIS J. HERRERA, City Attorney

15 By: /s/ _____
16 ANNE PEARSON
17 Deputy City Attorney

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25
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LEGISLATIVE DIGEST

(Revised 12/07/20)

[Guaranteed Income Advisory Group]

Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

Existing Law

Currently, there is no City advisory body dedicated to providing advice regarding the establishment of a Guaranteed Income Pilot Program.

Amendments to Current Law

The proposed ordinance would create an 11-member advisory body called the Guaranteed Income Advisory Group (“Advisory Group”). The Board of Supervisors would appoint eight members, and the Treasurer, the Executive Director of the Human Rights Commission, and the Executive Director of the Human Services Agency would each appoint one member.

By no later than December 1, 2021, the Advisory Group would submit to the Board of Supervisors a final report with findings and recommendations regarding:

- Different paths to economic security, modeled on the principles of Guaranteed Income;
- Best practices in the administration and delivery of Guaranteed Income programs, and challenges in the implementation of such programs;
- How a Guaranteed Income program may be associated with reductions in poverty and violence (including gender-based violence, intimate partner violence, and community violence), and improvements in personal financial savings, school attendance, youth engagement with school and community programming, birth outcomes, health, and well-being;
- How a Guaranteed Income program affects work stability, economic security, consumer protections, and economic mobility;
- How a Guarantee Income program would impact children and families in San Francisco;
- The recommended components of a Guaranteed Income pilot program for 500-1,000 participants, in which each participant would be provided with a minimum of \$500/month to be used without restrictions.

Following the submission of its final report, the Advisory Group would advise on strategies to implement the recommendations contained in its report. The Advisory Group would terminate in two years, unless extended by ordinance adopted by the Board.

Background

This Legislative Digest reflects amendments made in the Rules Committee on December 8, 2020 to expand the number of Advisory Group members from nine to eleven, and to require the Advisory Group to advise on the potential impact of a Guaranteed Income program on families and children in San Francisco.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Kiely Hosmon, Director
Youth Commission

FROM: Angela Calvillo, Clerk of the Board Victor Young

DATE: November 10, 2020

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following proposed legislation which is being referred to the Youth Commission as per Charter, Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 201263

Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

Please return this cover sheet with the Commission's response to Victor Young, Assistant Clerk, Rules Committee.

*

RESPONSE FROM YOUTH COMMISSION Date: November 16, 202

No Comment
X Recommendation Attached

Nora Hylton
Chairperson, Youth Commission

Youth Commission
City Hall ~ Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4532



(415) 554-6446
(415) 554-6140 FAX
www.sfgov.org/youth_commission

YOUTH COMMISSION MEMORANDUM

TO: Victor Young, Assistant Clerk, Rules Committee.
FROM: Youth Commission
DATE: Wednesday, November 18, 2020
RE: Referral response to BOS File No. 201263 - [Administrative Code - Guaranteed Income Advisory Group]

At our **Monday, November 16, 2020, meeting**, the Youth Commission voted unanimously to support the following motion:

To support BOS File No. 201263 - [Administrative Code - Guaranteed Income Advisory Group]

The Youth Commissioners voted to include the following recommendations and comments:

Recommendations:

- Ensure that the Advisory Board consider who qualifies for the Universal Basic Income (UBI) program it develops, specifically considering the undocumented community.
- In accordance with a resolution ([1920-AL-15](#)) passed by a former Youth Commissioner, create a board that directly engages with Community Based Organizations to study and report the impact on children, youth, and families.
- Remove language barring advisory group members from being compensated for their service, especially for members who have lived experience.
- Make seat 7 (tax collector) and seat 9 (HSA) ex officio (non-voting) members.
- Instead of one seat for seat 4, make it 3 more seats available specifically for people who have direct experience living in poverty.
- Add 2 additional seats for youth; 1 seat for TAY and 1 seat for a young person under the age of 18 (to be modeled after DCYF OAC youth seats).

Comments:

- Consider revisiting the compensation for community members who are giving their time to this group, as their lived experiences and service should be honored.
- The Youth Commission can support with outreach once this group is finalized.

Youth Commissioners thank the Board of Supervisors for their attention to this issue. If you have any questions, please contact our office at (415) 554-6446, or your Youth Commissioner.

Nora Hylton

Nora Hylton, Chair
Adopted on November 16, 2020
2020-2021 San Francisco Youth Commission

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: December 7, 2020

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Guaranteed Income Advisory Group (File No. 201263)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 201263 Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

- Does a current body address the same or similar subject matter?

No. There is no other body charged with addressing the same subject matter.

- Language requiring the body to meet at least once every four months

Yes. Page 5, Lines 16 and 17, Section 5.47-5, entitled "Meeting and Procedures," states "Following the inaugural meeting, the Advisory Group shall hold a regular meeting not less than once each month until the sunset date set forth in Section 5.47-6."



- Language indicating members serve at the pleasure of the appointing authority

Yes, Page 2-3, Section 5.47-3, entitled "Organization and Terms of Office," states "Members of the Advisory Group shall serve at the pleasure of their respective appointing authorities and may be removed by the member's appointing authority at any time. Each member may remain on the Advisory Group until the termination of the Advisory Group under Section 5.47-6, unless removed by the member's appointing authority. "

- Language establishing attendance requirements

Yes. Page 3, Lines 6-10, Section 5.47-3, entitled Organization and Term of Office," states "Any member who misses three regular meetings of the Advisory Group within a three-month period without the express approval of the Advisory Group at or before each missed meeting shall be deemed to have resigned from the Advisory Group ten days after the third unapproved absence. The Advisory Group shall inform the appointing authority and the Clerk of the Board of Supervisors of any such resignation."

