

LEGISLATIVE DIGEST

[Building, Administrative Codes - Building Permit Fees Adjustment]

Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection; amending the Administrative Code to allow the Department of Building Inspection and Planning Department to charge notary fees; and affirming the Planning Department’s determination under the California Environmental Quality Act.

Existing Law

Building Code Section 110A establishes the fees for permits and services provided by the Department of Building Inspection (“DBI”) in Tables 1A-A through 1A-S. Administrative Code Section 8.44 allows the Department of Administrative Services to charge fees for various services including notary services.

Amendments to Current Law

The fee tables in Section 110A are being amended to adjust all fees by amounts pursuant to a fee study completed in 2024. The Proposed Legislation would also amend Administrative Code Section 8.44 to allow DBI and the Planning Department to recover notary service fees.

Background Information

In 2023, DBI commissioned a fee study to determine the actual costs of service for each permit service. The fee study was completed in 2024 and produced a recommended maximum amount to set each fee that would fully recover DBI costs to perform the service without risk of overcharge to permit applicants. To implement fee increases gradually, the fees were increased partially in 2024 and 2025. The Proposed Legislation makes the final incremental adjustment of fees. All the fees will remain at or below the maximum recoverable amount identified in the fee study. This legislation is part of the Mayor’s budget presentation.