

1 [Children and Families First Commission]

2 AMENDING CHAPTER 86, OF PART ONE OF THE SAN FRANCISCO MUNICIPAL CODE
3 (ADMINISTRATIVE CODE) BY AMENDING SECTION 86.1 TO ESTABLISH A CHILDREN
4 AND FAMILIES FIRST DEPARTMENT AND REQUIRE THE CHILDREN AND FAMILIES
5 FIRST COMMISSION AND DEPARTMENT OF CHILDREN, YOUTH AND THEIR FAMILIES
6 ("DCYF") TO ENTER INTO A MEMORANDUM OF UNDERSTANDING SETTING FORTH
7 THE ADMINISTRATIVE SERVICES DCYF WILL PROVIDE FOR THE COMMISSION AND
8 DEPARTMENT; BY AMENDING SECTION 86.2 TO AUTHORIZE THE COMMISSION TO
9 HIRE AN EXECUTIVE DIRECTOR AND ADDITIONAL STAFF IF PERMITTED BY THE
10 BUDGET; AND BY AMENDING SECTION 86.3 TO CORRECT DRAFTING ERRORS.

11 Note: Additions are underlined; deletions are in ((double parentheses)).

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Chapter 86 of Part 1 of the San Francisco Municipal Code (Administrative
14 Code) is hereby amended by amending sections 86.1-86.3 to read as follows:

15 **Section 86.1. Establishment of the San Francisco Children and Families First**
16 **Commission.**

17 (a) **Establishment.** The San Francisco Children and Families First Commission is
18 hereby established. The Commission shall manage the San Francisco Children and Families
19 First Department. The Department ((Mayor's Office)) of Children, Youth and Their Families
20 shall provide office space, administrative support, and other services for the Commission and
21 the Children and Families First Department, as specified in a Memorandum of Understanding
22 between the Department of Children, Youth and Their Families and the Commission. The
23 Commission shall consist of nine members.

24 (b) **Purpose.** The Commission and Children and Families First Department are ((is))
25 established to promote, support and improve the early development of children from the

SUPERVISOR, TENG, BECERRIL
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1 prenatal stage to five years of age and to carry out the provisions of the California Children
2 and Families First Act of 1998.

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4 **Section 86.2. Powers and Duties of the San Francisco Children and Families First**
5 **Commission.**

6 The Commission shall have the following powers and duties:

7 (a) By May 1, 2000, the Commission shall adopt an adequate and complete San
8 Francisco Strategic Plan, as described in Section 86.4 below, for the support and
9 improvement of early childhood development within the City and County of San Francisco.
10 Prior to adopting the Strategic Plan, the Commission shall hold no less than one public
11 hearing on the proposed Strategic Plan.

12 (b) On at least an annual basis, the Commission shall review its Strategic Plan and
13 revise the Plan as may be necessary or appropriate. The Commission shall hold no less than
14 one public hearing on its periodic review of the Strategic Plan before any revisions to the Plan
15 are adopted.

16 (c) The Commission shall submit its adopted Strategic Plan, and any subsequent
17 revisions thereto, to the State Children and Families First Commission.

18 (d) On or before October 15 of each year, the Commission shall prepare and adopt an
19 audit of and issue a written report on the implementation and performance of its functions
20 during the preceding fiscal year.

21 (1) At a minimum, the audit and report shall include the manner in which the funds
22 were expended, the progress toward and the achievement of program goals and objectives,
23 and the measurement of specific outcomes through appropriate reliable indicators.

24 (2) The Commission shall transmit the audit and report to the State Children and
25 Families First Commission annually.

1 (3) The Commission shall conduct no less than one public hearing prior to adopting
2 any annual audit and report.

3 (e) The Commission shall conduct no less than one public hearing on each annual
4 report by the State Commission prepared pursuant to California Health and Safety Code
5 section 130150(b).

6 (f) The Commission shall establish no less than one advisory committee to provide
7 technical and professional expertise and support for any purposes that will be beneficial in
8 accomplishing the purposes of this Act. Each advisory committee shall meet and shall make
9 recommendations and reports as deemed necessary or appropriate. One advisory committee
10 shall be comprised of members nominated by the Starting Points Initiative Early Childhood
11 Interagency Council.

12 (g) The Commission shall expend the funds in the San Francisco Children and
13 Families First Trust Fund, only for the purposes authorized by the Act and this Ordinance and
14 in accordance with the San Francisco County Strategic Plan approved by the Commission.

15 (h) The Commission shall be empowered to enter into such contracts as necessary or
16 appropriate to carry out the provisions and purposes of the Act.