- Number of seats and qualifications

The Advisory Group shall consist of eleven voting members, appointed as follows:

Seats 1, 2, and 3 shall each be held by a person with expertise in economics, finance, political science, or public policy, and with experience researching and analyzing Guaranteed Income programs, appointed by the Board of Supervisors.

Seat 4 shall be held by a person who has personally experienced poverty while living in San Francisco, appointed by the Board of Supervisors.

Seat 5 shall be held by a person under the age of 24 at the time of appointment who has personally experienced poverty, appointed by the Board of Supervisors.

Seats 6, 7 and 8 shall each be held by a person with professional experience serving low-income individuals, families, or youth, and with training and expertise in social, racial, or gender equity, intersectional problem-solving, or cultural humility, appointed by the Board of Supervisors.

Seat 9 shall be held by an employee of the Office of the Treasurer and Tax Collector, appointed by the Treasurer.



Seat 10 shall be held by an employee of the San Francisco Human Rights Commission ("HRC"), appointed by the Executive Director of HRC.

Seat 11 shall be held by an employee of the Human Services Agency ("HSA"), appointed by the Executive Director of HSA.

Seats 1, 2, 3, 4, 5, 6, 7 and 8 may not be held by employees of the City and County of San Francisco.

- **Administering Department**

The Office of the Treasurer and Tax Collector shall provide administrative and clerical support for the Advisory Group.

- **Reporting requirements**

By no later than December 1, 2021, the Advisory Group shall submit to the Board of Supervisors and the Mayor a final report summarizing its research, findings, and recommendations on the topics set forth in subsection (a), and any additional findings and recommendations that the Advisory Group concludes advances its goals and fulfills its duties.

- **Sunset date**

Unless the Board of Supervisors by ordinance extends the term of the Advisory Group, this Article XLVII shall expire by operation of law, and the Advisory Group shall terminate, two years after the effective date of the ordinance.

BOARD of SUPERVISORS



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TDD/TTY No. 554-5227

MEMORANDUM

TO: All City Department Heads via Sophia Kittler, Mayor's Office
Sheryl Evans Davis, Director, Human Rights Commission
Trent Rhorer, Director, Human Services Agency

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: November 13, 2020

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

File No. 201263

Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: linda.wong@sfgov.org.

c: Eddie McCaffrey, Mayor's Office
Rebecca Peacock, Mayor's Office
Andres Power, Mayor's Office
Elizabeth LaBarre, Human Services Agency

From: [BOS Legislation, \(BOS\)](#)
To: [Beinart, Amy \(BOS\)](#); [BOS Legislation, \(BOS\)](#)
Cc: [RivamonteMesa, Abigail \(BOS\)](#); [Young, Victor \(BOS\)](#)
Subject: RE: Please add Supervisor Ronen as cosponsor on file 201263
Date: Monday, November 30, 2020 3:29:23 PM
Attachments: [image001.png](#)

Thank you. Looping in Rules Committee Clerk, Victor, for processing.

Best regards,

Jocelyn Wong

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
T: 415.554.7702 | F: 415.554.5163
jocelyn.wong@sfgov.org | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services



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From: Beinart, Amy (BOS) <amy.beinart@sfgov.org>
Sent: Monday, November 30, 2020 3:22 PM
To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>
Cc: RivamonteMesa, Abigail (BOS) <abigail.rivamontemesa@sfgov.org>
Subject: Please add Supervisor Ronen as cosponsor on file 201263

Good afternoon,

Please add Supervisor Ronen as cosponsor on file 201263 - [Administrative Code - Guaranteed Income Advisory Group].

Thanks very much,
~Amy

<<<<<>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[415.554.7739](tel:415.554.7739) | amy.beinart@sfgov.org

<https://sfbos.org/supervisor-ronen-district-9>

From: [Gee, Natalie \(BOS\)](#)
To: [Young, Victor \(BOS\)](#)
Cc: [RivamonteMesa, Abigail \(BOS\)](#); [BOS Legislation. \(BOS\)](#)
Subject: Please add Sup. Walton to File No. 201263
Date: Monday, November 9, 2020 8:00:25 AM

Good morning Victor,

Please add Sup. Walton to File No. 201263 [Administrative Code – Guaranteed Income Advisory Group].

Thank you,
Natalie

Natalie Gee 朱凱勤, Chief of Staff
Office of District 10 **Supervisor Shamann Walton**
1 Dr. Carlton B. Goodlett Pl, San Francisco | Room 282
Direct: 415.554.7672 | **Office:** 415.554.7670

*I am working from home due to the **COVID-19 Stay Safer At Home order** and will be most responsive by email.*

Member, Board of Supervisors
District 9



City and County of San Francisco

HILLARY RONEN

DATE: December 2, 2020

TO: Angela Calvillo
Clerk of the Board of Supervisors

FROM: Supervisor Hillary Ronen
Chairperson

RE: Rules Committee
COMMITTEE REPORT

Pursuant to Board Rule 4.20, as Chair of the Rules Committee, I have deemed the following matters are of an urgent nature and request it be considered by the full Board on Tuesday, December 8, 2020, as Committee Reports:

- 201088 Administrative Code - American Indian Cultural District
- 201263 Administrative Code - Guaranteed Income Advisory Group
- 201219 Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements

These files will be heard in the Rules Committee during a regular meeting on December 7, 2020, at 10 am.

Sincerely,

A handwritten signature in blue ink that reads "Hillary Ronen".

/s/ Hillary Ronen
Hillary Ronen
Supervisor, District 9