

File No. 260171

Committee Item No. 3

Board Item No. 10

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date March 18, 2026

Board of Supervisors Meeting Date March 24, 2026

Cmte Board

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|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Gift Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Notice of Award/Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Receipt of Preliminary Distribution 9/30/2025</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>ACC Gift Acknowledgement 10/7/2025</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Financial Disclosure Form 11/11/2025</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Brent Jalipa Date March 12, 2026

Completed by: Brent Jalipa Date March 19, 2026

1 [Accept and Expend Gift - Retroactive - Whilt Living Trust - Animal Care and Control Welfare
Fund - \$100,000.25]

2
3 **Resolution retroactively authorizing Animal Care and Control to accept and expend a**
4 **gift valued in the amount of \$100,000.25 from the Whilt Living Trust in support of**
5 **various Animal Care and Control operational needs, effective September 30, 2025.**

6
7 WHEREAS, The Whilt Living Trust is donating to Animal Care and Control (ACC) a gift
8 valued in the amount of \$100,000.25 in support of various ACC operational needs; and

9 WHEREAS, The Animal Care and Control Welfare Fund was established by
10 Administrative Code, Section 10.100-23 (the Fund), to receive fees collected by ACC for the
11 adoption, redemption or surrender of animals and for the care and feeding of animals by ACC;
12 fees collected by the Tax Collector for dog licenses, dog kennel licenses, cat registrations,
13 and licenses for businesses that maintain animals in the course of their business; and all
14 donations of money that may be offered to ACC; and

15 WHEREAS, Through the Fund, ACC is authorized to accept all gifts of money,
16 equipment, property, supplies and services, not to exceed \$50,000 in value each gift; now,
17 therefore be it

18 RESOLVED, That the Board of Supervisors approves the gift and retroactively
19 authorizes ACC to accept and expend a gift in the value of \$100,000.25 donated by the Whilt
20 Living Trust; and, be it

21 FURTHER RESOLVED, That the proceeds of the gift by the Whilt Living Trust will be
22 accepted and expended consistent with the San Francisco Administrative Code
23 Section 10.100-23 for the purpose of defraying the cost of operating ACC exclusive of
24 personnel costs; and, be it

1 FURTHER RESOLVED, That the Board of Supervisors extends its gratitude to the
2 Whilt Living Trust for the generous gift to the City and County of San Francisco in support of
3 ACC.
4

5 Recommended:
6 _____ /s/ _____
7 VIRGINIA DONOHUE,
8 Director, Animal Care and Control

Approved: ___/s/ Sophia Kittler for _____
DANIEL LURIE
Mayor

Approved: ___/s/ Jocelyn Quintos _____
GREG WAGNER
Controller

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File Number: 260171
(Provided by Clerk of Board of Supervisors)

Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend gift funds.

The following describes the gift referred to in the accompanying resolution:

1. Gift Title: **Monetary Gift from the Whilt Living Trust to the Animal Care and Control Welfare Fund**
2. Department: **Department of Animal Care and Control**
3. Contact Person: **Sophie Hayward** Telephone: **917-817-0312**
4. Gift Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Gift Funding Approved or Applied for: **Monetary donation of \$100,000.25**
6. a. Matching Funds Required: **None**
b. Source(s) of matching funds (if applicable):
7. a. Gift Source Agency: **Not Applicable**
b. Gift Pass-Through Agency (if applicable):
8. Proposed Gift Project Summary: **The Whilt Living Trust sent a donation of \$100,000.25 to be allocated to the Animal Care and Control Welfare Fund. The funds will be used to provide support operational needs within Animal Care and Control (ACC).**
9. Gift Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **September 30, 2025** End-Date: N/A
10. a. Amount budgeted for contractual services: **\$0**
b. Will contractual services be put out to bid? **N/A**
c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? **N/A**
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
11. a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c.2. If no indirect costs are included, what would have been the indirect costs? **N/A**
12. Any other significant gift requirements or comments: **None**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:


Elisha Gelardin (Eli)

(Name)

Director, San Francisco Office on Disability and Accessibility

(Title)

Date Reviewed: 1/12/2026

Signed by:

2F7A224BF1B4440...

