

**City & County of San Francisco**  
London N. Breed, Mayor



**Office of the City Administrator**  
Carmen Chu, City Administrator  
*Michael Makstman, CIO & Executive Director*  
*Department of Technology*

To: Clerk of the Board of Supervisors  
From: Brian Roberts, Policy Analyst  
Date: September 12, 2024

Subject: Retroactivity Memo for the Radio Usage and Maintenance San Francisco State University

The current resolution is retroactive because the Department of Technology (DT) did not seek approval for the Radio Usage and Maintenance agreement with San Francisco State University (SFSU). City Charter Section 9.118 on Contract and Lease Limitation and Approvals requires Board of Supervisors approval for revenue contracts with an anticipated revenue of more than \$1 million dollars or having a term in excess of ten years.

DT has had a longstanding cooperative relationship for sharing radio resources with public safety agencies serving campuses of State of California universities, including SFSU. This relationship has led DT to treat these agencies not as separate entities, but similar to a city agency. Consequently, DT did not seek Board of Supervisors approval for the agreements. In the future, DT will seek approval for radio use and sharing agreements with all non-City agencies, including other public entities when they have an anticipated revenue of more than \$1 million dollars or having a term in excess of ten years.