17 (i) The Commission shall appoint and may remove at its pleasure an Executive
18 Director. The Executive Director shall be responsible for managing the Children and Families
19 First Department. The Executive Director is authorized to hire additional staff subject to
20 budget constraints and the approval of the Commission.

21
22 **Section 86.3. Membership and Organization of the San Francisco Children and**
23 **Families First Commission.**

24 (a) The members of the Commission shall be appointed by the Board of Supervisors
25 as follows:

1 (1) One member shall be the Director of Public Health or his or her designee.

2 (2) One member shall be the General Manager of the Department of Human Services
3 or his or her designee.

4 (3) One member shall be a member of the Board of Supervisors;

5 (4) One member shall be the Director of The Mayor's Office of Children, Youth and
6 Their Families or his or her designee.

7 (5) Five additional members shall be appointed from among the following categories:
8 persons responsible for management of the following county functions: children services,
9 public health services; behavioral health services, social services and tobacco and other
10 substance abuse prevention and treatment services; recipients of project services included in
11 the county strategic plan; educators specializing in early childhood development;
12 representatives of a local child care resource or referral agency, the Child Care Planning and
13 Advisory Council or another local child care coordinating group; representatives of a local
14 organization for prevention or early intervention for families at risk; representatives of
15 community-based organizations that have the goal of promoting and nurturing early childhood
16 development; representatives of local school districts; and representatives of local medical,
17 pediatric, or obstetric associations or societies. To the extent feasible, members shall be
18 selected from existing committees, councils or coalitions promoting early childhood
19 development in order to facilitate planning and coordination of services.

20 (b) The Commission shall convene by March 1, 1999.

21 (c) All appointed members of the Commission, that is, those appointed pursuant to
22 subsection (a)(5)((4)) above, shall serve at the pleasure of the Board of Supervisors. The
23 term of each Commission member appointed pursuant to subsection (a)(5)((4)) shall be for
24 four years; provided, however, that the members first appointed shall, by lot, classify their
25 terms so that two ((three)) members shall serve a three year term, and three members shall

1 serve a four year term. On the expiration of these terms, their successors shall be appointed
2 for a four year term. In the event a vacancy occurs during the term of office of any appointed
3 member, a successor shall be appointed for the unexpired term of the office vacated in a
4 manner similar to that for the initial member.

5 (d) A majority of the members of the Commission shall constitute a quorum.

6 (e) The Commission shall establish any additional rules and regulations for its own
7 organization and procedure consistent with state and local law.

8 (f) No member of the Commission shall be compensated for his or her services, except
9 members may be paid reasonable per diem and reimbursement of reasonable expenses for
10 attending meetings and discharging other official responsibilities as authorized by the
11 Commission.

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14 APPROVED AS TO FORM:

15 LOUISE H. RENNE, City Attorney

16 By:



17 Amy S. Ackerman
18 Deputy City Attorney
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SUPERVISOR TENG
BOARD OF SUPERVISORS



City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails

Ordinance

File Number: 991829

Date Passed:

Ordinance amending Administrative Code Section 86.1 to establish a Children and Families First Department and require the Children and Families First Commission and Department of Children, Youth and Their Families (DCYF) to enter into a memorandum of understanding setting forth the administrative services DCYF will provide for the Commission and Department; by amending Section 86.2 to authorize the Commission to hire an executive director and additional staff if permitted by the budget; and by amending Section 86.3 to correct drafting errors.

November 22, 1999 Board of Supervisors — PASSED, ON FIRST READING

Ayes: 11 - Ammiano, Becerril, Bierman, Brown, Katz, Kaufman, Leno, Newsom, Teng, Yaki, Yee

December 6, 1999 Board of Supervisors — FINALLY PASSED

Ayes: 11 - Ammiano, Becerril, Bierman, Brown, Katz, Kaufman, Leno, Newsom, Teng, Yaki, Yee

File No. 991829

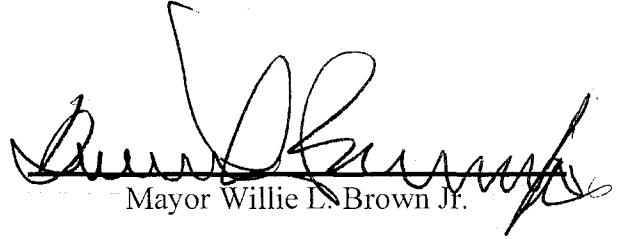
I hereby certify that the foregoing Ordinance
was **FINALLY PASSED** on December 6, 1999
by the Board of Supervisors of the City and
County of San Francisco.



Gloria L. Young
Clerk of the Board

DEC 17 1999

Date Approved



Mayor Willie L. Brown Jr.