(Signature Required)

Department Head or Designee Approval of Grant Information

Form: Virginia Donohue

(Name)

Director, Animal Care and Control

(Title)

Date Reviewed: 1/13/2026

DocuSigned by:

4EE9D1A1B9E8499

(Signature Required)

Whilt Living Trust

RECEIPT ON PRELIMINARY DISTRIBUTION

I, Virginia Donohue on behalf of San Francisco Animal Care and Control, currently located at 1419 Bryant Street, San Francisco, CA 94103, being a beneficiary of the Whilt Living Trust dated November 18, 1998, as amended ("Trust"), hereby acknowledge receipt of the following asset as a partial distribution to me from John Dekutoski in his capacity as Trustee of the Trust:

- The cash sum of One Hundred Thousand Dollars and Twenty-Five Cents (\$100,000.25).

Dated: 9/30/25

San Francisco Animal Care and Control

By: Virginia Donohue

Signature

Executive Director

Title



VIRGINIA DONOHUE
EXECUTIVE DIRECTOR

October 7, 2025

Law Offices Thompson Welch & Gilbert LLP
Attention: Joseph Ferucci
3950 Civic Center Drive, Suite 300
San Rafael, CA 94903

Dear John Dekutoski, as the Trustee of the Whilt Living Trust,

On behalf of Animal Care and Control, thank you for your donation of \$100,000.25.

Because of your gift, Animal Care and Control is able to continue its efforts in protecting and assisting San Francisco's many lost, injured, abandoned, homeless, and stray animals. In addition, this donation allows us to find new homes for many of these animals.

This contribution is to be used exclusively for public purposes only. No goods or services were received in exchange for this gift. Federal Tax ID #94-6000417

To provide transparency and to meet the City's legal obligations, we request that you answer the questions on the form to report financial interests you may have with the City. Having financial interests with the City does not prohibit you from donating to the department, but disclosure is required. Please complete and return the form in one of the following ways:

- Email a picture of the completed form to ACC@sfgov.org
- Fill out the form online through the QR code below.



Once again, thank you for your support of the shelter and the animals in our care.

Sincerely,


Virginia Donohue
Executive Director

1419 Bryant Street
San Francisco, CA 94103
(415) 554-6364
FAX (415) 864-2863
acc@sfgov.org
www.sfanimalcare.org



Donor's Financial Disclosure Form

Name: JOHN DEKUTOSKI, TRUSTEE, WHILT LIVING TRUST
Address: 101 STATES STREET #6, SAN FRANCISCO, CA 94114
Phone Number: (415) 715-4930
Email Address: jon.jon136@gmail.com

According to San Francisco Campaign and Governmental Conduct Code Section 3.217 (Disclosure of the Gifts to The City), all City departments must disclose to the Ethics Commission donations from a non-City source along with the donor's information and any financial interest they may have with the City departments.

To provide transparency and to meet the City's legal obligations, we request that you answer the questions to report financial interests you may have with the City.

Donor financial interests may include contracts, grants, leases, or pending requests for or issued licenses, permits, or other entitlements from the City within the past 12 months.

I have no financial interest with the City

I have one or more contracts, grants, or leases with city departments.

If so, please identify the department(s) and provide the contract number(s):

I am seeking one or more license, permit, or other entitlement for use with City departments.

If so, please identify the department(s) and provide a brief description of these licenses or permits:

I have been issued one or more licenses, permits, or other entitlements for use by City departments within the last 12 months.

If so, please identify the department(s) and provide a brief description of these licenses or permits:

John T. Dehant
11/11/25

1419 Bryant Street
San Francisco, CA 94103
(415) 554-6364
FAX (415) 864-2863
acc@sfgov.org
www.sfanimalcare.org

City & County of San Francisco
Daniel Lurie, Mayor



Office of the City Administrator
Carmen Chu, City Administrator

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Sophie Hayward, Director of Public Affairs;
Liam Chok, Communications and Legislative Analyst

Date: February 17, 2026

Subject: Accept and Expend Resolution for Gift to Animal Care and Control

Gift Title: Accept and Expend Gift – Retroactive – Whilt Living Trust
– Animal Care and Control Welfare Fund - \$100,000.25

Dear Clerk of the Board,

Attached please find the necessary documents for submission of a retroactive Accept and Expend resolution for the Board of Supervisors approval.

This resolution would retroactively authorize the Department of Animal Care and Control to accept a monetary gift of \$100,000.25 from the Whilt Living Trust to be allocated to the Animal Care and Control Welfare Fund.

The following documents are included:

- Proposed Resolution
- Gift Information Form, including disability checklist
- Gift Acknowledgement Letter
- Receipt on Preliminary Distribution
- Donors financial disclosure form

If you have any questions, please contact Liam Chok at liam.chok@sfgov.org or 628.652.1316.

Thank you.